



DEPARTMENT OF TAX ADMINISTRATION (DTA)
PERSONAL PROPERTY DIVISION
12000 Government Center Parkway, Suite 261
Fairfax, VA 22035
Phone: 703-222-8234
Fax: 703-324-3500; TTY: 703-222-7594
www.fairfaxcounty.gov/dta

Closing Business Application

Business Information

Business Name _____

Business Location Address _____

Date Business Closed _____

Reason for Business Closure (Select Reason)

Ceased all business activity - no longer conduct any business activity

Sold Business

Closed location - still open at other location

Other (please specify) _____

Business Closure Certification

I, _____ hereby certify that I am NOT doing business at above location address and declare under penalty of perjury, that I am authorized to complete this application. To the best of my knowledge and belief, the provided information is true and correct.

Signature

Print Name

Date

E-mail Address

Phone #

For Office Use Only

Date Received _____

Additional investigation required? (choose one) Y N

Date account deactivated _____

Staff that processed _____