**DRAFT Meeting Minutes**

**Monday, June 14, 2021**

**FA-DSB Members in Attendance:**

* Deborah Hammer, Chair, Mount Vernon District
* Judith Turcott, Secretary, Fairfax City
* Tom Bash, At-Large
* Melandee Canaday-Jones, At-Large
* Doris Ray, At-Large
* Deborah Cohen, Braddock District
* Brandis Ruise, Hunter Mill District
* Diane Monning, Providence District
* Mary Pauline Jones, Springfield District
* Sailesh Panchang, Sully District

**FA-DSB Members Absent from the Meeting:**

* Andrew Magill, At-Large (excused)
* Vacant- Vice-Chair
* Vacant- City of Falls Church
* Vacant- Lee District
* Vacant- Mason District

**DSB Support Staff:** Claudia Vila (DFS staff), Karen Kelly (DFS staff), Trina Mayhan-Webb (Adult & Aging Division Director, DFS), Rose Asuquo (Library Access Services)

The board conducted a wholly electronic meeting because the COVID-19 pandemic made it unsafe to physically assemble a quorum in one location or to have the public present.

Board members and staff support accessed the meeting via the Zoom web platform. All board members stated calling from their home.

Members of the public accessed the meeting via an AT&T call line.

**Minutes and Agenda:**

1. **Call to Order.** 7 p.m. Roll call was done to establish that a quorum was present and that all could hear. A script was shared about the state of emergency necessitating a virtual meeting. The meeting was recorded via the AT&T line.
2. **Approval of Agenda.** Proposed by Deborah, it was seconded.
3. **Approval of Previous (May 2021) Minutes.** Minutes were approved, proposed by Deborah, it was seconded.
4. **Public Comment.** There was no public comment.
5. **Meeting Items:**

Deborah Hammer made a motion, at 7:05 p.m., to go into closed session per Virginia Code Section 2.23712. The motion was seconded and the board went into closed session. Staff turned off the AT&T line and closed the meeting from the public.

The board resumed open session at 8 p.m. and the AT&T line was reopened.

1. Motion:

Deborah Hammer made a motion, per Virginia Code Section 2.23712, that to the best of each member’s knowledge, only matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed during closed session, and that she moved the meeting now be open to the public. The motion was seconded and passed. The AT&T line was turned back on.

1. Motion:

Deborah motioned that pursuant to FADSB Bylaws, Article VII, D, which states that any officer or board member may be removed at any time by majority vote of the FADSB, that the board move to remove Doris Ray as an At-Large-member of the FADSB and ask that the Chairman’s office appoint a replacement. The motion was seconded and passed.

1. FY 2022 FADSB Meeting Schedule

Discussion was had regarding the FY 2022 meeting schedule and priorities. Tom Bash discussed existing standing committees and committee structure. He recommended a more issue-based approach versus a committee system. He proposed doing away with existing standing committees. Judy Turcott stated that we needed closure on mission statement and by-laws. Mary Pauline recommended a “retreat” where these issues could be fleshed out. Further discussion centered around a retreat planned for October 2021 to encompass team building and next steps/areas of focus for the FADSB.

Deborah brought up a future hybrid board meeting set-up where members can attend virtually in the future, should they need to. Deborah asked Claudia to work with the County Attorney’s Office to craft language to include this change in the FADSB bylaws.

Deborah motioned to approve the FY 2022 Meeting schedule. It was seconded and passed.

Deborah motioned to add an October 2021 retreat to the schedule. It was seconded and passed.

Legislative Committee: Brandis Ruise and Judith Turcott volunteered to be part of the Legislative Committee. Claudia will forward information and timelines to these members.

Rails and Bikeways: Debbie Cohen stated that there was no new information from this committee at this time.

8:35 p.m. Motion to adjourn was made and seconded. The meeting was adjourned by Deborah.