

**BUSINESS RETURN OF TANGIBLE PERSONAL PROPERTY AND MACHINERY AND TOOLS**

Fairfax County Department of Tax Administration, 12000 Government Center Parkway, Suite 223, Fairfax VA 22035  
Phone: 703-222-8234 Fax: 703-324-3500 or 703-324-3505 Web Site: [www.fairfaxcounty.gov/dta](http://www.fairfaxcounty.gov/dta)

**2012**

**FILE BY MAY 1, 2012 (See brochure for instructions)**

**FOR OFFICE USE ONLY**

PLEASE ENTER INFORMATION BELOW:

OWNER NAME \_\_\_\_\_  
TRADE NAME \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_ UNIT/SUITE # \_\_\_\_\_  
CITY STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DATE BUSINESS BEGAN  
IN FAIRFAX COUNTY  
/ /

DATE BUSINESS ENDED  
IN FAIRFAX COUNTY  
/ /

FEDERAL I.D./EMPLOYER ID#

DATE RECEIVED			
NAICS CODE			
ACCOUNT NUMBER			
CD/ DISK	PP	LIC	BDB

**IF PRINTED INFORMATION ON THIS FORM IS INCORRECT OR INCOMPLETE, PLEASE UPDATE**

**BUSINESS LOCATION  
ON JANUARY 1, 2012**

ST NO.	ST. NAME	UNIT/SUITE #	CITY/STATE	ZIP
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**SCHEDULE 1** Report the total purchase cost by year of all personal property (except computer equipment listed in Schedule 2) owned and located in Fairfax County on January 1, 2012. **Attach a detailed asset list.** PROPERTY NUMBER

YEAR PURCHASED	COST OF PROPERTY REPORTED IN 2011	ENTER COST OF PROPERTY BY YEAR OF PURCHASE		TOTAL COST	
	DO NOT ALTER THIS COLUMN	DISPOSED	ACQUIRED		
Property purchased in 2011					80%
Property purchased in 2010					70%
Property purchased in 2009					60%
Property purchased in 2008					50%
Property purchased in 2007					40%
Property purchased in 2006					30%
Property purchased in 2005 & prior years					20%

**SCHEDULE 2** Report the total purchase cost by year of all computer equipment owned and located in Fairfax County on January 1, 2012. **Attach a detailed asset list.** PROPERTY NUMBER

YEAR PURCHASED	COST OF COMPUTER EQUIPMENT REPORTED IN 2011	ENTER COST OF COMPUTER EQUIPMENT BY YEAR OF PURCHASE		TOTAL COST	
	DO NOT ALTER THIS COLUMN	DISPOSED	ACQUIRED		
Property purchased in 2011					50%
Property purchased in 2010					35%
Property purchased in 2009					20%
Property purchased in 2008					10%
Property purchased in 2007 & prior years					2%

**Schedule 3: Leased Tangible Property:** List below all operating leases for personal property leased or rented from others. Capitalized leases are to be reported on Schedule 1 or Schedule 2 depending on type of property. A copy of the lease agreement may be furnished in lieu of the listing. Attach a separate sheet if more space is needed.

Name and Address of Owner	Start/End Dates	Description of Property	Original Cost	Purchase Option
				<input type="checkbox"/> Bargain (e.g.,\$1) buyout <input type="checkbox"/> Fair Market Value, other
				<input type="checkbox"/> Bargain (e.g.,\$1) buyout <input type="checkbox"/> Fair Market Value, other

It is a Class 1 misdemeanor for any person to willfully subscribe a return that he does not believe to be true and correct as to every material matter (Code of Va Sec. 58.1-11). Declaration: I declare that the statement and figures herein given are true, full and correct to the best of my knowledge and belief.

TAXPAYER'S SIGNATURE \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_  
PLEASE PRINT NAME \_\_\_\_\_ FAX NO. \_\_\_\_\_  
DATE \_\_\_\_\_ EMAIL \_\_\_\_\_

FAX   
MAIL   
OFFICE