



**County of Fairfax**  
**Department of Tax Administration**  
 12000 Government Center Parkway, Suite 261  
 Fairfax, Virginia 22035-0029  
 Phone: 703-222-8234 Fax: 703-324-3505  
 Web Site: www.fairfaxcounty.gov/dta  
**Transient Occupancy Tax**  
**Towns of Clifton, Herndon and Vienna**  
 Ch. 4, Article 13, Code of the County of Fairfax

**2010**

Retain Yellow Copy for your record

Owner Name: \_\_\_\_\_ For the Qtr/Month Ending: \_\_\_\_\_

Trade Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**1. Gross Rentals – Private Room Rentals** **1** \_\_\_\_\_

**2. ALLOWABLE DEDUCTIONS (add lines 2a through 2c)** **2** \_\_\_\_\_

2a. Exempt rentals (over 30 consecutive days) \_\_\_\_\_

2b. Refunds of rentals included in gross rentals above \_\_\_\_\_

2c. Refunds on rentals from previous report(s) \_\_\_\_\_

**3. Net Rentals (subtract line 2 from line 1)** **3** \_\_\_\_\_

**4. TAX DUE (2% of line 3)** **4** \_\_\_\_\_

**5. PENALTY** **5a** \_\_\_\_\_

5a. Compute penalty (5% of line 4) if report is postmarked later than 30 days following the end of the quarter.

5b. Tax plus penalty (add lines 4 and 5a) **5b** \_\_\_\_\_

**6. INTEREST** **6** \_\_\_\_\_

Compute interest (see chart) for each month or portion thereof that the report is late.

Interest Computation	
1-30 Days Late: Line 5b times	0.42%
31-60 Days Late: Line 5b times	0.84%
61-90 Days Late: Line 5b times	1.26%

**7. TOTAL AMOUNT DUE TO FAIRFAX COUNTY (add lines 5b and 6)** **7** \_\_\_\_\_

Name and Title                      Signature                      Date                      E-mail                      Telephone Number

*Subject to Va. Code, §58.1-3907, I hereby certify this return has been examined by me and is, to the best of my knowledge, a true, correct, and complete return.*

**For Office Use Only**

\_\_\_\_\_ FFX Tourism - Use Payclass Code (4024)

Qtr/Month Ending \_\_\_\_\_

Date Received \_\_\_\_\_ Received By \_\_\_\_\_

**TOWN:**  
**DTA Form - TOT- CHV**