



**FAIRFAX COUNTY FIRE AND RESCUE DEPARTMENT  
OFFICE OF THE FIRE MARSHAL**

10700 Page Avenue, Fairfax, VA 22030  
Telephone: 703-246-4803, TTY 711, Fax: 703-246-6044  
[www.fairfaxcounty.gov/fr/prevention/](http://www.fairfaxcounty.gov/fr/prevention/)



# FPCP APPLICATION

APPLICATION FOR FIRE PREVENTION CODE PERMIT (FPCP)

\*\*\* ALL INFORMATION MUST BE PROVIDED BEFORE THIS APPLICATION WILL BE PROCESSED \*\*\*

Detailed permit descriptions and fees are outlined in the FPCP Requirements guideline located at [www.fairfaxcounty.gov/fr/prevention/fpcp\\_codelist.pdf](http://www.fairfaxcounty.gov/fr/prevention/fpcp_codelist.pdf). Call 703-246-4803 for assistance.

Application for a Fire Prevention Code Permit is hereby made by the undersigned for the following:

FPCP DESCRIPTION	FPCP FEE	FIDO CODE
Open Flame and Candles: Public Meetings/Gatherings in A and E Use Groups (Each Event)	\$78	F3FLM2

Include the following with this permit application:

- Submit a representative sample of each type of open-flame decorative device or candle requiring approval under this permit application. Photographs or drawings will not be accepted as substitute for a sample.
- Include the manufactures' instructions, safety guidelines, device specification sheets, and Safety Data Sheets (SDS) where provided along with this application.

**NOTICE:** Absent these documents, the Office of the Fire Marshal can only make a subjective evaluation on the safety and adequacy of a particular sample with respect to compliance with the Fire Prevention Code; therefore, approval may not be possible without the above information and an appropriate sample device.

**Return this application to the above address with payment.  
Make Check or Money Order Payable to "County of Fairfax"**

Total Amount Due:     \$78    

Business / Headquarters: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
Zip Code

I, \_\_\_\_\_, hereby accept full responsibility for the adherence to all requirements of the  
Printed Name  
*Virginia Statewide Fire Prevention Code (SFPC) and the Fairfax County Fire Prevention Code* pertaining to the above Fire Prevention Code regulated process, installation, storage, occupancy or use applied for in this permit application.

Permit / Inspection Location Name: \_\_\_\_\_

Permit / Inspection Location: \_\_\_\_\_  
Zip Code

Non-RUP or Zoning Permit # (Required for all Commercial Occupancies): \_\_\_\_\_

Signature of Person Making Application: \_\_\_\_\_  
Signature Date

Telephone: \_\_\_\_\_ Emergency Telephone: \_\_\_\_\_

FAX #: \_\_\_\_\_ EMAIL Address: \_\_\_\_\_

OFFICE USE ONLY: Account Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

NEW  ADD-ON Inspector: \_\_\_\_\_ Follow-Up Date: \_\_\_\_\_