County of Fairfax
Department of Tax Administration
www.fairfaxcounty.gov/dta
12000 Government Center Parkway, Suite 261
Fairfax, Virginia 22035
Phone: 703-222-8234 Fax: 703-324-3505

2012

Retain yellow copy for your records

Application for Certification as a Short Term Rental Business

To be completed by business owner (for each location). Return by **Feb. 15, 2012**, or within 30 days from start of business.

For Office Use Only

Federal Tax Identification Number _____

Virginia Sales Tax Number _____

Business Telephone Number _____

Date Business Began In Fairfax County _____

Description of Property Rented _____

Owner Name _____

Trade Name _____

Headquarters Location _____

Fairfax County Business Location _____

Mailing Address _____

Business Tax Contact
(Name and E-mail) _____

THE FOLLOWING INFORMATION MUST BE COMPLETED:

The gross receipts reported are for the 12 month period beginning Jan.1, 2011 and ending Dec. 31, 2011.

1. Total Gross Receipts for the Period Indicated	1	_____
2. Total **Rental** Receipts for the Period Indicated	2	_____
3. Total Rental Receipts Involving Personal Services	3	_____
4. Gross Rental Receipts (subtract line 3 from line 2)	4	_____
5. Total Gross Proceeds from Short Term Rental	5	_____
6. Total Gross Receipts from Short Term Rental Property Leased to a Person Affiliated with the Lessor	6	_____
7. Total Gross Receipts from Short Term Rental Property **NOT** Owned	7	_____
8. Total Exclusions from Short Term Rental Receipts (Add lines 6 & 7)	8	_____
9. Adjust Daily Short Term Rental Proceeds (Subtract line 8 from line 5)	9	_____

CERTIFICATION: I, the undersigned, hereby certify under penalty of perjury that the information provided herein is true and accurate to the best of my knowledge and belief.

_____
Signature Title Date

Section 2 - To be completed by Director of Department of Tax Administration

Date Received _____ Approved _____ Date Not Approved _____ Date

Business Acct. Number _____

Director, Department of Tax Administration Date

Return form to Fairfax County Department of Tax Administration – address noted in box at top of form.