Fairfax County Electoral Board
Policies Adopted Since 2006
(Through June 4, 2015)

Item#	Code Chapter	Subject	Delegation to	Code References (current, main)	Date	Policy Appears Current?	Overturned, Overtaken, Updated or Temp	Summary of Policy or Decision
367	1	Administration - EB meetings		24.2-107	5-May-15	Yes		Board will consider a setting a calendar to include any statutory meetings as well as a set day and time for monthly Board meetings.
1	1	Administration - communications		24.2-109	6-Jul-06	No	Updated	With respect to the organization and assigning of duties of EB, the General Registrar and the Election Manager, EB directed the Election Manager to electronically communicate on an "as needed basis" to all 3 members with action items highlighted. EB determined that after receiving communication from the Election Manager, EB can direct the Secretary to take action. If there is disagreement, then a meeting would have to be called. EB assigned the Election Manager to be the conduit of information. (Rescinded at the February 5, 2007 EB meeting, replaced by a new policy at that meeting.)
3	1	Administration - communications		24.2-109	5-Feb-07	No		All communication to the Fairfax County BOS will first be approved by the Fairfax County EB.
2	1	Administration - communications		24.2-109	5-Feb-07	No		In reviewing a draft Communications Policy, EB voted that the Election Manager will email to EB on an as needed basis.
324	1	Administration - communications		24.2-109	30-Oct-14	No	Temporary	EB voted 3-0 to approve a pilot of the GIS Unofficial Election Results map that will display precinct level election night results for the November election.
326	1	Administration - communications		24.2-109	5-Nov-14 (Nov 5-10 Canvass)	Yes	Temporary	EB voted 3-0 to approve a pilot of the Emergency Alert Network to reach election officials during the January 6, 2015 Special Election.
351	1	Administration -budget		24.2-111	24-Mar-15			The Secretary requested an operating line item budget for the Office to more easily illustrate the reallocation of funds for certain functions while complying with the cutbacks required by the County Executive. The Board agreed that the Secretary will address the Board of Supervisors at the April public hearing meeting regarding election officer recruitment and budget needs for the 2016 Presidential Election cycle.
333	1	Administration - legislation		24.2-109	7-Jan-15	Yes		EB voted 3-0 that staff be authorized to respond to the Fairfax County Legislative Monitoring staff by providing fiscal and staffing impact statements only, to include a disclaimer that staff will not provide a policy statement or comment on any pending legislation on behalf of the Board.
334	1	Administration - legislation		24.2-109	7-Jan-15	Yes		EB voted 3-0 that the General Registrar and staff provide access to the Board through the Legislative Information System and VEBA (Virginia Electoral Board Association) to allow the Board to comment on pending legislation. The Board shall be notified of any pending legislation that staff deems may require a policy statement.
335	1	Administration - legislation		24.2-109	7-Jan-15	Yes	Temporary	EB voted 3-0 to support Delegate Keam's and Delegate Anderson's bill to establish a pilot program for vote centers.
4	1	Administration - distribution of outside material		24.2-109 (also, federal Voting Rights Act, Sec. 203)	11-Sep-12	Yes	Upheld	EB voted 2-1 (with Mr. Stark voting nay) not to distribute material from any private advocacy organization as it is an "implicit stamp of approval". The vote was taken after the Fairfax League of Women Voters appealed to EB to reverse a previous staff decision not to distribute the informational pamphlet Facts for Voters. The initial choice not to distribute the material was based on an evaluation from the County Attorney that the booklet did not meet Section 203 requirements for Spanish.
5	1	Administration - distribution of outside material		24.2-109 (also, federal Voting Rights Act, Sec. 203)	7-Mar-13	No	**Tabled**	Mr. Stark requested that EB reconsider the September 11, 2012 decision, upon advice of counsel, not to distribute election material that does not comply with the Section 203 requirements for Spanish or to distribute material from any private advocacy organization. Mr. Schoeneman requested, with EB in agreement, that a decision on this issue be **tabled** until the next EB meeting.
6	1	Administration - distribution of outside material		24.2-109 (also, federal Voting Rights Act, Sec. 203)	7-May-13	No	Temporary	EB voted 3-0 to authorize the Secretary to solicit an opinion from the SBE regarding the distribution of non-compliant Section 203 and/or advocacy material [LWV Voter's Guide.]
7	1	Administration - distribution of outside material		24.2-109 (also, federal Voting Rights Act, Sec. 203)	20-Aug-13	No	Temporary	EB requested that SBE's response to the request for guidance on non-compliant Section 203 and/or advocacy material be forwarded to the parties and various stakeholders requesting this information. EB decision will be made at the 09/19/13 meeting.
8	1	Administration - distribution of outside material		24.2-109 (also, federal Voting Rights Act, Sec. 203)	19-Sep-13	Yes		EB voted 2-1 (with Mr. Stark voting nay) that based on SBE's opinion, as well as advice from the County Attorney's office, to uphold the 09/11/12 EB's decision. The Office of Elections will not distribute third-party material of any kind.
9	1	Administration - FOIA		24.2-109 and 2.2-3704 (VA FOIA)	3-May-06	Yes		With respect to dissemination of maps & publications, EB agreed to provide such information as long as the interested parties are willing to pay the fee for those publications.
10	1	Administration - FOIA		24.2-109 and 2.2-3704 (VA FOIA)	4-May-10	No	Updated by June 12, 2013 media policy	EB approved a media policy that [...] the EB be notified of [...] FOIA requests.
11	1	Administration - FOIA		24.2-109 and 2.2-3704 (VA FOIA)	7-Mar-13	Yes		EB voted 3-0 that for FOIA requests by the political parties only, deposits are based on the cost of estimated staff hours required to comply with the request with a minimum deposit of $100.
12	1	Administration - FOIA		24.2-109 and 2.2-3704 (VA FOIA)	20-Aug-13	Yes		EB requested that all training materials, including the election officer survey results, be forwarded to the parties and various stakeholders requesting this information.

13	1	Administration - media		24.2-109	4-May-10	No	Updated	EB approved a media policy that draft media releases be sent to the EB and that the EB be notified of both media and FOIA requests. The policy also addressed the designation of spokespeople for Election Day.
14	1	Administration - media		24.2-109	17-Oct-11	No	Updated	EB voted 3-0 to approve without amendment the Media Policy adopted on May 4, 2010.
15	1	Administration - media		24.2-109	4-Nov-11	No	Updated	EB voted 3-0 to adopt a Media Policy, superseding the previous Media Policy dated October 17, 2011.
16	1	Administration - media		24.2-109	12-Jun-13	Yes		EB voted 3-0 to approve revisions to the media policy for the Office of Elections. EB, however, will review the media policy in greater depth prior to, or shortly after, the November 2013 election to ensure a process is followed that appropriately involves all three EB members.
17	1	Administration - misc. research		24.2-109	20-Aug-13	No	Temporary	EB requested that the General Registrar follow-up on the reasons for the higher than average number of provisional ballots cast at 17 Fairfax County precincts during the November 2012 election.
18	1	Administration - misc. research		24.2-109	21-Oct-13	No	Temporary	EB asked that additional research be provided on the explanation for the high provisional ballots submitted in the following 18 precincts (as identified in an FCDC email dated November 10, 2012): 134 University; 324 Herndon #3; 322 Coates; 408 Mount Eagle; 409 Pioneer; 421 Kingstowne; 429 Hybla Valley; 520 Skyline; 613 Westgate; 701 Blake; 709 Mosby; 721 Merrifield; 731 Tysons; 843 Fair Lakes; 903 Cub Run; 910 London Towne #1; 924 London Towne #2; 918 Centreville.
19	1	Administration - misc. research		24.2-109	21-Oct-13	No	Temporary	Staff will provide to the parties SBE's response to the question, "Is the phrase 'Every Vote Counts' a political slogan?"
20	1	Administration - misc. research		24.2-109	21-Oct-13	No	Temporary	After the November election, EB will examine the reasons for the high number of voter registration cancellations that occurred between August 6 and September 26.
21	1	Administration - organization		24.2-112	2-Nov-05	No	Updated	During a discussion concerning the reorganization of the General Registrar's Office, EB agreed that the Election Manager would not report to the General Registrar. In addition, EB stated that it is critical for the functions of the General Registrar and EB Office to be separate.
22	1	Administration - organization		24.2-112	21-Sep-06	No		EB unanimously approved the proposed Office of Elections organizational chart.
23	1	Administration - organization		24.2-112	1-Feb-10	No		EB unanimously agreed that the Election Manager would report to the General Registrar. In addition, EB unanimously agreed that the General Registrar represents the Agency in reporting to the EB.
24	1	Administration - organization		24.2-112	1-Feb-10	Yes		EB agreed that the EB Secretary's office would become the "Electoral Board office."
25	1	Administration - policies generally		24.2-109	5-Feb-07	No	Updated (by additions to the Policies document)	EB reviewed this Summary of Policies and voted to change several policies, as indicated. [On 8/3/14, staff searched for cited attachment in EB files. Not found. Most likely incorporated into master list of EB policies, the current version of which forms the basis for this spreadsheet.]
26	1	Administration - staffing	General Registrar	24.2-112	21-Oct-13	No	Temporary	EB voted 3-0 to allow the General Registrar to appoint 2 Assistant General Registrars for a period ending December 31, 2013, and to appoint 2 additional Assistant Registrars for a period ending November 10, 2013, in order to assist during the November election and canvass. No one will be appointed as an Assistant Registrar under this authority who has not already served as an Assistant, Deputy, or General Registrar in Virginia.
27	1	Administration - staffing	General Registrar	24.2-112	7-May-14	Yes	Temporary	Under Va. Code § 24.2-112, EB voted 3-0 to authorize the General Registrar to appoint an additional assistant registrar for the June 10, 2014 Democratic Party Primary.
324	1	Administration - staffing	General Registrar	24.2-112	3-Nov-14		Temporary	Under Va. Code § 24.2-112, EB voted 3-0 to authorize the General Registrar to appoint two assistant registrars for a term to expire on Friday, November 7, 2014.
338	1	Administration - staffing	General Registrar	24.2-112	7-Jan-15	Yes		Under Va. Code § 24.2-112, EB voted 3-0 to authorize the General Registrar to appoint up to five additional assistant registrars.
28	1	Administration generally - Bipartisan Election Process Improvement Commission		24.2-109	12-Jun-13	No	Temporary	EB voted 3-0 to respond to Board of Supervisor's Bipartisan Election Process Improvement Commission's report. The recommendations are under review, and Ms. Quinn will provide EB a draft of the response by the end of September. The response will highlight those recommendations already implemented.
29	1	Administration generally - Bipartisan Election Process Improvement Commission		24.2-109	7-May-14	Yes		EB voted 3-0 to adopt the Fairfax County EB Response to Recommendations of the Bipartisan Election Process Improvement Commission.
347	1	Administration generally - Bipartisan Policy Center's Democracy Project		24.2-109	3-Mar-15	Yes		The Board requested that the Bipartisan Policy Center compile a report to include data and observations collected during the November 2014 General Election on wait times in the precincts and satellites, and the overall functionality of the Command Center. Comparative data from other jurisdictions in the country will be incorporated. The format should provide practical applications to train rovers, trainers and staff.
30	1	Administration generally - Bipartisan Policy Center's Democracy Project		24.2-109	29-Jul-14	Yes		EB voted 3-0 to accept the offer of collaboration with the Bipartisan Policy Center's Democracy Project, and directed the Secretary and the General Registrar to work with them to develop a working plan to be presented to the Board at a later date.

321	1	Administration generally - Bipartisan Policy Center's Democracy Project		24.2-109	10-Oct-14	Yes	Temporary	EB voted 3-0 to the support the Bipartisan Policy Center's (BPC) limited set of projects for fall 2014 to include: 1) research by BPC partner Professor Charles Stewart III from MIT and a team including academic partner George Mason University to study how best to estimate capacity needs and consistent procedures to measure lines at selected precincts; 2) research by BPC staff aimed at improving satellite in-person absentee polling sites, which will also consider recommendations regarding improvements from the Office's adoption of new technology and for improvements to curbside voting; and 3) recommendations by BPC staff to improve operations at the AEOC for future elections. The Board requested information from BPC regarding the criteria used to select the precincts. Rover routes will be provided to BPC to assist their efforts.
31	1	Administration generally - Management review		24.2-109	12-Jun-13	No	Temporary	EB voted 3-0 that, upon the recommendation of the BOS, the County Executive to perform a management review of the Office of Elections with an independent organization with experience with other agencies in Fairfax County. The goal of this management review is to audit current management processes and procedures make recommendations for increasing efficiencies and ensuring our organizational and staffing structure is adequate to support the needs of Fairfax County.
32	1	Administration generally - Management review		24.2-109	21-Oct-13	Yes		EB authorized the distribution of the Management Review.
33	1	Administration generally - other		24.2-109	29-Jul-14	Yes		EB voted 3-0 to approve a memorandum to the Board of Supervisors summarizing the Scott investigation findings.
34	1	Administration of election		24.2-109	20-Aug-13	No	Temporary	EB voted 3-0 to approve the Election Manager's proposed resource allocation for the November 5, 2013 election.
311	1	Administration of election		24.2-109	9-Sep-14	Yes	Partially updated at 10/10/14 EB meeting	EB voted 3-0 to approve the proposed precinct allocation for the 2014 November General Election. Precinct resources are based on a potential turnout of 60%. Resources will be re-evaluated, and adjusted if necessary, following the close of voter registration in October.
318	1	Administration of election		24.2-109	10-Oct-14	Yes		EB voted 3-0 to amend the previously approved resource allocation worksheet to add, if possible, an additional election officer at Woodson, Eagle View, Longfellow, and Skyline precincts.
316	1	Administration of election - office staffing		24.2-109	10-Oct-14	Yes		EB voted 3-0 to reduce staffing for Saturdays within Suite 323 to a level sufficient to receive calls from the satellites and provide temporary ID cards to absentee voters who require identification to vote that are sent upstairs from the conference center (to avoid the expense of setting up additional photo ID equipment.) Internal telephones lines will be staffed for those purposes only. The main phone line [(703) 222-0776] will not be answered. The last two Saturdays prior to the election, Office staffing will be increased to receive public calls, but the Office will continue to be closed to the public, except to process requests for temporary voter IDs.
35	1	Administration of office - FCEB Report on the Nov. 2013 General Election		24.2-109	11-Dec-13	Yes		EB voted 3-0 to approved the FCEB Report on the November 5, 2013 General Election.
36	1	Administration of office - voter registration records		24.2-114(12)	7-Nov-12	Yes		EB agreed that in order to improve accuracy and efficiency in the Office, priority should be given to implementing a system that will scan voter registration applications.
37	1	Electoral Board - meetings - process		24.2-107	7-Mar-13	Yes		EB requested a feasibility report on providing the agenda, draft minutes, and Registrar's report with attachments prior to EB meetings. After discussion with staff, staff will try to provide this information no later than three business days prior to EB meeting, and will commit that barring extraordinary circumstances it will be available no later than 24 hours prior to the meeting. It will be accessible via links on the EB web page (below EB members' email addresses.) The Clerk will also provide the link by email when the meeting notices are sent. Attendees will be responsible for making their own copies of the material as only a limited number of copies will be made available at the meeting.
38	1	Electoral Board - meetings - process		24.2-107	7-Mar-13	Yes		Current EB policy limits public comments to three minutes per political party per action item. Since the material used in the meetings will be provided in advance, EB members should discuss action items with party representatives prior to the meeting. Because the information discussed in Closed Session cannot be publicly disclosed, no public comments should be entertained after Closed Session. EB agreed that if action is taken by EB after Closed Session, the parties limit their comments to that specific action. No new matter should be raised by the public after the close of Public Comments.
367	1	Administration - meetings -process		24.2-107	5-May-15	Yes		Board will consider a setting a calendar to include any statutory meetings as well as a set day and time for monthly Board meetings.
39	1	Electoral Board - meetings - process - rules		24.2-107	2-Mar-10	Yes		EB agreed to adopt Robert's Rules of Order as the procedural rules for conducting EB meetings.
40	1	Electoral Board - meetings - process - rules		24.2-107	7-Mar-13	Yes		EB reminded the public that Robert's Rules of Order is EB-approved procedure for conducting their meetings.
41	1	Electoral Board responsibilities, general - "Administration of absentee ballot provisions"	"Delegated to OoE staff"	24.2-109(B)	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.

42	1	Electoral Board responsibilities, general - "Preparation of ballots"	"Delegated to OoE staff"	24.2-109(B)	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
43	1	Officers of election - "Prepare list of officers of election"	"Delegated to OoE staff"	24.2-115	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
44	1	Officers of Election - appointments	General Registrar	24.2-115	29-Oct-10	No	Overtaken by statute	EB authorized the General Registrar to continue to assign new election officers who will be appointed by EB at the canvass of the November General Election.
57	1	Officers of Election - appointments	General Registrar	24.2-115	10-Aug-11	No	Overtaken by statute	EB voted 3-0 to authorize the General Registrar to continue recruiting and assigning new election officers whose appointments would be confirmed at the canvass on August 24, 2011.
58	1	Officers of Election - appointments	General Registrar	24.2-115	17-Oct-11	No	Overtaken by statute	EB voted 3-0 to delegate the following responsibilities to the General Registrar: d. Authorization to Assign New Election Officers and Submit Their Appointment at the Canvass of the November Election.
47	1	Officers of Election - appointments - chiefs		24.2-115	1-Mar-07	No		EB clarified its position that if EB Secretary disagreed with EB staff recommendation for chief election officers, then the Election Manager would communicate by email that issue to the entire EB so that it could take action if it sees fit.
59	1	Officers of election - appointments - chiefs		24.2-115	7-May-13	No	Temporary	EB voted 3-0 that availability letters be sent immediately to all Republican election officers. The FCDC will be allowed until Friday, May 17, to continue their outreach and recruitment efforts for Chief and Assistant Chief Election Officers for the Democratic Party Primary Election. As of Friday, May 17, the Office will begin assigning Republican Chiefs, Assistant Chiefs, as well as supplementing election officers as needed. All currently assigned Republican Assistant Chiefs will remain in place. Every effort will be made to avoid assigning both a Republican Chief and Assistant Chief.
48	1	Officers of Election - appointments - chiefs		24.2-115	22-Jan-14	Yes		EB voted 3-0 to reconfirm its long standing tradition that, to the greatest extent practicable, the chief election officers be assigned from the list of election officers representing the political party of the sitting Governor.
49	1	Officers of Election - appointments - March primaries		24.2-115	12-Jan-12	No	Temporary (March primaries)	EB voted 3-0 to approve the General Registrar's request to send out the election officer reappointment letters, including the oath, to current and prospective officers of election in advance of the end of the current term to allow staff adequate time to process the returned oaths for the March Presidential Primary.
50	1	Officers of Election - appointment - parties		24.2-115	7-Feb-12	No	Temporary	EB voted 3-0 to approve the nomination of 2918 election officers. In order to provide the parties an opportunity to review the list of applicants prior to appointment, EB also voted 3-0 to provide the parties a list of these individuals three days in advance of their monthly meeting. No response will be deemed as approval. Every practicable effort will be made to assign the Chief and Assistant Chief from officers approved by their respective parties. In some cases, however, the most competent Chief Election Officer will be assigned, irrespective of party. Individuals that self-designate shall still be considered to serve as election officers. Each political party will strive to solicit 1250 election officers prior to the November election.
51	1	Officers of election - appointment - parties		24.2-115	15-May-12	Yes		EB unanimously requested staff develop a procedure for contacting individuals submitted by the parties for election officer appointment. The log shall include the dates and methods of contact, the responses, and the name of the staff person handling the follow-up. Once this process has been established, the Office will meet with any committee staff to communicate the protocol for appointment and nomination.
52	1	Officers of election - appointment - parties		24.2-115	13-Jun-12	No	Overturned on 2014-2016 appointments at 2/5/14 EB meeting	EB unanimously accepted the County Attorney's recommendation that in order for an individual nominated by their party as an election officer to be appointed, they must respond affirmatively to a request to serve by the Office. To be eligible for assignment, they must submit the required paperwork (oath, federal I-9).
53	1	Officers of election - appointment - parties		24.2-115	17-Jul-12	Yes	Temporary	EB asked staff to provide the parties on a bi-weekly basis a list of their nominees who have not responded to the Office's request to serve. The parties will be responsible for follow-up. The parties will clean up their appointment lists, removing duplicate or previously appointed names.
60	1	Officers of election - appointments - parties		24.2-115	20-Aug-13	Yes		EB requested that a quarterly report be provided to the political parties documenting the status of election officer recruitment.
356	1	Officers of election - appointments - parties		24.2-115	5-Feb-14	Yes - current terms		EB voted 3-0 to appoint 3,822 election officers (1,870 Democrats, 1,545 Republicans, and 407 Independents) for a two-year term beginning March 1, 2014, and ending February 29, 2016. Under discussion, FCDC asked the Board to appoint approximately 130 additional individuals from their amended nomination list dated February 5, 2013 (attached and made a part these Minutes) that are not listed on the Office's formal appointment list (Election Officer Appointments-February 4, 2014, attached and made a part of these Minutes.) Staff asked the Board to follow past practice that the Board only appoint an individual after he/she has personally contacted the Office and requested to serve as an election officer. Additionally, appointing individuals who have not applied with the Office inflates the number of election officers eligible for assignment. The FCDC responded that the contact information will be provided to the Office for follow-up. Mr. Hunt then moved to adopt the 3,822 election officer appointments as presented, <u>including the 130 FCDC nominees not listed on the formal appointment list</u>, for a term beginning March 1, 2014, and ending February 29, 2016. By a vote of 3-0, the Board appointed 3,952 (2,000 Democrats, 1,545 Republicans, and 407 Independents) individuals to serve as election officers.

357	1	Officers of election - appointments - parties		24.2-115	5-May-15	Yes		EB voted 2-0 (Vice Chairman Stark was absent) to appoint 30 of the 34 individuals listed in Attachment A to serve as election officers. The Board will no longer consider for appointment any individual that is not approved by the local committee of the party designated on his/her election officer application.
56	1	Officers of Election - appointment of Independents		24.2-115	7-May-08	No	Overtaken by statute	EB unanimously adopted a SBE proposal permitting local EBs to appoint undesignated volunteers as officers of election. This would permit companies to help recruit officers of elections who will not be designated by party. (This was later overtaken by statue that permits an election officer to declare "Independent" as his/her party affiliation.)
62	1	Officers of election - CAP - closer position/stipend (pilot)		24.2-115	7-May-14	Yes	Updated on 07 Jan 15; made permanent	EB voted 3-0 to pilot a position of CAP "closer" with a pay rate of $100. The closer will be specifically trained to assist the CAP chiefs in closing the pollbooks, closing the satellite voting machines, obtaining the machine tapes, and completing the statement of results. Other tasks may be assigned as needed to improve the efficiency and accuracy of the closing process. Closers are specifically permitted by law in VA Code §24.2-115.
331	1	Officers of election - CAP - closer position/stipend		24.2-115	7-Jan-15	Yes		EB voted 3-0 to make the "CAP closer" a permanent EO position for each of the congressional district Central Absentee Precincts (CAP) in the November general elections, and establish the pay level at the current rate of $100. The discretion to determine if a closer might be appropriate in other elections is delegated to the Electoral Board Secretary based on recommendations from the staff.
61	1	Officers of election - assignments - CAP		24.2-115	21-Oct-13	Yes		EB asked that all prospective officers be included on the CAP assignment list. If necessary, a "subject to…" annotation should identify those officers who still need to submit additional paperwork in order to fulfill their assignment.
68	1	Officers of Election - stipend		24.2-116	20-Aug-13	Yes		EB voted 3-0 to increase the election officer stipend by $50 for Chief and Assistant Chiefs and $75 for Election Officers. This includes an increase in pay of $25 for C/AC and $50 for EOs, as well as $25 specifically to compensate for time spent in training. Chiefs will receive $250, Assistant Chiefs $200, and Election Officers $175.
63	1	Officers of Election - Payroll documentation (I9 forms)		24.2-115	23-Mar-09	Yes		EB voted 2-0 (one absence) to request that "the Fairfax County Department of Human Resources work with the Office of Elections to minimize the requirements on the Election Officers with respect to payroll documentation." The EB further stated that, "these requirements are an undue burden on election officers and will prove to be a severe hardship for the EB in conducting elections."
64	1	Officers of election - personnel information		24.2-115	13-Jun-12	Yes		As a general rule, the only information that can be disclosed from an election officer's personnel record is their name, home precinct, and party affiliation and prior to an election, their assigned precinct and position. Only in certain circumstances will additional information be released.
65	1	Officers of election - personnel information - contact by political parties		24.2-115	1-Oct-12	Yes		EB voted 3-0 that notice be provided to the Chief Election Officers prior to the release of their names to the political parties and that while there may be an attempt to contact them by authorized party representatives, they are under no obligation to return phone calls, provide information, or meet with anyone ahead of Election Day.
67	1	Officers of election - satellites - training & party	General Registrar	24.2-115, 24.2-707	9-Aug-12	Yes		EB voted 3-0 that pursuant to Va. Code §24.2-707, the Board adopt as policy that, for purposes of equal representation only, the satellite voting locations be managed in a manner similar to a polling place, and that the General Registrar will have the responsibility of insuring that both parties have equal representation with respect to staffing in the satellite voting locations.
66	1	Officers of election - satellites - training & party		24.2-115	17-Jul-12	Yes		The staff for the satellite voting locations will be appropriately trained and endorsed by their respective parties.
73	1	Officers of election - stipend		24.2-116	29-Jul-14	Yes		EB voted 3-0 to approve a $25 reduction in compensation for Election Officers who arrive more than 15 minutes after their assignment time on Election Day.
325	1	Officers of election - stipend		24.2-116	3-Nov-14	Yes		EB voted 3-0 to approve reimbursing for mileage expenses at the current rate of .56/mile for election officers who travel more than 20 miles one way from their home precinct when the Office requests them to meet a specific precinct need.
72	1	Officers of Election - stipend		24.2-116	19-Sep-13	Yes		EB voted 3-0 to increase the compensation plus bonus the CAP Assistant Chief receives to $325 in order to match the compensation and bonus of the CAP Chief.
70	1	Officers of Election - stipend		24.2-116	20-Aug-13	No	Temporary	EB voted 3-0 to pay a one-time bonus in compensation for CAP Officers. This bonus will be in effect for the November 5, 2013 election. Officers who work the early shift will receive a bonus of $25, and those who work the late shift a bonus of $50. Anyone who works the entire day, to include Chiefs and Assistant Chiefs, will be paid a $75 bonus. The proposed pay increase would be over and above whatever level is set for non-CAP Chiefs, Assistant Chiefs, and Election Officers (see #3 above.)
71	1	Officers of Election - stipend		24.2-116	19-Sep-13	No	**Tabled**	EB voted 3-0 to **table** a referral bonus program to provide any election officer who refers someone else to serve, when such person referred serves at least twice within two years of signing up. EB will take up this discussion in one year. By this time, data will be available on whether the increase in EO compensation favorably impacted recruitment.
76	1	Officers of Election - Terms		24.2-115	1-Feb-10	Yes		Institute a two year appointment period for elections officers.
74	1	Officers of Election - Terms		24.2-115	16-Aug-05	No	Updated 02/06/2006	Keep the terms for appointing election officers to one year even though it now had the option of appointing election officers for a period not to exceed three years.
75	1	Officers of Election - Terms		24.2-115	6-Feb-06	No	Updated 02/01/2010	Continue the one-year appointment terms.

77	1	Officers of election - training - "Instruct officers of election"	"Delegated to OoE staff"	24.2-115	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
78	1	Officers of Election - training - CAP		24.2-115	29-Oct-10	Yes		EB approved the CAP Election Officer Manual.
79	1	Officers of Election - Town Elections - training		24.2-115	13-Jun-07	Yes		All election officers working the Vienna Town Election must be trained annually prior to the Town elections. (reaffirmed at the January 9, 2008 EB meeting)
80	1	Officers of Election - training certification		24.2-115	7-May-14	Yes		EB voted 3-0 to approve the use of the proposed revised Chief/Assistant Chief Officer of Election's receipt signed after mandatory election training, beginning with the June primary election with the following changes: 1) the words 'solemnly swear or affirm' will be replaced with 'received'; and 2) accessible training requirements shall include the phrase "Comply with all ADA accessibility requirements that include, but are not limited to…"
81	1	Officers of Election - training certification	General Registrar	24.2-115 and 24.2-103B	17-Oct-11	Yes		EB voted 3-0 to delegate the following responsibilities to the General Registrar: e. Authorization to Certify the Annual Training of Election Officers.
82	1	Officers of Election - training certification	Secretary	24.2-115 and 24.2-103B	4-Nov-11	Yes		EB voted 3-0 to delegate authority for signing the annual certification for the training of election officers to the Secretary.
83	1	Officers of Election - training plan		24.2-115 and 24.2-103B	17-Aug-10	Yes		EB adopted the Fairfax County Training Plan for Election Officers.
84	1	Officers of Election - training plan		24.2-115 and 24.2-103B	9-Aug-12	Yes	Temporary	EB voted 3-0 to approve the annual Election Officer Training Plan for Fairfax County Election Officers.
365	3	Polling Places - proposed changes to precincts and polling places		24.2-305 and 24.2-307 and 24.2-309.2 and 24.2-310	5-May-15	Yes		EB requested that a comprehensive list of proposed polling place and precinct changes be circulated to the Board well in advance of substantive discussion with the individual supervisors. The Board asked to be informed if a supervisor rejects, postpones, or changes any of the Office's recommendations. The local political committees may submit any precinct and polling observations and suggestions for consideration.
85	3	Polling places - accessibility		24.2-310	29-Jul-14	Yes		EB voted 3-0 to review the recommendations made by Ms. Janice Yohai regarding improvements to accessible parking and curbside voting at the Government Center and to consider options to address these concerns at the September meeting.
86	3	Polling places - adjustment of prohibited area (#509 Plaza pct)		24.2-310(E) and 24.2-604	19-Sep-13	Yes		EB voted 3-0 to establish an internal 40-ft prohibited area at #509 Plaza precinct.
87	3	Polling places - adjustment of prohibited area (Goodwin House, Skyline Pct)		24.2-310(E) and 24.2-604	4-Nov-11	Yes		EB voted 3-0 to allow electioneering inside Goodwin House (Skyline precinct) pursuant to Va. Code § 24.2-310.
90	3	Polling places - adjustment of prohibited area (Greenspring Pct)		24.2-310(E) and 24.2-604	1-Oct-12	Yes		EB voted 3-0 that under the authority granted to the EB by Va. Code § 24.2-310(E), the 40 foot prohibited area at the Greenspring Precinct end at a point measured 40 feet beyond the top of the staircase on the lobby level (which stairs go down to the lower level to the room where voting will occur.) The prohibited area will include the lobby level elevator area to address safety concerns that would put residents at risk of significant congestion of walkers, motorized scooters, and other such activity that may result in falls or other injuries to residents if this area is not so restricted.
88	3	Polling places - adjustment of prohibited area (Greenspring Pct)		24.2-310(E) and 24.2-604	20-Sep-10	No	Updated 12 Oct 2010	EB reaffirmed the March 2, 2004 decision to allow electioneering inside the Greenspring precinct.
89	3	Polling places - adjustment of prohibited area (Greenspring Pct)		24.2-310(E) and 24.2-604	12-Oct-10	No	Updated 1 Oct 2012	EB moved to permit the 40-ft restricted area inside the Greenspring precinct, specifically the lobby. There will be no electioneering allowed on the first floor, and if the political parties do not adhere to these restrictions, the Chief and Assistant Chief will have the authority to reinstate the 40-ft boundary outside the precinct.
91	3	Polling places - changes		24.2-305 -- 24.2-310.1	5-Feb-14	No	Temporary	EB unanimously agreed to allow the parties until March 28, 2014, to provide comments to the list of recommendations for polling place changes. No changes to polling places will affect the June 2014 primary election.
92	3	Polling places - special - stipend		24.2-310	20-Aug-13	Yes		EB voted 3-0 to increase the stipends for Special Polling Places, whether provided in cash or in kind, from $150 to $250 beginning with the November 5, 2013 election.
93	4	Administration of office - office hours		24.2-411	4-Apr-11	No		EB voted 3-0 to approve a change the Office of Elections office hours as follows: Monday, Tuesday, Wednesday and Friday from 8:00 a.m. to 6:00 p.m. and Thursdays from 8:00 a.m. to 7:00 p.m. Flexible schedules remain an option.

353	6	Election - Emergency Operation Command Center	Registrar and OoE staff	24.2-603.1	16-Apr-15	Yes		EB voted 3-0, after considering the issues outlined in Attachment E, to postpone testing the use of the Chantilly Technical Operations facility until a time to be determined by the Board, but no later than June 2016, subsequent to further plan development and testing by staff, and taking into consideration the suggestions raised by Chairman Hunt, specifically 1) a walk-through on a non-election day; 2) an exercise that begins at the Government Center and moves to the Chantilly Technical Operations, or any other emergency facility; and 3) examining multiple alternative emergency sites, including the Springfield Warehouse, to insure that a reliable network of communication exists between all of the designated emergency locations.
349	6	Election - Emergency Operation Command Center	Registrar and OoE staff	24.2-603.1	24-Mar-15	No	Updated 04/16/15	The Board voted 3-0 to direct staff to use the Chantilly Library for the June 9, 2015 Primaries to test an alternate location for the Alternate Emergency Operation Center (AEOC) as the Election Day Command Center.
94	6	Election - "I Voted" stickers		Not codified	14-Jun-06	Yes	Contrary to current ELECT policy	EB voted to distribute "I VOTED" stickers at each and every election, including primaries.
95	6	Election - "I Voted" stickers		Not codified	6-May-09	Yes	Contrary to current ELECT policy	EB reaffirmed its earlier position (June 14, 2006 EB meeting) that "I Voted Stickers" would be handed out at every election.
96	6	Election - Absentee ballot not received - provisional ballot		24.2-653.1	20-Oct-08	Yes	Overtaken by statute	EB unanimously reaffirmed the procedure of offering a provisional ballot to the voter at both the precincts and at the satellites if the voter is identified as having requested an absentee ballot yet did not receive one.
97	6	Election - ballots - "Receive ballots"	"Delegated to OoE staff"	24.2-618	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
98	6	Election - ballots - 45-day deadline for mailing absentee ballots		24.2-612	4-May-11	Yes		EB voted 3-0 to authorize the General Registrar to electronically certify compliance with the 45-day requirement for mailing out absentee ballots.
99	6	Election - ballots - 45-day deadline for mailing absentee ballots		24.2-612	17-Jul-12	No	Temporary (Presidential election)	EB voted 3-0 to print 15,000 ballots prior to the final party convention to mitigate the risk of failing to comply with the 45-day deadline for mailing absentee voters.
363	6	Election - ballots - ballot order	General Registrar	24.2-613 and SBE policy rev 8/2014	5-May-15	Yes		EB voted 2-0 to send a written request, drafted by the General Registrar, to the State Board of Elections supporting a reversion to a specific ballot order that places the candidate contests before the constitutional and/or bond contests and groups at-large candidates with their appropriate public body (i.e., Board of Supervisors, School Board.)
333	6	Election - ballots - sample ballots		24.2-622	7-Jan-15	Yes		EB voted 3-0 that staff take appropriate action to ensure that sample ballots taken from the Fairfax County website cannot be perceived to be used as official ballots.
100	6	Election - canvass	General Registrar	24.2-671	17-Oct-11	Yes		EB voted 3-0 to delegate the following responsibilities to the General Registrar: c. Determination of the Site of the Canvass.
101	6	Election - canvass - "Deliver certification of election to the winner"	"Delegated to OoE staff"	24.2-676	Undated document	Yes	See note	Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
102	6	Election - canvass - "Forward abstracts of the election to SBE"	"Delegated to OoE staff"	24.2-675	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
350					24-Mar-15	Yes	Temporary	The Board voted 3-0 to conduct the canvass for the May 5, 2015 Vienna Town Election at 8:00 p.m. on Tuesday, May 5, 2015. The provisional ballot meeting will be held on Wednesday, May 6, 2015, at 11:00 a.m.
106	6	Election - challenged voter		24.2-651	2-Nov-05	No	Overturned by statute	Due to concerns that there would be voter intimidation at the polls (particularly for challenged voters who might be intimidated by the signing of the "Affirmation of Eligibility" form); EB approved giving a provisional ballot to any voter refusing to sign an affirmation of eligibility. That provisional ballot would be voted on by EB the following day at canvass.
107	6	Election - curbside voting		24.2-649(A)	9-Aug-12	Yes		EB voted 3-0 to approve as policy that paper ballots will be used for curbside voting unless the touch screen is specifically requested. It will be permissible to allow a representative to hold a place in the check-in line for a curbside voter. Election officials shall follow all procedures and standards of supervision as specified in Va. Code § 24.2-649.
111	6	Election - lines - voter information		24.2-687, 30-19.9, 30-19.10,	1-Oct-12	No	Temporary (long ballot) (Also see note regarding conflict with law.)	EB voted 3-0 that given the length of the state constitutional amendments and the bond referenda, the election officers actively distribute and circulate county-approved handouts explaining the bond referenda and the constitutional amendments to voters waiting in line. The voters will be encouraged to review the explanatory material before entering the voting booth in order to expedite the process of marking the ballot.

112	6	Election - media		24.2-604(J)	11-Sep-12	Yes		EB voted 3-0 that the burden rest on the person presenting themselves as media to show credentials provided by their media organization or otherwise to prove media affiliation. This could be presenting a letter from their news organization, or showing Web page/print/blog article with byline. The Chief will determine sufficiency, with guidance at training on the alternatives. Media should coordinate their visits ahead of time, but the Chief should provide access in accordance with § 24.2-604(J), whether or not there is advance notice and coordination. The credential requirements will go out to the media in early October, but absolutely no later than October 15.
113	6	Election - observers/reps - CAP		24.2-604(C)	20-Sep-10	Yes		EB instructed the General Registrar to draft CAP rules for authorized observers to include a signature line for pollwatchers to acknowledge that he/she had received the form.
114	6	Election - observers/reps - CAP		24.2-604(C)	29-Oct-10	Yes		EB moved to approve CAP guidelines for observers as recommended by the General Registrar. If a policy question arises, guidance from EB, rather than CAP coordinators, must be sought. EB agreed that one EB member could make a decision if the other members cannot be reached, however, all decisions must be communicated to the other EB members and the party representatives.
310	6	Election - observers/reps - CAP		24.2-604(C)	9-Sep-14	Yes		EB voted 3-0 to specify that one authorized representative per party or candidate is allowed at any one time to observe the process in the CAP scanning room. This action does not affect the number of authorized representatives allowed in each of the Congressional District ballot processing rooms.
115	6	Election - observers/reps - CAP		24.2-604(C), 24.2-712	26-Oct-12	Yes	Temporary	EB voted 3-0 to approve the request that political parties provide names of their anticipated CAP observers in advance of Election Day, preferably by 12:00 noon on November 5, to allow staff to provide a list of authorized observers to security personnel. This will facilitate their arrival on Election Day, as their authorized forms could be turned in after they cleared security. Those not on the prepared list would wait until staff reviews their authorizations. The parties agreed to provide these lists.
116	6	Election - observers/reps - CAP - hours		24.2-604(C) and 24.2-712	4-Nov-09	Yes		EB unanimously agreed that poll watchers must mirror the assignment times of the CAP election officers (either full day or half day shifts.) These changes in procedures were unanimously agreed to by the EB, and both the Fairfax County's Democratic and Republican Parties.
118	6	Election - observers/reps - in office during AB voting, satellites, pre-processing, CAP and canvass		24.2-604(C), 24.2-671, 24.2-712	1-Oct-12	Yes		EB voted 3-0 that while there is no requirement or authorization for party representatives to observe in-person voting conducted at the General Registrar's Office, or the satellite locations, the Guidelines for Election Day Activities as specified in Attachment B be extended to apply to these activities. Any person presenting him or herself at pre-processing, or to observe in-person absentee voting as a party/candidate representative, must provide a party/candidate authorization letter, and otherwise comply with the requirements of authorized representatives as contemplated in Va. Code § 24.2-604, except for the numbers of representatives. In the Office of Elections, at the satellite locations, and at pre-processing, only one representative per party/candidate will be allowed at a time due to space limitations.
124	6	Election - observers/reps - satellites		24.2-604(C)	19-Sep-13	Yes		EB voted 3-0 to extend to the authorized representatives in the satellite locations the same rights as those held by the authorized representatives in the polling places on Election Day, but they must not be in a position to see the VERIS screen, nor disrupt the flow of voters through the satellite polling locations.
119	6	Election - observers/reps - neutral		24.2-604(I)	10-Aug-11	No	Temporary	EB voted 3-0 to authorize neutral visitors in the polling places for the November election.
120	6	Election - observers/reps - neutral	General Registrar	24.2-604(I)	17-Oct-11	No	Updated 11 Sept 2012	EB voted 3-0 to delegate the following responsibilities to the General Registrar: a. Authorization of Neutral Visitors in the Polling Place
122	6	Election - observers/reps - neutral		24.2-604(I)	20-Aug-13	No	Temporary	EB voted 3-0 to approve a request to participate in a study conducted by a research group associated with the University of Minnesota. The study is focused on election security from the point of view of the election workers. The researchers will shadow election officers in one or two precincts during the November 5, 2013 election.
123	6	Election - observers/reps - neutral		24.2-604(I)	21-Oct-13	No	Temporary	EB voted 3-0 to authorize the voting machine vendors invited to participate in the Competitive Negotiated Invitation (CNI) to send 1-2 representatives, if desired, to visit polling places, including CAP, under the authority provided in VA Code Section 24.2-604(I) to observe County processes and procedures during November's General Election.
200	6	Election - observers/reps - neutral		24.2-604	4-Nov-11	Yes		EB unanimously agreed that[...]Election officers should cooperate with party representatives as required under the law in order to insure transparency in the electoral process. EB directed Ms. Quinn to include this directive in her final communication with the Chief Election Officers.
314	6	Election - observers/reps - neutral	General Registrar and/or Secretary	24.2-604(I)	9-Sep-14	No		EB voted 3-0 to delegate authority to the General Registrar and/or the Secretary to authorize any such neutral observers/visitors to polling places for the November General Election.
358	6	Election - observers/reps - neutral	Secretary	24.2-604(I)	5-May-15	Yes		EB voted 2-0 to delegate the Electoral Board Secretary the authority to approve all requests to observe elections by potential visitors authorized under Va. Code § 24.2-604(I).
342	6	Election - observers/reps - neutral		24.2-604(I)	3-Mar-15	Yes	Temporary (Vienna Town Election)	EB voted 3-0 to approve authorization of visitors from local jurisdictions who are considering the purchase of the ES&S system to observe the equipment in use during the May 2015 Vienna Town Election.

121	6	Election - observers/reps - guidelines	General Registrar and/or Secretary	24.2-604(I)	11-Sep-12	Yes	Temporary and other	EB voted 3-0 to adopt the Polling Place Guidelines for Authorized Visitors and Observers. Given the demands of the presidential election on polling place officials, authorized visitors under § 24.2-604(I) be limited to adult groups such as State Department visitors, delegations, the press, and that requests from school-age groups, such as scout troops, civic classes, etc. be deferred to other elections. EB delegates authority to the General Registrar and/or the EB Secretary to authorize any neutral observers/visitors.
117	6	Election - observers/reps - guidelines		24.2-604 and 24.2-633	19-Sep-13	Yes - most current		EB voted 3-0 to readopt the following guidelines for the November 5 election: a) Warehouse Observer Guidelines; b) Election Day Activities Guidelines; c) Polling Place Guidelines for Authorized Visitors and Observers.
125	6	Election - pollbooks		24.2-611	2-Mar-10	No	Temporary	EB unanimously approved the use of electronic pollbooks as the official record for the May Town Elections.
126	6	Election - pollbooks		24.2-611	4-Apr-11	No	Temporary	EB voted 3-0 to approve the pilot testing of version 2.0 of the electronic pollbook during the Vienna Town Election with a paper pollbook back-up.
127	6	Election - pollbooks		24.2-611	10-Jun-11	No	Temporary	EB voted 3-0 to approve the use of paper pollbooks for the August 23, 2011 primary.
128	6	Election - pollbooks		24.2-611	21-Sep-11	No	Temporary	EB voted 3-0 to approve the recommendation of the General Registrar that due to insufficient time to upgrade the software and train the appropriate number of election officers that the paper pollbook be used for the November election.
129	6	Election - pollbooks		24.2-611	21-Nov-11	No	Temporary	EB voted 3-0 to approve the recommendation of the General Registrar that due to insufficient time to upgrade the software and train the appropriate number of election officers that the paper pollbook be used for the November election.
130	6	Election - pollbooks		24.2-611	8-Dec-11	No	Temporary	EB voted 3-0 to approve the General Registrar's recommendation to deploy the EPB's in up to half of the precincts for the March Presidential Primary and all three of the May Town Elections.
131	6	Election - pollbooks		24.2-611	12-Jan-12	No	Temporary	EB voted 3-0 to approve the request to extend authority to staff to make the decision whether or not to deploy the EPB for the March Presidential Primary based on the status of the reimaging, upgrading, and testing process.
132	6	Election - pollbooks		24.2-611	7-Mar-12	No	Temporary	EB voted 3-0 to approve the deployment of the EPB in all precincts for the June primary with the option to scale back if any outstanding software or hardware issues cannot be rectified.
133	6	Election - pollbooks		24.2-611	2-May-12	No	Tabled	EB voted 3-0 to **table** the decision on deploying the EPBs for the June election until the reason for the breakdown of the Herndon EPB can be explained and resolved. The motion will be reconsidered at the May 15 meeting.
134	6	Election - pollbooks		24.2-611	2-May-12	No	Temporary	EB voted 3-0 to approve the pilot of the EPB in June for CAP's 10th Congressional District.
135	6	Election - pollbooks	General Registrar	24.2-611	15-May-12	No	Temporary	EB voted 3-0 to delegate to the General Registrar the authority to determine how many precincts would use the EPB for the June primary. It is expected that no more than 50% of the precincts will be assigned the EPBs. A paper pollbook will be provided and actively used in conjunction with the EPB.
136	6	Election - pollbooks		24.2-611	13-Jun-12	No	Temporary	EB voted 3-0 to retroactively approve that, in order to ascertain the burden of maintaining both the paper pollbook in conjunction with the EPB, both be used in CAP's 11th District for the June primary.
137	6	Election - pollbooks		24.2-611	17-Jul-12	No	Temporary	EB voted 3-0 to adopt the following guidelines for the deployment of the EPB in November: a. Reserve 50 out of the current 600 laptops for CAP; b. Reserve 25 out of the current 600 laptops for back-up; c. Allocate the remaining EPBs amongst the 192 largest precincts.
138	6	Election - pollbooks		24.2-611	7-Mar-13	No	Temporary	EB voted 3-0 to pilot the Votis solution in the Vienna Town Election. The County's EPBs will be used simultaneously with the Votis during the test to provide a means of comparison and assurance that all voters are recorded properly. Paper pollbooks will also be printed for emergency back-up. The Office will provide two additional staff as election officers during the pilot. Fairfax County and the Town of Vienna will not incur any additional expense related to the test. A public demonstration will be scheduled to showcase the equipment.
139	6	Election - pollbooks		24.2-611	7-Mar-13	No	Temporary	EB voted 3-0 to accept staff's recommendation to approve the deployment of EPBs in all precincts for the Vienna Town Election and the June Primary, as well as in the Central Absentee Precinct (CAP.) Paper pollbooks will be provided as back-up.
140	6	Election - pollbooks		24.2-611	12-Jun-13	No	**Tabled**	EB voted 3-0 to table a decision on the purchase of additional EPB laptops for the November election until the next meeting, but no later than September 1, 2013. This will allow staff to ensure 100% deployment of the EPBs in all the precincts without signing a new contract or purchasing additional equipment. The feasibility of integrating different electronic systems and how to impartially assign them in the precincts will also be examined. A draft of the proposed number of EPBs per precinct will be made based on existing equipment.
141	6	Election - pollbooks		24.2-611	20-Aug-13	No	Temporary	EB voted 3-0 to approve the purchase of 120 additional EPB laptops and to continue with the current Datacard EPB application for the November 2013 elections (the SBE extended the Datacard contract through the November 2013 election.) This would allow 30 laptops to be configured for VERIS access in the absentee satellites, and 90 laptops to be configured as EPBs for the precincts and/or CAP, as needed.
142	6	Election - pollbooks		24.2-611	19-Sep-13	No	Temporary	EB voted 3-0 to review the assignment of EPBs for the November election to ensure that voters are processed appropriately.

336	6	Election - pollbooks - procurement		24.2-611(D)	7-Jan-15	Yes	Temporary	EB voted 3-0 to approve delegation of the electronic pollbook procurement to a Selection Advisory Committee to include one member of the Electoral Board. Vice Chairman Hunt will represent the Electoral Board.
368	6	Election - pollbooks - procurement		24.2-611(D)	4-Jun-15	Yes	Temporary	EB voted 3-0 to approve #610 Sherwood, #612 Waynewood and #615 Woodley to be used for the June 9, 2015 Unofficial EBP Pilot. The Fairfax County Republican Committee, the Fairfax County Democratic Committee, and the Fairfax League of Women Voters will be permitted to each have up to three (3) neutral observers (one for each precinct.). Specially trained election officers and a vendor technician will be on site to "parallel" the check-in process using the pilot machines. Because this is a test of the EPB's technical functionality, the vendor technicians have been instructed not to entertain questions from anyone at the precinct except the election officers who have been trained and are being supported by the vendor technicians for this testing.
364	6	Election - pollbooks - procurement		24.2-611(D)	5-May-15	Yes	Temporary	EB requested that the IT Director contact the local political committees to arrange an opportunity for them to provide input regarding the selection of the new electronic pollbooks.
143	6	Election - Polling Places - electronic devices		24.2-604 and 24.2-607	26-Oct-09	No	Updated 31 Oct 09	EB unanimously voted to deny the Republican Party's request that hand-held personal digital assistants, e.g., Blackberries, be used to check off the names of voters at the polling places. In addition, EB unanimously voted that no electronic devices may be used inside the polling place.
144	6	Election - Polling Places - electronic devices		24.2-604 and 24.2-607	31-Oct-09	Yes		With respect to the use of electronic communication devices inside the polling places, SBE informed the Fairfax County EB that it could not ban the use of these devices in the polling place. For additional clarification, see SBE letter from the SBE Deputy Secretary to the SBE Secretary dated October 28, 2009. The Fairfax County EB unanimously voted to remain consistent with the policy set forth by the SBE, adopted October 28, 2009.
145	6	Election - Polling Places - electronic devices - in-person absentee voting locations		24.2-604 and 24.2-607	1-Oct-12	Yes		EB voted 3-0 that because neither the Virginia Code nor the Administrative Code addresses the use of electronic devices in the Office or the satellite locations, to preserve order during the in-person voting process, the election officers be informed of their broad regulatory authority over electronic devices. Additionally, EB authorizes staff to print instructional signage to discourage the use of electronic devices in all in-person, absentee-voting locations. The Registrar will provide more specific guidelines regarding cell phone use by voters in the precincts on Election Day. Pollwatchers are excluded from these restrictions in a regular polling place or central absentee precinct as contemplated in § 24.2-604(C).
146	6	Election - Primary Election - officers & equipment		24.2-612	7-Mar-13	No	Temporary (June primaries)	For June 11 primaries, EB voted 3-0 to accept staff recommendation to use 4 election officers, 1 optical scanner, 3 DREs and 2 EPBs per precinct. The print order will include paper ballots for 15% of the active registered voters – approximately 13% for precincts and 2% for absentee. If Republican Party primaries are held in one or more Delegate districts, a similar number of Republican ballots will be printed for those district(s), and an additional election officer will be added to precincts with both primaries. Since there are no issues/questions on a primary ballot, a single bilingual English and Spanish ballot will be used.
341	6	Election - Town Elections - ballots		24.2-601; 24.2-612; 24.2-613	3-Mar-15	Yes	Temporary (Town Elections)	The Board voted 3-0 to approve printing ballots for the May 5, 2015, Vienna Town Election for a 25% turnout if there are four or more candidates; but a 15% turnout if there are only three candidates on the ballot.
147	6	Election - Prohibited conduct		24.2-604	11-Sep-12	No	Updated 19 Sept 2013	EB voted 3-0 to adopt the Guidelines for Election Day Activities.
148	6	Election - Prohibited conduct		24.2-604 C	20-Sep-10	Yes		EB authorized that pursuant to Va. Code Sec. 24.2-604, election officers be instructed "to take action in the polling place only upon seeing the use of a camera by an authorized pollwatcher."
149	6	Election - provisional ballot issuance		24.2-653(A)	7-May-14	Yes		EB voted 3-0 to approve the concept of using a new Voter Referral Worksheet, (replacing the yellow telephone verification form) as well as 3 provisional ballot checklists for use in the June primary. Feedback will be solicited from the Chief and Assistant Chief Election officers. The Secretary is delegated the authority to work with staff to make appropriate changes to the forms. The parties will have until May 16 to provided comments.
150	6	Election - provisional ballot issuance - voter not registered -DMV		24.2-653(A)	20-Oct-08	No	Overtaken by statutes	During its deliberation of the provisional ballots, EB discussed procedures for handling provisionals due to DMV issues. EB agreed that it would approve provisionals where there is DMV proof that a request was made to register to vote. If DMV responded that there is no record of the voter requesting DMV to register them, then EB would deny the provisional. If DMV does not respond, yet the voter swears on the provisional ballot that he/she had requested that they be registered to vote, then the EB would approve the provisional ballot.
154	6	Election - provisional ballots - canvass		24.2-653(B)	4-May-10	Yes		By a vote of 2-1 (Ms. Luca voting nay, maintaining that EB should err on the side of the voter), EB reversed its past decision to accept provisionals when only the last 4 digits of the SSN provided. Ms. Coryell and Mr. von Spakovsky cited Va. Code § 24.2-652(2) as the basis for requiring the full social security number on the provisional ballot envelopes.
155	6	Election - provisional ballots - canvass		24.2-653(B)	4-Feb-11	Yes		EB requested that staff organize the provisional ballots into specific categories prior to the canvass. The ballots can then be voted on more quickly than attempting to consider them one-by-one.
156	6	Election - provisional ballots - canvass		24.2-653(B)	7-May-14	Yes		EB voted 3-0 to enter into the record a request for an advisory opinion from the Attorney General on whether Va. Code § 24.2-653 bars an attorney representing a voter who has cast a provisional ballot from presenting information to a local EB without the voter being physically present. Mr. Schoeneman will forward a copy of the letter to the local political committees.

157	6	Election - provisional ballots - canvass		24.2-653(B)	11-Jun-14	Yes		EB voted 2-0 to enter into the record the May 22, 2014, Attorney General's response to EB's May 6, 2014, request for an opinion on whether Va. Code § 24.2-653 bars an attorney representing a voter who has cast a provisional ballot from presenting information to a local EB without the voter being physically present. The Attorney General has declined to provide an opinion due to pending litigation addressing issues related to the process for considering provisional ballots.
328	6	Election - provisional ballots - canvass		24.2-653(B)	5-Nov-14 (Nov 5-10 Canvass)	Yes		EB voted 3-0 to formally object to guidance issued by the Department of Elections that directed that a lack of a signature on a provisional ballot represents a material omission that requires an Electoral Board to reject a ballot from a voter who is otherwise qualified to vote in precinct.
329	6	Election - provisional ballots - canvass		24.2-653(B)	5-Nov-14 (Nov 5-10 Canvass)	Yes		EB voted 3-0 to direct the Secretary of the Electoral Board to request an Attorney General's opinion on the question of whether the lack of a signature on a provisional ballot envelope is a material omission that requires the rejection of a provisional ballot cast by an otherwise qualified voter under Virginia Code § 24.2-653.
337	6	Election - provisional ballots - canvass		24.2-653(B)	7-Jan-15	Yes		EB voted 3-0 that unless specifically prohibited by the State Board of Elections or by statute, the Office will release the maximum information allowed from the provisional ballot envelope.
151	6	Election - provisional ballots - canvass		24.2-653(B)	2-Nov-05	No	Overtaken by statutes	EB unanimously voted to accept all provisional ballots resulting from the UOCAVA law.
152	6	Election - provisional ballots - canvass		24.2-653(B)	20-Oct-08	No	Overtaken by statute	EB agreed to rely on the sworn 1st person statement from the voter who has submitted the provisional ballot in determining the eligibility of that vote.
153	6	Election - provisional ballots - canvass		24.2-653(B)	4-Nov-09	No	Reversed 4 May 2010	EB voted 2-1 (with Ms. Coryell voting nay) to accept provisionals if, at a minimum, the "last 4 digits" of the SSN are provided. EB unanimously agreed that a provisional ballot would be rejected if there is no SSN provided.
158	6	Election - provisional ballots - canvass preparations		24.2-653(B)	9-Nov-11	Yes		EB voted 3-0 to add an automatically generated Provisional ID number [not the Voter's ID number found on their voter information card] to the outside of each provisional ballot envelope.
159	6	Election - provisional ballots - canvass preparations		24.2-653(B)	2-May-12	Yes		EB voted 3-0 to authorize staff to open the provisional ballot envelope 1A on election night to begin research for the provisional ballot meeting. The material will be secured before staff leaves on election night.
332	6	Election - provisional ballots - canvass preparations		24.2-653(B)	7-Jan-15	Yes		EB voted 3-0 to approve immediate access to the #8 Envelopes for the general registrar and staff when these envelopes are returned election night, for the primary purpose of retrieving any provisional ballot information that may be contained therein. The envelopes shall be kept secured in conjunction with the provisional ballot materials.
160	6	Election - provisional ballots - canvass preparations		24.2-653(B)	21-Oct-13	Yes		EB voted 3-0 that the General Registrar be directed after each election (beginning on November 5, 2013), in lieu of providing photocopies of the redacted precinct provisional ballots logs, promptly following completion of data entry of voter identifying information from the provisional ballot envelopes and initial proofing of the same into the draft spreadsheet that is anticipated to form the Master Provisional Ballots Log, to make the following information available to authorized representatives of those political parties and candidates, who have so requested the data prior to noon on the Monday before the election, and are entitled under VA Code § 24.2-653 to have representatives present during that election's provisional ballots meeting:
161	6	Election - provisional ballots - canvass preparations		24.2-653(B)	29-Jul-14	Yes		EB voted 3-0 Board direct the Secretary to prepare an official request that ELECT (formerly State Board of Elections) adopt Fairfax County's current practice as a best practice regarding providing an *electronic* (emphasis added) version of the provisional ballot list to the authorized representatives once the final list is available.
162	6	Election - provisional ballots - issuance		24.2-653(A)	15-Nov-10	Yes		At Rover meeting, EB reaffirmed its position that "when in doubt, give a provisional" and no election officer should tell a voter that his/her provisional would not count. The determination is left up to the EB.
163	6	Election - return of materials		24.2-668	1-Mar-08	Yes		EB approved using a South County drop-off point for returning election materials.
164	6	Election - signs - primaries		24.2-637, 24.2-529	7-Feb-12	No	Temporary (primaries)	EB voted 3-0 to place additional signs in the polling places to explain that write-ins for the Presidential Primary are not allowed under Virginia law.
165	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	2-May-12	Yes		EB voted 3-0 to approve the sale of surplus voting equipment at the best possible prices giving the first option to other jurisdictions in the Commonwealth.
166	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	13-Jun-12	Yes		EB reaffirmed their 3-0 decision to sell surplus equipment to the locality offering the best price.
167	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	17-Jul-12	No	Temporary	EB voted 3-0 to approve a one-time waiver to their policy of selling surplus equipment to the highest bidder. Fifty laptops will be divided and donated to the jurisdictions of Charles City, Falls Church, and the City of Petersburg.

168	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	7-May-13	No	Temporary	EB voted 3-0 to authorize the sale of 10 AVS Voting Machine Cases to Arlington County for $75 each.
169	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	20-Aug-13	Yes		EB voted 3-0 to discontinue the use of the AskED look-up device and attempt to sell or surplus the hardware.
170	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	29-Jul-14	Yes		EB voted 3-0 to offer interested jurisdictions the opportunity to purchase the remaining DRE voting machines, in 'as is' condition, for $50 each. Interested localities must make delivery arrangements. Any additional units will be given, free, to those localities, on a proportional basis, recognizing that there are likely to be some failures over the next 2 years.
360	6	Election - surplus equipment		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	5-May-15	Yes		EB voted 2-0 to approve the donation to Jeremy Epstein of all but two (2) of the decertified WinVote machines for the purpose of academic analysis. Transportation costs will be borne by recipient.
359	6	Election - surplus equipment	Staff	24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	5-May-15	Yes		EB voted 2-0 to approve the sale of up to 200 excess lighted ballot marking stations at an appropriate price to be negotiated by staff. Transportation costs will be borne by purchasers.
171	6	Election - surplus materials		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	9-Aug-12	Yes		EB retroactively voted 3-0 to approve the sale to Virginia jurisdictions of the English-only, heavy plastic signs for $1 a sign. The remainder of the signs that are no longer needed will be sold on the auction website.
344	6	Election - surplus materials		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	3-Mar-15	Yes		EB voted voted 3-0 to dispose of the inoperative Shouptronic 1242 voting machine.
345	6	Election - surplus materials		24.2-625, 24.2-625.1 and GREBook Chap. 30, Fiscal	3-Mar-15	Yes		EB voted 3-0 to allow the Department of Elections (ELECT) to have 10 of the WinVote voting machines at no cost. Accompanying this donation will be a request for a voter history list.
173	6	Election - voter cancelled, possibly in error		24.2-652	30-Oct-07	Yes		EB adopted a procedure to address those situations whereby voters, deleted by the General Registrar due to information from the DMV and instructions from SBE, claimed to have been deleted in error. EB agreed that the voter, if the Registrar's Office cannot determine eligibility, is to be given a provisional ballot. EB will determine eligibility at the provisional meeting during the canvass.
174	6	Election - voter ID		24.2-643(B)	1-Oct-12	Yes		EB voted 3-0 that election officers may inform the voter of the *voter's* (emphasis added) choice on how to handle the situation when voter identification is forgotten by the voter, including the option that a the voter may choose to leave the polling place and return later during polling hours with the necessary identification, or that the voter may alternatively choose to vote a provisional ballot. A handout would be developed, in coordination with whatever further guidance is provided by SBE.
175	6	Election - voter ID		24.2-643(B)	29-Jul-14	Yes		With respect to Virginia's new photo ID law, the Board will not take an official position on the definition of "valid", however, the Board supports "a more expansive definition of "valid" that would effectuate the underlying purpose of the statute, reduce the burden on election administrators, and be more fiscally prudent."
172	6	Election - voting equipment and officers		24.2-601	7-Mar-13	No	Temporary (Vienna Town Election)	For May 7 Vienna Town Election EB voted 3-0 to accept staff recommendation to use 12 election officers, one optical scanner, 6 DREs (touch screen), and 3 electronic pollbooks (EPBs).
108	6	Election - voting equipment - vendors		24.2-625 -- 24.2-631	7-May-13	No	Temporary	EB voted 3-0 that after the conclusion of the voting equipment vendor fairs on May 13 and May 17 preferred voting equipment vendors be invited back for a day-long, more in-depth presentation during the week of July 8, 2013. Multiple sessions will be scheduled so all stakeholders may participate in the review process.
109	6	Election - voting equipment - vendors		24.2-625 -- 24.2-631	12-Jun-13	No	Temporary	EB voted 3-0 to invite up to four voting machine vendors, specifically Dominion, ES&S, Hart Intercivic, and Unisyn, for a more in-depth presentation July 10-12. Specific stakeholders will be offered an opportunity to attend the evaluations.
110	6	Election - Voting Equipment - vendors		24.2-625 -- 24.2-631	12-Jun-13	No	Temporary	EB voted 3-0 that as part of the procurement process for a new voting system, Unisyn, ES&S, and Hart Intercivic be invited back during the week of July 8 for three separate voting machine evaluation presentations.
110	6	Election - voting equipment - vendors		24.2-625 -- 24.2-631	12-Jun-13	No	Temporary	EB voted 3-0 that as part of the procurement process for a new voting system, Unisyn, ES&S, and Hart Intercivic be invited back during the week of July 8 for three separate voting machine evaluation presentations.
178	6	Election - voting equipment		24.2-625 -- 24.2-642	4-Nov-09	No	Updated	EB unanimously voted to use BOTH optical scan and DRE voting systems in ALL elections. In addition, EB directed Mr. Cortés to train election officers that voters are to be given a **choice** (emphasis added) as to what method of voting they wish to use.

179	6	Election - voting equipment		24.2-625 -- 24.2-642	6-Apr-10	No	Updated 2 May 12 and 7 May 13.	EB reaffirmed its policy to utilize a dual voting system (the WinVote and the AccuVote machines) for all elections.
181	6	Election - voting equipment		24.2-625 -- 24.2-642	2-May-12	No	Temporary	EB voted 3-0 to offer both the WINVote and the AccuVote voting systems for the precincts for the November election ***with the AccuVote system being the primary option*** .
182	6	Election - voting equipment		24.2-625 -- 24.2-642	2-May-12	No	Tabled	EB voted 3-0 to **table** the motion that satellite voting locations not be expanded and to offer only the DRE voting system in the satellites to allow Mr. Stark the opportunity to complete his interviews with various supervisors.
183	6	Election - voting equipment		24.2-625 -- 24.2-642	10-Jul-14	No	Temporary	EB voted 3-0 to approve the use of 2 new DS-200 optical scan machines, and 2 new ExpressVote ADA devices in each precinct for the Special Election. One WinVote machine will be provided that will not be set up unless there are problems with the 2 ExpressVote devices. The Balotar and the new DS-850 high speed CAP scanner will not be used for the Special Election.
315	6	Election - voting equipment		24.2-625 -- 24.2-642	9-Sep-14	Yes		Understanding that while the digitally scanned ballot is the preferred method for curbside voting, the Board requested that a back-up plan to use the ExpressVote for curbside voting be developed prior to the October Board meeting.
317	6	Election - voting equipment		24.2-625 -- 24.2-642	10-Oct-14	Yes		EB voted 3-0 move to approve the DS200 voting machine replacement procedures for in-person absentee voting sites as described in Attachment B, as amended to provide specific instructions on how to label all envelopes, boxes, etc.
322	6	Election - voting equipment		24.2-625 -- 24.2-642	10-Oct-14	Yes		EB voted 3-0 to a limited deployment of the Balotar for the November election. The Balotar®Flex will be utilized at the Government Center with the Balotar®Compact employed in the field. The Board agreed that staff should continue working out the logistics of delivering the Balotars to the satellite locations including the remote access needed, identifying a fixed location or moving the Balotar®Compact to different locations, and determining whether a larger cart must be acquired to transport this equipment.
343	6	Election - voting equipment		24.2-601; 24.2-627	3-Mar-15	Yes	Temporary (Vienna Town Election; Primary Elections)	EB voted 3-0 to approve the Compact Balotar (ballot on demand) equipment for use at the Government Center for in-person absentee voting for the May 2015 Vienna Town Election and the June 2015 Democratic Party Primaries in addition to the preprinted ballots and ExpressVote.
196	6	Election - voting equipment - after certification of election		24.2-625.1(D)	8-Dec-11	No	Temporary	EB unanimously agreed to allow a Verified Voting member to inspect the audit logs on one of the touch screen voting machines as long as the SBE verifies that no proprietary information will be compromised.
184	6	Election - voting equipment - bids & testing		24.2-630	21-Oct-13	No	Temporary	EB voted 3-0 to approve November 18, 2013, as the deadline for the voting machine vendors to respond to the Competitive Negotiated Invitation (CNI). EB suggested the possibility of testing the proposed voting systems at a mock election, high school elections, or at the mall during the holiday season. The participation of the disabilities community as well as the language access community should be considered.
197	6	Election - voting equipment - demonstration		24.2-635	11-Jun-14	Yes	Temporary	Ms. Quinn presented to EB the proposed Summer/Early Fall Machine Rollout Schedule for the new voting equipment. The locations include libraries, recreation centers, community centers, high schools, retirement communities, as well as the Fairfax County Supervisor's offices.
185	6	Election - voting equipment - materials		24.2-626	2-May-12	No	Temporary	EB voted 3-0 to approve the use of colored voting tape for each DRE machine in a precinct (pilot) during the June Primary.
186	6	Election - voting equipment - pilot testing		24.2-630	20-Aug-13	No	Temporary	EB voted 3-0 to confirm that staff work with the three voting equipment vendors (Unisyn, ES&S, and Hart Intercivic) to arrange pilot testing of the voting equipment satellite/absentee voting equipment for use in the fall absentee voting period.
187	6	Election - voting equipment - pilot testing		24.2-630	19-Sep-13	No	Temporary	EB voted 3-0 to approve a pilot test of optical scan equipment from Unisyn, ES&S, and Hart Intercivic for the November 5 election in Reston #2, Monument, and Cub Run precincts.
188	6	Election - voting equipment - pilot testing		24.2-630	19-Sep-13	No	Temporary	EB voted 3-0 to approve a pilot test of proposed satellite equipment from Unisyn, ES&S, and Hart Intercivic for absentee satellite voting at the Government Center the weeks of October 15-30 in the 8th Congressional District, and a pilot test of "concept" using Ballot-on-Demand equipment from ES&S for absentee satellite voting located at the Sully Government Center during the period of October 15-30.
189	6	Election - voting equipment - pilot testing		24.2-630	19-Sep-13	No	Temporary	EB voted 3-0 that the ballots used in the ballot-on-demand test do <u>not</u> need to be segregated from the regularly scanned ballots because the ballots used by ES&S are compatible with the County's current optical scan equipment.
190	6	Election - voting equipment - pilot testing		24.2-630	11-Dec-13	No	Temporary	EB voted 3-0 to approve a plan that identifies seven primary targets for a mock election to test the proposed voting systems. Staff will select alternate locations and inform the EB if the following are not available: Fairfax County Government Center, Fairfax; Tysons Mall, Fairfax; Sherwood Hall Regional Library, Alexandria; Reston Community Center/Hunters Woods; St. Anthony's of Padua Catholic Church, Falls Church; George Mason University; Korean Central Presbyterian Church, Centreville.
191	6	Election - voting equipment - pilot testing		24.2-630	22-Jan-14	No	Temporary	EB discussed the upcoming "mock elections" to test the proposed voting systems. Respecting the financial impact for the vendors, the four-day schedule will be reduced to two days. The central event will be at George Washington's Mount Vernon estate on Sat., Feb. 22, 2014. Admission is free for Washington's Birthday. There will be a new citizenship ceremony around which the time will be set, but others at the estate that day will also be allowed to participate.
192	6	Election - voting equipment - preparation and security		24.2-633	13-Jun-07	No	Updated 9/19/2013	EB approved Warehouse Visitor Guidelines which also cover requests to visit warehouse by those parties not covered under the COV § 24.2-633. EB asked that it be informed of all visitors to the warehouse including poll watchers, members of the press, and candidates.

193	6	Election - voting equipment - security		24.2-625.1(D)	11-Sep-12	Yes	Readopted without revision 22 Jan 2014	EB voted 3-0 to adopt the Security Policy as required by § 24.2-625.1.
194	6	Election - Voting Equipment - security		24.2-625.1(D)	22-Jan-14	Yes		EB voted 3-0 to readopt, without revision, the document distributed in December of 2013 for EB review: "COUNTY OF FAIRFAX VOTING SYSTEMS SECURITY POLICY AND PROCEDURES, Revised and Readopted: September 11, 2012, Fairfax County Electoral Board."
195	6	Election - voting equipment - testing - observers and visitors	General Registrar and/or Secretary	24.2-633	11-Sep-12	Yes		EB voted 3-0 to approve the Guidelines for Authorized Observers during Voting Equipment Testing and delegated authority to the General Registrar and/or the EB Secretary to authorize neutral observers/visitors not already contemplated by the Code of Virginia. The Machine Custodian must be familiar with the restrictions on filming or photographing by the news media during voting equipment testing.
355	6	Voting Equipment - loan/rental	Secretary	24.2-637	16-Apr-15	Yes		EB voted 3-0 to approve, as amended, Attachment B_Voting Equipment Usage – Policy for Use by the Political Committees and Attachment C_Fee Schedule for Rental of Voting Equipment and Electronic Pollbooks, and to amend and readopt Electronic Pollbooks – Policy for Use by the Political Committees. The Board delegated to the Secretary the final review of the policies.
257	6	Voting Equipment - loan/rental	Secretary	24.2-637	16-Apr-15	Yes		EB voted 3-0 to request that the County Attorney and the County Purchasing Agent negotiate with ES&S to allow the rental of voting equipment to the local political committees. An MOU consistent with the policies and fee schedule hereby adopted will be drafted and must be agreed to and signed by the local political committees. The Board delegated to the Secretary the final review of the MOU.
354	6	Voting Equipment - loan/rental		24.2-637	16-Apr-15	Yes		EB voted 3-0 to request that the County Purchasing Agent, in consultation with the County Attorney, on an expedited basis given the upcoming primaries, negotiate with ES&S with respect to an appropriate contract amendment, and negotiate for a Memorandum of Understanding (MOU) with the City of Richmond, to include all costs associated with the lending of [Fairfax County's] equipment in order to provide the voting equipment to the City of Richmond in time for the primary date [June 9, 2015] and any other attendant need. Upon finalization of these discussions and negotiations, and upon approval of the County Purchasing Agent and the County Attorney, the [Fairfax County Electoral] Board will meet immediately for final approval, subject to notice given "reasonable under the circumstances" [Va. Code § 2.1-343.] These negotiations are not limited to the issues presented during both open and closed sessions of the Electoral Board meeting (chain of custody, liability, cost of training, recertification of machines, transportation), but will include the examination of any issue (emphasis added) that may arise during this process.
346	6	Voting Equipment - EPB loan		24.2-637	3-Mar-15	Yes	Updated 3/24/2015	EB voted 3-0 to direct staff to develop procedures for the loan of electronic pollbooks (EPBs) to the parties for their nominating events. The Board agreed that an additional staff member should be trained to program the EPBs.
348	6	Voting Equipment - EPB Loan Policy		24.2-637	24-Mar-15	Yes		EB voted 3-0 to approve adoption of the electronic pollbook use policy (EPB) as described in the attachment, Electronic Pollbooks – Policy for Use by Political Committees. [In the final vote, the Board changed the maximum number of EPBs from 20 to 27. The EPB request form was reviewed but was not approved.]
198	6	Election - Voting Equipment - vendor selected		24.2-625 -- 24.2-642	11-Jun-14	Yes		EB voted 2-0 (Mr. Hunt absent) to enter into the record a memorandum to Chairman Bulova dated June 10, 2014 announcing the selection of Election Systems & Software (ES&S) as the new voting equipment vendor.
207	6	Voting Equipment - non-election use		24.2-637	2-Feb-05	No	Updated 04/16/15 - 354	Non-election voting machine usage would be on a case-by-case basis, but limited to political parties, high schools and county agencies at times that were convenient for the Office. Voting machines would not be available for homeowners associations, non-county groups and other schools, e.g., elementary schools.
361	6	Voting Equipment - non-election use		24.2-637	5-May-15	Yes		EB voted 2-0 to formally approve continuing the use of the County's voting equipment and staff to assist in elections of members of the Employees Advisory Council (EAC), Uniformed Retirement System (URS) and any other Fairfax County employee group.
208	6	Voting Equipment - non-election use - pollbooks		24.2-637	12-Jun-13	No	Temporary	EB voted 3-0 to approve the request for FCDC to use as many EPBs as are required for their July 23 nomination process, based on anticipated turnout for the event, with a fee based on staff time required to comply with the request, so long as the FCDC ensures that only FCDC members who are already experienced Election Officers trained on the EPBs use the equipment. Staff will prepare a cost estimate based on the hourly rate for the personnel necessary to prepare, test, transport, set-up and supervise the equipment. Staff will be available at the office if a potential voter needs to be checked in Virginia Election and Registration Information System (VERIS.)
199	6	Election Day - assistance to voters - reps		24.2-649	4-Nov-11	Yes		EB unanimously agreed that if an Authorized Representative is asked to provide assistance, he/she should complete the Request for Assistance form.
201	6	Election Day - provisional ballot - counting	General Registrar	24.2-653	4-Nov-11	Yes		EB directed the General Registrar to oversee the parties' request, and provide a response, to develop guidelines outlining the conditions under which EB would accept a provisional ballot cast in the wrong precinct when the voter was directed to do so by an election officer. EB unanimously agreed that SBE should provide the guidelines with which to adjudicate provisional ballots.
202	6	Election Day - provisional ballot - counting		24.2-653	9-Nov-11	No	**Failed**	Mr. Stark moved to provide the parties the names and addresses of provisional voters. The motion **failed** for lack of a second.

203	6	Elections - high school pages		24.2-604(H)	9-Aug-12	Yes		To assist the Office in providing bilingual assistance at the polling places, EB voted 3-0 to approve expanding the high school page program to include students who are fluent in English and Spanish, at least 16 years of age, and enrolled in a high school level Spanish class or be a member of Spanish Honor Society.
204	6	Elections - pollbooks		24.2-611	9-Aug-12	Yes		EB voted 3-0 to approve the request to spend up to $10,000 to purchase and deploy 20 additional laptops for EPBs for the fall elections and to inquire if any HAVA funds remain to supplement this purchase.
205	6	Officers of election - hours		24.2-115.1	1-Oct-12	Yes		EB voted 3-0 that election officers who work a split shift can spend the second half of the day as a poll worker *outside* (emphasis added) the same precinct in which they served as an election officer.
206	6	Officers of election - recognition		24.2-115	7-May-13	No	Temporary - see note	EB voted 3-0 to confirm the scheduling of the Election Officer Recognition Event. EB agreed to add the chairmen of the FCDC and the FCRC to the guest list. A Fairfax County pin will be awarded to election officers who have served in twenty or more elections. Photographs of the election officers by supervisory district will be arranged.
319	7	Absentee Ballots - CAP procedures		24.2-712(D)	10-Oct-14	Yes		EB voted 3-0 to approve using the DS850 for scanning/tabulating all absentee ballots, pre-processed or not, on Election Day. No absentee ballots will be scanned during preprocessing because at any time during the scanning process, results can be brought up and viewed on the DS 850 screen. The plan for securing the ballots during the pre-election processing operation is specified in Attachment D.
320	7	Absentee Ballots - CAP procedures		24.2-712(D)	10-Oct-14	Yes		EB voted 3-0 to approve the plan for securing and tracking the ballots during the pre-election processing operation as specified in Attachment D.
320	7	Absentee Ballots - CAP procedures		24.2-712(D)	10-Oct-14	Yes		EB voted 3-0 to approve the process for ballot scanning at the Central Absentee Precinct as described in Attachment E.
211	7	Absentee Ballots - counting	General Registrar	24.2-709.1	4-May-10	No	Temporary	EB authorized the General Registrar to conduct alternative procedures for counting absentee ballots (Va. Code § 24.2-709.1).
212	7	Absentee Ballots - counting	General Registrar	24.2-709.1	10-Aug-11	No	Temporary	EB voted 3-0 to authorize the General Registrar to conduct alternate procedures for counting absentee ballots pursuant to Va. Code § 24.2-709.1.
213	7	Absentee Ballots - counting	General Registrar	24.2-709.1	17-Oct-11	No	Temporary	EB voted 3-0 to delegate the following responsibilities to the General Registrar: b. Authorization of Early Processing of Absentee Ballots.
214	7	Absentee Ballots - counting	General Registrar	24.2-709.1	17-Jul-12	No	Temporary	EB voted 3-0 to authorize the General Registrar to conduct alternate procedures for counting absentee ballots pursuant to Va. Code § 24.2-709.1. Only those absentee ballots with no objections will be pre-processed and inserted into the optical scan equipment without initiating any ballot count totals. All questionable ballots will be adjudicated on Election Day. A notice of pre-processing will be sent to the parties as soon as the date is set.
216	7	Absentee Ballots - counting		24.2-709.1	11-Sep-12	No	Temporary	EB voted 3-0 to approve the Guidelines for Pre-Election Processing and CAP Design Proposal for November 6, 2012; however, EB will **table** and wait for guidance from the SBE before adopting 6.c.i. and 6.c.ii. with respect to allowing hand tallies prior to 7:00 p.m. on November 6, 2012. Language will be included providing the date of written notification for pre-processing to the parties. EB requests that the parties review these procedures and provide comments in writing to be considered at the October 1, 2012 EB meeting.
215	7	Absentee Ballots - counting	General Registrar	24.2-709.1	11-Sep-12	No	Temporary	EB voted 3-0 to authorize the General Registrar to conduct pre-processing of absentee ballots, as provided in Va. Code § 24.2-709.1.
217	7	Absentee Ballots - counting		24.2-709.1	1-Oct-12	No	Temporary	EB voted 3-0 to approve pre-processing of absentee ballots under the authority of Va. Code § 24.2-709[.1] except EB withheld approval of item 6c [hand counting write-in ballots or hand-count paper ballots prior to 7:00 p.m. on Election Day] to wait for guidance from SBE. SBE guidance makes clear that after review of the Code, there is no legal authority to begin hand counting any earlier than 7:00 p.m. on Election Day. This change has been incorporated. Notification to the parties of pre-processing has been added. Mr. Damon requested that since the number of pollwatchers for pre-processing is specified, the number of pollwatchers allowed in CAP be added to the guidelines as well. Mr. Stark moved to adopt the changes to pre-election processing and **table** CAP design proposal until the revisions can be provided in writing at the next EB meeting.
218	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	14-Jun-06	No	Updated	EB voted to return an absentee ballot to the voter if their ballot would be rejected for incomplete information. (Rescinded by EB at its November 2, 2006 meeting.)
219	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	2-Nov-06	Yes		EB voted to rescind its decision on June 14, 2006 of returning absentee ballots to the voters if their ballot would be rejected for incomplete information.
220	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	9-Jan-08	No	Overtaken by statute (esp. 2014) and SBE regulation.	EB reconsidered its previous decision regarding the rejected absentee ballots due to incomplete data. General Registrar Jackie Harris suggested that the ballot be treated as a "spoiled ballot." EB directed Ms. Harris to discuss this issue with SBE. EB unanimously agreed that, "absent SBE guidance, this Board believes that ballots sent to the Office of Elections that do not meet statutory requirements for absentee ballots, will be treated as spoiled ballots.
221	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	11-Jun-08	No	Overtaken by statute (esp. 2014) and SBE regulation.	EB directed staff to adhere to the most recent and inclusive set of instructions from SBE concerning what reasons an absentee ballot could be rejected.

222	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	16-Sep-08	No	Overtaken by statute (esp. 2014) and SBE regulation.	After discussion, EB unanimously agreed to strictly follow the COV and the SBE instructions which stipulate that if any of the required pieces of information is missing from the voter's return envelope, the ballot must be denied. EB recognized that there is the potential for many voters' ballots to be denied but saw no other recourse. EB recommended that Mr. Suleman work with the SBE to seek legislative remedy. (Issue concerning Federal Write-In Ballot later overtaken by statute.)
223	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	6-Apr-10	No	Overtaken by statute (esp. 2014) and SBE regulation.	EB voted 2-1 (with Ms. Luca voting nay) that the EB supersede the EB's decision on October 31, 2009 regarding what properly constitutes a completed "B" envelope. In the absence of further instructions from the SBE, the EB recommends to the Central Absentee Precinct (CAP) election officers that it utilize the October 28, 2009 staff memo from James Alcorn to the SBE Secretary Nancy Rodrigues, along with the SBE Policy-2008-006, in its determination of whether or not to accept a "B" envelope.
224	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	29-Oct-10	No	Overtaken by statute (esp. 2014) and SBE regulation.	In the absence of clarification from SBE regarding material omissions on the B envelope, CAP election officers are directed to continue using the directions provided by the EB in October 2009 and reaffirmed April 2010.
225	7	Absentee ballots - Env. B Statement of Voter - omissions		24.2-706	1-Oct-12	No	Overtaken by statute (esp. 2014) and SBE regulation.	EB voted 3-0 that CAP accept absentee ballots when the street address matches, but the apartment/room number does not match or is missing in either VERIS or on the absentee ballot. This would entitle a voter to vote as long as they are registered and live in that precinct.
226	7	Absentee ballots - Env. B Statement of Voter - omissions - FWAB		24.2-706 and Chap. 4.1	29-Oct-10	No	Overtaken by statute (esp. 2014) and SBE regulation.	EB moved that the Secretary ask for an immediate AG opinion seeking permission to accept Federal Write-In Absentee Ballot (FWAB) where the address field has automatically been pre-populated with the voter's registration address, rather than the overseas address. The Code is specific in requiring the overseas address; the ballot must be rejected if it is not provided.
227	7	Absentee ballots - Federal only		24.2-707 and Chap. 4.1	29-Oct-10	Yes		EB agreed to segregate those FWAB ballots where the voter was permitted to vote a federal ballot only but received a full ballot. CAP will be instructed to count the federal election only.
229	7	Absentee ballots - FWAB applications		24.2-707 and Chap. 4.1	29-Oct-10	No	See 2 Nov 2010	EB moved that the General Registrar seek guidance from the AG and the County Attorney whether state law permits acceptance of the FWAB if the state ballot is rejected.
228	7	Absentee ballots - FWAB applications		24.2-707 and Chap. 4.1	29-Oct-10	Yes		EB accepted the recommendation that the General Registrar determine whether a FWAB application is valid prior to sending it to CAP for consideration. Staff will provide redacted copies of the applications since they contain social security numbers.
230	7	Absentee ballots - FWAB applications		24.2-707 and Chap. 4.1	2-Nov-10	Yes		In a conference call with SBE, if a locality receives both a state absentee ballot and a FWAB from the same voter, and the state absentee ballot is rejected, the properly filled in FWAB would be accepted.
231	7	Absentee Ballots - late arriving - not counted - review		24.2-669(1)	22-Jan-14	No	Temporary	EB voted 3-0 to authorize the General Registrar to petition the SBE, under Va. Code § 24.2-669(i), to allow staff to open the sealed box of late arriving absentee ballots, in custody of Fairfax Clerk of Court John Frey. This will enable determination of the actual number and character (domestic versus military mail or international mail) of such late arriving ballots in order to better understand voter issues, and provide the information when requested in regard to UOCAVA voters.
232	7	Absentee ballots - returned incomplete		24.2-706	26-Oct-09	No	Overtaken by statute (esp. 2014) and SBE regulation.	With respect to the returned absentee "B" envelope, EB approved by a 2-1 vote (Ms. Coryell voting nay) that, "if the officers of election can identify who the voter is and the envelope is properly witnessed and signed," then the absentee ballot should be counted. (31 Oct 09 minutes: By a 2-1 vote (with Ms. Coryell voting nay), the EB reaffirmed its October 26, 2009 decision concerning what constitutes a properly completed "B" envelope.)
233	7	Absentee voting - Ballot transmission		24.2-706	16-Aug-05	No	Overtaken by statute	General Registrar Jackie Harris requested guidance concerning the SBE's guidelines stating that if a voter provided an e-mail address when requesting an absentee ballot, the voter would automatically receive one by e-mail. EB unanimously decided not to follow the SBE's recommendation. The Fairfax County EB would only e-mail a ballot if the voter specifically requested it.
234	7	Absentee voting - "Deliver absentee ballots to CAP"	"Delegated to OoE staff"	24.2-710	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
235	7	Absentee voting - "Provide a copy of the AB list to the precincts"	"Delegated to OoE staff"	24.2-710	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
238	7	Absentee voting - applications		24.2-706	9-Jun-10	No	Temporary	EB adopted staff's recommendations for contacting voters with absentee ballot application deficiencies. The process will be reviewed after the November 10, 2010 election.
236	7	Absentee voting - applications		24.2-701	12-Jun-13	Yes		EB voted 3-0 that a request be sent to SBE asking them to consider combining reasons 2A [My disability or illness] and 2C [My pregnancy] on the same line of the absentee ballot application so that pregnancy does not have to be publicly disclosed when the application is completed in-person.
237	7	Absentee voting - applications		24.2-701	12-Jun-13	Yes - partially	Temporary policy and philosophy statement	*Because it is not the policy of the Fairfax County EB to compel an absentee voter to provide more information than required by statute on the absentee ballot application* , EB voted 3-0 that the training material for new employees and election officers be provided to EB for review and approval no later than September 1, 2013.
366	7	Absentee voting - applications - VERIS		24.2-706	5-May-15	Yes		EB requested an update on the VERIS report that tracks absentee ballot applications to ensure that the required information specified in Va. Code § 24.2-710 has been restored.
239	7	Absentee voting - ballots - "Issue absentee ballots"	"Delegated to OoE staff"	24.2-706	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.

240	7	Absentee voting - ballots - "issue early ballots for Gov, Lgov, AG"	"Delegated to OoE staff"	24.2-702	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
241	7	Absentee voting - ballots - FWAB		24.2-461	13-Jun-12	No	Temporary	EB voted 3-0 to retroactively approve the setting aside of 8 FWABs that were clearly intended for the November election, rather than open and void them. They will be counted [if valid] and added into the total vote for the November election.
242	7	Absentee voting - ballots - online pilot		24.2-706	15-May-12	No	Temporary	EB voted 3-0 to postpone participation in the on-line ballot delivery pilot in light of the limited amount of time left until the June primary, and the fact that in-person absentee voting has been underway since April 27. EB requested further due diligence in Democracy Live's ability to defend their site against a denial of service attack.
243	7	Absentee voting - ballots - online pilot		24.2-706	12-Jun-13	No	Temporary	EB voted 3-0 to approve the participation of the County in the SBE/Democracy Live absentee ballot system for the November 2013 election.
313	7	Absentee voting - ballots - online pilot		24.2-706	9-Sep-14	Yes		EB voted 3-0 not to participate in ELECT's Democracy Live absentee ballot system for the 2014 November General Election and that this issue be reconsidered when ELECT has corrected the existing concerns with the system. Additionally, the Board requests that a coordinated effort be made between ELECT and the Office to test the process, including instruction on how the ballots are disseminated, tracked and returned.
244	7	Absentee voting - ballots - preprocessing		24.2-709.1	20-Aug-13	No	**Tabled**	EB agreed to **table** approval of CAP pre-processing procedures in order to rewrite certain guidelines. Revisions will be considered at EB meeting on 09/19/13.
245	7	Absentee voting - ballots - preprocessing		24.2-709.1	19-Sep-13	Yes		EB voted 3-0 to adopt the proposed CAP pre-election processing procedures.
246	7	Absentee voting - ballots - preprocessing	General Registrar and/or Secretary	24.2-709.1	29-Jul-14	No	Temporary	EB voted 3-0 to approve pre-processing of absentee ballots beginning Friday Oct. 18, from 9 a.m. – 5 p.m., Mon.-Wed.-Fri. through Oct 31. The Board also voted to delegate to the General Registrar and/or Secretary the ability to designate additional days, if needed, in the event of heavier than anticipated returned mail absentee ballots.
247	7	Absentee voting - CAP - observers/reps		24.2-712	26-Oct-12	No	Temporary	EB voted 3-0 to accept the CAP design proposal for November 6, 2012, incorporating the corrections suggested at the October 1, 2012, specifically that the number of pollwatchers would be three (3) per political party or independent candidate per Congressional District.
248	7	Absentee voting - CAP - security - ballots		24.2-712	26-Oct-12	Yes		EB voted 3-0 to accept the CAP Supervisor's request that scanned absentee ballots that are not of sufficient quantity to fill a storage box remain locked in the AccuVote bin overnight in the secured, ballot room. This will save time by not having to box up ballots that will not fill an entire box.
249	7	Absentee Voting - CAP establishment		24.2-712	7-May-08	No	Overtaken by Ordinance	EB unanimously requested that the Fairfax County BOS amend the current ordinance which only permits for a Central Absentee Precinct (CAP) if there are two or more precincts. Since the towns only have one precinct for town elections, the absentee ballot tabulation occurs at the precincts and staff must deliver absentee ballots to the Towns at the closing of the polls. (Approved by the Fairfax County BOS at its September 8, 2008 meeting.)
250	7	Absentee voting - CAP procedures		24.2-712	20-Aug-13	Yes	Updated 29 Jul 2014	EB voted 3-0 to approve the recommended CAP procedures, including, but not limited to, the following: (a) More election officers (61 including Chiefs and Assistant Chiefs) to process ballots during Election Day. Experienced chiefs are being recruited, one each for the 8th, 10th, and 11th congressional districts. (b) Recruitment of CAP election officers will begin earlier this year and be conducted in conjunction with staffing efforts for the regular precincts. (c) CAP training for EOs is being revamped and will be coordinated with the Office of Elections training. (d) Experienced "closers" will be added to election night operations to assist chiefs with closing paperwork, including especially the Statements of Results (SOR). (e) Electronic poll books are being configured to expedite CAP ballot processing.
251	7	Absentee voting - CAP procedures		24.2-712	29-Jul-14	Yes		EB voted 3-0 to approve a revised CAP ballot scanning process using a specialized four persons ballot scanning team (to include two Democrats and two Republicans) for all Congressional Districts, which will be conducted at a central location within CAP.
252	7	Absentee voting - correspondence		24.2-706	11-Jun-08	Yes		EB directed staff to correspond with voters in a manner consistent with the manner with which they requested the ballot, e.g., a voter's inquiry through email would be handled via email.
253	7	Absentee voting - emergency ABs	Secretary	24.2-705	11-Jun-08	No	Updated	The EB unanimously agreed to delegate to the Secretary of the EB the responsibility to approve the issuance of emergency absentee ballots.
254	7	Absentee voting - emergency ABs	Secretary	24.2-705	12-Oct-10	No	Updated	EB moved to delegate to the Secretary the authority to determine if a voter is "otherwise incapacitated" per Va. Code 24.2-705.
255	7	Absentee voting - emergency ABs	Secretary	24.2-705	4-Nov-11	No	Updated	EB voted 3-0 to delegate authority to the Secretary to determine an emergency that would qualify a voter to receive an emergency absentee ballot with the stipulation that the Secretary attempt to contact the Chairman and the Vice Chairman to describe the circumstances involving this type of decision.
256	7	Absentee voting - emergency ABs	General Registrar or Deputy Registrar	24.2-705	9-Aug-12	No	Temporary	EB voted 3-0 to delegate authority to the General Registrar or Deputy Registrar to determine an emergency absentee ballot under § 24.2-705 for the upcoming Special Election on September 4. An attempt will be made to contact the Chairman, Vice Chairman and Secretary to describe the circumstances involving a decision to approve the issuance of an emergency ballot.

257	7	Absentee voting - emergency ABs	Secretary	24.2-705	21-Oct-13	Yes		EB voted 3-0 to permanently delegate authority to the Secretary to handle the processing of emergency absentee ballots under VA Code § 24.2-705 for all elections hereafter with the understanding that staff, or the Secretary, will try to reach the other two EB members in advance of any emergency ballots that are issued through this extraordinary discretionary authority. As has typically been the case, there would not, however, be an attempt to contact EB members for every "routine" emergency ballot.
258	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	4-May-11	No	Temporary	EB voted 3-0 to approve the following Saturdays for in-person satellite absentee voting the November to General Election: October 8, October 29, and November 5.
259	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	17-Oct-11	Yes		EB voted 3-0 to approve the use of provisional ballots in the satellite voting locations.
260	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	7-Mar-12	No	Temporary	EB voted 3-0 to approve seven satellite voting locations. Satellite voting will begin on Wednesday, October 17 and conclude on Saturday, November 3. The hours of operation will be from 2:00 p.m. at 8:00 p.m., Mondays through Fridays, and from 9:00 a.m. to 5:00 p.m. on the three Saturdays.
261	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	15-May-12	No	Temporary	EB voted 3-0 not to increase the number of satellite voting locations. Two satellite locations will be relocated due to construction and renovation.
262	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	30-Oct-12	No	Temporary	EB voted 3-0 (with Mr. von Spakovsky participating via telephone) that due to the weather emergency caused by Hurricane Sandy [Satellites closed on October 29 and 30; the Government Center opened for in-person absentee voting on October 30 from 3:30 p.m. until 8:00 p.m.], authority be extended to the General Registrar to extend the hours of in-person absentee voting in the satellite locations on October 31, November 1, and November 2, from 12:00 noon until 8:00 p.m. On Saturday, November 3, the hours of in-person absentee voting in the satellites and at the Government Center would be 8:00 a.m. until 5:00 p.m. EB delegated to the General Registrar any appropriate ancillary duties that might arise due to the disruption caused by Hurricane Sandy.
263	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	7-Mar-13	No	**Tabled**	EB voted 3-0 to **table** a decision on staff's recommendation to open the satellite offices from Wednesday, October 16 through Saturday, November 2, 2:00 p.m. until 7:30 p.m., Monday through Friday, and Saturdays, 9:00 a.m. until 5:00 p.m. until the cost, as well as the necessity can be determined, for adding up to three additional Saturdays, September 25, October 5 and October 12, to the satellite locations. The feasibility of relocating in-person absentee voting from Suite 323 in the Fairfax County Government Center will also be examined. Based on the proposed times and dates, the Office will move forward to reserve the largest rooms at the current absentee voting locations with the three additional Saturdays tentatively blocked off as well.
264	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	7-May-13	No	Temporary	EB voted 3-0 to amend the motion tabled at the March 7, 2013 meeting and accept staff recommendation to open the satellite locations daily, except Sundays, on Wednesday, October 16 through Saturday, November 2, plus open the satellite locations for three Saturdays preceding the daily hours (September 28, October 5 and October 12) for a total of 6 Saturdays. The hours of operation would be 3:30 p.m. to 7:00 p.m., Monday through Friday, and Saturdays, 9:00 a.m. until 5:00 p.m. If all satellite locations are available on Tuesday, October 15, then in-person absentee voting will begin on Tuesday, October 15.
265	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	12-Jun-13	Yes		EB requested an evaluation of the proposed change of rooms for in-person absentee voting in the North County Human Services Building.
266	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	20-Aug-13	Yes		EB requested that staff look into providing supplemental lighting around the entrances used by voters at the North County Human Services Building.
267	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	20-Aug-13	No	Temporary	EB agreed that the 2014 reservations for the satellite locations should follow the same schedule as 2013.
268	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	5-Feb-14	No	Temporary	EB voted 3-0 to follow the same schedule for satellite voting in 2014 as approved in 2013. The satellite locations will be open daily, except Sundays, on Tuesday, October 14 through Saturday, November 1. The satellite locations will be open for three Saturdays preceding the daily hours (September 27, October 4 and October 11) for a total of 6 Saturdays. The hours of operation will be 3:30 p.m. to 7:00 p.m., Monday through Friday, and Saturdays, 9:00 a.m. until 5:00 p.m. The office will be closed on Monday, October 13, for Columbus Day.
269	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	28-Apr-14	No	Temporary	In addition to the dates and times offered at the Government Center, EB voted 3-0 to provide in-person absentee voting for the June 10, 2014 Democratic Party Primary at the Mount Vernon Government Center, 2511 Parkers Lane, Alexandria, from 3:30 p.m. to 7:00 p.m., Monday, June 2nd through Friday, June 6th, and on Saturday, June 7th from 9 a.m. to 5 p.m.
270	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	10-Jul-14	No	Temporary	EB voted 3-0 to establish a satellite voting location for the August 19, 2014 Special Election at the Dolley Madison Library. The dates and hours of operation will be Saturday, August 9 and Saturday, August 16 from 12:00 noon to 5:00 p.m. This decision is contingent on the relocation of the group who holds the current reservation at this location.
327	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	5-Nov-14 (Nov 5-10 Canvass)	No	Temporary	EB voted 3-0 to direct staff to plan two satellite locations to facilitate voting for the January 6, 2015 Special Election. The two locations will be the Dolley Madison Library and the Great Falls Library. These satellites will be open on Saturday, January 3, 2015, from 12:00 noon until 5:00 p.m. Government Center absentee voting will be open during the week as soon as ballots are ready and as required by law, on Saturday, January 3, 2015, from 9:00 a.m. until 5:00 p.m.

339	7	Absentee voting - hours & locations		24.2-701, 24.2-706, 24.2-707	3-Mar-15	Yes	Temporary	EB voted 3-0 to approve the following schedule for in-person absentee dates/hours for the November 2015 election: Government Center Location: Weekdays: September 18 through October 9 – Monday, Tuesday, Wednesday, Friday from 8:00 am-4:00 pm and Thursdays from 8 am to 7 pm (regular business hours) Weekdays: October 13 through October 30 – 8 am-7 pm; Saturdays: September 26, October 3, 10, 17, 24 and 31 Note: Offices are closed for Columbus Day holiday on Monday, October 12 Satellite locations: Weekdays: October 13 through October 30 - 3:30 pm-7 pm; Saturdays: September 26, October 3, 10, 17, 24 and 31 To provide cost savings, staffing requirements for the early Saturdays of in-person absentee voting will be reviewed and possibly adjusted.
340	7	Absentee voting - hours & locations	Secretary and OoE staff	24.2-701, 24.2-706, 24.2-707	24-Mar-15	Yes	Temporary	EB voted 3-0 to conduct satellite voting, for the June 9, 2015 Democratic Party Primaries only, in Mason District and Mount Vernon District on Saturday, June 6, 2015, tentative hours from 12:00 p.m. until 5:00 p.m. As required by law, the Fairfax County Government Center will be open on Saturday, June 6, 2015, from 9:00 a.m. until 5:00 p.m. The Secretary will be given the discretion to alter the hours, if necessary, and work with staff on the logistics. At this time, the Board will not establish a set policy on in-person satellite voting, but will examine and consider each election on an individual basis. [EB Secretary and staff modified the Saturday satellite hours to 11:00 am - 5:00 pm]
271	7	Absentee voting - in office and satellites - "Provide for in-person absentee voting"	"Delegated to OoE staff"	24.2-701, 24.2-706, 24.2-707	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
272	7	Absentee Voting - locations		24.2-701, 24.2-706, 24.2-707	26-Mar-08	No	Temporary	EB authorized the use of a leased trailer for the purpose of absentee voting during the annual Celebrate Fairfax! Festival. EB directed staff to submit this proposal to the Department of Justice for pre-clearance.
273	7	Absentee voting - main office		24.2-701, 24.2-706	7-May-13	Yes		EB voted 2-0 with Ms. Coryell voting present to authorize Ms. Quinn to work with county authorities to identify a facility within the Government Center for space that would replace the Registrar's office as a location for in-person absentee voting.
274	7	Absentee voting - main office		24.2-701, 24.2-706	20-Aug-13	No	Temporary	Given that in-person absentee voting will be located in Suite 323 for the November 5 election, EB requested that staff address the concerns raised by the parties regarding this location during the 2012 election cycle and submit their recommendations by the next EB meeting on 09/19/13.
275	7	Absentee voting - main office		24.2-701, 24.2-706, 24.2-707	7-Mar-13	Yes		EB voted 3-0 for the Secretary prepare a letter to the County Executive requesting a dedicated space for absentee in-person voting in a location other than the Registrar's office, specifically the conference rooms used for the Monument precinct.
276	7	Absentee voting - main office - hours		24.2-701, 24.2-706	2-May-12	No	Temporary	Absentee voting will begin at the Fairfax County Government Center no later than September 21 during normal business hours and will include the five Saturdays between October 6 and November 3.
277	7	Absentee voting - office and satellites - electronic devices		24.2-604, 24.2-607	19-Sep-13	Yes		EB voted 3-0 to modify the language on the sign outlining cell phone usage posted in the Registrar's office and the satellite polling locations. The words "may not use" should be changed to "requested to refrain from using" and "must leave the room" changed to "are asked to leave the room." EB voted 3-0 to permit the non-disruptive use of cell phones by the voters in the Government Center and the satellite polling locations while they wait in the check-in line. Once voters are qualified at the pollbook and receive a ballot, cell phone use is prohibited.
278	7	Absentee voting - office and satellites - observers/reps		24.2-604	19-Sep-13	Yes		EB voted 2-0 (with Mr. Hunt abstaining) that in the satellites and the Registrar's office, authorized representatives are permitted to have conversations within the area where the election is being conducted as long as the supervisors understand they are responsible for ensuring that nothing hinders the election process. Supervisors are permitted to ask the authorized representatives or other individuals who are disrupting the process, to reduce the volume of their conversations or to continue their conversations outside of the satellite locations. EB members offered to provide training assistance for their respective party representatives regarding this policy.
286	7	Election - Unvoted (spoiled) absentee ballots - returned to polling place		24.2-708(C)	12-Oct-10	Yes		EB moved to authorize the election officers to receive unused absentee ballots on Election Day as outlined in Question 20B of the What Ifs. EB instructed staff to use the September 2010 not the October 2010 What Ifs Question 20 from the SBE.
279	7	Absentee voting - Return of unused ballots - "Update list of absentee voters"	"Delegated to OoE staff"	24.2-708	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
280	7	Absentee voting - Satellites - Provisional ballots		24.2-653	26-Oct-12	Yes		EB voted 3-0 that in the event an error occurs in any of the satellite voting locations, whether by an election official or as a result of touch screen inaccessibility, voters should be given a paper ballot in order to vote provisionally. These votes should be segregated and deemed accepted if the voter is qualified. No provision will be made for voters to choose a paper ballot in any other circumstance as per EB policy adopted on May 15, 2012.
281	7	Absentee voting - satellites -voting equipment & ballots		24.2-701, 24.2-706, 24.2-707, 24.2-625 -- 24.2-642	15-May-12	Yes		EB voted 3-0 [...that] only the WINVote DRE will be offered in the satellites to ensure ballot security. Those desiring to vote a paper ballot can do so by mail or by in-person absentee voting at the Government Center.

103	7	Election - CAP - counting		24.2-712(D)	26-Oct-09	Yes		The EB unanimously voted that, barring clarification and instructions from SBE, email ballots will not be "tallied" until the polls close at 7:00 p.m. In addition, the EB unanimously denied the Office of Elections' request that "write-in" ballots be processed during Election Day.
104	7	Election - CAP - counting		24.2-712(D), 24.2-707, 24.2-625.2	30-Oct-07	Yes		EB approved a request from Election Manager Judy Flaig to activate the wireless component on one touch screen voting machine after 7:00 p.m. to tally the CAP machines. This will reduce errors in totaling many separate tapes.
105	7	Election - CAP - staffing		24.2-712(B) and 24.2-115, generally	26-Oct-09	Yes		CAP teams should not consist of a husband/wife team.
282	7	Election - returned ballots - incomplete		24.2-707	2-Nov-06	No	Overtaken by statute & SBE regulation	EB voted to follow the requirements of the Code of Virginia with respect to stateside absentee ballots (all blanks on the outside of the envelope must be filled in.)
283	7	Election - returned ballots - incomplete		24.2-707	7-May-08	No	Overtaken by statute & SBE regulation	INFO: Ms. Hull, Clerk to the EB, informed the EB that there was a discrepancy between past EB decisions and SBE concerning procedures for rejecting absentee ballots premised on a failure to complete the Envelope B Statement of Voter. EB requested that Mr. Suleman, incoming General Registrar, clarify the SBE's position so that the Fairfax County EB could fully comply with SBE's Policy.
284	7	Election - returned ballots - incomplete		24.2-707	9-Aug-12	No	Overtaken by statute & SBE regulation	EB voted 3-0 to request the SBE omit or clarify stipulation 9b of SBE's new policy for material omissions requiring the ballot to be "sealed" in Envelope B.
285	7	Election - returned ballots - incomplete		24.2-707 and Chap. 4.1	2-Nov-06	No	Overtaken by statute & SBE regulation	EB voted to accept federal write-in ballots that do not have the specific requirements listed in the Code of Virginia.
287	7	Elections - pollbooks		24.2-611	2-May-12	No	Tabled	EB voted 3-0 to **table** the decision on deploying the EPBs for the June election until the reason for the breakdown of the Herndon EPB can be explained and resolved. The motion will be reconsidered at the May 15 meeting.
288	8	Officers of election - appointment		24.2-115	17-Jul-12	Yes		EB voted 3-0 to approve the new Election Officer Recruitment brochure. The new application allows for election officers to choose to serve without compensation.
289	8	Officers of election - appointment		24.2-115	17-Jul-12	Yes		EB voted 3-0 that if any information is received that is contrary to the self-designation of the party an election officer chooses to represent, that the election officer be contacted to reconfirm the party they choose to represent. If there has been a change in designation, the parties should be notified of these changes.
352	9	Campaign Finance - Request for Exemption		24.2-948.1	16-Apr-15	Yes	Temporary	EB voted 3-0 to approve the Request for Exemption from Reporting Requirements for candidates Corazon Foley, Peter Marchetti and Katherine Pettigrew pursuant to Va. Code § 24.2-948.1.
362	9	Campaign Finance - Request for Exemption		24.2-948.1	5-May-15	Yes	Temporary	EB voted 2-0 to approve the Request for Exemption from Reporting Requirements for candidate Glenda Gail Parker pursuant to Va. Code § 24.2-948.1.
369	9	Campaign Finance - Request for Exemption		24.2-948.1	4-Jun-15	Yes	Temporary	EB voted 3-0 to approve the Request for Exemption from Reporting Requirements for candidates Marissa Wissar pursuant to Va. Code § 24.2-948.1.
290	9	Campaign finance - "Accept filing of campaign organizations of candidates for local office"	"Delegated to OoE staff"	24.2-947.1	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
291	9	Campaign finance - "Accept filing of large contribution reports of candidates for local office"	"Delegated to OoE staff"	24.2-947.9	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
292	9	Campaign finance - "Accept filings of large contribution reports of local political committees"		24.2-950.8 is cited, but should be 24.2-950.7	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.
293	9	Campaign finance - "accept independent expenditure disclosure reports"	"Delegated to OoE staff"	24.2-945.2	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005.

294	9	Campaign finance - "Report violations of expenditure disclosure reports"; "Assess and collect penalties"; "Provide notice to people submitting incomplete reports"; "Notify the Commonwealth's Attorney of the need to initiate civil action for the collection of penalties"	"May be done by GR"	24.2-946.3	Undated document	Yes		Undated Document "Responsibilities of the Electoral Board" states that this is delegated. Not found in *Electoral Board Summary of Policies 2005- Present* . May predate 2/2005. ----------24.2-946.3 (excerpts) (emphasis added) "B. It shall be the duty of the electoral board of a county or city to report any violation of the provisions of this chapter relating to the filing of campaign finance reports required to be filed with the electoral board to the attorney for the Commonwealth for the county or city in which the electoral board has jurisdiction. C. In order to fulfill the duty to report violations pursuant to subsections A and B, the Board shall establish and implement a system for receiving, cataloging, and reviewing reports filed pursuant to the provisions of this chapter and for verifying that reports are complete and submitted on time. As part of the system referred to in this subsection, the general registrar for each county and city, or the secretary of the electoral board in any county or city in which the electoral board chooses to perform the duties stated in this subsection, shall be required, in accordance with instructions provided by the Board, to receive, catalog, and review the reports filed with the local electoral board and to verify that the reports are complete and submitted on time. D. The State Board, and the general registrar or secretary of the electoral board in accordance with the instructions of the State Board, (i) shall assess and collect the civil penalties provided in Article 8 and (ii) if unable to collect the penalty, shall report the violation to the appropriate attorney for the Commonwealth for enforcement."
295	9.3	Campaign finance - penalties		24.2-946.4(E)	15-Aug-11	No	Temporary	EB voted 3-0 to waive a campaign finance late filing penalty and allowed a 5-day extension as allowed under § 24.2-946.4(E) as long as the candidate can provide a repair receipt confirming the date and time of restoration of her computer.
296	9.3	Campaign finance - penalties		24.2-946.4(E)	4-Nov-11	No	Temporary	EB voted 3-0 to approve the retraction of a campaign finance late-fling penalty due to a failure of the electronic filing system of the SBE as allowed under § 24.2-946.4(E).
297	9.3	Campaign finance - penalties		24.2-946.4(E)	8-Dec-11	No	Temporary	EB voted 3-0 to approve the retraction of a campaign finance late-filing penalty because the candidate was able to provide evidence indicating she began transmission of the report prior to the 5:00 deadline.
298	9.3	Campaign finance - penalties		24.2-946.4(E)	15-May-12	No	Temporary	EB voted 3-0 to waive any campaign finance penalties for failure to report large contributions in a timely fashion since this function was not operational on the new SBE on-line filing system at the time of the April 23 filing date and candidates were not informed of this problem.
299	9.3	Campaign finance - penalties		24.2-946.4(E)	13-Jun-12	No	Temporary	After a conference call with a candidate regarding late filings and accrued penalties, EB determined by a vote of 3-0 that there was no exception allowed by statute to waive these fees.
304	10	Election offenses - registering and voting more than once		24.2-1004	29-Jul-14	Yes		EB voted 3-0 to direct the Secretary to send a communication to the State of Maryland requesting information on the list of 17 voters who appear to have voted in both Fairfax County and the State of Maryland, and that after 60 days, the Secretary send communications to the Commonwealth's Attorney, the Attorney General for the Commonwealth of Virginia and the U.S. Attorney for the Eastern District of Virginia to request an investigation of this issue.
300	10	Election offenses - non-citizens		24.2-1004	4-Apr-11	No	Temporary	EB voted 3-0 to allow the Commonwealth's attorney one more month to respond to the Non-Citizen Referrals. In the meantime, Mr. von Spakovsky will explore alternative courses of action.
301	10	Election offenses - non-citizens		24.2-1004	4-May-11	No	Tabled	EB voted 3-0 to **table** the following motion until the June meeting to allow Mr. Stark additional time to gain greater insight and perspective on the issue: Based on his research, Mr. von Spakovsky concluded that criminal violations may have occurred under state and federal law; therefore, he moved that EB forward the relevant information regarding non-citizens who have registered and/or voted to the following state and federal law enforcement officials: The Attorney General of Virginia; The U.S. Attorney's Office for the Eastern District of Virginia; The Chief of Public Integrity, Criminal Division, Department of Justice; The Department of Homeland Security, and The Immigration and Customs Enforcement Agency. These authorities will determine whether or not to pursue further action. Additionally, the SBE should be notified that EB is forwarding this information to the designated authorities.
302	10	Election offenses - non-citizens		24.2-1004	10-Jun-11	No	Temporary	EB voted 2-1 (with Mr. Stark voting nay on the grounds of overreaching without evidence of a crime) a motion to forward relevant information regarding non-citizens who have registered to vote and/or voted to the Attorney General of Virginia, the U.S. Attorney's Office for the Eastern District of Virginia, and the Chief of Public Integrity, Criminal Division, Department of Justice. The General Registrar is responsible for drafting the appropriate letter to accompany this information, and to provide copies to EB members.
303	10	Election offenses - non-citizens		24.2-1004	7-Mar-12	No	Temporary	EB requested the cover letters from the submission of the non-citizen referrals to the Attorney General's office, the U.S. Attorney's office and the U.S. DOJ Criminal Division.
305	Other	Voting Rights Act - Sec 203 - Languages		§ 203 of the Voting Rights Act of 1965 (42 U.S.C. § 1973aa-1a)	6-Apr-10	Yes - Partially	Partially overtaken by federal designation under Sec. 203	EB voted 2-1 (with Ms. Luca voting nay) that, "if and when Fairfax County becomes covered under Section 203 of the Voting Rights Act or is otherwise required to provide voting materials in languages other than English under state law; the Fairfax County EB will do everything necessary to comply with the law and translate all of our voting materials. Until such time, the Fairfax County Office of Elections will not distribute voting materials in any language other than English. The Office of Elections will process any voter registration forms received in a language other than English, so long as the form has been approved for use by either the SBE or the Election Assistance Commission."

306	Other	Voting Rights Act - Sec 203 - Languages		§ 203 of the Voting Rights Act of 1965 (42 U.S.C. § 1973aa-1a)	17-Oct-11	Yes		EB voted 3-0 to approve the General Registrar's plan to comply with the Section 203 requirements for language assistance in Spanish with the stipulation that the list of election materials requiring translation be prioritized and that the County's certified language specialists as well be enlisted to aid this process. The parties were enlisted to recruit additional bilingual Spanish election officers.
308	Other	Voting Rights Act - Sec 203 - Languages		§ 203 of the Voting Rights Act of 1965 (42 U.S.C. § 1973aa-1a)	17-Jul-12	Yes		EB affirmed the decision by the General Registrar to assign at least one bilingual officer to each satellite voting location.
307	Other	Voting Rights Act - Sec 203 - Languages		§ 203 of the Voting Rights Act of 1965 (42 U.S.C. § 1973aa-1a)	17-Jul-12	Yes	Temporary (when there is a long ballot)	EB voted 3-0 to print a separate Spanish ballot because a bilingual ballot would require two pages to accommodate the bond issues and the constitutional amendments.
336	Other	Voting Rights Act - Sec 203 - Languages		§ 203 of the Voting Rights Act of 1965 (42 U.S.C. § 1973aa-1a)	7-Jan-15	Yes		EB voted 3-0 that the December 24, 2014 findings from the Asian American Legal Defense and Education Fund resulting from monitoring various precincts in the November 4, 2014 General Election be made a permanent part of the record.
309	Other	Voting Rights Act - Sec 203 - Languages		§ 203 of the Voting Rights Act of 1965 (42 U.S.C. § 1973aa-1a)	7-Mar-13	No	Temporary (June primaries)	For June 11 primaries, EB voted 3-0 to accept staff recommendation [...] Since there are no issues/questions on a primary ballot, a single bilingual English and Spanish ballot will be used.
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