FAIRFAX COUNTY
BOARD OF SUPERVISORS
April 29, 2014

AGENDA

9:30	**Done**	Presentations
10:30	**Done**	Appointments
10:40	**Adopted**	Board Adoption of FY 2015 Budget Plan
10:40	**Done**	Items Presented by the County Executive

ADMINISTRATIVE ITEMS

1	**Approved**	Streets into the Secondary System (Sully District)
2	**Approved**	Approval of a Portion of a Street Name Change from Burke Road to Tunwell Court (Braddock District)
3	**Approved**	Approval of Traffic Calming Measures as Part of the Residential Traffic Administration Program (Providence and Hunter Mill Districts)
4	**Approved**	Authorization for the Fairfax County Juvenile and Domestic Relations District Court to Apply for and Accept Grant Funding from the Federal Bureau of Justice Assistance, Smart Supervision Program, Risk and Needs of Intimate Partner Violence Offenders: Developing Evidence-Based Supervision Strategies Grant
5	**Approved**	Supplemental Appropriation Resolution AS 14217 for the Fire and Rescue Department to Accept Grant Funding from the Department of Homeland Security Urban Areas Security Initiative Subgrant Award from the Government of the District of Columbia Homeland Security and Emergency Management Agency
6	**Approved**	Authorization for the Fairfax County Fire and Rescue Department to Apply for and Accept Grant Funding from the U.S. Department of Homeland Security Grant Program for the Fire Prevention & Safety (FP&S) Grant

ACTION ITEMS

1	**Approved**	Approval of the Fairfax County Department of Transportation's (FCDOT) Major Service Changes, Disparate Impact, and Disproportionate Burden Policies for the Federal Transit Administration (FTA)
2	**Approved**	Approval of a Parking Reduction for Merrifield Town Center, Parcel K (Providence District)

FAIRFAX COUNTY
BOARD OF SUPERVISORS
April 29, 2014

	ACTION ITEMS (Continued)	
3	**Approved**	Adoption of a Resolution Approving the Issuance by the Fairfax County Economic Development Authority of Revenue Bonds for the Benefit of ServiceSource, Inc.
4	**Approved**	Adoption of Supplemental Appropriation Resolution AS 14193 for the Department of Transportation to Accept Grant Funding from the Virginia Department of Transportation for the Flint Hill Elementary School and Graham Road Elementary School Safe Routes to School Projects and Resolution Authorizing Execution of Project Agreement with the Commonwealth (Hunter Mill and Providence Districts)
5	**Approved**	Adoption of Supplemental Appropriation Resolution AS 14204 for the Department of Transportation to Accept Grant Funding from the Virginia Department of Transportation for Traffic Calming Improvements and Resolution Authorizing Execution of Project Agreement with the Commonwealth
6	**Parking Reduction Approved with Conditions**	Action on a Parking Reduction for Annandale Home Depot (Mason District)
7	**Approved**	Board Endorsement of Route 7 Bridge over Dulles Airport Toll Road and Airport Access Highway (Dranesville and Hunter Mill Districts)
8	**Approved**	Approval of the Proposed Consolidated Plan One-Year Action Plan for FY 2015
9	**Approved**	Action on Consolidated Community Funding Pool Recommendations for Fiscal Years 2015 and 2016
10:50	**Done**	Matters Presented by Board Members
11:40	**Done**	Closed Session
	PUBLIC HEARINGS	
3:30	**Deferred to 6/3/14 at 3:30 p.m.**	Board Decision on SE 2013-MV-015 (Albert Gagliardi) (Mount Vernon District)
3:30	**Deferred to 5/13/14 at 3:30 p.m.**	Public Hearing on RZ 2013-LE-013 (Eastwood Properties, Inc.) (Lee District)

FAIRFAX COUNTY
BOARD OF SUPERVISORS
April 29, 2014

	PUBLIC HEARINGS (Continued)	
3:30	**Approved**	Public Hearing on RZ 2013-PR-007 (EYA Development, LLC) (Providence District)
3:30	**Deferred to 5/13/14 at 3:30 p.m.**	Public Hearing on SEA 97-M-075-02 (Mubarak Corporation) (Mason District)
3:30	**Approved**	Public Hearing on PCA 85-D-081-02 (Federal Realty Investment Trust) (Dranesville District)
4:00	**Approved**	Public Hearing on Proposed Plan Amendment 2013-CW-6CP Regarding Revisions to the Comprehensive Plan to Update Information on Heritage Resources
4:00	**Approved**	Public Hearing to Consider Adopting an Ordinance Expanding the Sunset Manor Residential Permit Parking District, District 18 (Mason District)
4:00	**Approved**	Public Hearing to Convey a Conservation Easement to the City of Falls Church for the Tinner Hill Historic Site (Providence District)
4:00	**Approved**	Public Hearing to Consider and Authorize Participation in a Trust Fund With Other Virginia Jurisdictions For the Purpose of Investing Public Funds
4:00	**Approved**	Board Decision on Establishing the Great Meadow Residential Permit Parking District, District 46 (Hunter Mill District)
4:30	**Approved**	Public Hearing to Consider Changing The Code of the County of Fairfax, Virginia, Chapter 82, Motor Vehicles and Traffic, Article 5, Section 32, Initial Hookup and Towing Fee
5:00	**No Speakers**	Public Comment

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Fairfax County, Virginia

BOARD OF SUPERVISORS AGENDA

Tuesday
April 29, 2014

9:30 a.m.

PRESENTATIONS

RECOGNITIONS

- RESOLUTION – To recognize Congressmen Jim Moran and Frank Wolf for their years of service to Fairfax County. Requested by all members of the Board of Supervisors.

- CERTIFICATE – To recognize the Annandale High School Marching Band, drum majors and director, Adam Hilkert, for their accomplishments. Requested by Supervisor Gross.

DESIGNATIONS

- PROCLAMATION – To designate May 12-16, 2014, as Police Week and May 15, 2014, as Peace Officers' Memorial Day in Fairfax County. Requested by Chairman Bulova.

- PROCLAMATION – To designate May 2014 as Foster Care and Foster Family Recognition Month in Fairfax County. Requested by Chairman Bulova.

- PROCLAMATION – To designate May 4-10, 2014, as Child Care Professionals Week in Fairfax County. Requested by Chairman Bulova.

— more —

Board Agenda Item
April 29, 2014

- PROCLAMATION – To designate May 2014 as Parents Who Host Lose the Most Month in Fairfax County. Requested by Chairman Bulova.

- PROCLAMATION – To designate May 2014 as Asian/Pacific American Heritage Month in Fairfax County. Requested by Chairman Bulova.

- PROCLAMATION – To designate May 6-12, 2014, as Nurses Week in Fairfax County. Requested by Chairman Bulova.

- PROCLAMATION – To designate May 2014 Virginia Cooperative Extension Month in Fairfax County. Requested by Chairman Bulova.

STAFF:
Tony Castrilli, Director, Office of Public Affairs
Bill Miller, Office of Public Affairs

Board Agenda Item
April 29, 2014

10:30 a.m.

Appointments to Citizen Boards, Authorities, Commissions, and Advisory Groups

ENCLOSED DOCUMENTS:
Attachment 1: Appointments to be heard April 29, 2014
(An updated list will be distributed at the Board meeting.)

STAFF:
Catherine A. Chianese, Assistant County Executive and Clerk to the Board of Supervisors

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NOTE: A revised list will be distributed immediately prior to the Board meeting.

APPOINTMENTS TO BE HEARD APRIL 29, 2014

(ENCOMPASSING VACANCIES PROJECTED THROUGH APRIL 30, 2014)

(Unless otherwise noted, members are eligible for reappointment)

A. HEATH ONTHANK MEMORIAL AWARD SELECTION COMMITTEE (1 year)

Incumbent History	Requirement	Nominee	Supervisor	District
Eileen J. Garnett (Appointed 1/03-1/13 by Gross) Term exp. 1/14	Mason District Representative		Gross	Mason
Charles T. Coyle (Appointed 2/13 by Hyland) Term exp. 1/14	Mount Vernon District Representative		Hyland	Mount Vernon

ADVISORY PLANS EXAMINER BOARD (4 years)

CONFIRMATION NEEDED:

- Mr. Charles F. Dunlap as the Citizen Member Representative

ADVISORY SOCIAL SERVICES BOARD
(4 years – limited to 2 full consecutive terms)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Meg K. Rayford; appointed 2/13 by Bulova) Term exp. 9/16) *Resigned*	At-Large Chairman's Representative	**Alan M. Schuman**	Bulova	At-Large Chairman's
VACANT (Formerly held by Edwina Dorch; appointed 2/13 by Hyland) Term exp. 9/16 *Resigned*	Mount Vernon District Representative		Hyland	Mount Vernon
VACANT (Formerly held by Sosthenes Klu; Appointed 12/05-9/08 by Frey) Term exp. 9/12 *Resigned*	Sully District Representative		Frey	Sully

AFFORDABLE DWELLING UNIT ADVISORY BOARD (4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Arthur R. Genuario; appointed 4/96-5/12 by Hyland) Term exp. 9/13 *Resigned*	Builder (Single Family) Representative		By Any Supervisor	At-Large
VACANT (Formerly held by James Francis Carey; appointed 2/95-5/02 by Hanley; 5/06 by Connolly) Term exp. 5/10 *Resigned*	Lending Institution Representative		By Any Supervisor	At-Large

AIRPORTS ADVISORY COMMITTEE (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Barbara Kreykenbohm; appointed 1/09 by Gross) Term exp. 1/11 *Resigned*	Mason District Representative		Gross	Mason

ALCOHOL SAFETY ACTION PROGRAM LOCAL POLICY BOARD (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Nicholas Capezza; appointed 1/11 by Bulova) Term exp. 10/13 *Resigned*	At-Large #5 Representative		By Any Supervisor	At-Large

ATHLETIC COUNCIL (2 years)

Incumbent History	Requirement	Nominee	Supervisor	District
James Pendergast (Appointed 7/12 by Cook) Term exp. 6/13	Braddock District Alternate Representative		Cook	Braddock
Karin Stamper (Appointed 9/09-3/12 by McKay) Term exp. 4/14	Lee District Alternate Representative		McKay	Lee
Elmer Arias (Appointed 4/10-5/12 by Bulova) Term exp. 3/14	Member-At-Large Principal Representative		Bulova	At-Large Chairman's

BOARD OF BUILDING AND FIRE PREVENTION CODE APPEALS (4 years)

(No official, technical assistant, inspector or other employee of the DPWES, DPZ, or FR shall serve as a member of the board.)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Wayne Bryan; appointed 1/10-2/13 by Bulova) Term exp. 2/17 *Resigned*	Alternate #2 Representative		By Any Supervisor	At-Large

BOARD OF EQUALIZATION OF REAL ESTATE ASSESSMENTS (BOE) (2 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by William C. Harvey; appointed 9/05-12/06 by DuBois; 1/09-11/12 by Foust) Term exp. 12/14 *Resigned*	Professional #2 Representative		By Any Supervisor	At-Large

CHESAPEAKE BAY PRESERVATION ORDINANCE EXCEPTION REVIEW COMMITTEE (4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Kanthan Siva; appointed 1/13 by Frey) Term exp. 9/15 *Resigned*	Sully District Representative		Frey	Sully

CHILD CARE ADVISORY COUNCIL (2 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Ann Aoki; (Appointed 11/10-9/12 by Foust) Term exp. 9/14 *Resigned*	Dranesville District Representative		Foust	Dranesville
VACANT (Formerly held by Eric Rardin; appointed 4/13 by Hyland) Term exp. 9/15 *Resigned*	Mount Vernon District Representative		Hyland	Mount Vernon
VACANT (Formerly held by Joan C. Holtz; appointed 5/09 by Smyth) Term exp. 9/11 *Resigned*	Providence District Representative		Smyth	Providence

COMMISSION ON ORGAN AND TISSUE DONATION AND TRANSPLANTATION (4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Howard Leroy Kelley; Appointed 8/01-1/13 by Hudgins) Term exp. 1/17 *Resigned*	At-Large Representative		By Any Supervisor	At-Large
VACANT (Formerly held by Benjamin Gibson; appointed 4/11 by McKay) Term exp. 1/15 *Resigned*	Lee District Representative		McKay	Lee

CRIMINAL JUSTICE ADVISORY BOARD (CJAB) (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Michael Birch; appointed 1/08-4/10 by Frey) Term exp. 4/13 *Resigned*	Sully District Representative		Frey	Sully

ENVIRONMENTAL QUALITY ADVISORY COUNCIL (EQAC) (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Frank Divita (Appointed 9/09-11/10 by Cook) Term exp. 11/13	Braddock District Representative		Cook	Braddock

FAIRFAX AREA DISABILITY SERVICES BOARD
(3 years- limited to 2 full consecutive terms per MOU, after initial term)

[NOTE: Persons may be reappointed after being off for 3 years. State Code requires that membership in the local Disabilities Services Board include at least 30 percent representation by individuals with physical, visual or hearing disabilities or their family members. For this 15-member board, the minimum number of representation would be 5.

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Chuck Caputo; appointed 1/10-11/10 by Bulova) Term exp. 11/13 *Resigned*	At-Large #1 Business Community Representative		Bulova	At-Large Chairman's
Ann Pimley (Appointed 9/03&11/06 by Frey) Term exp. 11/09 ***Not eligible for reappointment***	Sully District Representative		Frey	Sully

HEALTH CARE ADVISORY BOARD (4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Judith Beattie; appointed 6/96-9/12 by Frey) Term exp. 6/16 *Resigned*	Sully District Representative		Frey	Sully

HEALTH SYSTEMS AGENCY BOARD
(3 years - limited to 2 full terms, may be reappointed after 1 year lapse)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Andrew A. Painter; appointed 2/11 by Smyth) Term exp. 6/13 *Resigned*	Consumer #4 Representative		By Any Supervisor	At-Large
VACANT (Formerly held by Carol Ann Coryell; appointed 6/05-6/08 by Frey) Term exp. 6/11 *Resigned*	Consumer #6 Representative		By Any Supervisor	At-Large
VACANT (Formerly held by Samuel Jones; appointed 12/09 by Gross) Term exp. 6/12 *Resigned*	Provider #1 Representative		By Any Supervisor	At-Large

HUMAN RIGHTS COMMISSION (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Ahmed Selim (Appointed 7/08-9/10 by Gross) Term exp. 9/13	At-Large #6 Representative	**Ahmed Selim** (Smyth)	By Any Supervisor	At-Large
VACANT (Formerly held by Pranshu Verma; appointed 11/11 by Bulova) Term exp. 9/14 *Resigned*	At-Large #9 Representative	**Mona Malik** (Bulova)	By Any Supervisor	At-Large

HUMAN SERVICES COUNCIL (4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Judith Tessie Wilson; appointed 2/13 by Cook) Term exp. 7/13 *Resigned*	Braddock District #1 Representative		Cook	Braddock
Richard Gonzalez (Appointed 7/97-7/05 by Kauffman; 8/09 by McKay) Term exp. 7/13	Lee District #1 Representative		McKay	Lee
VACANT (Formerly held by Richard Berger; appointed 2/06-8/09 by Frey) Term exp. 7/13 *Resigned*	Sully District #1 Representative		Frey	Sully

INDUSTRIAL DEVELOPMENT AUTHORITY (4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Marcus B. Simon (Appointed 12/01 by Hanley; 10/05 by Connolly; 12/09 by Bulova) Term exp. 10/13	At-Large #5 Representative		By Any Supervisor	At-Large

JUVENILE AND DOMESTIC RELATIONS COURT CITIZENS ADVISORY COUNCIL (2 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Paul Langley; appointed 4/10-1/12 by Cook) Term exp. 1/14 *Resigned*	Braddock District Representative		Cook	Braddock
VACANT (Formerly held by Bernard Thompson; appointed 6/10-2/12 by Gross) Term exp. 1/14 *Resigned*	Mason District Representative		Gross	Mason

MOSAIC DISTRICT COMMUNITY DEVELOPMENT AUTHORITY
(4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Kenneth Lawrence; appointed 1/10 by Smyth) Term exp. 1/14 *Resigned*	Community Representative		By Any Supervisor	At-Large

OVERSIGHT COMMITTEE ON DRINKING AND DRIVING (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Eileen Nelson; appointed 3/04-6/07 by Connolly; 6/10 by Bulova) Term exp. 6/13 *Resigned*	At-Large Chairman's Representative		Bulova	At-Large Chairman's
VACANT (Formerly held by Adam Parnes; appointed 9/03-6/12 by Hudgins) Term exp. 6/15 *Resigned*	Hunter Mill District Representative		Hudgins	Hunter Mill
VACANT (Formerly held by Richard Nilsen; appointed 3/10-6/10 by McKay) Term exp. 6/13 Resigned	Lee District Representative		McKay	Lee

REDEVELOPMENT AND HOUSING AUTHORITY
(4 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Robert Schwaninger (Appointed 7/06-4/10 by Gross) Term exp. 4/14	Mason District Representative	**Robert Schwaninger**	Gross	Mason

ROAD VIEWERS BOARD (1 year)

Incumbent History	Requirement	Nominee	Supervisor	District
John W. Ewing (Appointed 2/11-11/02 by Hanley; 1/04-12/08 by Connolly; 12/09-11/12 by Bulova) Term exp. 12/13	At-Large #2 Representative		By Any Supervisor	At-Large
VACANT (Formerly held by Stephen E. Still; appointed 6/06-12/11 by Smyth) Term exp. 12/12 *Resigned*	At-Large #4 Representative		By Any Supervisor	At-Large

SOUTHGATE COMMUNITY CENTER ADVISORY COUNCIL
(2 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Lilia Jimenez-Simhengalu (Appointed 4/10-9/12 by Hudgins) Term exp. 3/14	Fairfax County #3 Representative		By Any Supervisor	At-Large
Robert Dim (Appointed 3/05-3/12 by Hudgins) Term exp. 3/14	Fairfax County #5 Representative		By Any Supervisor	At-Large
Medelyn Ortiz Lopez (Appointed 11/10-3/12 by Hudgins) Term exp. 3/14	Fairfax County #9 (Youth) Representative	**Medelyn Ortiz Lopez** (Hudgins)	By Any Supervisor	At-Large
VACANT (Formerly held by Natasha Hoyte; appointed 4/08-3/12 by Hudgins) Term exp. 3/14 *Resigned*	Reston Association #2 Representative		By Any Supervisor	At-Large

TENANT LANDLORD COMMISSION (3 years)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Sally D. Liff; appointed 8/04-1/11 by Smyth) Term exp. 1/14 *Deceased*	Condo Owner Representative		By Any Supervisor	At-Large
Evelyn McRae (Appointed 6/98-8/01 by Hanley; 12/04-1/08 by Connolly; 4/11 by Bulova) Term exp. 1/14	Tenant Member #2 Representative		By Any Supervisor	At-Large
VACANT (Formerly held by Kevin Denton; appointed 4/10&1/11 by Smyth) Term exp. 1/14 *Resigned*	Tenant Member #3 Representative		By Any Supervisor	At-Large

TRAILS AND SIDEWALKS COMMITTEE (2 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Jan Reitman (Appointed 3/08-1/12 by Gross) Term exp. 1/14	Mason District Representative		Gross	Mason

TRESPASS TOWING ADVISORY BOARD (3 years)

[NOTE: Advisory board created effective 7/1/06 to advise the Board of Supervisors with regard to the appropriate provisions of Va. Code Section 46.2-1233.2 and Fairfax County Code 82.5-32.]
Membership: Members shall be Fairfax County residents. A towing representative shall be defined as a person who, prior to the time of his or her appointment, and throughout his or her term, shall be an operator of a towing business in Fairfax County.

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Ronald P. Miner; appointed 6/06 by Connolly; 9/09 by Bulova) Term exp. 9/12 *Resigned*	Citizen Alternate Representative		By Any Supervisor	At-Large

TYSONS TRANSPORTATION SERVICE DISTRICT ADVISORY BOARD (2 YEARS)

Incumbent History	Requirement	Nominee	Supervisor	District
VACANT (Formerly held by Jane Seeman; appointed 2/13 by Bulova) Term exp. 2/15 *Deceased*	Adjacent Community #1 Representative		Bulova	At-Large Chairman's

WETLANDS BOARD (5 years)

Incumbent History	Requirement	Nominee	Supervisor	District
Elizabeth Martin (Appointed 11/09 by Gross) Term exp. 12/13	At-Large #1 Representative	**Elizabeth Martin** (Hyland) *Deferred 12/3/13*	By Any Supervisor	At-Large

Board Agenda Item
April 29, 2014

10:40 a.m.

Board Adoption of the FY 2015 Budget Plan

ENCLOSED DOCUMENTS:
Attachment 1 - FY 2015 Adopted Budget package (To be delivered under separate cover.)

STAFF:
Edward L. Long, Jr. County Executive
Susan W. Datta, Chief Financial Officer & Director, Department of Management and Budget

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County of Fairfax, Virginia

MEMORANDUM

DATE: April 28, 2014

TO: Board of Supervisors

FROM: Edward L. Long, Jr.
County Executive

SUBJECT: Adoption of the FY 2015 Budget Plan

Attached for your review are the following documents:

1. Board revenue and expenditure adjustments approved at the Budget Mark-up on April 22, 2014 and the Add-On package dated April 10, 2014 (Attachment I);
2. Resolution Adopting Tax Rates for FY 2015 (Attachment II);
3. FY 2015 Appropriation Resolution for County Agencies/Funds (Attachment III);
4. FY 2015 Appropriation Resolution for School Board Funds (Attachment IV);
5. FY 2015 Fiscal Planning Resolution (Attachment V); and
6. FY 2015 General Fund Statement; FY 2015 General Fund Expenditures by Agency; FY 2015 Expenditures by Fund, Appropriated; and FY 2015 Expenditures by Fund, Non-Appropriated (Attachment VI).

The attachments noted above provide the official documentation of the adjustments made by the Board of Supervisors on April 22, 2014, associated with the markup of the FY 2015 budget. It should be noted that the Board took final action on the FY 2015-2019 Capital Improvement Program during budget mark-up on April 22.

The Real Estate Tax rate to be approved by the Board is $1.090 per $100 of assessed value. The Personal Property Tax rate will remain at $4.57 per $100 of assessed value for most classes of personal property. In addition, the Stormwater fee will increase to $0.0225 per $100 of assessed value.

Approval of the FY 2015 Appropriation Resolutions, the FY 2015 Fiscal Planning Resolution, and the FY 2015 Resolution Adopting Tax Rates will result in a FY 2015 General Fund Disbursement level of $3.72 billion, which is an increase of $17.40 million, or 0.47 percent, over the *FY 2014 Revised Budget Plan* and an increase of $129.99 million, or 3.62 percent, over the FY 2014 Adopted Budget Plan. The FY 2014 School transfer for operations totals $1.77 billion. In addition, $177.14 million is transferred to School Debt Service. The total County transfer to support School Operating and Debt Service is $1.95 billion or 52.4 percent of total County Disbursements.

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The net change in positions in FY 2015 is an increase of 12 positions from FY 2014. This decrease is the result of 57 new positions offset by a reduction of 45 positions associated with the conversion of positions in the School-Age Child Care (SACC) program.

In summary, the Board actions that are necessary are as follows:

- Adopt the Resolution which sets the FY 2015 tax rates for real and/or personal property, and for the local districts (community centers and sanitary districts) (Attachment II);
- Adopt the FY 2015 Appropriation Resolution for County Agencies and Funds (Attachment III);
- Adopt the FY 2015 Appropriation Resolution for School Board Funds (Attachment IV); and
- Adopt the FY 2015 Fiscal Planning Resolution (Attachment V).

Attachments

	FY 2015	FY 2016
FY 2015 Advertised Balance	**$10,640,747**	**$13,730,828**

Add-On Adjustments

Revenue	($10,640,747)	($10,872,381)
Capital Funding for Schools	$0	($13,100,000)
Subtotal	($10,640,747)	($23,972,381)

Balance as of Add-On	**$0**	**($10,241,553)**

Board Adjustments to Advertised Budget

Real Estate Tax Rate Increase:			
Increase of Real Estate Tax Rate from $1.085 to $1.090	$10,932,419	R	$10,932,419

Additional decisions designed to provide flexibility:			
Eliminate Initiatives to Improve Customer Experience	$300,000	R	$300,000
Reduce Fire and Rescue Large Apparatus and Ambulance Replacement	$1,000,000	R	$1,000,000
Reduce Capital Renewal Paydown	$5,300,000	R	$5,300,000
Reduce Information Technology Projects	$3,607,500	R	$3,607,500
Eliminate PC Replacement Increase	$708,500	R	$708,500
Reduce - Contributories/Inova Translational Medicine	$600,000	NR	$0
It is important to invest in economic development activities in the County. This adjustment is based on the timing of the multi-year implementation of the Translational Medicine Institute. Other economic investments, such as the Economic Development Core Team, are critical to position the County to take advantage of opportunities as they relate to new businesses and new commercial sectors in the changing economic environment.			
Eliminate 1 of 3 proposed Purchasing positions	$103,290	R	$103,290
Eliminate - Contributories/Fairfax Partnership for Youth	$40,350	R	$40,350
SACC Fee Increase totaling approximately 5%	$900,000	R	$900,000
Eliminate funding for Environmental Projects and identify funding to replace at Carryover	$535,000	R	$535,000
Reduce Estimated Health Insurance Premium Increase from 8% to 6%	$872,357	R	$872,357
SACC Expenditure Savings	$100,000	R	$100,000
Eliminate additional funding for Employee Development/ Certifications	$400,000	R	$400,000
Assumption of Savings from the FY 2015 Incentive Reinvestment Initiative	$1,200,000	R	$1,200,000

	FY 2015		FY 2016
Delay opening of Merrifield Human Services Center to December, 2014 based on construction schedule	$400,000	NR	$0
Delay opening of Providence Community Center to January, 2015 based on construction schedule. In addition staff will utilize existing transit options rather than purchasing a vehicle.	$455,000	NR	$0
Eliminate proposed increases to Athletic Services Fee. This will result in $368,000 less for Turf Field Replacement.	$0	R	$0
Subtotal:	$16,521,997		$15,066,997
Balance	**$27,454,416**		**$15,757,863**
Funding Adjustments Recommended by Board:			
Increase Operating transfer to FCPS by 1% to 3% in FY 2015	($17,169,887)	R	($17,513,285)
Increase Operating transfer to FCPS by 1% to 3% in FY 2016	$0	R	($17,684,984)
Accelerate reduction in employee contribution rate for Police Retirement (completing shift from 10% to 8.65%) which was included in the FY 2016 budget plan	($608,461)	NR	$0
Provide 1% across-the-board increase for Non-Uniformed General County Employees (and adjust scale)	($6,482,968)	R	($6,482,968)
Fund Merit Increments for Uniformed Public Safety in FY 2015	($3,663,528)	R	($7,029,778)
Fund Merit Increments for Uniformed Public Safety in FY 2016	$0	R	($3,929,344)
Managed Reserve/Revenue Stabilization	$470,428		($768,559)
Subtotal:	($27,454,416)		($53,408,918)
Final Remaining Balance/(Shortfall)	**$0**		**($37,651,055)**

County of Fairfax, Virginia

MEMORANDUM

DATE: April 10, 2014

TO: Board of Supervisors

FROM: Edward L. Long Jr.
County Executive

SUBJECT: Adjustments to FY 2015 Advertised Budget Plan (Add-On Package) and Impacts on the FY 2016 Budget

This package has been prepared to present the revenue and expenditure adjustments that have been identified since the preparation of the FY 2015 Advertised Budget Plan and the FY 2016 Budget Proposal. Based on the adjustments detailed in the FY 2015 Add-On package, there is no available FY 2015 General Fund balance and a $10.24 million shortfall in FY 2016 based on the assumptions included in the multi-year budget plan.

Staff has reviewed General Fund revenue estimates based on the most up-to-date information and now recommends a decrease in FY 2014, FY 2015 and FY 2016 General Fund revenue estimates. Based on the *FY 2014 Third Quarter Review* presented to the Board on March 4, a net balance of $3.80 million was available. However, as presented during the Board of Supervisors' Budget Committee meeting on April 1 and updated based on year-to-date receipts, FY 2014 revenues are projected to be down a total of $3.80 million, leaving no available FY 2014 balance.

The FY 2015 Advertised Budget Plan identified an available General Fund balance of $10.64 million in FY 2015. As a result of a number of revenue adjustments based on information received subsequent to the development of the budget, the FY 2015 General Fund available balance is eliminated. The FY 2015 adjustments include a $6.0 million revenue reduction in Personal Property Tax based on lower than anticipated vehicle levy. In addition, a decrease of $2.1 million in Sales Tax and $2.6 million in Business, Professional, and Occupational License (BPOL) Taxes is consistent with adjustments made to the FY 2014 estimates to reflect lower than anticipated FY 2014 receipts. The FY 2015 revenue decrease in Sales and BPOL taxes is associated with the adjusted lower FY 2014 base. Details regarding these adjustments can be found in Attachment I.

In addition, the FY 2015 Advertised Budget Plan included an available FY 2016 General Fund balance of $13.73 million. Given the current revenue status, no other administrative expenditure adjustments are included in the package except for the new capital funding of $13.10 million

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beginning in FY 2016 for the Fairfax County Public Schools (FCPS), which is based on the Joint School Board/County Board Infrastructure Financing Committee (IFC) Report approved by the Board of Supervisors on March 25 (Attachment II). The recurring funding will be provided by the County to offset expenses associated with FCPS facility Infrastructure Replacement and Upgrades program. As a result of the FY 2015 revenue adjustments, and the impact of the additional adjustment that is anticipated for FY 2016, there is a projected shortfall of $10.24 million in FY 2016.

Multi-Year Budget: FY 2015 and FY 2016

Summary of Add-On	**FY 2015**	**FY 2016**
Balance from Advertised Budget	$10.64 million	$13.73 million
Revenue Reductions	($10.64) million	($10.87) million
Funding to support Paydown Capital for FCPS	$0	($13.10) million
Net Available / (Shortfall)	$0	($10.24) million

A summary of Consideration Items as of April 8, 2014, which totals ($34,035,000) and (39)/(39.0) FTE positions, is included in Attachment III. The FY 2016 impact of these Consideration Items is ($32,135,000).

Additional information regarding Add-On adjustments is included in the following attachments:

Attachment I – Summary of General Fund Receipts
Attachment II – Administrative Adjustments
Attachment III – Consideration Items

ATTACHMENT I
SUMMARY OF GENERAL FUND RECEIPTS

FY 2014 Revenue Adjustments

Based on the *FY 2014 Third Quarter Review* presented to the Board on March 4, a net balance of $3.80 million was available. However, as presented during the Board of Supervisors' Budget Committee meeting on April 1 and updated based on year-to-date receipts, FY 2014 revenues are projected to be down a total of $3.80 million, leaving no available FY 2014 balance.

FY 2015 Revenue Adjustments

Revenue adjustments for FY 2015 are recommended in the categories discussed below. These adjustments represent a decrease of $10.6 million and reflect information received subsequent to the development of the FY 2015 Advertised Budget Plan. The revenue adjustments include the $6.0 million revenue reduction in Personal Property Tax noted during the County Executive's presentation of the FY 2015 budget on February 25, 2014 and the $4.6 million revenue loss identified during the April 1, 2014 Budget Committee meeting. As a result, the General Fund available balance of $10.6 million identified as part of the FY 2015 Advertised Budget Plan is eliminated. Revenue categories that are sensitive to economic change may require further adjustments during FY 2015. Economic conditions and the impact on these and all other revenue categories will be closely monitored throughout FY 2015.

PERSONAL PROPERTY TAX				
FY 2014 Revised	**FY 2015 Advertised**	**FY 2015 Revised**	**FY 2015 Increase/ (Decrease)**	**Percent Change**
$555,361,644	$569,886,876	$563,918,957	($5,967,919)	(1.05%)

The FY 2015 revised estimate for Personal Property Tax receipts is $563,918,957, a decrease of $6.0 million from the FY 2015 Advertised Budget Plan estimate. This decrease is based on lower than anticipated vehicle levy. As part of the FY 2015 Advertised Budget Plan, the vehicle component, which comprises over 73 percent of the Personal Property levy, was expected to increase 3.2 percent based on preliminary analysis of vehicles in the County valued with information from the National Automobile Dealers Association (NADA). Based on final valuation of vehicles in the County as of January 1, 2014, the vehicle levy is expected to increase 1.8 percent, resulting in a revenue loss of $6.0 million compared to the FY 2015 Advertised Budget Plan estimate.

LOCAL SALES TAX				
FY 2014 Revised	FY 2015 Advertised	FY 2015 Revised	FY 2015 Increase/ (Decrease)	Percent Change
$163,622,176	$169,451,850	$167,358,651	($2,093,199)	(1.24%)

The FY 2015 revised estimate for Sales Tax receipts is $167,358,651, a decrease of $2.1 million from the FY 2015 Advertised Budget Plan estimate. This decrease is consistent with an adjustment made subsequent to the *FY 2014 Third Quarter Review* to reflect lower than anticipated FY 2014 Sales Tax receipts. As part of the *FY 2014 Third Quarter Review*, the Sales Tax estimate was lowered $2.7 million based on receipts through February, reflecting a decrease of 1.1 percent from the FY 2013 level. Sales Tax receipts in March for retail purchases made in January were down 4.1 percent. Because of the March decline and the continued inclement weather in February and March, projected FY 2014 Sales Tax receipts are expected to be down $1.4 million compared to the *FY 2014 Third Quarter Review* estimate, reflecting a 2.0 percent decrease from FY 2013. The projected 1.0 percent growth included in the FY 2015 Advertised Budget Plan for FY 2015 Sales Tax receipts has not been revised, but the $2.1 million decrease in FY 2015 Sales Tax revenue is associated with the adjusted lower FY 2014 base.

BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE TAX				
FY 2014 Revised	FY 2015 Advertised	FY 2015 Revised	FY 2015 Increase/ (Decrease)	Percent Change
$152,687,577	$157,732,010	$155,152,381	($2,579,629)	(1.64%)

The FY 2015 revised estimate for Business, Professional, and Occupational License (BPOL) Taxes is $155,152,381, a decrease of $2.6 million from the FY 2015 Advertised Budget Plan estimate. This decrease is consistent with an adjustment made subsequent to the *FY 2014 Third Quarter Review* to reflect lower than anticipated FY 2014 BPOL tax receipts. As noted in the *FY 2014 Third Quarter Review*, little information was available concerning BPOL Taxes, since filings and payments were not due until March 1, with additional time required to process returns. Consequently, the FY 2014 BPOL estimate was not adjusted during the Third Quarter review. Based on the BPOL receipts currently processed, FY 2014 BPOL taxes are projected to be down $3.5 million compared to the *FY 2014 Third Quarter Review* estimate, reflecting a decrease of 2.2 percent from the FY 2013 level. The $2.6 million decrease in FY 2015 BPOL Tax revenue assumes that receipts will be up 1.6 percent in FY 2015 over the adjusted lower FY 2014 base.

FY 2016 Adjustments

The County Executive's Budget proposal included an available FY 2016 General Fund balance of $13.73 million. The FY 2016 Forecast assumed a General Fund revenue growth rate of 3.7 percent. This rate of increase was based on a projected 2 percent growth in Personal Property Tax, a projected 2.5 percent growth in Sales and BPOL taxes, and moderate growth in other revenue categories. These FY 2016 revenue growth rates have not been revised, but because of the adjusted lower FY 2015 base, FY 2016 General Fund revenues are projected to be down $10.87 million compared to the estimates included in the FY 2015 Advertised Budget Plan. As a result of the projected FY 2016 revenue loss, and the impact of additional adjustments of $13.10 million detailed in Attachment II that are anticipated for FY 2016, there is a projected General Fund shortfall of $10.24 million in FY 2016.

		RECURRING
Fairfax County Public Schools Capital Sinking Fund for Infrastructure Replacements and Upgrades	**FY 2015 Transfer**	**$0**
	Net Cost	**$0**
	FY 2016 Transfer	**$13,100,000**
	Net Cost	**$13,100,000**

As a result of the Joint School Board/County Board Infrastructure Financing Committee (IFC) Report approved by the Board of Supervisors on March 25, 2014, an amount of $13,100,000 is included for transfer to the Fairfax County Public Schools (FCPS) beginning in FY 2016 to offset expenses currently supported by school bonds for facility Infrastructure Replacement and Upgrades. FCPS has used an average of $13.1 million in bond funding each year for the past five years to meet what is now termed Infrastructure Replacement and Upgrades. The Committee has recommended that both the County and Schools limit the practice of funding Infrastructure Replacement and Upgrades through bond or proffer funding. To transition to this new system of funding, the County will transfer $13.1 million to the School Construction Fund annually, beginning in FY 2016. This transfer will fund, through paydown funding, capital replacement and upgrade requirements and will free up general obligation bond funding for large replacement or new capacity requirements. In addition, the Report recommends that both the County and Schools establish an Infrastructure Replacement and Upgrades Capital Sinking Fund as a new budgetary mechanism for funding these requirements. Principal funding for these projects would come from a joint commitment to devote a designated amount or percentage of carryover funds to the Capital Sinking Fund. This commitment would begin with the FY 2014 Carryover, and the Committee suggests “ramping up” over three to five years until the Boards reach a funding level of 20 percent of the unencumbered Carryover balance of both the County and Schools budget not needed for critical requirements. Both Boards agree that the School Board may need additional time to reach this goal based on the need to address the School system’s current structural budget imbalance.

#	Consideration Item	Requested By	Positions		Net Cost/(Savings) Recurring	Net Cost/(Savings) Non-Recurring
1.	Reduce ACE Catalog mailings.	Herrity	0 / 0.0		($300,000)	$0
2.	Reduce positions associated with FOCUS implementation over two years by 25%.	Herrity	(7) / (7.0)		($1,000,000)	$0
3.	Eliminate the $500,000 funding within the Environmental Improvement Program.	Herrity	0 / 0.0		$0	($500,000)
4.	Reduce communication positions over two years by 25%.	Herrity	(14) / (14.0)		($1,400,000)	$0
5.	Reduce administrative support.	Herrity	0 / 0.0	*	($12,000,000)	$0
6.	Reallocate revenues from the Wedgewood property.	Herrity	0 / 0.0		($4,000,000)	$0
7.	Privatize refuse collection.	Herrity	0 / 0.0		($1,000,000)	$0
8.	Reduce deputies in civil proceedings.	Herrity	(10) / (10.0)		($850,000)	$0
9.	Reduce the Contributory Fund by $750,000.	Herrity	0 / 0.0		($750,000)	$0
10.	Eliminate the Consumer Affairs Branch.	Herrity	(7) / (7.0)		($635,000)	$0
11.	Realign the SACC program to attain budget neutrality.	Herrity	0 / 0.0		($9,000,000)	$0
12.	Delay the full staffing of the Providence Community Center.	Herrity	0 / 0.0		$0	($1,400,000)
13.	Eliminate the Environmental Coordinator position.	Herrity	(1) / (1.0)		($200,000)	$0
14.	Reduce ParkTakes mailings.	Herrity	0 / 0.0		($500,000)	$0
15.	Eliminate the $500,000 funding for Energy Education and outreach parties.	Herrity	0 / 0.0		($500,000)	$0
16.	Begin to address the recruitment and retention issues within the Police Department as part of a comprehensive review due December 2014.	Herrity/ Hyland	0 / 0.0		$0	$0
	Subtotal FY 2015 Consideration Items as of April 8, 2014:		**(39) / (39.0)**		**($32,135,000)**	**($1,900,000)**

* The number of required position eliminations not clarified in the consideration item.

Total Consideration Items: (39)/(39.0) FTE Positions and Total Funding of ($34,035,000)

The FY 2016 Impact of the Consideration Item list as of April 8, 2014 is ($32,135,000)

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Room in the Fairfax County Government Center at Fairfax, Virginia, on Tuesday, April 29, 2014, at which meeting a quorum was present and voting, the following resolution was adopted:

RESOLUTION ADOPTING TAX RATES
FOR FAIRFAX COUNTY

FISCAL YEAR 2015

BE IT RESOLVED that, pursuant to the provisions of Virginia Code § 58.1-3001, and after having first complied with the provisions of the Virginia Code §§ 15.2-2506 and 58.1-3321, the Board does hereby establish the tax levies for the fiscal budget year beginning July 1, 2014, and ending June 30, 2015, and calendar tax year beginning January 1, 2014 and ending December 31, 2014, as follows to wit:

COUNTY LEVIES

General provisions. The County property taxes are levied on each $100.00 of assessed valuation of real estate and tangible personal property, excluding household furnishings, and including machinery and tools of mining, manufacturing, radio or television broadcasting, dairy, dry cleaning or laundry firms, and all personal property of research and development firms, in the County, including such property within the incorporated towns that are within the County. Except as otherwise stated herein, all such taxes are imposed generally pursuant with Virginia law on all taxable property throughout the County, including the incorporated towns therein, and the revenues derived from such levies shall be appropriated by the Board of Supervisors in accordance with Virginia law.

Real Estate*

On each $100.00 of the assessed valuation of real estate and improvements on real estate in the County the tax rate shall be $1.090

*Tax will be levied and collected in two semi-annual tax billings.

Commercial and Industrial Real Estate Tax for Transportation*

On each $100.00 of assessed valuation of the taxable commercial and industrial real estate in the County the tax rate in support of transportation shall be an additional..... $0.125

*Tax will be levied and collected in two semi-annual tax billings.

Personal Property

On each $100.00 of assessed valuation of tangible personal property, including all property separately classified by Virginia Code § 58.1-3503, the tax rate shall be $4.57

Except for the following:

Mobile Homes

On each $100.00 of assessed valuation of mobile homes, as separately classified by Virginia Code § 58.1-3506(A)(10), the tax rate shall be $1.090

Machinery and Tools

On each $100.00 of assessed valuation of machinery and tools, as separately classified by Virginia Code § 58.1-3507, the tax rate shall be..... $4.57

Research and Development

On each $100.00 of assessed valuation of tangible personal property used or employed in a research and development business, as separately classified by Virginia Code § 58.1-3506(A)(7), the tax rate shall be $4.57

Certain Personal Property of Homeowner Associations

On each $100.00 of assessed valuation of furniture, office, and maintenance equipment, exclusive of motor vehicles, which are owned and used by an organization whose real property is assessed in accordance with Virginia Code § 58.1-3284.1 and which is used by that organization for the purpose of maintaining or using the open or common space within a residential development as classified by Virginia Code § 58.1-3506(A)(24), the tax rate shall be $0.01

Van Pools - Privately Owned Vans

On each $100.00 of assessed valuation of privately owned vans, as separately classified by Virginia Code § 58.1-3506(A)(13), the tax rate shall be $0.01

Privately owned vans means vans with a seating capacity of seven to fifteen persons used exclusively pursuant to a ridesharing agreement as defined in Virginia Code § 46.2-1400, and which have been certified as such by the Director of the Department of Tax Administration.

Motor Vehicles Owned by Members of a Volunteer Rescue Squad or Volunteer Fire Department

On each $100.00 of assessed valuation of motor vehicles as separately classified by Virginia Code § 58.1-3506(A)(15), the tax rate shall be $0.01

Motor vehicles as classified by Virginia Code § 58.1-3506 (A) (15), shall be defined to mean one motor vehicle owned or leased by each member of a volunteer rescue squad or volunteer fire department which is regularly used by such members to respond to emergency calls and certified as such by the Chief or Head of the Volunteer Organization and the Department of Tax Administration.

Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals

On each $100.00 of assessed valuation of motor vehicles as separately classified by Virginia Code § 58.1-3506(A)(14), the tax rate shall be..... $0.01

Specially equipped means any vehicle which has been modified specifically for the purpose of transporting physically handicapped individuals and the vehicle is certified as such by the Director of the Department of Tax Administration.

Motor Vehicles Owned By Certain Qualifying Elderly and Disabled Individuals

On each $100.00 of assessed valuation of certain motor vehicles as classified by Virginia Code § 58.1-3506.1, the tax rate shall be $0.01

Applies to one motor vehicle owned and used by certain elderly and disabled persons who qualify on the basis of income and net worth.

Motor Vehicles Owned By Persons Who Have Been Appointed to Serve as Auxiliary Police Officers

On each $100.00 of assessed valuation of motor vehicles as classified by Virginia Code § 58.1-3506(A)(20), the tax rate shall be $0.01

Motor vehicles as classified by Virginia Code § 58.1-3506 (A) (20), shall be defined to mean one motor vehicle owned or leased by an Auxiliary Police Officer to respond to auxiliary police duties, subject to certification as required by the provisions of the authorizing statute.

Motor Vehicles Owned By Persons Who Have Been Appointed to Serve as Auxiliary Deputy Sheriffs

On each $100.00 of assessed valuation of motor vehicles as classified by Virginia Code § 58.1-3506 (A)(32), the tax rate shall be $0.01

Motor vehicles as classified by Virginia Code § 58.1-3506 (A)(32), shall be defined to mean one motor vehicle owned or leased by an Auxiliary Deputy Sheriff to respond to auxiliary deputy sheriff duties, subject to certification as required by the provisions of the authorizing statute.

Aircraft and Flight Simulators

On each $100.00 of assessed valuation of aircraft and flight simulators, as classified by Virginia Code § 58.1-3506(A)(2), (3), (4) and (5) the tax rate shall be $0.01

Antique Motor Vehicles

On each $100.00 of assessed valuation of antique motor vehicles, as separately classified by Virginia Code § 58.1-3506(A)(6), the tax rate shall be $0.01

Antique motor vehicles or antique automobiles means every motor vehicle which was actually manufactured or designated by the manufacturer as a model manufactured in a calendar year not less than twenty-five years ago and is owned solely as a collector's item.

Boats

On each $100.00 of assessed valuation of boats and watercraft, as classified by Virginia Code § 58.1-3506(A)(1), (12), (28), (29), (35) and (36) the tax rate shall be $0.01

Motor Vehicles Owned By Qualified Disabled Veterans

On each $100.00 of assessed valuation of motor vehicles, as classified by Virginia Code § 58.1-3506(A)(19), the tax rate shall be $0.01

Motor vehicles as classified by Virginia Code § 58.1-3506(A)(19) shall be defined to mean one motor vehicle owned and regularly used by qualified disabled veterans, subject to certification as required by the provisions of the authorizing statute.

SANITARY DISTRICT LEVIES*

Local District 1A Lee
(Burgundy Village Community Center)

On each $100.00 of assessed valuation of real estate within the boundary of Local District 1A Lee in the County, the tax rate shall be $0.02

Small District 1 Dranesville
(McLean Community Center)

On each $100.00 of assessed valuation of real estate within the boundary of Small District 1 Dranesville in the County, the tax rate shall be $0.023

Small District 5 Hunter Mill
(Reston Community Center)

On each $100.00 of assessed valuation of real estate within the boundary of Small District 5 Hunter Mill in the County, the tax rate shall be $0.047

*Tax will be levied and collected in two semi-annual tax billings.

Leaf Collection:

Small District 2 Braddock
Local District 1A11 Dranesville
Local District 1A21 Dranesville
Local District 1A22 Dranesville
Local District 1A61 Dranesville
Local District 1B1 Dranesville
Local District 1E Dranesville
Small District 3 Dranesville
Small District 7 Dranesville
Small District 8 Dranesville
Small District 10 Dranesville
Small District 12 Dranesville
Small District 15 Dranesville
Local District 1B Lee
Local District 1C Lee
Local District 1D Lee
Local District 1E Lee
Small District 1 Mason
Local District 1A Mason
Small District 2 Mason
Small District 4 Mason
Local District 7A Mason
Small District 9 Mason
Small District 10 Mason
Local District 1A Mount Vernon
Local District 1B Mount Vernon
Local District 1C Mount Vernon
Local District 1D Mount Vernon

Leaf Collection (continued):
Local District 1E Mount Vernon
Small District 1 Providence
Small District 2 Providence
Small District 4 Providence
Small District 6 Providence
Small District 7 Providence
Small District 8 Providence

On each $100.00 of assessed valuation of real estate within the boundaries of the above-numerated Districts in the County, the tax rate shall be $0.015

On any real estate which is deleted from a sanitary district effective July 1, 2014, as a result of the contraction of such sanitary district, such real estate will be entitled to pro rata abatement from the amount of the annual charge hereby established for leaf collection.

On any real estate, which is added to a sanitary district effective July 1, 2014, as a result of either the creation or the enlargement of a sanitary district, such real estate will be charged a pro rata fee for the annual charge hereby established for leaf collection.

Refuse Service:

Small District 2 Braddock
Small District 3 Braddock
Local District 5A Hunter Mill
Small District 2 Hunter Mill
Small District 3 Hunter Mill
Local District 1A1 Dranesville
Local District 1A2 Dranesville
Local District 1A3 Dranesville
Local District 1A4 Dranesville
Local District 1A5 Dranesville
Local District 1A6 Dranesville
Local District 1A8 Dranesville
Local District 1A9 Dranesville
Local District 1A11 Dranesville
Local District 1A12 Dranesville
Local District 1A21 Dranesville
Local District 1A22 Dranesville
Local District 1A61 Dranesville
Local District 1B Dranesville
Local District 1B1 Dranesville
Local District 1B2 Dranesville
Local District 1E Dranesville
Small District 3 Dranesville
Small District 4 Dranesville
Small District 6 Dranesville
Small District 7 Dranesville
Small District 8 Dranesville
Small District 9 Dranesville
Small District 10 Dranesville
Small District 11 Dranesville
Small District 12 Dranesville
Small District 13 Dranesville
Small District 14 Dranesville
Small District 15 Dranesville
Small District 1 Lee
Local District 1A Lee
Local District 1B Lee
Local District 1C Lee
Local District 1D Lee
Local District 1E Lee
Small District 2 Lee
Small District 3 Lee
Small District 4 Lee
Small District 1 Mason
Local District 1A Mason
Local District 1B Mason
Local District 1C Mason
Local District 1D Mason
Local District 1F Mason
Small District 2 Mason
Small District 3 Mason
Small District 4 Mason
Small District 5 Mason
Small District 6 Mason
Small District 7 Mason
Small District 8 Mason
Local District 7A Mason
Small District 9 Mason
Small District 10 Mason
Small District 11 Mason
Small District 1 Mount Vernon
Local District 1A Mount Vernon
Local District 1B Mount Vernon
Local District 1C Mount Vernon
Local District 1D Mount Vernon
Local District 1E Mount Vernon
Small District 2 Mount Vernon
Local District 2A Mount Vernon
Local District 2B Mount Vernon
Small District 1 Providence
Local District 1A Providence
Local District 1B Providence
Small District 3 Providence
Small District 4 Providence
Small District 6 Providence
Small District 7 Providence

Refuse Service (continued):
Small District 8 Providence
Small District 9 Providence
Small District 11 Providence
Small District 12 Providence
Small District 13 Providence
Small District 4 Springfield
Small District 6 Springfield

On each single-family dwelling and on each unit of two-family dwellings, excluding apartments (garden through high-rise), multi-family condominiums (garden through high-rise), and/or other multi-unit dwelling type buildings, existing or under construction January 1, 2014, within the boundaries of the above enumerated Districts, a base annual charge of $345.00 for refuse collection service to be added to the regular real estate tax bill, and that annual charge shall be subject to penalty and interest charges and becoming a lien against the property if not paid, in the same manner as any other real estate tax.

On any dwelling that is neither completed nor occupied by June 30, 2014, the owner thereof shall, upon application to the Director of the Department of Tax Administration or the Director DPWES, Solid Waste Collection and Recycling, made prior to December 5, 2014, be entitled to relief in the amount of the pro-rata portion based on the service period of the base annual charge hereby established. The claimant must provide acceptable evidence that the dwelling was not occupied, nor generating waste to the Director of the Department of Tax Administration or the Director DPWES, Solid Waste Collection and Recycling.

On any dwelling that is neither completed nor occupied by December 31, 2014, the owner thereof shall, upon application to the Director of the Department of Tax Administration or the Director DPWES, Solid Waste Collection and Recycling, made prior to March 31, 2015, be entitled to relief in the amount of the pro-rata portion based on the service period of the base annual charge hereby established. The claimant must provide acceptable evidence that the dwelling was not occupied, nor generating waste to the Director of the Department of Tax Administration or the Director DPWES, Solid Waste Collection and Recycling.

On any dwelling that is deleted from a sanitary district, as a result of the contraction of such sanitary district, the owner thereof will be entitled to relief in the amount of a pro rata portion of the base annual charge hereby established when service for refuse and recycling collection service is eliminated based on the service period.

On any dwelling that is added to a sanitary district, as a result of either the creation or the enlargement of a sanitary district or construction within the sanitary district, the owner thereof will be charged a pro rata portion of the base annual charge hereby established when service begins for refuse and recycling collection service based on the service period.

Water Service:

Small District One within Springfield District

On any lot within the district, an annual assessment of $661 for thirty years commencing July 1, 1993. This annual assessment is for the purpose of providing water service to Clifton Forest, a group of homes located within the Lincoln-Lewis-Vannoy Conservation District.

Small District Three within Springfield District

On any lot within the district, an annual assessment of $959 commencing January 1, 2003 and ending December 31, 2032. This annual assessment is for the purpose of providing water service to Colchester Road-Lewis Park, a group of 141 homes located within the Lincoln-Lewis-Vannoy Conservation District.

TRANSPORTATION IMPROVEMENT DISTRICT LEVIES*

State Route 28 Transportation Improvement District

On each $100.00 of assessed valuation of the taxable commercial and industrial real estate within the boundary of State Route 28 Transportation Improvement District, as specified by Virginia Code § 15.2-4607, the tax rate shall be $0.18

Phase I Dulles Rail Transportation Improvement District

On each $100.00 of assessed valuation of the taxable commercial and industrial real estate within the boundary of Phase I Dulles Rail Transportation Improvement District, as specified by Virginia Code § 33.1-435, the tax rate shall be $0.21

Phase II Dulles Rail Transportation Improvement District

On each $100.00 of assessed valuation of the taxable commercial and industrial real estate within the boundary of Phase II Dulles Rail Transportation Improvement District, as specified by Virginia Code § 33.1-435, the tax rate shall be $0.20

*Tax will be levied and collected in two semi-annual tax billings.

SPECIAL SERVICE DISTRICT FOR THE CONTROL OF PEST INFESTATIONS*

On each $100.00 of assessed valuation of real estate within Fairfax County, but exclusive of the Lake Barcroft Water Improvement District, within the service district established by Appendix I of the Fairfax County Code, the tax rate shall be $0.0010

*Tax will be levied and collected in two semi-annual tax billings.

SPECIAL SERVICE DISTRICT FOR STORMWATER MANAGEMENT*

On each $100.00 of assessed valuation of real estate within Fairfax County, within the service district, the tax rate shall be $0.0225

*Tax will be levied and collected in two semi-annual tax billings.

SPECIAL SERVICE DISTRICT FOR TYSONS*

On each $100.00 of assessed valuation of real estate within Fairfax County, within the service district, the tax rate shall be $0.04

*Tax will be levied and collected in two semi-annual tax billings.

SERVICE CHARGES FOR AMBULANCE TRANSPORT SERVICE

Pursuant to Fairfax County Code § 4-26-1, each person being transported by any emergency medical services vehicle that is operated or maintained by the County or for which a permit has been issued to the County by the Virginia Office of Emergency Medical Services will be charged (1) a service fee of $500 for Basic Life Support transport (BLS), (2) $650 for Advanced Life Support, level 1 transport (ALS1), (3) $800 for Advanced Life Support, level 2 transport (ALS2), and (4) $12.00 per mile for ground transport mileage. The term "emergency medical services vehicle" has the definition specified in Virginia Code § 32.1-111.1.

GIVEN under my hand this _____ day of April, 2014

By: _____
Catherine A. Chianese
Clerk to the Board of Supervisors

APPROPRIATION RESOLUTION
For the Period of July 1, 2014 - June 30, 2015
Supported by the FY 2015 Fiscal Plan

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax, Virginia, on April 29, 2014, at which meeting a quorum was present and voting, the following resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of Fairfax County, Virginia, that the following appropriations are hereby made for the twelve (12) month period ending June 30, 2015 and be it further resolved that no money shall be drawn from the Treasury of the County nor shall any obligations for the expenditure of money be incurred, except pursuant to this appropriation resolution, or pursuant to such supplemental appropriation as may be made by this Board.

Appropriate to:

Fund 10001 - General Fund

AGENCY

01	Board of Supervisors	
	Compensation	$4,704,254
	Operating Expenses	$571,950
		$5,276,204
02	Office of the County Executive	
	Compensation	$5,955,318
	Operating Expenses	$723,719
		$6,679,037
04	Department of Cable and Consumer Services	
	Compensation	$1,280,308
	Operating Expenses	$3,479,369
	Work Performed for Others	($3,110,987)
		$1,648,690
06	Department of Finance	
	Compensation	$3,924,690
	Operating Expenses	$5,205,634
	Work Performed for Others	($751,697)
		$8,378,627
08	Facilities Management Department	
	Compensation	$12,486,568
	Operating Expenses	$50,751,753
	Work Performed for Others	($9,025,083)
		$54,213,238
11	Department of Human Resources	
	Compensation	$6,000,326
	Operating Expenses	$1,324,028
		$7,324,354

Fund 10001 - General Fund

AGENCY

12	Department of Purchasing and Supply Management	
	Compensation	$3,283,943
	Operating Expenses	$1,624,640
	Work Performed for Others	($288,803)
		$4,619,780
13	Office of Public Affairs	
	Compensation	$1,404,259
	Operating Expenses	$128,281
	Work Performed for Others	($239,882)
		$1,292,658
15	Office of Elections	
	Compensation	$3,012,564
	Operating Expenses	$953,537
		$3,966,101
16	Economic Development Authority	
	Compensation	$3,427,831
	Operating Expenses	$3,908,092
		$7,335,923
17	Office of the County Attorney	
	Compensation	$6,563,204
	Operating Expenses	$408,046
	Work Performed for Others	($466,522)
		$6,504,728
20	Department of Management and Budget	
	Compensation	$4,355,322
	Operating Expenses	$200,309
		$4,555,631
25	Business Planning and Support	
	Compensation	$1,509,263
	Operating Expenses	$168,588
	Work Performed for Others	($702,564)
		$975,287
26	Office of Capital Facilities	
	Compensation	$11,194,108
	Operating Expenses	$9,199,294
	Work Performed for Others	($7,197,951)
		$13,195,451
31	Land Development Services	
	Compensation	$18,781,799
	Operating Expenses	$4,172,108
	Work Performed for Others	($216,868)
		$22,737,039
35	Department of Planning and Zoning	
	Compensation	$9,692,606
	Operating Expenses	$694,486
		$10,387,092

Fund 10001 - General Fund

AGENCY

36	Planning Commission	
	Compensation	$660,870
	Operating Expenses	$29,263
		$690,133
37	Office of the Financial and Program Auditor	
	Compensation	$325,708
	Operating Expenses	$32,166
		$357,874
38	Department of Housing and Community Development	
	Compensation	$4,565,940
	Operating Expenses	$2,353,572
	Work Performed for Others	($512,500)
		$6,407,012
39	Office of Human Rights and Equity Programs	
	Compensation	$1,418,225
	Operating Expenses	$120,045
		$1,538,270
40	Department of Transportation	
	Compensation	$8,501,038
	Operating Expenses	$479,037
	Work Performed for Others	($1,337,757)
		$7,642,318
41	Civil Service Commission	
	Compensation	$349,442
	Operating Expenses	$66,536
		$415,978
51	Fairfax County Park Authority	
	Compensation	$22,421,608
	Operating Expenses	$4,829,283
	Work Performed for Others	($3,726,605)
		$23,524,286
52	Fairfax County Public Library	
	Compensation	$21,801,666
	Operating Expenses	$6,026,831
		$27,828,497
57	Department of Tax Administration	
	Compensation	$17,329,834
	Operating Expenses	$5,702,183
		$23,032,017
67	Department of Family Services	
	Non-Pay Employee Benefits	$628
	Compensation	$87,003,079
	Operating Expenses	$103,288,106
	Work Performed for Others	($534,749)
		$189,757,064

Fund 10001 - General Fund

AGENCY

68	Department of Administration for Human Services	
	Compensation	$11,198,918
	Operating Expenses	$1,483,620
	Work Performed for Others	($64,143)
		$12,618,395
70	Department of Information Technology	
	Compensation	$22,508,802
	Operating Expenses	$15,767,304
	Work Performed for Others	($6,791,873)
		$31,484,233
71	Health Department	
	Compensation	$36,638,959
	Operating Expenses	$16,620,295
		$53,259,254
73	Office to Prevent and End Homelessness	
	Compensation	$798,223
	Operating Expenses	$11,492,661
		$12,290,884
79	Department of Neighborhood and Community Services	
	Compensation	$16,778,427
	Operating Expenses	$19,772,889
	Work Performed for Others	($8,695,208)
		$27,856,108
80	Circuit Court and Records	
	Non-Pay Employee Benefits	$1,096
	Compensation	$8,657,225
	Operating Expenses	$1,997,480
		$10,655,801
81	Juvenile and Domestic Relations District Court	
	Compensation	$19,375,806
	Operating Expenses	$2,164,783
		$21,540,589
82	Office of the Commonwealth's Attorney	
	Compensation	$3,407,316
	Operating Expenses	$122,384
		$3,529,700
85	General District Court	
	Compensation	$1,274,759
	Operating Expenses	$961,772
		$2,236,531
87	Unclassified Administrative Expenses (Public Works)	
	Operating Expenses	$3,581,592
	Work Performed for Others	($166,030)
	Capital Outlay	$66,000
		$3,481,562

Fund 10001 - General Fund

AGENCY

87	Unclassified Administrative Expenses (Nondepartmental)	
	Operating Expenses	($1,200,000)
		($1,200,000)
89	Employee Benefits	
	Non-Pay Employee Benefits	$2,088,501
	Benefits	$312,770,193
	Operating Expenses	$1,387,850
	Work Performed for Others	($848,718)
		$315,397,826
90	Police Department	
	Compensation	$154,276,752
	Operating Expenses	$25,910,405
	Work Performed for Others	($697,406)
		$179,489,751
91	Office of the Sheriff	
	Compensation	$53,956,925
	Operating Expenses	$9,777,197
		$63,734,122
92	Fire and Rescue Department	
	Compensation	$156,408,911
	Operating Expenses	$26,311,047
	Capital Outlay	$69,017
		$182,788,975
93	Office of Emergency Management	
	Compensation	$1,282,338
	Operating Expenses	$569,104
		$1,851,442
97	Department of Code Compliance	
	Compensation	$3,548,541
	Operating Expenses	$538,330
		$4,086,871

Fund 50000 - Federal/State Grants

AGENCY

87	Unclassified Administrative Expenses (Nondepartmental)	
	Grant Expenditures	$100,394,265
		$100,394,265

FUND		
10020	Consolidated Community Funding Pool	
	Operating Expenses	$10,611,143
		$10,611,143
10030	Contributory Fund	
	Operating Expenses	$14,744,665
		$14,744,665
10040	Information Technology	
	IT Projects	$6,752,000
		$6,752,000
20000	Consolidated Debt Service	
	Bond Expenses	$316,009,005
		$316,009,005
30000	Metro Operations and Construction	
	County Services	$36,156,089
		$36,156,089
30010	General Construction and Contributions	
	Capital Projects	$23,183,981
		$23,183,981
30020	Capital Renewal Construction	
	Capital Projects	$2,700,000
		$2,700,000
30060	Pedestrian Walkway Improvements	
	Capital Projects	$300,000
		$300,000
30300	The Penny for Affordable Housing	
	Capital Projects	$16,478,400
		$16,478,400
40000	County Transit Systems	
	Operating Expenses	$89,958,672
	Capital Outlay	$8,300,000
		$98,258,672
40010	County and Regional Transportation Projects	
	Compensation	$4,366,920
	Benefits	$492,463
	Operating Expenses	$2,436,236
	Capital Projects	$59,892,152
	Bond Expenses	$4,145,463
		$71,333,234

FUND

40030	Cable Communications	
	Compensation	$4,298,384
	Benefits	$1,547,539
	Operating Expenses	$3,572,096
	Capital Outlay	$450,000
		$9,868,019
40040	Fairfax-Falls Church Community Services Board	
	Compensation	$70,664,285
	Benefits	$25,880,514
	Operating Expenses	$56,780,222
	Work Performed for Others	($1,173,974)
		$152,151,047
40050	Reston Community Center	
	Compensation	$4,000,765
	Benefits	$1,358,329
	Operating Expenses	$3,144,851
	Capital Projects	$130,000
		$8,633,945
40060	McLean Community Center	
	Non-Pay Employee Benefits	$3,900
	Compensation	$2,203,414
	Benefits	$788,118
	Operating Expenses	$2,446,291
	Capital Projects	$804,739
		$6,246,462
40070	Burgundy Village Community Center	
	Non-Pay Employee Benefits	$21
	Compensation	$18,242
	Benefits	$1,343
	Operating Expenses	$25,625
		$45,231
40080	Integrated Pest Management Program	
	Non-Pay Employee Benefits	$494
	Compensation	$1,004,934
	Benefits	$295,311
	Operating Expenses	$1,827,353
		$3,128,092
40090	E-911	
	Compensation	$15,674,766
	Benefits	$7,053,011
	Operating Expenses	$13,560,440
	IT Projects	$8,507,552
		$44,795,769

FUND

40100	Stormwater Services	
	Compensation	$11,861,573
	Benefits	$5,396,277
	Operating Expenses	$2,441,995
	Work Performed for Others	($2,214,599)
	Capital Outlay	$737,800
	Capital Projects	$29,961,954
		$48,185,000
40110	Dulles Rail Phase I Transportation Improvement District	
	Bond Expenses	$17,454,463
		$17,454,463
40120	Dulles Rail Phase II Transportation Improvement District	
	Bond Expenses	$500,000
		$500,000
40130	Leaf Collection	
	Operating Expenses	$2,139,182
	Capital Outlay	$48,000
		$2,187,182
40140	Refuse Collection and Recycling Operations	
	Non-Pay Employee Benefits	$76,151
	Compensation	$7,988,361
	Benefits	$3,478,186
	Operating Expenses	$9,025,182
	Work Performed for Others	($1,319,509)
	Capital Outlay	$2,265,000
		$21,513,371
40150	Refuse Disposal	
	Non-Pay Employee Benefits	$150,000
	Compensation	$8,498,347
	Benefits	$3,044,161
	Operating Expenses	$39,313,194
	Work Performed for Others	($778,337)
	Capital Outlay	$1,788,794
	Capital Projects	$1,000,000
		$53,016,159
40160	Energy Resource Recovery (ERR) Facility	
	Non-Pay Employee Benefits	$900
	Compensation	$680,239
	Benefits	$299,788
	Operating Expenses	$20,534,612
		$21,515,539

FUND

40170	I-95 Refuse Disposal	
	Non-Pay Employee Benefits	$21,473
	Compensation	$2,808,605
	Benefits	$907,033
	Operating Expenses	$4,438,591
	Capital Outlay	$105,000
	Capital Projects	$1,000,000
		$9,280,702
40300	Housing Trust	
	Capital Projects	$639,972
		$639,972
40330	Elderly Housing Programs	
	Compensation	$707,963
	Benefits	$222,656
	Operating Expenses	$2,416,168
		$3,346,787
40360	Homeowner and Business Loan Programs	
	Operating Expenses	$2,230,085
		$2,230,085
50800	Community Development Block Grant	
	Grant Expenditures	$4,750,027
		$4,750,027
50810	HOME Investment Partnership Grant	
	Grant Expenditures	$1,417,514
		$1,417,514
60000	County Insurance	
	Non-Pay Employee Benefits	$14,170,000
	Compensation	$1,081,538
	Benefits	$364,593
	Operating Expenses	$8,884,604
	Work Performed for Others	($250,000)
		$24,250,735
60010	Department of Vehicle Services	
	Non-Pay Employee Benefits	$125,000
	Compensation	$16,557,727
	Benefits	$4,712,524
	Operating Expenses	$49,491,036
	Capital Outlay	$12,862,142
		$83,748,429

FUND		
60020	Document Services	
	Compensation	$696,948
	Benefits	$241,785
	Operating Expenses	$5,027,730
	Capital Outlay	$40,000
		$6,006,463
60030	Technology Infrastructure Services	
	Compensation	$5,507,281
	Benefits	$1,868,189
	Operating Expenses	$24,531,559
	Capital Outlay	$5,081,668
		$36,988,697
60040	Health Benefits	
	Non-Pay Employee Benefits	$163,793,368
	Compensation	$122,500
	Benefits	$20,648
	Operating Expenses	$2,240,852
	Capital Outlay	$10,000
		$166,187,368
69010	Sewer Operation and Maintenance	
	Non-Pay Employee Benefits	$216,423
	Compensation	$19,830,683
	Benefits	$8,849,437
	Operating Expenses	$66,919,599
	Work Performed for Others	($345,468)
	Capital Outlay	$2,452,460
		$97,923,134
69020	Sewer Bond Parity Debt Service	
	Bond Expenses	$21,909,094
		$21,909,094
69040	Sewer Bond Subordinate Debt Service	
	Bond Expenses	$26,512,623
		$26,512,623
69300	Sewer Construction Improvements	
	Capital Projects	$83,693,176
		$83,693,176
70000	Route 28 Taxing District	
	Operating Expenses	$10,707,629
		$10,707,629
70040	Mosaic District Community Development Authority	
	Bond Expenses	$3,882,012
		$3,882,012

FUND

73000	Employees' Retirement Trust	
	Non-Pay Employee Benefits	$956
	Compensation	$1,649,227
	Benefits	$723,973
	Operating Expenses	$296,987,549
		$299,361,705
73010	Uniformed Employees Retirement Trust	
	Non-Pay Employee Benefits	$205
	Compensation	$353,408
	Benefits	$155,139
	Operating Expenses	$101,786,669
		$102,295,421
73020	Police Retirement Trust	
	Non-Pay Employee Benefits	$205
	Compensation	$353,408
	Benefits	$155,139
	Operating Expenses	$72,303,399
		$72,812,151
73030	OPEB Trust	
	Non-Pay Employee Benefits	$118
	Compensation	$87,716
	Benefits	$25,750
	Operating Expenses	$9,062,456
		$9,176,040

GIVEN under my hand this _____ of April, 2014

By: _____

Catherine A. Chianese
Clerk to the Board of Supervisors

APPROPRIATION RESOLUTION
For the Period of July 1, 2014 - June 30, 2015
Supported by the FY 2015 Fiscal Plan

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax, Virginia, on April 29, 2014, at which meeting a quorum was present and voting, the following resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of Fairfax County, Virginia, that the following appropriations are hereby made for the twelve (12) month period ending June 30, 2015 and be it further resolved that no money shall be drawn from the Treasury of the County nor shall any obligations for the expenditure of money be incurred, except pursuant to this appropriation resolution, or pursuant to such supplemental appropriation as may be made by this Board.

Appropriate to:

Schools

FUND		
S10000	Public School Operating	
	Operating Expenditures	$2,441,529,288
S31000	Public School Construction	
	Capital Projects	$162,724,928
S40000	Public School Food and Nutrition Services	
	Operating Expenditures	$91,401,235
S43000	Public School Adult and Community Education	
	Operating Expenditures	$9,696,824
S50000	Public School Grants and Self Supporting Programs	
	Operating Expenditures	$64,954,989
S60000	Public School Insurance	
	Operating Expenditures	$23,369,886
S62000	Public School Health and Flexible Benefits	
	Operating Expenditures	$418,370,805
S63000	Public School Central Procurement	
	Operating Expenditures	$6,500,000
S71000	Educational Employees' Retirement	
	Operating Expenditures	$203,081,017
S71100	Public School OPEB Trust	
	Operating Expenditures	$27,299,452

GIVEN under my hand this _____ of April, 2014

By: _____

Catherine A. Chianese
Clerk to the Board of Supervisors

FISCAL PLANNING RESOLUTION
Fiscal Year 2015

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax County, Virginia on April 29, 2014, at which meeting a quorum was present and voting, the following resolution was adopted:

For the Purposes of Fiscal Planning, the FY 2015 Budget Plan for the County of Fairfax, is hereby adopted as proposed with the following changes:

GENERAL FUND REQUIREMENTS AND RESOURCES

REQUIREMENTS:

Total Advertised General Fund Expenditures	$1,361,286,419
Net Change to Advertised Expenditures	$4,098,914
Approved General Fund Expenditures	**$1,365,385,333**
Total Advertised Transfers from the General Fund	$2,343,108,157
Net Change to Advertised Transfers Out	$7,870,485
Approved Transfers from the General Fund	**$2,350,978,642**
Advertised General Fund Total Requirements	$3,704,394,576
Plus: Net Change in Expenditures	$4,098,914
Plus: Net Change in Transfers Out	$7,870,485
Approved General Fund Disbursements	**$3,716,363,975**
Advertised General Fund Ending Balance	$122,426,519
Net Change to Advertised Ending Balance	($40,401,360)
Approved General Fund Ending Balance	**$82,025,159**
Approved General Fund Total Requirements	**$3,798,389,134**

RESOURCES:

Advertised General Fund Beginning Balance	$110,967,311
Net Change to Advertised General Fund Beginning Balance	($29,290,185)
Approved General Fund Beginning Balance	**$81,677,126**
Total Advertised General Fund Receipts	$3,707,705,268
Net Change to Advertised Receipts	$858,224
Approved General Fund Receipts	**$3,708,563,492**
Total Advertised Transfers into the General Fund	$8,148,516
Net Change to Advertised Transfers In	$0
Approved Transfers to the General Fund	**$8,148,516**
Approved Total General Fund Resources	**$3,798,389,134**

SUMMARY OF ALL FUNDS:

Total Advertised Expenditures	$6,954,792,008
Net Change to Advertised Expenditures	$12,803,246
Total Approved Funds	**$6,967,595,254**
Total Advertised Estimated Resources	$6,954,792,008
Net Change to Advertised Resources	$12,803,246
Total Approved Estimated Resources	**$6,967,595,254**

GIVEN under my hand this _____ day of April, 2014

By: _____
Catherine A. Chianese
Clerk to the Board of Supervisors

FY 2015 ADOPTED FUND STATEMENT
FUND 10001, GENERAL FUND

	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Inc/(Dec) Over Revised	% Inc/(Dec) Over Revised
Beginning Balance	$209,439,502	$87,778,641	$182,807,766	$110,967,311	$81,677,126	($101,130,640)	(55.32%)
Revenue							
Real Property Taxes	$2,123,406,699	$2,207,982,016	$2,216,599,964	$2,342,831,045	$2,353,636,574	$137,036,610	6.18%
Personal Property Taxes [2]	353,633,268	336,067,422	354,308,292	368,833,524	362,992,495	8,684,203	2.45%
General Other Local Taxes	530,960,414	526,607,627	514,082,518	502,081,550	497,075,274	(17,007,244)	(3.31%)
Permit, Fees & Regulatory Licenses	38,201,352	36,870,254	38,688,569	39,438,395	39,438,395	749,826	1.94%
Fines & Forfeitures	14,131,523	14,863,219	14,217,784	14,235,071	14,235,071	17,287	0.12%
Revenue from Use of Money & Property	17,511,082	16,936,422	14,963,799	14,221,937	14,221,937	(741,862)	(4.96%)
Charges for Services	72,674,073	72,690,493	74,509,001	76,479,473	77,379,473	2,870,472	3.85%
Revenue from the Commonwealth [2]	301,125,920	306,918,671	305,233,268	306,785,768	306,785,768	1,552,500	0.51%
Revenue from the Federal Government	31,152,805	25,676,086	26,327,725	27,473,750	27,473,750	1,146,025	4.35%
Recovered Costs/Other Revenue	15,297,941	14,935,437	15,030,165	15,324,755	15,324,755	294,590	1.96%
Total Revenue	$3,498,095,077	$3,559,547,647	$3,573,961,085	$3,707,705,268	$3,708,563,492	$134,602,407	3.77%
Transfers In							
Fund 20000 Consolidated Debt Service	$0	$8,000,000	$8,000,000	$0	$0	($8,000,000)	(100.00%)
Fund 40000 County Transit Systems	0	4,000,000	4,000,000	0	0	(4,000,000)	(100.00%)
Fund 40030 Cable Communications	4,270,457	4,145,665	4,145,665	3,148,516	3,148,516	(997,149)	(24.05%)
Fund 40080 Integrated Pest Management	0	138,000	138,000	138,000	138,000	0	0.00%
Fund 40100 Stormwater Services	0	1,000,000	1,000,000	1,000,000	1,000,000	0	0.00%
Fund 40140 Refuse Collection and Recycling Operations	0	535,000	535,000	535,000	535,000	0	0.00%
Fund 40150 Refuse Disposal	2,500,000	535,000	535,000	535,000	535,000	0	0.00%
Fund 40160 Energy Resource Recovery (ERR) Facility	0	42,000	42,000	42,000	42,000	0	0.00%
Fund 40170 I-95 Refuse Disposal	0	175,000	175,000	175,000	175,000	0	0.00%
Fund 60010 Department of Vehicle Services	0	1,224,931	1,224,931	0	0	(1,224,931)	(100.00%)
Fund 60030 Technology Infrastructure Services	0	1,500,000	1,500,000	0	0	(1,500,000)	(100.00%)
Fund 69010 Sewer Operation and Maintenance	0	1,800,000	1,800,000	1,800,000	1,800,000	0	0.00%
Fund 80000 Park Revenue	0	775,000	775,000	775,000	775,000	0	0.00%
Total Transfers In	$6,770,457	$23,870,596	$23,870,596	$8,148,516	$8,148,516	($15,722,080)	(65.86%)
Total Available	$3,714,305,036	$3,671,196,884	$3,780,639,447	$3,826,821,095	$3,798,389,134	$17,749,687	0.47%
Direct Expenditures							
Personnel Services	$695,634,681	$722,847,458	$728,453,314	$745,806,755	$752,065,675	$23,612,361	3.24%
Operating Expenses	334,794,913	333,347,232	369,890,062	347,535,949	343,701,293	(26,188,769)	(7.08%)
Recovered Costs	(41,253,899)	(44,575,824)	(43,377,678)	(44,576,928)	(44,526,628)	(1,148,950)	2.65%
Capital Equipment	1,240,331	220,968	1,957,715	190,017	135,017	(1,822,698)	(93.10%)
Fringe Benefits	278,906,707	297,561,471	298,051,727	312,330,626	314,009,976	15,958,249	5.35%
Total Direct Expenditures	$1,269,322,733	$1,309,401,305	$1,354,975,140	$1,361,286,419	$1,365,385,333	$10,410,193	0.77%
Transfers Out							
Fund S10000 School Operating	$1,683,322,285	$1,716,988,731	$1,716,988,731	$1,751,328,506	$1,768,498,393	$51,509,662	3.00%
Fund 10010 Revenue Stabilization	1,680,445	0	2,769,177	1,031,348	1,031,348	(1,737,829)	(62.76%)
Fund 10020 Consolidated Community Funding Pool	9,867,755	9,867,755	9,867,755	10,611,143	10,611,143	743,388	7.53%
Fund 10030 Contributory Fund	15,683,588	13,370,975	14,370,975	15,361,234	14,720,884	349,909	2.43%
Fund 10040 Information Technology	14,281,579	2,913,280	9,763,280	7,351,260	3,743,760	(6,019,520)	(61.65%)
Fund 20000 County Debt Service	116,853,073	118,797,992	118,797,992	133,742,157	133,742,157	14,944,165	12.58%

FY 2015 ADOPTED FUND STATEMENT
FUND 10001, GENERAL FUND

	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Inc/(Dec) Over Revised	% Inc/(Dec) Over Revised
Transfers Out (Cont.)							
Fund 20001 School Debt Service	164,757,064	172,367,649	172,367,649	177,141,176	177,141,176	4,773,527	2.77%
Fund 30000 Metro Operations and Construction	11,298,296	11,298,296	11,298,296	11,298,296	11,298,296	0	0.00%
Fund 30010 General Construction and Contributions	16,554,569	11,933,202	22,136,497	18,718,981	18,183,981	(3,952,516)	(17.86%)
Fund 30020 Capital Renewal Construction	0	0	5,000,000	8,000,000	2,700,000	(2,300,000)	(46.00%)
Fund 30050 Transportation Improvements	200,000	0	200,000	0	0	(200,000)	(100.00%)
Fund 30060 Pedestrian Walkway Improvements	300,000	100,000	300,000	300,000	300,000	0	0.00%
Fund 30070 Public Safety Construction	0	0	0	0	0	0	-
Fund 30080 Commercial Revitalization Program	950,000	0	0	0	0	0	-
Fund 30300 The Penny for Affordable Housing	1,058,750	0	0	0	0	0	-
Fund 30310 Housing Assistance Program	0	0	0	0	0	0	-
Fund 40000 County Transit Systems	36,547,739	34,547,739	34,547,739	34,547,739	34,547,739	0	0.00%
Fund 40040 Fairfax-Falls Church Community Services Board	109,610,515	109,233,258	110,081,034	112,570,435	113,316,215	3,235,181	2.94%
Fund 40090 E-911	15,256,778	17,051,691	17,279,271	0	0	(17,279,271)	(100.00%)
Fund 40330 Elderly Housing Programs	2,043,297	1,852,376	1,864,271	1,862,125	1,869,683	5,412	0.29%
Fund 50000 Federal/State Grants	5,244,241	5,057,965	5,459,853	5,208,464	5,208,464	(251,389)	(4.60%)
Fund 50800 Community Development Block Grant	0	0	0	0	0	0	-
Fund 60000 County Insurance	22,094,372	21,017,317	58,693,414	23,226,489	23,240,005	(35,453,409)	(60.40%)
Fund 60020 Document Services	2,398,233	2,398,233	2,407,383	2,398,233	2,398,233	(9,150)	(0.38%)
Fund 60040 Health Benefits	4,000,000	0	1,600,000	0	0	(1,600,000)	(100.00%)
Fund 73030 OPEB Trust	28,000,000	28,000,000	28,000,000	28,000,000	28,000,000	0	0.00%
Fund 83000 Alcohol Safety Action Program	171,958	171,958	193,864	410,571	427,165	233,301	120.34%
Total Transfers Out	$2,262,174,537	$2,276,968,417	$2,343,987,181	$2,343,108,157	$2,350,978,642	$6,991,461	0.30%
Total Disbursements	$3,531,497,270	$3,586,369,722	$3,698,962,321	$3,704,394,576	$3,716,363,975	$17,401,654	0.47%
Total Ending Balance	$182,807,766	$84,827,162	$81,677,126	$122,426,519	$82,025,159	$348,033	0.43%
Less:							
Managed Reserve	$71,884,864	$71,727,394	$73,979,246	$74,087,892	$74,327,279	$348,033	0.47%
Reserve for State/Federal Reductions and Federal Sequestration Cuts [3]	8,099,768	8,099,768	7,697,880	7,697,880	7,697,880	0	0.00%
Litigation Reserve [4]	5,000,000	5,000,000		30,000,000		0	-
Transportation Reserve [5]	538,344					0	-
Reserve for FY 2014 Budget Development [6]	742,333					0	-
FY 2012 Audit Adjustments [7]	1,513,332					0	-
FY 2013 Audit Adjustments [8]	1,469,450					0	-
Reserve for Board Consideration [9]				10,640,747		0	-
Total Available	$93,559,675	$0	$0	$0	$0	$0	-

FY 2015 ADOPTED FUND STATEMENT
FUND 10001, GENERAL FUND

	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Inc/(Dec) Over Revised	% Inc/(Dec) Over Revised

[1] The *FY 2014 Revised Budget Plan* reflects the actions taken by the Board of Supervisors on April 22, 2014 on the *FY 2014 Third Quarter Review*. Subsequent out-of-cycle adjustments will be reflected in the FY 2015 Adopted Budget Plan volumes.

[2] Personal Property Taxes of $211,313,944 that are reimbursed by the Commonwealth as a result of the Personal Property Tax Relief Act of 1998 are included in the Revenue from the Commonwealth category in accordance with guidelines from the State Auditor of Public Accounts.

[3] As part the *FY 2012 Carryover Review*, an amount of $8,099,768 was set aside in reserve for State/Federal Reductions and Federal Sequestration Cuts. As part of the County Executive's proposed *FY 2013 Carryover Review*, $401,888 of this reserve was utilized to offset federal sequestration reductions for the Head Start and Early Head Start grant programs. Use of the reserve funding was in line with the direction given by the Board of Supervisors as part of the June 25, 2013 Human Services Committee meeting. As part of their deliberations on the *FY 2013 Carryover Review*, the Board of Supervisors earmarked $1,000,000 of this reserve for potential requirements within the Housing Blueprint/Bridging Affordability program as a result of the use of $1,000,000 in Blueprint funding for the Housing Choice Voucher (HCV) Reserve.

[4] As part of the *FY 2012 Carryover Review*, an amount of $5,000,000 was set aside in reserve to address the impact of a number of potential refunds resulting from pending tax appeals. As a result of revised projections of the timing of the litigation requirements, this reserve was increased by $25,000,000 to $30,000,000. As part of the *FY 2014 Third Quarter Review*, this reserve was transferred to Fund 60000, County Insurance.

[5] As part of the *FY 2012 Carryover Review*, an amount of $538,344 was set aside in reserve for transportation requirements. This reserve was utilized to balance the FY 2014 budget.

[6] As part of the *FY 2012 Carryover Review*, an amount of $742,333 was set aside in reserve for FY 2014 budget development. This reserve was utilized to balance the FY 2014 budget.

[7] As a result of FY 2012 audit adjustments, an amount of $1,513,332 was available to be held in reserve in FY 2013 and was utilized to balance the FY 2014 budget.

[8] As a result of FY 2013 audit adjustments, an amount of $1,469,450 was available to be held in reserve in FY 2014 and was utilized as part of the *FY 2014 Third Quarter Review*.

[9] As part of the FY 2015 Advertised Budget Plan, an amount of $10,640,747 was set aside in reserve for Board consideration during their deliberations on the FY 2015 budget. As a result of a number of revenue adjustments based on information received subsequent to the development of the budget, this reserve was eliminated. Details regarding these revenue adjustments were included in the April 10, 2014 Add-On Package presented to the Board of Supervisors.

FY 2015 ADOPTED SUMMARY GENERAL FUND DIRECT EXPENDITURES

#	Agency Title	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Inc/(Dec) Over Revised	% Inc/(Dec) Over Revised
	Legislative-Executive Functions / Central Services							
01	Board of Supervisors	$4,554,679	$5,171,389	$5,224,936	$5,228,716	$5,276,204	$51,268	0.98%
02	Office of the County Executive	5,729,428	6,420,926	6,580,974	6,618,317	6,679,037	98,063	1.49%
04	Department of Cable and Consumer Services	1,051,877	955,853	984,943	961,598	972,263	(12,680)	(1.29%)
06	Department of Finance	9,199,738	8,387,352	9,035,310	8,344,793	8,378,627	(656,683)	(7.27%)
11	Department of Human Resources	7,560,035	7,190,025	7,568,287	7,272,195	7,324,354	(243,933)	(3.22%)
12	Department of Purchasing and Supply Management	4,801,328	4,411,712	4,673,546	4,662,202	4,619,780	(53,766)	(1.15%)
13	Office of Public Affairs	1,164,637	1,261,248	1,349,398	1,277,942	1,292,658	(56,740)	(4.20%)
15	Office of Elections	3,558,962	3,695,935	3,737,406	3,953,177	3,966,101	228,695	6.12%
17	Office of the County Attorney	6,775,253	6,357,795	7,648,129	6,440,565	6,504,728	(1,143,401)	(14.95%)
20	Department of Management and Budget	2,651,424	4,458,126	4,487,702	4,513,052	4,555,631	67,929	1.51%
37	Office of the Financial and Program Auditor	284,278	350,582	354,020	355,690	357,874	3,854	1.09%
41	Civil Service Commission	373,517	408,154	411,349	412,561	415,978	4,629	1.13%
57	Department of Tax Administration	21,423,473	22,644,049	23,260,562	22,815,098	23,032,017	(228,545)	(0.98%)
70	Department of Information Technology	28,845,475	30,156,498	34,241,181	31,272,777	31,484,233	(2,756,948)	(8.05%)
	Total Legislative-Executive Functions / Central Services	$97,974,104	$101,869,644	$109,557,743	$104,128,683	$104,859,485	($4,698,258)	(4.29%)
	Judicial Administration							
80	Circuit Court and Records	$10,318,566	$10,462,252	$10,640,203	$10,583,284	$10,655,801	$15,598	0.15%
82	Office of the Commonwealth's Attorney	2,653,086	2,699,151	2,833,791	3,505,085	3,529,700	695,909	24.56%
85	General District Court	2,049,657	2,208,314	2,239,528	2,241,210	2,236,531	(2,997)	(0.13%)
91	Office of the Sheriff	18,430,508	17,872,861	18,619,665	18,172,243	18,211,539	(408,126)	(2.19%)
	Total Judicial Administration	$33,451,817	$33,242,578	$34,333,187	$34,501,822	$34,633,571	$300,384	0.87%
	Public Safety							
04	Department of Cable and Consumer Services	$660,853	$664,178	$672,678	$671,078	$676,427	$3,749	0.56%
31	Land Development Services	8,856,194	7,594,843	8,317,736	9,533,755	9,603,503	1,285,767	15.46%
81	Juvenile and Domestic Relations District Court	20,717,288	20,843,493	21,437,003	21,357,830	21,540,589	103,586	0.48%
90	Police Department	170,984,616	175,549,661	181,116,503	178,535,588	179,489,751	(1,626,752)	(0.90%)
91	Office of the Sheriff	41,434,270	44,497,605	45,800,739	45,115,228	45,522,583	(278,156)	(0.61%)
92	Fire and Rescue Department	168,324,397	170,859,601	179,594,363	182,435,350	182,788,975	3,194,612	1.78%
93	Office of Emergency Management	1,661,944	1,822,734	2,337,837	1,909,406	1,851,442	(486,395)	(20.81%)
97	Department of Code Compliance	3,595,916	3,985,898	4,059,715	4,070,680	4,086,871	27,156	0.67%
	Total Public Safety	$416,235,478	$425,818,013	$443,336,574	$443,628,915	$445,560,141	$2,223,567	0.50%
	Public Works							
08	Facilities Management Department	$52,827,898	$51,051,935	$53,819,249	$54,560,681	$54,213,238	$393,989	0.73%
25	Business Planning and Support	739,970	771,489	775,544	964,830	975,287	199,743	25.76%
26	Office of Capital Facilities	11,925,564	12,653,954	13,044,382	13,103,317	13,195,451	151,069	1.16%
87	Unclassified Administrative Expenses	2,896,545	3,481,562	4,584,768	3,481,562	3,481,562	(1,103,206)	(24.06%)
	Total Public Works	$68,389,977	$67,958,940	$72,223,943	$72,110,390	$71,865,538	($358,405)	(0.50%)

FY 2015 ADOPTED SUMMARY GENERAL FUND DIRECT EXPENDITURES

#	Agency Title	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Inc/(Dec) Over Revised	% Inc/(Dec) Over Revised
	Health and Welfare							
67	Department of Family Services	$181,733,479	$184,997,583	$186,086,251	$188,943,715	$189,757,064	$3,670,813	1.97%
68	Department of Administration for Human Services	11,569,375	11,842,653	11,967,604	12,514,712	12,618,395	650,791	5.44%
71	Health Department	51,097,648	51,704,161	55,628,681	52,954,132	53,259,254	(2,369,427)	(4.26%)
73	Office to Prevent and End Homelessness	11,001,061	11,400,964	12,332,988	12,285,581	12,290,884	(42,104)	(0.34%)
79	Department of Neighborhood and Community Services	26,122,726	26,055,775	26,955,788	28,152,113	27,856,108	900,320	3.34%
	Total Health and Welfare	$281,524,289	$286,001,136	$292,971,312	$294,850,253	$295,781,705	$2,810,393	0.96%
	Parks and Libraries							
51	Fairfax County Park Authority	$22,656,251	$22,909,700	$23,306,950	$23,181,926	$23,524,286	$217,336	0.93%
52	Fairfax County Public Library	26,791,911	27,091,526	28,816,475	27,678,031	27,828,497	(987,978)	(3.43%)
	Total Parks and Libraries	$49,448,162	$50,001,226	$52,123,425	$50,859,957	$51,352,783	($770,642)	(1.48%)
	Community Development							
16	Economic Development Authority	$7,193,593	$7,259,183	$7,288,083	$7,304,912	$7,335,923	$47,840	0.66%
31	Land Development Services	11,579,098	13,320,328	14,423,325	13,010,087	13,133,536	(1,289,789)	(8.94%)
35	Department of Planning and Zoning	9,297,435	9,931,555	10,696,977	10,296,221	10,387,092	(309,885)	(2.90%)
36	Planning Commission	674,420	646,007	712,841	683,964	690,133	(22,708)	(3.19%)
38	Department of Housing and Community Development	5,151,327	6,230,225	6,299,628	6,371,623	6,407,012	107,384	1.70%
39	Office of Human Rights and Equity Programs	1,414,313	1,506,522	1,521,267	1,520,906	1,538,270	17,003	1.12%
40	Department of Transportation	7,394,483	7,481,627	8,871,475	7,600,210	7,642,318	(1,229,157)	(13.86%)
	Total Community Development	$42,704,669	$46,375,447	$49,813,596	$46,787,923	$47,134,284	($2,679,312)	(5.38%)
	Nondepartmental							
87	Unclassified Administrative Expenses	$83,866	($600,000)	$499,979	$0	($1,200,000)	($1,699,979)	(340.01%)
89	Employee Benefits	279,510,371	298,734,321	300,115,381	314,418,476	315,397,826	15,282,445	5.09%
	Total Nondepartmental	$279,594,237	$298,134,321	$300,615,360	$314,418,476	$314,197,826	$13,582,466	4.52%
	Total General Fund Direct Expenditures	$1,269,322,733	$1,309,401,305	$1,354,975,140	$1,361,286,419	$1,365,385,333	$10,410,193	0.77%

[1] The *FY 2014 Revised Budget Plan* reflects the actions taken by the Board of Supervisors on April 22, 2014 on the *FY 2014 Third Quarter Review*. Subsequent out-of-cycle adjustments will be reflected in the FY 2015 Adopted Budget Plan volumes.

FY 2015 ADOPTED EXPENDITURES BY FUND
SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2013 Estimate	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
GOVERNMENTAL FUNDS								
General Fund Group								
10001 General Fund	$1,332,068,655	$1,269,322,733	$1,309,401,305	$1,354,975,140	$1,361,286,419	$1,365,385,333	$10,410,193	0.77%
10020 Consolidated Community Funding Pool	9,921,919	9,899,047	9,867,755	9,890,626	10,611,143	10,611,143	720,517	7.28%
10030 Contributory Fund	15,793,588	15,741,973	13,394,756	14,444,756	15,385,015	14,744,665	299,909	2.08%
10040 Information Technology	51,498,728	18,785,840	6,113,280	46,237,581	10,359,500	6,752,000	(39,485,581)	(85.40%)
Total General Fund Group	$1,409,282,890	$1,313,749,593	$1,338,777,096	$1,425,548,103	$1,397,642,077	$1,397,493,141	($28,054,962)	(1.97%)
Debt Service Funds								
20000 Consolidated Debt Service	$304,163,352	$289,654,227	$296,065,698	$302,976,161	$316,009,005	$316,009,005	$13,032,844	4.30%
Capital Project Funds								
30000 Metro Operations and Construction	$31,678,110	$31,678,110	$35,552,943	$35,754,211	$36,156,089	$36,156,089	$401,878	1.12%
30010 General Construction and Contributions	122,101,425	44,935,072	18,118,202	106,421,903	24,086,981	23,183,981	(83,237,922)	(78.22%)
30020 Capital Renewal Construction	49,711,210	18,387,093	0	36,765,631	8,000,000	2,700,000	(34,065,631)	(92.66%)
30030 Library Construction	38,276,638	620,798	0	39,110,840	0	0	(39,110,840)	(100.00%)
30040 Contributed Roadway Improvement	40,140,205	3,054,311	0	36,440,718	0	0	(36,440,718)	(100.00%)
30050 Transportation Improvements	96,992,374	19,692,742	0	81,078,426	0	0	(81,078,426)	(100.00%)
30060 Pedestrian Walkway Improvements	4,582,682	526,880	100,000	4,355,802	300,000	300,000	(4,055,802)	(93.11%)
30070 Public Safety Construction	146,356,227	24,293,138	0	128,873,089	0	0	(128,873,089)	(100.00%)
30080 Commercial Revitalization Program	5,954,914	3,334,065	0	2,620,849	0	0	(2,620,849)	(100.00%)
30090 Pro Rata Share Drainage Construction	8,564,857	2,995,524	0	6,853,333	0	0	(6,853,333)	(100.00%)
30300 The Penny for Affordable Housing	36,276,889	14,892,739	18,298,400	39,903,273	16,478,400	16,478,400	(23,424,873)	(58.70%)
30310 Housing Assistance Program	7,193,387	49,143	0	6,831,016	0	0	(6,831,016)	(100.00%)
30400 Park Authority Bond Construction	102,582,104	10,108,105	0	96,498,999	0	0	(96,498,999)	(100.00%)
S31000 Public School Construction	526,283,201	153,265,618	167,844,992	657,799,799	162,724,928	162,724,928	(495,074,871)	(75.26%)
Total Capital Project Funds	$1,216,694,223	$327,833,338	$239,914,537	$1,279,307,889	$247,746,398	$241,543,398	($1,037,764,491)	(81.12%)
Special Revenue Funds								
40000 County Transit Systems	$112,949,382	$89,997,588	$94,129,374	$116,238,764	$98,258,672	$98,258,672	($17,980,092)	(15.47%)
40010 County and Regional Transportation Projects	148,369,451	15,074,927	77,847,491	218,111,434	71,333,234	71,333,234	(146,778,200)	(67.30%)
40030 Cable Communications	18,897,794	10,138,090	10,118,668	18,766,083	9,815,088	9,868,019	(8,898,064)	(47.42%)
40040 Fairfax-Falls Church Community Services Board	145,504,559	138,583,377	148,968,799	152,778,656	151,405,267	152,151,047	(627,609)	(0.41%)
40050 Reston Community Center	8,990,715	7,679,747	8,827,660	9,205,765	8,586,705	8,633,945	(571,820)	(6.21%)
40060 McLean Community Center	6,670,692	5,174,971	5,814,749	6,604,342	6,220,284	6,246,462	(357,880)	(5.42%)
40070 Burgundy Village Community Center	47,159	34,929	44,791	116,291	45,039	45,231	(71,060)	(61.11%)
40080 Integrated Pest Management Program	3,119,736	2,095,477	3,099,610	3,216,855	3,115,655	3,128,092	(88,763)	(2.76%)
40090 E-911	49,186,216	44,094,994	38,657,317	42,765,433	44,548,989	44,795,769	2,030,336	4.75%
40100 Stormwater Services	92,685,085	33,093,340	40,200,000	101,500,017	48,185,000	48,185,000	(53,315,017)	(52.53%)
40110 Dulles Rail Phase I Transportation Improvement District	40,247,303	24,921,743	17,446,663	17,446,663	17,454,463	17,454,463	7,800	0.04%
40120 Dulles Rail Phase II Transportation Improvement District	500,000	153,680	500,000	500,000	500,000	500,000	0	0.00%
40130 Leaf Collection	2,546,035	1,827,428	2,308,182	2,308,182	2,187,182	2,187,182	(121,000)	(5.24%)
40140 Refuse Collection and Recycling Operations	23,874,508	18,564,350	22,711,907	26,294,964	21,409,383	21,513,371	(4,781,593)	(18.18%)
40150 Refuse Disposal	55,729,426	48,293,910	51,427,385	53,997,391	52,918,551	53,016,159	(981,232)	(1.82%)
40160 Energy Resource Recovery (ERR) Facility	19,667,593	17,376,447	21,451,821	21,462,801	21,507,539	21,515,539	52,738	0.25%
40170 I-95 Refuse Disposal	19,690,057	13,441,386	11,637,653	16,947,473	9,247,876	9,280,702	(7,666,771)	(45.24%)
40300 Housing Trust	6,815,675	912,259	493,420	6,305,955	639,972	639,972	(5,665,983)	(89.85%)
40330 Elderly Housing Programs	4,744,434	3,514,151	3,321,887	4,373,279	3,339,229	3,346,787	(1,026,492)	(23.47%)
40360 Homeowner and Business Loan Programs	11,813,027	2,359,301	2,431,943	10,041,467	2,230,085	2,230,085	(7,811,382)	(77.79%)
50000 Federal/State Grants	230,650,595	85,305,169	90,980,204	252,771,108	100,394,265	100,394,265	(152,376,843)	(60.28%)

FY 2015 ADOPTED EXPENDITURES BY FUND
SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2013 Estimate	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
Special Revenue Funds (Cont.)								
50800 Community Development Block Grant	11,349,646	7,359,261	4,414,224	9,306,212	4,750,027	4,750,027	(4,556,185)	(48.96%)
50810 HOME Investment Partnerships Grant	8,760,099	5,793,127	1,405,283	4,918,486	1,417,514	1,417,514	(3,500,972)	(71.18%)
S10000 Public School Operating [2]	2,488,106,929	2,351,455,192	2,396,455,453	2,511,294,640	2,424,359,401	2,441,529,288	(69,765,352)	(2.78%)
S40000 Public School Food and Nutrition Services	97,991,934	79,219,588	96,388,598	92,623,343	91,401,235	91,401,235	(1,222,108)	(1.32%)
S43000 Public School Adult and Community Education	8,927,171	8,974,523	9,009,499	9,753,809	9,696,824	9,696,824	(56,985)	(0.58%)
S50000 Public School Grants & Self Supporting Programs [3]	97,719,813	71,853,154	69,667,239	94,488,161	64,954,989	64,954,989	(29,533,172)	(31.26%)
Total Special Revenue Funds	$3,715,555,034	$3,087,292,109	$3,229,759,820	$3,804,137,574	$3,269,922,468	$3,288,473,873	($515,663,701)	(13.56%)
TOTAL GOVERNMENTAL FUNDS	$6,645,695,499	$5,018,529,267	$5,104,517,151	$6,811,969,727	$5,231,319,948	$5,243,519,417	($1,568,450,310)	(23.02%)
PROPRIETARY FUNDS								
Internal Service Funds								
60000 County Insurance	$22,539,885	$25,562,344	$23,406,222	$25,529,032	$24,237,219	$24,250,735	($1,278,297)	(5.01%)
60010 Department of Vehicle Services	87,294,690	77,267,877	85,862,883	99,481,927	83,547,156	83,748,429	(15,733,498)	(15.82%)
60020 Document Services	6,450,444	5,467,201	6,092,037	6,435,679	5,997,980	6,006,463	(429,216)	(6.67%)
60030 Technology Infrastructure Services	36,003,988	31,229,183	31,258,312	36,510,055	36,920,307	36,988,697	478,642	1.31%
60040 Health Benefits	156,387,972	133,361,721	162,993,787	167,912,089	166,187,368	166,187,368	(1,724,721)	(1.03%)
S60000 Public School Insurance	26,090,402	14,080,477	23,457,087	26,714,737	23,369,886	23,369,886	(3,344,851)	(12.52%)
S62000 Public School Health and Flexible Benefits	366,803,033	318,276,729	388,590,275	383,418,024	418,370,805	418,370,805	34,952,781	9.12%
S63000 Public School Central Procurement	6,500,000	4,359,834	6,500,000	6,500,000	6,500,000	6,500,000	0	0.00%
Total Internal Service Funds	$708,070,414	$609,605,366	$728,160,603	$752,501,543	$765,130,721	$765,422,383	$12,920,840	1.72%
Enterprise Funds								
69010 Sewer Operation and Maintenance	$97,033,987	$88,135,514	$94,028,095	$96,713,643	$97,678,460	$97,923,134	$1,209,491	1.25%
69020 Sewer Bond Parity Debt Service	23,549,186	20,208,316	21,957,307	21,957,307	21,909,094	21,909,094	(48,213)	(0.22%)
69040 Sewer Bond Subordinate Debt Service	26,756,645	25,776,039	28,419,768	28,419,768	26,512,623	26,512,623	(1,907,145)	(6.71%)
69300 Sewer Construction Improvements	61,758,367	39,939,130	84,489,000	106,308,236	83,693,176	83,693,176	(22,615,060)	(21.27%)
69310 Sewer Bond Construction	117,307,939	49,386,668	0	68,378,015	0	0	(68,378,015)	(100.00%)
Total Enterprise Funds	$326,406,124	$223,445,667	$228,894,170	$321,776,969	$229,793,353	$230,038,027	($91,738,942)	(28.51%)
TOTAL PROPRIETARY FUNDS	$1,034,476,538	$833,051,033	$957,054,773	$1,074,278,512	$994,924,074	$995,460,410	($78,818,102)	(7.34%)
FIDUCIARY FUNDS								
Agency Funds								
70000 Route 28 Taxing District	$10,604,259	$9,843,601	$10,707,629	$10,714,332	$10,707,629	$10,707,629	($6,703)	(0.06%)
70040 Mosaic District Community Development Authority	1,499,473	1,499,473	2,214,585	2,214,585	3,842,902	3,882,012	1,667,427	75.29%
Total Agency Funds	$12,103,732	$11,343,074	$12,922,214	$12,928,917	$14,550,531	$14,589,641	$1,660,724	12.85%
Trust Funds								
73000 Employees' Retirement Trust	$248,800,074	$238,185,835	$272,554,840	$272,570,852	$299,342,642	$299,361,705	$26,790,853	9.83%
73010 Uniformed Employees Retirement Trust	90,433,096	80,472,647	93,244,483	93,247,915	102,291,335	102,295,421	9,047,506	9.70%
73020 Police Retirement Trust	65,909,160	58,379,525	69,717,613	69,721,045	72,808,065	72,812,151	3,091,106	4.43%
73030 OPEB Trust	17,932,316	13,786,248	8,418,275	16,835,190	9,174,944	9,176,040	(7,659,150)	(45.49%)
S71000 Educational Employees' Retirement	186,061,616	178,980,445	195,644,581	192,834,829	203,081,017	203,081,017	10,246,188	5.31%
S71100 Public School OPEB Trust	37,335,500	24,515,761	37,335,500	25,948,372	27,299,452	27,299,452	1,351,080	5.21%
Total Trust Funds	$646,471,762	$594,320,461	$676,915,292	$671,158,203	$713,997,455	$714,025,786	$42,867,583	6.39%
TOTAL FIDUCIARY FUNDS	$658,575,494	$605,663,535	$689,837,506	$684,087,120	$728,547,986	$728,615,427	$44,528,307	6.51%
TOTAL APPROPRIATED FUNDS	$8,338,747,531	$6,457,243,835	$6,751,409,430	$8,570,335,359	$6,954,792,008	$6,967,595,254	($1,602,740,105)	(18.70%)
Less: Internal Service Funds [4]	($708,070,414)	($609,605,366)	($728,160,603)	($752,501,543)	($765,130,721)	($765,422,383)	($12,920,840)	1.72%
NET EXPENDITURES	$7,630,677,117	$5,847,638,469	$6,023,248,827	$7,817,833,816	$6,189,661,287	$6,202,172,871	($1,615,660,945)	(20.67%)

FY 2015 ADOPTED EXPENDITURES BY FUND
SUMMARY OF APPROPRIATED FUNDS

Fund	FY 2013 Estimate	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised

[1] The *FY 2014 Revised Budget Plan* reflects the actions taken by the Board of Supervisors on April 22, 2014 on the *FY 2014 Third Quarter Review*. Subsequent out-of-cycle adjustments will be reflected in the FY 2015 Adopted Budget Plan volumes.

[2] Pending School Board approval, FY 2015 expenditures for Fund S10000, Public School Operating, are reduced to offset the discrepancy between the Transfer Out from the General Fund as included in the FY 2015 Adopted Budget Plan and the Fairfax County School Board's Advertised Transfer In to Fund S10000. Final adjustments will be reflected at the *FY 2014 Carryover Review*.

[3] Pending School Board approval, FY 2015 expenditures for Fund S50000, Public School Grants and Self-Supporting Programs, are reduced to offset the discrepancy between the Transfer Out from Fund 40030, Cable Communications, to Fund S50000 as included in the FY 2015 Adopted Budget Plan, and the Transfer In from Fund 40030 reflected in the Fairfax County School Board's Advertised Budget. Final adjustments will be reflected at the *FY 2014 Carryover Review*.

[4] Total Appropriated Funds Expenditures are reduced by Internal Service Fund Expenditures, as the amounts are already included.

FY 2015 ADOPTED EXPENDITURES BY FUND
SUMMARY OF NON-APPROPRIATED FUNDS

Fund	FY 2013 Actual	FY 2014 Adopted Budget Plan	FY 2014 Revised Budget Plan [1]	FY 2015 Advertised Budget Plan	FY 2015 Adopted Budget Plan	Increase/ (Decrease) Over Revised	% Increase/ (Decrease) Over Revised
HUMAN SERVICES							
Special Revenue Funds							
83000 Alcohol Safety Action Program	$1,724,910	$1,859,454	$1,881,803	$1,988,885	$2,005,479	$123,676	6.57%
NORTHERN VIRGINIA REGIONAL IDENTIFICATION SYSTEM (NOVARIS)							
Agency Funds							
10031 Northern Virginia Regional Identification System	$11,937	$18,799	$59,846	$18,799	$18,799	($41,047)	(68.59%)
HOUSING AND COMMUNITY DEVELOPMENT							
Other Housing Funds							
81000 FCRHA General Operating	$2,500,396	$3,021,539	$3,109,841	$2,935,223	$2,954,375	($155,466)	(5.00%)
81020 Non-County Appropriated Rehabilitation Loan	0	1,000	1,000	1,000	1,000	0	0.00%
81030 FCRHA Revolving Development	48,808	0	863,237	0	0	(863,237)	(100.00%)
81050 FCRHA Private Financing	408,833	236,120	2,429,827	25,775	25,775	(2,404,052)	(98.94%)
81060 FCRHA Internal Service	3,633,948	3,086,392	3,254,108	4,129,169	4,129,169	875,061	26.89%
81100 Fairfax County Rental Program	4,864,389	4,902,519	4,973,798	4,643,585	4,643,585	(330,213)	(6.64%)
81200 Housing Partnerships	1,854,725	1,779,678	2,544,120	2,294,206	2,303,376	(240,744)	(9.46%)
81500 Housing Grants	248,109	0	549,740	0	0	(549,740)	(100.00%)
Total Other Housing Funds	$13,559,208	$13,027,248	$17,725,671	$14,028,958	$14,057,280	($3,668,391)	(20.70%)
Annual Contribution Contract							
81510 Housing Choice Voucher Program	$54,889,226	$54,952,190	$59,116,736	$55,354,653	$55,380,916	($3,735,820)	(6.32%)
81520 Public Housing Projects Under Management	10,207,416	10,520,150	10,579,252	10,096,122	10,096,122	(483,130)	(4.57%)
81530 Public Housing Projects Under Modernization	967,751	0	3,249,495	0	0	(3,249,495)	(100.00%)
Total Annual Contribution Contract	$66,064,393	$65,472,340	$72,945,483	$65,450,775	$65,477,038	($7,468,445)	(10.24%)
TOTAL HOUSING AND COMMUNITY DEVELOPMENT	$79,623,601	$78,499,588	$90,671,154	$79,479,733	$79,534,318	($11,136,836)	(12.28%)
FAIRFAX COUNTY PARK AUTHORITY							
Special Revenue Funds							
80000 Park Revenue	$42,591,495	$42,438,497	$41,787,831	$43,147,733	$43,410,674	$1,622,843	3.88%
Capital Projects Funds							
80300 Park Capital Improvement	$3,623,526	$0	$24,131,021	$0	$0	($24,131,021)	(100.00%)
TOTAL FAIRFAX COUNTY PARK AUTHORITY	$46,215,021	$42,438,497	$65,918,852	$43,147,733	$43,410,674	($22,508,178)	(34.15%)
TOTAL NON-APPROPRIATED FUNDS	$127,575,469	$122,816,338	$158,531,655	$124,635,150	$124,969,270	($33,562,385)	(21.17%)

[1] The *FY 2014 Revised Budget Plan* reflects the actions taken by the Board of Supervisors on April 22, 2014 on the *FY 2014 Third Quarter Review*. Subsequent out-of-cycle adjustments will be reflected in the FY 2015 Adopted Budget Plan volumes.

Board Agenda Item
April 29, 2014

10:40 a.m.

Items Presented by the County Executive

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Board Agenda Item
April 29, 2014

ADMINISTRATIVE – 1

Streets into the Secondary System (Sully District)

ISSUE:
Board approval of streets to be accepted into the State Secondary System.

RECOMMENDATION:
The County Executive recommends that the street(s) listed below be added to the State Secondary System.

Subdivision	**District**	**Street**
Parcel 45 Associates (Westfields/Scitor)	Sully	Old Lee Road (Route 661) (Additional Right-of-Way (ROW) Only)
		Lee Road (Route 8461) (Additional ROW Only)
		Lee Road (Route 8461) (Additional ROW Only)

TIMING:
Routine.

BACKGROUND:
Inspection has been made of these streets, and they are recommended for acceptance into the State Secondary System.

FISCAL IMPACT:
None.

ENCLOSED DOCUMENTS:
Attachment 1 – Street Acceptance Form

STAFF:
Robert A. Stalzer, Deputy County Executive
James W. Patteson, Director, Department of Public Works and Environmental Services (DPWES)
Audrey Clark, Acting Director, Land Development Services, DPWES

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Print Form

Street Acceptance Form For Board Of Supervisors Resolution - June 2005

FAIRFAX COUNTY BOARD OF SUPERVISORS
FAIRFAX, VA

Pursuant to the request to inspect certain streets in the subdivisions as described, the Virginia Department of Transportation has made inspections, and recommends that same be included in the secondary system.

VIRGINIA DEPARTMENT OF TRANSPORTATION - OFFICE OF THE ENGINEERING MANAGER, FAIRFAX, VIRGINIA

REQUEST TO THE ENGINEERING MANAGER, FOR INCLUSION OF CERTAIN SUBDIVISION STREETS INTO THE STATE OF VIRGINIA SECONDARY ROAD SYSTEM.

PLAN NUMBER: 6178-SP-51

SUBDIVISION PLAT NAME: Parcel 45 Associates (Westfields/Scitor)

COUNTY MAGISTERIAL DISTRICT: Sully

ENGINEERING MANAGER: Terry L. Yates, P.E.

BY: Nadia Alphonse

FOR OFFICIAL USE ONLY

DATE OF VDOT INSPECTION APPROVAL: 01/15/2014

STREET NAME	LOCATION		LENGTH MILE
	FROM	TO	
Old Lee Road (Route 661) (Additional Right-of-Way Only)	1,860' NE CL Stonecroft Boulevard (Route 8460)	618' NE to End of Dedication	0.0
Lee Road (Route 8461) (Additional Right-of-Way Only)	200' SW CL Willard Road (Route 8457)	283' SW to End of Dedication	0.0
Lee Road (Route 8461) (Additional Right-of-Way Only)	630' SW CL Willard Road (Route 8457)	316' SW to End of Dedication	0.0
		TOTALS:	0.0

NOTES:

ATTACHMENT 1

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Board Agenda Item
April 29, 2014

ADMINISTRATIVE - 2

Approval of a Portion of a Street Name Change from Burke Road to Tunwell Court (Braddock District)

ISSUE:
Board of Supervisors approval of a street name change in the Official County Digital Property Map and the Master Addressing Repository for a portion of Burke Road to Tunwell Court on Tax Map #078-1.

RECOMMENDATION:
The County Executive recommends that the Board approve the street name change to Tunwell Court effective 30 days following Board approval, in accordance with Section 102-1-9 of The Code of the County of Fairfax, Virginia.

TIMING:
Routine.

BACKGROUND:
The Site and Addressing Center has received a request from the owners, Simpson and Associates and Crossings at Lake Braddock LLC, to change a portion of the street name from Burke Road to Tunwell Court. There are five homes along this stretch of roadway.

FISCAL IMPACT:
None.

ENCLOSED DOCUMENTS:
Attachment I – Memorandum from Simpson Burke LLC
Attachment II – Vicinity Map

STAFF:
Robert A. Stalzer, Deputy County Executive
James Patteson, Director, Department of Public Works and Environmental Services (DPWES)
Audrey Clark, Acting Director, Land Development Services, DPWES

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Simpson Burke LLC

6599 Merchant Place
Suite 201
Warrenton, VA 20187
Phone: (540) 347-4546
Fax: (540) 347-4568

February 12, 2014

Ms. Sherry Shepard
Site and Addressing Center
County of Fairfax
12055 Government Center Parkway
Fairfax, Virginia 22035

Re: Simpson Subdivision/ 5800-SD-001/ TM 78-1
9491-9499 Burke Rd.
Burke Virginia

Dear Ms. Shepard,
As owner of lots 1 and 2 in the above referenced subdivision, we are writing in support of the request to name the recently built court. We are having several problems with lost drivers, missed deliveries and difficulty initiating service with the utility companies as the street name and numbers are attributed to houses east of Burke Lake Rd. and on the opposite side of the street.

We feel the best alternative may be to name the court, Tunwell Court or King's Cross, if acceptable, and change the street numbers as you deem necessary. We will bear the cost of any changes to street signs, street addressing, etc. As other owners on Burke Rd. are opposed to any change in the name "Burke Rd. and want it left as is, they are not affected by this solution. It may be helpful for police fire and rescue services too. I also think it will save the future homeowners from dealing with the same difficulties we have encountered and which continue.

Please let me know if you need any further information or assistance from us in regards to this request. The best way to reach me is via my cell at 571-221-8720 or email.

Regards,
Joseph H. Simpson, President
The Crossings at Lake Braddock
Simpson Burke LLC, Managing Member

Joseph H. Simpson

Simpson Burke LLC

6599 Merchant Place
Suite 201
Warrenton, VA 20187
Phone: (540) 347-4546
Fax: (540) 347-4568

February 7, 2014

Ms. Sherry Shepard
Site and Addressing Center
County of Fairfax
12055 Government Center Parkway
Fairfax, Virginia 22035

Re: Simpson Subdivision/ 5800-SD-001/ TM 78-1
9491-9499 Burke Rd.
Burke Virginia

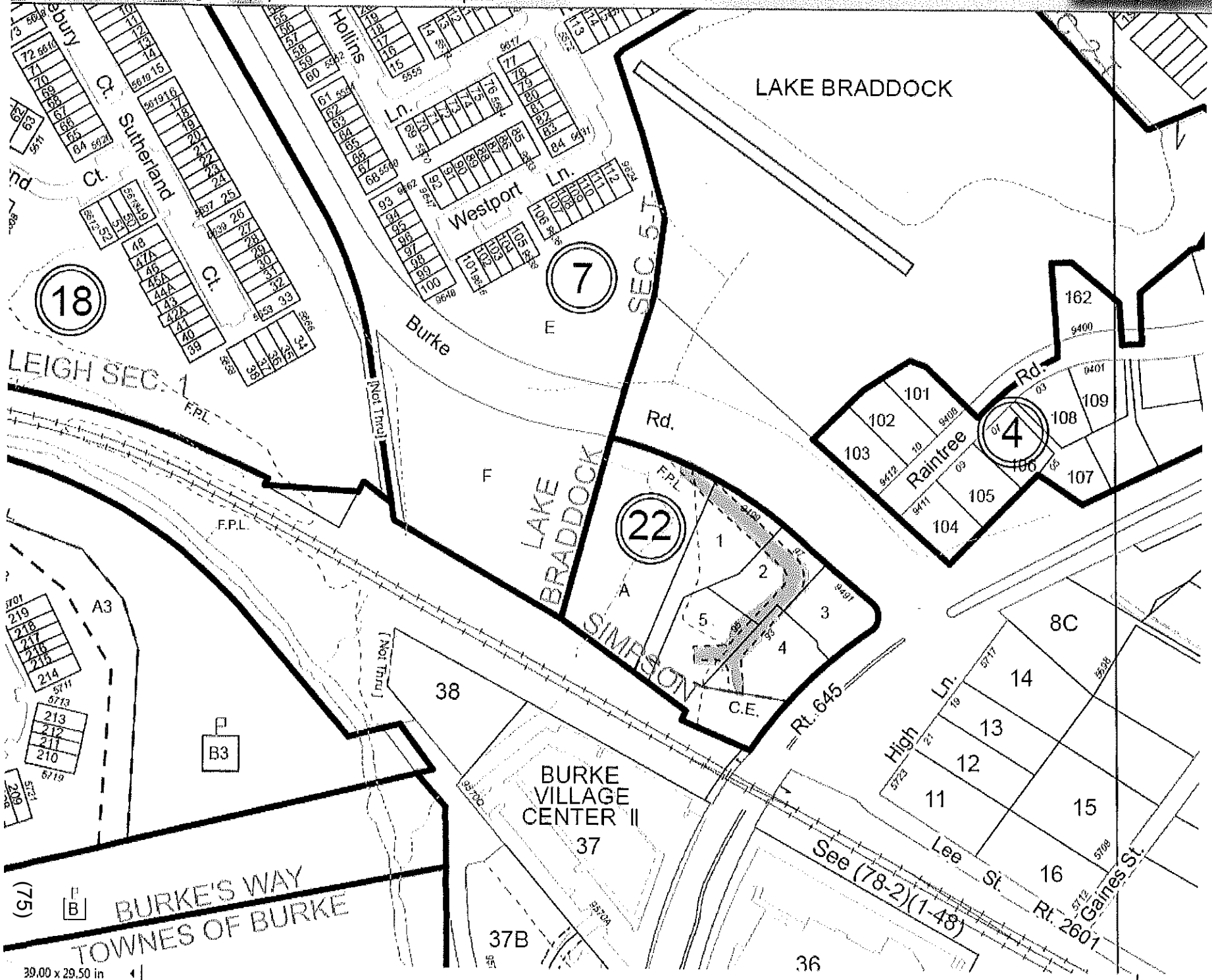
Dear Ms. Shepard,
As builder and developer (Simpson and Associates) of the above referenced subdivision, we are writing to request a change in addressing and to name the court recently built. This subdivision is currently under bond and we are nearing completion of construction for the first houses. We are having several problems with lost drivers, missed deliveries and difficulty initiating service with the utility companies as the house addresses are attributed to houses east of Burke Lake Rd. and on the opposite side of the street.

We feel the best alternative may be to name the court, Tunwell Court or King's Cross, if acceptable, and change the street numbers as you deem necessary. We will bear the cost of any changes to street signs, street addressing, etc. As other owners on Burke Rd. are opposed to any change in the name "Burke Rd. and want it left as is, they are not affected by this solution. It may be helpful for police fire and rescue services too.

Please let me know if you need any further information or assistance from us in regards to this request. The best way to reach me is via my cell at 571-221-8720 or email.

Regards,
Maureen C Simpson, Partner
Simpson and Associates/Simpson Burke LLC
Maureen Simpson

http://www.fairfaxcounty.gov/gis/DMV/prop/2014/78-1 - Windows Internet Explorer



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ATTACHMENT II

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Board Agenda Item
April 29, 2014

ADMINSTRATIVE – 3

Approval of Traffic Calming Measures as Part of the Residential Traffic Administration Program (Providence and Hunter Mill Districts)

ISSUE:
Board endorsement of Traffic Calming measures as part of the Residential Traffic Administration Program (RTAP).

RECOMMENDATION:
The County Executive recommends that the Board endorse the traffic calming plan for Trott Avenue (Attachment I) consisting of the following:

- One Speed Table on Trott Avenue (Hunter Mill District)
- One Multi-Way Stop on Trott Avenue (Hunter Mill District)

The County Executive further recommends that the Board endorse the traffic calming plan for Hurst Street (Attachment II) consisting of the following:

- One Speed Table on Hurst Street (Providence District)

In addition, the County Executive recommends that the Fairfax County Department of Transportation (FCDOT) be requested to schedule the installation of the approved measures as soon as possible.

TIMING:
Board action is requested on April 29, 2014.

BACKGROUND:
As part of the RTAP, roads are reviewed for traffic calming when requested by a Board member on behalf of a homeowners' or civic association. Traffic calming employs the use of physical devices such as multi-way stop signs (MWS), speed humps, speed tables, raised pedestrian crosswalks, chokers, median islands, or traffic circles to reduce the speed of traffic on a residential street. Staff performed engineering studies documenting the attainment of qualifying criteria. Staff worked with the local Supervisors' office and community to determine the viability of the requested traffic calming measures to reduce the speed of traffic. Once the plan for the road under

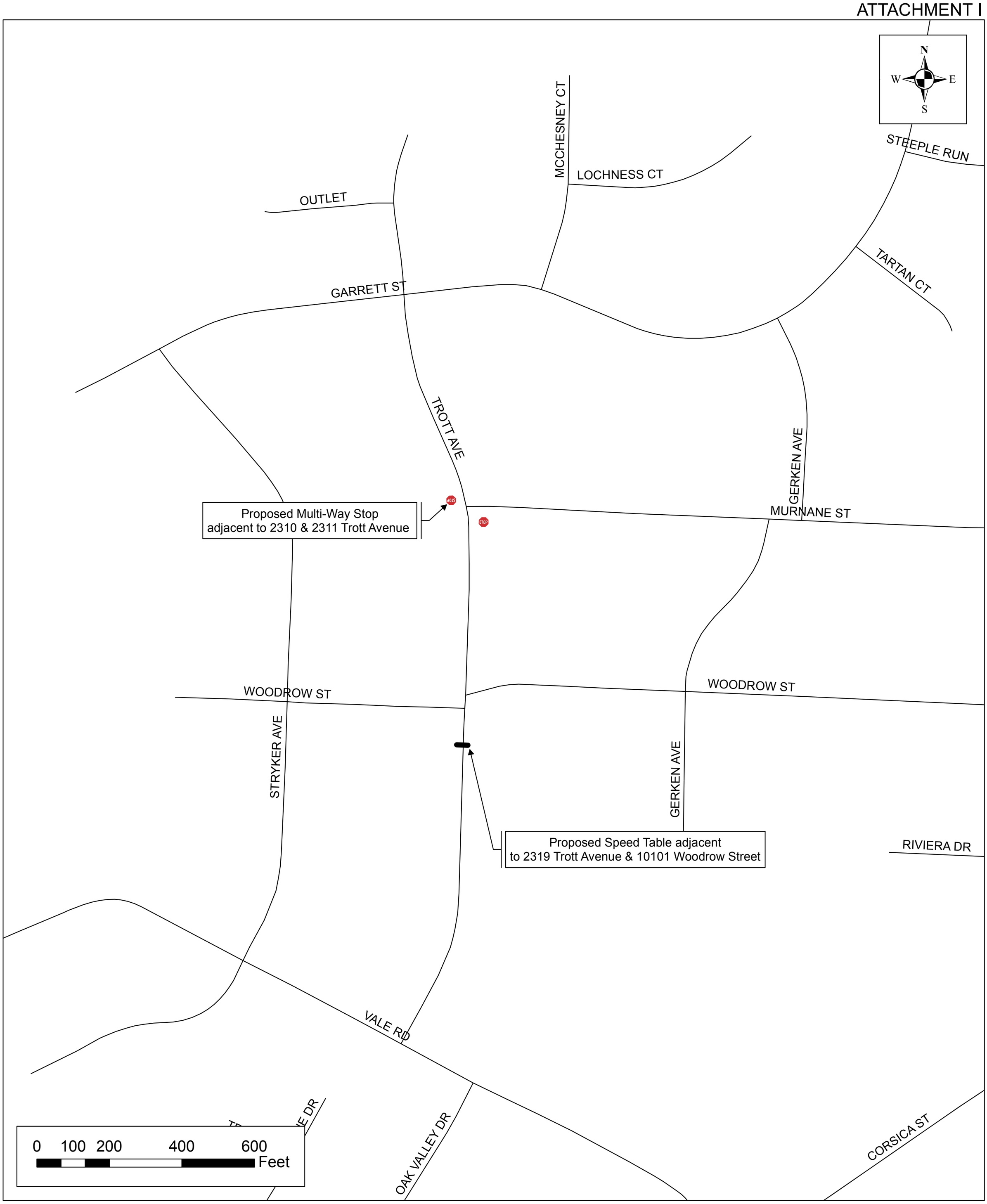
review is approved and adopted by staff that plan is then submitted for approval to residents of the ballot area in the adjacent community. On March 24, 2014 (Trott Avenue), and on March 11, 2014 (Hurst Street), the Department of Transportation received verification from the local Supervisor's offices confirming community support for the above referenced traffic calming plan.

FISCAL IMPACT:
Funding in the amount of $14,500.00 for the traffic calming measures associated with the Trott Avenue and Hurst Street projects is available in Fund100-C10001, General Fund, under Job Number 40TTCP.

ENCLOSED DOCUMENTS:
Attachment I: Traffic Calming Plan for Trott Avenue
Attachment II: Traffic Calming Plan for Hurst Street

STAFF:
Robert A. Stalzer, Deputy County Executive
Tom Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Eric Teitelman, Chief, Capital Projects and Operations Division, FCDOT
Neil Freschman, Chief, Traffic Operations Section, FCDOT
Steven K. Knudsen, Transportation Planner, Traffic Operations Section, FCDOT

ATTACHMENT I



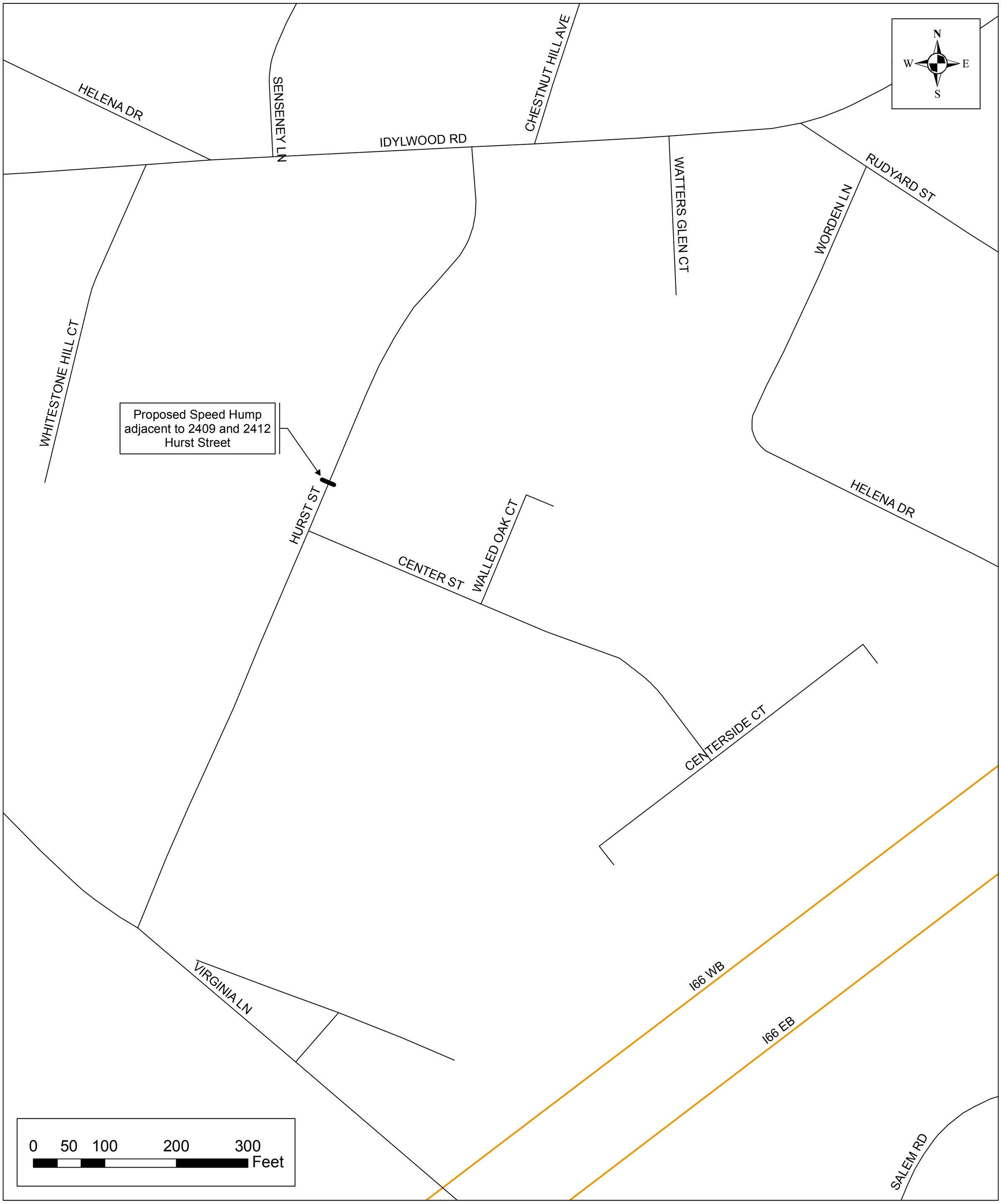
March, 2014

Fairfax County Department of Transportation
Residential Traffic Administration Program (RTAP)
TRAFFIC CALMING PLAN
TROTT AVENUE
Hunter Mill District

A Fairfax Co. Va., publication

Tax Map: 37-2 (79)

ATTACHMENT II



Fairfax County Department of Transportation
Residential Traffic Administration Program (RTAP)
TRAFFIC CALMING PLAN
HURST STREET
Providence District

March, 2014

A Fairfax Co. Va., publication

Tax Map: 39-4

Board Agenda Item
April 29, 2014

ADMINISTRATIVE – 4

Authorization for the Fairfax County Juvenile and Domestic Relations District Court to Apply for and Accept Grant Funding from the Federal Bureau of Justice Assistance, Smart Supervision Program, Risk and Needs of Intimate Partner Violence Offenders: Developing Evidence-Based Supervision Strategies Grant

ISSUE:
Board of Supervisors authorization is requested for the Juvenile and Domestic Relations District Court (JDRDC) to apply for and accept funding, if received, from the Federal Bureau of Justice Assistance, Smart Supervision Program in the amount of $603,000. Funding will be used to work with the George Mason University Center for Advancing Correctional Excellence to develop a risk assessment tool for the prediction of intimate partner violence (IPV) that can be reliably scored by community corrections probation staff using commonly available information. The goal of the project is to provide community corrections probation staff with an empirically validated scale to reliably assess intimate partner violence offenders, as current assessment tools do not adequately screen for relevant factors. The grant period is October 1, 2014 to September 30, 2017. No Local Cash Match is required. If the actual award received is significantly different from the application amount, another item will be submitted to the Board requesting appropriation of grant funds. Otherwise, staff will process the award administratively as per Board policy.

RECOMMENDATION:
The County Executive recommends that the Board authorizes the JDRDC to apply for and accept funding, if received, from the Federal Bureau of Justice Assistance, Smart Supervision Program. Funding in the amount of $603,000 will support a partnership with the George Mason University Center for Advancing Correctional Excellence to develop a risk assessment tool tailored specifically for intimate partner violence offenders.

TIMING:
Board action is requested on April 29, 2014. Due to the grant application deadline of April 7, 2014, the application was submitted pending Board approval. This Board item is being presented at the earliest subsequent Board meeting scheduled for April 29, 2014. If the Board does not approve the request to apply for and accept grant funding, the application will be withdrawn.

Board Agenda Item
April 29, 2014

BACKGROUND:
The purpose of this grant is to develop a widely applicable risk assessment tool for the prediction of intimate partner violence (IPV) that can be reliably scored by community corrections probation staff using commonly available information. IPV offenders typically score as low-risk for reoffending on the standard risk-needs assessment tools currently available to community corrections staff. These tools do not adequately screen for factors related to intimate partner violence. The Court Services Unit's community corrections probation staff have repeatedly identified this as a major problem for case management planning.

The goal of the project is to provide community corrections probation staff with an empirically validated scale to reliably assess intimate partner violence offenders as low, medium or high risk of reoffending. The objectives are to: 1) develop an empirically validated measure to assess IPV offender risk factors that can change over time, which will help community corrections staff better design case management plans and identify treatment/supervision targets for IPV offenders in their caseloads; 2) develop an empirically validated measure to help identify whether an IPV offender under supervision is getting more dangerous or less dangerous over time; and 3) use empirically validated methods to combine static and dynamic factors into an overall scale that estimates the risk of individual IPV offenders.

FISCAL IMPACT:
Grant funding in the amount of $603,000 is being requested from the Federal Bureau of Justice Assistance, Smart Supervision Program. These funds will support a partnership with the George Mason University Center for Advancing Correctional Excellence to develop a risk assessment tool tailored specifically for intimate partner violence offenders. No Local Cash Match is required. This grant does allow for the recovery of indirect costs; however, because of the highly competitive nature of the award, the JDRDC did not include indirect costs as part of the application. This action does not increase the expenditure level in Fund 50000, Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards.

CREATION OF POSITIONS:
There are no grant positions associated with this award.

ENCLOSED DOCUMENTS:
Attachment 1 - Summary of Grant Proposal

STAFF:
Pat Harrison, Deputy County Executive
Robert A. Bermingham, Jr., Director, Court Services
Katherine Williams, Director of Research and Development, Court Services
Jessica Tadlock, Fiscal Officer, Court Services

RISK AND NEEDS OF INTIMATE PARTNER VIOLENCE OFFENDERS: DEVELOPING EVIDENCE-BASED SUPERVISION STRATEGIES SUMMARY OF GRANT PROPOSAL

Grant Title: Risk and Needs of Intimate Partner Violence Offenders: Developing Evidence-Based Supervision Strategies

Funding Agency: U.S. Department of Justice, Bureau of Justice Assistance, Smart Supervision Program

Applicant: Juvenile and Domestic Relations District Court (JDRDC)

Partner: George Mason University, Center for the Advancement of Correctional Excellence

Purpose of Grant: The purpose of this grant is to develop a widely applicable assessment tool for the prediction of intimate partner violence (IPV) that can be reliably scored by community corrections probation staff using commonly available information. IPV offenders typically score as low-risk for reoffending on the standard risk-needs assessment tools currently available to community corrections staff. These tools do not adequately screen for factors related to intimate partner violence. The goal of the project is to provide community corrections probation staff with an empirically validated scale to reliably assess intimate partner violence offenders as low, medium and high risk of reoffending. The objectives are to: 1) develop an empirically validated measure to assess IPV offender risk factors that can change over time, which will help practitioners better design case management plans and identify treatment/supervision targets for IPV offenders on their caseloads; 2) develop an empirically validated measure to help practitioners identify whether an IPV offender they are supervising is getting more dangerous or less dangerous over time; 3) use empirically validated methods to combine static and dynamic factors into an overall scale that estimates the risk of individual IPV offenders.

.

Funding Amount: $603,000 Total
There is no Local Cash Match Associated with this award.

Proposed Use of Funds: This project is a collaboration between the JDRDC Court Services Unit and the Center for Advancing Correctional Excellence (ACE!) at George Mason University. The project does not require additional county staff. Work will be carried out by ACE! staff under an existing County evaluation contract with GMU (Contract #: 4400002536).

Target Population: Adult intimate partner violence offenders who are being supervised in the community by adult probation staff of the JDRDC Court Services Unit.

Performance Measures: The success of this project will be based on the successful production of:

- A risk assessment tool for intimate partner violence offenders that can be used by probation officers to better predict danger of reoffending
- A comprehensive manual for the assessment scales

Grant Period: October 1, 2014 – September 30, 2017

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Board Agenda Item
April 29, 2014

ADMINISTRATIVE - 5

Supplemental Appropriation Resolution AS 14217 for the Fire and Rescue Department to Accept Grant Funding from the Department of Homeland Security Urban Areas Security Initiative Subgrant Award from the Government of the District of Columbia Homeland Security and Emergency Management Agency

ISSUE:
Board of Supervisors' approval of Supplemental Appropriation Resolution AS 14217 in the amount of $350,784 for the Fire and Rescue Department to accept Department of Homeland Security (DHS) FY 2014 Urban Areas Security Initiative (UASI) subgrant award. These funds are made available by DHS through the District of Columbia, which is serving as the State Administrative Agency (SAA) and will be used to provide funding for the training of swift-water technicians throughout the National Capital Region. DHS provides financial assistance to address the unique planning, training, equipment, and exercise needs of high-threat, high-density urban areas to assist them in building an enhanced and sustainable capacity to prevent, respond to, and recover from acts of terrorism. The grant period for this award is September 1, 2013 through May 31, 2015. No Local Cash Match is required.

RECOMMENDATION:
The County Executive recommends that the Board approve Supplemental Appropriation Resolution AS 14217 in the amount of $350,784. These funds will be used to train swift-water rescue technicians.

TIMING:
Board approval is requested on April 29, 2014.

BACKGROUND:
The training of swift-water rescue technicians will support regional responses to swift-water and flood-related emergencies. No single jurisdiction has the capacity to provide a sufficient level of training for these high-risk events. This training will allow all nine jurisdictions to train a cadre of personnel to Level II Swift-Water Rescuers or Technicians as defined by the National Fire Protection Agency. The concept is to merge capabilities from all jurisdictions into a "Task Force" model providing greater efficiencies for the region.

FISCAL IMPACT:
Grant funding in the amount of $350,784 is available in the DHS UASI grant funds through the District of Columbia. Grant funds will be used to provide funding for the training of swift-water technicians throughout the National Capital Region. This action does not increase the expenditure level in the Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards in FY 2014. This award will allow the recovery of indirect costs. The Fire and Rescue Department anticipates that the County will recover $17,539 in indirect costs for this grant. There is no Local Cash Match requirement.

CREATION OF NEW POSITIONS:
No new positions will be created by this grant.

ENCLOSED DOCUMENTS:
Attachment 1 – Supplemental Appropriation Resolution AS 14217
Attachment 2 – Grant Award Document

STAFF:
David M. Rohrer, Deputy County Executive
Chief Richard R. Bowers, Fire and Rescue Department
Cathy Rose, Grants Coordinator, Fire and Rescue Department

SUPPLEMENTAL APPROPRIATION RESOLUTION AS 14217

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax Virginia on April 29, 2014, at which a quorum was present and voting, the following resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of Fairfax County, Virginia, that in addition to appropriations made previously for FY 2014, the following supplemental appropriation is authorized and the Fiscal Planning Resolution is amended accordingly:

Appropriate to:

Fund:	500-C50000, Federal-State Grant Fund	
Agency:	G9292, Fire and Rescue Department	$350,784
Grant:	1HS0074-2013, Water Operations Rescue Training (FRD)	

Reduce Appropriation to:

Agency:	G8787, Unclassified Administrative Expenses	$350,784
Fund:	500-C50000, Federal-State Grant Fund	

Source of Funds: U.S. Department of Homeland Security, $350,784

A Copy - Teste:

_____

Catherine A. Chianese
Clerk to the Board of Supervisors

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Homeland Security and Emergency Management Agency

Vincent C. Gray
Mayor

Chris T. Geldart
Director

April 3, 2014

Mr. Edward L. Long
County Executive
Fairfax County Government
12000 Government Center Parkway
Fairfax, VA 22035

Dear Mr. Long:

I am pleased to send your FY 2013 Urban Areas Security Initiative (UASI) subgrant. Through this agreement, the Fairfax County Fire and Rescue Department has been awarded the following subgrant:

- Project Title **Water Operations Rescue Training (Continuation)**
- Amount **$350,784.00**
- Project ID **13UASI529-06** (please include this ID in correspondence with our office)
- CFDA No. **97.067**

The subgrant period of performance is **September 1, 2013–May 31, 2015**. You may request reimbursement for items procured during this period, consistent with the project intent. As a reminder, organizations that spend more than $500,000 in DHS funds during a fiscal year are subject to an independent audit per OMB Circular A-133. If you are subject to this audit, we will contact you to obtain a copy of the report.

Included in this package of particular importance is the Certification of Compliance, for your signature. It certifies that you have read and understand Federal and SAA terms and conditions associated with accepting the grant.

Please review and sign the necessary attached documents and return them to my office by **April 17, 2014**. If you have questions regarding this award, please contact Charles Madden at charles.madden@dc.gov or 202.724.6568.

Sincerely,

Chris T. Geldart
Director

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Homeland Security and Emergency Management Agency

FISCAL YEAR 2013 HOMELAND SECURITY GRANT PROGRAM
URBAN AREAS SECURITY INITIATIVE

SUBGRANT AWARD &
CERTIFICATION OF COMPLIANCE

- Subgrantee **Fairfax County Fire and Rescue Department**
- Project Title **Water Operations Rescue Training (Continuation)**
- Amount **$350,784.00**
- Project ID **13UASI529-06**

As the duly authorized representative of the above-listed organization, I hereby accept the subgrant award and certify that I have read and understand the terms and conditions presented in the following documents:

- FY 2013 Homeland Security Grant Program Funding Opportunity Annoucement
- District of Columbia Homeland Security and Emergency Management Agency FY 2013 Terms & Conditions
- US Department of Homeland Security Grant Agreement Articles

Print name	Print title
Signature	Date

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Board Agenda Item
April 29, 2014

ADMINISTRATIVE - 6

Authorization for the Fairfax County Fire and Rescue Department to Apply for and Accept Grant Funding from the U.S. Department of Homeland Security Grant Program for the Fire Prevention & Safety (FP&S) Grant

ISSUE:
Board of Supervisors' approval for the Fairfax County Fire and Rescue Department (FRD) to apply for and accept funding, if received, from the U.S. Department of Homeland Security Grant Program for the Fire Prevention & Safety (FP&S) Grant in the amount of $139,386, including $6,969 in Local Cash Match. Grant funds will be used to support a Safety in Our Community (SIOC) program. FRD staff will canvass neighborhoods checking for working smoke alarms, providing seasonal fire and life safety information, and offering home safety inspections. All non-working smoke alarms will be replaced. The required 5 percent Local Cash Match of $6,969 is available in the Federal-State Grant fund. If the actual award received is significantly different from the application amount, another item will be submitted to the Board requesting appropriation of grant funds. Otherwise, staff will process the award administratively as per Board policy.

RECOMMENDATION:
The County Executive recommends that the Board of Supervisors authorizes the Fire and Rescue Department to apply for and accept funding, if received, from the Department of Homeland Security Program Year 2013 Fire Prevention & Safety Grant. If awarded, funding in the amount of $139,386, including $6,969 in Local Cash Match, will be used to support FRD's SIOC program.

TIMING:
Board action is requested on April 29, 2014. Due to the grant application deadline of March 21, 2014, the application was submitted pending Board approval. This Board item is being presented at the earliest subsequent Board meeting scheduled for April 29, 2014. If the Board does not approve the request to apply for and accept grant funding, the application will be withdrawn.

BACKGROUND:
The Fire Prevention & Safety Grants Program is part of the Assistance to Firefighters Grant Program and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations.

FRD requested funding in the amount of $139,386 to purchase dual sensor smoke alarms and door hangers to be disbursed during the SIOC canvass. The federal share, if awarded, is $132,417 and the required 5 percent Local Cash Match for this project will be $6,969.

FRD emphasizes the importance of safety in the community and has administered programs to install alarms for more than 10 years. Through the adoption of the SIOC program, on duty firefighters will canvass residential homes to ensure all homes have working and properly installed smoke alarms. The program is anticipated to go through the spring, summer, and fall months; a total of 40 weeks. Residents who are not home will be left a door hangar supplying them with contact information to request a smoke alarm or home safety inspection.

FISCAL IMPACT:
If awarded, grant funds from the Program Year 2013 Fire Prevention & Safety Grant Program in the amount of $139,386, including $132,417 in federal funds and $6,969 in Local Cash Match, will be used to purchase dual sensor smoke alarms and door hangers. The required 5 percent Local Cash Match of $6,969 is available from the Federal-State Grant fund Local Cash Match Reserve for unanticipated awards. This grant does allow for the recovery of indirect costs; however, because of the highly competitive nature of the award, the Fire and Rescue Department did not include indirect costs as part of the application. This action does not increase the expenditure level in the Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards.

CREATION OF NEW POSITIONS:
No positions will be created by this grant.

ENCLOSED DOCUMENTS:
Attachment 1 – Summary of Grant Proposal

STAFF:
David M. Rohrer, Deputy County Executive
Chief Richard R. Bowers, Fire and Rescue Department
Cathy Rose, Grants Coordinator, Fire and Rescue Department

Attachment 1

ASSISTANCE TO FIREFIGHTER GRANT PROGRAM
FIRE PREVENTION AND SAFETY GRANT
SUMMARY OF GRANT PROPOSAL

Please note, the actual grant application is completed online; therefore, this summary has been provided detailing the specifics of the application.

Grant Title:	Fire Prevention & Safety
Funding Agency:	US Department of Homeland Security – Federal Emergency Management Agency
Applicant:	Fairfax County Fire and Rescue Department (FRD)
Purpose of Grant:	If awarded, funds from this grant will be used to purchase dual sensor smoke alarms and door hangars containing fire and life safety education information. These supplies will be used to support FRD's initiative of Safety in our Community (SIOC) program.
Funding Amount:	$139,386 Total Federal Share $132,417; County Share - $6,969
Target Population:	The primary focus of this grant is to reduce injury and prevent death among high-risk populations. FRD emphasizes the importance of safety in the community and has been administering these types of programs for more than 10 years.
Grant Period:	12 months from date of award

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Board Agenda Item
April 29, 2014

ACTION - 1

Approval of the Fairfax County Department of Transportation's (FCDOT) Major Service Changes, Disparate Impact, and Disproportionate Burden Policies for the Federal Transit Administration (FTA)

ISSUE:
All recipients of federal financial assistance (e.g., states, local governments, transit providers) are subject to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the United States Department of Transportation's (USDOT) implementing regulations. In order to document their compliance with Title VI, all recipients of federal financial assistance must maintain a valid Title VI Program or Plan that demonstrates how the recipient is complying with Title VI requirements, including prohibiting discrimination on the basis of race, color, or national origin. Although not directly prohibited by Title VI, preventing discrimination on the basis of economic status is also part of a Title VI Plan[1]. Integral to a valid Title VI Plan is the adoption of Major Service Change, Disparate Impact, and Disproportionate Burden Policies. These policies help ensure that the needs of minority and low-income communities are fully and fairly evaluated when changes to Fairfax Connector are being considered.

RECOMMENDATION:
The County Executive recommends that the Board of Supervisors approve the attached Major Service Change, Disparate Impact, Disproportionate Burden Policies substantially in the form of the attached documents.

TIMING:
The Board of Supervisors is requested to act on this item on April 29, 2014, so that the County can complete a full Title VI Plan, pursuant to FTA Circular 4702.1B. The Department of Transportation anticipates submitting a complete Title VI Plan to FTA in July 2014, after final approval by the Board of Supervisors.

BACKGROUND:
On October 1, 2012, FTA issued new guidance related to Title VI, FTA Circular 4702.1B. The updated circular requires substantially more coordination, analysis, and oversight of Title VI related matters than the previous circular. To meet the new

[1] *See* Executive Order 12898, Federal Actions To Address Environmental Justice in Minority Populations and Low-Income Populations, signed by President Clinton on February 11, 1994.

requirements, FCDOT submitted a draft Interim Title VI Program to FTA on January 6, 2014. This plan was approved by the Board of Supervisors on January 28, 2014. FTA concurred with FCDOT's Interim Title VI Program in April 2014. However, a critical element of a full Title VI Plan is the adoption of Major Service Change, Disparate Impact, and Disproportionate Burden Policies.

- The **Major Service Change** policy establishes a numerical threshold that determines when changes are large enough in scale for the transit system to require a subsequent service equity analysis.

- The **Disparate Impact** policy establishes a numerical threshold for determining when adverse effects of service changes are borne disproportionately by minority populations.

- The **Disproportionate Burden** policy establishes a numerical threshold for determining when adverse effects of service changes are borne disproportionately by low-income populations.

These policies underwent a 30-day public comment period from February 28 to March 30, 2014. The public comment period was advertised on the Fairfax Connector website, social media (i.e., posts to Fairfax Connector's Facebook page and Twitter feed), and through the ConnectorInfo email listserv. The proposed policies also were posted to the Fairfax Connector website, including a PowerPoint presentation that provided an overview of the policies, how they were developed, and how they might be applied. FCDOT also held two focus groups for invited community-based organizations, co-hosted with the Office of Human Rights and Equity Programs, to solicit feedback directly from community stakeholders serving minority, low-income, and limited English proficient populations. Members of the public were invited to provide public comment to FCDOT by U.S. mail as well as by electronic mail.

If the Board approves of these policies, FCDOT must begin a Service Equity Analysis on all of the Fairfax Connector route changes related to the opening of Washington Metropolitan Authority's Silver Line Metrorail service. FCDOT also is finalizing the remaining elements of the full Title VI Plan, and plans to submit the full Plan to the Board of Supervisors for consideration on July 1, 2014.

FISCAL IMPACT:
Obtaining Title VI compliance will allow Fairfax County to be eligible to receive future FTA grant and other USDOT funding, including Transportation Infrastructure Finance and Innovation Act (TIFIA) funding. The County has a $404 million TIFIA loan pending with USDOT.

ENCLOSED DOCUMENTS:
Attachment I - Major Service Change, Disparate Impact, and Disproportionate Burden Policies (Table)
Attachment II - Major Service Change, Disparate Impact, and Disproportionate Burden Policies

STAFF:
Robert A. Stalzer, Deputy County Executive
Tom Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Kenneth Saunders, Director, Office of Human Rights and Equity Programs
Todd Wigglesworth, Acting Chief, Coordination and Funding Division, FCDOT
Brent Riddle, Coordination and Funding Division, FCDOT

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Major Service Change, Disparate Impact, and Disproportionate Burden Proposed Policies

The major service change, disparate impact, and disproportionate burden policies proposed by FCDOT are as follows:

Major Service Change A major service change is defined as either an increase or a decrease of 25 percent or more in either daily revenue service hours, revenue service miles, or both for the individual route being modified.
Disparate Impact A disparate impact occurs when the difference between the system wide percentage of minority riders and the percentage of minority riders negatively affected by a proposed service change or fare change is 10 percent or greater.
Disproportionate Burden A disproportionate burden occurs when the difference between the system-wide percentage of low-income riders and the percentage of low-income riders negatively affected by a proposed service change or fare change is 10 percent or greater.

Major Service Change, Disparate Impact, and Disproportionate Burden Proposed Policies

In accordance with the requirements of FTA Circular 4702.1B "Title VI Requirements for Federal Transit Administration Recipients," the Fairfax County Department of Transportation (FCDOT) must establish policies for what constitutes a major service change, disparate impact, and disproportionate burden for use in future service equity and fare equity analyses.

The use of these policies to evaluate proposed service and fare changes prior to implementation is designed to determine whether those changes will have a discriminatory impact based on race, color, or national origin.

A major service change is a numerical threshold in change of service that determines when changes are large enough in scale for the individual transit system to require a subsequent service equity analysis.

FTA C 4702.1B defines disparate impact and disproportionate burden as follows:

> "The transit provider shall develop a policy for measuring **disparate impacts**[1]. The policy shall establish a threshold for determining when adverse effects of service changes are borne disproportionately by minority populations. The disparate impact threshold defines statistically significant disparity and may be presented as a statistical percentage of impacts borne by minority populations compared to impacts borne by non-minority populations. The disparate impact threshold must be applied uniformly, regardless of mode, and cannot be altered until the next Title VI Program submission." (FTA C 4702.1B, Chap. IV-13)
>
> "The transit provider shall develop a policy for measuring **disproportionate burdens**[2] on low-income populations. The policy shall establish a threshold for determining when adverse effects of service changes are borne disproportionately by low-income populations. The disproportionate burden threshold defines statistically significant disparity and may be presented as a statistical percentage of impacts borne by low-income populations as compared to impacts borne by non-low-income populations. The disproportionate burden threshold must be applied uniformly, regardless of mode." (FTA C 4702.1B, Chap. IV-17)

Proposed Policies

The major service change, disparate impact, and disproportionate burden policies proposed by FCDOT are as follows:

Major Service Change
A major service change is defined as either an increase or a decrease of 25 percent or more in either daily revenue service hours, revenue service miles, or both for the individual route being modified.

Major Service Change Key Definitions
Revenue Service Hours: The number of hours a bus operates while carrying paying passengers.
Revenue Service Miles: The number of mile a bus operates while carrying paying passengers.

[1] Emphasis added.
[2] Ibid.

Disparate Impact
A disparate impact occurs when the difference between the system wide percentage of minority riders and the percentage of minority riders affected by a proposed service change or fare change is 10 percent or greater.

Disproportionate Burden
A disproportionate burden occurs when the difference between the system-wide percentage of low-income riders and the percentage of low-income riders affected by a proposed service change or fare change is 10 percent or greater.

Major Service Change, Disparate Impact, and Disproportionate Burden Policy Development

The major service change, disparate impact, and disproportionate burden policies were drafted collaboratively by FCDOT staff from the Transit Services and Coordination and Funding Divisions. A variety of informational items and data were used in the determination of these draft policies, including:

- Policies in place at peer transit agencies in the greater Washington, D.C. metropolitan area and across the United States.
- Data availability and ease of application to determine when a major service change has occurred.
- Census data analysis on the demographic and socio-economic composition of the population living within a quarter mile radius of a Fairfax Connector route.

The major service change policy proposed reflects the availability of daily revenue service miles and hours, and a consideration of how the system is structured. Revenue service hours and revenue service miles were both included in the major service change policy due to the different types of service offered by the Fairfax Connector. Some Fairfax Connector routes run for short period of time over long distances, while other routes run for many hours in revenue service, but operate over a small geographic area.

The disparate impact policy was developed using a comparative analysis of the proportion of the population that is minority at the route-level for the entire Fairfax Connector system. This was done through an analysis of 2010 Decennial Census data in geographic information system software that extracted the raw minority population and the total population living within a quarter mile of each Fairfax Connector route. The data for each route and the system was then examined to determine a threshold level that would likely result in meeting the Federal Transit Administration's Title VI Circular intent of establishing policies that are not so high that they would never identify impacts and not so low that they would always identify an impact.

The disproportionate burden policy was developed through a comparative analysis of the proportion of households that are low-income in the Census tracts that are served by Fairfax Connector. Census tracts are the lowest level of Census geography where income data is available. This was done through an analysis of the U.S. Census American Community Survey, 2007-2011 data for household income. The definition for low-income households used for this analysis was all households below 50 percent of the area median income, or all households with an income of $53,650 or less. This is the same definition used by the Fairfax County Department of Housing and Community Development.

Census tracts with a median household income at or below 50 percent area median income were identified as low-income census tracts. The proportion of households that live within a one quarter mile radius of each Fairfax Connector route for low income Census tracts that intersect with each Fairfax Connector route was determined through the use of geographic information system software. The data for each route and the system was then examined to determine a threshold level that would likely result in meeting the Federal Transit Administration's Title VI Circular intent of establishing policies that are not so high that they would never identify impacts and not so low that they would always identify an impact.

Major Service Change, Disparate Impact, and Disproportionate Burden Public Comment

A public comment period on the proposed Major Service Change, Disparate Impact, and Disproportionate Burden policies was held from *February 28 to March 30, 2014.* The public comment period was advertised on the Fairfax Connector website, social media (posts each week during the comment period to Fairfax Connector's Facebook page and Twitter feed), and through the ConnectorInfo email listserv. The proposed policies were simultaneously posted to the Fairfax Connector website. In addition, a PowerPoint presentation was included on the website that provided an overview of the policies, how they were developed, and how they might be applied. FCDOT also held two focus groups for invited community-based organizations co-hosted with the Office of Human Rights and Equity Programs to solicit feedback directly from community stakeholders serving minority, low-income, and limited English proficient populations. Members of the public were invited to provide public comment to FCDOT by U.S. mail as well as by electronic mail. A single comment was received during the public comment period.

Focus Groups

One of the focus group meetings was held in the at the South County Government Center on Richmond Highway (US-1) and a second focus group was held in the Southgate Community Center in Reston (Table 1). Each focus group began with a 30 minute presentation that provided an overview of FCDOT's Title VI Program development process and explained the proposed disparate impact and disproportionate burden and major service change policies and how they would be applied. The second half-hour of each focus group time was spent in a facilitated discussion with participants on their views on the proposed policies.

Table 1 Title VI Focus Group Locations

Focus Group	Location	Date and Time
South County	South County Government Center Conference Room 221 A/B 8350 Richmond Highway Alexandria, VA 22309	Friday, March 14, 2014, 10:30-11:30pm
North County	Southgate Community Center 12125 Pinecrest Road Reston, VA 20191	Thursday, March 20, 2014, 10:30-11:30pm

The Office of Human Rights and Equity Programs invited 18 organizations to the South County focus group and 20 organizations to North County focus group. The following organizations sent representatives to attend the focus groups:

Table 2 Title VI Focus Group Attendees

South County Focus Group Attendees	North County Focus Group Attendees
Lorton Action Community Center	**Cornerstones, Inc.**
United Community Ministries	**Asian Community Service Center**

While just four organizations participated in the focus groups, those that did participate provided substantive feedback and gained an understanding of how FCDOT developed and will apply the major service change, disparate impact, and disproportionate burden policies.

South County Focus Group Discussion Summary

Participants at the South County focus group felt that the disparate impact and disproportionate burden thresholds should be structured so that major service changes to the Fairfax Connector routes serving US-1 will be captured. There is very low car ownership in the neighborhoods that surround the US-1 corridor and this area of Fairfax County has a relatively high proportion of low-income households. Since the proposed thresholds will encompass any future major service changes to the Fairfax Connector routes serving US-1 the focus group participants were in agreement with the proposed thresholds. There was also a concern that while low-income persons are not a protected class of individuals under Title VI, that FCDOT pay particular attention to the needs of all low-income persons, including low-income Caucasian persons. Both organizations reported that the clients they serve often have difficulty paying for their bus fare, but that they rely on public transportation as their primary form of transportation. Focus group attendees also discussed other general transportation needs on US-1 and were interested in maintain contact with FCDOT in regard to future service changes and safety improvements to the corridor.

North County Focus Group Discussion Summary

At the North County focus group, the participants asked questions about the income data used in the determination of disproportionate burden was obtained, and about the threshold for definition low-income. The participants expressed a belief that an increase in fares due to service changes constitutes an adverse impact that needs to be captured in this analysis. They were specifically concerned about the planned Fairfax Connector service changes that will be a part of the opening of Metrorail's Silver Line which will shift some trips from bus to rail, a more expensive mode. Cornerstones in particular serves many low-income individuals and representatives were concerned about the impact this would have on the lives of their clients. Focus group attendees also discussed the particular transportation concerns and needs of the communities they serve or represent, as well as issues related to language access and public participation.

Public Comments

The following public comment on the proposed Title VI policies was submitted via email to FCDOT:

> "As integrated as Fairfax is why do we include language about impact to minorities? The language for a cost increase or route change should only address low-income, because that is the real issue for fair changes and route changes anymore. We are wasting time and resources addressing how these changes affect minorities anymore.
>
> Best regards
> Citizen for effective and fair government"

FTA C 4702.1B requires that FCDOT identify disparate impacts on minority communities and determine ways to avoid, minimize, or mitigate the impact if a disparate impact is found. FCDOT can only implement a proposed change that results in a disparate impact if substantial legitimate justification exists and there are no alternatives meeting the same legitimate objectives. FCDOT is committed to adequately addressing any adverse impacts that result in a disproportionate burden to low-income communities.

Board Agenda Item
April 29, 2014

ACTION – 2

Approval of a Parking Reduction for Merrifield Town Center, Parcel K (Providence District)

ISSUE:
Board of Supervisors approval of an 18.5 percent reduction, or 13 fewer parking spaces, in required parking for Merrifield Town Center, Parcel K, Tax Map # 49-3 ((01)) 0087, 0088, and 0089B, further identified as Parcel K in RZ 2013-PR-007 (Eskridge Realty (E&A), LLC), Providence District.

RECOMMENDATION:
The County Executive recommends that the Board approve a parking reduction of 18.5 percent (13 fewer parking spaces) in required parking for Merrifield Town Center, Parcel K, pursuant to Paragraph 5, Section 11-102 of Chapter 112 (Zoning Ordinance) of *The Code of the County of Fairfax, Virginia*, based on an analysis of the parking requirements for the use on the site and a parking reduction study, #0561-PKS-005-1, on condition that:

1. A minimum of 55 parking spaces must be maintained on site at all times.

2. The uses permitted per this parking reduction are 25 single-family attached dwelling units. Any additional uses must be parked at code and must be in substantial conformance with the approved development plan.

3. Implementation of the Transportation Demand Management (TDM) program proffered in conjunction with the approval of RZ 2013-PR-007 (Eskridge Realty (E&A), LLC).

4. The current owners, their successors or assigns of the parcels identified as Fairfax County Tax Map No. 49-3 ((01)) 0087, 0088, and 0089B, further identified as Merrifield Town Center, Parcel K in RZ 2013-PR-007 (Eskridge Realty (E&A), LLC), shall submit a parking space utilization study for review and approval by the Board at any time in the future that the Zoning Administrator so requests. Following review of that study, or if a study is not submitted within 90 days after being requested, the Board may rescind this parking reduction or require alternative measures to satisfy parking needs, which may include requiring all uses to comply with the full parking space requirements as specified in Article 11 of the Zoning Ordinance.

5. All parking utilization studies prepared in response to a request by the Zoning Administrator shall be based on applicable requirements of *The Code of the County of Fairfax, Virginia*, and the Zoning Ordinance in effect at the time of said parking utilization study submission.

6. Shared parking with any additional use(s) shall not be permitted without the submission of a new parking study prepared in accordance with the applicable requirements of the Zoning Ordinance and shall be subject to the Board's approval.

7. All parking provided shall be in accordance with the applicable requirements of Article 11 of the Zoning Ordinance, the Fairfax County Public Facilities Manual (PFM), the Americans with Disabilities Act (ADA), and the Virginia Uniform Statewide Building Code.

8. The one single-family attached dwelling unit proposed with only a one-car garage shall be assigned one of the six parallel parking spaces located adjacent to Merrifield Town Center (formerly North Street). The remaining parallel parking spaces required to meet these conditions shall be reserved and designated for the use of the proposed single-family attached dwelling unit residents and their visitors only. The reserved parallel parking spaces must be located entirely on the application property and not within any portion of Merrifield Town Center.

9. As specified in Proffer 9 in conjunction with the approval of RZ 2013-PR-007, prior to entering into a contract of sale, prospective purchasers shall be notified in writing by the applicants of the parking restraints imposed by the proffers, the TDM program and this parking reduction and shall acknowledge receipt of this information in writing.

10. The conditions of approval of this parking reduction shall run with the land and be recorded in the Fairfax County land records in a form acceptable to the County Attorney.

11. Unless an extension has been approved by the Board, this parking reduction shall expire without notice six months from the date of Board approval if Condition #10 has not been satisfied.

TIMING:
Board action is requested on April 29, 2014.

Board Agenda Item
April 29, 2014

BACKGROUND:
Merrifield Town Center, Parcel K, is subject to a pending rezoning application, RZ 2013-PR-007, scheduled for public hearing before the Board today. The proposed development consists of 25 single-family attached dwelling units on a 1.073-acre site, located on the north side of Merrifield Town Center (formerly North Street), east of Eskridge Road, and is immediately adjacent to the Merrifield Town Center mixed-use development known as Mosaic. The site is within the Merrifield Commercial Revitalization Area and located approximately 0.9 mile from the Dunn Loring-Merrifield Metrorail Station.

The applicant, Eskridge Realty (E&A), LLC, designed the proposed 25 urban-style townhome development with a total of 55 on-site parking spaces, or 2.2 spaces per unit. The parking supply consists of 49 attached garage/covered parking spaces and 6 parking spaces parallel to Merrifield Town Center, a private street. In the proffers dated October 10, 2013, the applicant proposes certain commitments that are germane to the parking reduction request, including proffers pertaining to disclosures to be made to perspective purchasers, the location and configuration of the parking spaces, and participation in the Mosaic TDM program.

Under the strict application of the Zoning Ordinance, the requirement for the proposed 25 single-family attached dwelling units would be 2.7 spaces per unit, or 68 parking spaces. The applicant is requesting an onsite parking reduction of 18.5 percent, or 13 fewer spaces, pursuant to Zoning Ordinance § 11-102.5, based on the development's proximity to a mass transit station. The applicant has provided a parking study and additional information, and states that the 13 parking spaces proposed to be eliminated are unnecessary based on the projected reduction in the parking demand resulting from the site's proximity and means of access to the Metrorail station, and the reduction will not adversely affect the site or the adjacent area.

Staff concurs with the applicant's analysis and supports the request for an 18.5 percent parking reduction subject to the conditions listed above and consistency of the requested reduction with the proposed TDM program, the required disclosures related to the parking restraints, and the location and configuration of the parking spaces, proffered in conjunction with the approval of RZ 2013-PR-007. The recommended parking reduction reflects a coordinated review by the Department of Public Works and Environmental Services, the Department of Planning and Zoning, the Department of Transportation, and the Office of the County Attorney.

FISCAL IMPACT:
None.

Board Agenda Item
April 29, 2014

ENCLOSED DOCUMENTS:
Attachment I – Parking reduction request and study w/o attachments dated February 21, 2013, revised through March 14, 2014, from Kevin R. Fellin, P.E., Senior Associate, Wells and Associates.

STAFF:
Robert A. Stalzer, Deputy County Executive
James W. Patteson, Director, Department of Public Works and Environmental Services (DPWES)
Audrey Clark, Acting Director, Land Development Services, DPWES

WELLS + ASSOCIATES

MEMORANDUM

1420 Spring Hill Road
Suite 610
Tysons, Virginia 22102
703-917-6620
703-917-0739 fax
www.mpwells.com

To: Jan Leavitt, P.E., Branch Chief
Jerry Stonefield
Fairfax County Site Code Research and Development
Land Development Services, DPWES

From: Kevin R. Fellin, P.E.
Robin L. Antonucci

Re: 0561-PKS-005-1;
Merrifield Town Center – Parcel K
2014 Tax Map: 49-3 ((1)) 87, 88, and 89B
Fairfax County, Virginia

Subject: Parking Reduction Request Summary

Date: March 14, 2014

COMMONWEALTH OF VIRGINIA
KEVIN R. FELLIN
Lic. No. 046439
3/14/2014
PROFESSIONAL ENGINEER

The purpose of this memorandum is to summarize the results of a parking reduction study completed for Merrifield Town Center – Parcel K dated February 21, 2013, as revised through September 23, 2013. The purpose of the revision was to evaluate modifications to the plan originally submitted in February 21, 2013 based on ongoing coordination/discussions with Fairfax County staff. The key plan revisions that pertain to parking included:

1) Reduction of the number of proposed townhomes from 27 to 25 units
2) Reduction of one (1) car garage townhomes from nine (9) to one (1) unit
3) Relocation and reduction of the 14 (90° degree) surface parking spaces on the private alley along the site's eastern periphery to six (6) parallel parking spaces on Merrifield Town Center Drive along the site's southern boundary. The six (6) parallel spaces are located entirely on-site.
4) Revision of the requested parking rate from the previous 2.185 spaces per unit [or 19.2% reduction from code (2.7 spaces per unit)] to <u>2.20 spaces per unit (or 18.5% reduction from code)</u>

The subject residential site **[2014 Tax Map 49-3 ((1)) 87, 88, 89B]** known as Parcel K would therefore, if approved, be developed with 25 townhomes on approximately 1.073-acres. The properties are currently zoned "General Industrial District" (I-5). The Applicant, EYA, seeks to rezone the three (3) combined parcels from the I-5 to

the Planned Development Housing (PDH-30) zoning district in order to develop 25 single-family attached (townhome) dwelling units. Specifically, the subject parcels are located on the north side of the roadway named Merrifield Town Center (formerly North Street) between Eskridge Road on the west and Mosaic Parcel E on the east in the Providence Magisterial District of Fairfax County, Virginia.

Residential Parking Reduction Request

The minimum number of parking spaces required by the Code for the now 25 proposed residential townhomes is 68 parking spaces at 2.7 spaces per unit. A residential parking reduction of **13 fewer parking spaces, or approximately 18.5%,** is hereby requested for the uses on Parcel K. The proposal would provide a minimum of 55 parking spaces (or 2.20 spaces per unit) to support the proposed residential uses at build out in townhome garage/driveway spaces and on-site surface spaces. Consistent with the parking reduction for the adjacent townhomes on Mosaic Parcels I and J, the residential parking reduction request is based on the project's proximity to a mass transit facility. The subject reduction for Parcel K will be less intense than the approved parking reduction for Parcels I and J. According to Article 11(11-102, paragraph 5) of the Fairfax County Zoning Ordinance, the basis for proximity to mass transit is identified as the following:

5. *Within the area in proximity to a mass transit station, which station either exists or is programmed for completion within the same time frame as the completion of the subject development, or along a corridor served by a mass transit facility, which facility is conveniently accessible to the proposed use and offers a regular scheduled service, the Board may, subject to conditions it deems appropriate, reduce the number of off-street parking spaces otherwise required by the strict application of the provisions of this Part. Such reduction may be approved when the applicant has demonstrated to the Board's satisfaction that the spaces proposed to be eliminated are unnecessary based on the projected reduction in the parking demand resulting from the proximity of the transit station or mass transit facility and such reduction in parking spaces will not adversely affect the site or the adjacent area.*

Proximity to Mass Transit

Parcel K is located in the "Merrifield Commercial Revitalization Area" and within 0.9 miles of the Dunn Loring-Merrifield Metrorail station. The pedestrian and/or bicycle travel distance is approximately less than one (1) mile. Pedestrians are connected to the nearby metrorail station with a sidewalk located on the east side of Eskridge Road, signal controlled crosswalks along the south, west, and north sides of the Lee Highway (Route 29)/Eskridge Road/Merrilee Drive signalized intersection, sidewalks along the east and west sides of Merrilee Drive, and signal controlled

crosswalks across each approach of the Prosperity Avenue/Merrilee Drive signalized intersection. There are small non-contiguous sidewalk segments (totaling ±90 feet) on the west side of Merrilee Drive. The site is also connected by a proffered shuttle service that provides convenient access for residents to and from the Dunn Loring-Merrifield Metrorail station. Service is generally available from 6 AM to 10 AM and 3 PM to 7 PM on weekdays with the potential for additional hours to better serve residents. The Applicant for Parcel K has also proffered funds toward the implementation of a future Area-wide circulator to link uses within the Merrifield Suburban Center and Mosaic.

Adjacent Area

The Parcel K townhomes will be integrated into the existing Mosaic District development which has evolved into the Comprehensive Plan's envisioned "town center" concept. According to the Plan, the "town center" is envisioned to provide a mixed-use environment and be "more pedestrian-oriented and relatively urban in character." The proposed Parcel K will be designed to continue the fabric of the existing townhomes on Mosaic District Parcels I and J located immediately to the south. The subject site will also be an addition to the growing residential neighborhood envisioned by the Plan which also includes the nearby residential multi-family building on Mosaic District Parcel H located to the southeast.

The Mosaic District is a model mixed-use development located on an approximate 31.37-acre site in Fairfax County, Virginia. These properties were rezoned by the Fairfax County Board of Supervisors on October 15, 2007 (RZ 2005-PR-041) subject to proffers dated April 7, 2006, as revised through October 15, 2007. As a result of the Board's actions, the subject site was split zoned: PDC (Planned Development Commercial) District and PRM (Planned Residential Mixed-Use) District. The development parcels comprising the PDC district are identified on the Conceptual/ Final Development Plan (CDP/FDP) as Parcels A, B, D, F, H and I. Parcels C, E, G, and J comprise the PRM district. Additionally, the entire site is located within the Highway Corridor (HC) Overlay District.

Mosaic District was subsequently part of a Proffer Condition Amendment (PCA 2005-PR-041) to modify the land use options associated with the development of Parcels A and D (Phase I) that was subsequently approved by the Board of Supervisors on February 8, 2011. This Board approval included a 24% parking reduction related to non-residential uses to the north on Parcels A, B, and D. In order to further modify the plans for Mosaic District Parcels F, G, H, I, and J, Eskridge (E&A) LLC filed an additional PCA application (PCA 2005-PR-041-2) that was approved on July 26, 2011 to allow townhomes on Parcels I & J.

Parcels I and J. On March 20, 2012, the Board of Supervisors approved a 28.7 percent parking reduction (1.928 spaces per DU) for the 112 EYA townhomes on Parcels I and J; 27 adjacent, off-site curb parking spaces were also available to support these townhomes. Considering the 27 adjacent off-site curb parking spaces, the Parcel I and J townhomes would effectively be parked at 2.169 spaces per dwelling unit.

Parcel H. Parcel H, not subject to a parking reduction, was developed with approximately 531 multi-family dwelling units which have been parked according to Article 11 of the Fairfax County Zoning Ordinance with a minimum of 1.6 spaces per unit. The ground floor retail in Parcel H is also parked according to Article 11 minimum code requirements.

Nearby Support Uses. The Mosaic District provides a myriad of support uses allowing future and existing residents many of life's daily needs all within a ¼ mile walking/biking distance. The Mosaic District includes a Target (with grocery component), MOM's Organic Market, a bike shop, a barber shop, vision care, a movie theatre, various restaurants, and many small retail establishments. These non-residential uses are served by nearly 1,900 parking spaces that are unrestricted to any particular use.

Conclusion

Parcel K is requesting a reduction of only **13 fewer parking spaces, or approximately 18.5% less than** required by a strict application of the County's Zoning Ordinance for 25 townhomes. The site is within approximately 0.90 miles from the Dunn Loring-Merrifield Metrorail station and connected by uninterrupted pedestrian facilities for less than a mile walk or bike. The Mosaic District currently provides a shuttle service within the mixed-use development providing residents convenient access to the metrorail station.

Working with County staff, the Applicant reduced the proposed number of 1-car garage townhomes from nine (9) to one (1) while also reducing the overall number of townhomes from 27 to 25 units. Parcel K would also provide more spaces per dwelling unit (2.20 spaces/DU) than effectively approved for the Parcel I and J townhomes (2.169 spaces/DU). The nearby 531 multi-family DU's are parked to code and anticipated to provide more spaces than their ultimate demand will require.

Given the information provided herein and in the submitted parking reduction study, it is our professional opinion that the 13 spaces proposed to be eliminated are unnecessary based on the site's proximity and pedestrian/bicycle/shuttle connections to the Dunn Loring Metrorail station, and the reduction in parking spaces will not adversely affect the site or the adjacent area.

WELLS + ASSOCIATES

September 23, 2013

Mr. Paul Shirey, Acting Branch Chief
Site Code Research & Development Branch
Department of Public Works & Environmental Services
12055 Government Center Parkway, Suite 608
Fairfax, Virginia 22035-5503

SUBJECT: Revised - Parking Code Reduction Request for
Merrifield Town Center – Parcel K (0561-PKS-005-1)
Tax Map: 49-3 ((1)) 87, 88, and 89B
RZ/CDP/FDP 2013-PR-007

Dear Mr. Shirey:

Herein is an executive summary of a revised parking reduction request associated with Merrifield Town Center - Parcel K. A check made payable to the "County of Fairfax" was originally submitted in the amount of **$2,280.00** on February 21, 2013 with this application. Per our correspondence with your office, an additional submission fee is not required. The purpose of this revision is to evaluate modifications to the plan originally submitted in February 21, 2013 based on ongoing coordination with Fairfax County staff. The key plan revisions that pertain to parking include:

1) Reduction of proposed townhomes from 27 to 25 townhomes
2) Reduction of one (1) car garage townhomes from nine (9) to one (1)
3) Relocation and reduction of the 14 (90° degree) surface parking spaces on the private alley along the site's east side to six (6) parallel parking spaces on Merrifield Town Center Drive along the site's south side. The six (6) parallel spaces are located entirely on-site.
4) Revise the requested parking rate from the previous 2.185 spaces per unit [or 19.2% reduction from code (2.7 spaces per unit)] to 2.20 spaces per unit (or 18.5% reduction from code)

A full size plan of the application area is included with the revised parking reduction study. A compact disc is attached to the back cover of the parking reduction study revision that includes electronic copies of this letter, the reduction study revision, and the overall plan referenced above. The subject residential site **[Tax Map 49-3 ((1)) 87, 88, 89B]** known as Parcel K would, if approved, be developed with 25 townhomes on approximately 1.073-acres. The properties are currently zoned "General Industrial District" (I-5). The Applicant, EYA, seeks to rezone the three (3) combined parcels from the I-5 to the Planned Development Housing (PDH-30) zoning district in order to develop 25 single-family attached (townhome) dwelling

units. The site is located in the "Merrifield Commercial Revitalization Area" within 0.9 miles of the Dunn Loring-Merrifield metrorail station. Specifically, the subject parcels are located on the north side of Merrifield Town Center Lane (formerly North Street) between Eskridge Road on its west side and Mosaic Parcel E on its east side in the **Providence Magisterial District** of Fairfax County, Virginia.

This parking reduction assessment evaluates a plan for the following uses on Parcel K:

- 25 single-family attached (townhome) dwelling units

Residential Parking Reduction. The code requirement for the proposed residential townhome uses is 68 parking spaces or 2.7 spaces per unit. A residential parking reduction of **13 fewer parking spaces, or approximately 18.5%,** is hereby requested for the uses on Parcel K. The proposal would provide a minimum of 55 parking spaces (or 2.20 spaces per unit) to support the proposed residential uses at build out in townhome garage/driveway spaces and on-site surface spaces. Consistent with the parking reduction for the adjacent townhomes on Mosaic Parcels I and J, the residential parking reduction request is based on the project's proximity to a mass transit facility. Based on final design and layout of the parking areas, the applicant would reserve the right to provide additional parking spaces beyond the requested required minimum. Any additional uses would be parked to code and these uses would not exceed the approved F.A.R.

In order to permit a reduction in the number of parking spaces, a parking reduction is hereby requested on behalf of the Merrifield Town Center – Parcel K.

Article 11, Section 102.5 provides for the requested reduction in the number of residential parking spaces.

Please contact me with any questions and/or comments you might have and thank you again for your assistance on this important project.

Sincerely,

Kevin R. Fellin, P.E.
Senior Associate
kfellin@mjwells.com

WELLS + ASSOCIATES

COMMONWEALTH OF VIRGINIA
KEVIN R. FELLIN
Lic. No. 046439
9/23/2013
PROFESSIONAL ENGINEER

MEMORANDUM

TO: Paul Shirey, Acting Branch Chief
Site Code Research & Development Branch

FROM: Kevin R. Fellin, P.E.
Robin L. Antonucci

RE: RZ/CDP/FDP 2013-PR-007; Merrifield Town Center – Parcel K
Tax Map: 49-3 ((1)) 87, 88, and 89B
Fairfax County, Virginia

SUBJECT: Parking Reduction Study – Revised
0561-PKS-005-1

DATE: September 23, 2013

Introduction

This memorandum presents the results of a revised parking reduction study conducted in conjunction with a new rezoning that would further develop the Comprehensive Plan's "Town Center" vision for the Merrifield Suburban Center. This revision evaluates a revised plan from what was evaluated in the original February 21, 2013 study based on ongoing coordination with Fairfax County staff. The key revisions that pertain to parking include:

1) Reduction of proposed townhomes from 27 to 25 townhomes
2) Reduction of one (1) car garage townhomes from nine (9) to one (1)
3) Relocation and reduction of the 14 (90° degree) surface parking spaces on the private alley along the site's east side to six (6) parallel parking spaces on Merrifield Town Center Drive along the site's south side. The six (6) parallel spaces are located entirely on-site.
4) Revise the requested parking rate from the previous 2.185 spaces per unit [or 19.2% reduction from code (2.7 spaces per unit)] to <u>2.20 spaces per unit (or 18.5% reduction from code)</u>
5) Provision of details for a Transportation Demand Management (TDM) proffer

The subject project would be integrated with the existing mixed-use, transit related development referred to as "Mosaic". The subject application area, separate but adjacent to Mosaic, would be integrated over three (3) contiguous parcels totaling approximately 1.073 acres. The site location is shown on Figure 1.

1420 Spring Hill Road, Suite 610 • Tysons, Virginia 22102 • 703 / 917-6620 • Fax: 703 / 917-0739

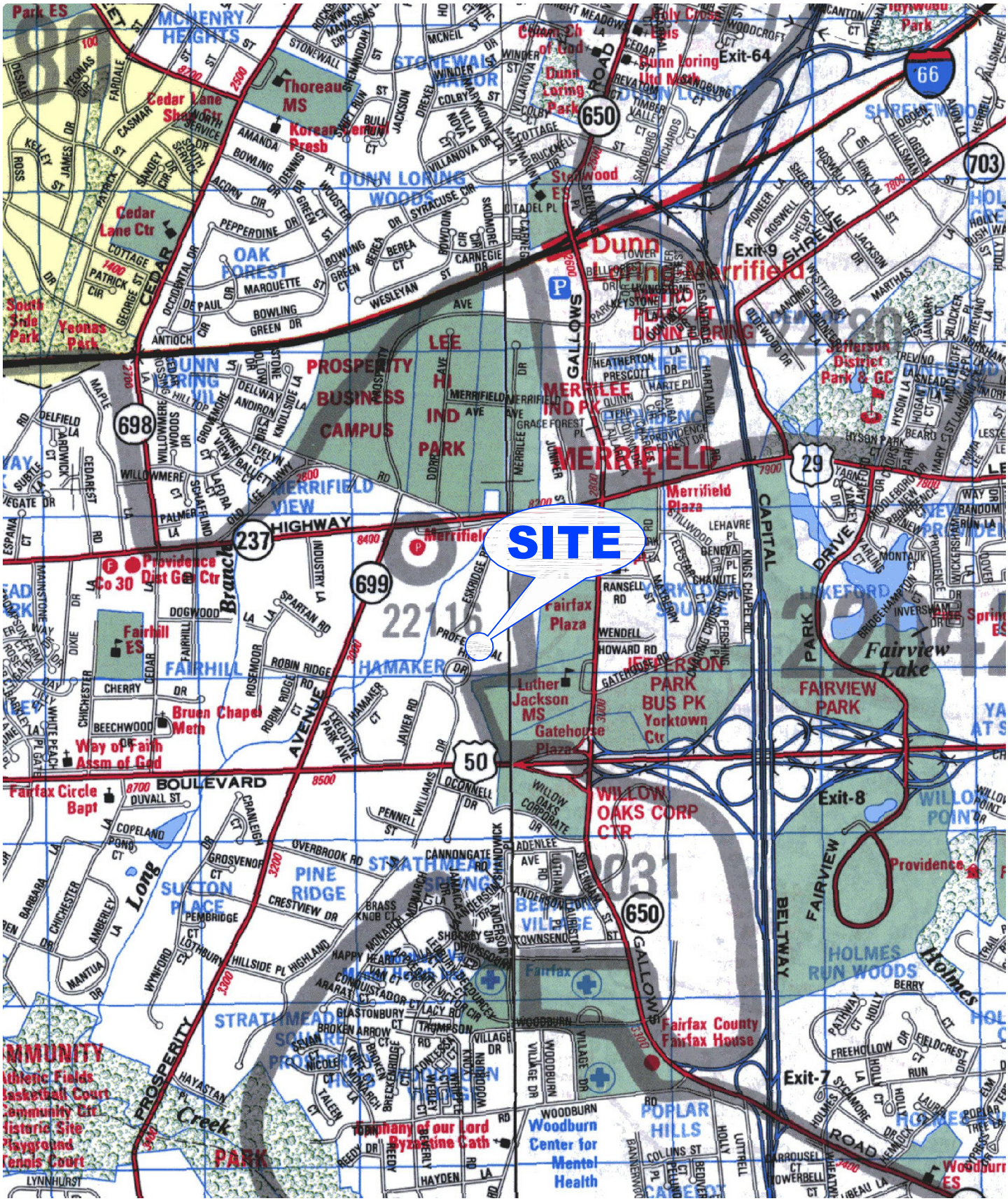


Figure 1
Site Location

O:\PROJECTS\5601-6000\5690 EYA - EMBREE LOVE (PARKING)\GRAPHICS\5690 REPORT GRAPHICS.DWG

JFC

More specifically, the subject parcels [2013 Tax Map: 49-3 ((1)) 87, 88, and 89B] known as Parcel K are located on the north side of Merrifield Town Center Lane (formerly North Street) between Eskridge Road on its west side and Mosaic Parcel E on its east side. The site is located approximately 0.9 miles from the Dunn Loring-Merrifield metrorail station. The application area and Mosaic are located in the "Merrifield Commercial Revitalization Area" in the Providence District of Fairfax County, Virginia. This parking reduction request specifically applies to the project site adjacent to the Mosaic as identified on Figure 2. A reduced copy of the overall plan is provided as Figure 3.

According to the Fairfax County Comprehensive Plan, the subject property is located in Area I of the Plan and within Land Unit F, Sub-unit F2 of the Merrifield Suburban Center. This land unit is planned for the "Town Center Area." The site is currently zoned "General Industrial District" (I-5). The site most recently operated as "G & L Metals", a local scrap metal facility owned by Embree Love. All previous uses have been razed and the site is now vacant.

The Applicant, EYA, seeks to rezone the three (3) combined parcels from the I-5 to the Planned Development Housing (PDH-30) zoning district in order to develop 25 single-family attached (townhome) dwelling units. Absent an update, a copy of the Applicant's original Statement of Justification dated February 21, 2013 is included as Attachment I.

Eskridge (E&A) LLC, to date, has constructed and begun to occupy the northern commercial portions (Parcels A, B, and D) of the approximate 31.37 acre Mosaic "Town Center" project, as well as constructed its approved grid of streets. This Applicant, EYA, has also begun to develop and occupy Mosaic Parcels I and J with 112 townhomes, which are located immediately south of Parcel K.

The Mosaic properties were rezoned by the Fairfax County Board of Supervisors on October 15, 2007 (RZ 2005-PR-041) subject to proffers dated April 7, 2006, as revised through October 15, 2007. As a result of the Board's actions, the subject site was split zoned: PDC (Planned Development Commercial) and PRM (Planned Residential Mixed-Use). The development parcels comprising the PDC district are identified on the Conceptual/Final Development Plan (CDP/FDP) as Parcels A, B, D, F, H and I. Parcels C, E, G, and J comprise the PRM district. The entire site is also located within the Highway Corridor (HC) Overlay District.

Eskridge (E&A) LLC subsequently filed a Proffer Condition Amendment (PCA 2005-PR-041) to modify the land use options associated with the development of Parcels A and D (Phase I) that was subsequently approved by the Board of Supervisors on February 8, 2011. The Board also approved a 24% parking reduction related to non-residential uses on Parcels A, B, and D. In order to further modify the plans for Mosaic Parcels F, G, H, I, and J, Eskridge (E&A) LLC filed an additional PCA application (PCA 2005-PR-041-2) to allow townhomes on Parcels I and J. The most current Board approved proffers for the Mosaic are now dated October 15, 2007, as revised through July 25, 2012.

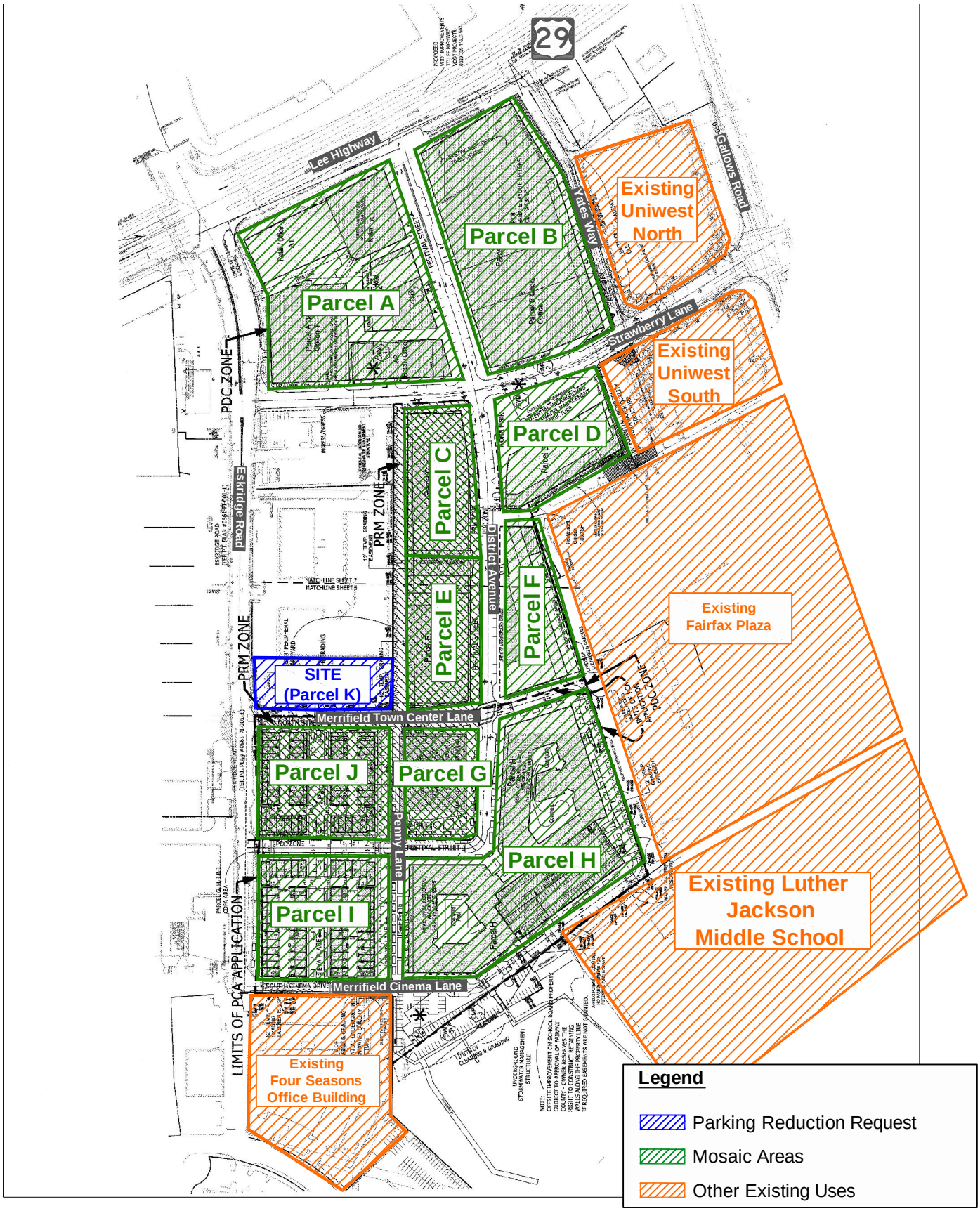


Figure 2
Overall Mosaic and Project Site

North

O:\PROJECTS\5501-6000\5690 EYA - EMBREE LOVE (PARKING)\GRAPHICS\5690 REPORT GRAPHICS.DWG

JFC

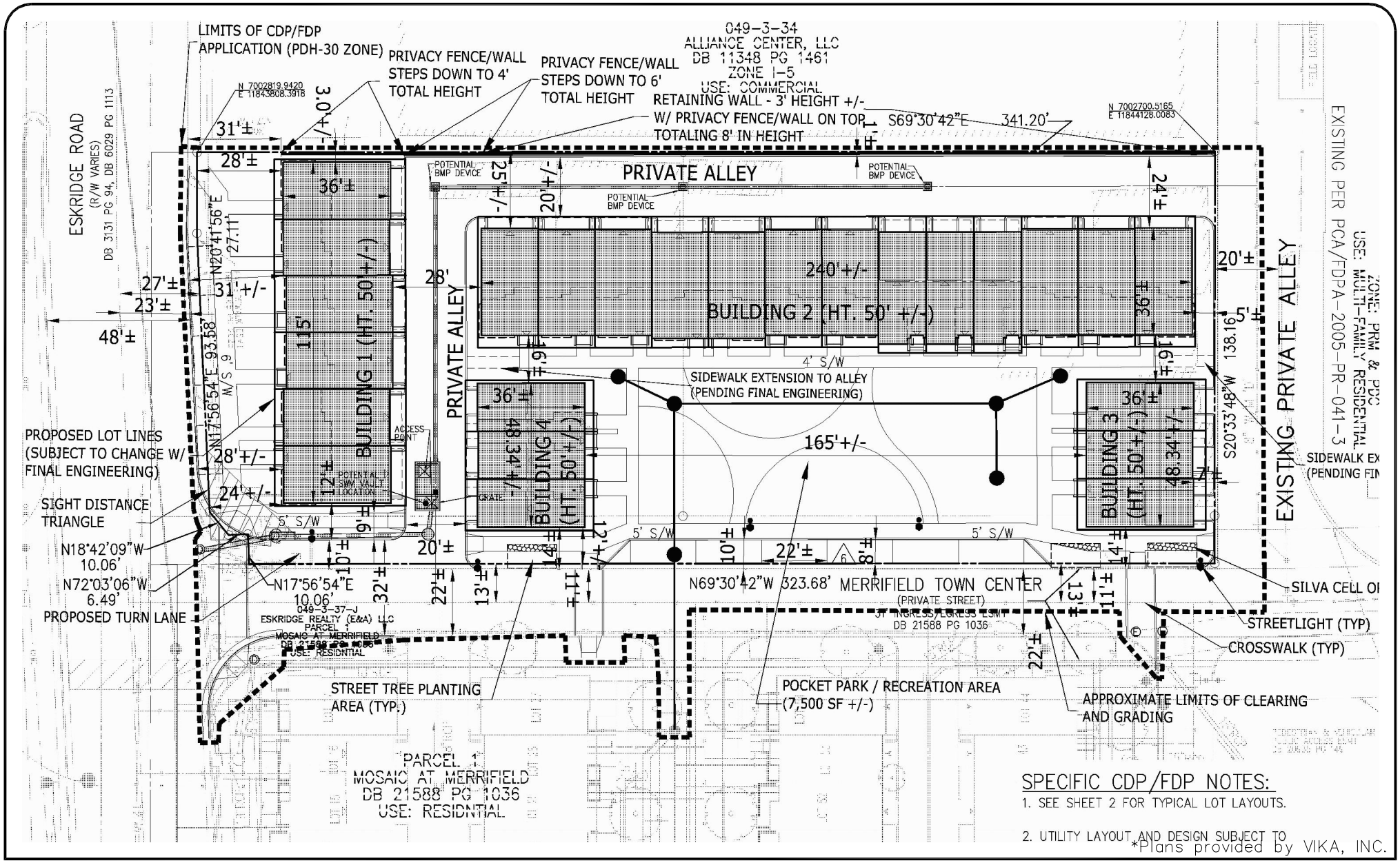


Figure 3
Site Plan Reduction

North

On March 20, 2012, the Board of Supervisors approved a 28.7 percent parking reduction (1.928 spaces per DU) for the 112 EYA townhomes on Parcels I and J; 27 adjacent, off-site curb parking spaces were also available to support these townhomes. Considering the 27 adjacent off-site curb parking spaces, the Parcel I and J townhomes would effectively be parked at 2.169 spaces per dwelling unit.

This parking reduction assessment evaluates EYA's proposed plans for 25 single-family attached (townhome) dwelling units (DUs), which will be consistent in type, design, and architecture to their nearby townhomes under construction (with some occupied) on Parcels I and J. The 25 townhome development would require 68 parking spaces pursuant to the Fairfax County Zoning Ordinance. The Applicant is requesting a reduction from the number of parking spaces that would be required by a strict application of the Fairfax County Zoning Ordinance in conjunction with this rezoning. Specifically, a residential **parking reduction of 18.5% (or 13 fewer parking spaces)** is requested for a total of 55 parking spaces to serve the new residential units. This request provides an effective parking ratio of **2.20 spaces per dwelling unit**.

Consistent with the parking reduction for the adjacent townhomes on Mosaic Parcels I and J, the residential parking reduction request is based on the project's proximity to an existing and established mass transit facility. Therefore, this request considers the site's location to the Dunn Loring-Merrifield metrorail station, the previously approved parking reduction for the townhomes on Mosaic Parcels I and J, trends in auto ownership, the target market for this type of housing, the availability of nearby undesignated parking spaces throughout the Mosaic district, and a national trend of increased non-auto use. Additionally, the subject property has been integrated into the larger Mosaic Transportation Demand Management (TDM) plan to further benefit the greater area.

Sources of data for this analysis include, but are not limited to, the files and library of Wells + Associates, EYA, Edens, McGuireWoods, LLP, plans prepared by VIKA Engineering and Lessard Design, the Institute of Transportation Engineers (ITE), Urban Land Institute's (ULI) *Shared Parking* 2nd Edition, and Fairfax County.

Background

The proposed plan for the subject project prepared by VIKA reflects a total of 25 residential townhomes. A reduced copy of the overall plan is provided as Figure 3. A full size copy of the plan is also provided for staff's convenience as Attachment II.

The townhomes will consist of three (3) housing types, ranging in width from approximately 16 feet to approximately 19 feet. As summarized on Table 1, 24 out of the 25 proposed units will include a garage/covered parking for two (2) vehicles with only one unit providing garage parking for only (1) vehicle.

Table 1
Merrifield Town Center – Parcel K Parking Reduction
Development Summary [1]

Unit Type/Size	Number of Units	Garage Spaces	Parking Spaces Provided
Type "A" with 1 parking space	1	1	1
Type "A" with 2 parking spaces	8	2	16
Type "B" with 2 parking spaces	16	2	32
On-Site Surface Parallel Spaces	-	-	6
Totals	**25**		**55**

Notes: (1) Information provided by EYA.

The type "A" townhome units are approximately 16 feet in width and the type "B" units are approximately 19 feet in width. The type "A" units provide a 1-car wide garage and the type "B" units provide a 2-car wide garage. Of the nine (9) type "A" units, eight (8) provide a parking area that is deep enough within the unit to permit two cars parked tandem to each other with a garage door separating the spaces. These are the same 2-car, type "A" units that were approved and exist today with the adjacent Parcel I & J townhomes. There is one (1) proposed type "A" unit that would only provide parking for one (1) vehicle.

The contract purchaser/developer of the subject townhome property, EYA, will market and sell each townhome with only those parking spaces included in the townhome for that unit owner's use; a townhome with two (2) provided parking spaces will only have its two (2) parking spaces designated specifically to that unit. A one (1) car garage townhome will only have one (1) parking space designated to that unit. All the parking information associated with these conditions will be provided to every prospective owner at the time of sale and will run with the life of the property. In addition to the designated parking spaces associated with each unit, the units will have six (6), on-site, parallel parking spaces designated exclusively for townhome use along the site's southern property line along the north side of Merrifield Town Center Drive.

The property is located within 0.90 miles of the Dunn Loring-Merrifield Metrorail station and adjacent to the Mosaic mixed-use development. Mosaic consists of several parcels containing a mix of retail, office, restaurant, cinema, hotel, and residential uses. The majority of non-residential parking for Mosaic is provided through unrestricted curbside and within parking structures.

PARKING REDUCTION REQUEST

Fairfax County Parking Requirements

Article 11 of the Fairfax County Zoning Ordinance establishes parking requirements for various land uses by providing parking rates per unit of land use (i.e., per residential dwelling unit, per 1,000 GSF of retail uses, etc.). According to the Ordinance, all required parking spaces shall be located on the same lot as the structure or uses to which they are accessory or on a lot contiguous thereto which has the same zoning classification, and is either under the same ownership, or is subject to arrangements satisfactory to the Director that will ensure the permanent availability of such parking spaces. A copy of the relevant Ordinance text is provided herein as Attachment III.

Article 11, Section 11-103 of the Ordinance outlines the parking requirements for residential uses as follows:

> Dwelling, Single Family Attached– "Two and seven-tenths (2.7) spaces per unit, provided, however, that only one (1) such space must have convenient access to the street"

As stated above and reflected on Table 2, based on a strict application of the Zoning Ordinance, 68 parking spaces would be required to accommodate the parking demand associated with the proposed 25 townhomes at total build out and occupancy.

Requested Parking Reduction

For purposes of this analysis and generally consistent with recent County initiatives in transit areas, the Applicant is requesting the parking for the planned residential units be reduced to an effective baseline rate of 2.20 parking spaces per unit or 55 total parking spaces in support of 25 townhomes. Based on the above, the Applicant is therefore requesting a **18.5% reduction** (or 13 fewer parking spaces) from the number of parking spaces that would be required by a strict application of the zoning Ordinance. Article 11, Section 102.5 provides for the requested reduction in the number of residential parking spaces.

Proposed Parking Supply

The parking supply would be provided through a combination of townhome garage/ driveway parking spaces serving the townhome units (49 parking spaces) and 6 on-site, surface, parking spaces, as shown on Figure 4. This results in a total of 55 parking spaces, or an effective parking ratio of 2.20 parking spaces per dwelling unit. The parking totals are summarized on Table 2.

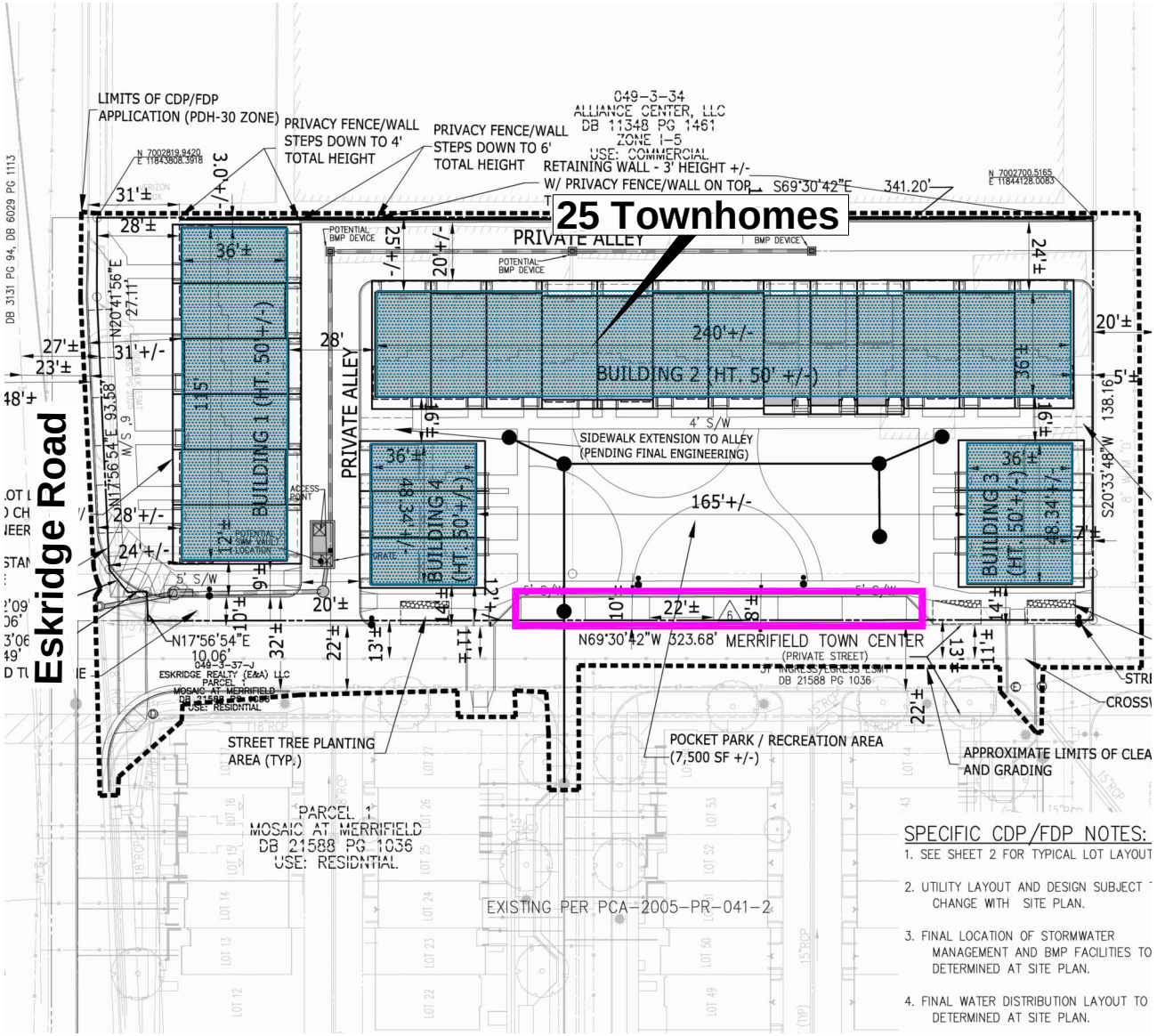
Table 2
Merrifield Town Center - Parcel K Parking Reduction
Parking Requirement Summary

Land Use	Amount	Units [1]	Code Requirement [2]	**Parking Required**
Parking Required by Code				
Single-Family Attached	25	DU	"Two and seven-tenths (2.7) spaces per unit"	**68**
Proposed Parking Provided				
On-Site Parking				
Townhome Garage/Driveway Parking Spaces				49
On-Site Surface Parking Area				6
Subtotal				**55**
Total Parking Provided				**55**
Difference (Provided minus Code)				**(13)**
Percent Difference (% Parking Reduction)				**-18.5%**
Effective parking Ratio (spaces per unit)				**2.20**

Note(s):
(1) DU = Residential Dwelling Unit
(2) Fairfax County Code based on the Fairfax County Zoning Ordinance (Article 11).

On-Site Parking

Townhome Driveways/Garage	49 Spaces
On-Site Surface Parking Area	6 Spaces
Total On-Site Parking	55 Spaces



*Plans provided by VIKA, INC.

Figure 4
Parking Supply Locations

North

Merrifield Town Center – Parcel K
Fairfax County, Virginia

Wells + Associates, Inc.

Additional Non-Designated Nearby Parking Spaces

In addition to the 55 parking spaces designated for the townhome use, the context of the entire Mosaic development (Merrifield Town Center) is to provide a variety of unrestricted garage and on-street parking spaces throughout the project. There are among over 200 surface parking spaces (on-street and surface lot) and over 1,500 structured parking spaces that serve Mosaic and practically speaking other uses within the entire Mosaic as well.

Census Tract Information

Consistent with the Mosaic Parcel I and J residential parking reduction, a sample of census tract information for 2010 was obtained for areas located approximately one (1)-mile from the Dunn Loring-Merrifield and Vienna/Fairfax-GMU metrorail stations. The data was evaluated to identify the average vehicles per household. The results shown on Tables 3 (Dunn Loring-Merrifield) and Table 4 (Vienna/Fairfax-GMU) indicate that the average vehicles per household rate ranged from 1.77 vehicles per household (Dunn Loring-Merrifield) to 1.91 vehicles per household (Vienna/Fairfax-GMU) within the sample census tracts. This information is contained in Attachment IV.

The census data results suggest that a parking ratio of approximately 2.20 parking spaces per dwelling unit would be more than adequate to serve the resident parking needs for Parcel K given its distance from the Dunn Loring-Merrifield metrorail station and access to transit.

Table 3
Merrifield Town Center - Parcel K Parking Reduction
Year 2010 Census Auto-Ownership Summary of Census Blocks within Approximately 1-mile of Dunn Loring-Merrifield Metrorail Station **(1)**

Census Tract	4402	4501	4616		4617	4714	Total
Block Group	1	1	3	4	3	2	
Vehicles Per Household:	**1.2**	**1.5**	**1.5**	**2.1**	**2.3**	**2.0**	**1.77**

Notes:

(1) Data Set: Census 2010 Data

Table 4
Merrifield Town Center - Parcel K Parking Reduction
Year 2010 Census Auto-Ownership Summary of Census Blocks within Approximately 1-mile of Vienna/Fairfax-GMU Metrorail Station **(1)**

Census Tract	4615		4616		4617		4619	Total
Block Group	3	4	1	2	1	2	2	
Vehicles Per Household:	1.9	1.9	2.0	2.7	1.5	1.9	1.5	**1.91**

Notes:

(1) Data Set: Census 2010 Data

Transportation Demand Management (TDM)

Mosaic. As part of the approvals for Mosaic (RZ 2005-PR-041), a comprehensive TDM program was proffered by Eskridge (E&A) LLC. The proffered TDM program would, among other things, reduce residential site-generated vehicle trips by a minimum of 7% (TDM Phase I) with the ultimate goal of reducing residential trips by 30% at build out. A copy of the Mosaic TDM proffer is provided in Attachment V.

Parcel K. To fully realize the benefits of the Mosaic TDM program described above, the subject property will integrate itself into the greater Mosaic TDM plan in lieu of creating a stand-alone program for only 25 residential units. This will be accomplished by joining the Mosaic's Umbrella Owner's Association (UOA) thereby making Parcel K subject to the Mosaic TDM Plan. In order to maximize the residential trip reductions for both properties, Parcel K shall implement, at a minimum, the following TDM elements:

1. Prior to issuance of the first initial RUP on the Property, a one-time contribution of $1,000 towards the establishment of an Areawide circulator to link uses within the Merrifield Suburban Center and Mosaic.

2. Pre-wiring of all units for internet access.

3. Integrate a targeted-marketing program with Parcels I and J for residential sales that encourages and attracts TDM-oriented people such as one car or no-car individuals and families to live on the property, as well as targeting nearby office/retail workers.

4. Prior to issuance of a RUP, the Applicant shall distribute to all initial licensed residents fare media such as a SmarTrip card with a face value of $25 in order to encourage residents to utilize mass transit instead of single occupant vehicles.

5. The Applicant shall encourage all residents to participate in Annual Surveys conducted by the Mosaic Program Manager (the "PM").

6. The Applicant shall make a one-time contribution to the Mosaic Remedy fund in the amount of $1,000 prior to the issuance of the first initial RUP for the Property.

7. The Applicant shall make a one-time contribution to the Mosaic Penalty fund in the amount of $1,500 prior to the issuance of the last initial RUP for the Property.

Proposed draft proffer language outlining the subject property's TDM program is provided in Attachment VI.

Urban Land Institute Data

The Urban Land Institute (ULI) *Shared Parking*, Second Edition publication suggests that a parking ratio of 0.15 parking spaces per dwelling unit be provided for residential visitors. Relevant data is provided in Attachment VII. Based on the proposed 25 townhomes, this would suggest that four (4) parking spaces should serve visitors to the residents. The project provides six (6) on-site parking spaces to serve residential visitors.

Conclusions

Based on the documentation provided herein, the following can be concluded:

1. Under a strict application of the Zoning Ordinance, 68 parking spaces would be required to accommodate the proposed 25 residential townhome dwelling units and their visitors.

2. The Applicant is seeking a **parking reduction of 18.5% (or 13 fewer parking spaces of the 68 spaces required by code)** for a total of 55 parking spaces to serve the proposed new residential use. This equates to a **requested parking ratio of 2.20** parking spaces per residential townhome as opposed to 2.7 spaces per unit as required by the County's Zoning ordinance.

3. The location of the site in proximity to the Dunn Loring-Merrifield metrorail station (within 0.90 miles) and the Mosaic mixed-use project will serve to further reduce parking demand and attract residents who will be inclined to choose non-auto modes of travel.

4. At the time of sale and running with the life of the unit, each townhome would only be designated the garage space(s) included with that unit.

5. Census tract data from 2010 suggests that a parking ratio of approximately 2.20 parking spaces per unit would be adequate to serve resident parking needs given the distance from the Dunn Loring-Merrifield metrorail station and the readily availability of access to transit.

6. The subject property will integrate itself into the greater Mosaic TDM plan by joining the Mosaic's TDM governing UOA. As a result, Parcel K will maximize residential trip reductions for both properties through implementing key TDM elements that include contributions for the establishment of an Areawide circulator as well as the TDM remedy and penalty funds.

7. ULI suggests a parking ratio of 0.15 parking spaces per dwelling unit be provided for residential visitors. Residential visitors would be adequately accommodated through combination of on-site and off-site parking supplies. This includes the six (6), on-site, parallel parking spaces along the site's southern property line and the nearby surface and garage parking spaces throughout Mosaic.

Board Agenda Item
April 29, 2014

ACTION - 3

Adoption of a Resolution Approving the Issuance by the Fairfax County Economic Development Authority of Revenue Bonds for the Benefit of ServiceSource, Inc.

ISSUE:
Board adoption of a resolution for the Fairfax County Economic Development Authority to issue revenue bonds up to $9,500,000 for the benefit of ServiceSource, Inc.

RECOMMENDATION:
The County Executive recommends that the Board adopt the attached resolution.

TIMING:
Board action is requested on April 29, 2014.

BACKGROUND:
ServiceSource Inc. (ServiceSource) is a not-for-profit 501(c)(3) organization that provides disability resources via regional offices and programs located in 8 states and Washington, D.C. It serves 15,700 individual with disabilities annually through employment, training, habilitation and other support services. ServiceSource directly employs 1500 individuals with disabilities on government and commercial affirmative employment contracts, making it one of the largest employers of people with disabilities nationwide. ServiceSource was founded in 1971 by a concerned group of parents who wanted their adult children with disabilities to have the opportunity to be meaningfully employed. The majority of affirmative employment contracts are with the Federal Government under the AbilityOne Program. Through the AbilityOne Program, people receive long-term employment opportunities in an integrated environmental, earning competitive wages and benefits.

ServiceSource also offers a more highly supervised on-site employment center at its location in Alexandria. Other programs include: 1) habilitation programs which enable people with significant medical and developmental disabilities to achieve greater self-sufficiency and independence, 2) Family Support Net Initiatives, helps alleviate the concern that families will not always be there to care for loved ones, 3) Warrior Bridge Program, provides services to wounded, ill and injured veterans, 4) Homes for Independence, Inc. provides affordable, safe accessible housing for people with low incomes and or disabilities in Florida and North Carolina, 5) Autism Services, in Delaware run a model autism program that provides skills training, mentorships, vocational counseling, job placement and job coaching, and 6) Youth Services assists youths with disabilities transitioning from school to work. ServiceSource will be

relocated to a new facility located at 10467 White Granite Drive, Oakton (Providence Magisterial District), Virginia.

FISCAL IMPACT:
None.

ENCLOSED DOCUMENTS:
Attachment 1 - Resolution of the Board of Supervisors
Attachment 2 - Certificate of Public Hearing with supporting documents
Attachment 3 – Fiscal Impact Statement

STAFF:
Gerald L. Gordon, Director, Fairfax County Economic Development Authority
Thomas O. Lawson, Counsel to Fairfax County Economic Development Authority

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF FAIRFAX, VIRGINIA

WHEREAS, the Fairfax County Economic Development Authority ("Authority"), has approved the application of ServiceSource, Inc. ("ServiceSource"), a Virginia Corporation, requesting that the Authority issue its revenue bonds not to exceed $9,500,000 to assist the Borrower in acquiring and occupation of a three-story office building consisting of 65,398 sq. ft. and located 10467 White Granite Drive, Oakton, Virginia 22124 and including improvements and renovation to the building as well as cost of issuance;

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") provides that the governmental unit having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of private activity bonds is located must approve the issuance of the bonds;

WHEREAS, the Authority issues its bonds on behalf of the County of Fairfax, Virginia ("County"); the New Money Project is located in the County and the Board of Supervisors of Fairfax County, Virginia (the "Board"), constitutes the highest elected governmental unit of the County;

WHEREAS, the Authority has recommended that the Board approve the Plan of Finance and the issuance of the Bonds; and

WHEREAS, a copy of the Authority's resolution approving the issuance of the Bonds, subject to the terms to be agreed upon, a certificate of the public hearing and a Fiscal Impact Statement have been filed with the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FAIRFAX, VIRGINIA:

1. The Board approves the Plan of Financing and the issuance of the Bonds by the Authority for the benefit of ServiceSource, Inc. (ServiceSource), as required by Section 147(f) of the Code and Section 15.2-4906 of the Code of Virginia of 1950, as amended ("Virginia Code").

2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Plan of Finance or the Company.

3. This resolution shall take effect immediately upon its adoption.

Adopted by the Board of Supervisors of the County of Fairfax, Virginia this 29th day of April 2014.

_____
Clerk, Board of Supervisors, Fairfax County, Virginia

[SEAL]

CERTIFICATE

The undersigned Secretary of the Fairfax County Economic Development Authority (the "Authority") certifies as follows:

1. A meeting of the Authority was duly called and held on February 18, 2014, at 6:00 p.m. at 8300 Boone Boulevard, Suite 450 in Vienna, Virginia, pursuant to proper notice given to each Commissioner of the Authority before such meeting. The meeting was open to the public. The time of the meeting and the place at which the meeting was held provided a reasonable opportunity for persons of differing views to appear and be heard.

2. The Chairman announced the commencement of a public hearing on the application of Service Source, Inc. (ServiceSource), and that a notice of the hearing was published once a week for two successive weeks in a newspaper having general circulation in the County of Fairfax, Virginia (the "Notice"), with the second publication appearing not less than seven days nor more than twenty-one days prior to the original hearing date. A certified copy of the Notice has been filed with the minutes of the Authority and is attached.

3. A summary of the statements made at the public hearing is attached.

4. Attached is a true, correct and complete copy of a resolution (the "Resolution") adopted at such meeting of the Authority by a majority of the Commissioners present at such meeting. The Resolution constitutes all formal action taken by the Authority at such meeting relating to matters referred to in the Resolution. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on this date.

WITNESS my hand and the seal of the Authority, this 18th day of February, 2014.

FAIRFAX CO., VIRGINIA
1964
SEAL
FAIRFAX COUNTY ECONOMIC DEVELOPMENT AUTHORITY
[SEAL]

Secretary Fairfax County Economic Development Authority

Exhibits:

A - Proof of Publication
B - Summary of Statements
C - Resolution

EXHIBIT A

Ad # 11766422 Name MCGUIREWOODS LLP ATTN: KATHERINE EMBREY Size 106 Lines T0003
Class 820 PO# Authorized by Account 2010049094

PROOF OF PUBLICATION

District of Columbia, ss., Personally appeared before me, a Notary Public in and for the said District, Lana McLaurin-Adams well known to me to be ASSISTANT A/R MANAGER of The Washington Post, a daily newspaper published in the City of Washington, District of Columbia, and making oath in due form of law that an advertisement containing the language annexed hereto was published in said newspaper on the dates mentioned in the certificate herein.

I Hereby Certify that the attached advertisement was published in The Washington Post, a daily newspaper, upon the following date(s) at a cost of $2,538.56 and was circulated in the Washington metropolitan area.

Published 2 time(s). Date(s):04 and 11 of March 2014

Account 2010049094

Lana McLaurin Adams

Witness my hand and official seal this 11th day of March 2014

Jennifer A.M. Johnson
Notary Public, District of Columbia
My Commission Expires 9/30/2014

My commission expires

NOTICE OF PUBLIC HEARING ON PROPOSED REVENUE BOND FINANCING BY FAIRFAX COUNTY ECONOMIC DEVELOPMENT AUTHORITY Notice is hereby given that the Fairfax County Economic Development Authority (the #Authority") will hold a public hearing on the application of ServiceSource, Inc. (the #Applicant") whose address is 6295 Edsall Road, Alexandria, Virginia 22312. The Applicant has requested the Authority to issue up to $9,500,000 of its revenue bonds, at one time or from time to time in one or more series, to assist the Applicant in financing or refinancing (i) the acquisition of a three-story office building consisting of 65,398 square feet and a 221-space surface parking lot, located at 10467 White Granite Drive, Oakton, Virginia 22124 (County of Fairfax), to serve as a National Capital Area Disability Resource Center; and (ii) other costs associated with the foregoing to the extent financeable, including, without limitation, costs of issuance of the bonds. The issuance of revenue bonds as requested by the Applicant will not constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or the County of Fairfax, Virginia, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, including the County of Fairfax, Virginia, will be pledged to the payment of such bonds. The public hearing, which may be continued or adjourned, will be held at 6:00 p.m. on March 18, 2014, before the Authority at its offices at 8300 Boone Boulevard, Suite 450, Vienna, Virginia 22182. Any person interested in the issuance of the bonds or the location or nature of the proposed project may appear at the hearing and present his or her views. A copy of the Applicant's application is on file and is open for inspection at the office of the Authority's counsel, Thomas O. Lawson, Esquire at 10805 Main Street, Suite 200, Fairfax, Virginia 22030 during normal business hours. FAIRFAX COUNTY ECONOMIC DEVELOPMENT AUTHORITY

EXHIBIT B

Summary of Statements

Representatives of ServiceSource, Inc. (ServiceSource) appeared before the Authority to explain the proposed revenue bond issue. No one appeared in opposition to the revenue bond issue.

RESOLUTION OF THE
FAIRFAX COUNTY ECONOMIC DEVELOPMENT AUTHORITY
AUTHORIZING THE ISSUANCE OF UP TO $9,500,000 OF ITS
REVENUE BONDS FOR THE BENEFIT OF SERVICESOURCE, INC.

WHEREAS, the Fairfax County Economic Development Authority, a political subdivision of the Commonwealth of Virginia (the "Authority"), is empowered by the Acts of Assembly, 1964, Ch. 643, pg. 975, as amended ("Act"), to issue its revenue bonds for, among other purposes, the financing of facilities for use by organizations (other than organizations organized and operated exclusively for religious purposes) that are described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("Code"), and are exempt from federal income taxation pursuant to Section 501(a) of the Code;

WHEREAS, the Authority has received a request from ServiceSource, Inc. (the "Borrower"), an organization which is not organized exclusively for religious purposes and is described in Section 501(c)(3) of the Code, requesting that the Authority issue its revenue bonds, at one time or from time to time in one or more series (the "Bonds"), to assist the Borrower in financing or refinancing (i) the acquisition of a three-story office building consisting of 65,398 square feet and a 221-space surface parking lot located at 10467 White Granite Drive, Oakton, Virginia 22124 (County of Fairfax), to serve as a National Capital Area Disability Resource Center; and (ii) other costs associated with the foregoing to the extent financeable, including, without limitation, costs of issuance of the Bonds (collectively, the "Project");

WHEREAS, such assistance will induce the Borrower to undertake the Project and will benefit the inhabitants of the County of Fairfax, Virginia and the Commonwealth of Virginia, either through the increase of their commerce or through the promotion of their safety, health, welfare, convenience or prosperity;

WHEREAS, the Project has been described to the Authority and a public hearing has been held as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") and Section 15.2-4906 of the Act;

WHEREAS, The Borrower has represented that the estimated cost of the Project and all expenses of issue will require an issue of Bonds in the aggregate principal amount not to exceed $9,500,000;

WHEREAS, (a) no Commissioner of the Authority is an officer or employee of the County of Fairfax, Virginia, (b) each Commissioner has, before entering upon his or her duties during his or her present term of office, taken and subscribed to the oath prescribed by Section 49-1 of the Code of Virginia of 1950, as amended, and (c) at the time of their appointments and at all times thereafter, including the date hereof, all of the Commissioners of the Authority have satisfied the residency requirements of the Act;

WHEREAS, no Commissioner of the Authority has any personal interest or business interest in the Borrower, the proposed Bonds or has otherwise engaged in conduct prohibited under the Conflict of Interests Act, Chapter 31, Title 2.2 of the Code of Virginia of 1950, as

amended in connection with this resolution or any other official action of the Authority in connection therewith; and

WHEREAS, the foregoing arrangements will be reflected in a Bond Purchase and Loan Agreement to be dated as of April 1, 2014 (or the first day of the month of its execution and delivery) (the "Bond Purchase and Loan Agreement") among the Authority, the Borrower and Capital One Municipal Funding, Inc. (the "Lender"), including forms of the Bonds and the Note attached thereto (such Bond Purchase and Loan Agreement, the Bonds and the Note to be hereinafter referred to as the "Basic Documents"), substantially final drafts of which have been filed with the Authority's records.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRFAX COUNTY ECONOMIC DEVELOPMENT AUTHORITY:

1. It is hereby found and determined that the Project will be in the public interest and will promote the commerce, safety, health, welfare, convenience or prosperity of the Commonwealth of Virginia, the County of Fairfax, Virginia and their citizens.

2. To induce the Borrower to undertake the Project, the Authority hereby agrees to assist the Borrower in financing the Project by undertaking the issuance of its Bonds in an and the Borrower. The Bonds will be issued pursuant to documents satisfactory to the Authority. The Bonds may be issued in one or more series at one time or from time to time.

3. It having been represented to the Authority that it is necessary to proceed immediately with the Project, the Authority agrees that the Borrower may proceed with the Project, enter into contracts for land, construction, materials and equipment for the Project, and take such other steps as it may deem appropriate in connection therewith, provided, however, that nothing in this resolution shall be deemed to authorize the Borrower to obligate the Authority without its consent in each instance to the payment of any moneys or the performance of any acts in connection therewith. The Authority agrees that the Borrower may be reimbursed from the proceeds of the Bonds for all expenditures and costs so incurred by it, provided such expenditures and costs are properly reimbursable under the Act and applicable federal laws.

4. At the request of the Borrower, the Authority approves McGuireWoods LLP, Tysons Corner, Virginia, as bond counsel in connection with the issuance of the proposed Bonds.

5. All costs and expenses in connection with the Project, including the fees and expenses of bond counsel and Authority counsel, shall be paid by the Borrower or, to the extent permitted by applicable law, from the proceeds of the Bonds. If for any reason such Bonds are not issued, it is understood that all such expenses shall be paid by the Borrower and that the Authority shall have no responsibility therefor.

6. The issuance of Bonds as requested by the Borrower will not constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or the County of Fairfax, Virginia, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof will be pledged to the payment of such Bonds.

7. In adopting this resolution the Authority intends to take "official action" toward the issuance of the Bonds and to evidence its "official intent" to reimburse from the proceeds of the Bonds any expenditures paid by the Borrower to finance the Project before the issuance of the Bonds, all within the meaning of regulations issued by the Internal Revenue Service pursuant to Sections 103 and 141 through 150 and related sections of the Code.

8. The issuance of the Bonds to finance the Project is hereby authorized and approved. The Bonds shall be in substantially the form attached as an exhibit to the Bond Purchase and Loan Agreement.

9. The Bonds and the other Basic Documents are approved in substantially the forms on file with the Secretary of the Authority, with such changes, insertions or omissions (including, without limitation, changes of the dates thereof) as do not adversely affect the interests of the Authority as may be approved by the Chairman or the Vice Chairman of the Authority, whose approval will be evidenced conclusively by the execution and delivery of the Bonds. The Bonds shall be issued on such terms and in such principal amount (subject to the maximum aggregate amount of $9,500,000) and shall bear interest pursuant to the formulas and mature on the dates set forth in the Bond Purchase and Loan Agreement; provided, however, that the maximum rate of interest shall not exceed the maximum rate permitted by law and the final maturity shall be no later than June 1, 2042.

10. The execution, delivery and performance by the Authority of the Basic Documents to which it is a party are authorized. The execution of the Bonds, their delivery against payment therefor, and the amount of such payment to be disbursed in accordance with the terms of the Bond Purchase and Loan Agreement, are hereby authorized.

11. The Chairman and the Vice Chairman of the Authority or either of them is authorized to execute and deliver on behalf of the Authority the Bonds and the Basic Documents to which the Authority is a party, and the Secretary or any Assistant Secretary of the Authority is authorized to affix the seal of the Authority to the Bonds and, if required, the Basic Documents and to attest such seal. The signatures of the Chairman or Vice Chairman and the Secretary or any Assistant Secretary and the seal of the Authority may be by facsimile. Each officer of the Authority is authorized to execute and deliver on behalf of the Authority such instruments, documents or certificates, and to do and perform such things and acts, as he or she deems necessary or appropriate to carry out the transactions authorized by this Resolution or contemplated by the Bonds, the Basic Documents or such instruments, documents or certificates, and all of the foregoing, previously done or performed by such officers of the Authority, are in all respects hereby approved, ratified and confirmed.

12. The Authority determines that the issuance of the Bonds in accordance with the terms of the Basic Documents and all action of the Authority contemplated by them will be in furtherance of the purposes for which the Authority was organized.

13. The Authority recommends that the Board of Supervisors of the County of Fairfax, Virginia (the "Board of Supervisors"), approve the issuance of the proposed Bonds.

14. This resolution shall take effect immediately upon its adoption, but no Bonds may be issued hereunder unless and until the Board of Supervisors has approved their issuance.

CERTIFICATE

The undersigned Secretary of the Fairfax County Economic Development Authority (the "Authority") certifies that the foregoing is a true, correct and complete copy of a resolution adopted by a majority of the Commissioners of the Authority present and voting at a meeting duly called and held on March 18, 2014, in accordance with law, and that such resolution has not been repealed, revoked, rescinded or amended but is in full force and effect on this date.

WITNESS the following signature and seal of the Authority, this 18th day of March, 2014.

ASST. Secretary of the Fairfax County Economic Development Authority

[SEAL]

FAIRFAX COUNTY
ECONOMIC DEVELOPMENT AUTHORITY

Industrial Revenue Bonds

Fiscal Impact Statement

Applicant: ServiceSource, Inc.

Facility: Office building and associated parking facilities located at 10467 White Granite Drive, Oakton, Virginia 22124 (Fairfax County)

Date: February 28, 2014

1.	Maximum amount of financing sought:	$9,500,000
2.	Estimated taxable value of the facility's real property to be constructed in the municipality:	N/A
3.	Estimated real property tax per year using present tax rates:	N/A
4.	Estimated personal property tax per year using present tax rates:	N/A
5.	Estimated merchants' capital tax per year using present tax rates:	N/A
6.	Estimated dollar value per year of:	
	a. goods that will be purchased locally within the locality	$220,000
	b. goods that will be purchased from non-Virginia companies within the locality	$1,530,000
	c. services that will be purchased from Virginia companies within the locality	$4,470,000
	d. services that will be purchased from non-Virginia companies within the locality	$32,440,000
7.	Estimated number of regular employees on year-round basis:	910 FTE
8.	Average annual salary per employee:	$38,000

Authority Chairman

Name of Authority Fairfax County Economic Development Authority

8300 Boone Boulevard | Suite 450 | Vienna, Virginia 22182-2633 USA
t: 703.790.0600 | f: 703.893.1269 | e: info@fceda.org
www.FairfaxCountyEDA.org
Offices worldwide: San Francisco | Bangalore | Frankfurt | London | Seoul | Tel Aviv

Board Agenda Item
April 29, 2014

ACTION - 4

Adoption of Supplemental Appropriation Resolution AS 14193 for the Department of Transportation to Accept Grant Funding from the Virginia Department of Transportation for the Flint Hill Elementary School and Graham Road Elementary School Safe Routes to School Projects and Resolution Authorizing Execution of Project Agreement with the Commonwealth (Hunter Mill and Providence Districts)

ISSUE:
Board approval of a standard project agreement (Attachment 1), a resolution authorizing the Director of Transportation to execute the agreement (Attachment 2) and Supplemental Appropriation Resolution AS 14193 (Attachment 3) for the Fairfax County Department of Transportation (FCDOT) to accept grant funding in the amount of $370,000 from the Virginia Department of Transportation (VDOT) requires Board of Supervisors approval. The agreement and related resolutions is for the Safe Routes to Schools Graham Road Elementary School project (SRTS-029-145, UPC 105286) and the Flint Hill Elementary School project (SRTS-029-144, UPC 105288). These grant funds will support pedestrian infrastructure improvements to encourage more children to walk or bike to school. No local cash match is required. As the Board may recall, Board items were approved on February 26, 2013, and May 14, 2013, to apply for VDOT funding for these projects.

RECOMMENDATION:
The County Executive recommends that the Board approve Supplemental Appropriation Resolution AS 14193 for the FCDOT to accept grant funding in the amount of $370,000 for the Graham Road Elementary School project ($155,000) and the Flint Hill Elementary School project ($215,000), and a resolution authorizing FCDOT to execute a Standard Project Administration Agreement with the VDOT.

TIMING:
Board approval is requested on April 29, 2014, to allow staff to secure the grant funding and move forward with the projects.

BACKGROUND:
The Board of Supervisors endorsed the applications for these Safe Routes to School Grants on February 26, 2013, and May 14, 2013. The Safe Routes to School Program is a federally-funded program created under Section 1404 of the 2005 Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The program encourages community involvement in increasing the

number of children that walk or bike to school. Funding available for the Flint Hill Elementary and Graham Road Elementary Projects is a special round of awards using previously unobligated funds that is separate from the FY 2014 Transportation Alternatives Program.

The Graham Road Elementary School project will improve the pedestrian infrastructure at the crosswalk in front of Graham Road Elementary School at the Graham Road and Oakland Avenue intersection with a raised median and Rectangular Rapid Flash Beacons (RRFBs). The Flint Hill Elementary School projects will improve the pedestrian infrastructure and add RRFBs at the Flint Hill Road and Vale Road intersection, and improve the pedestrian infrastructure at the crosswalk on Flint Hill Road in front of FHES with a raised crosswalk and RRFBs.

FISCAL IMPACT:
Total funding in the amount of $370,000 will be provided to Fairfax County from the Virginia Department of Transportation to improve pedestrian infrastructure at Graham Road Elementary School ($155,000) and Flint Hill Elementary School ($215,000) under the Safe Routes to School program. There is no local cash match required. This grant does not allow for the recovery of indirect costs. This action does not increase the expenditure level of the Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards.

CREATION OF POSITIONS:
No positions will be created through this grant award.

ENCLOSED DOCUMENTS:
Attachment 1: Standard Project Agreement
Attachment 2: Resolution to Execute Agreement
Attachment 3: Supplemental Appropriation Resolution AS 14193

STAFF:
Robert A. Stalzer, Deputy County Executive
Tom Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Todd Wigglesworth, Acting Chief, Coordination and Funding Division, FCDOT
Ken Kanownik, Transportation Planner, Coordination and Funding Division, FCDOT
Chris Wells, Pedestrian Program Manager, FCDOT
Erin C. Ward, Senior Assistant County Attorney

STANDARD PROJECT ADMINISTRATION AGREEMENT
Federal-aid Projects

Project Number	UPC	Local Government
SRTS-029-145, P101, C501 SRTS-029-144, P101, C501	105286 105288	Fairfax County

THIS AGREEMENT, made and executed in triplicate this ____ day of _____, 20__, by and between the Fairfax County, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance each Project; and

WHEREAS, the LOCALITY is committed to the development and delivery of each Project described in Appendix A in an expeditious manner; and;

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal, state, and local law and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

1. The LOCALITY shall:

   a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties. Each Project will be designed and constructed to meet or exceed current American Association of State Highway and Transportation Officials standards or supplementary standards approved by the DEPARTMENT

   b. Meet all funding obligation and expenditure timeline requirements in accordance with all applicable federal and state laws and regulations, and Commonwealth Transportation Board and DEPARTMENT policies and as identified in Appendix A to this Agreement. Noncompliance with this requirement can result in deallocation of the funding, rescinding of state funding match, termination of this Agreement, or DEPARTMENT denial of future requests to administer projects by the LOCALITY.

c. Receive prior written authorization from the DEPARTMENT to proceed with preliminary engineering, right-of-way acquisition and utility relocation, and construction phases of each Project.

d. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.

e. Maintain accurate and complete records of each Project's development and documentation of all expenditures and make such information available for inspection or auditing by the DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for no less than three (3) years following acceptance of the final voucher on each Project.

f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and an up-to-date project summary and schedule tracking payment requests and adjustments. A request for reimbursement shall be made within 90 days after any eligible project expenses are incurred by the Locality. For federally funded projects and pursuant to the Code of Federal Regulations, Title 49, Section 18.43, violations of the provision may result in the imposition of sanctions including but not limited to possible denial or delay of payment of all or a part of the costs associated with the activity or action not in compliance.

g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if, due to action or inaction solely by the LOCALITY, federally funded Project expenditures incurred are not reimbursed by the Federal Highway Administration (FHWA), or reimbursements are required to be returned to the FHWA, or in the event the reimbursement provisions of Section 33.1-44 or Section 33.1-70.01 of the Code of Virginia, 1950, as amended, or other applicable provisions of federal, state, or local law or regulations require such reimbursement.

h. On Projects that the LOCALITY is providing the required match to state or federal funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.

i. Administer the Project in accordance with all applicable federal, state, or local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of federal or state-aid reimbursements

j. Provide certification by a LOCALITY official that all LOCALITY administered Project activities have been performed in accordance with all

federal, state, and local laws and regulations. If the locality expends over $500,000 annually in federal funding, such certification shall include a copy of the LOCALITY's single program audit in accordance with Office of Management and Budget Circular A-133.

k. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.

l. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.

m. Ensure compliance with the provisions of Title VI of the Civil Rights Act of 1964, regulations of the United States Department of Transportation (USDOT), Presidential Executive Orders and the Code of Virginia relative to nondiscrimination.

2. The DEPARTMENT shall:

a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal and state laws and regulations or as otherwise agreed to, in writing, between the parties and provide necessary coordination with the FHWA as determined to be necessary by the DEPARTMENT.

b. Upon receipt of the LOCALITY's invoices pursuant to paragraph1.f., reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.

c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.

d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with federal and state laws and regulations.

e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.

3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified, shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.

4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 33.1-94 of the Code of Virginia, 1950, as amended.

5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its costs exceed the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated pursuant to an annual or other lawful appropriation.

6. Nothing in this Agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.

7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either party, in their individual or personal capacity for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.

8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than the Parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between the either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing, receive a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.

9 This Agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f, 1.g., and 2.b, subject to the limitations established in this Agreement and Appendix A. Upon termination, the DEPARTMENT shall retain ownership of plans, specifications, and right of way, unless all state and federal funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way, unless otherwise mutually agreed upon in writing.

10. Prior to any action pursuant to paragraphs 1.b or 1.g of this Agreement, the DEPARTMENT shall provide notice to the LOCALITY with a specific description of the breach of agreement provisions. Upon receipt of a notice of breach, the LOCALITY will be provided the opportunity to cure such breach or to provide a plan to cure to the satisfaction to the DEPARTMENT. If, within sixty (60) days after receipt of the written notice of breach, the LOCALITY has neither cured the breach, nor is diligently pursuing a cure of the breach to the satisfaction of the DEPARTMENT, then upon receipt by the LOCALITY of a written notice from the DEPARTMENT stating that the breach has neither been cured, nor is the LOCALITY diligently pursuing a cure, the DEPARTMENT may exercise any remedies it may have under this Agreement.

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

_____ OF _____, VIRGINIA:

_____

_____
Typed or printed name of signatory

_____ Date
Title

_____
Signature of Witness Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this Agreement.

COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:

_____
Chief of Programming and Planning Date
Commonwealth of Virginia
Department of Transportation

_____
Signature of Witness Date

Attachments

UPC 105286
UPC 105288

Locally Administered Appendix A1

Project Number: **SRTS-029-145** UPC: **105286** Locality: **Fairfax County**

Project Location ZIP+4: 22042-1635	Locality DUNS# 074837626	Locality Address (incl ZIP+4): CenterPointe 1 Office Building 4050 Legato Road 4th Floor Fairfax, VA 22033-2867

Project Narrative

Scope:	Safe Routes to School project benefitting students walking to Graham Road ES. Project includes a high visibility crossing at the intersection of Oakland Ave at Graham Road
From:	Oakland Ave
To:	Graham Rd
Locality Project Manager Contact info:	Chris Wells - chris.wells@fairfaxcounty.gov
Department Project Coordinator Contact Info:	Tom.Tasselli@vdot.virginia.gov

Project Estimates

	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	$40,000	$0	$115,000	$155,000
Estimated VDOT Project Expenses	$10,000	$0	$0	$10,000
Estimated Total Project Costs	$50,000	$0	$115,000	$165,000

Project Cost and Reimbursement

Phase	Estimated Project Costs	Funds type *(Choose from drop down box)*	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Est. Reimbursement to Locality (Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering	$50,000	SRTS	0%	$0	$50,000	
Total PE	$50,000			$0	$50,000	$40,000
Right of Way & Utilities	$0	SRTS	0%	$0	$0	
Total RW	$0				$0	$0
Construction	$115,000	SRTS	0%	$0	$115,000	
Total CN	$115,000			$0	$115,000	$115,000
Total Estimated Cost	$165,000				$165,000	

Total Maximum Reimbursement by VDOT to Locality (Less Local Share)	$165,000
Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)	$155,000

Project Financing

SRTS						Aggregate Allocations (A+B+C+D+E+F)
$165,000						$165,000

Program and Project Specific Funding Requirements

- This project shall be administered in accordance with VDOT's Locally Administered Projects Manual
- The project will be constructed and maintained in accordance with VDOT's Road Design Manual
- This is a limited funds project. The Locality shall be responsible for any additional funding in excess of $ 165,000
- VDOT charges may increase due to increased VDOT oversight.
- VDOT may prepare environmental review documents for the project, if agreed upon by both VDOT and the locality.
- In accordance with federal policy for Safe Routes to School infrastructure the project must be completed and the full SRTS allocation expended by three years from date of agreement or the project may be subject to de-allocation.
- Preliminary engineering must be underway within three (3) months from the date of agreement; and the first invoice sent within six (6) months and no less than every 90 days thereafter, unless otherwise agreed upon by the locality and VDOT.
- Total project allocations: $165,000

This attachment is certified and made an official attachment to this document by the parties to this agreement

Authorized Locality Official and Date

Authorized VDOT Official and Date

Typed or printed name of person signing

Typed or printed name of person signing

Locally Administered Appendix A1

Project Number: **SRTS-029-144** UPC: **105288** Locality: **Fairfax County**

Project Location ZIP+4: 22181-5447	Locality DUNS# 074837626	Locality Address (incl ZIP+4): CenterPointe 1 Office Building 4050 Legato Road 4th Floor Fairfax, VA 22033-2867

Project Narrative

Scope:	Safe Routes to School project benefitting students walking to Flint Hill Elementary. Project includes crosswalk realignment and high visibility intersection upgrades along Flint Hill Road at Vale Road and in front of the school.
From:	Flint Hill Road
To:	Vale Road
Locality Project Manager Contact info:	Chris Wells - chris.wells@fairfaxcounty.gov
Department Project Coordinator Contact Info:	Tom.Tasselli@vdot.virginia.gov

Project Estimates

	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	$55,000	$0	$160,000	$215,000
Estimated VDOT Project Expenses	$20,000	$0	$0	$20,000
Estimated Total Project Costs	$75,000	$0	$160,000	$235,000

Project Cost and Reimbursement

Phase	Estimated Project Costs	Funds type *(Choose from drop down box)*	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Est. Reimbursement to Locality (Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering	$75,000	SRTS	0%	$0	$75,000	
Total PE	$75,000			$0	$75,000	$55,000
Right of Way & Utilities	$0	SRTS	0%	$0	$0	
Total RW	$0				$0	$0
Construction	$160,000	SRTS	0%	$0	$160,000	
Total CN	$160,000			$0	$160,000	$160,000
Total Estimated Cost	$235,000				$235,000	

Total Maximum Reimbursement by VDOT to Locality (Less Local Share)	$235,000
Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)	$215,000

Project Financing

SRTS						Aggregate Allocations (A+B+C+D+E+F)
$235,000						$235,000

Program and Project Specific Funding Requirements

- This project shall be administered in accordance with VDOT's Locally Administered Projects Manual
- The project will be constructed and maintained in accordance with VDOT's Road Design Manual
- This is a limited funds project. The Locality shall be responsible for any additional funding in excess of $ 235,000
- VDOT charges may increase due to increased VDOT oversight.
- VDOT may prepare environmental review documents for the project, if agreed upon by both VDOT and the locality.
- In accordance with federal policy for Safe Routes to School infrastructure
- The project must be completed and the full SRTS allocation expended by three years from date of agreement or the project may be subject to de-allocation.
- Preliminary engineering must be underway within three (3) months from the date of agreement; and the first invoice sent within six (6) months and no less than every 90 days thereafter, unless otherwise agreed upon by the locality and VDOT.
- Total project allocations: $235,000

This attachment is certified and made an official attachment to this document by the parties to this agreement

Authorized Locality Official and Date

Authorized VDOT Official and Date

Typed or printed name of person signing

Typed or printed name of person signing

Fairfax County Board of Supervisors Resolution

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Fairfax County Government Center of Fairfax, Virginia on Tuesday, April 29, 2014, at which meeting a quorum was present and voting, the following resolution was adopted.

AGREEMENT EXECUTION RESOLUTION

WHEREAS, in accordance with Virginia Department of Transportation project agreement procedures, it is necessary that a resolution be received from the local government authorizing execution of an agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Fairfax County, Virginia, authorizes the Director of Transportation to execute on behalf of the County of Fairfax a Project Administration Agreement with the Virginia Department of Transportation for the Graham Road Elementary School and Flint Hill Elementary School Safe Routes to School Projects by the County of Fairfax.

Adopted this 29th day of April, 2014, Fairfax, Virginia

ATTEST _____
Catherine A. Chianese
Clerk to the Board of Supervisors

SUPPLEMENTAL APPROPRIATION RESOLUTION AS 14193

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax Virginia on April 29, 2014, at which a quorum was present and voting, the following resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of Fairfax County, Virginia, that in addition to appropriations made previously for FY 2014, the following supplemental appropriation is authorized and the Fiscal Planning Resolution is amended accordingly:

Appropriate to:

Fund:	500-C50000, Federal-State Grant Fund	
Agency:	G4040, Department of Transportation	$215,000
Grant:	1400133-2014, Flint Hill Elementary School Safe Routes to School Project	
Agency:	G4040, Department of Transportation	$155,000
Grant:	1400134-2014, Graham Road Elementary School Safe Routes to School Project	

Reduce Appropriation to:

Agency:	G8787, Unclassified Admin	$370,000
Fund:	500-C50000, Federal-State Grant Fund	

Source of Funds: Virginia Department of Transportation, $370,000

A Copy - Teste:

_____

Catherine A. Chianese
Clerk to the Board of Supervisors

Board Agenda Item
April 29, 2014

ACTION - 5

Adoption of Supplemental Appropriation Resolution AS 14204 for the Department of Transportation to Accept Grant Funding from the Virginia Department of Transportation for Traffic Calming Improvements and Resolution Authorizing Execution of Project Agreement with the Commonwealth

ISSUE:
Board of Supervisors' approval of Supplemental Appropriation Resolution AS 14204 for the Department of Transportation (DOT) to accept grant funding from the Virginia Department of Transportation (VDOT) in the amount of $356,407 for traffic calming improvements, and a resolution authorizing the Department of Transportation to execute a Standard Project Administration Agreement with the Virginia Department of Transportation. These grant funds will support countywide traffic calming improvements. No local cash match is required.

RECOMMENDATION:
The County Executive recommends that the Board approve Supplemental Appropriation Resolution AS 14204 for the Department of Transportation to accept grant funding in the amount of $356,407 for countywide traffic calming improvements, and a resolution authorizing the Department of Transportation to execute a Standard Project Administration Agreement with the Virginia Department of Transportation.

TIMING:
Board approval is requested on April 29, 2014.

BACKGROUND:
In March 2011, administration of the Traffic Calming Program in the County was transferred from VDOT to the County because VDOT's secondary six year program did not include any future funding or administration for the program at the state level. As part of continued efforts by VDOT and the County to close out completed projects and programs and reallocate remaining funds to existing projects and programs, a total of $356,407 in one-time, previously unobligated secondary road funds has been identified as available to reimburse traffic calming improvement expenditures.

In order to access these funds, a Standard Project Administration Agreement for the development and administration of the proposed projects must be executed with VDOT. This agreement (Attachment 1) stipulates the guidelines and requirements that the County must adhere to during the design, land acquisition, and construction of the proposed project.

FISCAL IMPACT:
Grant funding in the amount of $356,407 is available from the Virginia Department of Transportation for the construction of countywide traffic calming improvements. No local cash match is required. This grant does not allow for the recovery of indirect costs. This action does not increase the expenditure level in the Federal-State Grant Fund, as funds are held in reserve for unanticipated grant awards.

CREATION OF POSITIONS:
No positions will be created through this grant award.

ENCLOSED DOCUMENTS:
Attachment 1: Standard Project Agreement
Attachment 2: Resolution to Execute Agreement
Attachment 3: Supplemental Appropriation Resolution AS 14204

STAFF:
Robert A. Stalzer, Deputy County Executive
Tom Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Todd Wigglesworth, Acting Chief, Coordination and Funding Division, FCDOT
Eric M. Teitelman, Chief, Capital Projects and Operations Division, FCDOT
Niel Freschman, Section Chief, Traffic Engineering Section, FCDOT
Steven K. Knudsen, Transportation Planner, Traffic Operations Section, FCDOT
Janet Nguyen, Transportation Planner, Coordination and Funding Division, FCDOT
Erin C. Ward, Senior Assistant County Attorney

STANDARD PROJECT ADMINISTRATION AGREEMENT
State-aid Projects

Project Number	UPC	Local Government
9999-029-S37	99180	Fairfax County

THIS AGREEMENT, made and executed in triplicate this ____ day of _____, 20__, by and between the County of Fairfax, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project(s) and the funding currently allocated or proposed for the project(s) does not include Federal-aid Highway funds; and

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal, state and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

1. The LOCALITY shall:

   a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.

   b. Receive prior written authorization from the DEPARTMENT to proceed with the project.

   c. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.

   d. Provide certification by a LOCALITY official of compliance with applicable laws and regulations on the **State Certification Form for State Funded Projects** or in another manner as prescribed by the DEPARTMENT.

   e. Maintain accurate and complete records of each Project's development of all expenditures and make such information available for inspection or auditing by the DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for not less than three (3) years following acceptance of the final voucher on each Project.

f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and also include an up-to-date project summary and schedule tracking payment requests and adjustments.

g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if due to action or inaction solely by the LOCALITY the project becomes ineligible for state reimbursement, or in the event the reimbursement provisions of Section 33.1-44 or Section 33.1-70.01 of the Code of Virginia, 1950, as amended, or other applicable provisions of state law or regulations require such reimbursement.

h. On Projects that the LOCALITY is providing the required match to state funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.

i. Administer the Project in accordance with all applicable federal, state, and local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of state-aid reimbursements

j. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.

k. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.

2. The DEPARTMENT shall:

a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties.

b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 1.f, reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.

c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.

d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable laws and regulations.

e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.

3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified, shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.

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4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 33.1-94 of the Code of Virginia, 1950, as amended.

5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its cost exceeds the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated pursuant to an annual or other lawful appropriation.

6. Nothing in this agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.

7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either party, in their individual or personal capacity for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.

8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between the either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing,

receive a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.

9. This agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f, 1.g, and 2.b, subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the DEPARTMENT shall retain ownership of plans, specifications, and right of way for which state funds have been provided, unless all state funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way.

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THE LOCALITY and the DEPARTMENT further agree that should Federal-aid Highway funds be added to the project, this agreement is no longer applicable and shall be terminated. The LOCALITY and the DEPARTMENT mutually agree that they shall then enter into a Standard Project Administration Agreement for Federal-aid Projects.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

The remainder of this page is BLANK

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

COUNTY OF FAIRFAX, VIRGINIA:

_____

_____
Typed or printed name of signatory

_____ _____
Title Date

_____ _____
Signature of Witness Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this agreement.

COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:

_____ _____
Commissioner of Highways Date
Commonwealth of Virginia
Department of Transportation

_____ _____
Signature of Witness Date

Attachment
Appendix A for UPC 99180

Appendix A

Project Number: 9999-029-S37 UPC: 99180 Locality: Fairfax County

Project Location ZIP+4: 22033-2867	Locality DUNS# 074873626	Locality Address (incl ZIP+4): 4050 Legato Road, Suite 400, Fairfax, VA 22033-2867

Project Narrative	
Scope:	Countywide Traffic Calming
From:	Countywide Subdivision Streets
To:	Countywide Subdivision Streets
Locality Project Manager Contact info:	Steve Knudsen 703-877-5768 steven.knudsen@fairfaxcounty.gov
Department Project Coordinator Contact Info:	Bethany Mathis, 703-259-1777 bethany.mathis@vdot.virginia.gov

Project Estimates

	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	$0	$0	$356,407	$356,407
Estimated VDOT Project Expenses	$0	$0	$10,000	$10,000
Estimated Total Project Costs	$0	$0	$366,407	$366,407

Project Cost and Reimbursement

Phase	Estimated Project Costs	Funds type *(Choose from drop down box)*	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Estimated Reimbursement to Locality (Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering						
Total PE						$0
Right of Way & Utilities						
Total RW						$0
Construction	$366,407	Secondary	0%	$0	$366,407	
			0%	$0	$0	
Total CN	$366,407		0%	$0	$366,407	$356,407
Total Estimated Cost	$366,407			$0	$366,407	$356,407

Total Maximum Reimbursement by VDOT to Locality (Less Local Share)	$366,407
Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)	$356,407

Project Financing

Secondary						**Aggregate Allocations (A+B+C+D+E+F)**
$366,407						$366,407

Program and project Specific Funding Requirements

- This project shall be administered in accordance with VDOT's Locally Administered Projects Manual
- This is a limited funds project. The Locality shall be responsible for any additional funding in excess of $366,407 (if applicable)
- In accordance with Chapter 12.1.3 (Scoping Process Requirements) of the LAP Manual, scoping was completed in 5/2013
- **Total project allocations: $366,407**

Authorized Locality Official and date

Authorized VDOT Official Recommendation and Date

Typed or printed name of person signing

Typed or printed name of person signing

Version 8/19/11

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Fairfax County Government Center of Fairfax, Virginia on Tuesday, April 29, 2014, at which meeting a quorum was present and voting, the following resolution was adopted.

AGREEMENT EXECUTION RESOLUTION

WHEREAS, in accordance with Virginia Department of Transportation project agreement procedures, it is necessary that a resolution be received from the local government authorizing execution of an agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Fairfax County, Virginia, authorizes the County Executive or the Director of Transportation to execute on behalf of the County of Fairfax a Project Administration Agreement with the Virginia Department of Transportation for Traffic Calming Improvements by the County of Fairfax.

Adopted this_____day of_____, 2014, Fairfax, Virginia

ATTEST _____
Catherine A. Chianese
Clerk to the Board of Supervisors

SUPPLEMENTAL APPROPRIATION RESOLUTION AS 14204

At a regular meeting of the Board of Supervisors of Fairfax County, Virginia, held in the Board Auditorium in the Government Center at 12000 Government Center Parkway, Fairfax Virginia on April 29, 2014, at which a quorum was present and voting, the following resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of Fairfax County, Virginia, that in addition to appropriations made previously for FY 2014, the following supplemental appropriation is authorized and the Fiscal Planning Resolution is amended accordingly:

Appropriate to:

Fund:	500-C50000, Federal-State Grant Fund	
Agency:	G4040, Department of Transportation	$356,407
Grant:	1400135-2014, Traffic Calming Improvements	

Reduce Appropriation to:

Agency:	G8787, Unclassified Admin	$356,407
Fund:	500-C50000, Federal-State Grant Fund	

Source of Funds: Virginia Department of Transportation, $356,407

A Copy - Teste:

_____

Catherine A. Chianese
Clerk to the Board of Supervisors

Board Agenda Item
April 29, 2014

ACTION – 6

Action on a Parking Reduction for Annandale Home Depot (Mason District)

ISSUE:
Board of Supervisors action on a parking reduction for Annandale Home Depot, Tax Map # 72-1 ((1)) 15, Mason District.

RECOMMENDATION:
The County Executive recommends that the Board of Supervisors (Board) disapprove a parking reduction of 16.0 percent (80 fewer spaces) of the required parking for the Annandale Home Depot. The applicant's request is pursuant to paragraph (4)(B) of Section 11-102 of the Zoning Ordinance, based on an analysis of the site, and the attached Parking Reduction Request and Evaluation (#0414-PKS-001).

Should the Board desire to approve the parking reduction request, the County Executive recommends that the approval be conditioned upon the following:

1. A minimum of 424 parking spaces shall be maintained on site at all times.

2. The uses permitted with this parking reduction are based on the revised Parking Reduction Request and Evaluation, #0414-PKS-01, dated October 16, 2013, and shall include the following:

    - 100,516 square foot Gross Floor Area (GFA) existing home improvement retail store with a maximum net floor area of 80,413 square feet;

    - 9,614 square foot existing garden center, plus 8,012 square foot expansion to be used on an interim basis during the year;

    - 3,987 square foot outdoor sales/display area.

    Any additional uses must be parked at code.

3. The conditions of approval of this parking reduction shall be incorporated into any plans for this site.

4. The current owners, their successors, or assigns of the parcels identified as Tax Maps # 72-1 ((1)) 15, on Fairfax County Property Maps shall submit a parking

space utilization study for review and approval by the Board at any time in the future that the Zoning Administrator requests in writing. Following review of that study, or if a study is not submitted within 90 days after being requested, the Board may rescind this parking reduction or require alternative measures to satisfy parking needs which may include requiring all uses to comply with the full parking space requirements specified in Article 11 of the Zoning Ordinance in effect at the time the parking utilization study is submitted.

5. All parking provided shall be in accordance with applicable requirements of Article 11 of the Zoning Ordinance, the Fairfax County Public Facilities Manual, and accessibility provisions of the Virginia Uniform Statewide Building Code.

6. Shared parking with any additional use(s) shall not be permitted without the submission of a new parking study prepared in accordance with the applicable requirements of the Zoning Ordinance and shall be subject to Board approval.

7. The conditions of approval of this parking reduction shall be binding on the successors of the current owners and/or other applicants and shall be recorded in the Fairfax County land records in a form acceptable to the County Attorney.

8. Unless a time extension has been approved by the Board, this parking reduction shall expire without notice six months from the date of Board approval if condition #7 has not been executed.

TIMING:
Board action is requested on April 29, 2014.

BACKGROUND:
Home Depot U.S.A., Inc. (Home Depot) has requested a reduction of the required parking for the Annandale Store. The Annandale Store is a 5.4 acre parcel located at 6555 Little River Turnpike, Annandale, Virginia and is zoned C-6 (Neighborhood Retail Commercial District). The principal use on the property is an existing 100,516 square foot, GFA home improvement retail store. The store includes a 9,614 square foot garden center permitted as an accessory use to the retail component. Exactly 504 parking spaces exist at the Annandale Store.

The parking requirements for the existing store are as follows: 482 parking spaces are required for the retail component, at a rate of one space per 200 square feet of net floor area for the first 1,000 square feet, plus 6 spaces per each additional 1,000 square feet and 19 spaces are required for the garden center, at a rate of 1 space/500 square feet. As such, a total of 501 of the existing 504 spaces are required to meet the current

parking requirement. Home Depot's use of some of the required parking spaces for outdoor storage and display of seasonal plants resulted in a notice of violation and court order, entered on the 8th of October, 2013. The violation and court order specifically addressed the applicant's use of the property for outdoor storage in excess of 250 square feet without an approved site plan pursuant to Section 17-103(2) of the Zoning Ordinance. In accordance with the court order, the applicant has returned the parking spaces to their original condition. In addition, Home Depot has submitted a minor site plan, #0414-MSP-02, to Land Development Services, Department of Public Works and Environmental Services (DPWES), to permit construction of a 3,987 square foot outdoor sales/display area and an 8,012 square foot expansion of the garden center to be used on an interim basis during the year. The applicant is proposing to utilize approximately 80 parking spaces to accommodate the proposed expansion of the garden center. Approval of the parking reduction is necessary to accommodate the proposed expansion.

Specifically, Home Depot requests a16.0 percent reduction of the required parking, from 501 to 421 spaces (80 fewer spaces). If approved by the Board, the request will result in a reduction of the parking ratio provided for the retail component, from 6 spaces/1,000 square feet to 4.71 spaces/1,000 square feet, after parking the first 1,000 square feet (5 spaces). The accessory garden center and outdoor display areas will continue to be parked at 1 space/500 square feet to meet the current parking requirement.

The applicant's request may be approved by the Board, pursuant to Section § 11-102 (4)(B) of the Zoning Ordinance, when the applicant has demonstrated to the Board's satisfaction that fewer spaces than those required will adequately serve two or more uses by reason of the hourly parking accumulation characteristics of such uses, and the reduction will not adversely affect the site or the adjacent area.

The concept of shared parking is the use of a parking area or space to serve two or more land uses without conflict or encroachment. Shared parking is a consequence of businesses or land uses that operate at different hours, days and/or seasons, and thus, have the opportunity to take into account periods of peak parking demands that do not coincide with each other when calculating the site's parking demand. Land uses often involved in shared parking arrangements include churches/schools, offices/cinemas, and other mixed-use developments that house one or more land uses that are complementary in terms of parking demands. For multiple uses, joint or shared use of a single parking space over time results in a reduced demand, while the supply serving each use continues to meet the code requirement.

The applicant's justification for consideration of a reduction pursuant to paragraph (4)(B) of Section 11-102 of the Zoning Ordinance is based on the premise that two uses exist at the Annandale Store. Staff's position is that multiple uses do not exist at the

Annandale Store. Rather, a single retail use exists with an accessory component that operates on the same schedule, thereby precluding joint use of parking spaces; thus, the applicant's justification is insufficient under the Zoning Ordinance. The applicant's justification for consideration of a reduction from a parking demand perspective is primarily based on a single hourly count taken on Saturday, March 23, 2013, from 9 a.m. to 5 p.m. On that day, the availability of parking exceeded the site's demand. A single observation may be sufficient to represent the actual long-term demand at the site if it takes into account factors that can influence parking demand such as seasonal variations, weather conditions, time of year, and other such factors. Staff does not believe a single count truly represents the parking demand for the site, especially when the peak time for spring planting occurs late April/early May.

The applicant also notes that the Institute of Transportation Engineers (ITE) is an authoritative source of engineering guidance for parking supply and demand ratios. For home improvement superstores, such as Home Depot, the ITE's average demand ratio on a Saturday is 4.0 spaces/1,000 square feet. The requested parking reduction from 6.0/1,000 square feet (after the first 1,000 square feet) to 4.7 spaces/1,000 square feet is above the ITE's recommended space count. Therefore, based on this information, the applicant believes that approval of the reduction request would not have an adverse impact on the site or surrounding properties.

Although the ITE rate suggests that a lower rate than currently required by the Zoning Ordinance may be appropriate for home improvement superstores, the applicant has not provided enough data relating to the parking demand for this specific site to support the proposed parking reduction request. Further as noted above, the applicant must demonstrate that fewer spaces than those required will adequately serve two or more uses by reason of the hourly accumulation characteristics. It is staff's position that the garden center and display area of Home Depot is not a separate use but is an integral part of the single retail use. For these reasons, staff does not support the reduction request.

This recommendation reflects a coordinated review by the Department of Transportation, the Department of Planning and Zoning, the Office of the County Attorney and the Department of Public Works and Environmental Services.

FISCAL IMPACT:
None

Board Agenda Item
April 29, 2014

ENCLOSED DOCUMENTS:
Attachment 1 – Parking Reduction Request by Walsh Colucci, Lubeley, Emrick & Walsh, P.C.; Parking Reduction Evaluation by Wells + Associates; and Concept Plan prepared by JK3 Consulting LLC, dated October 16, 2013

STAFF:
Robert A. Stalzer, Deputy County Executive
James W. Patteson, Director, DPWES
Audrey C. Clark, Acting Director, Land Development Services, DPWES

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Andrew A. Painter, Esq.
(703) 737-3633
apainter@ldn.thelandlawyers.com

WALSH COLUCCI
LUBELEY EMRICH
& WALSH PC

October 10, 2013

Via Email & Hand Delivery

Ms. Jan Leavitt
Fairfax County Department of Public Works & Environmental Services
Land Development Services
Site Code Research & Development Branch
12055 Government Center Parkway, Room 334
Fairfax, Virginia 22035

Re: Parking Reduction Request 414-PKS-001
Annandale Home Depot (the "Annandale Store")
6555 Little River Turnpike
TM 72-1 ((1)) 15 (the "Subject Property")

Dear Ms. Leavitt:

This letter follows my July 5, 2013 letter in which I requested a reduction on behalf of my client, **Home Depot U.S.A., Inc.** ("Home Depot"), of the required number of parking spaces for the above-referenced Subject Property pursuant to § 11-102 (4) (B) of the Zoning Ordinance of Fairfax County, Virginia ("Zoning Ordinance"). Home Depot respectfully seeks a parking reduction from six spaces per 1,000 square feet (after the first 1,000 square feet) to 4.7 spaces per 1,000 square feet.

Such a request, if granted, would reduce the required parking on the Subject Property by approximately 16 percent, from 501 spaces to 421 spaces. As you may be aware, Home Depot has recently submitted a request for a Minor Site Plan approval to the Department of Public Works & Environmental Services (Application #0141-MSP-002-2) depicting 429 parking spaces on the Subject Property, five of which are proposed to serve as shopping cart corrals (for a total available parking field of 424 spaces).

The Annandale Store comprises two separate uses that must be parked on the Subject Property pursuant to the Zoning Ordinance: (1) a retail use; and (2) an outdoor sales and display area use. As discussed below, the hourly parking accumulation characteristics of these two uses justify a reduction in required parking, and such a reduction, if granted, will not adversely affect the Subject Property or characteristics of the surrounding area.

The Annandale Store features several atypical characteristics that contribute to store planning and operational management difficulties. With an approximately 100,516-square foot

414-PKS-001-1

PHONE 703 737 3633 ▪ FAX 703 737 3632 ▪ WWW.THELANDLAWYERS.COM
1 E. MARKET STREET, THIRD FLOOR ▪ LEESBURG, VA 20176-3014

ARLINGTON OFFICE 703 528 4700 ▪ PRINCE WILLIAM OFFICE 703 680 4664

ATTORNEYS AT LAW

indoor home improvement store and an approximately 9,614-square foot outdoor garden center, the Annandale Store is markedly smaller than other prototypical Home Depot stores.

Unlike a prototypical Home Depot store which provides an unimpeded parking field in front of the store, parking at the Annandale Store features three separate parking fields comprising 504 spaces fronting on two roadways, Little River Turnpike (Route 236) and Braddock Road (Route 620). Some 134 spaces are located on the store's Little River Turnpike frontage; 272 parking spaces are located on the store's Braddock Road frontage; and 59 spaces are located behind Tax Map #72-1 ((1)) 14A. Anecdotal evidence suggests that parking demand never approaches parking availability and that as much as approximately one-third of the store's parking spaces go unused—even at peak times.

As noted in the enclosed parking study by Wells + Associates, parking demand at the Annandale Store never approaches the Subject Property's parking availability. The parking study is based upon a survey conducted during a peak customer weekend day (March 23, 2013) at the height of the springtime planting season. The survey found that at least 260 parking spaces were vacant during the course of the study. Such a finding demonstrates that approximately one-half of the Subject Property's 501 provided parking spaces are unused, even at peak times, regardless of the Zoning Ordinance's requirements.

Because the Annandale Store is an existing home improvement retail sales establishment and outdoor sales/display area, Wells + Associates' parking study is based on real demand rather than theoretical projection. Acknowledging that fewer spaces than those required by the Zoning Ordinance will adequately serve both of the Subject Property's uses, a parking reduction is justified for the Annandale Store based upon the foregoing Zoning Ordinance section.

I note that the Annandale Store is not subject to a transportation demand management ("TDM") program, nor is it proximate to a Metrorail station, or located within a designated Commercial Revitalization District or a Tysons Corner Comprehensive Plan District. Such criteria, however, is not listed as a requirement for a property owner to request a reduction under § 11-102 (4) (B) of the Zoning Ordinance. To that end, I note the following:

1) It is clear from a reading of § 11-101 (1) of the Zoning Ordinance that the Off-Street Parking and Loading regulations apply to the Subject Property, which is zoned C-6. That section says:

> Except as provided for in a Commercial Revitalization District, *in any R, C or I district, all structures built and all uses established hereafter shall provide accessory off-street parking in accordance with the following regulations*, and in the PDH, PDC, PRC and PRM Districts, the provisions of this Part shall have general application as determined by the Director. In the PTC District off-street parking shall be provided in accordance with Sect. 6-509,

> and Sect. 11-102 below shall have general application as determined by the Director. (Emphasis added).
>
> Additionally, subject to the approval of a parking redesignation plan pursuant to Par. 12 of Sect. 11-102, for an existing use located in the Tysons Corner Urban Center but not in the PTC District an owner may voluntarily elect to reduce the number of off-street parking spaces required pursuant to Sections 11-103, 11-104, 11-105 and 11-106 for the site to a number between what is currently approved for the site and the applicable minimum parking rate specified for the PTC District. However, this voluntary parking reduction is not an option if the currently approved number of parking spaces on the site is specified by a special permit, special exception or proffered condition."

2) § 11-102 (4) of the Zoning Ordinance says that where off-street parking spaces serve two or more uses, the total number of such spaces must equal the sum of the spaces required for each separate use—<u>except in two circumstances</u>. The first set of circumstances, found in § 11-102 (4) (A), is inapplicable to this request. That section, for example, references five exemptions, including instances where a property is to be located near a transit station, where there are accessory uses, where there is a proffered TDM program, where there is a hotel and conference center near an airport, and for places of worship.

   However, § 11-102 (4) (A) concludes with the word "or," which signals an ability to seek a reduction under § 11-102 (4) (B) if it can be shown that fewer spaces can serve both uses and that the reduction will not adversely affect the site or the adjacent area. § 11-102 (4) (B) of the Ordinance says,

> That the Board may, subject to conditions it deems appropriate, reduce the total number of parking spaces required by the strict application of this Part when the applicant has demonstrated to the Board's satisfaction that fewer spaces than those required by this Part will adequately serve two (2) or more uses by reason of the hourly parking accumulation characteristics of such uses and such reduction will not adversely affect the site or the adjacent area.
>
> Notwithstanding the above, required off-street parking spaces and their appurtenant aisles and driveways which are not fully utilized during the weekday may be used for a public commuter park-and-ride lot when such lot is established and operated in accordance with a public commuter park-and-ride lot agreement approved by the Board.

The Applicant's requested reduction accords with standard Institute of Transportation Engineers ("ITE") calculations, which suggest that a home improvement superstore such as the Annandale Store demands an average of 3.19 parking spaces per 1,000 square feet. Home Depot's requested reduction from six spaces per 1,000 square feet (after the first 1,000 square feet) to 4.7 spaces per 1,000 square feet is well above the ITE recommended space count and would not have an adverse impact on the Subject Property or surrounding properties.

Pursuant to the Department of Public Works & Environmental Services' submission requirements for parking reductions, please find enclosed the following materials for your review:

1) Five hard copies and one electronic version of the Parking Reduction Evaluation Memorandum, dated October 10, 2013 and prepared by Wells + Associates; and

2) Five hard copies and one electronic version of the Concept Plan for the Annandale Store, dated December 10, 2012 and prepared by JK3 Consulting LLC.

A fee check in the amount of $6,505.00 was previously tendered to the County for the processing of this request.

Home Depot welcomes your review and comment on the justification for its parking reduction request. Thank you for your time and consideration in this matter and please feel free to call me directly at (571) 209-5775 should you have any questions or require additional information.

Very truly yours,

WALSH, COLUCCI, LUBELEY,
EMRICH & WALSH, P.C.

Andrew A. Painter

Enclosures

cc: Mr. Aaron Frank, Office of Supervisor Penny A. Gross
Ms. Kris Abrahamson, Zoning Evaluation Division
Lorrie Kirst, Zoning Administration Division
Mr. William J. O'Donnell, Jr., AICP, Zoning Evaluation Division
Paul T. Emerick, Esq., Office of the County Attorney
Brett D. Soloway, Esq., Home Depot U.S.A., Inc.

Mr. Tom Gallagher, Home Depot U.S.A., Inc.
John Kerekes, Esq., AICP, NJPP, JK3 Consulting LLC
Chris L. Kabatt, Wells + Associates, Inc.
Kristen D. Raber, Wells + Associates, Inc.
Martin D. "Art" Walsh, Esq., Walsh Colucci
Michael Kalish, Esq., Walsh Colucci

WELLS + ASSOCIATES

MEMORANDUM

TO: Beth Forbes
Fairfax County Department of Public Works & Environmental Services
Land Development Services

FROM: Chris Kabatt, P.E.
Kristen Raber

DATE: October 10, 2013

SUBJECT: Parking Reduction Evaluation;
Home Depot – Annandale Store

Introduction

The purpose of this memorandum is to document the results of a parking evaluation for the Home Depot store in Annandale, Virginia. The subject site is bounded on the west by Braddock Road and on the north by Little River Turnpike (Route 236), as shown on the Site Vicinity Map, Figure 1.

Home Depot plans for a stand-alone seasonal sales area on the western side of the store and is requesting a 16 percent parking reduction from 501 to 421 required spaces, reducing the parking ratio from 6/1,000 S.F. to 4.7/1,000 S.F. The existing store is 100,516 gross S.F. plus a 9,614 S.F. garden center. For parking purposes, net gross S.F. of 80,413 is used for the store. A representative plan is shown on Figure 2.

The following discussion of the actual parking demand at the store justifies the proposed parking ratio of 4.7 parking spaces/1,000 S.F.

Parking Demand

Parking demand for the Home Depot – Annandale store was evaluated based on actual parking demand at the store and industry standards.

To determine the actual parking demand at the store, parking occupancy counts, the number of occupied parking spaces, were collected on Saturday, March 23, 2013 from 9:00 AM until 5:00 PM. Home Depot sales are typically strongest between March 1 and April 30, on Fridays, Saturdays, and Sundays. Therefore, the March 23 count is considered a peak condition. Home Depot currently supplies 504 marked parking spaces at the Annandale Store based on the approved site plan.

The attached Chart 1, shows a peak of 221 parked vehicles at noon, and below 200 parked spaces through the afternoon. At the peak, there were 283 unoccupied spaces, therefore 44 percent of the available parking spaces were occupied.

According to ITE, a home improvement superstore such as Home Depot demands an average of 3.19 parking spaces per 1,000 S.F. Assuming the ITE average parking demand rate and the 80,413 net gross S.F. store plus 9,614 garden center, the Annandale store has a parking demand of 288 parking spaces.

Based on the actual parking demand and the ITE average rate, the proposed parking ratio of 4.7 spaces per 1,000 SF is adequate. During seasonal sales with the garden center and outdoor displays, 421 parking spaces would be required and 424 spaces would be provided, with a 3 space surplus available. The requested reduction in the required parking ratio would not adversely affect the site or the adjacent area.

cc: Mr. Tom Gallagher, Home Depot U.S.A., Inc.
Mr. John Kerekes, Esq., AICP, NJPP, JK3 Consulting LLC
Mr. Andrew Painter, Esq., Walsh Colucci, Lubeley, Emrich & Walsh, P.C.

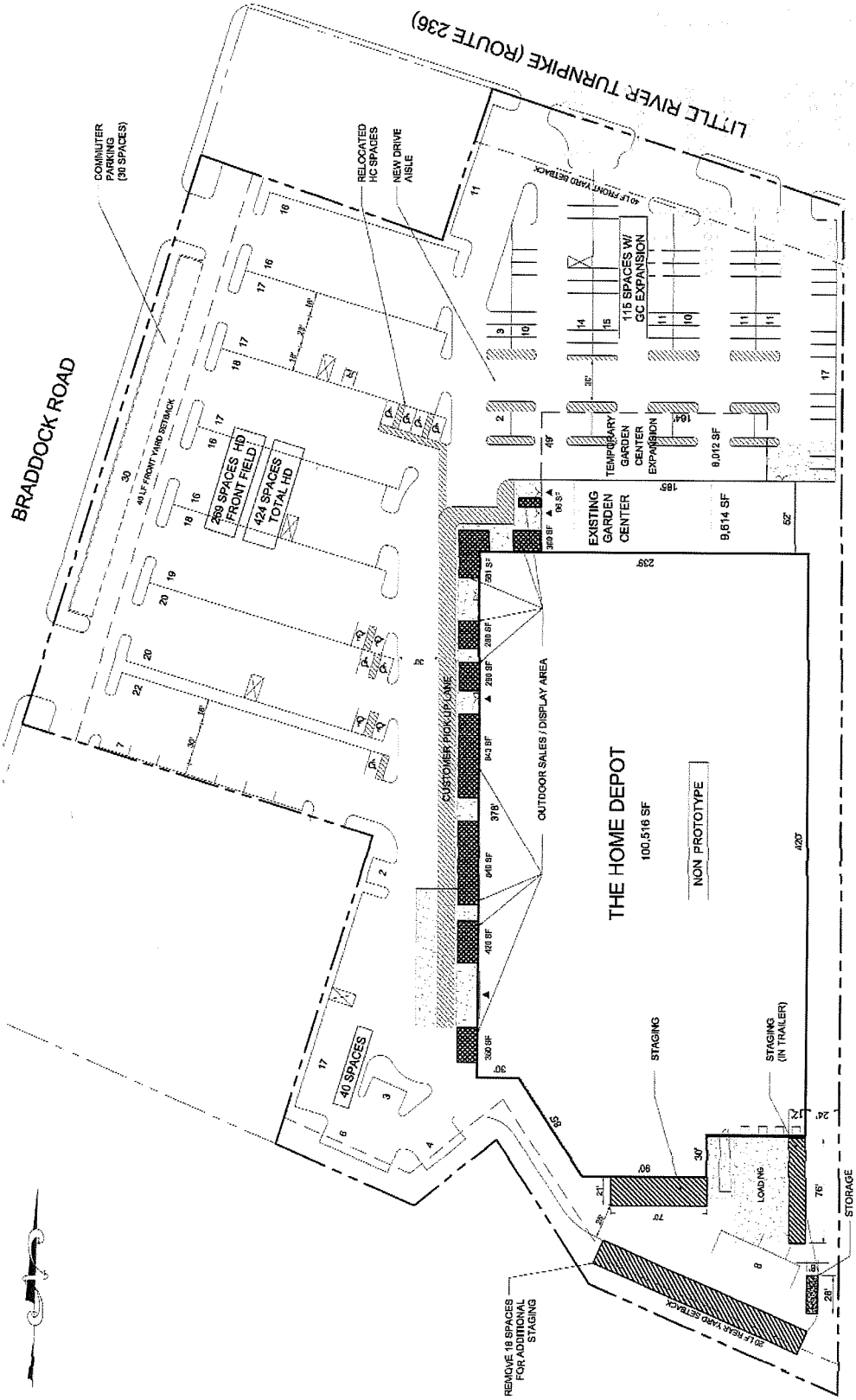
Why single data set + per week

Figure 1
Site Location

North

Annandale Home Depot
Fairfax County, Virginia

Wells + Associates, Inc.



S:\PROJECTS\5749 HOME DEPOT ANNANDALE\GRAPHICS\5749 – RPT GRAPHICS – STANDARD\5749 – RPT GRAPHICS.DWG

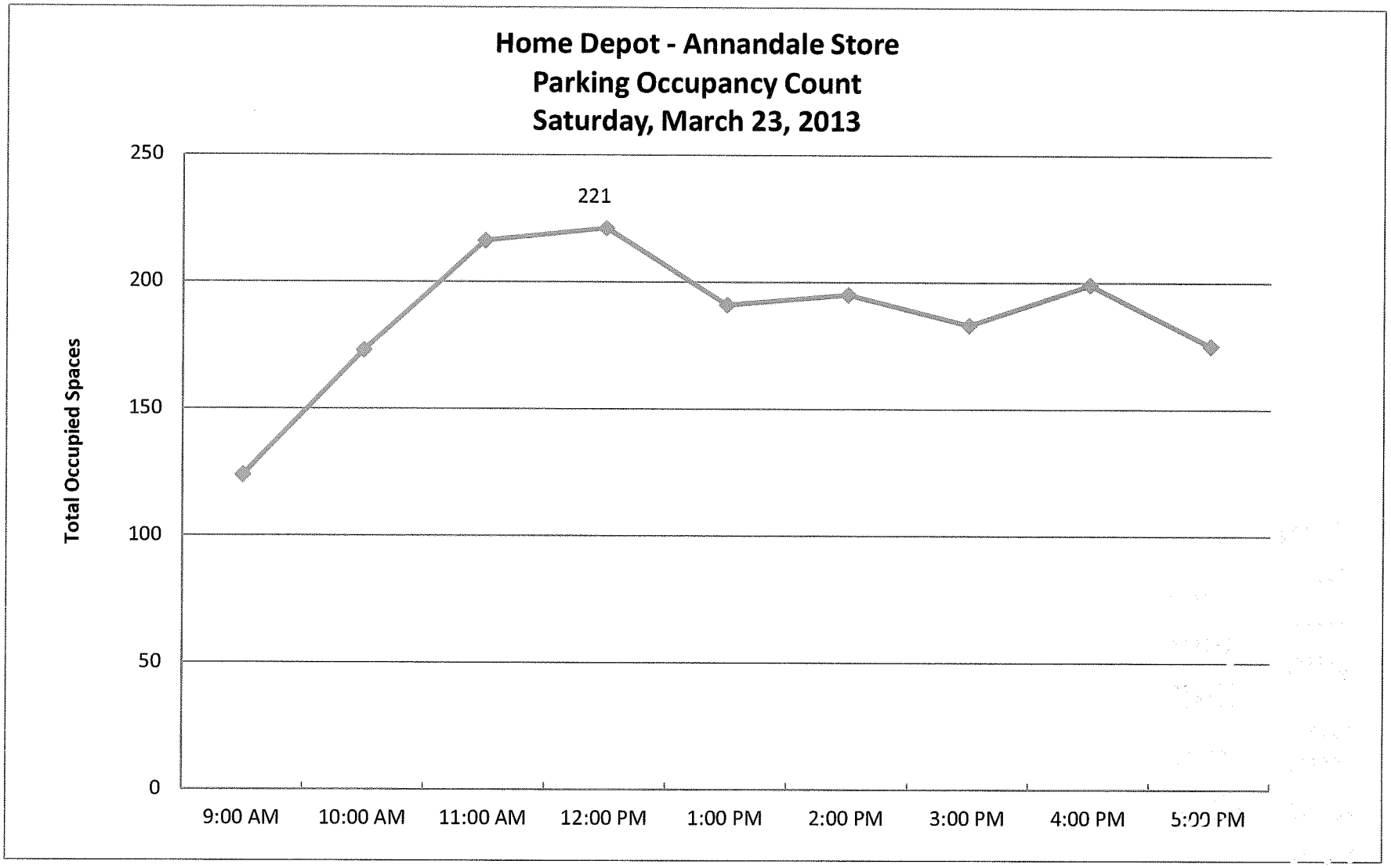
Figure 2
Site Plan

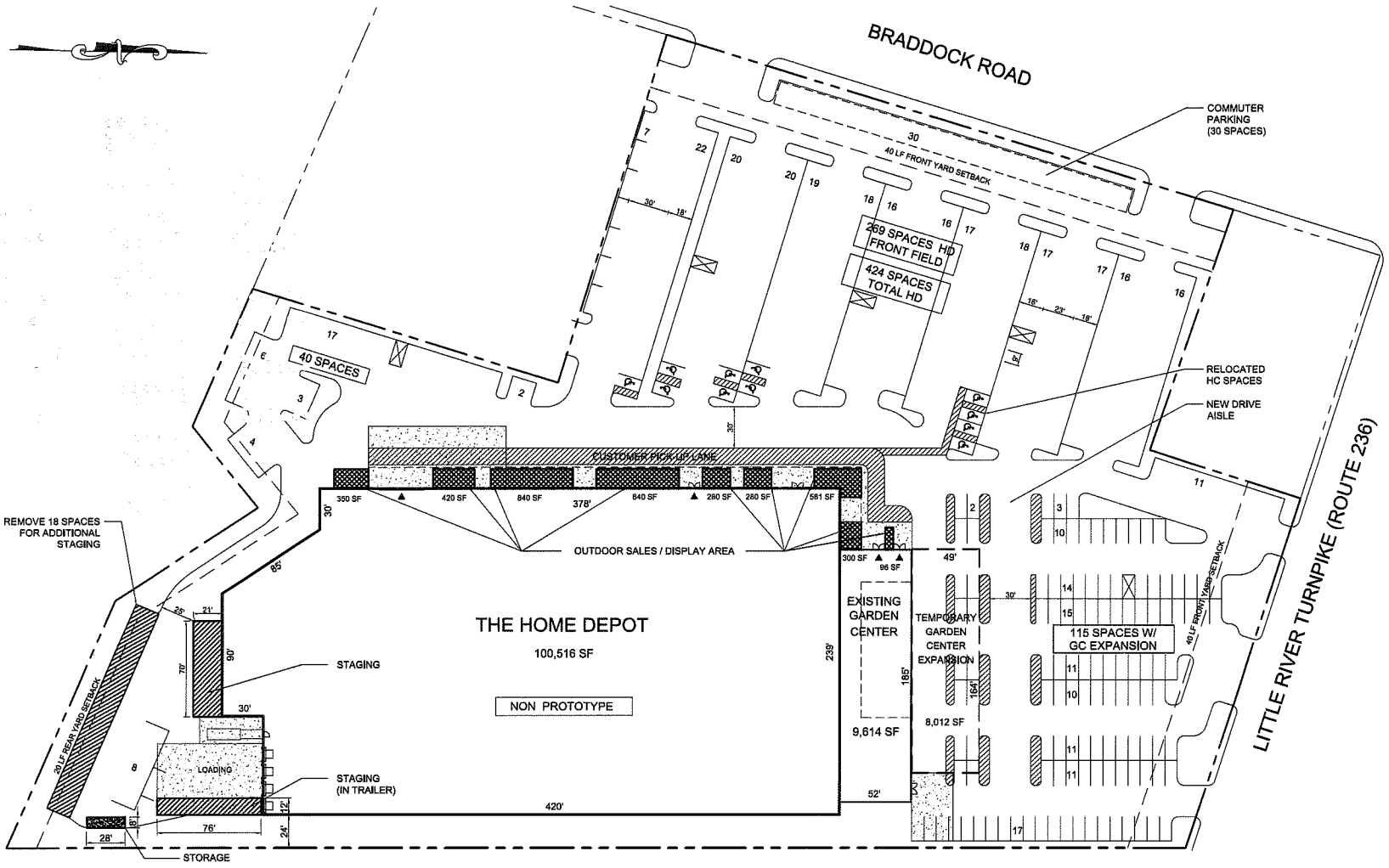
North

JCP

Annandale Home Depot
Fairfax County, Virginia

Wells + Associates, Inc.


Home Depot - Annandale Store
Parking Occupancy Count
Saturday, March 23, 2013
Total Occupied Spaces
250
200
150
100
50
0
221
9:00 AM
10:00 AM
11:00 AM
12:00 PM
1:00 PM
2:00 PM
3:00 PM
4:00 PM
5:00 PM



PROJECT INFORMATION

SITE AREA	
ENTIRE SITE	9.75 ACs
THE HOME DEPOT PARCEL	8.42 ACs

BUILDING AREA	
THE HOME DEPOT	100,516 SFs
GARDEN CENTER	9,614 SFs
TOTAL	110,130 SFs

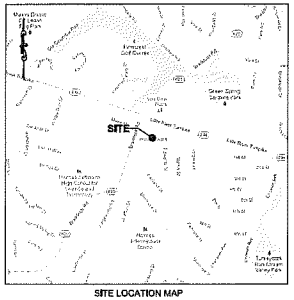
ZONING CLASSIFICATION	CLASSIFICATION
EXISTING	(C-6) COMMUNITY RETAIL COMMERCIAL DISTRICT
PERMITTED USES	RETAIL & OFFICE PERMITTED

BULK REQUIREMENTS	REQUIRED/ ALLOWABLE	PROVIDED
MINIMUM LOT AREA	40,000 SF	366,743 SF
MINIMUM FRONTAGE	200 FT	269 FT
FRONT YARD	40 FT	252 FT
REAR YARD	20 FT	38 FT
SIDE YARD	N/A	24 FT
BUILDING COVERAGE	TBD	±30%
IMPERVIOUS COVERAGE	85%	±81%
BUILDING HEIGHT	40 FT	25 FT

STAGING

STORAGE

DRAWING ISSUE/REVISION RECORD			
DATE	NARRATIVE	PLAN	INITIALS
12/18/12	INITIAL RELEASE	-	SP
12/20/12	RELOCATE COMMUTER PARKING	-	SP
03/14/13	ADD SEASONAL SALES, REVISE PARKING	-	SP
03/18/13	ADD TEMPORARY GC EXPANSION	-	SP
10/03/13	REVISE PARKING COUNT	-	SP



SITE LOCATION MAP

PARKING AREA SUMMARY	STORE	STORE	GARDEN CENTER	TEMPORARY GARDEN CENTER	OUTDOOR SALES/DISPLAY STORAGE	REQUIRED PARKING	PROVIDED PARKING	DIFFERENCE
HOME DEPOT WITH EXISTING PARKING REQUIREMENTS	1000 SF (5 SPACES/1000 SF) 5 SPACES	79,413 SF (6 SPACES/1000 SF) 477 SPACES	9,614 SF (1 SPACES/500 SF) 19 SPACES	0	0	501 SPACES	504 SPACES	+3
HOME DEPOT WITH REVISED PARKING REQUIREMENTS	1000 SF (5 SPACES/1000 SF) 5 SPACES	79,413 SF (4.7 SPACES/1000 SF) 374 SPACES	9,614 SF (1 SPACES/500 SF) 19 SPACES	0	0	399 SPACES	504 SPACES	+105
HOME DEPOT WITH REVISED PARKING LAYOUT, WITH TEMPORARY GC, WITH OUTDOOR SALES / DISPLAY	1000 SF (5 SPACES/1000 SF) 5 SPACES	79,413 SF (4.7 SPACES/1000 SF) 373 SPACES	9,614 SF (1 SPACES/500 SF) 19 SPACES	8,012 SF (1 SPACES/500 SF) 16 SPACES	3,987 SF (1 SPACES/500 SF) 8 SPACES	421 SPACES	424 SPACES	+3

GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.

CONCEPT PLAN

THE HOME DEPOT
ANNANDALE, VA

LITTLE RIVER TURNPIKE (ROUTE 236) & BRADDOCK ROAD
FAIRFAX COUNTY
MK PROJECT #: 2012-THD204
DATE PREPARED: 12-10-2012

JK3 LAND PLANNING DEVELOPMENT
27 Schoolhouse Road
Somerset, NJ 08873
tel: 732-537-9009
fax: 732-537-9779
www.jk3consulting.com

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Board Agenda Item
April 29, 2014

ACTION – 7

Board Endorsement of Route 7 Bridge over Dulles Airport Toll Road and Airport Access Highway (Dranesville and Hunter Mill Districts)

ISSUE:
Board endorsement of Virginia Department of Transportation (VDOT) Route 7 Bridge over Dulles Airport Toll Road and Airport Access Highway project plans. (VDOT Project #0007-029-139, P101, R201, C501, B617, B618; UPC: 82135)

RECOMMENDATION:
The County Executive recommends that the Board endorse the design plans for the Route 7 Bridge over Dulles Airport Toll Road and Airport Access Highway project, as generally presented at the Design Public Hearing on February 20, 2014, with the following conditions:

- The design proceeds with the underpass option for the pedestrian and bicycle facilities that was presented to the public at the February 20, 2014, Design Public Hearing. This option emerged as the preferred shared use path option that enhanced safety and aesthetics at the project location.

Upon endorsement, a letter (Attachment 1) will be sent to VDOT, notifying them that the Board has endorsed the plans.

TIMING:
Board action is requested on April 29, 2014, to finalize the design approval and proceed with the design-build procurement process.

BACKGROUND:
In 2007, the Virginia Department of Transportation (VDOT) conducted a study to widen and replace the dual bridges on Route 7 over Dulles Access/Toll Road in Fairfax County. The study determined the feasibility of deck replacement, bridge widening, joint closure, addition of shared use paths, bridge rehabilitation, vertical clearance improvement, ramp alignment, approach roadway widening, construction sequencing and maintenance of traffic (MOT). The study also incorporated the modifications to Route 7 related to the Dulles Corridor Metrorail Project.

In October 2013, as per VDOT's request, the County provided a letter of support for the

design-build method of procurement regarding the subject project. Given the existing dual bridge's sub-standard deck geometry, vertical clearance, lane conditions on both eastbound and westbound lanes, it was imperative to widen the bridges in order to accommodate additional traffic lanes and the shared use paths as per the VDOT Roadway Master Plan.

This project will widen Route 7 from four lanes to six lanes, from approximately 0.1 mile west of Tyco Road to approximately 0.6 mile west of Tyco Road. The six lane facility will tie into the existing four lanes to the west. The decks of the two existing bridges over Dulles Airport Toll Road (DATR) will be replaced and widened in the middle to accommodate one extra lane on each of the bridges. 14 foot wide shared use paths will be built for pedestrians and bicyclists on each side of Route 7. The shared-use paths will tie into future trails. The proposed grade of the bridges over DATR will be raised to meet the standard clearance requirement of 16 feet 6 inches. The superstructure and the two abutments of the existing bridges will be replaced, and the substructure will be repaired. Existing piers will be widened to accommodate the additional width for the bridge and the future widening of the DATR. The widening work will require some additional right of way and temporary construction easements.

Public Hearing Comments

A public hearing was held on February 20, 2014. Approximately 39 people attended the public hearing, and a total of 28 written comments on the shared use path options were submitted. Of the comments received, 19 supported the underpass option for the shared use paths, one comment supported the at-grade option, one comment supported the median option and seven unspecified comments were received. A copy of the public hearing brochure is attached (Attachment 2).

Project Schedule

The current schedule is as follows:

- Design-Build Contract Request for Qualifications Advertisement – May 2014
- Design-Build Contract Request for Proposals Advertisement – August 2014
- Commonwealth Transportation Board Approval to Award Contract – December 2014
- Design-Build Contract Notice to Proceed – January 2015
- Begin Construction – July 2015
- Complete Construction – June 2017

FISCAL IMPACT:
A total amount of $13.9 million has been requested from the County for this project at this time. The project is currently funded by federal bridge funds identified in the VDOT Six-Year Improvement Program (SYIP) in the amount of $20.5 million. The total project cost is estimated at $34.4 million. On January 28, 2014, the Board included funding for this project in the amount of $13.9 million as part of its six year transportation priorities. This should cover the estimated funding shortfall for the project. County staff has requested that these funds be included in the update of VDOT's SYIP. VDOT is in the process of evaluating cost saving measures to lower the funding shortfall. However, the final cost will not be known until the design-build contract bids are received.

ENCLOSED DOCUMENTS:
Attachment 1: Letter for Signature by Tom P. Biesiadny, Board Endorsement of Route 7 Bridge over Dulles Airport Toll Road and Airport Access Highway
Attachment 2: February 20, 2014, Public Hearing Brochure

STAFF:
Robert A. Stalzer, Deputy County Executive
Tom P. Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Eric M. Teitelman, Chief, Capital Projects and Operation Division (CPOD), FCDOT
Karyn L. Moreland, Chief, Capital Projects Section, CPOD, FCDOT
Michael J. Guarino, Transportation Planner, Capital Projects Section, CPOD, FCDOT
Smitha L. Chellappa, Transportation Planner, Capital Projects Section, CPOD, FCDOT

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County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Ms. Helen L. Cuervo, P.E.
District Administrator
Northern Virginia District
Virginia Department of Transportation
4975 Alliance Drive
Fairfax, Virginia 22030

Subject: Route 7 Bridge over Dulles Airport Toll Road and Airport Access Highway, UPC 82135

Dear Ms. Cuervo:

On April 29, 2014, the Fairfax County Board of Supervisors endorsed the design plans to widen the Route 7 bridge over the Dulles Airport Toll Road and Airport Access Highway as presented at the February 20, 2014, public hearing, with the following conditions:

- The design proceeds with the underpass option for the pedestrian and bicycle facilities that was presented to the public at the February 20, 2014, Design Public Hearing. This option emerged as the preferred shared use path option that enhanced safety and aesthetics at the project location.

Please call Smitha Chellappa at (703) 877-5600 or me at (703) 877-5663, if you have any questions or need additional information. Thank you for your assistance.

Sincerely,

Tom P. Biesiadny
Director

cc: Board of Supervisors
Arif Rahman, P.E., Project Manager, Structure & Bridge, VDOT
Susie Lue, Project Manager, NOVA Location & Design, VDOT
Eric M. Teitelman, Chief, Capital Projects and Operations Division
Karyn L. Moreland, Chief, Capital Projects Section, FCDOT
Robert A. Stalzer, Deputy County Executive

Fairfax County Department of Transportation
4050 Legato Road, Suite 400
Fairfax, VA 22033-2895
Phone: (703) 877-5600 TTY: 711
Fax: (703) 877-5723
www.fairfaxcounty.gov/fcdot

FCDOT
Serving Fairfax County for 30 Years and More

Get Involved

VDOT representatives will review and evaluate any information received as a result of this meeting. The comment sheet in this brochure is provided to assist in making your comments. You may leave the sheet or any other written comments in the comment box at the meeting, provide oral comments to the court reporter tonight, or mail/email your comments.

Comments must be postmarked, emailed or delivered to VDOT by **March 3, 2014** to be included in the design public hearing record.

Comments may be mailed to Mr. Arif Rahman, P.E. at the address below or emailed to meeting_comments@vdot.virginia.gov. Please include "Route 7 over Dulles Airport Toll Road" in the email subject line.

Project information shared here, including a summary of comments received during the comment period, will be available at www.virginiadot.org/projects and at VDOT's Northern Virginia District Office.

Contact Information

Primary Contact: **Arif Rahman, P.E.** MD.Rahman@VDOT.Virginia.gov	VDOT Northern Virginia Project Manager	4975 Alliance Drive Fairfax, VA 22030	703-259-1940
Nicholas J. Roper Nicholas.Roper@VDOT.Virginia.gov	VDOT Northern Virginia Engineer	4975 Alliance Drive Fairfax, VA 22030	703-259-1953
Joan Morris Joan.Morris@VDOT.Virginia.gov	VDOT Northern Virginia Public Affairs Manager	4975 Alliance Drive Fairfax, VA 22030	703-259-1799
D. Brian Costello Brian.Costello@VDOT.Virginia.gov	VDOT Regional Right of Way & Utilities Manager	4975 Alliance Drive Fairfax, VA 22030	703-259-2986

TTY/TDD Dial 711

VDOT Virginia Department of Transportation

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www.VirginiaDOT.org

Design Public Hearing

Route 7 over Dulles Airport Toll Road and Airport Access Highway Fairfax County

Thursday, February 20, 2014, 6:00-8:00 p.m.

Colvin Run Elementary School
1400 Trap Road, Vienna, VA 22182

Public Meeting

The Virginia Department of Transportation welcomes you to the design public hearing on reconstructing the Route 7 bridges over the Dulles Airport Toll Road and Airport Access Highway in Fairfax County. We look forward to your active participation.

This meeting is being held to provide an opportunity for citizens and organizations to give VDOT comments and/or suggestions on the proposed project. VDOT strives to ensure that all members of the community have the opportunity to participate in public decisions on transportation projects and programs affecting them.

VDOT representatives are present to discuss the project and answer your questions.

A comment sheet is included in the handouts for this meeting, and your input is encouraged. All oral and written comments received on this project will be included in a transcript for review by VDOT personnel, citizens and other interested parties.

VDOT staff will address questions and concerns raised as a result of this meeting before the project is presented to VDOT's Chief Engineer for consideration.

Project Overview

Existing Conditions - Route 7 over Dulles Airport Toll Road and Airport Access Highway

Purpose – Replace, widen, and raise the structurally deficient side-by-side bridges on Route 7 over the Dulles Toll Road, modify substructure, and replace abutments. Also widen Route 7 to six-lanes from Jarrett Valley Drive to just west of Tyco Road. Provide a shared-use path from existing paths north of Jarrett Valley Drive.

From – About 0.56 miles west of Tyco Road

To –About 0.16 miles west of Tyco Road

Total length – 0.402 mile

Improvements – New, wider bridge that meets current design standards, six-lane Route 7 and shared-use paths.

State Project: 0007-029-139, P101, R201, C501, B617, B618 Federal Project: BR-5401(738) UPC: 82135

Project Description

The purpose of this project is to improve the Route 7 side-by-side bridges over the Dulles Airport Toll Road and Airport Access Highway in Fairfax County. Each bridge carries two lanes of through traffic and one auxiliary lane and has a concrete sidewalk. The bridges were built in 1960 and are in poor condition and do not meet the standard vertical clearance over the Dulles Toll Road and Access Highway.

The bridges will be widened to 149 feet to accommodate 14 foot shared-use paths on each side. The superstructure will be replaced, widened and raised to provide the necessary clearance over the Dulles Toll Road and Airport Access Highway. The abutments will be replaced with full height abutments to accommodate collector-distributor lanes under the end spans for the future Tysons Ramps project.

Shared-Use Paths
Three options have been developed for Route 7. Option 1 would be at grade. Option 2 has the shared-use path on the outside and going under eight of nine roadway crossings, and the third option would have one path in the median of Route 7.

Construction Impacts
During rush hours, there will be no lane closures on Route 7, Dulles Airport Toll Road and the Airport Access Highway. Motorists should expect occasional lane closures (mid-day, nights, or weekends). Temporary full closures will be required on the Dulles Airport Toll Road and the Airport Access Highway to install the bridge girders. VDOT will also maintain the auxiliary lanes in each direction at this interchange along the outside of the Dulles Toll Road.

According to 2011 traffic counts, Route 7 carries 59,000 vehicles per day south of the Dulles Toll Road and 52,000 vehicles per day north of the Dulles Toll Road. The Dulles Toll Road carries 59,000 vehicles per day west of Route 7 and 63,000 vehicles per day east of Route 7.

Project Graphic

Rendering of Route 7 looking east. This reflects the Underpass Shared Use Path option which VDOT prefers.

Estimated Project Cost

Total Cost:

$34.4 million

Design Engineering of Roadway Plans:
$1.7 million

Right of Way Acquisition and Utility Relocation:
$0.6 million

Construction:
$32.1 million

This cost is subject to change, as development of the project is in early design stages.

The project is fully funded through design and right of way phases, but presently is not funded for construction.

Civil Rights

VDOT ensures nondiscrimination in all programs and activities in accordance with Title VI and VII of the Civil Rights Act of 1964. If you need more information in regards to your civil rights on this project or special assistance for persons with disabilities or limited English proficiency, contact the project manager listed in this brochure.

Right of Way

No residences, farms, businesses or non-profit organizations will be displaced. The proposed construction will require about 775 square feet of proposed right of way, 16,000 square feet of permanent easements and 820 square feet of temporary construction easements from various parcels.

As design of this project is finalized, additional right of way may be required beyond the proposed right of way shown on the public hearing plans. The property owners will be informed of the exact location of the easements during the right of way acquisition process and prior to construction.

Information about right of way purchase is discussed in VDOT's brochure, "Right of Way and Utilities: a Guide for Property Owners and Tenants." Copies of this brochure are available here from a VDOT right of way agent.

After this meeting, information regarding right of way may be obtained from the right of way contact listed on the back of this brochure.

Anticipated Schedule

Public hearing – February 2014

Public hearing comment period ends – March 2014

Right-of-way acquisition – Fall 2014*

Construction – 2014-2015 (Tentative)*

End Construction – Fall 2017*

** Possible Design-Build delivery if project is fully funded.*

Environmental Review

In compliance with the National Environmental Policy Act (NEPA) and 23 CFR Part 771, a Categorical Exclusion (CE) was prepared and will be available for review. In compliance with the National Historic Preservation Act, Section 106 and 36 CFR Part 800, information concerning the potential effects of the proposed project on properties listed in or eligible for listing in the National Register of Historic Places will also be available for review. The Categorical Exclusion (CE) was approved on December 9, 2013.

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Board Agenda Item
April 29, 2014

ACTION – 8

Approval of the Proposed Consolidated Plan One-Year Action Plan for FY 2015

ISSUE:
Final action by the Fairfax County Board of Supervisors on the Proposed Consolidated Plan One-Year Action Plan for FY 2015 as issued by the Consolidated Community Funding Advisory Committee (CCFAC).

RECOMMENDATION:
The County Executive recommends that the Board of Supervisors (1) adopt the Proposed Consolidated Plan One-Year Action Plan for FY 2015 as issued by the CCFAC with funding allocations outlined below; and (2) authorize signature of the Consolidated Plan Certifications and Federal funding application forms (SF424s) required by the U.S. Department of Housing and Urban Development (HUD) by May 16, 2014.

TIMING:
The Board public hearing was held on March 25, 2014. Board action is requested on April 29, 2014, in order to maintain the schedule for the Consolidated Plan process, which is included as Appendix C in the revised Proposed Consolidated Plan One-Year Action Plan for FY 2015, and to ensure timely submission of the Plan to HUD.

BACKGROUND:
The revised Proposed Consolidated Plan One-Year Action Plan for FY 2015 (One-Year Action Plan for FY 2015) has been issued by the CCFAC for approval by the Board of Supervisors. The One-Year Action Plan for FY 2015 contains the proposed uses of funding for programs to be implemented in the fifth year of the Five-Year Consolidated Plan for FY 2011-2015. An annual action plan is required by HUD for the four federal programs: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). In addition, the document describes the Continuum of Care for homeless services and programs in the Fairfax community, and the Consolidated Community Funding Pool (CCFP). The One-Year Action Plan for FY 2015 will include the first year of the two-year FY 2015-2016 funding cycle for the CCFP. The CCFP was established by the Board and provides funding for community-based programs by nonprofit organizations through a competitive solicitation process.

The One-Year Action Plan for FY 2015 also includes the public and private resources available for housing and community development activities, and the CCFP funding priorities adopted by the Board. In accordance with federal requirements, the One-Year Action Plan for FY 2015 contains several certifications, including drug-free workplace, affirmatively furthering fair housing, prohibition of excessive force, and lobbying requirements, which will be signed by the County Executive following Board approval of the Plan.

The funding levels incorporated in the Proposed One-Year Action Plan for FY 2015 by the CCFAC and released for public comment were based on the funding levels of FY 2014 until formal notification from HUD of actual grant levels. Since the release of the Proposed One-Year Action Plan for FY 2015 for public comment, the County has received notification of actual grant levels. The funding levels incorporated in the One-Year Action Plan for FY 2015 for three of the four programs (CDBG, HOME and ESG) are based on actual funding levels received from HUD on March 19, 2014. Total entitlement funding for the three (3) programs of $6,759,031 has been recommended in this item: for CDBG ($4,837,674), HOME ($1,535,471), ESG ($385,886). The HOPWA program is estimated at the FY 2014 expenditure level of $438,386 and actual funding will depend on the final allocation made available to Northern Virginia jurisdictions through the Northern Virginia Regional Commission and the District of Columbia, recipient of the funds. In addition, a total of $1,879,520 in CDBG and HOME funds is recommended to be carried forward at this time ($1,010,750 CDBG and $868,770 HOME). Total estimated CDBG program income of $400,000 and HOME program income of $40,000 will also be programmed through this action.

The Proposed One-Year Action Plan for FY 2015 was made available and was circulated for review and comment by citizens, service providers and other interested parties during the formal public comment period which ended on March 31, 2014. Following the public hearing held on March 25, 2014 and the end of the public comment period, the CCFAC considered all comments received on the Proposed One-Year Action Plan for FY 2015 and hereby forwards its recommendation to the Board in this item for final action on April 29, 2014.

STAFF IMPACT:
None. No positions will be added as a result of this action.

FISCAL IMPACT:
Funds identified in the *Proposed Consolidated Plan One-Year Action Plan for FY 2015* include CDBG ($4,837,674), HOME ($1,535,471), ESG ($385,886), and HOPWA ($438,386) funds. In addition, a total of $1,879,520 in CDBG and HOME funds is recommended to be carried forward at this time ($1,010,750 CDBG and $868,770 HOME). Total estimated CDBG program income of $400,000 and HOME program income of $40,000 will also be programmed through this action.

ENCLOSED DOCUMENTS:
Attachment 1: *Proposed Consolidated Plan One-Year Action Plan for FY 2015*
The *Proposed One-Year Action Plan for FY 2015* – Hard copy provided to the Board of Supervisors on March 25, 2014, and available on line at:
http://www.fairfaxcounty.gov/rha.

STAFF:
Patricia D. Harrison, Deputy County Executive
Paula C. Sampson, Director, Department of Housing and Community Development (HCD)
John Payne, Deputy Director, Real Estate, HCD
Aseem K. Nigam, Director, Real Estate Finance and Grants Management Division, (REFGM), HCD
Robert C. Fields, Interim Associate Director, REFGM, HCD
David P. Jones, Senior Program Manager, REFGM, HCD

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Board Agenda Item
April 29, 2014

ACTION - 9

Action on Consolidated Community Funding Pool Recommendations for Fiscal Years 2015 and 2016

ISSUE:
Board action on award of funds to community-based nonprofit organizations for proposals through the Consolidated Community Funding Pool (CCFP) for the period July 1, 2014 - June 30, 2016.

RECOMMENDATION:
(1) The County Executive recommends that the Board approve the contract list and associated award of CCFP funds as recommended below in Table A by the Selection Advisory Committee for Fiscal Year 2015.
(2) The County Executive recommends that, in accordance with the CCFP multi-year contract award process, the Board accept the committee's recommendations for FY 2016 funding, contingent upon the availability of future federal and state funding as part of the FY 2016 budget process.
(3) Consistent with Board adopted policy as stated in the Board Agenda Item of April 22, 2002, the County Executive recommends that the Board approve the recommendation of the SAC for the reallocation of new federal, state, or local funds, and any lapsing project funds that may be necessary during the course of this and future funding cycles.

TABLE A
PROPOSAL RECOMMENDATIONS – FY 2015 AND 2016
CONSOLIDATED COMMUNITY FUNDING POOL

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
100	**133**	Food for Others	Food for Others/Fairfax	$145,000	$150,000.00	$155,000.00
101	**130**	Falls Church-McLean Children's Center	Successful Start	$52,000	$59,850.00	$62,800.00
102	**50**	Northern Virginia Community College Educational Foundation, Inc.	Adult Career Pathways	$98,000	$90,000	$90,000.00
103	**121**	Empowered Women International	Year-long Entrepreneur Incubator	$0	$50,000.00	$50,000.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
104	**126**	Good Shepherd Housing & Family Services	Emergency Services Keeping Families At Home	$60,400	$61,000.00	$63,000.00
105	**99**	Fairfax Court Appointed Special Advocates (CASA), Inc.	Advocating in Court for the Best Interests of Children in Crisis due to Abuse and Neglect	$215,000	$225,000.00	$230,000.00
106	**63**	Bethany House of Northern Virginia	Family Assistance Program	$138,000	$143,000.00	$143,000.00
107	**61**	Our Daily Bread, Inc.	Family Assistance	$205,000	$205,000.00	$205,000.00
108	**125**	Good Shepherd Housing & Family Services	Homes for the Working Poor, Disabled and Elderly	$291,200	$310,000.00	$310,000.00
109	**136**	Herndon-Reston FISH, Inc.	Family Assistance Crisis Prevention/Intervention	$116,000	$143,000.00	$143,000.00
110	**151**	Just Neighbors Ministry, Inc.	Immigration Legal Services	$74,000	$80,000.00	$81,400.00
111	**70**	Rebuilding Together Arlington/Fairfax/Falls Church, Inc.	Volunteer Home Repair Program	$60,000	$72,500.00	$74,600.00
112	**109**	Community Residences, Inc.	Living Independently for Tomorrow (LIFT)	$60,000	$60,000.00	$60,000.00
113	**144**	Homestretch Incorporated	Housing for Homeless Families	$360,000	$400,000.00	$400,000.00
114	**15**	Alternative House	Annandale Safe Youth Project	$55,200	$53,500.00	$53,500.00
115	**85**	Wesley Housing Development Corporation	Building for the Future	$65,000	$87,000.00	$87,000.00
116	**92**	Western Fairfax Christian Ministries (WFCM)	WFCM Food Pantry	$0	$15,000.00	$15,000.00
117	**10**	Alternative House	Homeless Youth Initiative	$121,000	$131,000.00	$131,000.00
118	**53**	Northern Virginia Family Service	Violence Prevention and Intervention	$205,000	$210,000.00	$210,000.00
119	**81**	The Safe Children Foundation DBA SafeSpot Children's Advocacy Center of Fairfax	SafeSpot Trauma Crisis Counseling	$0	$75,000.00	$75,000.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
120	**82**	The Safe Children Foundation DBA SafeSpot Children's Advocacy Center of Fairfax	SafeSpot Children's Advocacy Center of Fairfax	$0	$61,500.00	$61,500.00
121	**129**	FACETS	Preventing and Ending Homelessness (formerly Emergency Services and Supportive Housing)	$128,000	$128,000.00	$128,000.00
122	**31**	United Community Ministries	Bryant Early Learning Center	$95,000	$110,000.00	$110,000.00
123	**80**	ServiceSource	Autism Initiative	$72,000	$70,000.00	$70,000.00
124	**89**	Women's Center, The	Sliding Scale Fee, Minimal Fee & No Fee Mental Health Counseling Program	$40,000	$43,000.00	$43,000.00
125	**95**	Fairfax Law Foundation	Northern Virginia Pro Bono Law Center	$52,400	$80,000.00	$80,000.00
126	**141**	Grace Ministries of the United Methodist Church	Integrated Immigrant Services Program	$57,700	$58,000.00	$58,000.00
127	**5**	Alzheimer's Family Day Center	Wraparound Family Caregiver Support	$82,000	$58,000.00	$58,000.00
128	**143**	Homestretch Incorporated	ADDRESS: Aggressive Dynamic Debt Reduction Elimination and Savings Strategies	$35,000	$40,000.00	$40,000.00
129	**29**	United Community Ministries	Progreso Adult Education & Literacy Program	$50,000	$75,000.00	$90,000.00
130	**147**	Infant Toddler Family Day Care	Family Child Care Educator Training and Workforce Development	$74,000	$77,350.00	$81,000.00
131	**65**	PRS, Inc.	Project HOPE	$65,000	$70,000.00	$70,000.00
132	**123**	Ethiopian Community Development Council, Inc./African Community Center	Project Step	$0	$50,000.00	$50,000.00
133	**30**	United Community Ministries	Basic Needs	$135,000	$136,600.00	$145,000.00
134	**14**	Alternative House	Springfield Safe Youth Project	$0	$59,700.00	$61,600.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
135	**62**	OAR of Fairfax County	Challenge to Change	$679,000	$684,000.00	$684,000.00
136	**73**	SkillSource Group, Inc., The	SkillSource- Sheriff Employment Center	$60,000	$60,000.00	$60,000.00
137	**100**	Cornerstones, Inc.	Herndon Enrichment Program	$24,200	$27,000.00	$27,000.00
138	**26**	Business Development Assistance Group, Inc.	Access to Self-Sufficiency through Extensive Training and Services (ASSETS)	$47,500	$49,000.00	$49,000.00
139	**108**	Community Residences, Inc.	Healthy Lifestyles: Burke Road	$45,000	$23,400.00	$12,000.00
140	**132**	Food for Others	Power Pack Program	$0	$80,000.00	$80,000.00
141	**90**	Western Fairfax Christian Ministries (WFCM)	Pathways to Success	$0	$35,000.00	$47,000.00
142	**91**	Western Fairfax Christian Ministries (WFCM)	Client Emergency Services	$155,000	$160,000.00	$160,000.00
143	**102**	Cornerstones, Inc.	Assistance Services and Pantry Program	$234,000	$194,000.00	$194,000.00
144	**51**	Northern Virginia Community College Education Foundation, Inc.	Northern Virginia Community College Restorative Dental Clinic	$70,000	$73,500.00	$73,500.00
145	**13**	Alternative House	Assisting Young Mothers	$42,200	$43,250.00	$44,700.00
146	**18**	Boys & Girls Clubs of Greater Washington, Inc.	Great Futures: Education & Career Development	$0	$76,200.00	$76,200.00
147	**120**	Ecumenical Community Helping Others (ECHO), Inc.	Emergency Needs Assistance	$50,000	$50,000.00	$50,000.00
148	**87**	Wesley Housing Development Corporation	Promising Futures	$42,000	$93,700.00	$93,700.00
149	**52**	Northern Virginia Family Service	Training Futures	$135,000	$145,000.00	$145,000.00
150	**93**	Falls Church Community Service Council, Inc.	Emergency Food Program	$0	$20,000.00	$20,000.00
151	**127**	Good Shepherd Housing & Family Services	Mt. Vernon Village VII	$270,000	$304,500.00	$304,500.00
152	**4**	Alzheimer's Family Day Center	Financial Assistance Fund	$0	$86,500.00	$86,500.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
153	**49**	Northern Virginia Dental Clinic, Inc.	Northern Virginia Dental Clinic	$99,800	$102,000.00	$102,000.00
154	**56**	Northern Virginia Family Service	Adult Health Partnership	$20,000	$25,000.00	$25,000.00
155	**116**	Catholics for Housing, Inc.	Virginia Ely Senior Rental Assistance	$164,400	$188,000.00	$188,000.00
156	**11**	Alternative House	Culmore Safe Youth Project	$60,900	$60,250.00	$60,250.00
157	**101**	Cornerstones, Inc.	Connections for Hope Partnership	$112,000	$137,000.00	$137,000.00
158	**152**	Korean Community Service Center of Greater Washington	Financial Self Sufficiency Project	$0	$60,000.00	$60,000.00
159	**83**	Tahirih Justice Center	Protecting Vulnerable Immigrant Women and Girls Fleeing Gender-Based Violence	$48,000	$60,000.00	$60,000.00
160	**137**	HealthWorks for Northern Virginia Herndon	Dental Program	$0	$75,000.00	$75,000.00
161	**142**	Davis Memorial Goodwill Industries d/b/a Goodwill of Greater Washington	Career Navigation-Fairfax	$50,000	$75,000.00	$75,000.00
162	**153**	Korean Community Service Center of Greater Washington	Mental Health Resource Project (MHRP)	$53,000	$45,000.00	$45,000.00
163	**33**	United Community Ministries	Work Center	$290,000	$290,000.00	$290,000.00
164	**12**	Alternative House	Culmore Youth Outreach Program	$87,000	$86,000.00	$86,000.00
165	**69**	Big Brothers Big Sisters of the National Capital Area	Hermanos y Hermanas Mayores Latino Outreach Initiative	$113,300	$100,000.00	$100,000.00
166	**134**	Jewish Council for the Aging of Greater Washington, Inc.	Northern Virginia Rides	$0	$132,000.00	$128,000.00
167	**34**	Legal Services of Northern Virginia	Legal Aid- Housing & Employment	$158,000	$162,000.00	$162,000.00
168	**48**	Lutheran Social Services of the National Capital Area	Refugee Self-Sufficiency (RSS) Program	$59,999	$55,000.00	$55,000.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
169	**88**	Women's Center, The	Domestic Violence System Advocacy	$0	$75,000.00	$75,000.00
170	**117**	Capital Youth Empowerment Program	Fathers in Touch	$0	$25,000.00	$25,000.00
171	**2**	Annandale Christian Community for Action (ACCA Inc.)	Nutrition/Hygiene	$29,000	$30,000.00	$31,500.00
172	**111**	Computer C.O.R.E.	Job Skills Training-Computer Literacy and Educational Pathways	$32,000	$95,000.00	$95,000.00
173	**32**	United Community Ministries	Forward Steps	$75,000	$85,000.00	$85,000.00
174	**41**	Literacy Council of Northern Virginia	Adult Basic Literacy and Beginning English Language Programs	$95,800	$112,000.00	$112,000.00
175	**67**	Pathway Homes, Inc.	Pathways to Self-Sufficiency	$125,000	$125,000.00	$125,000.00
176	**97**	Family Preservation and Strengthening Services	Family Stabilization & Self-Sufficiency	$85,000	$108,000.00	$108,000.00
177	**38**	Lorton Community Action Center	Crisis Intervention	$57,000	$66,900.00	$66,900.00
178	**112**	Community Preservation and Development Corporation (CPDC)	Island Walk After School Support Program (IWP)	$84,000	$84,000.00	$84,000.00
179	**138**	HealthWorks for Northern Virginia Herndon	Integrated Primary Medical and Behavioral Health	$105,000	$150,000.00	$150,000.00
180	**154**	Korean Community Service Center of Greater Washington	Supporting Teenagers through Empowerment and Prevention Services (STEPS)	$0	$45,000.00	$45,000.00
181	**27**	Beth El House, Inc.	Beth El House Transitional Housing	$30,000	$31,500.00	$31,500.00
182	**55**	Northern Virginia Family Service	Multicultural Human Services	$374,000	$379,000.00	$379,000.00
183	**58**	New Hope Housing, Inc.	Stable Long Term Housing for Chronically Homeless Adults	$76,000	$107,000.00	$107,000.00
184	**122**	ECDC Enterprise Development Group	Microenterprise Program	$0	$50,000.00	$50,000.00
185	**46**	Lamb Center, The	Homeless Case Management	$50,000	$92,000.00	$92,000.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
186	**68**	Pathway Homes, Inc.	Pathways to Long-Term Supportive Services	$70,000	$57,000.00	$57,000.00
187	**35**	Legal Services of Northern Virginia	Legal Aid- Families and Consumers	$438,500	$339,000.00	$339,000.00
188	**8**	Ayuda	Ayuda's Children's Program	$111,000	$111,000.00	$111,000.00
189	**57**	Northern Virginia Family Service	Vamos Adelante	$334,000	$339,000.00	$339,000.00
190	**22**	Brain Injury Services	Brain Injury Services' Senior Specialist Program	$80,000	$82,800.00	$82,800.00
191	**77**	Shelter House, Inc.	Artemis House	$54,000	$56,300.00	$75,000.00
192	**76**	Shelter House, Inc.	Community Case Management Program	$55,000	$90,955.00	$90,955.00
193	**60**	Northern Virginia Mediation Service, Inc.	Strengthening Juvenile Restorative Justice in Fairfax County: A Collaboration to Build Safer Communities	$0	$24,000.00	$23,000.00
194	**21**	Brain Injury Services	Department of Assistive and Rehabilitative Services	$77,000	$100,000.00	$100,000.00
195	**40**	Lorton Community Action Center	Ongoing Assistance	$30,000	$35,000.00	$35,000.00
196	**150**	The Jewish Community Center of Northern Virginia, Inc.	JCCNV Special Needs Camps	$25,000	$15,000.00	$15,000.00
197	**84**	Vietnamese Resettlement Association, Inc.	Self-Sufficiency Through Health, Housing and Social Services	$60,000	$50,000.00	$50,000.00
198	**94**	Falls Church Community Service Council, Inc.	Emergency Assistance	$69,000	$72,450.00	$72,450.00
199	**54**	Northern Virginia Family Service	Accessible Medication Program	$37,000	$39,000.00	$39,000.00
200	**107**	Community Havens, Inc.	Cost Efficient Housing for CSB Services	$120,446	$400,000.00	$400,000.00
201	**86**	Wesley Housing Development Corporation	Building Communities of Promise	$0	$75,000.00	$75,000.00

Ref #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
202	**1**	Annandale Christian Community for Action (ACCA Inc.)	Basic Needs: Emergency Financial Assistance/Furniture Storage	$72,000	$76,600.00	$82,000.00
203	**78**	Specially Adapted Resource Clubs	SPARC Connects	$0	$126,000.00	$126,000.00
204	**118**	Christian Relief Services, Inc.	Homes for the Homeless Transitional Housing Program	$117,000	$100,000.00	$100,000.00
205	**104**	Cornerstones, Inc.	CS Affordable Housing Administration	$195,000	$150,000.00	$150,000.00
206	**135**	Koinonia Foundation, Inc., The	Emergency Relief Services	$30,000	$15,000.00	$15,000.00
207	**6**	ACE Foundation	Education for Independence	$65,000	$80,000.00	$80,000.00
208	**43**	Legal Aid Justice Center	Legal Assistance for Immigrants-Employment	$100,000	$100,000.00	$100,000.00
209	**79**	Shepherd's Center of Fairfax-Burke	Project Independence-Helping Fairfax-Burke Seniors Age in Place	$36,000	$58,300.00	$59,300.00
210	**103**	Cornerstones, Inc.	Cedar Ridge Community Center	$63,000	$30,000.00	$30,000.00
211	**139**	Housing and Community Services of Northern Virginia	HCCMS	$130,000	$130,000.00	$130,000.00
					$12,008,105.00	**$12,079,155.00**

Fiscal Year 2016 includes $704,500 for capital projects contingent upon the availability of Community Development Block Grant (CDBG) funds. The total budget is contingent upon the Board's decisions regarding funding pool appropriations to be determined in the FY 2016 budget process. Funding of affordable housing capital contracts also are submitted to the Fairfax County Redevelopment and Housing Authority for approval. Affordable Housing Capital projects are subject to the internal policies and procedures of the Department of Housing and Community Development (DHCD), which include review and final approval by DHCD's Loan Underwriting Committee (LUC). The loan terms for these projects will be in compliance with the requirements of the funding source. Any project changes shall be subject to the review and approval of the LUC.

Funds will be allocated to support recommended activities in the order of the Selection Advisory Committee's ranking. Allocations shall be consistent with the intent of the

committee (as noted in the minutes and proposal summaries) and with all applicable state and federal requirements. County staff is authorized to adjust approved program budgets as necessary due to changes of circumstances during the course of the two-year funding cycle.

TIMING:
Board action should be taken on April 29, 2014, as part of the Board deliberations on the FY 2015 Adopted Budget Plan. Contract negotiations will take place May 2014 to finalize program operations and expected outcomes. Contract award recommendations for the second year will be incorporated into the County's FY 2016 budget process, contingent upon funding availability.

BACKGROUND:
In FY 1997, the Board of Supervisors approved the development and implementation of a competitive funding process to fund services best provided by community-based organizations, formerly funded through a contribution or through a contract with an individual county department.

FY 2000 was the first year that the former Community Funding Pool and the CDBG Affordable Housing and Targeted Public Services funds were merged into a single funding source for community-based nonprofit organizations to competitively bid for program support. The merger consolidated the solicitation and award processes by establishing one set of funding priorities and one application with common proposal review criteria. The specific funding sources merged to form the CCFP are: federal CDBG Targeted Public Services funds, federal CDBG Affordable Housing funds, federal and state Community Services Block Grant (CSBG) funds, and local Fairfax County general funds, totaling $12,008,105 for FY 2015 awards.

The Consolidated Community Funding Advisory Committee (CCFAC), appointed by the Board to oversee the use of CCFP funds, developed and widely distributed for public comment recommendations for funding priorities and targets for distribution of funds. On July 9, 2013, the Board accepted the recommendations for the FY 2015-FY 2016 funding priorities and targets. Four Priority Areas were agreed upon: 1) Prevention - families and individuals remain independent and have the tools and resources to prevent future or ongoing dependence. Communities increase their ability to support their members in preventing dependence; 2) Crisis Intervention – individuals, families or communities in crisis overcome (generally not more than three months) and quickly move back to independence; 3) Self-Sufficiency – Families, individuals, neighborhoods and communities attain self-sufficiency over a period of three months to three years; 4) Long Term Supportive Service - Individuals who are continuing long-term needs, and who therefore may not become self-sufficient, achieve and/or maintain healthy, safe and independent lives to the maximum extent possible.

A Request for Proposals (RFP) based on the CCFAC recommendations was issued by the county on October 1, 2013. The RFP closed on December 3, 2013. One hundred and fifty-four applications were received by the deadline, totaling $26,357,755 in FY 2015 requests (over twice the amount of funds available in the FY 2015 Advertised Budget Plan) and $21,832,759 in FY 2016 requests.

A Fairfax County resident Selection Advisory Committee (SAC) appointed by the County Executive, evaluated and ranked all proposals. The committee was comprised of a diverse group of 16 individuals with varied expertise and interests residing in different areas of the county. The committee conducted its review of the proposals in January and March 2014. These SAC members committed an extraordinary amount of time and effort to the review and evaluation of these proposals and are to be commended for their important contributions to this process. It is estimated that the members contributed over 1,000 hours in both individual and group review and discussion.

The committee gave serious consideration to the priority areas and targets recommended by the CCFAC and approved by the Board. Based on the evaluation criteria (identified in Attachment 1) and the priority areas developed by the CCFAC for funding, as well as a review of the cost reasonableness to the county, the committee recommends full or partial funding in FY 2015 for 112 proposals totaling $12,008,105.

Proposal descriptions for the recommended projects are included in Attachment 2. The committee also made recommendations for FY 2015 awards as noted on Table A.

Twenty of the recommended proposals are new and 92 proposals are recommended for continued funding. A description of the *42* proposals submitted that were not funded are identified in Attachment 3. The SAC placed conditional funding restrictions on organizations needing to submit one or more of the following: 1) the submission of the most recent financial audit and management letter by May 15, 2014. The submission must adhere to the required schedule of submitting the audit within (180) days after the end of the applicant's fiscal year. Successful applicants whose fiscal year ends December 31 must submit a financial audit and management letter for the period ending December 31, 2012; 2) Evidence of improved internal controls in place; 3) fundraising plans to increase their revenue base.

Attachment 4 identifies funding by the priority area targets established by the CCFAC.

The CCFAC and the SAC are aware of the current budget constraints and that recommendations for FY 2016 funding are contingent upon Board action at a future date and subject to availability of federal block grant funds.

The Community Action Advisory Board, which oversees the final allocation of

Community Services Block Grant funds, will meet on Tuesday, May 6, 2014 to identify FY 2015 and FY 2016 proposals recommended by the SAC that fit within policy requirements for state and federal funding. Based on notification from the Department of Social Services of the Commonwealth of Virginia, an estimated $529,491 is available for FY 2015.

The CCFAC will meet with members of the SAC to review this year's application and allocation process and to determine opportunities for improvement in subsequent years.

FISCAL IMPACT:
A total of $12,008,105 is recommended in this item for award to nonprofit organizations. An amount of $10,611,143 from the General Fund and CSBG currently is included in the FY 2015 Advertised Budget Plan for Fund 10020, Consolidated Community Funding Pool. The Consolidated Plan: One Year Action Plan for FY 2015, to be presented to the Board of Supervisors on April 29, 2014, includes an allocation of $1,133,488 in CDBG Affordable Housing funds and $725,651 in CDBG Targeted Public Services funds. Approval of the recommendations will result in a $428,988 unallocated balance of the CDBG Affordable Housing Funds. The unallocated balance will be returned to the CDBG Program for reallocation.

ENCLOSED DOCUMENTS:
Attachment 1: Consolidated Community Funding Pool FY 2015-FY 2016 Proposal Evaluation Criteria
Attachment 2: Consolidated Community Funding Pool FY 2015-FY 2016 Proposal Descriptions
Attachment 3: FY 2015-FY 2016 Consolidated Community Funding Pool Proposals Not Recommended for Contract Award
Attachment 4: Consolidated Community Funding Pool Selection Advisory Committee Recommendations Summary by Funding Priority

STAFF:
Patricia Harrison, Deputy County Executive
Cathy A. Muse, Director, Department of Purchasing & Supply Management
M. Gail Ledford, Director, Department of Administration for Human Services
Paula C. Sampson, Director, Department of Housing & Community Development
Nanette Bowler, Director, Department of Family Services
Christopher Leonard, Director, Department of Neighborhood & Community Services

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FISCAL YEARS 2015 & 2016
HUMAN SERVICE PROGRAMS
And
ADMINISTRATION FOR THE DEVELOPMENT OF AFFORDABLE HOUSING PROGRAMS

A. Demonstration of Need: **Maximum Points 15**

The proposal describes an identified need and relates it to no more than two *CCFP funding priorities.*

	CRITERIA	Points Per Element
1	The proposal provides specific information that justifies the need for the proposed program for the identified neighborhoods, populations and/or targeted geographic area to be served; and includes relevant and current information about the population to be served.	0 - 5
2	The proposal identifies why the need is not being adequately met and includes current local, statistical data or other objective evidence of the problem including the size and scope of the need in Fairfax County.	0-5
3	The proposal explains how the identified need relates to the proposal's selected funding priority.	0-5

B. Outcomes: **Maximum Points 25**

The proposal describes how program outcomes contribute to the selected CCFP Priority (ies). Proposal clearly identifies and describes one or more measurable program outcomes that are logically related to the identified need and program approach. The proposal demonstrates that there is a fundamental relationship between each outcome and the program approach and that each outcome will have a significant impact on the population and/or the community affected by the identified need.

	CRITERIA	Points Per Element
1	The proposal describes how program outcomes contribute to the selected CCFP priority(ies).	0 - 5
2	The proposal describes how each outcome will have a significant impact on the population and/or community affected by the identified need; and explains the fundamental relationship between the services and each of the program outcomes.	0 - 10
3	The proposal describes how each outcome will be objectively measured. The proposal provides supporting information demonstrating that the outcomes are realistic and achievable within the identified timeframes.	0 – 5
4	The proposal describes the plan for measurement implementation. The proposal indicates how the data will be collected, maintained and what data collection software, if any, will be used to store the data.	0 - 5

C. **Approach:** **Maximum Points 20**

Proposal describes the strategies that will be implemented, operated and administered within a realistic time period; how it will be provided within a cooperative service delivery approach; and how readily targeted clients will access services.

	CRITERIA	Points Per Element
1	Proposal describes how program services will be organized, implemented and completed to achieve the goals/objectives.	0 - 5
2	Proposal describes how the proposed program will facilitate client access to the services and identifies potential barriers (if any) that may prevent access to program services (i.e. transportation, language/culture, client fees, disabilities, etc.).	0 – 5
3	For programs awarded a CCFP contract in FY 2013-2014 funding cycle, the proposal describes how the program was successful in implementing its program design to achieve service and outcome goals. Identify any major changes in the program that may affect the timeframe of service delivery. ***OR*** If the proposed program is new to the Funding Pool, the proposal describes the program timeline that indicates major tasks, assigned responsibility for each and outlines the completion of each task by month or quarter during the contract period. The description includes any staff positions that will need to be filled after award start-up and when they will be in place.	0 - 5
4	The proposal describes required facilities, equipment and other physical resources for the effective implementation of the program and applicant's access to these resources. It describes how other community groups/resources will be used to maximize service delivery and minimize duplication.	0 - 5

D. **Organizational Capacity:** **Maximum Points 20**

The proposal demonstrates the applicant's organizational skills, experience and resources necessary to implement and manage the program. Two or more nonprofit organizations may choose to submit a collaborative proposal.

	CRITERIA	Points Per Element
1	The proposal describes the roles/responsibilities and experience of program staff and the program's organizational structure and operations. Roles and responsibilities are clearly connected to the program design; includes any contractors that may be used to effectively implement and manage the program.	0 - 4
2	Proposal describes the work to be performed by professional and non-professional volunteers and anticipated number of hours they will work each year.	0 – 4
3	Proposal describes how clients with disabilities will have access to the service; and explains how the organization complies with the Americans with Disabilities Act (ADA).	0 - 4
4	Proposal describes the program's fiscal management system that includes the ability to track CCFP funds separately, accounting system, use of outside accounting /payroll services, and contingency plan for sustaining the program if no cash reserve available line of credit.	0 – 4
5	Proposal describes plans to sustain the program during and beyond the funding period	0 - 4

E. Budget and Budget Justification: **Maximum Points 20**

Proposal presents a clear and reasonable program budget and identifies additional resources other than county funds or county contributions that can help support the proposed program. (Resources may include volunteers, in-kind contributions, cash donations, goods, supplies and services donations, grants, and/or contracts.)

	CRITERIA	Points Per Element
1	Proposal includes completed forms 4, 4A, 4B that clearly describes and justify all costs for the program.	0 - 10
2	Proposal includes completed form 5 and identifies additional resources that will support and sustain the program during and beyond the funding period, including the use of volunteers, in-kind contributions, goods, supplies, etc.	0 - 10

The following criteria is applicable ONLY to AFFORDABLE HOUSING PROJECTS

F. Consolidated Plan Priorities: **Maximum Points - 15**

Proposal serves one or more of the priorities identified in the Fairfax County Housing Blueprint Greatest Need and in the Fairfax County Consolidated Plan Priority Unmet Needs and Non-Homeless Unmet Special Needs. (See Form 7)

	CRITERIA	Points Per Element
1	Addresses one of the priorities serving income eligible households/persons.	0 - 5
2	Serves households/persons with low and extremely low-incomes.	0 - 5
3	Meets criteria #1 and/or #2, and addresses an additional priority.	0 - 5

G. Impact on Affordable Housing Stock: **Maximum Points- 15**

Proposed project produces new affordable units[1] in an area in which there is not enough existing affordable housing to meet the documented market need; AND/OR proposed project preserves and/or rehabilitates existing affordable units.

	CRITERIA	Points Per Element
1	Market need is demonstrated for the project.	0 - 5
2	Project preserves or adds affordable housing units through acquisition/rehab of existing at risk or market rate units.	0 - 5
3	Project serves a special needs population.	0 - 5

[1] Only Community-Based Development Organizations as defined by U.S. Department of Housing and Urban Development regulations may undertake new construction projects.

H. **Project Financing:** **Maximum Points: - 10**

Proposal provides evidence that project financing and operating plans are feasible.

	CRITERIA	Points Per Element
1	Documentation includes proposed project financing sources and uses of funds, development budget and pro forma information for rental projects.	0 - 5
2	Operating and financing plans are feasible. Financing, other than county funds, of at least 40% of the total project cost has been committed or secured.	0 - 5

CONSOLIDATED COMMUNITY FUNDING POOL
Fiscal Years 2015-2016 PROGRAM DESCRIPTIONS

The descriptions presented below represent the scope of service proposed by the non-profit organizations for the funding level requested. The capacity of services will be adjusted based on actual funds awarded.

100 - Bid 133
Food for Others/Fairfax
Food for Others
Regions 1, 2, 3, 4
The program provides emergency and supplemental food to low income residents of Fairfax County through three distribution programs. The emergency food/USDA program provides clients referred by county staff and other service providers with food estimated to last 3-5 days allowing time for other sources of assistance to be arranged or the crisis to pass. Clients meeting the income eligibility guidelines may return monthly for USDA commodities at the Merrifield warehouse. A second supplementary food program distributes food on weeknights to 14 high-poverty neighborhoods (13 regular sites and 1 mobile) in the county. The third program is the bulk distribution program that provides food to more than 29 community-based organizations. These organizations then deliver food to the elderly, homebound, homeless and others in need.

101 – Bid 130
Successful Start
Falls Church McLean's Childrens Center
Regions 2, 3
Falls Church McLean's Children's Center provides full day early childhood educational programming to low income families with children between the ages of 2 to 5.

102 – Bid 50
Adult Career Pathways
Northern Virginia Community College Educational Foundation, Inc.
Regions 1, 2, 3, 4
Northern Virginia Community College (NVCC) provides services to adults that are low-income, unemployed or face other barriers to college access. This population includes adults who recently received their high school credential through non-traditional Fairfax County Public Schools (FCPS) programs and wish to transition to NVCC. The program will also serve work-eligible immigrants who have developed their English skills but remain stuck in low-wage work, and adults who went directly into the workforce after high school but now find themselves stuck in dead end jobs.

103 – Bid 121
Year-Long Entrepreneur Incubator
Empowered Women International
Region 3
The Year-Long Entrepreneur Incubator program will create jobs and entrepreneurial opportunities for immigrant, refugee and low-income women. The program will be deliverd in two parts. Part one includes entrepreneur training which teaches the fundamentals of creating and managing a microenterprise and consists of 60 hours of classroom training. Part two includes growing a business and business acceleration which delivers nine months of targeted business assistnace and mentoring to accelerate business and sustainability. In addition, wraparound services (that are personlized and focus on the complex needs of the clients) are offered. These services include client intake and assessment, mentoring services, referral and advocacy on behalf of the client to job agencies, educational institutions, legal services, mental health and social support services and collaboration with other agencies.

104 – Bid 126
Emergency Services: Keeping Families At Home
Good Shepherd Housing & Family Services
Region 1
This program provides financial assistance to families that are facing evictions and/or disconnection of basic utility services such as gas and electricity. The program also offers assistance to for rental security deposits.

105 – Bid 99
Advocating in Court for the Best Interests of Children in Crisis due to Abuse and Neglect
Fairfax Court Appointed Special Advocates (CASA), Inc.
Regions 1, 2, 3, 4
Fairfax CASA recruits, screens, trains and supervises citizen volunteers to serve as Court Appointed Special Advocates for children who are placed under the Courts supervision. The CASA volunteers will conduct independent investigations, monitor each case assigned, write and submit a written report to the juvenile judge hearing the case, provide recommendations to the judge regarding the child's best interest and assist the legal representative for each case.

106 – Bid 63
Family Assistance Program
Bethany House of Northern Virginia
Regions 1, 2, 3, 4
Bethany House of Northern Virginia provides emergency housing and supportive services to women and children who are victims of Domestic Violence. Services include individualized case management, food assistance, clothing assistance, legal assistance, information and referrals and community outreach.

107 – Bid 61
Family Assistance
Our Daily Bread
Regions 1, 2, 3, 4
Our Daily Bread's Family Assistance Program provides emergency food, financial assistance as well as financial literacy training to working families and individuals at or below 200% of the federal poverty level residing in all four regions of Fairfax County.

108 – Bid 125
Homes for the Working Poor, Disabled and Elderly
Good Shepherd Housing & Family Services
Region 1
This proposal addresses the need for housing for homeless families and individuals to help them achieve stability and self-sufficiency. The project will offer affordable housing stability through rental of a Good Shepherd property or connection with a partner landlord. The program will also provide supportive services, such as credit counseling/money management and other life skills that promote self-sufficiency.

109 – Bid 136
Family Assistance Crisis Prevention/Intervention
Herndon-Reston FISH, Inc.
Region 3
Herndon-Reston FISH provides emergency financial assistance for rent/mortgage and utilities to individuals who are experiencing a crisis. Additionally, the program provides holiday food and gift boxes to eligible participants. Financial Literacy workshops are offered to help participants develop the tools necessary to manage their household budgets.

110 – Bid 151
Immigration Legal Services
Just Neighbors Ministry, Inc.
Regions 1, 2, 3, 4
Just Neighbors Ministry proposes to provide legal immigration services to low-icome immigrants and refugees that reside in Fairfax County. The program will assist clients through advice and legal counsel to help them

reunite with their family members, escape domestic violence (when applicable), and obtain employment authorization.

111 – Bid 70
Volunteer Home Repair Program
Rebuilding Together Arlington/Fairfax/Falls Church, Inc.
Regions 1, 2, 3, 4
The Rebuilding Together program works in all regions of Fairfax County to make critical housing repairs for homeowners who are low-income seniors, persons with physical or intellectual disabilities, at no cost to the homeowners. The repairs are needed to remove barriers to safety and/or accessibility, as well as to provide routine necessary to preserve safe, healthy, energy efficient homes and stable communities.

112 – Bid 109
Living Independently for Tomorrow (LIFT)
Community Residences, Inc.
Regions 1, 2, 3, 4
RYS, Inc. provides transitional housing services to homeless and "at-risk" youth between the ages of 17-21. The Lift Program serves runaway youth as well as youth who are aging out of the foster care system. The program provides supportive services including life skills training, goal setting and linkages to community resources (i.e. Medicaid, mental health, employment counseling etc).

113- Bid 144
Housing for Homeless Families
Homestretch Incorporated
Regions 1, 2, 3, 4
The program will provide subsidized housing and support services (case management, employment counseling and budget counseling, life skills training, child enrichment and community service links) to homeless families.

114- Bid 15
Annandale Safe Youth Project
Alternative House
Region 2
Alternative House provides after-school programming to youth in grades 4th through 6th who reside in the Annandale area. Services will include:

- Homework Assistance
- Tutoring
- Community Service Opportunities
- Supervised Recreational Activities and Field Trips

115 – Bid 85
Building for the Future
Wesley Housing Development Corporation
Region 2
Social and academic programs and services will be provided to pre-kindergarten, after-school and teen youth at community centers located in 2 culturally diverse affordable housing apartment communities, one in Lincolnia and the other in Falls Church. The communities include 502 households, 59% of which are headed by single parents and the majority of which are immigrants speaking English is a second language. The programs and services assist students to overcome multiple risk factors to achieve academic success, including poverety, low education of parents, chronic family stress and language barriers.

116 – Bid 92
WFCM Food Pantry
Western Fairfax Christian Ministries (WFCM)
Region 4
Western Fairfax Christian Ministries' Emergency Services Program provides a year-round food pantry to families in areas of Region 4 (zipcodes 20120, 20121, 20122, 20124, 20151, 22033 and 22039). The majority of clients served (95%) are referred from Coordinated Services Planning (CSP). Walk-in clients will be scheduled with a trained counselor for an eligibility intake session. The pantry offers appointments every

week day and two evenings per week. Clients are eligible to shop once per month, up to 12 times per year, selecting their own food from the available food stock. The clients' food allotments are based on family size and the clients must adhere to program protocals in selecting their food stock. The pantry is also a distribution site for USDA food and eligible clients can receive extra items through The Emergency Food Assistance Program.

117 – Bid 10
Homeless Youth Initiative
Alternative House
Regions 1, 2, 3, 4
Alternative House provides small housing subsidies to homeless young people who are between the ages of 18 and 21 and are enrolled in high school. The services provided by the Homeless Youth Initiative include:

- Helping homeless youth locate safe, affordable housing.
- Providing a rent subsidy sufficient to allow the youth to maintain housing while attending school, when needed.
- Providing assistance with food and clothing when necessary.
- Provide case management, life skills training, educational supports and mental health assistance to achieve graduation from high school.

118- Bid 53
Violence Prevention and Intervention
Northern Virginia Family Service
Regions 1, 2, 3
The program is designed to teach vulnerable immigrant youth and families strategies to prevent family and community violence and to provide neigborhood-based servcies that aid in their recovery from the traumatic effects of exposure to violence, so that they can become self-sufficient and contributing members of their new communities. Services include case management, individual and family therapeutic counseling, intensive group-based services for parents and children, and youth life skill building workshops. The program has current sites established in Herndon and Bailey's Crossroads/Culmore and seeking to establish a new site in either Reston, Annandale or the Route 1 Corridor.

119 – Bid 81
SafeSpot Trauma Crisis Counseling
The Safe Children Foundation DBA SafeSpot Children's Advocacy Center of Fairfax
Regions 1, 2, 3, 4
The SafeSpot Trauma Crisis Counseling program will assist children under the age of 18 in acquiring vital coping mechanisms following child sexual or physical abuse. Services will include forensic interviews, victim advocacy, referrals for medical eevaluation, on-site trauma crisis counseling and referrals to other mental health services (as required). Counselors will utilize trauma-focused cognitive behaviorial therapy, a short-term treatment that focuses on the following areas; relaxation techniques to manage anxiety, parenting skill to effectively manage behavioral issues, ways to identify and cope with maladaptive thoughts, improved parent-child communication skills and steps to remain safe and continue recovery. Additionally, counselors will assess each child's behavioral and emotional symptoms, develop a specific action plan and measure the child's and parents' ability to successfully implement the therapeutic skills.

120 – Bid 82
SafeSpot Children's Advocacy Center of Fairfax
The Safe Children Foundation DBA SafeSpot Children's Advocacy Center of Fairfax
Regions 1,2,3,4
The SafeSpot Children's Advocacy Center (CAC) of Fairfax provides victim-centered and counseling services that will repsond to the needs of children who have been sexually and physically abused. Professionals and agencies will come together as a multidisciplinary team to create a child-focused approach to child abuse cases. Partner agencies will include Fairfax County Police Department, Department of Family Services, Office of the Commonwealth's Attorney, Inova–Fairfax Hospital for Children and Fairfax-Falls Church Community Services Board. The CAC will serve children under the age of 18; services will include forensic interviews, victim advocacy and support and referrals for medical evaluation and mental health treatment through linkages with partner agencies.

121 – Bid 129
Preventing and Ending Homelessness (formerly Emergency Services and Supportive Housing)
FACETS
Regions 1, 4
FACETS provides a comprehensive continuum of services for low income and/or homeless individuals and families that ranges from crisis intervention services to providing supports to obtain self-sufficiency. FACETS will serve a wide range of clients from those that are unsheltered and living in places that are not meant for habitation, to those that are in permanent housing. The program will provide outreach services to meet basic needs during times of crisis and educate clients about additional resources that they can access to meet their needs. Case management services are designed to engage clients in action planning so that they can take measurable steps toward self-sufficiency, including obtaining and maintaining permanent housing.

122 – Bid 31
Bryant Early Learning Center
United Community Ministries
Region 1
United Community Ministries (UCM) provides affordable early child care services to families with children between the ages of 6 weeks to 5 years. The target population served resides in the Region 1 area of Fairfax County. Services include developmental screenings and assessments, developmentally appropriate curriculum, nutritious meals and snacks, parent education workshops and parent involvement activities.

123 – Bid 80
Autism Initiative
ServiceSource
Regions 1, 2, 3, 4
For the FY 2015-2016 contract cycle, Service Source's has proposed the Autism Initiative Program, also known as Total Employment Concepts 2000 (TEC 2000). This proposed new TEC 2000 program plans to help Fairfax County individuals, primarily youth, with autism to improve self-sufficiency, quality of life and community integration through employment. The strategies will include job preparation, situational assessments, internships, work experience, job coaching and follow-along support. Service Source will partner with the Department of Aging and Rehabilitative Services (DARS), Fairfax County Public Schools, Autism Society of Northern Virginia and other community organizations to create a fabric of service delivery that promotes long-term self-sufficiency.

124 – Bid 89
Sliding Scale Fee, Minimal Fee & No Fee Mental Health Counseling Program
Women's Center, The
Regions 2, 3, 4
For the FY15-16 contract cycle, the Women's Center's, proposed Sliding Scale Fee, Minimal Fee & No fee Mental Health Counseling Program plans to provide sliding scale fee, minimal fee and no fee counseling to the financially disadvanted and low income families at the Vienna office location and at nonprofit partner sites. In addition, the program will provide free therapy services to the community's poorest and often greatest suffering individuals and families on site at Shelter House and Crisislink. Fees will be kept affordable with no program client paying more than $44 per therapy session. The estimated number of individuals to be served during the contract cyle will be 560 with an 80% achievable outcome.

125 – Bid 95
Northern Virginia Pro Bono Law Center
Fairfax Law Foundation
Regions 1, 2, 3, 4
The Northern Virginia Pro Bono Law Center provides access to free civil legal services (from brief advice and counsel, to court appearances) to poverty and low-income individuals and families in all four regions of Fairfax County, Virginia. Free civil legal services include emphasis on the following areas: domestic relations – such as contested and uncontested divorces and child custody disputes; housing – preservation of tenant's access to safe, decent and affordable housing through the prevention of evictions and other adverse actions, requiring rental housing to meet habitability and other minimum standards; employment – counseling individuals, including day laborers, who experience unlawful termination, wage/hour claims, job discrimination and unemployment claims; and, consumer – the program handles a spectrum of issues, including fraud, credit card

and medical/hospital debt and collections, contracts, warranties etc. The staff of the Law Center trains and supports private local attorneys, who work at other paying jobs, enabling and encouraging them to become volunteers and donate their time to help others with legal issues. The goal of the program is to improve and maintain individual and family health stability to attain self-sufficiency.

126 – Bid 141
Integrated Immigrant Services Program
Grace Ministries of the United Methodist Church
Regions 1, 2, 3, 4
Grace Ministries provides emergency assistance through the distribution of food, clothing and other basic necessities on a monthly basis in the Bailey's Crossroads, Centreville, Burke and Herndon areas of the county through its Integrated Immigrant Service Program. The program also provides job training programs that combine focused ESL instruction and job skills in the areas of Personal Care Aide (PCA) training as well as Certified Nurse's Aide (CNA) training.

127 – Bid 5
Wraparound Family Caregiver Support
Alzheimer's Family Day Center
Regions 1, 2, 3, 4
Alzheimer's Family Day Center provides Adult Day Care services for individuals identified with Alzheimer's disease or other forms of Dementia. The program will provide full-day services (up to 10 hours per day/ five days per week) for clients which would enable their caregivers to maintain employment and to be able to take care of other household responsibilities. The services would also help clients to remain in their home environment with their family members and to remain in their communities. The program staff will work with caregivers to develop an Individual Care Plan for clients to determine each participant's level of functioning and set goals to address areas such as communication, mobility, personal care, nutrition, medication administration, cognitive ability, psycho-social and behavioral issues.

128 – Bid 143
ADDRESS: Aggressive Dynamic Debt Reduction Elimination and Savings Strategies
Homestretch Incorporated
Regions 1, 2, 3
This program provides financial management education, budget and credit counseling, debt reduction and savings assistance, with on-site child care, for homeless residents in order to help them become self-sufficient.

129 – Bid 29
Progreso Adult Education & Literacy Program
United Community Ministries
Region 1
The Progreso Adult Education & Literacy Program will provide ESL and Citizenship classes through its Progreso Adult & Literacy Program. This project will serve immigrant clients who reside in the Region 1 area of Fairfax County.

130 – Bid 147
Family Child Care Educator Training and Workforce Development
Infant Toddler Family Day Care
Regions 1, 2, 3, 4
Infant Toddler Family Day Care provides training and support services to low-income immigrants which will help them to obtain the skills needed to open a family child care business in their home.

131 – Bid 65
Project Hope
PRS, Inc.
Regions 1, 2, 3, 4
PRS, Inc. provides long-term supportive counseling and emplyment services to individuals living with mental illness. CCFP funding will be used to continue to existing services through recovery-oriented intensive skills training, supportive counseling and positive behavioral supports to persons living with mental illness who reside in public housing or participate in the housing choice voucher program within the four regions of Fairfax

County. The goal of the program is to help clients to increase their independent living skills; learn to effectively manage symptoms of mental illness and medication, as well as learn to manage their budget in order to meet their monthly expenses.

132 - 123
Project Step
Ethiopian Community Development Council, Inc./African Community Center (ECDC/ACC)
Regions 1, 2
The goal of ECDC/ACC's Step Project is to promote self-sufficiency among refugee, asylee, and immigrant newcomers residing in Fairfax County by offering a comprehensive array of social services with an emphasis on individual empowerment. The program will provide the following services:

- Employment Workshops and Individual Mentoring
- Immigration Legal Assistance
- Information and Referrals
- Transportation Support
- Translation and Interpretation Services

133 – Bid 30
Basic Needs
United Community Ministries
Region 1
United Community Ministries (UCM) provides emergency assistance to individuals and families in need who are facing the threat of homelessness, utility disconnection, hunger and/or poverty. The program's Basic Needs project will provide financial assistance to help clients avoid eviction or utility disconnection. Additionally, the program will provide food assistance.

134 – Bid 14
Springfield Safe Youth Project
Alternative House
Region 1
This program provides after-school programming to youth in grades 4th through 6th who reside in the Springfield area. Services include:

- Homework Assistance
- Tutoring
- Community Service Opportunities
- Supervised Recreational Activities and Field Trips

135 – Bid 62
Challenge to Change
OAR of Fairfax County
Regions 1, 2, 3, 4
The program provides assistance necessary to help ex-offenders and their families to overcome the crises resulting from arrest, incarceration and release and to obtain self sufficiency after criminal justice system involvement. These goals are achieved by providing: direct assistance, employment services, skills training/educational classes, violence intervention, case management, mentoring, alternatives to incarceration, and information and referrals. Services are also designed to reduce recidivism by challenging the attitudes, beliefs, and actions that lead to criminal behavior and by providing the opportunities, alternatives and resources necessary for success.

136 – Bid 73
SkillSource- Sheriff Employment Center
SkillSource Group, Inc., The
Regions 1, 2, 3, 4
The SkillsSource Group provides employment counseling to inmates that are incarcerated at the Fairfax County Jail who are preparing to re-enter the community and the workforce. The organization will assist inmates with job search, resume development, GED preparation and other supportive services. Additionally, the program will work with area employers to identify and place inmates into various employment opportunities.

137 – Bid 100
Herndon Enrichment Program
Cornerstones, Inc.
Region 3
The Herndon Enrichment Program provides programs and services in Region 3 to address poor academic performances by students at Clearview Elementary, Dranesville Elementary, Herndon Elementary and Hutchison Elementary schools, which serve high percentages of low-income and/or immigrant students and have high student failure rates in science and math. Programming will include (1) free after-school homework assistance for 2nd – 5th grades by professional teachers, and (2) programming to help parents understand educational requirements & opportunities and provide information on other topics, such as human trafficking.

138 – Bid 26
Access to Self-Sufficiency through Extensive Training and Services (ASSETS)
Business Development Assistance Group, Inc.
Regions 1, 2, 3, 4
This program provides assistance and training for those who want to become self-sufficient through business ownership. The target populations are older workers 50 or older and/or Fairfax County citizens who speak a language other than English at home. Services include educational programs and technical assistance including one-on-one counseling, self-employment training and/or provision of resource information/referrals. Services are primarily offered at the Annandale office, but through a parternship with SkillSource Group, the program will provide countywide services.

139 – Bid 108
Healthy Lifestyles: Burke Road
Community Residences, Inc.
Regions 1, 2, 3, 4
Community Residences provides a wellness program for six (6) clients with disabilities who reside at its new housing site located in Burke, VA. The program will facilitate behavioral changes through individualized goal setting, active goal implementation, nutrition education, physical exercise and group support. The program will help transition individuals into a living environment that affords greater independence and responsibility.

140 – Bid 132
Power Pack Program
Food for Others
Regions 1, 2, 3, 4
The Food for Others' Power Pack Program (P3) seeks to alleviate weekend hunger in FCPS elementary school students. The program will accomplish this in two ways: 1) Food for Others (FFO) will provide direct services to schools (supplemental weekend food in the form of power packs delivered to schools for counselors to discreetly distribute to students in need; 2) The program will be implemented in collaboration with Our Daily Bread (ODB), who will provide supportive services to schools to establish self-sustaining weekend food programs. The joint FFO/ODB program will work directly with School Social Workers or designated representatives to establish how many students need service and what other services they may already be receiving.

141- Bid 90
Pathways to Success
Western Fairfax Christian Ministries (WFCM)
Region 4
Western Fairfax Christian Ministries' Pathways to Success program is designed to give WFCM counselors a year period to provide intense mentoring for borderline low-income households with children who don't qualify for most aid programs. Program services focus on assisting 12 households per year by providing financial training, budgeting assistance, food/clothing vouchers and reducing amounts of supplemental aid to help clients pay back debt. The program services are designed to assist clients in adhering to a budget, paying bills, developing a financial reserve, seeking improved income through new skills or higher education and make habit changes that will lead to financial control and increased self-sufficiency.

142 – Bid 91
Client Emergency Services
Western Fairfax Christian Ministries (WFCM)
Region 4
Western Fairfax Christian Ministries' Emergency Services Program provides financial assistance to families in Centreville, Chantilly, Clifton, Fair Oaks, and Fairfax Station areas of Region 4. The majority of clients served (95%) are referred from Coordinated Services Planning (CSP). Client support consists of emergency financial assistance up to $600 annually to help with rental payments to keep clients from becoming homeless and $300 for assistance with utility payments to keep services from being disconnected. Counselors will advocate to other community organizations if client needs exceed the resources of WFCM.

143 – Bid 102
Assistance Services and Pantry Program
Cornerstones, Inc.
Region 3
Cornerstones will expand its former Emergency & Self-Sufficiency Services program to provide services to low income households in Region 3. The services will include: (1) supplemental food & toiletries, (2) referrals to other internal and external resources, (3) financial assistance for rent/utilities, as appropriate, (4) navigational assistance & wellness support services to identify needs and establish action plans, (5) application counseling related to the Affordable Care Act Health Insurance Marketplace., and (6) life skills trainings and classes.

144 – Bid 51
Northern Virginia Community College Restorative Dental Clinic
Northern Virginia Community College Education Foundation, Inc.
Regions 1, 2, 3, 4
Restorative Dental Clinic proposes to provide affordable dental services to uninsured residents of Northern Virginia. Services will include routine dental care, dental treatment planinng and emergency dental services.

145 – Bid 13
Assisting Young Mothers
Alternative House
Regions 1, 2, 3, 4
The Assisting Young Mothers program provides transitional housing services to a minimum of ten young women between the ages of 16 and 22 who are pregnant or parenting and experiencing homelessness or the threat of homelessness. The young women and their children are enrolled in the program for a period of 18 months during which time they will participate in Independent Life Skills training, parenting workshops, and other related supportive services.

146 – Bid 18
Great Futures: Education & Career Development
Boys & Girls Clubs of Greater Washington, Inc.
Regions 1, 3
The program is designed to focus on the core program areas of education and career development which includes Career Launch, Junior Staff Career Development and Money Matters. The progam will assist youth ages 13-18 in five distinct programs designed to help them develop job skills training that will prepare them for future roles as human service professionals or volunteer leaders.

147 – Bid 120
Emergency Needs Assistance
Ecumenical Community Helping Others (ECHO), Inc.
Regions 1, 2, 4
ECHO is an all-volunteer run organization that serves the emergency needs and basic human needs of residents in zip codes 22151, 22152, 22153, 22015, plus most of 22150 and part of 22312. The program provides emergency financial assistance to cover utility bills to avert cut-off of services and rental/mortgage expenses to avoid eviction. The agency collaborates closely with Fairfax County social workers and other nonprofit agencies to develop the necessary means to alleviate utility and housing debts. Financial assistance is dispensed by volunteer counselors who are available by appointment only.

148 – Bid 87
Promising Futures
Wesley Housing Development Corporation
Region 2
This program provides on-site services for adult residents of 2 culturally diverse affordable housing apartment communities, one in Lincolnia and the other in Falls Church. The services are designed to increase housing stability and increase employment. Services will include eviction intervention/prevention; information; counseling; referrals; financial literacy programs; services to increase emplyability, job readiness and job serarch; ESOL classes and access to businss center resources; food distribution; immigration and refugee assistance; and income tax assistance. Wesley has an agreement with George Mason University Depart of Social Work to provide an master's degree student intern to assist with the provision of housing stability services. The immigration/refugee and tax services will be offered in partnership with the Ethiopian Community Development Council and, its subsidiary, The Enterprise Development Group.

149 – Bid 52
Training Futures
Northern Virginia Family Service
Regions 3, 4
The program prepares underemployed or unemployed low-income clients for new careers in the business or health care sectors with livable wages, benefits, and opportunities for continued career growth. During the 24 week training, students participate in 16 weeks of intensive office/computer skills training, 3 weeks of skills application in an internship with a local company and 5 weeks of job search training and marketing. Training includes MS Office, keyboarding, internet skills, business-oriented math, communication and soft skills associated with finding and retaining employment. The Training Futures program also developed a collaborative partnership with Northern Virginia Community College. Through this partnership, enrolled Training Future clients had the opportunity to gain up to 18 college credits for their work at TF and obtain the "Business Technology Certificate."

150 – Bid 93
Emergency Food Program
Falls Church Community Service Council, Inc.
Region 2
The Falls Church Community Services Council, comprised of a coalition of 19 faith communities, provides for the emergency food needs people in the Falls Church area (comprised of four zipcodes: 22042, 22043, 22044, and 22046). The program receives requests for food assistance from ministers, and county social workers. The volunteer food delivery teams then deliver basic, fresh (perishable) items, such as milk, bread, eggs, meats, vegetables, as well as non-perishables to clients' homes.

151 – Bid 127
Mt. Vernon Village VII
Good Shepherd Housing & Family Services
Region 1
This program will acquire four units of scattered site housing and rent those units at prices affordable to households earning up to 50% of the Area Median Income (AMI) in Fairfax County. Tenants placed in this housing will also receive supportive services such as budget counseling, financial assistance (as needed) and life skills training to improve their independence and self-sufficiency.

152 – Bid 4
Financial Assistance Fund
Alzheimer's Family Day Center
Regions 1, 2, 3, 4
Alzheimer's Family Day Center will provide financial assistance to 25 clients who are eligible for Adult Day Care services. This program serves individuals identified with Alzheimer's disease or other forms of Dementia. The Financial Assistance Fund will support families who cannot afford to pay for services.

153 – Bid 49
Northern Virginia Dental Clinic
Northern Virginia Dental Clinic, Inc.
Regions 1, 2, 3, 4
The Northern Virginia Dental Clinic provides dental services to low income adults (at or below 200% of federal poverty) who are referred by local nonprofit agencies and local jurisdictions, including Fairfax County. The program provides comprehensive examinations, treatment plans, oral cancer screenings, restorative services, oral surgery, biopsies, periodontics, dentures/crowns, endodontics, cleanings, and emergency interventions. Services are provided by part-time paid as well as volunteer dentists, hygienists and assistants. A partnership with local colleges and universities supplies the program with dental assistant and hygienist interns, externs and eventual staff. Volunteer dentists and hygienists are recruited from their respective professional associations.

154 – Bid 56
Adult Health Partnership
Northern Virginia Family Service
Region 2
Northern Virginia Family Service's Adult Health Partnership program is part of the larger NVFS Health Access Assistance Team (HAAT) that conducts outreach, enrollment and case management linkage activities to an array of health care safety net resources. The program provides uninsured clients with incomes under the 250% of the Federal Poverty Level by providing them with linkages to oral health services. In addition to scheduling clients for pro bono and low to no cost oral health care at the Northern Virginia Dental Clinic and Northern Virginia Community College, the program maintains a private dental provider network of 59 practicies comprised of over 150 dentists located through Northern Virginia. Clients can receive up to $80 in direct assistance to pay for treatment of their dental needs.

155 – Bid 116
Virginia Ely Senior Rental Assistance
Catholics for Housing, Inc.
Regions 1, 3
The Virginia Ely Senior Rental Assistance Program provides financial assistance to seniors who qualify to live in Fairfax County retirement facilities, except that their income is insufficient to meet the income requirements of the county. The Program requires the participants to pay 40% of their income towards their rent and Catholics for Housing will pay the balance of the monthly rent. By providing rental assistance, the elderly can maintain their independence in a safe and healthy environment because they no longer need to choose between paying for rent and their other basic necessities. Seniors receiving financial assistance through the program reside at one of four facilities located in Fairfax County, which include: Gum Springs Glen, Little River Glen, Morris Glen and Herndon Harbor House I and II.

156 – Bid 11
Culmore Safe Youth Project
Alternative House
Region 2
Alternative House proposes to provide after-school programming to youth in grades 4th through 6th, who reside in the Culmore/Bailey's Crossroads communities. Services include the following:

- Homework assistance
- Tutoring
- Supervised field trips
- Educational workshops
- Nutritious snacks

157 – Bid 101
Connections for Hope Partnership
Cornerstones, Inc.
Region 3
Connections for Hope Partnership (C4HP), is a public/private partnership established through a collaborative integrated services model, seeking to better address the rapidly growing needs of a culturally diverse community in the greater Herndon area. This partnership operates out of three closely located facilities in

Herndon. These are the Herndon Neighborhood Resource Center and the Connections for Hope Partnership offie, both working closely with Healthworks for Northern Virginia, the federally qualified health center in Herndon. Services included through partner agencies include: youth and adult medical care (HealthWorks Herndon), immigration services (Just Neighbors), adult tutoring and ESOL services (Literacy Council), computer training (Computer C.O.R.E., homework assistance (Vecinos Unidos) and employment services (Cornerstones).

158 – Bid 152
Financial Self Sufficiency Project
Korean Community Service Center of Greater Washington
Regions 1, 2, 3, 4
The program will provide job readiness services to low-income Korean immigrants, along with wraparound services for both jobseekers and their families, designed to help empower them to become self-sufficient. The programs will address the priority of self-sufficiency through a multi-pronged approach that has four main goals: 1) the program will increase job readiness through individualized job counseling, job training courses, career seminars and an annual career fair, 2) increase access to financial security through comprehensive case management services, living cost reduction assistance, housing services and emergency financial assistance, 3) increase accessibility to affordable health care by enrolling uninsured clients into Affordable Care Act health insurance programs or Medicaid/Medicare programs, providing primary health care services and an annual health fair, and 4) community education (citizenship preparation, first-time home buyer, and financial literacy classes).

159 – Bid 83
Protecting Vulnerable Immigrant Women and Girls Fleeing Gender-Based Violence
Tahirih Justice Center
Regions 1, 2, 3, 4
Tahirih Justice Center provides immigration legal services to women and girls living in Fairfax County that are fleeing gender-based violence. This program will assist the clients in obtaining the following legal documents: VAWA Petitions, U-Visa Petitions, T-Visa Petitions, Gender-based Asylum applications, Special Juevenile Status applications and Derivative Petitions which reunite children with their mothers after they obtain their legal status. Additionally, the program will provide the cleints with legal representation in family law matters such as child custody, spousal support petitions, protective orders and divorce modification or enforcement of said matters.

160 – Bid 137
Dental Program
HealthWorks for Northern Virginia Herndon
Regions 3, 4
The program will provide low income individuals residing in Northwestern Fairfax County, who lack health insurance as well as low income children with Medicaid, with a dental home in order to deliver dental services to improve their overall health status. Patients will have the opportunity to achieve and maintain oral health through access to an effective system of health services that promote prevention, health promotion, and education within their medical home. The program will provide acute, chronic, restorative (endodontics, dentures) and preventive health services including regular comprehensive oral health assessment and care, individualized preventative care based on periodontal risk assessments, education on proper nutrition and home care and referrals to specialists when necessary.

161 – Bid 142
Career Navigation- Fairfax
Davis Memorial Goodwill Industries d/b/a Goodwill of Greater Washington
Regions 1, 2
Goodwill's Career Navigation serves low income unemployed individuals in regions 1 and 2 of Fairfax County with employment skills and job placement services to achieve self-sufficiency. The Career Navigation Program is an intensive three-week employment readiness and customer service training program that enables unemployed individuals to improve their job search and employability skills. The program also offers the Security and Protective Services track which is accredited by the Northern Virginia Community College and prepares students for entry-level positions in the security industry. The goal of the Career Navigation Program

is to help reduce the number of unemployed individuals living in poverty within Fairfax County by improving their employment and job readiness skills in order to navigate and re-enter the competitive job market.

162 – Bid 153
Mental Health Resource Project (MHRP)
Korean Community Service Center of Greater Washington
Regions 1, 2, 3, 4
The Korean Community Service Center of Greater Washington's Mental Health Resource Project addresses the complex needs of Korean immigrants in Fairfax County including the need for quality mental health and well-being. Program activities include crisis intervention, individualized mental health counseling, psychiatric treatment, alcohol/substance abuse counseling, depression screening & intervention for seniors, art therapy for youth, community outreach and mental health capacity building.

163 – Bid 33
Work Center
United Community Ministries
Region 1
United Community Ministries (UCM) provides workforce development services to residents of Fairfax County that live in the Region 1 area. Services include the following:

- Access to computers
- Education and literacy classes
- Individual job coaching
- Job skills training
- Job placement

164 – Bid 12
Culmore Youth Outreach Program
Alternative House
Region 2
Alternative House provides after-school programming to youth in grades 7th through 12th who reside in the Culmore/Bailey's Crossroads communities. Services include:

- Homework Assistance
- Tutoring
- Character Building Workshops
- Community Service Opportunities
- Job Training
- Assistance in Applying for College
- Recreational and Cultural Activities

165 – Bid 69
Hermanos y Hermanas Mayores Latino Outreach Initiative
Big Brothers Big Sisters of the National Capital Area
Regions 1, 2, 3, 4
Big Brothers, Big Sisters of the National Capital Area provides mentoring services to Latino youth between the ages of 8-18. The program staff recruits and trains volunteer mentors and matches them with at-risk youth. The volunteer mentors provide the youth with homework assistance and social recreational activities.

166 – Bid 134
Northern Virginia Rides
Jewish Council for the Aging of Greater Washington, Inc.
Regions 1, 2, 3, 4
The Northern Virginia Rides program provides ride coordination and marketing/outreach support for clients of community-based organizations. The program will uses volunteer drivers, a web-based software system and a hub approach to run the program efficiently; accessible to participating organizations. An important component of the program is the evaluation and assessment which includes data collection and analyses for program paritcipants as well as for volunteer drivers and supporting organizations. The overall goal of the program is to increase the availability of driving services to non-driving seniors.

167 – Bid 34
Legal Aid- Housing & Employment
Legal Services of Northern Virginia
Regions 1, 2, 3, 4
Legal Services of Northern Virginia's, Housing and Employment program provides low-income residents of Fairfax County with legal representation & advocacy, outreach and education to prevent homelessness as well as legal advice regarding wrongful termination or any workplace conditions that could lead to separation from employment (sexual harassment, loss of transportation, wage garnishments, etc.). It is critical that low-income families and individuals have access to the assistance of counsel when facing civil legal problems concerning such basic concerns as shelter and income. Specific problems encountered by low-income Fairfax County residents include: evictions, housing code violations and poor living conditions, the potential loss of housing subsidies or public housing rights, housing or employment discrimination, illegal termination of employment and denial of just compensation for labor. The Legal Aid – Housing and Employment Program's goal is to alleviate crisis situations for low-income individuals and families and promote self-sufficiency.

168 – Bid 48
Refugee Self-Sufficiency (RSS) Program
Lutheran Social Services of the National Capital Area
Regions 1, 2, 4
Lutheran Social Services of the National Capital Area provides intensive case management and employment services to low-income refugee families with unemployed heads of households who are at-risk of homelessness. The program assists families in securing permanent housing and finding employment.

169 – Bid 88
Domestic Violence System Advocacy
Women's Center, The
Regions 1, 2, 3, 4
The Women's Center has been serving Fairfax County for nearly 40 years providing essential counseling, education and support to empower women, men and children faciing crises, trauma and transitions to navigate these challenges sucessfully and achieve healthy, safe and productive lives.

170– Bid 117
Fathers in Touch
Capital Youth Empowerment Program
Regions 1, 2, 3, 4
The Fathers in Touch program consists of two components classroom and monthly activities. The 12-week classroom component is based on the National Fatherhood Initiative's 24/7 Dad curriculum which teaches fathers self-awareness, caring for self, fathering skills and relationship skills. The goal is for fathers to shift their attitudes of parenting from negative to positive. The program provides fatherhood enrichment services to low-income fathers involved in abuse and neglect cases, child support delinquency, child protective services concerns, custody and visitation cases. The program will incorporate monthly activities to give fathers the opportunity to practice the skills they learn in the classroom within a supervised setting to bring them closer to re-uniting with their children.

171 – Bid 2
Nutrition/Hygiene
Annandale Christian Community for Action (ACCA Inc.)
Region 2
ACCA's Nutrition/Hygiene program operates on the grounds of the Child Development Center in Annandale and serves low-income indivdiuals and families in Annandale, Lincolnia, Baileys Crossroads and Culmore areas. It is stocked with fresh, frozen, dried and canned goods as well as personal care items and diapers. Clients will receive a 10-14 days supply of food and hygiene essentials.

172 – Bid 111
Job Skills Training- Computer Literacy and Educational Pathways
Computer C.O.R.E.
Regions 2, 4
Computer CORE works to help low-income adults acquire the technological and life skills to enable them to pursue career aspirations. CORE's program includes training in Microsoft Office, keyboarding, job search assistance (resume development & interview preparation), tutoring and skills building workshops. The trainees also have the opportunity to increase their employability by earning 7-13 college credits for their CORE coursework through Northern Virginia Community College.

173 – Bid 32
Forward Steps
United Community Ministries
Region 1
United Community Ministries (UCM) provides after-school programming to youth between the ages of 6-18 who reside in the Region 1 area of Fairfax County. Services include tutoring, enrichment activities for youth, field trips and parent involvement activities.

174 – Bid 41
Adult Basic Literacy and Beginning English Language Programs
Literacy Council of Northern Virginia
Regions 1, 2, 3, 4
The Literacy Council of Northern Virginia (LCNV) provides beginning level literacy and English language through four programs: basic adult literacy tutoring helps students who need assistance with reading and writing; ESOL tutoring provides one-on-one assistance to students needing help speaking and understanding English; family learning program provides classroom ESOL instruction to adults and their children; ESOL learning centers provides classroom based beginning level English language and literacy education with a life-skills focused curriculum.

175 – Bid 67
Pathways to Self-Sufficiency
Pathway Homes, Inc.
Regions 1, 2, 3, 4
The project will serve 50 of the seriously mentally ill, co-occurring and homeless population who require highly intensive supportive services in order to maintain stability in the community. The goal of the project is to integrate these individuals into the community, normalize their lives as much as possible by providing an environment which protects personal privacy and promotes personal dignity, and improve the quality of their lives by providing non-time limited housing linked to appropriate supportive and rehabilitative services.

176 – Bid 97
Family Stabilization & Self-Sufficiency
Family Preservation and Strenghtening Services
Regions 1, 2, 3, 4
Family Preservation & Strengthening Services provides rental assistance and intensive case management services to low-income families to help them to become stablized and attain self-sufficiency. The particpants will enroll in the program for up to a period of three years.

177 – Bid 38
Crisis Intervention
Lorton Community Action Center
Regions 3, 4
The Crisis Intervention Program is designed to fill a gap for individuals and families in need within the Lorton area. The program offers emergency food, seasonal assistance, furniture assistance and financial assistance for rent and utility bills.

178 – Bid 112
Island Walk After School Support Program (IWP)
Community Preservation and Development Corporation (CPDC)
Region 1
The Island Walk After School Program (IWP) provides intensive literacy support, English language support and academic and homework assistance to the residents of the Island Walk Affordable Housing community located in Reston VA. The components of the after-school program includes tutoring sessions in reading and other areas identified for improvements to students in 1st to 5th grades, individualized tutoring based on student homework and academic needs to secondary school students and individualized support to elementary school youth in 1st to 6& grades.

179 – Bid 138
Integrated Primary Medical and Behavioral Health
HealthWorks for Northern Virginia Herndon
Region 3
HealthWorks for Northern Virginia addresses the need for quality health care services for low-income persons lacking access to health care services, with a primary focus upon the Northwestern area of Fairfax County: Herndon, Reston, Chantilly and Centreville. The program provides comprehensive primary and behavioral health care to all patients, ages 0 and up regardless of ability to pay. Specialty services will include the treatment of diabetes, hypertension, asthma and depression.

180 – Bid 154
Supporting Teenagers through Empowerment and Prevention Services (STEPS)
Korean Community Service Center of Greater Washington (KCSC)
Regions 3, 4
KCSC will provide a multipronged program to Korean youth focusing on prevention, intervention and empowerment services. Prevention services will include educational workshops for both youth and their families on internet addiction, communication skills and financial literacy. Intervention services will include in-depth counseling services to address addiction or behavior issues. Empowerment services will include volunteer opportunity placement services and motivational seminars to promote social acculturation and leadership development.

181 – Bid 27
Beth El House Transitional Housing
Beth El House, Inc.
Regions 1, 2, 3, 4
Beth El House provides safe and secure housing to homeless women and their children, many of whom are victims of domestic violence, for two years per family, while they develop the skills that will help them move towards self-sufficiency. The apartments are located in the Route 1 area, close to public transportation, schools and shopping. Services provided include job counseling, budgeting assistance, individual clinical therapy and monthly Mothers' Meetings focused on parenting skills, stress management, basic life skils and peer support.

182 – Bid 55
Multicultural Human Services
Northern Virginia Family Service
Region 1
Northern Virginia Family Service's Multicultural Human Services program provides critical mental health and social service programs to English-limited immigrant and refugee individuals and families living in Fairfax County, for whom existing services are inaccessible due to language and cultural barriers. The program is designed to utilize a holistic apporach to address clients' mental health needs, including those clients who are victims of domestic violence, human trafficking, torture and other trauma.

183 – Bid 58
Stable Long Term Housing for Chronically Homeless Adults
New Hope Housing, Inc.
Region 2

New Hope Housing provides 31 beds of permanent supportive housing in scattered locations for former chronically homeless adults who, as a result of their severe disabling conditions (such as mental illness, cognitive impairments and/or substance abuse), are unable to comply with the requirements for entry into other housing programs and are likely to use expensive public services such as emergency rooms, detox programs, jails and psychiatric hospitals.

184 – Bid 122
Microenterprise Program
ECDC Enterprise Development Group
Region 1
This program provides direct technical assistance and micro-loans to low and moderate income individuals.

185 – Bid 46
Homeless Case Management
Lamb Center, The
Regions 1, 2, 3, 4
The Lamb Center (TLC) provides services six days per week at its day-time drop in program to assist homeless individuals primarily in all four regions of Fairfax County with food, personal hygiene and case management services. Other services provided by the program include employment counseling and job placement assistance, individual counseling and recovery planning, transportation assistance, help to acquire or re-acquire valid IDs, referrals to a variety of housing, medical and county services. The service model at the TLC depends heavily on building relationships of trust over time with the clients. The goals of the program is to assist clients with obtaining a GED, secure employment, participate in substance abuse recovery and, obtain and maintain stable housing.

186 – Bid 68
Pathways to Long-Term Supportive Services
Pathway Homes, Inc.
Regions 1, 2, 3, 4
The purpose of the project is to serve 50 seriously mentally ill, co-occurring and homeless individuals who require highly intensive supportive services and have continued long-term needs. The goal of the project is to integrate these individuals into the community, normalize their lives as much as possible by providing an environment which protects personal privacy and promotes personal dignity, and improve the quality of their lives by providing non-time limited housing linked to appropriate supportive and rehabilitative services.

187 – Bid 35
Legal Aid- Families and Consumers
Legal Services of Northern Virginia
Regions 3, 4
Legal Services of Northern Virginia's, Legal Aid-Families & Consumers Program, provides legal advice, counsel and/or representation to low-income families and individuals in all four regions of Fairfax County. The program enables residents to gain access to the assistance of counsel when facing critical civil legal problems concerning such basic necessities as food, shelter, medical care, education, income, family stability and personal safety. The goal of the program is to alleviate crisis situations for low-income families and individuals through the assistance of legal counsel in order to achieve self-sufficiency.

188 – Bid 8
Ayuda's Children's Program
Ayuda
Regions 1, 2, 3, 4
The Children's Program at Ayuda provides holistic legal and social services to immigrant children who are victims of abuse, neglect, abandonment and other crimes within Fairfax County. The services include agency's staff attorneys providing children with legal advice and counsel as well as extended representation in immigration, protection order and family law matters. In addition, Ayuda's social workers provide clinical case management to enable children to access social services supports and other short-term activities such as securing emergency shelter, assistance in accessing transitional housing and emergency help. Ayuda's Childrens Program's goal is to ensure that child victims are able to overcome the trauma of their experiences and build safe, self-sufficient lives.

189 – Bid 57
Vamos Adelante
Northern Virginia Family Service (NVFS)
Regions 2, 4
The program provides crisis intervention and self-sufficiency services to immigrant families living in Fairfax County. Through the program's Crisis Intervention services, NVFS case managers provide short-term, transactional case management services to clients who apply for public benefits or other community resources, to address clients' needs through direct assistance, and to read/translate documents into English. Self-Sufficiency services focus on helping clients achieve greater financial stability and become active members of American society.

190 – Bid 22
Brain Injury Services' Senior Specialist Program
Brain Injury Services
Region 2
Brain Injury Services (BIS), Seniors Specialist program provides specialized case management services to address the complex needs of older adults in regions 1, 2 and 4 of Fairfax County with brain injuries, including referrals, education programs and long-term rehab support services to maximize recovery and re-integration back to the community. BIS contracts with a neuropsychologist to lead a support group for the families of survivors to help them become better caregivers. The group is population focused and provides education on how to manage situations as they arise. The ultimate goal is for older adults with brain injury to remain in their home community/community.

191 – Bid 77
Artemis House
Shelter House, Inc.
Regions 1, 2, 3, 4
Artemis House is a domestic violence shelter operating under contract with Fairfax County at an undisclosed location. The program provides crisis intervention to individuals and families, in all four regions of the county, who are homeless after fleeing domestic violence as well as assisting in their stabilization to achieve self-sufficiency within 45 days. Through rapid client engagement, comprehensive case management and the provision of crucial supportive services, the program helps clients develop an enduring safety plan to protect them when they return to the community. Artemis House also helps clients cultivate skills and connections to help them remain independent of their abusers and cultivate increasing self-sufficiency.

192 – Bid 76
Community Case Management Program
Shelter House, Inc.
Region 1
Shelter House's Community Case Management Program prevents vulnerable individuals and families within all four regions of Fairfax County from becoming homeless. All clients receive case management services which include financial assistance, budget counseling and linkages with needed community resources. Prevention and diversion clients, who are individuals and families at risk of losing their homes, receive the program's support to resolve the problem or are diverted into affordable housing. Rapid re-housing clients, who are individuals and families rapidly re-housed from the emergency shelters, receive the program's support to sustain their new permanent housing successfully.

193 – Bid 60
Strengthening Juvenile Restorative Justice in Fairfax County: A Collaboration to Build Safer Communities
Northern Virginia Mediation Service, Inc.
Regions 1, 2, 3, 4
The Strengthening Juvenile Restorative Justice in Fairfax County: A Collaboration to Build Safer Communities program integrates services with the county resources to identify at-risk youth. The program will provide facilitation and coordination services which includes screening for case appropriateness, introduction to the process and scheduling, participant and family willingness to participate and case management. The program

focuses on first time offenders of misdemeanor and discipline offenses. The structured process (called an RJ conference)is aimed at preventing future reoccurence and teaching juveniles thinking and behavioral skills such as problem solving, conflict resolution, constructive communication, personal accountqability and self-sufficiency. The program will guide juveniles, parents, and school/community to address and repair harm caused by juvenile offenses. The Restorative Justice Conference program will target youth from Mt. Vernon High School located in the southern part of the county.

194 – Bid 21
Department of Assistive and Rehabilitative Services
Brain Injury Services
Regions 1, 2, 3, 4
Brain Injury Services Assistive Technology Program serves survivors of brain injuries in Fairfax County to help overcome barriers in the workplace, home and community leading to independence. Assistive Technology, as defined by Brain Injury Services, is any piece of equipment that helps individuals with disabilities, move, communicate or otherwise function in their daily lives. The goal of the program is for survivors to accomplish targeted goals, including independent living, community impact and productive living.

195 – Bid 40
Ongoing Assistance
Lorton Community Action Center
Region 2
The program provides weekly food assistance, supportive financial assistance in the form of recurring rental or utility assistance to keep at-risked families housed, school supplies/backpacks for children and seasonal food/gift assistance. This support eases the stressors for families in the Lorton area with a household member who is disabled and/or a senior. Clients served under this program can receive financial assistance more frequently and at a higher amount than is capable under the organization's Crisis Intervention program. Regular contact with LCAC's Case Manager, Food Program Manager, or Bilingual Case Worker ensures that households are sustained and thrive.

196 – Bid 150
JCCNV Special Needs Camps
The Jewish Community Center of Northern Virginia, Inc.
Region 3
The Jewish Community Center of Northern Virginia offers Special Needs Camps for children with ADHD, Autism and other spectrum disorders. The program will serve 40 individuals total in two Camp Kadima four-week sessions (Grades 1-6) and one session of Camp Chaverim (Grades 7-9). Camp Kadima and Camp Chaverim focus on empowering campers to successfully and independently navigate the social world by providing a therapeutically supported complement of strategies and activities for improving social communication skills among children with a variety of communication challenges. Camp Kadima incorporates therapeutic support and didactic instruction with a research-validated inclusion model. Camp Chaverim offers an inclusive summer camp environment with appropriate levels of trained supportive staff, but does not offer social skills instruction.

197 – Bid 84
Self-Sufficiency Through Health, Housing and Social Services
Vietnamese Resettlement Association, Inc.
Region 3
The Vietnamese Resettlement Association, Inc. (VRA) provides assistance to low-income Asians with limited English at its drop-in center in the Willston Center. The assistance includes preventative health care (mammograms and cervical cancer screening), individualized case management and assistance in locating/applying for affordable housing options. The staff and volunteers assist clients in dealing with the linguistic, cultural and socio-economic barriers that hinder their ability to progress towards self-sufficiency.

198 – Bid 94
Emergency Assistance
Falls Church Community Service Council, Inc.
Region 3

The Falls Church Community Services Council, comprised of a coalition of 19 faith communities, provides for the basic and emergency needs people in the Falls Church area. The program receives requests for assistance from ministers, and county social workers. Financial assistance is available for rent, utility and special needs (prescriptions, gasoline, car repairs, emergency dental or medical assistance, etc.). FCS also provides furniture to clients transitioning from homelessness.

199 – Bid 54
Accessible Medication Program
Northern Virginia Family Service
Region 1
The Accessible Medication Program serves Fairfax County residents who lack prescription drug coverage, whose income level is at or below 200% of FPL, and who have a chronic illness. Clients are provided assistance in applying for and receiving free medications through Prescription Assistance Programs. The program developed agreements to have staff co-located at the Health Works of Northern Virginia, a Federally Qualified Health Center located in Herndon and the Alexandria Neighborhood Health Services serving clients in South County.

100 – Bid 107
Cost Efficient Housing for CSB Services
Community Havens, Inc.
Region 2
Community Havens is requesting funding to be used to acquire 2 three bedroom units in or near Vienna. The units will be used to as supportive housing for 6 extremely low income residents with serious mental illness. Supportive services will be provided by the Community Service Board (CSB). The residents will be relocated from units currently being leased by the CSB. Rents for these units will be lower than those currently paid by the CSB.

201 – Bid 86
Building Communities of Promise
Wesley Housing Development Corporation
Region 1
Wesley proposes to provide services and programs for 117 residents of 2 housing communities in Region 3 for extremely low-income seniors and persons with severe physical disabilities and/or traumatic brain injury in order to promote housing stability, health and wellness, and lifelong learning.

202 – Bid 1
Basic Needs: Emergency Financial Assistance/Furniture Storage
Annandale Christian Community for Action (ACCA Inc.)
Regions 1, 2, 3, 4
ACCA's Family Emergency Assistance& Furniture program provides emergency financial assistance to low income families/individuals. ACCA works with Fairfax County's Coordinated Services Planning (CSP), school social workers and member churches to provide low income people in crisis with financial assistance to pay emergency rents, prescriptions, utility bills and miscellaneous needs such as car repairs, gas, etc. Referrals are sent by email to volunteer "money captains" working from their homes or places of employment. In addition to financial assistance, ACCA operates a furniture program that distributes new and slightly used furniture to needy families/individuals.

203 – Bid 78
SPARC Connects
Specially Adapted Resource Clubs
Regions 1, 2, 3, 4
The SPARC Connects program provides individuals with disabilities (including individuals with Autism) with vocational learning, support and opportunities through the development of inter and intra-personal skills, strategies, and coping mechanisms. SPARC will offer three components: life skill development, community service and entrepreneurial projects. The program consists of stations where participants self-direct their choice of activities and includes a computer lab, library, instructional/demonstration kitchen, horticulture, gross motor, small animal habiitat, conference, sensory integration and respite station. Each station will support individual goals of communication, literacy, life skills development, sensory integration, interest

esploration, active-learning/leisure interests. In addition, SPARC will partner with the Jewish Social Service Agency (JSSA) to conduct groups that address vocational learning, explore feeling and coping strategies for work settings, business field trips and shadowing.

204 – Bid 118
Homes for the Homeless Transitional Housing Program
Christian Relief Services, Inc.
Regions 1, 2, 3, 4
The program provides supportive services and case management to tenants of transitional housing units throughout the county. Case management is provided by Christian Relief Services or by a sponsoring agency and is provided to help clients progress towards self-sufficiency and permanent housing.

205 – Bid 104
CS Affordable Housing Administration
Cornerstones, Inc.
Regions 1, 2, 3, 4
Cornerstones provides administrative staffing and services for (1) management of 53 scattered site housing units used as affordable housing for homeless, at risk and very low/low income households in Region 3, with supportive social services, including a case manager, assessment, service plan, resources for increased self-sufficiency and referrals to other agencies/community resources; (2) oversight and asset management of 48 rental units at the Apartments at North Point, a subsidized modern income community; and (3) exploration of opportunites for the preservation, devlopment and management of additional affordable housing.

206 – Bid 135
Emergency Relief Services
Koinonia Foundation, Inc., The
Region 3
Koinonia Foundation provides emergency financial assistance, food and clothing to indviduals in need of services who reside in the Greater Franconia/Kingstowne area. Financial assistance will be provided to clients once annually to help them avoid eviction or utility disconnection.

207 – Bid 6
Education for Independence
ACE Foundation
Region 1
The Education for Independence program proposes to provide job-training and career counseling services to low-income, single parents, single pregnant women and displaced homemakers to attain economic self-sufficiency. The clients choose a course of study and attend classes through the Adult and Community Education program based in Fairfax County Public Schools. ACE offers certificate programs and career preparation classes at various locations within Fairfax County. The goal of this project is to assist clients in developing the skills needed to obtain and sustain gainful employment.

208 – Bid 43
Legal Assistance for Immigrants- Employment
Legal Aid Justice Center
Regions 1, 2, 3, 4
The Legal Aid Justice Center's (LAJC) Legal Assistance for Immigrants-Employment program uses a multi-pronged approach that includes legal assistance, education and organizing and advocacy to assist low-wage immigrant workers with their efforts to defend their rights in the workplace and recover lost wages. LAJC bilingual attorneys provide free legal assistance including consultation and advice, assistance with pro se court proceedings, assistance with an monitoring of the filing of complaints with the Virginia Department of Labor and Industry, or extended legal representation including trial in state or federal court. The program also provides basic advice, information and referrals to clients seeking legal and other information and services in Northern Virginia, while Community Educators conduct regular outreach in an effort to educate clients about workers' rights, the legal system and where to seek assistance if needed.

209 – Bid 79
Project Independence- Helping Fairfax-Burke Seniors Age in Place
Shepherd's Center of Fairfax-Burke

Regions 1, 2, 3, 4
The Shepherd's Center of Fairfax-Burke (SCFP) provides a variety of programs to meet the diverse needs of seniors living independently in the Fairfax- Burke community. The provide provides a variety of enrichment and socialization services including: Adventures in Learning, Lunch 'n Life, and exercise classes. Additionally, the program offers accompanied transportation to medical appointments and free companion shopping transportation to grocery stores.

210 – Bid 103
Cedar Ridge Community Center
Cornerstones, Inc.
Regions 2, 4
Cornerstones offers programs and services to the residents of the Cedar Ridge Apartments, a housing complex for extremely low to low income tenants. The programs and services include: (1) onsite educational life skills and vocational workshops for all ages, information & referral and transportation, which will result increased participant knowledge, more positive health choices and attainment of established goals; (2) wellness support information and referral for accessing emergency and other resources available through Cornerstones and other community sources, which will result in participant attainment of established goals toward prevention and self-sufficiency; and (3) programmatic opportunities for healthy choice decisions making, such as fitness clubs, diabetes self-management education and community garden plots, which will result in increased participant knowledge and achievement of established health choices goals.

211 – Bid 139
HCCMS
Housing and Community Services of Northern Virginia
Regions 1, 2, 4
The Housing Counseling and Case Management Services program provides counseling, emergency rental and utilities payment assistance, and case management services to low income families in lower Alexandria, Lorton, Ft. Belvoir, Springfield, Burke and Centreville. Clients are in imminent danger of losing their home or are experiencing a financial crisis that may lead to the loss of their housing. All referrals for financial assistance are made by the County's Coordinated Services Planning. The program provides short-term and long-term case management to assist families to manage the crisis and achieve stability. Case management services include assessment, assistance in developing a family budget, assistance in finding affordable housing, help securing financial assistance with rent, mortgage, and utilities, and referral to community based services.

FY 2015-2016
Consolidated Community Funding Pool
Proposals Not Recommended for Contract Awards

Ref. #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
300	**66**	Pathway Homes, Inc.	Eugene's Place	$0	$0.00	$0.00
301	**110**	CASA de Maryland, Inc.	CASA's Integrated Immigrant Integration and Citizenship Program in Northern Virginia	$0	$0.00	$0.00
302	**119**	Easter Seals Greater Washington-Baltimore Region, Inc.	Easter Seals Center for Integrated Early Childhood Autism Services (CIECAS)	$0	$0.00	$0.00
303	**148**	Korean-American Association of Virginia, Inc.	Vocational, Language, and Citizenship Training for Korean-Americans in Fairfax County	$0	$0.00	$0.00
304	**114**	Centreville Immigration Forum	Centreville Labor Resource Center	$0	$0.00	$0.00
305	**7**	Ayuda	Domestic Violence Program	$0	$0.00	$0.00
306	**37**	Legal Services of Northern Virginia	Legal Aid- Access to Justice Project-Route 1	$100,000	$0.00	$0.00
307	**44**	Legal Aid Justice Center	Helping Immigrant Families Help Their Children	$0	$0.00	$0.00
308	**45**	Laurie Mitchell Empowerment and Career Center	MS Office Career Empowerment Program	$0	$0.00	$0.00
309	**115**	CrisisLink	24/7 Crisis, Suicide and Information and Referral Hotline	$0	$0.00	$0.00
310	**39**	Lorton Community Action Center	Self-Sufficiency	$46,200	$0.00	$0.00
311	**105**	Cornerstones Housing Corporation (CHC)	CHC-North Point Apartments Capital Improvements Program	$481,000	$0.00	$0.00
312	**128**	FACETS	Job Placement and Career Development	$0	$0.00	$0.00
313	**47**	Liberty's Promise	Empowering Immigrant Youth in Fairfax County	$0	$0.00	$0.00
314	**98**	Family Preservation and Strenghtening Services	On the Road to Self-Sufficiency	$0	$0.00	$0.00
315	**36**	Legal Services of Northern Virginia	Legal Aid- Immigrant Law Project	$56,000	$0.00	$0.00
316	**3**	The ARC of Northern Virginia	Building Oral Health Services for People with Intellectual and Development Disabilities	$0	$0.00	$0.00

FY 2015-2016
Consolidated Community Funding Pool
Proposals Not Recommended for Contract Awards

Ref. #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
317	**20**	Boys & Girls Clubs of Greater Washington, Inc.	Triple Play	$0	$0.00	$0.00
318	**19**	Boys & Girls Clubs of Greater Washington, Inc.	Summer Camp: Camp Sol	$0	$0.00	$0.00
319	**17**	Boat People SOS, Inc.	Community Against Domestic Violence (CADV)	$0	$0.00	$0.00
320	**140**	Town of Herndon	Bilingual Housing Rehabilitation Specialist	$90,000	$0.00	$0.00
321	**23**	Boys Town Washington, DC	Boys Town Washington DC, Inc. Family & Community Support Services Prevention Model	$0	$0.00	$0.00
322	**42**	Legal Aid Justice Center	Legal Assistance for Immigrants- Housing	$0	$0.00	$0.00
323	**59**	Northern Virginia Therapeutic Riding Program, The	Traditional Therapeutic Riding	$0	$0.00	$0.00
324	**16**	Boat People SOS, Inc.	Asian Youth Empowerment (AYEP)	$57,000	$0.00	$0.00
325	**74**	SkillSource Group, Inc., The	SkillSource Ticket to Work Program	$0	$0.00	$0.00
326	**64**	Best Buddies Virginia	Best Buddies Jobs	$0	$0.00	$0.00
327	**71**	Recovery Program Solutions of Virginia	Rosemary House	$0	$0.00	$0.00
328	**124**	Family Counseling Center of Greater Washington	Peer-to-Peer Youth Learning and Leadership Program (P2P)	$0	$0.00	$0.00
329	**146**	Homestretch Incorporated	English Classes for Speakers of Other Languages	$0	$0.00	$0.00
330	**72**	SCAN of Northern Virginia	Resiliency series- Encouraging Long-Term Self-Sufficiency Through Child Abuse Prevention	$17,000	$0.00	$0.00
331	**75**	Shelter House, Inc.	NOVACO	$0	$0.00	$0.00
332	**131**	Capital Area Food Bank	The Family Markets Program	$0	$0.00	$0.00
334	**106**	Community Havens, Inc.	Fairfax Supportive Housing: High Needs	$0	$0.00	$0.00

FY 2015-2016
Consolidated Community Funding Pool
Proposals Not Recommended for Contract Awards

Ref. #	Bid #	Organization	Program Name	FY 2014 Current Funding	FY 2015 Recommended Funding	FY 2016 Recommended Funding
335	**25**	Beacon Hill Missionary Baptist Church	Transitional Opportunity Placement Employment Services	$0	$0.00	$0.00
336	**96**	Fairfax FISH, Inc.	For Immediate Sympathetic Help	$0	$0.00	$0.00
337	**149**	Korean Association of Greater Washington	KAAW Jobs and Educations	$0	$0.00	$0.00
338	**113**	Chantilly Pyramid Minority Student Achievement Committee	CPMSAC Saturday Program	$0	$0.00	$0.00
339	**28**	Black Women United for Action	Project HOPE	$0	$0.00	$0.00
340	**9**	Asian American LEAD	AALEAD VA High School Program	$0	$0.00	$0.00
341	**145**	Homestretch Incorporated	Permanent Supportive Housing for Families	$0	$0.00	$0.00
342	**24**	Boys Town Washington, DC	Boys Town Washington DC, Inc. Family Crisis & Diversion Services Intervention Model	$0	$0.00	$0.00

ATTACHMENT 4

Fiscal Year 2015
Consolidated Community Funding Pool
Selection Advisory Committee
Priority Area Percentages

PRIORITY AREA	TARGET %	AMOUNT RECOMMENDED	ACTUAL %
Priority 1 PREVENTION Families and individuals remain independent and have the tools and resources to prevent future dependence. Communities increase their ability to support their members in preventing dependence.	10-20%	$1,016,541	9.0%
Priority 2 CRISIS INTERVENTION Individuals, families or communities in crisis overcome short-term problems (generally not more than three months) and quickly move back to independence.	15-25%	$1,920,135	17.0%
Priority 3 SELF-SUFFICIENCY Families, individuals, neighborhoods and communities attain self-sufficiency over a period of three months to three years.	45-55%	$7,228,739	64.0%
Priority 4 LONG TERM SUPPORTIVE SERVICES Individuals who have continuing long-term needs and who therefore may not become self-sufficient, achieve and/or maintain healthy, safe and independent lives to the maximum extent possible.	10-20%	$1,129,491	10.0%
TOTAL		**$11,294,906**	**100.0%**

ATTACHMENT 4

Fiscal Year 2015
Consolidated Community Funding Pool
Selection Advisory Committee
Priority Area Percentages

Priority 1 - PREVENTION **Description:** Services in this category are intended to help those who are at-risk of falling into, but are not yet in situations which would require significant, multiple or ongoing interventions or services. Those who are repeatedly falling into difficulties generally need more extensive and complex services than "prevention". This category also includes community and neighborhood development programs that provide early and positive public engagement to identify emerging problems and solutions, and develop community-based prevention activities.
Priority 2 - CRISIS INTERVENTION **Description:** Description:Services in this category assist individuals and families that need (due to personal or social crises such as those related to the economic downturn of 2008-2009, a health crisis, or temporary disability) short-term or one-time assistance with basic needs (food, shelter, transportation, counseling) to avoid falling more deeply into dependency on public support. In addition, providers of these programs should conduct initial assessments or referrals to identify longer-term or chronic issues and steer recipients toward resources to address these more complex problems. This category would not cover ongoing services to address more chronic conditions such as illiteracy, substance abuse, long-term poverty, ongoing illness, or permanent disability.
Priority 3 - SELF SUFFICIENCY **Description:**Services in this category recognize that many social problems are complex in origin and require complex intervention. Sophisticated assessment, coordination, collaboration, and case management are generally required to provide these services effectively. Individuals, families, neighborhoods, and communities served have long-term, but not permanent, problems. Services in this category may link to prevention services but should not be confused with them. This category should not include emergency short-term (category II) or ongoing-needs (category IV) services for individuals or families.
Priority 4 - LONG TERM SUPPORTIVE SERVICES **Description:** Services in this category meet the needs of individuals who, because of age or other permanent conditions, will need ongoing help and likely will never achieve self-sufficiency. It may be difficult to initially assess whether an individual or family needs services from this category, as compared to another category. Indeed, those receiving ongoing services may also benefit from preventive programs, require emergency services, or move from dependence to self-sufficiency in some areas of their lives while needing ongoing assistance in others. Programs to help neighborhoods or communities address growing ongoing supportive service needs within the community would also fall into this category.

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Board Agenda Item
April 29, 2014

10:50 a.m.

Matters Presented by Board Members

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11:40 a.m.

CLOSED SESSION:

(a) Discussion or consideration of personnel matters pursuant to Virginia Code § 2.2-3711(A) (1).

(b) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code § 2.2-3711(A) (3).

(c) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Virginia Code § 2.2-3711(A) (7).

1. Erroneous Real Estate Tax Assessment Appeals filed by *Wilkes Artis, Chartered v. Board of Supervisors of Fairfax County, Virginia* (Fx. Co. Cir. Ct.) (All Districts)

2. *Walgreen Co. v. County of Fairfax, Virginia*, Case No. 2013-0019234 (Fx. Co. Cir. Ct.) (Mount Vernon District)

3. *Gerard Morrison, et al. v. County of Fairfax, Virginia*, Civil Action No. 1:14-cv-5 (E.D. Va.)

4. *Edward Akowuah v. County of Fairfax, Fairfax County Police Department, Officer G.A. Waked and Does*, Case No. 1:13-cv-83 (E.D. Va.)

5. *Eric S. Clark v. The County of Fairfax, Virginia, John H. Kim, T. B. Smith, John Spata*, Civil Action No.1:14-cv-286 (E.D. Va.)

6. *Joyce Banin, and on behalf of minor child, A.K. v. Biggs J. Byerson, Jesse Thorton, John Doe*, Case No. 1:14-cv-26 (E.D. Va.)

7. *Leslie B. Johnson, Fairfax County Zoning Administrator, and Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Hanson A. Gyamfi and Emelia A. Gyamfi*, Case No. CL-2012-0004306 (Fx. Co. Cir. Ct.) (Lee District)

8. *Leslie B. Johnson, Fairfax County Zoning Administrator v. John Hicks, Betty Pearson-Pavone, Dallas Hicks, Harold E. Pearson, Alice Hicks, and Edward Hicks*, Case No. CL-2012-0013536 (Fx. Co. Cir. Ct.) (Providence District)

9. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Akmal Ghani and Hamida Ghani*, Case No. CL-2012-0008004 (Fx. Co. Cir. Ct.) (Braddock District)

10. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Mariano C. Evangelista and Armida A. Evangelista*, Case No. CL-2013-0000221 (Fx. Co. Cir. Ct.) (Mason District)

11. *Leslie B. Johnson, Fairfax County Zoning Administrator, and Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Joanne Kreiser*, Case No. CL-2012-0008224 (Fx. Co. Cir. Ct.) (Mount Vernon District)

12. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Julia E. Freeman and Samuel H. King*, Case No. CL-2011-0005858 (Fx. Co. Cir. Ct.) (Mount Vernon District)

13. *Leslie B. Johnson, Fairfax County Zoning Administrator v. The Cunje Family Trust, Gabriel C. Cunje, Trustee, and Malini S. Cunje, Trustee*, Case No. CL-2014-0001027 (Fx. Co. Cir. Ct.) (Providence District)

14. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Rosalia Gohring and Tomas Gonzales*, Case No. CL-2013-0013886 (Fx. Co. Cir. Ct.) (Providence District)

15. *Leslie B. Johnson, Fairfax County Zoning Administrator and Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Gary S. Lyman*, Case No. CL-2013-0011189 (Fx. Co. Cir. Ct.) (Providence District)

16. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Barry Road, LLC*, Case No. CL-2013-0008290 (Fx. Co. Cir. Ct.) (Lee District)

17. *Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Paula Maria Robinson*, Case No. CL-2014-0000461 (Fx. Co. Cir. Ct.) (Lee District)

18. *Leslie B. Johnson, Fairfax County Zoning Administrator, and Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Bradley S. Drasbek and Mary Margaret Drasbek*, Case No. CL-2014-0001995 (Fx. Co. Cir. Ct.) (Dranesville District)

19. *Leslie B. Johnson, Fairfax County Zoning Administrator, and Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. George LeVan Dieffenbach and Delorese C. Dieffenbach*, Case No. CL-2014-003299 (Fx. Co. Cir. Ct.) (Hunter Mill District)

20. *Leslie B. Johnson, Fairfax County Zoning Administrator and Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Victoria Almanza, a/k/a Victoria A. De Rojas*, Case No. CL-2014-0004116 (Fx. Co. Cir. Ct.) (Providence District)

21. *Board of Supervisors of Fairfax County, Virginia v. Zafar Ansari and Erum Nazli*, Case No. CL-2014-0004394 (Fx. Co. Cir. Ct.) (Lee District)

22. *Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. William Bryant Gallagher, Jr.*, Case No. CL-2014-0004199 (Fx. Co. Cir. Ct.) (Dranesville District)

23. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Richard C. Arnold*, Case No. GV14-004901 (Fx. Co. Gen. Dist. Ct.) (Braddock District)

24. *Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Richard C. Arnold*, Case No. GV13-021277 (Fx. Co. Gen. Dist. Ct.) (Braddock District)

25. *Jeffery L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Herbert H. Becker*, Case No. GV14-005478 (Fx. Co. Gen. Dist. Ct.) (Dranesville District)

26. *Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Beatrice C. Garcia***,** Case No. GV14-006747 (Fx. Co. Gen. Dist. Ct.) (Sully District)

27. *Leslie B. Johnson, Fairfax County Zoning Administrator v. YG Land Holdings, LLC*, Case No. GV13-022998 (Fx. Co. Gen. Dist. Ct.) (Springfield District)

28. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Rafaela Leon***,** Case No. GV14-005098 (Fx. Co. Gen. Dist. Ct.) (Providence District)

29. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Ihab Khalil and Omima Mindel*, Case No. GV14-006136 (Fx. Co. Gen. Dist. Ct.) (Springfield District)

30. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Jackie S. Fleming and Emilia A. Cole*, Case No. GV14-006135 (Fx. Co. Gen. Dist. Ct.) (Springfield District)

31. *Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Jackie S. Fleming and Emilia A. Cole*, Case No. GV14-006134 (Fx. Co. Gen. Dist. Ct.) (Springfield District)

32. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Kiet Nguyen and Jenny Nguyen*, Case No. GV14-006436 (Fx. Co. Gen. Dist. Ct.) (Mason District)

33. *Leslie B. Johnson, Fairfax County Zoning Administrator v. Robert E. Willkie***,** Case No. GV14-006437 (Fx. Co. Gen. Dist. Ct.) (Providence District)

34. *Jeffrey L. Blackford, Property Maintenance Code Official for Fairfax County, Virginia v. Arthur F. Parnell*, Case No. GV14-006927 (Fx. Co. Gen. Dist. Ct.) (Mason District)

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Board Agenda Item
April 29, 2014

3:30 p.m.

Board Decision on SE 2013-MV-015 (Albert Gagliardi) to Permit Uses in a Floodplain, Located on Approximately 22,412 Sqaure Feet of Land Zoned R-E (Mount Vernon District)

This property is located at 10820 Anita Drive, Lorton, 22079. Tax Map 117-2 ((2)) 59.

This public hearing was held on April 8, 2014, and decision only was deferred to April 29, 2014.

PLANNING COMMISSION RECOMMENDATION:
On Thursday, March 6, 2014, the Planning Commission voted 11-0 (Commissioner Hurley was absent from the meeting) to recommend that the Board of Supervisors approve SE 2013-MV-15, subject to the Development Conditions dated February 27, 2014.

ENCLOSED DOCUMENTS:
Attachment 1: Planning Commission Verbatim
Staff Report previously furnished and available online at:
http://ldsnet.fairfaxcounty.gov/ldsnet/ldsdwf/4439327.PDF

STAFF:
Barbara Berlin, Director, Zoning Evaluation Division, Department of Planning and Zoning (DPZ)
Nick Rogers, Planner, DPZ

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Planning Commission Attachment 1
Verbatim Excerpt
March 6, 2014

SE 2013-MV-015 – ALBERT GAGLIARDI

After Close of the Public Hearing

Chairman Murphy: The public hearing is now closed; recognize Mr. Flanagan, please.

Commissioner Flanagan: Mr. Chairman, I had a communication just late today about the suggestion on how to monitor catastrophic events and I indicated that -- I thought that this could be best handled by the staff between the Commission hearing and the Board of Supervisors, and so I'm going to go ahead and act on this tonight in that way and that manner. I MOVE THAT THE PLANNING COMMISSION RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF SE 2013-MV-015, SUBJECT TO THE DEVELOPMENT CONDITIONS DATED FEBRUARY 27, 2014.

Commissioners Litzenberger and Sargeant: Second.

Chairman Murphy: Seconded by Mr. Litzenberger and Mr. Sargeant. Is there a discussion of the motion?

Commissioner Hart: Mr. Chairman?

Chairman Murphy: Yes, Mr. Hart.

Commissioner Hart: I don't have a problem with the motion other than I would hope staff would still review the question about the two parcels with the County Attorney's Office before it goes to the Board. Thank you.

Chairman Murphy: Further discussion of the motion? All those in favor of the motion, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries.

//

(The motion carried by a vote of 11-0. Commissioner Hurley was absent from the meeting.)

JN

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Board Agenda Item
April 29, 2014

3:30 p.m.

Public Hearing on RZ 2013-LE-013 (Eastwood Properties, Inc.) to Rezone from R-1 to R-8 to Permit Residential Development with a Total Density of 7.8 du/ac and Waiver of the Minimum District Size Requirement, Located on Approximately 1.79 Acres of Land (Lee District)

This property is located on the South side of the Franconia-Springfield Bypass, approximately 750 feet West of its intersection with Beulah Street. Tax Map 91-1 ((1)) 18, 19 and 20.

This public hearing was deferred from the April 8, 2014 Board meeting.

PLANNING COMMISSION RECOMMENDATION:
On Thursday, February 27, 2014, the Planning Commission voted 9-0-2 (Commissioners Litzenberger and Murphy abstained from the vote; Commissioner Lawrence was absent from the meeting) to recommend the following actions to the Board of Supervisors:

- Approval of RZ 2013-LE-013 subject to the execution of proffers consistent with those dated February 24, 2014;
- Modification of the minimum district size for the R-8 District to allow 1.795 acres instead of 5 acres;
- Deviation from the required tree preservation target percentage of 40.5% to 2.1% as shown on the Generalized Development Plan (GDP);
- Modification of the transitional screening and barrier requirements to allow the screening and barriers shown on the GDP; and
- Waiver of the trail requirement along Franconia-Springfield Parkway.

ENCLOSED DOCUMENTS:
Attachment 1: Planning Commission Verbatim
Staff Report previously furnished and available online at:
http://ldsnet.fairfaxcounty.gov/ldsnet/ldsdwf/4437737.PDF

STAFF:
Barbara Berlin, Director, Zoning Evaluation Division, Department of Planning and Zoning (DPZ)
Nick Rogers, Planner, DPZ

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Planning Commission Meeting
February, 27 2014
Verbatim Excerpt

RZ 2013-LE-013 – EASTWOOD PROPERTIES, INC.

Decision Only During Commission Matters
(Public Hearing held on February 19, 2014)

Commissioner Migliaccio: Last week, we had a public hearing on a rezoning in the Lee District. We had some revisions to the proffers that were handed out, I believe, yesterday and the hardcopies tonight. And a new GDP was at the clerk's station. And if anyone had any questions for the applicant, they're in the audience way up there. They couldn't get a better seat. And Mr. Rogers of staff is here if we have any questions. If not, I move straight into my motion so we can get to the main agenda tonight. Thank you. Last week, we had a public hearing on an application to rezone land along the Franconia-Springfield Parkway from R-1 to R-8 to allow 14 townhomes to be built. This infill application is designed to complement the neighboring Devonshire Townhome HOA. Throughout the process, local residents expressed concern about construction traffic and its impact on the safety of the schoolchildren at the bus stop. Based on feedback from the Lee Land Use Committee, the applicant has added Proffers 16 and 43. These have the applicant working with County police to patrol the local roads during the early stages of construction to deter speeding and working with the Windsor Estates for signage along the construction route. The proffers also commit the applicant to provide a flagman at each school bus stop in the a.m. and p.m. at least ten minutes prior to the scheduled pick-up or drop-off. With the changes to the proffers and the GDP based on the public hearing and the Lee District Land Use Committee, I am ready to move tonight. Therefore, Mr. Chairman, I MOVE THAT THE PLANNING COMMISSION RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE RZ 2013-LE-013 BY EASTWOOD PROPERTIES INC., SUBJECT TO THE EXECUTION OF PROFFERS CONSISTENT WITH THOSE DATED FEBRUARY 24, 2014.

Commissioner Sargeant: Second.

Chairman Murphy: Seconded by Mr. Sargeant. Is there a discussion of the motion? All those in favor of the motion to recommend to the Board of Supervisors that it approve RZ 2013-LE-013, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries. The Chair abstains, not present for the public hearing.

Commissioner Migliaccio: Mr. Chairman –

Chairman Murphy: As does Mr. Litzenberger. Mr. Litzenberger abstains too. Mr. Migliaccio.

Commissioner Migliaccio: If there is not an objection, I'm just going to put in block the four modifications and waivers to save time.
Chairman Murphy: I'd love it.

Commissioner Migliaccio: I MOVE THAT THE PLANNING COMMISSION RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE the following – THE WAIVERS AND MODIFICATIONS AS STATED IN THE STAFF REPORT.

Commissioner Sargeant: Second.

Chairman Murphy: Seconded by Mr. Sargeant. Is there a discussion of that motion? All those in favor of the motion, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries, same abstentions.

Commissioner Migliaccio: Thank you, Mr. Chairman.

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(Each motion carried by a vote of 9-0-2. Commissioners Litzenberger and Murphy abstained. Commissioner Lawrence was absent from the meeting.)

JLC

Board Agenda Item
April 29, 2014

3:30 p.m.

Public Hearing on RZ 2013-PR-007 (EYA Development, LLC) to Rezone from I-5 to PDH-30 to Permit Residential Development with an Overall Density of 22.11 du/ac, Approval of the Conceptual Development Plans, Waiver of Open Space Requirements, Waiver of Minimum District Size and Waiver #561-WPFM-005-1 to Permit the Location of Underground Storm Water Management Facilities in a Residential Area, Located on Approximately 1.07 Acres of Land (Providence District)

This property is located in the North East quadrant of the intersection of Eskridge Road and Merrifield Town Center. Tax Map 49-3 ((1)) 87, 88 and 89B.

PLANNING COMMISSION RECOMMENDATION:

On Thursday, April 3, 2014, the Planning Commission voted 10-0 (Commissioners Hall and Litzenberger were absent from the meeting) to recommend the following actions to the Board of Supervisors:

- Approval of RZ 2013-PR-07, subject to the executive of proffers consistent with those dated April 2, 2014;
- Waiver of Section 6-107, Part 1 of the Zoning Ordinance, requiring a minimum district size of 2 acres for a PDH District;
- Modification of Section 2-505 of the Zoning Ordinance to permit structures to encroach within the corner lot limitations, as depicted on the CDP/FDP;
- Modification of Section 6-107, Part 2 of the Zoning Ordinance requiring 200 square foot privacy yards for single-family attached dwellings, in favor of roof-top terraces;
- Modification of Section 6-110 of the Zoning Ordinance, to allow 36% open space, as shown on the plan, in lieu of the 45% requirement for a PDH-30 District;
- Modification of Section 10-104 of the Zoning Ordinance to allow an 8-foot maximum fence height in side and rear yards, as indicated on CDP/FDP;
- Modification of Comprehensive Plan streetscape section and bulk requirements for Merrifield Suburban Center, in favor of the typical sections show on plan;

- Modification of Section 12-201 of the Zoning Ordinance to accept the proposed improvements, as shown on the CDP/FDP, as satisfying all immediate streetscapes, trail, or interparcel connection requirements at site plan stage;

- Waiver request #561-WPFM-005-1, to allow underground Storm Water Management facilities in a residential development, per Section 6-0303.8 of the Public Facilities Manual (PFM), as conditioned in Attachment A of the proposed development conditions;

- Direct the Director of the Department of Public Works and Environmental Services to modify the Tree Preservation Target, per Section 12-0508 of the PFM, in favor of proposed vegetation shown on the CDP/FDP;

- Direct the Director of the Department of Public Works and Environmental Services to modify Section 12-0510.4E(5) of PFM, to allow a reduction of 8' planting width to 5.5' with 2.5' cantilevered sidewalk, as shown in select areas of FDP; and

- Direct the Director of the Department of Public Works and Environmental Services to modify Section 7-0502 of PFM to permit 20-foot alleys, as indicated on CDP/FDP, in areas with no parking.

In a related action, the Planning Commission voted 10-0 (Commissioners Hall and Litzenberger were absent from the meeting) to approve FDP 2013-PR-007 subject to the development conditions dated October 23, 2013, and the Board's approval of RZ 2013-PR-007.

ENCLOSED DOCUMENTS:
Attachment 1 – Planning Commission Verbatim
Staff Report previously furnished and available online at:
http://ldsnet.fairfaxcounty.gov/ldsnet/ldsdwf/4432451.PDF

STAFF:
Barbara Berlin, Director, Zoning Evaluation Division, Department of Planning and Zoning (DPZ)
Mike Lynskey, Planner, DPZ

Attachment 1

Planning Commission Meeting
April 3, 2014
Verbatim Excerpt

RZ/FDP 2013-PR-007 – EYA DEVELOPMENT, LLC

After Close of the Public Hearing

Chairman Murphy: Public hearing is closed; Mr. Lawrence.

Commissioner Lawrence: Thank you, Mr. Chairman. Just a short preamble – it's worth noting that we have a couple of major apartment units now going up in Mosaic. If you haven't been over there for a while, it's worth going over and taking a look. There are also a couple of new restaurants. The other day, I received an invitation to an opening of a T-shirt place. The invitation was a T-shirt. So we have some pretty nifty people in places in Mosaic. Mr. Chairman, I MOVE THAT THE PLANNING COMMISSION RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE RZ 2013-PR-007, SUBJECT TO EXECUTION OF PROFFERS CONSISTENT WITH THOSE NOW DATED APRIL 2ND, 2014.

Commissioners de la Fe and Hedetniemi: Second.

Chairman Murphy: Seconded by Mr. de la Fe and Ms. Hedetniemi. Is there a discussion? All those in favor of the motion to recommend to the Board of Supervisors that it approve RZ 2013-PR-007, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries; Mr. Lawrence.

Commissioner Lawrence: I MOVE THAT THE PLANNING COMMISSION RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE THE REQUESTED WAIVERS AND MODIFICATIONS ASSOCIATED WITH RZ 2013-PR-007 DATED APRIL 3RD, 2014, WHICH WERE DISTRIBUTED TO YOU TODAY AND SHALL BE INCLUDED IN THE RECORD OF THE CASE.

Commissioner Hedetniemi: Second.

Chairman Murphy: Seconded by Ms. Hedetniemi. Discussion? All those in favor of that motion, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries.

Commissioner Lawrence: Finally, Mr. Chairman, I MOVE THAT THE PLANNING COMMISSION APPROVE FDP 2013-PR-007, SUBJECT TO DEVELOPMENT

CONDITIONS DATED OCTOBER 23RD, 2013, AND CONDITIONED UPON BOARD OF SUPERVISORS APPROVAL OF RZ 2013-PR-007.

Commissioner Hedetniemi: Second.

Chairman Murphy: Seconded by Ms. Hedetniemi. Is there a discussion of that motion? All those in favor of the motion to approve FDP 2013-PR-007, subject to the Board's approval of the rezoning and Conceptual Development Plan, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries. Is that it?

Commissioner Lawrence: That's it.

//

(Each motion carried by a vote of 10-0. Commissioners Hall and Litzenberger were absent from the meeting.)

JLC

Board Agenda Item REVISED
April 29, 2014

3:30 p.m.

Public Hearing on SEA 97-M-075-02 (Mubarak Corporation) to Amend SEA 97-M-075 Previously Approved for Service Station and Mini-Mart to Permit a Change of Use to Service Station, Quick Service Food Store, Waiver of Open Space Requirements and Associated Modifications to Site Design and Development Conditions, Located on Approximately 24,520 Square Feet of Land Zoned C-8, CRD, HC and SC (Mason District)

This property is located at 6318 Leesburg Pike, Falls Church, 22044. Tax Map 51-3 ((1)) 33 and 34.

PLANNING COMMISSION RECOMMENDATION:
The Planning Commission public hearing was held on Thursday, April 24, 2014 and decision was deferred to Thursday, May 1, 2014. The Commission's recommendation will be forwarded to the Board of Supervisors subsequent to that date.

ENCLOSED DOCUMENTS:
Staff Report previously furnished and available online at:
http://ldsnet.fairfaxcounty.gov/ldsnet/ldsdwf/4447546.PDF

STAFF:
Barbara Berlin, Director, Zoning Evaluation Division, Department of Planning and Zoning (DPZ)
Mike Lynskey, Planner, DPZ

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Board Agenda Item
April 29, 2014

3:30 p.m.

Public Hearing on PCA 85-D-081-02 (Federal Realty Investment Trust) to Amend the Proffers for RZ 85-D-081 Previously Approved for Retail Uses to Permit Associated Modifications to Proffers with an Overall Floor Area Ratio of 0.37 and Waiver of Minimum Lot Size and Width Requirement, Located on Approximately 18,474 Square Feet of Land Zoned C-6 (Dranesville District)

This property is located at 6252 Old Dominion Drive, McLean, 22101. Tax Map 31-3 ((1)) 112B

PLANNING COMMISSION RECOMMENDATION:
On Thursday, March 13, 2014, the Planning Commission voted unanimously to recommend that the Board of Supervisors approve PCA 85-D-081-02, subject to the execution of proffers consistent with those dated March 12, 2014, and the reaffirmation of the following waivers and modifications:

- Modification of Section 13-303 of the Zoning Ordinance for the transitional screening requirement along the northern property line;

- Waiver of Section 13-304 of the Zoning Ordinance for the barrier requirement along the northern property line; and

- Waiver of Section 4-606 of the Zoning Ordinance for the minimum lot area and width.

ENCLOSED DOCUMENTS:
Attachment 1 – Planning Commission Verbatim
Staff Report previously furnished and available online at:
http://ldsnet.fairfaxcounty.gov/ldsnet/ldsdwf/4442279.PDF

STAFF:
Barbara Berlin, Director, Zoning Evaluation Division, Department of Planning and Zoning (DPZ)
Carmen Bishop, Planner, DPZ

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PCA 85-D-081-02 – FEDERAL REALTY INVESTMENT TRUST

After Close of the Public Hearing

Chairman Murphy: The public hearing is closed. Mr. Ulfelder.

Commissioner Ulfelder: Thank you, Mr. Chairman. Mr. Chairman, I MOVE THAT THE PLANNING COMMISSION RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF PCA 85-D-081-02, SUBJECT TO THE EXECUTION OF PROFFERS CONSISTENT WITH THOSE DATED MARCH 12TH, 2014, AND THE REAFFIRMATION OF WAIVERS OF MINIMUM LOT SIZE AND WIDTH, AND APPROVAL OF THE MODIFICATION OF THE TRANSITIONAL SCREENING, AND THE WAIVER OF THE BARRIER REQUIREMENT ALONG THE NORTHERN PROPERTY LINE.

Commissioners Litzenberger and Hall: Second.

Chairman Murphy: Seconded by Ms. Litzenberger and Ms. Hall. Is there a discussion of the motion? All those in favor of the motion to recommend to the Board of Supervisors that it approve PCA 85-D-081-02, with the two waivers and one modification, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries.

//

(The motion carried by a vote of 12-0.)

JN

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Board Agenda Item
April 29, 2014

4:00 pm

Public Hearing on Proposed Plan Amendment 2013-CW-6CP Regarding Revisions to the Comprehensive Plan to Update Information on Heritage Resources

ISSUE:
Plan Amendment (PA) 2013-CW-6CP proposes amending the Policy Plan and Area Plan volumes of the Comprehensive Plan to add information on two additional historic sites as listed in the county's Inventory of Historic Sites, to revise information on heritage resources in text and figures that is currently out of date, and to provide editorial revisions based on new style and content guidelines, and to reflect current practices and terminology. The proposed plan amendment would update information in the plan text and in the Inventory of Historic Sites tables and maps.

PLANNING COMMISSION RECOMMENDATION:
On Thursday, March 27, 2014, the Planning Commission voted unanimously (Commissioner Hall was absent from the meeting) to recommend to the Board of Supervisors approval of PA 2013-CW-6CP, as set forth in the staff report dated March 13, 2014; modified to include adding a notation to the Inventory of Historic Sites tables where sites have been determined eligible for listing in the National Register of Historic Places.

RECOMMENDATION:
The County Executive recommends that the Board of Supervisors (BOS) adopt the Planning Commission recommendation as set forth on pages 3 through 36 in the staff report dated March 13, 2014. However, the Planning Commission also recommended another action, as described above, which is beyond the scope of this plan amendment. Since the History Commission has been delegated by the BOS to administer the Inventory of Historic Sites, staff is of the opinion that information contained in the Inventory tables, including notations, should not be amended without the participation of the History Commission. Staff will confer with the History Commission to determine how the Planning Commission request should be addressed.

TIMING:
Planning Commission public hearing – March 27, 2014
Board of Supervisors public hearing – April 29, 2014

Board Agenda Item
April 29, 2014

BACKGROUND:
On December 7, 2009, the Board of Supervisors endorsed the creation of an annual process to update information on heritage resources in the Comprehensive Plan at the request of the History Commission. In the 2013 calendar year, two historic sites were added to the Inventory of Historic Sites, which is maintained by the History Commission. Additionally, new research has uncovered more accurate information on other sites, and new style and content guidelines were adopted in February 2013.

FISCAL IMPACT:
None

ENCLOSED DOCUMENTS:
Attachment 1 – Planning Commission Verbatim

Staff Report available online at:
http://www.fairfaxcounty.gov/dpz/comprehensiveplan/amendments/pa2013-cw-6cp.pdf

STAFF:
Fred R. Selden, Director, Department of Planning and Zoning (DPZ)
Marianne Gardner, Director, Planning Division (PD), DPZ
Linda Cornish Blank, Historic Preservation Planner, Policy and Plan Development Branch, PD, DPZ
Laurie Turkawski, Heritage Resource Specialist, Policy and Plan Development Branch, PD, DPZ

PA 2013-CW-6CP – COMPREHENSIVE PLAN AMENDMENT (2013 HERITAGE RESOURCES PLAN UPDATE)

After Close of the Public Hearing

Chairman Murphy: The public hearing is closed; Ms. Hedetniemi, please.

Commissioner Hedetniemi: I MOVE THAT THE PLANNING COMMISSION RECOMMEND TO THE BOARD OF SUPERVISORS THE ADOPTION OF THE STAFF RECOMMENDATION FOR PA 2013-CW-6CP, AS SET FORTH IN THE STAFF REPORT DATED MARCH 13TH, 2014. As indicated in the report, this Countywide Heritage Resource Plan Amendment will update information in the county's inventory of historic sites, tables, and maps; reflect changes where new research has uncovered more accurate information on sites and provide editorial revisions based on new style and content guidelines; and to reflect current practices in terminology. I WOULD ADD TO THE AMENDMENT A NOTE THAT IN THE COUNTY LIST WE IDENTIFY PROJECT THAT HAVE BEEN IDENTIFIED BUT ARE NOT LISTED, per my colleague's suggestion.

Commissioner Lawrence: Second.

Chairman Murphy: Seconded by Mr. Lawrence. Is there a discussion of the motion? All those in favor of the motion to recommend to the Board of Supervisors that it adopt PA 2013-CW-6CP, as articulated by Commissioner Hedetniemi this evening, say aye.

Commissioners: Aye.

Chairman Murphy: Opposed? Motion carries.

//

(The motion carried by a vote of 11-0. Commissioner Hall was absent from the meeting.)

JN

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Board Agenda Item
April 29, 2014

4:00 p.m.

Public Hearing to Consider Adopting an Ordinance Expanding the Sunset Manor Residential Permit Parking District, District 18 (Mason District)

ISSUE:
Public Hearing on proposed amendment to Appendix G, of *The Code of the County of Fairfax*, *Virginia*, to expand the Sunset Manor Residential Permit Parking District (RPPD), District 18.

RECOMMENDATION:
The County Executive recommends that the Board adopt an amendment (Attachment I) to Appendix G of *The Code of the County of Fairfax*, *Virginia*, to expand the Sunset Manor RPPD, District 18.

TIMING:
On April 8, 2014, the Board authorized a Public Hearing to consider the proposed amendment to Appendix G, of *The Code of the County of Fairfax, Virginia*, to take place on April 29, 2014, at 4:00 p.m.

BACKGROUND:
Section 82-5A-4(b) of *The Code of the County of Fairfax*, *Virginia*, authorizes the Board to establish or expand an RPPD in any residential area of the County if: (1) the Board receives a petition requesting establishment or expansion of an RPPD that contains signatures representing at least 60 percent of the eligible addresses of the proposed District and representing more than 50 percent of the eligible addresses on each block of the proposed District, (2) the proposed District contains a minimum of 100 contiguous or nearly contiguous on-street parking spaces 20 linear feet in length per space, unless the subject area is to be added to an existing district, (3) 75 percent of the land abutting each block within the proposed District is developed residential, and (4) 75 percent of the total number of on-street parking spaces of the petitioning blocks are occupied, and at least 50 percent of those occupied spaces are occupied by nonresidents of the petitioning blocks, as authenticated by a peak-demand survey. In addition, an application fee of $10 per petitioning address is required for the establishment or expansion of an RPPD. In the case of an amendment expanding an existing District, the foregoing provisions apply only to the area to be added to the existing District.
A peak parking demand survey was conducted for Dannys Lane from Scoville Street to

Magnolia Lane and Scoville Street from Dannys Lane to the end west. This survey verified that more than 75 percent of the total number of on-street parking spaces of the petitioning blocks were occupied by parked vehicles, and more than 50 percent of those occupied spaces were occupied by nonresidents of the petitioning blocks. All other requirements to expand the RPPD have been met.

FISCAL IMPACT:
The cost of sign installation is estimated at $1000 to be paid out of Fairfax County Department of Transportation funds.

ENCLOSED DOCUMENTS:
Attachment I: Proposed Amendment to *The Code of the County of Fairfax, Virginia*
Attachment II: Map Depicting Proposed Limits of RPPD Expansion

STAFF:
Tom Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Eric Teitelman, Chief, Capital Projects and Operations Division, FCDOT
Neil Freschman, Chief, Traffic Operations Section, FCDOT
Maria Turner, Sr. Transportation Planner, FCDOT

Attachment I

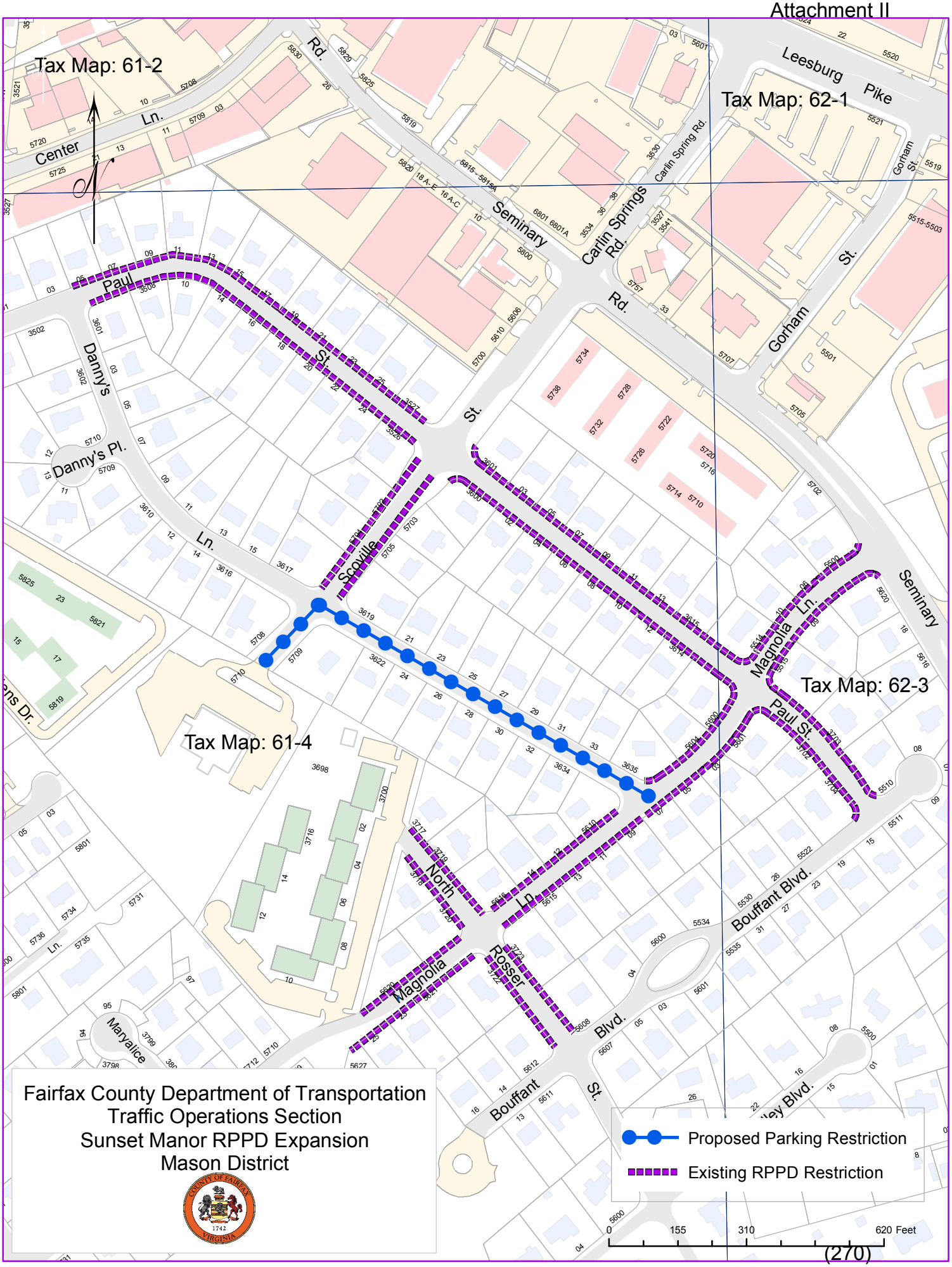
Proposed Amendment

Amend *The Code of the County of Fairfax*, *Virginia*, by adding the following streets to Appendix G-18, Section (b), (2), Sunset Manor Residential Permit Parking District, in accordance with Article 5A of Chapter 82:

Dannys Lane (Route 1846):
From Scoville Street to Magnolia Lane

Scoville Street (Route 1845):
From Paul Street to ~~Dannys Lane.~~ the end west

Attachment II



Fairfax County Department of Transportation
Traffic Operations Section
Sunset Manor RPPD Expansion
Mason District

Board Agenda Item
April 29, 2014

4:00 p.m.

Public Hearing to Convey a Conservation Easement to the City of Falls Church for the Tinner Hill Historic Site (Providence District)

ISSUE:
Public hearing regarding the conveyance of a conservation easement to the City of Falls Church (City) for the Tinner Hill Historic Site (Tinner Hill).

RECOMMENDATION:
The County Executive recommends that the Board authorize staff to convey the proposed conveyance of a conservation easement to the City for Tinner Hill.

TIMING:
On March 25, 2014, the Board of Supervisors authorized the advertisement of a public hearing to convey a conservation easement to the City for Tinner Hill.

BACKGROUND:
In 1999, the City purchased an approximately one half-acre lot at 106 Tinner Hill Road (identified by Tax Map No. 50-2 ((7)) Parcel 1) and the County bought an approximately one half-acre lot at 108 Tinner Hill Road (identified by Tax Map No. 50-2 ((7)) Parcel 2) to preserve the site of the former homestead of Joseph Tinner, one of the Civil Rights pioneers who established the first rural branch of the National Association for the Advancement of Colored People (NAACP). Since acquisition, the Tinner Hill Heritage Foundation (the Foundation) has provided stewardship to the properties by conceptualizing how best to interpret the site as part of its educational mission to instruct the public on the origins of the Civil Rights movement in the Falls Church area. The Foundation has worked with the County, the City, educators, and developers as part of its outreach efforts.

As a first step in activating the Foundation's vision for an interactive space that commemorates the history of the struggle of the local branch of the NAACP against segregation, the County and the City have agreed to transfer control over the parcels to the Northern Virginia Regional Park Authority (Regional Park Authority) via a 99-year ground lease. The Regional Park Authority will in turn enter into a memorandum of understanding with the Foundation which will define their respective roles in the development of the property: The Regional Park Authority will be responsible for the management and the implementation of the site amenities, while the Foundation will assist the Regional Park Authority with the articulation of the landscape design as well as administer its own research, scheduling, and fundraising programs.

To insure that Tinner Hill is protected in perpetuity as a public cultural resource, the City and County will impose conservation easements on their respective properties for the benefit of the other entity. The terms of the conservation easement require the Regional Park Authority to complete the improvements for the first phase of the site development within thirty-six (36) months of execution of the easement.

FISCAL IMPACT:
None

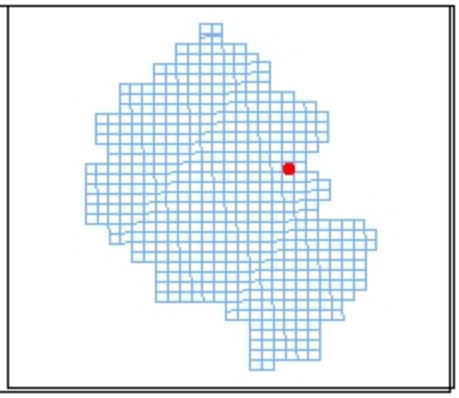
ENCLOSED DOCUMENTS:
Attachment 1 – Location Map
Attachment 2 – Conservation Easement

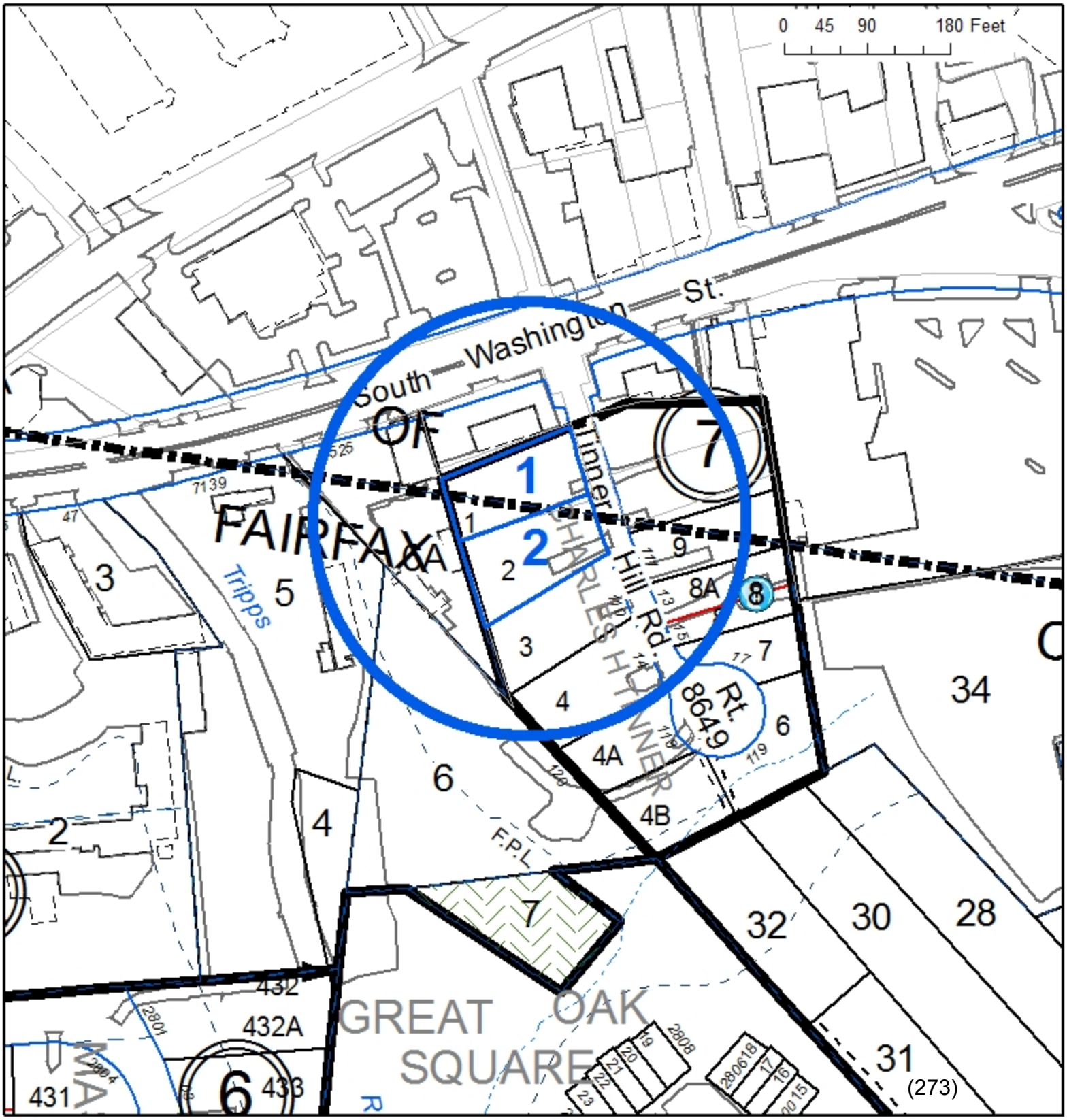
STAFF:
David J. Molchany, Deputy County Executive
José A. Comayagua, Director, Facilities Management Department

TINNER HILL HISTORIC SITE

County Tax Map No. 50-2 ((7)) 1 / City Tax Map No. 53-111-001 (Parcel 1)
County Tax Map No. 50-2 ((7)) 2 (Parcel 2)

N





DEED OF GIFT OF CONSERVATION EASEMENT

Exempted from recordation tax under
the Code of Virginia (1950), as amended,
Section 58.1-811(D).

THIS DEED OF GIFT OF CONSERVATION EASEMENT ("Conservation Easement") is made this ____ day of December 2013 between the Fairfax County Board of Supervisors ("Fairfax County" or "Grantor"), and the City of Falls Church (the "City" or "Grantee**").**

WHEREAS:

A. Grantor is the owner in fee simple of real property located primarily in Fairfax County and situated on the border of Fairfax County and the City, and which is shown as Fairfax County Tax Map No. 50-2 ((7)) parcel 2, containing .25 acre, more or less ("the County Property"). The City is the owner in fee simple of real property located primarily in the City, and which is shown as City of Falls Church Tax Map No. 53-111-001 (which is also shown as Fairfax County Tax Map No. 50-2 ((7)) parcel 1) ("the City Property") and is adjacent to the County Property. Collectively, the County Property and the City Property are known as the Tinner Hill Historic Site (and also herein as "the Property"). The Tinner Hill Historic Site does not currently contain any improvements or structures. A map generally showing the location of the Tinner Hill Historic Site is attached hereto as Exhibit A;

B. Grantor desires to give and convey to Grantee a perpetual historic preservation and open-space easement over the County Property as herein set forth ("the Easement");

C. In 1966, the General Assembly declared that the preservation of land as open space serves a public purpose by promoting the health and welfare of the citizens of the Commonwealth by encouraging more desirable and economical development of natural resources, and authorized the use of conservation easements to maintain the character of open space land (Open Space Land Act of 1966, Acts 1966, ch. 451; Va. Code Ann. §§10.1-1700 -10.1-1705);

D. Preservation of the County Property preserves open space pursuant to multiple conservation policies and will yield a significant public benefit, specifically,

(1) The Fairfax County Policy Plan (2013 Ed.) as amended, states, in relevant part, that "[p]arks and recreation facilities should be distributed throughout suburban neighborhoods as needed to serve residents," and further with regard to Heritage Resources, that such resources should be identified, protected, preserved, and that community awareness and involvement should be promoted. In addition, the Comprehensive Plan for the Jefferson Planning District in which the County Property is located expressly reiterates these goals.

(2) Fairfax County supports the conservation of appropriate land areas in a natural state to preserve small areas of open space in already congested and developed areas for passive neighborhood use, visual relief, scenic value, and screening and buffering purposes;

(3) Fairfax County encourages the use of open space/conservation easements to implement the County's goals and objectives for the preservation of natural and heritage resources within the context of Fairfax County's suburban and urbanizing character, in accordance with the County's Comprehensive Plan, and more specifically, the County intends to:

(i) maintain a County Inventory of Historic Sites to recognize the value of significant heritage resources for preservation;

(ii) once identified, protect significant heritage resources from degradation, or damage and destruction by public or private action;

(iii) promote the use of open space/conservation easement to preserve these heritage resources.

(4) On January 23, 2014, the Fairfax County Planning Commission expressly approved the application of the Fairfax County Board of Supervisors pursuant to Va. Code Section 15.2-2232 (2012) for the creation of a resource heritage park on the County Property; and

E. The Tinner Hill Historic Site has been recognized as the location where the first rural branch of the National Association for the Protection of Colored People (NAACP) was initiated in the United States. In 1915, citizens led by E.B. Henderson and Joseph Tinner fought an ordinance that was proposed in the City that would have segregated housing. They called themselves the Colored Citizens Protective League (CCPL) which group evolved to become the first rural branch of the NAACP in the nation;

F. The Property was the site of the home of Joseph Tinner and Mary Tinner in 1915;

G. The County Property represents a turning point in the struggle against discriminatory Jim Crow laws in Virginia and nationally;

H. Grantor and the City each purchased a parcel in their respective jurisdictions to preserve the important history of the Tinner Hill Historic Site;

I. The Tinner Hill Heritage Foundation has contributed considerable time, effort, and expertise to document the history of the Tinner Hill Historic Site; and

J. Grantor and the City have the common purpose of preserving the above-described conservation values of the County Property in perpetuity as well as for the entire Tinner Hill Historic Site;

K. Grantor intends that the conservation values of the County Property be preserved and maintained by permitting only those uses on the County Property that do not significantly impair them or interfere with them;

L. Grantor further intends, as owner of the County Property, to convey to Grantee the right to preserve and protect the conservation values of the County Property in perpetuity by granting this Conservation Easement to Grantee in order to restrict usage of the County Property by the Grantor (and any future owner of all or any portion of the County Property) as a result of the imposition of the terms, conditions, and restrictions hereinafter expressed, and the Grantee intends to accept such conveyance; and

M. By accepting this Conservation Easement, Grantee agrees to honor the intention of the Grantor stated herein and to preserve and protect in perpetuity the conservation values of the County Property.

NOW THEREFORE, in recognition of the above and in consideration of the mutual covenants, terms, conditions, and restrictions contained herein, and pursuant to the laws of the Commonwealth of Virginia, and for other good and valuable consideration, Grantor and Grantee agree as follows:

1. Purpose. It is the purpose of this Conservation Easement to forever preserve and protect the historic values of the County Property, and assure that the County Property is forever a public site having the primary purpose of presenting and interpreting the civil rights history of the Jim Crow period.

2. Reservation. Grantor hereby reserves and conveys to Grantee a Conservation Easement in gross over the County Property, forever and in perpetuity, as set forth in this Deed, except as set forth herein, and which easement is intended to run with the land.

3. Restrictions. Any activity on or use of the County Property inconsistent with the purpose of this Conservation Easement is prohibited. Without limiting the generality of the foregoing, this Conservation Easement is hereby made subject to the following conditions, which shall apply to the County Property:

3.1. Subdivision & Boundary Line Adjustments. The County Property shall not be subdivided, in law or in fact, in any manner. Minor boundary line adjustments with adjoining parcels may be permitted and shall not be considered a prohibited division of the County Property, provided that Grantee is notified in writing as set forth herein prior to the completion of any such boundary line adjustment and at least one of the following conditions is met: (1) the entire adjacent parcel is subject to a

recorded conservation easement approved by Grantee; or (2) the proposed boundary line adjustment is reviewed in advance and approved in writing by Grantee.

3.2. Uses. Industrial and/or commercial activities are prohibited on the County Property, other than small-scale activities consistent with a public park. These may include the sale of items that serve to educate the public about the history of the Tinner Hill Historic Site and that generate resources for its maintenance and upkeep, and implementation of improvements permitted by this Deed. Any such activities shall not impact the conservation values of the County Property, and shall otherwise comply with all applicable codes and ordinances.

3.3. Structures and Improvements. The following improvements shall be permitted by this Conservation Easement: interpretive signage; federal, state, and local historic markers; benches; walkways, walls along the boundaries of the Property; a minimal number of parking spaces; pavilions/picnic shelters; sculptures; display of historic house foundations; portable (or potentially permanent) restrooms; fountains; trash receptacles; monuments; structures or improvements designed for the purpose of mitigating erosion or flooding; and other similar improvements typically found in a public park and consistent with the conservation values of the Property. Fairfax County and the City acknowledge and agree that Phase I of the Tinner Hill Historic Site development is expressly contemplated by this Conservation Easement, and will be constructed within 36 months of the execution of this Conservation Easement or as soon thereafter as may be practicable. Attached hereto and incorporated herein by reference is Exhibit B, which sets forth this Phase I plan. No new permanent structures or improvements may hereafter be placed, constructed or maintained on the County Property, except as specifically provided for in Section 4 herein.

3.4. Excavation/Fill/Changes to Topography. There shall be no mining, excavating, dredging, or removing from the County Property of soil, loam, peat, gravel, sand, hydrocarbons, rock, or any other mineral resource or natural deposit and no change in the topography shall be allowed through the placement of soil or any other substance or material including, but not limited to, land fill or dredging spoils, except the following will be allowed: (1) movement or placement of soil, rock, or other earth materials, vegetative matter, and compost reasonably necessary for the purpose of combating erosion or flooding, to enhance habitat values, to create a small garden, or to enhance the aesthetic appearance of the County Property through landscaping and plantings; (2) disturbance of soil by or under the supervision of a professionally qualified archaeologist for the purpose of excavating archaeologically significant deposits, sites, or features; (3) the provision of handicapped parking sites for the Tinner Hill Historic Site; and (4) the construction of any structures or improvements as allowed above.

3.5. Dumping. There shall be no dumping, burying, or storage of waste, sewage, garbage, vehicles or appliances, or any toxic, hazardous or offensive materials on

the County Property, except for appropriate routine storage of such materials/items for permitted uses on the County Property pending transport for proper and lawful disposal.

3.6. Public Utility Prohibition. For the purpose of protecting the historic and scenic open space integrity of the County Property, no major public or private utility installation—such as cellular telephone towers, exchanges, antennas, electric generating plants, electric power substations, high tension electric power transmission lines, gas generating plants, gas storage tanks, water storage tanks or reservoirs, sewage treatment plants, or microwave relay stations—may be constructed or placed on the County Property. This provision is intended to provide Grantee with such an interest in and to the County Property as is sufficient to prohibit the exercise of eminent domain by public utility companies without prior written notice and approval by Grantee.

4. Grantor's Reserved Rights. Grantor hereby reserves the following rights, provided they do not impact the conservation values of the County Property:

4.1. The right to undertake any activity or use of the County Property not specifically prohibited by this Conservation Easement.

4.2. The right to sell, give, mortgage, lease, or otherwise convey the County Property, in accordance with notice requirements set forth herein.

4.3 The right to maintain, repair, remove, rebuild, enlarge, or replace the structures and improvements planned for the County Property, including without limitation, a picnic pavilion, parking spaces, paved walkways, benches, interpretive signs, federal, state or local historic markers, enclosure for portable (or potentially permanent) restrooms, walls along the boundaries of the Property, art sculpture, monuments, fountains, signage and displays, display of historic house foundations, and any other such elements designed to assist in telling the story of this site; and making the site publicly accessible and a site of public enjoyment is expressly reserved. Any other improvements on the County Property beyond those listed above must be approved by Grantor and Grantee.

5. Public Access. Grantor agrees that the County Property will be open and accessible to the public daily, except as may be temporarily limited for health and safety reasons. This provision shall not be construed to require Grantor to have any staff present on the County Property at any particular time or on any particular day.

6. Grantor's Retained Duties. Grantor retains all responsibilities and shall bear all costs and liabilities of any kind related to the ownership, operation, upkeep and maintenance of the County Property. Grantor reserves the right to contract with any entity to assume any such duties and obligations.

7. Monitoring. Grantee shall have the right, with reasonable notice, to enter upon the County Property at reasonable times to monitor Grantor's compliance with and otherwise enforce the terms of this Conservation Easement.

8. Enforcement and Remedies. Upon any breach or threatened potential breach of this Conservation Easement by Grantor, Grantee may, after written notice of at least 30 days to Grantor, take such action as Grantee determines to be necessary or appropriate to enforce the covenants and restrictions set forth in this Conservation Easement.

(1) Grantee shall be entitled to pursue any cause of action which may be available to Grantee at law or in equity to prevent or correct any breach of such covenants and restrictions, including obtaining injunctive relief to prevent or rectify any breach of this Conservation Easement.

(2) Nothing herein shall prevent Grantee from recovering any damages for violations of the terms of this Conservation Easement, including damages for the loss of those conservation values that are protected by this Conservation Easement.

9. Effect of Failure to Enforce. Any forbearance by Grantee to exercise its rights under this Conservation Easement in the event of any breach of any term of this Conservation Easement by Grantor shall not be deemed or construed to be a waiver by Grantee of such term or of any subsequent breach of the same or any other term of this Conservation Easement or of any of Grantee's rights under this Conservation Easement.

10. Acts Beyond Grantor's Control. Nothing contained in this Conservation Easement shall be construed to entitle Grantee to bring any action against Grantor for any injury to or change in the Property resulting from causes beyond Grantor's control, including without limitation, fire, flood, storm, and earth movement, or from any prudent action taken by the Grantor under emergency conditions to prevent, abate, or mitigate significant injury to the County Property resulting from such causes.

11. Control. Nothing in this Conservation Easement shall be construed to give rise, in the absence of a judicial decree, to any right or ability of Grantee to exercise physical or managerial control over the day-to-day operations of the Property, or any of Grantor's activities on the County Property, or otherwise to become an owner or operator with respect to the County Property.

12. Density Determinations. The County Property shall not be included as part of the gross area of other property not subject to this Conservation Easement for the purposes of determining density, lot coverage, or open space requirements under otherwise applicable laws, regulations or ordinances controlling land use and building density. No development rights which have been encumbered or extinguished by this Conservation

Easement shall be transferred to any other land pursuant to a transferable development rights scheme or cluster development arrangement or otherwise.

14. Assignment. Grantee may assign, upon prior written notice to Grantor, its rights under this Conservation Easement to any entity that is a "qualified organization" within the meaning of section 170(h)(3) of the Internal Revenue Code (or any successor provision then applicable) and a "holder" or "public body" within the meaning of the provisions of §§ 10.1-1009 and 10.1-1700 of the Code of Virginia (or any successor provisions then applicable), and Grantee covenants and agrees that the terms of any such assignment will be such that the assignee will be required to continue to carry out in perpetuity the conservation purposes which the contribution was originally intended to advance.

15. Successors, Assigns and Third Party Users. This Conservation Easement shall be binding upon Grantor, including all successors and assigns, future owners of all or any portion of the County Property, and their personal representatives and heirs, and shall constitute a servitude upon and touching the County Property, and shall continue as a servitude running in perpetuity with the County Property, except as set forth herein. Grantor shall provide a copy of this Deed to any and all successors and assigns, and to any and all third parties using the County Property with the permission or knowledge of the Grantor and whose use might permanently alter the physical appearance of the County Property, or significantly impair the conservation values of the Property. The failure of the Grantee to perform any act required by this paragraph will not impair the validity of this Conservation Easement or limit its enforceability in any way.

16. Modification. Grantor and Grantee may jointly amend and/or vacate this Conservation Easement by mutual agreement; provided, however, that no such vacation shall be allowed within 99 years of the date on which this Conservation Easement was entered, and no such amendment shall be allowed within 99 years of the date on which this Conservation Easement was entered if it will adversely impact the conservation values of the County Property. Any such amendment or vacation of this Conservation Easement shall not be effective unless and until recorded in the land records of Fairfax County, Virginia, and the land records of Arlington County, Virginia.

17. No Merger. Grantor and Grantee agree that in the event Grantee acquires a fee interest in the Property, this Easement shall not merge into the fee interest, but shall survive the deed and continue to encumber the County Property.

18. Liberal Construction. Any general rule of construction to the contrary notwithstanding, this Conservation Easement shall be liberally construed in favor of the reservation to effect the purpose of this Conservation Easement. If any provision in this

instrument is found to be ambiguous, an interpretation consistent with the purpose of the Conservation Easement that would render that provision valid shall be favored over any interpretation that would render it invalid.

19. Severability. If any provision of this Conservation Easement, or the application thereof to any person or circumstance, is found to be invalid, the remainder of the provisions of this Conservation Easement, or the application of such provision to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.

20. Notice & Requests for Approval. In any case where the terms of this Conservation Easement require notice to or approval of Grantee, such notice or request for approval shall be in writing.

Notice by Grantor of an activity and any request for approval must describe the activity in question in sufficient detail to permit Grantee to make an informed judgment as to its consistency with the purpose and intent of this Conservation Easement.

Grantee shall have forty-five (45) days from the receipt of requests for approval (or such longer period as the parties may agree to in writing) within which to review such request and grant or deny approval. If Grantee fails to respond within forty-five (45) days, Grantor shall further contact Grantee in writing to confirm that Grantee received the first request. Upon confirmation of receipt, Grantee then has ten (10) additional days in which to respond. If after the additional ten (10) days Grantee still has not responded, the proposed activity shall be deemed approved.

Written notices by Grantor and any subsequent response by the Grantee shall be deemed given three (3) days after mailing by registered or certified mail, or by FedEx or a similar public or private courier service which provides receipt of delivery, properly addressed as follows:

(a) If to Grantee, to:

Assistant City Manager, City of Falls Church
300 Park Avenue, Suite 303E
Falls Church, Virginia 22046

With a copy to:

The City Attorney, City of Falls Church
300 Park Avenue, Suite 302E
Falls Church, Virginia 22046

(b) If to Grantor, to:

Fairfax County Facilities Management Division
12000 Government Center Parkway, Suite 424
Fairfax, Virginia 22035

With a copy to:

The Fairfax County Attorney
12000 Government Center Parkway, Suite 549
Fairfax, Virginia 22035

Grantor and Grantee shall have the right to designate a new recipient or address for the receipt of notices by written notice to the other Party as provided above. The City and the County shall also endeavor to provide copies of any notice, request or demand to the other Party by email.

IN WITNESS WHEREOF Grantor and Grantee have executed this Conservation Easement as of the date and year first above written.

GRANTOR FAIRFAX COUNTY BOARD OF SUPERVISORS:

_____
Edward L. Long Jr. County Executive

COMMONWEALTH OF VIRGINIA,
COUNTY OF FAIRFAX, TO WIT:

I, _____, a Notary Public for the Commonwealth aforesaid, hereby certify that Edward L. Long Jr., Fairfax County Executive, personally appeared before me this day, certified that he is authorized to endorse this Conservation Easement on behalf of Grantor, the Fairfax County Board of Supervisors, and acknowledged the foregoing instrument.

WITNESS my hand and official seal this _____ day of _____ 2014.

_____
Notary Public

My commission expires: _____ (SEAL)

GRANTEE CITY OF FALLS CHURCH:

_____
F. Wyatt Shields, City Manager

COMMONWEALTH OF VIRGINIA,
City of Falls Church, TO WIT:

I, _____, a Notary Public for the Commonwealth aforesaid, hereby certifies that Wyatt Shields, Falls Church City Manager, personally appeared before me this day, certified that he is authorized to endorse this Conservation Easement on behalf of Grantee, the City of Falls Church, and acknowledged the foregoing instrument.

WITNESS my hand and official seal this _____ day of _____ 2014.

_____
Notary Public

My commission expires: _____ (SEAL)

Exhibit A

Property description of each parcel:

The Parcels of Property Subject to this Deed of Gift Conservation Easement are more particularly identified on the Tax Maps of Fairfax County, Virginia as parcels bearing GPINS:

Board Agenda Item
April 29, 2014

4:00 p.m.

Public Hearing to Consider and Authorize Participation in a Trust Fund With Other Virginia Jurisdictions For the Purpose of Investing Public Funds

ISSUE:
Public hearing to consider adoption of an ordinance to approve a joint exercise of powers agreement that authorizes participation in a trust fund as an additional resource for the investment of public funds held by the County. The Virginia Association of Counties (VACo) and the Virginia Municipal League (VML) have created the Virginia Investment Pool, a trust fund as a means by which local jurisdictions can obtain the benefits of enhanced earnings through medium-term investing in a professionally managed investment pool.

RECOMMENDATION:
The County Executive recommends that the Board of Supervisors approve a joint exercise of powers agreement for the purpose of participation in the Virginia Investment Pool (VIP) Trust Fund in cooperation with other jurisdictions in the Commonwealth of Virginia. Upon execution of such agreement, the Director of Finance, or his designated subordinate officer who holds investment responsibilities, shall serve as trustee for the County with respect to the VIP Trust Fund and is authorized to seek election and serve as a member of the Board of Trustees for the VIP Trust Fund as a representative of the County.

The VIP offers Virginia jurisdictions an investment option that reduces costs through expense sharing and opens investment opportunities that might not be available to them if acting individually. The VIP is structured to require that all investments are in accordance with the requirements and restrictions of Virginia law, under the supervision of local treasurers, directors of finance and municipal investment managers. The objective of this pool, unlike others, such as the Local Government Investment Pool (LGIP) managed by the Virginia Department of Treasury, is to invest in securities in the one- to three-year maturity range while providing participants access to their funds as needed. The ability to invest in the VIP would expand the County's revenue options in line with its three fundamental investment principles: continued safety of principal, adequacy of liquidity, and reasonable return on investment.

TIMING:
On March 25, 2014 the Board authorized advertisement of a public hearing to be held on April 29, 2014, at 4:00 PM.

The Board should take action on April 29, 2014, to enable the County to participate in the VIP as a Participating Political Subdivision as provided in the ordinance. Upon adoption of the ordinance the Director of Finance will execute the Trust Joinder Agreement. After execution of the Trust Joinder Agreement: (1) the Director of Finance will serve as trustee for the County with respect to the VIP Trust Fund and is authorized to seek election and serve as a member of the Board of Trustee for the VIP Trust Fund as a representative of the County and (2) the Director of Finance may also delegate to a subordinate officer who holds investment responsibilities the authority to serve as trustee for the County and to seek election and serve as a member of the Board of Trustees for the VIP Trust Fund.

BACKGROUND:

Local jurisdictions are permitted by Virginia law to invest public funds, subject to clearly defined limits as to the type of securities and the credit quality of the investments. Monies needed to meet bill-paying and other short term obligations are typically invested in money market accounts or certificates of deposit or placed with an external money manager. Many jurisdictions utilize the Local Government Investment Pool (LGIP) managed by the Virginia Department of the Treasury for this purpose. Because monies placed with LGIP can be drawn upon with no advance notice, the LGIP invests in short-term securities. Those securities historically produce lower returns to investors than are available with a longer investment horizon. Nonetheless, the readily availability of funds with the LGIP make it a very efficient investment option for many local jurisdictions. However, for jurisdictions with monies that will not be drawn upon in the short term (twelve months and beyond), local jurisdictions turn to other investment options. Those options can be costly or involve staff resources not available to them.

Addressing the extended-term investment needs of local jurisdictions, VACo and VML developed the VIP as a mechanism to support longer-term investments by local governments. In 2013, the City of Chesapeake and the City of Roanoke formed a trust fund under the authority of Section 15.2-1300 of the Code of Virginia, Virginia's Joint Powers Act, as further described in the VACo/VML Virginia Investment Pool Trust Fund Agreement (the "Agreement"), attached hereto as Exhibit A. A jurisdiction may join the VIP by entering into a Trust Joinder Agreement after approval of its participation in the trust fund by the locality by adoption of an ordinance. By entering into the Trust Joinder Agreement, a jurisdiction agrees to participate in the VIP in accordance with the terms of the Agreement. Other participants of the VIP at this time include the counties of Arlington and Christianburg.

Thus, participation by Fairfax County requires adoption of an ordinance authorizing the County to become a "Participating Political Subdivision." The proposed ordinance designates the Director Finance as a trustee for the County with respect to the Trust Fund and authorizes the Director of Finance to execute the Trust Joinder Agreement. A copy of proposed ordinance and Trust Joinder Agreement is included in Attachment 1.

FISCAL IMPACT:
Approval of this ordinance and the County's subsequent participation in the VIP is expected to result in increased investment revenue. The amount of such additional revenue, based on the timing and size of any County investments and ever-changing market conditions, cannot be reliably estimated.

ENCLOSED DOCUMENTS:
Attachment 1: An Ordinance to Adopt the VACo/VML Virginia Investment Pool Trust Fund for the purpose of investing moneys belonging to County of Fairfax, Virginia, with exhibits as follows:

- VACo/VML Virginia Investment Pool Trust Fund Agreement (Exhibit A)
- Trust Joinder Agreement for Participating Political Subdivisions in the VACo/VML Virginia Investment Pool (Exhibit B)

Attachment 2: VACo/VML Virginia Investment Pool Informational Statement

STAFF:
Susan W. Datta, Chief Financial Officer, Director, Department of Management and Budget
Christopher J. Pietsch, Director, Department of Finance
Gail P. Langham, Deputy County Attorney
Josephine S. Gilbert, Investment Manager, Department of Finance

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DRAFT ORDINANCE TO APPROVE A JOINT EXERCISE OF POWERS AGREEMENT TO AUTHORIZE PARTICIPATION IN THE VACo/VML VIRGINIA INVESTMENT POOL TRUST FUND WITH OTHER VIRGINIA JURISDICTIONS

Draft of March 12, 2014

AN ORDINANCE to approve participation in the VACo/VML Virginia Investment Pool Trust Fund for the purpose of investing moneys belonging to or within the County's control, other than sinking funds, in certain authorized investments in accordance with Section 2.2-4501 of the Virginia Code.

WHEREAS, Section 15.2-1500 of the Virginia Code provides, in part, that every locality shall provide for all the governmental functions of the locality, including, without limitation, the organization of all departments, offices, boards, commissions and agencies of government, and the organizational structure thereof, which are necessary to carry out the functions of the government; and

WHEREAS, Section 2.2-4501 of the Virginia Code provides that all municipal corporations and other political subdivisions may invest any and all moneys belonging to them or within their control, other than sinking funds, in certain authorized investments; and

WHEREAS, Section 15.2-1300 of the Virginia Code provides that any power, privilege or authority exercised or capable of exercise by any political subdivision of the Commonwealth of Virginia may be exercised and enjoyed jointly with any other political subdivision of the Commonwealth having a similar power, privilege or authority pursuant to agreements with one another for joint action pursuant to the provisions of that section; and

WHEREAS, any two or more political subdivisions may enter into agreements with one another for joint action pursuant to the provisions of Section 15.2-1300 of the Virginia Code provided that the participating political subdivisions shall approve such agreement before the agreement may enter into force; and

WHEREAS, the City of Chesapeake, Virginia and the City of Roanoke, Virginia have determined to jointly establish and participate in the VACo/VML Virginia Investment Pool (the "Trust Fund") for each such city; and

WHEREAS, the Board of Supervisors of Fairfax County, Virginia has determined that it is in the best interests of Fairfax County to become a participating locality in the Trust Fund; and

NOW, THEREFORE THE BOARD OF SUPERVISORS OF FAIRFAX HEREBY ORDAINS THE FOLLOWING:

§ 1 The Board of Supervisors of Fairfax County shall participate in the Trust Fund for the purpose of investing moneys determined to derive the most benefit from this investment strategy, belonging to it or within its control, other than sinking funds, in certain authorized investments in accordance with Section 2.2-4501 of the Virginia Code, which Trust Fund has been established and shall operate as set forth in the VACo/VML Virginia Investment Pool Trust Fund Agreement (the "Agreement"), a copy of which is attached hereto as Exhibit A.

§ 2 The Board of Supervisors of Fairfax County shall become a "Participating Political Subdivision" in the Trust Fund, as further defined in the Agreement.

§ 3 The Board of Supervisors of Fairfax County hereby designates the Director of Finance of Fairfax County to serve as the trustee of Fairfax County with respect to the Trust Fund, to determine what funds under the control of the Director of Finance control shall be invested in the Trust Fund and to perform the responsibilities of the "Chief Investment Officer," as described in the Agreement, on behalf of Fairfax County.

§ 4 The Board of Supervisors of Fairfax County hereby authorizes the Director of Finance to execute and deliver the Trust Joinder Agreement for Participating Political Subdivisions under VACo/VML Virginia Investment Pool ("Trust Joinder Agreement"), a copy of which is attached hereto as Exhibit B.

§ 5 This ordinance shall be in force and effect upon its adoption or passage.

Exhibits: VACo/VML Virginia Investment Pool Trust Fund Agreement ("Exhibit A")
Trust Joinder Agreement ("Exhibit B")

GIVEN under my hand this _____ day of _____ 2014.

_____
Clerk to the Board of Supervisors

VIRGINIA INVESTMENT POOL
TRUST FUND AGREEMENT

THIS AGREEMENT (the "Agreement"), is made by and among the Participating Political Subdivisions that execute Trust Joinder Agreements to participate in the Virginia Investment Pool Trust Fund, their duly elected Treasurers or other Chief Investment Officers empowered by law to invest the public funds of such Participating Political Subdivisions, and the individuals named as Trustees pursuant to Section 106 hereof and their successors (the "Board of Trustees"). The Participating Political Subdivisions and their Treasurers or Chief Investment Officers hereby establish with the Board of Trustees, and the Board of Trustees hereby accepts, under the terms of this Agreement, a trust for the purpose of investing moneys belonging to or within the control of the respective Participating Political Subdivisions as allowed by law.

WITNESSETH:

WHEREAS, Section 15.2-1500 of the Virginia Code provides, in part, that every locality shall provide for all the governmental functions of the locality, including, without limitation, the organization of all departments, offices, boards, commissions and agencies of government, and the organizational structure thereof, which are necessary to carry out the functions of government; and

WHEREAS, Section 2.2-4501 of the Virginia Code provides that all municipal corporations and other political subdivisions may invest any and all moneys belonging to them or within their control, other than sinking funds, in certain authorized investments; and

WHEREAS, Section 15.2-1300 of the Virginia Code provides that any power, privilege or authority exercised or capable of exercise by any political subdivision of the Commonwealth of Virginia may be exercised and enjoyed jointly with any other political subdivision of the Commonwealth having a similar power, privilege or authority pursuant to agreements with one another for joint action pursuant to the provisions of that section; and

WHEREAS, the City of Chesapeake and the City of Roanoke have adopted ordinances approving participation in the Virginia Investment Pool for each such locality; and

WHEREAS, the Participating Political Subdivisions and their Treasurers or Chief Investment Officers and the Board of Trustees of the Virginia Investment Pool Trust Fund (herein referred to as the "Trust Fund") hereby establish a trust for the purpose of investing monies belonging to or within the control of the Participating Political Subdivisions, respectively, other than sinking funds, in investments authorized under Section 2.2-4501 of the Virginia Code; and

WHEREAS, the parties intend that the Trust Fund hereby established shall constitute a tax-exempt governmental trust under Section 115 of the Internal Revenue Code of 1986, as amended;

NOW, THEREFORE, the parties hereto mutually agree as follows:

PART 1- GENERAL PROVISIONS

Section 100. APPLICATION.

The provisions of Part 1 are general administrative provisions applicable to each Part of this Agreement and provisions applicable to the Board of Trustees.

Section 101. DEFINITIONS.

The following definitions shall apply to this Agreement, unless the context of the term indicates otherwise, and shall govern the interpretation of this Agreement:

A. Administrator. The term "Administrator" means the Virginia Local Government Finance Corporation (d/b/a "VML/VACo Finance") or any successor designated by the Board of Trustees to administer the Trust Fund.

B. Beneficial Interest. The right of a party to some distribution or benefit from the Trust Fund; a vested interest in the Trust Fund's assets.

C. Code. The term "Code" means the Internal Revenue Code of 1986, as amended, and, as relevant in context, the Internal Revenue Code of 1954, as amended.

D. Custodian. The term "Custodian" means the banks, mutual funds, insurance companies or other qualified entities selected by the Board of Trustees, under a separate written document with each, to accept contributions from Participating Political Subdivisions and to hold the assets of the Trust Fund.

E. Effective Date. The term "Effective Date" means the date coinciding with the last to occur of each of the following events: (i) passage of an ordinance by each of the City of Chesapeake and the City of Roanoke approving such governmental entities as Participating Political Subdivisions in the Trust Fund; (ii) execution by the authorized officer of each such governmental entity of the Trust Joinder Agreement; (iii) execution of this Agreement by all members of the initial Board of Trustees and the Administrator; and (iv) any contribution of cash to the Trust by a Participating Political Subdivision.

F. Participating Political Subdivision. The term "Participating Political Subdivision" means any county, city, town, or other political subdivision within the State whose governing body has passed an ordinance or resolution to participate in the Trust Fund, and whose Treasurer or Chief Investment Officer, serving as trustee for such Participating Political Subdivision, executes a Trust Joinder Agreement, as provided in Section 301 hereof.

G. Treasurer. The term "Treasurer" means an officer described in Article VII, Section 4, of the Constitution of Virginia who shall serve as the trustee and representative of its Participating Political Subdivision for purposes of this Agreement. Treasurers shall vote the

beneficial interest of such Participating Political Subdivision in the Trust Fund, as prescribed in Part 3 of this Agreement. Nothing in this agreement shall be construed to limit the discretion of a duly elected Treasurer to invest the public funds of his or her political subdivision in any manner otherwise permitted by law, nor shall the decision of any local governing body to become a Participating Political Subdivision under this agreement compel any duly elected Treasurer having responsibility for such investments of public funds to invest any the locality's funds in the Trust Fund created under this Agreement.

H. Chief Investment Officer. The term "Chief Investment Officer" means an officer designated by the governing body of a Participating Political Subdivision to invest public funds on behalf of the political subdivision and to serve as the trustee of such Participating Political Subdivision with respect to the Trust Fund, but only in a political subdivision that does not have an elected treasurer empowered by law to perform those functions. The term "Chief Investment Officer" may include certain individuals holding the title of "treasurer" for the political subdivision but who are not included in the definition in Subsection F. Each Treasurer or Chief Investment Officer, as the case may be, shall be the trustee and representative of his or her Participating Political Subdivision for purposes of this Agreement and shall vote the beneficial interest of such Participating Political Subdivision in the Trust Fund, as prescribed in Part 3 of this Agreement.

I. Fiscal Year. The first fiscal year of the Trust Fund shall be a short fiscal year beginning on the Effective Date of this Agreement and ending on June 30, 2014. Each subsequent fiscal year of the Trust Fund shall begin on the first day of July and end on the thirtieth day of June.

J. Investment Policy. The term "Investment Policy" means the Virginia Investment Pool Trust Fund Investment Policy, as established by the Board of Trustees, as amended from time to time.

K. Prudent Person. A person who conducts himself faithfully, with intelligence, and exercising sound discretion in the management of his affairs, not in regard to speculation, but in regard to the permanent disposition of his funds, considering the probable income, as well as the probable safety of capital to be invested.

L. State. The term "State" means the Commonwealth of Virginia.

M. Trust Fund. The term "Trust Fund" means the Virginia Investment Pool Trust Fund, comprised of all of the assets set aside hereunder.

N. Trust Joinder Agreement. The term "Trust Joinder Agreement" means the agreement, in the form attached hereto as Exhibit A, pursuant to which the Participating Political Subdivision joins in the Trust Fund, with the Treasurer or Chief Investment Officer, as the case may be, serving as the trustee of such Participating Political Subdivision, and agrees to be bound by the terms and conditions of the Virginia Investment Pool Trust Fund Agreement, as provided in Section 301 hereof.

O. Trustees. The term "Trustees" means the individuals who serve on the Board of Trustees of the Trust Fund pursuant to Section 106 hereof and their successors.

P. Virginia Code. The term "Virginia Code" means the laws embraced in the titles, chapters, articles and sections designated and cited as the "Code of Virginia," under the laws of the State.

Section 102. GENERAL DUTIES AND MEETINGS OF THE BOARD OF TRUSTEES.

A. General Duties. The Board of Trustees and each Investment Manager appointed pursuant to this Agreement shall discharge their respective duties under this Agreement solely as follows: (i) except as otherwise provided by any applicable provision of any statute, regulation, ordinance, or resolution, for the exclusive purpose of fulfilling the investment objectives of the Participating Political Subdivisions and defraying the reasonable expenses of administering the Trust Fund; (ii) with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims; and (iii) by diversifying the investments of the Trust Fund so as to minimize the risk of large losses unless under the circumstances, it is clearly prudent not to do so. However, the duties and obligations of the Board of Trustees and each Investment Manager, respectively, as such, shall be limited to those expressly imposed upon them, respectively, by this Agreement. The Board of Trustees shall administer the Trust Fund in compliance with Chapter 45 of the Virginia Code (2.2-4500 *et. seq.*)

1. Authority of the Trustees. The Trustees shall have the power and authority and shall be charged with the duty of general supervision and operation of the Trust Fund, and shall conduct the business and activities of the Trust Fund in accordance with this Agreement, the Trust Joinder Agreements, rules and regulations adopted by the Board of Trustees and applicable law.

2. Trustees' Liabilities. No Trustee shall be liable for any action taken pursuant to this Agreement in good faith or for an omission except bad faith or gross negligence, or for any act of omission or commission by any other Trustee. The Trustees are hereby authorized and empowered to obtain, at the expense of the Trust Fund, liability insurance fully protecting the respective Trustees, the Administrator, and the Trust Fund from any loss or expense incurred, including reasonable attorney's fees, for all acts of the Trustees except bad faith or gross negligence. The Trust Fund shall save, hold harmless and indemnify the Trustees and Administrator from any loss, damage or expense incurred by said persons or entities while acting in their official capacity excepting bad faith or gross negligence.

3. Standard of Review. In evaluating the performance of the Trustees, compliance by the Trustees with this Agreement must be determined in light of the facts and circumstances existing at the time of the Trustees' decision or action and not by hindsight.

4. Limitations on Liabilities. The Trustees' responsibilities and liabilities shall be subject to the following limitations:

(a) The Trustees shall have no duties other than those expressly set forth in this Agreement and those imposed on the Trustees by applicable laws.

(b) The Trustees shall be responsible only for money actually received by the Trustees, and then to the extent described in this Agreement.

(c) The Trustees shall not be responsible for the correctness of any determination of payments or disbursements from the Trust Fund.

(d) The Trustees shall have no liability for the acts or omissions of any predecessor or successor in office.

(e) The Trustees shall have no liability for (i) the acts or omissions of any Investment Advisor or Advisors, or Investment Manager or Managers; (ii) the acts or omissions of any insurance company; (iii) the acts or omissions of any mutual fund; or (iv) following directions that are given to the Trustees by the Treasurer or Chief Investment Officer in accordance with this Agreement.

B. Reliance on Counsel. The Board of Trustees may employ, retain or consult with legal counsel, who may be counsel for the Administrator, concerning any questions which may arise with reference to the duties and powers or with reference to any other matter pertaining to this Agreement; and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by the Trustees in good faith in accordance with the opinion of such counsel, and the Trustees shall not be individually or collectively liable therefor.

C. Meetings. The Board of Trustees shall meet at least three times per year, and more frequently if called, at the principal office of the Trust Fund or at such other location as may be acceptable to a majority of the Trustees. One such meeting of the Board of Trustees shall be held as soon as practicable after the adjournment of the annual meeting of Treasurers or Chief Investment Officers of Participating Political Subdivisions at such time and place as the Board of Trustees may designate. Other meetings of the Board of Trustees shall be held at places within the Commonwealth of Virginia and at times fixed by resolution of the Board of Trustees, or upon call of the Chairperson of the Board or a majority of the Trustees, on not less than ten (10) days' advance notice. Such notice shall be directed to the Trustees by mail to the respective addresses of the Trustees as recorded in the office of the Trust Fund. The notice of any special meetings of the Board of Trustees shall state the purpose of the meeting.

A majority of the number of Trustees elected and serving at the time of any meeting shall constitute a quorum for the transaction of business. Each Trustee shall be entitled to cast a single vote of equal weight on each question coming before the Board. Proxy voting is not allowed. The act of a majority of Trustees present at a meeting at which a quorum is present,

shall be the act of the Board of Trustees unless otherwise specified in this agreement. Less than a quorum may adjourn any meeting.

Robert's Rules of Order Newly Revised (11th edition) shall be the parliamentary authority for the Board of Trustees.

D. Office of the Trust Fund. The Administrator shall establish, maintain and provide adequate funding for an office for the administration of the Trust Fund. The address of such office is to be made known to the parties interested in or participating in the Trust Fund and to the appropriate governmental agencies. The books and records pertaining to the Trust Fund and its administration shall be kept and maintained at the office of the Trust Fund.

E. Execution of Documents. A certificate signed by a person designated by the Board of Trustees to serve as Secretary shall be evidence of the action of the Trustees, and any such certificate or other instrument so signed shall be kept and maintained at the office of the Trust Fund and may be relied upon as an action of the Trustees.

F. Appointment and Removal of Administrator. The Virginia Local Government Finance Corporation is hereby initially designated the Administrator pursuant to an administrative services agreement between the parties. The Board of Trustees shall provide compensation for the Administrator to administer the affairs of the Trust Fund. Any three (3) Trustees may call for a vote of the Board of Trustees to remove the Administrator by providing no less than 30 days' notice to the other Trustees and to the Administrator. A vote will be scheduled at the next meeting of the Board of Trustees, for which sufficient notice can be given, at which meeting the Administrator may be removed on a majority vote of the Trustees then serving . Upon removal of the Administrator, the Board of Trustees shall designate a successor Administrator.

G. Duty to Furnish Information. The Treasurers or Chief Investment Officers and the Board of Trustees shall furnish to each other any document, report, return, statement or other information that the other reasonably deems necessary to perform duties imposed under this Agreement or otherwise imposed by law.

H. Reliance on Communications. The Board of Trustees may rely upon a certification of a Treasurer or Chief Investment Officer with respect to any instruction, direction, or approval of its Participating Political Subdivision and may continue to rely upon such certification until a subsequent certification is filed with the Trustees. The Trustees shall have no duty to make any investigation or inquiry as to any statement contained in any such writing but may accept the same as fully authorized by the Treasurer or Chief Investment Officer and its Participating Political Subdivision.

Section 103. ADMINISTRATIVE POWERS AND DUTIES.

A. Trustees. The Board of Trustees, in addition to all powers and authorities under common law or statutory authority, including Chapter 45 of Title 2.2 of the Virginia Code (§§ 2.2-4500 *et seq.*), and subject to the requirements and limitations imposed by the common

law or statutory authority, including Chapter 45 of Title 2.2 of the Virginia Code (§§ 2.2-4500 *et seq.*), shall have and in its sole and absolute discretion may exercise from time to time and at any time, either through its own actions, delegation to the Administrator, or through a Custodian selected by the Board of Trustees, the following administrative powers and authority with respect to the Trust Fund:

1. To receive for the purposes hereof all cash contributions paid to it by or at the direction of the Participating Political Subdivisions or their Treasurers or Chief Investment Officers.

2. To hold, invest, reinvest, manage, administer and distribute cash balances as shall be transferred to the Trustees from time to time by the Participating Political Subdivisions or their Treasurers or Chief Investment Officers and the increments, proceeds, earnings and income thereof for the exclusive benefit of Participating Political Subdivisions.

3. To continue to hold any property of the Trust Fund that becomes otherwise unsuitable for investment for as long as the Board of Trustees in its discretion deems desirable; to reserve from investment and keep unproductive of income, without liability for interest, cash temporarily awaiting investment and such cash as it deems advisable, or as the Administrator from time to time may specify, in order to meet the administrative expenses of the Trust Fund or anticipated distributions therefrom.

4. To hold property of the Trust Fund in the name of the Trust Fund, or in the name of a nominee or nominees (e.g., registered agents), without disclosure of the trust, or in bearer form so that it will pass by delivery, but no such holding shall relieve the Board of Trustees of its responsibility for the safe custody and disposition of the Trust Fund in accordance with the provisions of this Agreement; the books and records of the Board of Trustees shall show at all times that such property is part of the Trust Fund and the Board of Trustees shall be absolutely liable for any loss occasioned by the acts of its nominee or nominees with respect to securities registered in the name of the nominee or nominees.

4. To employ in the management of the Trust Fund suitable agents, without liability for any loss occasioned by any such agents, so long as they are selected with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims.

5. To make, execute and deliver, as trustee, any deeds, conveyances, leases, mortgages, contracts, waivers or other instruments in writing that it may deem necessary or desirable in the exercise of its powers under this Agreement.

6. To do all other acts that it may deem necessary or proper to carry out any of the powers set forth in this Section 103 or Section 202, to administer or carry out the purposes of the Trust Fund, or as otherwise is in the best interests of the Trust Fund;

provided, however, the Board of Trustees need not take any action unless in its opinion there are sufficient Trust Fund assets available for the expense thereof.

7. To adopt rules and regulations governing the Trustees' operations and procedures.

8. To contract with municipal corporations, political subdivisions and other public entities of State or of local government and private entities for the provision of Trust Fund services and for the use or furnishing of services and facilities necessary, useful, or incident to providing Trust Fund services.

9. To advise the Administrator on the establishment of expectations with regard to the provision of administrative services and the establishment of appropriate fee levels.

10. To establish and charge fees for participation in the Trust Fund and for additional administrative services provided to a Participating Political Subdivision in addition to any fees charged by other administrative service providers.

11. To collect and disburse all funds due or payable from the Trust Fund, under the terms of this Agreement.

12. To provide for and promulgate all rules, regulations, and forms deemed necessary or desirable in contracting with Treasurers and Chief Investment Officers and their Participating Political Subdivisions, in fulfilling the Trustees' purposes and in maintaining proper records and accounts.

13. To employ insurance companies, banks, trust companies, investment brokers, investment advisors, or others as agents for the receipt and disbursement of funds held in trust for Participating Political Subdivisions.

14. To determine, consistent with the applicable law and the procedures under the Trust Fund, all questions of law or fact that may arise as to investments and the rights of any Participating Political Subdivision to assets of the Trust Fund.

15. Subject to and consistent with the Code and the Virginia Code, to construe and interpret the Trust Agreement and to correct any defect, supply any omissions, or reconcile any inconsistency in the Agreement.

16. To contract for, purchase or otherwise procure insurance and investment products.

B. Administrator. Pursuant to an administrative services agreement between the Board of Trustees and the Administrator, the Administrator shall have the power and authority to implement policy and procedural matters as directed by the Board of Trustees as they relate to the ongoing operation and supervision of the Trust Fund and the provisions of this Agreement

and applicable law. The Administrator shall immediately make application for a fidelity bond, to any company designated by the Board of Trustees, in such amount as may be specified by the Board of Trustees. The premium on such bond shall be paid from the Trust Fund, which bond shall be continued in force in such amount as the Board of Trustees may from time to time require. If the Administrator's bond is refused, or is ever cancelled, the Administrator may be removed on a majority vote of the Trustees then serving.

Section 104. TAXES, EXPENSES AND COMPENSATION OF TRUSTEES.

A. Taxes. The Administrator, without direction from the Board of Trustees, shall pay out of the Trust Fund all taxes, if any, properly imposed or levied with respect to the Trust Fund, or any part thereof, under applicable law, and, in its discretion, may contest the validity or amount of any tax, assessment, claim or demand respecting the Trust Fund or any part thereof.

B. Expenses and Compensation. The Board of Trustees is authorized to set aside from Participating Political Subdivision contributions received and the investment income earned thereon a reasonable sum for the operating expenses and administrative expenses of the Trust Fund including but not limited to, the employment of such administrative, legal, accounting, and other expert and clerical assistance, and the purchase or lease of such materials, supplies and equipment as the Board of Trustees, in its discretion, may deem necessary or appropriate in the performance of its duties, or the duties of the agents or employees of the Trust Fund or the Trustees.

All remaining funds coming into the Trust shall be set aside, managed and used only for the benefit of Participating Political Subdivisions.

Section 105. COMMUNICATIONS.

Until notice is given to the contrary, communication to the Trustees or to the Administrator shall be sent to them at the Trust Fund's office in care of the Administrator. The Administrator's address is VML/VACo Finance at 919 E. Main Street, Suite 1100 Richmond, VA 23219.

Section 106. APPOINTMENT, RESIGNATION OR REMOVAL OF TRUSTEES.

A. Appointment of Trustees and Length of Appointment. The number of Trustees serving on the Board of Trustees shall be fourteen (14).

1. The initial group of Trustees to establish the Trust Fund will be comprised as follows: (a) the Treasurer of the City of Chesapeake, (b) the Treasurer of the City of Roanoke, (c) five (5) individuals designated by the Board of Directors of the Virginia Association of Counties ("VACo"), (d) five (5) individuals designated by the Board of Directors of the Virginia Municipal League ("VML"), (e) the Executive Director of VACo, who shall serve as a non-voting *ex officio* trustee, and (f) the Executive Director of VML, who shall serve as a non-voting *ex officio* trustee. VACo and VML shall give priority for appointment to Treasurers and Chief Investment Officers. The appointees of

VACo and VML shall serve until successor trustees are elected at the first annual meeting of the Treasurers and Chief Investment Officers.

2. With the first annual meeting of the Treasurers and Chief Investment Officers, the Board of Trustees shall be divided into three classes, A, B, and C. Class A will include the Treasurers of the two founding Participating Political Subdivisions, who shall continue to serve for two 3-year terms until successor trustees are elected at the annual meeting of the Treasurers and Chief Investment Officers to be held in Fiscal Year 2021 (the "Fiscal Year 2021 annual meeting"), and two trustees to be elected to serve until successor trustees are elected at the annual meeting to be held in Fiscal Year 2018. Class B, will serve for a transitional period until successor trustees are elected at the annual meeting to be held in Fiscal Year 2017. Class C will serve for a transitional period until successor trustees are elected at the annual meeting to be held in Fiscal Year 2016.

One of the Class B seats and one of the Class C seats will be designated to be filled by a Treasurer or Chief Investment Officer of a locality with a population of 75,000 or less, according to the latest decennial census. Individuals who do not meet this requirement may not be nominated for a seat so designated.

3. On or after July 1, 2014, the Trustees shall solicit nominations from the Treasurers and Chief Investment Officers of Participating Political Subdivisions for two Class A, four Class B, and four Class C Trusteeships, and such nominees, along with any nominations from the floor, shall constitute the candidates for the election of Trustees by vote at the Fiscal Year 2015 annual meeting of the Treasurers and Chief Investment Officers as provided in Section 307. In the event that there are not a sufficient number of eligible nominees from among Participating Political Subdivisions, nominations will be provided by the Executive Directors of the Virginia Association of Counties and the Virginia Municipal League. VACo and VML shall give priority for nomination, firstly, to Treasurers and Chief Investment Officers of Participating Political Subdivisions and, secondly, to treasurers and chief investment officers of non-participating political subdivisions.

4. On or after July 1, 2015, the Trustees shall solicit nominations from Treasurers and Chief Investment Officers of Participating Political Subdivisions for Class C Trusteeships, and such nominees, along with any nominations from the floor, shall constitute the candidates for the election of Trustee by vote at the Fiscal Year 2016 annual meeting of the Treasurers and Chief Operating Officers as provided in Section 307. In the event that there are not a sufficient number of eligible nominees from among Participating Political Subdivisions, nominations will be provided by the Executive Directors of the Virginia Association of Counties and the Virginia Municipal League. VACo and VML shall give priority for nomination, firstly, to Treasurers and Chief Investment Officers of Participating Political Subdivisions and, secondly, to treasurers and chief investment officers of non-participating political subdivisions.

5. At each annual meeting of Treasurers and Chief Investment Officers following the transitional period, the successors to the class of Trustees whose terms shall then expire shall be identified as being of the same class as the trustees they succeed and elected to hold office for a term expiring at the third succeeding annual meeting of Treasurers and Chief Investment Officers. Trustees shall hold their offices until the next annual meeting of Treasurers and Chief Investment Officers for such Trustee's respective Class and until their successors are elected and qualify.

6. At each annual meeting of the Treasurers and Chief Investment Officers, the incumbent Trustees will present all nominations received for each class of Trustees (A, B, and/or C) for which an election is to be held and entertain nominations from the floor. If a Treasurer or Chief Investment Officer does not designate a particular class for its nominee(s), such names will be included on the lists of eligible nominees for each class for which an election is to be held unless the individual named is elected to another seat.

7. No individual Trustee may be elected or continue to serve as a Trustee after becoming an owner, officer or employee of the Administrator, an Investment Advisor, an Investment Manager or a Custodian. Beginning with the FY 2017 annual meeting, no Trustee may be elected or continue to serve as a Trustee unless he or she is a Treasurer or Chief Investment Officer of a Participating Political Subdivision or has received a delegation of authority according to the requirements of Section 106(A)(8). In the event that there are not a sufficient number of eligible nominees as of the date of the annual meeting, the position will be declared vacant.

8. A Treasurer or Chief Investment Officer may delegate to a subordinate officer who holds investment responsibilities the authority to seek election to and serve as a member of the Board of Trustees as a representative of the Participating Political Subdivision. Such officers will be entitled to the same rights and responsibilities as Treasurers and Chief Investment Officers with respect to seeking election to and serving on the Board of Trustees. The delegation of authority and any subsequent rescission of a delegation of authority must be delivered in writing to the Secretary of the Board of Trustees. If a delegation of authority is rescinded, the affected position on the Board of Trustees will be considered vacated. All references to "Treasurers" and "Chief Investment Officers" in Section 106 will pertain equally to such individuals delegated authority under this provision.

9. Each Trustee and each successor Trustee shall acknowledge and consent to his or her election as a Trustee at the annual meeting at which he/she is elected or, if subsequent to the annual meeting, by giving written notice of acceptance of such election to the Chairperson of the Trustees.

B. Resignation of a Trustee.

1. A Trustee may resign from all duties and responsibilities under this Agreement by giving written notice to the Chairperson of the Trustees. The Chairperson

may resign from all duties and responsibilities under this Agreement by giving written notice to all of the other Trustees. Such notice shall state the date such resignation shall take effect and such resignation shall take effect on such date but not later than sixty (60) days after the date such written notice is given.

2. Any Trustee, upon leaving office, shall forthwith turn over and deliver to the Administrator at the principal office of the Trust Fund any and all records, books, documents or other property in his or her possession or under his or her control which belong to the Trust Fund.

C. Removal of a Trustee. Each Trustee, unless due to resignation, death, incapacity, removal, or conviction of a felony or any offense for which registration is required as defined in Virginia Code § 9.1-902, shall serve and shall continue to serve as Trustee hereunder, subject to the provisions of this Agreement.

A Trustee shall relinquish his or her office or may be removed by a majority vote of the Trustees then serving or *ipso facto* when the Employer which he/she represents is no longer a Participating Political Subdivision in the Trust Fund. Notice of removal of a Trustee shall be furnished to the other Trustees by the Chairperson of the Trustees and shall set forth the effective date of such removal. Notice of removal of the Chairperson shall be furnished to the other Trustees by the Administrator and shall set forth the effective date of such removal.

D. Appointment of a Successor Trustee. Except as otherwise provided in part A.1 of this Section with respect to the initial term of Class A Trustees, in the event a Trustee shall die, resign, become incapacitated, be removed from office, or convicted of a felony or any offense for which registration is required as defined in Virginia Code § 9.1-902, a successor Trustee shall be elected forthwith by the affirmative vote of the majority of the remaining Trustees though less than a quorum of the Board of Trustees. The notice of the election of a successor Trustee shall be furnished to the other Trustees by the Chairperson. In case of the removal, death, resignation, etc. of the Chairperson, notice of the election of a successor Trustee, and the new Chairperson, shall be furnished to the other Trustees by the Administrator. Nominations for interim replacement of vacant positions may be made by any member of the Board of Trustees. The term of office of any Trustee so elected shall expire at the next Annual Meeting of Treasurers and Chief Investment Officers at which Trustees are elected. The successor Trustee shall be elected to complete the term for the Class to which such Trustee has been assigned. In the event that a vacancy occurs in the office of either the Treasurer of Chesapeake or the Treasurer of Roanoke prior to the FY 2021 annual meeting, the newly assigned Treasurer of the founding Participating Political Subdivision will automatically assume the vacant position.

E. Trustees' Rights. In case of the death, resignation or removal of any one or more of the Trustees, the remaining Trustees shall have the powers, rights, estates and interests of this Agreement as Trustees and shall be charged with the duties of this Agreement; provided in such cases, no action may be taken unless it is concurred in by a majority of the remaining Trustees. However, if such vacancies leave less than a quorum of Trustees, the remaining trustees may only act to appoint successors. Only after a quorum has been established may the trustees take the other actions established in this subsection.

Section 107. BONDING.

All Trustees shall immediately make application for a fidelity bond, to any company designated by the Board of Trustees, in such amount as may be specified by the Board of Trustees. Premiums on such bonds shall be paid from the Trust Fund, which bonds shall be continued in force in such amount as the Board of Trustees may from time to time require. If a Trustee's bond is refused, or is ever cancelled, except with the Board of Trustees' approval, such Trustee may be removed from office by majority vote of the Trustees then serving.

PART 2 – PROVISIONS APPLICABLE TO INVESTMENTS

Section 200. APPLICATION.

The provisions of Part 2 apply to the investments of the Trust Fund.

Section 201. ADMINISTRATION OF TRUST.

A. General. All such assets shall be held by the Trustees in the Trust Fund.

B. Contributions. The Board of Trustees hereby delegates to the Custodian the responsibility for accepting cash contributions to the Trust Fund, and the Custodian shall have the responsibility for accepting cash contributions by Participating Political Subdivisions. Assets held in the Trust Fund shall be dedicated to the benefit of each Participating Political Subdivision, respectively, or to defraying reasonable expenses of the Trust Fund. All contributions by a Participating Political Subdivision shall be transferred to the Trust Fund to be held, managed, invested and distributed as part of the Trust Fund by the Trustees in accordance with the provisions of this Agreement and applicable law.

C. Applicable Laws and Regulations, The Board of Trustees shall be authorized to take the steps it deems necessary or appropriate to comply with any laws or regulations applicable to the Trust Fund.

D. Accumulated Share. No Participating Political Subdivision shall have any right, title or interest in or to any specific assets of the Trust Fund, but shall have an undivided beneficial interest in the Trust Fund; however, there shall be a specific accounting of assets allocable to each Participating Political Subdivision.

Section 202. MANAGEMENT OF INVESTMENTS OF THE TRUST FUND.

A. Authority of Trustees. Except as set forth in subsections C, D, F, or G of this Section, and except as otherwise provided by law, the Board of Trustees shall have exclusive authority and discretion to manage and control the assets of the Trust Fund held by them pursuant to the guidelines established by the Board of Trustees in the Investment Policy.

B. Investment Policy. The Board of Trustees, as its primary responsibility under this Agreement, shall develop a written Investment Policy establishing guidelines applicable to the investment of the assets of the Trust Fund, and from time to time shall modify such Investment Policy, in light of the short and long-term financial interests of the Participating Political Subdivisions and the Trust Fund. The Investment Policy shall serve as the description of the funding policy and method for the Trust Fund.

C. Investment Advisor. From time to time, the Administrator may, pursuant to approval of the Board of Trustees, appoint one (1) or more independent Investment Advisors ("Investment Advisor"), pursuant to a written investment advisory agreement with each, describing the powers and duties of the Investment Advisor with regard to the management of all or any portion of any investment or trading account of the Trust Fund. The Investment Advisor shall review, a minimum of every calendar quarter, the suitability of the Trust Fund's investments, the performance of the Investment Managers and their consistency with the objectives of the Investment Policy with assets in the portion of the Trust Fund for which the Investment Manager has responsibility for management, acquisition or disposition.

If the Administrator contracted with a lead Investment Advisor prior to the establishment of this Agreement, the Board of Trustees may ratify such contract. The lead Investment Advisor will serve at the pleasure of the Board of Trustees and will be compensated for its recurring, usual and customary services.

Subject to the approval of the Board of Trustees, the Investment Advisor shall recommend an asset allocation for the Trust Fund that is consistent with the objectives of the Investment Policy. If the Board of Trustees shall approve a separate Investment Policy with respect to assets in a segregated portion of the Trust Fund, the Investment Advisor shall recommend an asset allocation for such segregated portion of the Trust Fund that is consistent with the objectives of such Investment Policy. At least annually, the Investment Advisor shall review the Investment Policy and asset allocation with the Board of Trustees. The Investment Advisor shall also advise the Board of Trustees with regard to investing in a manner that is consistent with applicable law, based on majority vote of the Board of Trustees, and in consideration of the expected distribution requirements of the Plans.

D. Investment Managers. The Board of Trustees, from time to time, may appoint one (1) or more independent Investment Managers ("Investment Manager"), pursuant to a written investment management agreement with each, describing the powers and duties of the Investment Manager to invest and manage all or a portion of the Trust Fund. The Investment Manager shall have the power to direct the management, acquisition or disposition of that portion of the Trust Fund for which the Investment Manager is responsible.

The Board of Trustees shall be responsible for ascertaining that each Investment Manager, while acting in that capacity, satisfies the following requirements:

1. The Investment Manager is either (i) registered as an investment advisor under the Investment Advisors Act of 1940, as amended; (ii) a bank as defined in that

Act; or (iii) an insurance company qualified to perform the services described herein under the laws of more than one state; and

2. The Investment Manager has acknowledged in writing to the Board of Trustees that it is a fiduciary with respect to the assets in the portion of the Trust Fund for which the Investment Manager has responsibility for management, acquisition or disposition.

If the Administrator contracted with a lead Investment Manager prior to the establishment of this Agreement, the Board of Trustees may ratify such contract. The lead Investment Manager will serve at the pleasure of the Board of Trustees and will be compensated for its recurring, usual and customary services.

E. Custodian. The Custodian is responsible for holding all funds and securities in a separate account in the name of the Trust, collecting all income and principal due the Trust from securities held, accepting contributions and distributing redemptions, and properly accepting for delivery and/or delivering securities in accordance with the contract between the Trust and each Custodian. It will maintain a record of the shares of beneficial interest owned by Participants and will provide fund accounting services for the Trust, to include calculation of the net asset value of the Portfolio on a semi-monthly basis. The Custodian shall provide monthly statements and performance reports to each participant and at the request of the Board of Trustees certify the value of any property of the Trust Fund managed by the Investment Manager(s). The Trustees shall be entitled to rely conclusively upon such valuation for all purposes under the Trust Fund.

F. Absence of Trustees' Responsibility for Investment Advisor and Manager. Except to the extent provided in paragraph A of Section 102 above, the Board of Trustees, collectively and individually, shall not be liable for any act or omission of any Investment Manager and shall not be under any obligation to invest or otherwise manage the assets of the Trust Fund that are subject to the management of any Investment Manager. Without limiting the generality of the foregoing, the Board of Trustees shall be under no duty at any time to make any recommendation with respect to disposing of or continuing to retain any such asset. Furthermore, the Board of Trustees, collectively and individually, shall not be liable by reason of its taking or refraining from taking the advice of the Investment Advisor any action pursuant to this Section, nor shall the Board of Trustees be liable by reason of its refraining from taking any action to remove or replace any Investment Manager on advice of the Investment Advisor; and the Trustees shall be under no duty to make any review of an asset acquired at the direction or order of an Investment Manager.

G.. Reporting. The Board of Trustees shall be responsible for and shall cause to be filed periodic audits, valuations, reports and disclosures of the Trust Fund as are required by law or agreements. Notwithstanding anything herein to the contrary, the Board of Trustees shall cause the Trust Fund to be audited by a certified public accounting firm retained for this purpose at least once each year. The Board of Trustees may employ professional advisors to prepare such audits, valuations, reports and disclosures and the cost of such professional advisors shall be borne by the Trust Fund.

H. Commingling Assets. Except to the extent prohibited by applicable law, the Board of Trustees may commingle the assets of all Participating Political Subdivisions held by the Board of Trustees under this Agreement for investment purposes in the Trust Fund and shall hold the Trust Fund in trust and manage and administer the same in accordance with the terms and provisions of this Agreement. However, the assets of each Participating Political Subdivision shall be accounted for separately.

Section 203. ACCOUNTS.

The Trustees shall keep or cause to be kept at the expense of the Trust Fund accurate and detailed accounts of all its receipts, investments and disbursements under this Agreement, with the Trustees causing the Investment Advisor to account separately for each Investment Manager's portion of the Trust Fund.

Section 204. DISBURSEMENTS FROM THE TRUST.

A. Trust Payments. The Board of Trustees hereby delegates to the Administrator the responsibility for making payments from the Trust Fund. In accordance with rules and regulations established by the Board of Trustees, the Administrator shall make payments from the Trust Fund as directed by the Treasurer or Chief Investment Officer of each Participating Political Subdivision. Payments shall be made in such manner, in such amounts and for such purposes as may be directed by the respective Treasurer or Chief Investment Officer. Payments from the Trust Fund shall be made by electronic transfer or check (or the check of an agent) for deposit to the order of the payee. Payments or other distributions hereunder may be mailed to the payee at the address last furnished to the Administrator. The Trustees shall not incur any liability on account of any payment or other distribution made by the Trust Fund in accordance with this Section. Such payment shall be in full satisfaction of claims hereunder against the Trustee, Administrator or Participating Political Subdivision.

B. Allocation of Expenses. The Trustees shall pay all expenses of the Trust Fund from the assets in the Trust Fund. All expenses of the Trust Fund, which are allocable to a particular investment option or account, may be allocated and charged to such investment option or account as determined by the Trustees. All expenses of the Trust Fund which are not allocable to a particular investment option or account shall be charged to each such investment option or account in the manner established by the Trustees.

Section 205. INVESTMENT OPTIONS.

The Trustees shall initially establish one (1) investment option within the Trust Fund pursuant to the Investment Policy, for communication to, and acceptance by, Treasurers and Chief Investment Officers. Following development of the initial "investment option" pursuant to the Investment Policy, the Board of Trustees may develop additional investment options, reflecting different risk/return objectives and corresponding asset mixes, for selection by Treasurers and Chief Investment Officers, as alternatives to the initial investment option. The determination to add alternative investment options to the Investment Policy, and the development of each such investment option, are within the sole and absolute discretion of the Board of Trustees. The Trustees shall transfer to any deemed investment option developed

hereunder such portion of the assets of the Trust Fund as appropriate. The Trustees shall manage, acquire or dispose of the assets in an investment option in accordance with the directions given by each Treasurer or Chief Investment Officer. All income received with respect to, and all proceeds received from, the disposition of property held in an investment option shall be credited to, and reinvested in, such investment option.

If multiple investment options are developed, from time to time, the Board of Trustees may eliminate an investment option, and the proceeds thereof shall be reinvested in the remaining investment option having the shortest duration of investments unless another investment option is selected in accordance with directions given by the Treasurer or Chief Investment Officer.

Notwithstanding anything in this agreement to the contrary, the Board of Trustees, in its sole discretion, may establish a separate, short-term investment option or fund, to facilitate contributions, disbursements or other short-term liquidity needs of the Trust or of particular Participating Political Subdivisions. Separate investment funds within the Trust Fund and varying percentages of investment in any such separate investment fund by the Participating Political Subdivisions, to the extent so determined by the Board of Trustees, are expressly permitted.

PART 3 – PROVISIONS APPLICABLE TO PARTICIPATING POLITICAL SUBDIVISIONS

Section 300. APPLICATION.

The provisions of Part 3 set forth the rights of Participating Political Subdivisions.

Section 301. PARTICIPATING POLITICAL SUBDIVISIONS.

A. Approval. The Board of Trustees or its designee shall receive applications from Treasurers and Chief Investment Officers of Participating Political Subdivisions for membership in the Trust Fund and shall approve or disapprove such applications for membership in accordance with the terms of this Agreement, the Trust Joinder Agreement, and the rules and regulations established by the Board of Trustees for admission of new Participating Political Subdivisions. The Board of Trustees shall have total discretion in determining whether to accept a new member. The Board of Trustees may delegate the authority for membership approval to the Administrator.

B. Execution of Trust Joinder Agreement. Once the governing body of a political subdivision has approved an ordinance or resolution to participate in the Trust Fund, its Treasurer or Chief Investment Officer, serving as trustee for such political subdivision, may execute a Trust Joinder Agreement in such form and content as prescribed by the Board of Trustees. By the execution of the Trust Joinder Agreement, the Participating Political Subdivision agrees to be bound by all the terms and provisions of this Agreement, the Trust Joinder Agreement, and any rules and regulations adopted by the Trustees under this Agreement. The Treasurer or Chief Investment Officer of each Participating Political

Subdivision, serving as such Participating Political Subdivision's trustee shall represent such Participating Political Subdivision's interest in all meetings, votes, and any other actions to be taken by a Participating Political Subdivision hereunder, provided that a Treasurer who elects not to invest public funds pursuant to the Joinder Agreement shall have no obligation to serve as a trustee for his or her locality.

C. Continuing as a Participating Political Subdivision. Application for participation in this Agreement, when approved in writing by the Board of Trustees or its designee, shall constitute a continuing contract for each succeeding fiscal year unless terminated by the Trustees or unless the Participating Political Subdivision resigns or withdraws from this Agreement by written notice sent by its duly authorized official. The Board of Trustees may terminate a Participating Political Subdivision's participation in this Agreement for any reason by vote of a three-fourths (3/4) majority of the voting members of the Board of Trustees present at a duly called meeting. If the participation of a Participating Political Subdivision is terminated, the Board of Trustees and the Administrator shall effect the withdrawal of such Participating Political Subdivision's beneficial interest in the Trust in accordance with its usual withdrawal policies.

Section 302. MEETINGS OF PARTICIPATING POLITICAL SUBDIVISIONS.

A. Places of Meetings. All meetings of the Treasurers and Chief Investment Officers shall be held at such place, within the Commonwealth of Virginia, as from time to time may be fixed by the Trustees.

B. Annual Meetings. The annual meeting of the Treasurers and Chief Investment Officers of Participating Political Subdivisions, for the election of Trustees and for the transaction of such other business as may come before the annual meeting, shall be held at such time on such business day between September 1st and October 31st as shall be designated by resolution of the Board of Trustees.

C. Special Meetings. Special meetings of the Treasurers or Chief Investment Officers for any purpose or purposes may be called at any time by the Chairperson of the Board of Trustees, by the Board of Trustees, or if Treasurers and Chief Investment Officers together holding at least twenty percent (20%) of all votes entitled to be cast on any issue proposed to be considered at the special meeting sign, date and deliver to the Trust Fund's Secretary one or more written demands for the meeting describing the purpose or purposes for which it is to be held. At a special meeting no business shall be transacted and no action shall be taken other than that stated in the notice of the meeting.

D. Notice of Meetings. Written notice stating the place, day and hour of every meeting of the Treasurers and Chief Investment Officers and, in case of a special meeting, the purpose or purposes for which the meeting is called, shall be given not less than ten (10) nor more than sixty (60) days before the date of the meeting to each Participating Political Subdivision's Treasurer or Chief Investment Officer of record entitled to vote at such meeting, at the address which appears on the books of the Trust Fund. Such notice may include any rules established by the Board of Trustees governing the nomination and election of candidates, determination of vote allocations, and other such matters.

E. Quorum. Any number of Treasurers and Chief Investment Officers together holding at least a majority of the outstanding beneficial interests entitled to vote with respect to the business to be transacted, who shall be physically present in person at any meeting duly called, shall constitute a quorum of such group for the transaction of business. If less than a quorum shall be in attendance at the time for which a meeting shall have been called, the meeting may be adjourned from time to time by a majority of the Treasurers and Chief Investment Officers present. Once a beneficial interest is represented for any purpose at a meeting of Treasurers and Chief Investment Officers, it shall be deemed present for quorum purposes for the remainder of the meeting and for any adjournment of that meeting unless a new record date is, or shall be, set for that adjourned meeting.

F. Voting. At any meeting of the Treasurers and Chief Investment Officers, each Treasurer or Chief Investment Officer entitled to vote on any matter coming before the meeting shall, as to such matter, have one vote, in person, for each two hundred fifty thousand ($250,000) dollars, or fraction thereof, invested in its name in the Trust Fund, based upon an annual weighted average during the previous fiscal year ending June 30. Notwithstanding the preceding sentence, at any meeting held after the date the *tenth (10th)* Participating Political Subdivision joins the Trust, no one Treasurer or Chief Investment Officer may vote more than *twenty percent (20%)* of the total votes cast. A Treasurer or Chief Investment Officer may, by written and signed proxy, designate another employee or elected official of his/her Participating Political Subdivision to cast his/her votes in person at the meeting. A delegation of authority issued under Section 106(A)(8) does not replace the requirement for a written and signed proxy at meetings of the Treasurers and Chief Investment Officers of Participating Political Subdivisions.

If a quorum is present at a meeting of the Treasurers and Chief Investment Officers, action on a matter other than election of Trustees shall be approved if the votes cast favoring the action exceed the votes cast opposing the action, unless a vote of a greater number is required by this Agreement. If a quorum is present at a meeting of the Treasurers and Chief Investment Officers, nominees for Trustees for all open seats for each class of Trustees on the Board of Trustees shall be elected by a plurality of the votes cast by the beneficial interests entitled to vote in such election.

Treasurers and Chief Investment Officers at the annual meeting will vote at one time to fill all open positions within a single class of Trustees. Elections will be held by class, in the order of the length of the terms to be filled, beginning with the longest term. Each Treasurer or Chief Investment Officer will cast up to the full number of its votes for each open position within a class of Trustees but may not cast votes for more than the number of open positions in such class. Those nominees receiving the largest plurality of votes, up to the number of positions to be filled, will be declared elected. Subsequent votes may be held to break any ties, if necessary, in order to elect the correct number of Trustees.

PART 4 – PROVISIONS APPLICABLE TO OFFICERS

Section 401. ELECTION AND REMOVAL OF OFFICERS.

A. Election of Officers; Terms. The Board of Trustees shall appoint the officers of the Trust Fund. The officers of the Trust Fund shall consist of a Chairperson of the Board, a Vice-Chairperson, and a Secretary. The Secretary need not be a member of the Board of Trustees and may be the Administrator. Other officers, including assistant and subordinate officers, may from time to time be elected by the Board of Trustees, and they shall hold office for such terms as the Board of Trustees may prescribe. All officers shall hold office until the next annual meeting of the Board of Trustees and until their successors are elected.

B. Removal of Officers; Vacancies. Any officer of the Trust Fund may be removed summarily with or without cause, at any time, on a three-fourths (¾) vote of the Board of Trustees present at a duly called meeting. Vacancies may be filled by the Board of Trustees.

Section 402. DUTIES.

A. Duties, generally. The officers of the Trust Fund shall have such duties as generally pertain to their offices, respectively, as well as such powers and duties as are prescribed by law or are hereinafter provided or as from time to time shall be conferred by the Board of Trustees. The Board of Trustees may require any officer to give such bond for the faithful performance of such officer's duties as the Board of Trustees may see fit.

B. Duties of the Chairperson. The Chairperson shall be selected from among the Trustees. Except as otherwise provided in this Agreement or in the resolutions establishing such committees, the Chairperson shall be *ex officio* a member of all Committees of the Board of Trustees. The Chairperson shall preside at all Board meetings. The Chairperson may sign and execute in the name of the Trust Fund stock certificates, deeds, mortgages, bonds, contracts or other instruments except in cases where the signing and the execution thereof shall be expressly delegated by the Board of Trustees or by this Agreement to some other officer or agent of the Trust Fund or as otherwise required by law. In addition, he/she shall perform all duties incident to the office of the Chairperson and such other duties as from time to time may be assigned to the Chairperson by the Board of Trustees. In the event of any vacancy in the office of the Chairperson, the Vice-Chairperson shall serve as Chairperson on an interim basis until such vacancy is filled by subsequent action of the Board of Trustees.

C. Duties of the Vice-Chairperson. The Vice-Chairperson, if any, shall be selected from among the Trustees and shall have such powers and duties as may from time to time be assigned to the Vice-Chairperson. The Vice-Chairperson will preside at meetings in the absence of the Chairperson.

D. Duties of the Secretary. The Secretary shall act as secretary of all meetings of the Board of Trustees and of the Treasurers and Chief Investment Officers. When requested, the Secretary shall also act as secretary of the meetings of the Committees of the Board of Trustees. The Secretary shall keep and preserve the minutes of all such meetings in permanent books. The

Secretary shall see that all notices required to be given by the Trust Fund are duly given and served. The Secretary may, at the direction of the Board of Trustees, sign and execute in the name of the Trust Fund stock certificates, deeds, mortgages, bonds, contracts or other instruments, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Trustees or by this Agreement. The Secretary shall have custody of all deeds, leases, contracts and other important Trust Fund documents; shall have charge of the books, records and papers of the Trust Fund relating to its organization and management as a trust; and shall see that all reports, statements and other documents required by law are properly filed.

PART 5 – MISCELLANEOUS PROVISIONS

Section 501. TITLES.

The titles to Parts and Sections of this Agreement are placed herein for convenience of reference only, and the Agreement is not to be construed by reference thereto.

Section 502. SUCCESSORS.

This Agreement shall bind and inure to the benefit of the successors and assigns of the Trustees, the Treasurers and Chief Investment Officers, and the Participating Political Subdivisions.

Section 503. COUNTERPARTS.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original but all of which together shall constitute but one instrument, which may be sufficiently evidenced by any counterpart. Any Participating Political Subdivision that formally applies for participation in this Agreement by its execution of a Trust Joinder Agreement which is accepted by the Trustees shall thereupon become a party to this Agreement and be bound by all of the terms and conditions thereof, and said Trust Joinder Agreement shall constitute a counterpart of this Agreement.

Section 504. AMENDMENT OR TERMINATION OF THIS AGREEMENT; TERMINATION OF PLANS.

A. Duration. The Trust shall be perpetual, subject to the termination provisions contained in Section 504, Subsection C below.

B. Amendment. This Agreement may be amended in writing at any time by the vote of a two-thirds (2/3) majority of the Trustees. Notwithstanding the preceding sentence, this Agreement may not be amended so as to change its purpose as set forth herein or to permit the diversion or application of any funds of the Trust Fund for any purpose other than those specified herein.

The Board of Trustees, upon adoption of an amendment to this Agreement, shall provide notice by sending a copy of any such amendment to each Treasurer and Chief

Investment Officer within 15 days of adoption of such amendment. If a Treasurer or Chief Investment Officer objects to such amendment, the Treasurer or Chief Investment Officer must provide written notice of its objection and intent to terminate its participation in the Trust Fund by registered mail delivered to the Administrator within ninety (90) days of such notice, and if such notice is given, the amendments shall not apply to such Participating Political Subdivision for a period of 180 days from the date of adoption of such amendments. The Participating Political Subdivision's interest shall be terminated in accordance with the provisions of paragraph B of this section.

C. Withdrawal and Termination. Any Participating Political Subdivision may at any time in its sole discretion withdraw and terminate its interest in this Agreement and any trust created hereby by giving written notice from the Participating Political Subdivision's Treasurer or Chief Investment Officer to the Trustees in the manner prescribed by this Section. The Trust Fund may be terminated in its entirety when all participation interests of all Participating Political Subdivisions have been terminated in their entirety. This Agreement and the Trust Fund will then be terminated in its entirety pursuant to Virginia law.

In case of a termination of this Agreement, either in whole or in part by a Participating Political Subdivision, the Trustees shall hold, apply, transfer or distribute the affected assets of the Trust Fund in accordance with the applicable provisions of this Agreement and as directed by the Treasurer or Chief Investment Officer of each Participating Political Subdivision. Upon any termination, in whole or in part, of this Agreement, the Trustees shall have a right to have their respective accounts settled as provided in this Section 504.

In the case of the complete or partial termination of this Agreement as to one or more Participating Political Subdivisions, the affected assets of the Trust Fund shall continue to be held pursuant to the direction of the Trustees, for the benefit of the Participating Political Subdivision, until the Trustees, upon recommendation of the Administrator, distribute such assets to a Participating Political Subdivision, or other suitable arrangements for the transfer of such assets have been made. This Agreement shall remain in full effect with respect to each Participating Political Subdivision that does not terminate or withdraw its participation in the Trust Fund, or whose participation is not terminated by the Trustees. However, if distributions must be made, the Treasurer or Chief Investment Officer of each Participating Political Subdivision shall be responsible for directing the Administrator on how to distribute the beneficial interest of such Participating Political Subdivision. In the absence of such direction, the Administrator may take such steps as it determines are reasonable to distribute such Participating Political Subdivision's interest.

A Participating Political Subdivision must provide written notice of its intent to terminate its participation in the Trust Fund by registered mail signed by the appropriate official of the subdivision and delivered to the Administrator.

Notwithstanding the foregoing, the Trustees shall be required to pay out any assets of the Trust Fund to Participating Political Subdivisions upon termination of this Agreement or the Trust Fund, in whole or in part, upon receipt by the Trustees of written certification from the Administrator that all provisions of law with respect to such termination

have been complied with. The Administrator shall provide the required written certification to the Trustees within three (3) working days of receiving a written notice of intent to terminate as described above. The Trustees shall rely conclusively on such written certification and shall be under no obligation to investigate or otherwise determine its propriety.

When all of the assets of the Trust Fund affected by a termination have been applied, transferred or distributed and the accounts of the Trustees have been settled, then the Trustees and Administrator shall be released and discharged from all further accountability or liability respecting the Trust Fund, or portions thereof, affected by the termination and shall not be responsible in any way for the further disposition of the assets of the Trust Fund, or portions thereof, affected by the termination or any part thereof so applied, transferred or distributed; provided, however, that the Trustees shall provide full and complete accounting for all assets up through the date of final disposition of all assets held in the Trust.

Section 505. SPENDTHRIFT PROVISIONS; PROHIBITION OF ASSIGNMENT OF INTEREST.

The Trust Fund shall be exempt from taxation and execution, attachment, garnishment, or any other process. No Participating Political Subdivision or other person with a beneficial interest in any part of the Trust Fund may commute, anticipate, encumber, alienate or assign the beneficial interests or any interest of a Participating Political Subdivision in the Trust Fund, and no payments of interest or principal shall be in any way subject to any person's debts, contracts or engagements, nor to any judicial process to levy upon or attach the interest or principal for payment of those debts, contracts, or engagements.

Section 506. VIRGINIA FREEDOM OF INFORMATION ACT.

The Administrator shall give the public notice of the date, time, and location of any meeting of the Board of Trustees' or of the Treasurers and Chief Investment Officers in the manner and as necessary to comply with the Virginia Freedom of Information Act (Va. Code §§ 2.2-3700 *et seq.*). The Secretary or its designee shall keep all minutes of all meetings, proceedings and acts of the Trustees and of Treasurers and Chief Investment Officers, but such minutes need not be verbatim. Copies of all minutes of the Trustees and of Treasurers and Chief Investment Officers shall be sent by the Secretary or its designee to the Trustees.

All meetings of the Board of Trustees and of Treasurers or Chief Investment Officers shall be open to the public, except as provided in § 2.2-3711 of the Virginia Code. No meeting shall be conducted through telephonic, video, electronic or other communication means where the members are not physically assembled to discuss or transact public business, except as provided in §§ 2.2-3708 or 2.2-3708.1 of the Virginia Code.

Section 507. JURISDICTION.

This Agreement shall be interpreted, construed and enforced, and the trust or trusts created hereby shall be administered, in accordance with the laws of the United States and of the Commonwealth of Virginia, excluding Virginia's law governing the conflict of laws.

Section 508. SITUS OF THE TRUST.

The situs of the trust or trusts created hereby is the Commonwealth of Virginia. All questions pertaining to its validity, construction, and administration shall be determined in accordance with the laws of the Commonwealth of Virginia. Venue for any action regarding this Agreement is the City of Richmond, Virginia.

Section 509. CONSTRUCTION.

Whenever any words are used in this Agreement in the masculine gender, they shall be construed as though they were also used in the feminine or neuter gender in all situations where they would so apply and whenever any words are used in this Agreement in the singular form, they shall be construed as though they were also used in the plural form in all situations where they would so apply, and whenever any words are used in this Agreement in the plural form, they shall be construed as though they were also in the singular form in all situations where they would so apply.

Section 510. CONFLICT.

In resolving any conflict among provisions of this Agreement and in resolving any other uncertainty as to the meaning or intention of any provision of the Agreement, the interpretation that (i) causes the Trust Fund to be exempt from tax under Code Sections 115 and 501(a), and (ii) causes the participating Plan and the Trust Fund to comply with all applicable requirements of law shall prevail over any different interpretation.

Section 511. NO GUARANTEES.

Neither the Administrator nor the Trustees guarantee the Trust Fund from loss or depreciation or for the payment of any amount which may become due to any person under any participating Plan or this Agreement.

Section 512. PARTIES BOUND; NO THIRD PARTY RIGHTS.

This Agreement and the Trust Joinder Agreements, when properly executed and accepted as provided hereunder, shall be binding only upon the parties hereto, *i.e.*, the Board of Trustees, the Administrator and the Participating Political Subdivisions. Neither the establishment of the Trust nor any modification thereof, nor the creation of any fund or account shall be construed as giving to any person any legal or equitable right against the Trustees, or any officer or employee thereof, except as may otherwise be provided in this Agreement. Under no circumstances shall the term of employment of any Employee be modified or in any way affected by this Agreement.

Section 513. NECESSARY PARTIES TO DISPUTES.

Necessary parties to any accounting, litigation or other proceedings relating to this Agreement shall include only the Trustees and the Administrator. The settlement or judgment in any such case in which the Trustees are duly served or cited shall be binding upon all Participating Political Subdivisions and upon all persons claiming by, through or under them.

Section 514. SEVERABILITY.

If any provision of this Agreement shall be held by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions of the Agreement shall continue to be fully effective. If any provision of the Agreement is held to violate the Code or to be illegal or invalid for any other reason, that provision shall be deemed to be null and void, but the invalidation of that provision shall not otherwise affect the trust created by this Agreement.

Approved by Board of Trustees, September 13, 2013
Amended by Board of Trustees, January 24, 2014

[SIGNATURE PAGE FOLLOWS]

TRUST JOINDER AGREEMENT FOR PARTICIPATING POLITICAL SUBDIVISIONS IN THE VACo/VML VIRGINIA INVESTMENT POOL

THIS TRUST JOINDER AGREEMENT is made by and between the Director of Finance of Fairfax County, Virginia (herein referred to as the "Director of Finance"), County of Fairfax, Virginia (herein referred to as the "Participating Political Subdivision"), and the Board of Trustees (herein collectively referred to as the "Trustees") of the VACo/VML Virginia Investment Pool (herein referred to as the "Trust Fund").

WITNESSETH:

WHEREAS, the governing body of the Participating Political Subdivision desires to participate in a trust for the purpose of investing monies belonging to or within its control, other than sinking funds, in investments authorized under Section 2.2-4501 of the Virginia Code; and

WHEREAS, the governing body of the Participating Political Subdivision has adopted an ordinance and/or resolution (a certified copy of which is attached hereto as Exhibit A) to authorize participation in the Trust Fund and has designated the Director of Finance to serve as the trustee of the Participating Political Subdivision with respect to the Trust Fund and to determine what funds under the control of the Director of Finance shall be invested in the Trust Fund, and has authorized the Director of Finance to enter into this Trust Joinder Agreement; and

WHEREAS, the Trust Fund, in accordance with the terms of the VACo/VML Virginia Investment Pool Trust Fund Agreement (the "Agreement"), provides administrative, custodial and investment services to the Participating Political Subdivisions in the Trust Fund; and

WHEREAS, the Director of Finance, upon the authorization of the governing body of Fairfax County, Virginia, desires to submit this Trust Joinder Agreement to the Trustees to enable Fairfax County, Virginia, to become a Participating Political Subdivision in the Trust Fund and a party to the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements flowing to each of the parties hereto, it is agreed as follows:

1. Pursuant to the Board of Trustees' acceptance of this Trust Joinder Agreement, Fairfax County, Virginia, is a Participating Political Subdivision in the Trust Fund, as provided in the Agreement, and the Director of Finance is authorized to enter into this Trust Joinder Agreement, and to represent and vote the beneficial interest of Fairfax County, Virginia, in the Trust Fund in accordance with the Agreement.

2. Capitalized terms not otherwise defined in this Trust Joinder Agreement have the meaning given to them under the Agreement.

3. The Director Finance shall cause appropriations designated by the Participating Political Subdivision for deposit in the Trust Fund to be deposited into a depository designated by the Trustees and shall perform the responsibilities of the "Chief Investment Officer," as described in the Agreement, on behalf of the Participating Political Subdivision.

4. The Director of Finance shall timely remit, or timely approve the remittance of, administrative fees as may be due and payable by the Participating Employer under the Agreement into a depository designated by the Trustees.

5. The Participating Political Subdivision shall have no right, title or interest in or to any specific assets of the Trust Fund, but shall have an undivided beneficial interest in the Trust Fund; however, there shall be a specific accounting of assets allocable to the Participating Political Subdivision.

6. The Director of Finance shall provide to the Administrator designated by the Trustees all relevant information reasonably requested by the Administrator for the administration of the Participating Political Subdivision's investment, and shall promptly update all such information. The Director of Finance shall certify said information to be correct to the best of his/her knowledge, and the Trustees and the Administrator shall have the right to rely on the accuracy of said information in performing their contractual responsibilities.

7. The Trust Fund provides administrative, custodial and investment services to the Participating Political Subdivision in accordance with the Agreement.

8. The Trustees and the Administrator, in accordance with the Agreement and the policies and procedures established by the Trustees, shall periodically report Trust activities to the Participating Political Subdivision on a timely basis.

9. The Director of Finance and the Participating Political Subdivision agree to abide by and be bound by the terms, duties, rights and obligations as set forth in the Agreement, as may be amended by the Trustees in accordance with the terms of the Agreement, which is attached hereto and is made a part of this Trust Joinder Agreement.

10. The Director of Finance, in fulfillment of his/her duties as the trustee of the Participating Political Subdivision, retains the services of the Investment Manager or Managers selected by the Trustees pursuant to the Agreement.

11. The term of this Trust Joinder Agreement shall be indefinite. The Director of Finance may terminate this Trust Joinder Agreement on behalf of the Participating Political Subdivision by giving notice in writing to the Trustees. Termination shall be governed by the provisions of the Agreement.

[Signature page to follow]

IN WITNESS WHEREOF, the Director of Finance has caused this Trust Joinder Agreement to be executed this _____ day of _____, 20____.

DIRECTOR OF FINANCE
FAIRFAX COUNTY, VIRGINIA

_____
Christopher J. Piestch, Director of Finance

_____

_____

ATTEST:

_____

* * * *

ACCEPTANCE:

VACo/VML VIRGINIA INVESTMENT POOL
Virginia Local Government Finance Corporation

By:_____
Administrator

VACo/VML Virginia Investment Pool

INFORMATIONAL STATEMENT

January 24, 2014

The VACo/VML Virginia Investment Pool is a governmental trust established through the joint exercise of powers of its Participants. VIP is administered by VML/VACo Finance, 919 E. Main Street, Suite 1100, Richmond, VA 23219 Phone (804) 648-0635 Fax (804) 783-2286 valocalfinance.org

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2013-2014

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VML VACo FINANCE

VACo/VML Virginia Investment Pool

INFORMATIONAL STATEMENT

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VACo/VML Virginia Investment Pool

INFORMATIONAL STATEMENT

Introduction

The Informational Statement is designed to set forth the policies and procedures governing the Virginia Association of Counties (VACo) / Virginia Municipal League (VML) Virginia Investment Pool. This document summarizes the information that each prospective participant should be aware of prior to investing in the Virginia Investment Pool Portfolio ("Portfolio"). In the event there are any inconsistencies between the Informational Statement and the Trust Agreement, the Trust Agreement shall prevail.

The Virginia Investment Pool Trust Fund (the "Trust" or "VIP") is a Section 115 governmental trust fund created under the Joint Exercise of Powers statute of the Commonwealth of Virginia to provide political subdivisions with an investment vehicle to pool their surplus funds and to invest such funds into one or more investment portfolios under the direction and daily supervision of a professional fund manager. Initially, VIP will consist of a single portfolio whose performance benchmark will be the Bank of America Merrill Lynch 1-3 Year Corporate / Government Index. The Trust was established and created by the City of Chesapeake, Virginia and the City of Roanoke, Virginia (the "Founding Participants") and operates under the Trust Agreement dated September 13, 2013.

The Trust is governed by a Board of Trustees, which shall have 14 members. During the first year of the Trust's existence (FY 2014), the Board of Trustees will be composed of 1) five appointees of VACo; 2) five appointees of VML; 3) the Treasurers of the two Founding Participants; and 4) the Executive Directors of VACo and VML who shall serve as non-voting *ex officio* members.

Beginning with the Annual Meeting to be held in FY 2015, all voting members of the Board of Trustees, except for the two Founding Participants, will be elected by and from among the Treasurers and Chief Investment Officers (or their designees) of Participating Political Subdivisions ("Participants"). Trustees will be organized into three classes, with each class elected on a rotating basis. At least two seats are required to be filled by Treasurers and/or Chief Investment Officers of localities with populations of 75,000 or less. Under the Trust Agreement, the Founding Participants are automatically entitled to representation on the Board of Trustees until the Annual Meeting to be held in FY 2021. Beginning in FY 2021, all voting members of the Board of Trustees will be elected at the Annual Meetings of the Participating Political Subdivisions.

The Virginia Local Government Finance Corporation, a 501(c)(4) corporation serving as program administrator for VML/VACo Finance, is the Administrator to the Trust. Public Trust Advisors, LLC serves as Investment Manager for the Portfolio.

Pursuant to the Trust Agreement, the Board of Trustees shall have the power to conduct the affairs of the Trust including, but not limited to, the authority to invest in, reinvest in, purchase or otherwise acquire, own, hold, pledge, sell, assign, transfer, exchange, distribute, lend or otherwise deal in or dispose of investments, as provided for in the Investment Policy and as set forth by this Informational Statement. The Trust shall hold legal title to all funds, investments and assets of the Trust on behalf of the Participating Political Subdivisions.

Eligibility

Participation in the Trust is limited to political subdivisions of the Commonwealth of Virginia. Political subdivisions in the Commonwealth of Virginia include, but are not limited to, counties, cities, towns, authorities, and other governmental entities. Each prospective Participant must become a party to the Trust and agree to abide by the terms and conditions as set forth in the Trust Agreement. Prior to investing in the Trust, each prospective Participant should receive and review a copy of the Trust Agreement and Investment Policy.

Investment Objective

The VIP Portfolio is designed to provide another pooled investment alternative to those Participants that have excess funds and that have an investment horizon greater than that of money market instruments, typically one year or longer. The investment objective is to: 1) exceed the return of the Bank of America Merrill Lynch One-to Three-year Corporate & Government Index over three-year periods; and 2) preserve capital. VIP will generally invest in securities with greater potential returns and risk than those offered by money market type instruments.

Additionally, VIP enables local government to invest on a joint basis in order to achieve the following additional benefits:

1. Diversification of investments – The Portfolio comprises a number of investment types with the goal of reducing overall investment risk.

2. Large number of holdings – The Portfolio includes a large number of individual securities in order to limit each Participant's exposure to any single investment.

3. Semi-monthly liquidity – Although the Portfolio will be invested in securities with an average term of 1-3 years, the fund will be structured with sufficient liquidity for Participants to access their funds on a semi-monthly basis (see "Redemptions").

4. Active oversight – VIP offers four layers of active oversight: 1) a professional fund manager; 2) a Board of Trustees comprised of Treasurers and Chief Investment Officers; 3) a full-time program administrator; 4) regular reporting to Participants. In addition, the rating agency, Standard & Poor's, monitors fund operations and performance and periodically publishes its analysis of VIP's credit quality and volatility.

5. Cost sharing – Participants are able to share costs and take advantage of fee breakpoints available only to larger scale investment portfolios.

Due to the fact that the Portfolio will invest in securities with an average maturity of approximately 1-3 years, increases in interest rates could cause declines in the net asset value of the Portfolio. Therefore, the Portfolio may be an inappropriate investment for funds required to meet short-term needs, and should therefore be used along with a money market fund or overnight investment fund. In order to emphasize the longer-term nature of the Portfolio and to provide a disincentive to utilize the Portfolio as a money market fund alternative, the Portfolio will only be open twice a month to accept contributions or remit redemptions (please see "Contributions" and "Redemptions").

Investment Risk

Because the Portfolio invests in fixed income securities, each Participating Political Subdivision will be exposed to five types of risk associated with investing in fixed income securities: 1) Interest rate risk, which is the potential for fluctuations in bond prices due to changes in interest rates; 2) Reinvestment risk, which is the potential for a decline in the Portfolio's income due to falling market interest rates; 3) Credit risk, which is the possibility that a bond issuer will fail to make timely payment of either interest or principal to the Portfolio; 4) Prepayment risk (for Collateralized Mortgage Obligations ("CMOs") or call risk (for some agency and corporate bonds), which is the likelihood that, during periods of falling interest rates, securities with high stated interest rates will be prepaid or called prior to maturity, requiring the Portfolio to invest the proceeds at generally lower interest rates; 5) Liquidity risk, which is the possibility that the liquidity of the market for a security may decline thereby (i) making it more difficult to dispose of the security promptly; (ii) presenting difficulties in valuation of the security; and (iii) causing the security to experience greater price volatility.

The Portfolio is subject to interest rate, credit and liquidity risk, which may cause a loss of principal. The market value of the securities in which the Portfolio invests will fluctuate in value as interest rates, credit and liquidity conditions change, which will affect the Portfolio's net asset value and each Participant's net asset value per share. From inception to the date of this writing, the Bank of America Merrill Lynch 1-3 Year Corporate & Government Index's modified duration has averaged 1.78. Modified duration is used as a measure to estimate a security's and/or Portfolio's interest rate or price volatility due to changes in interest rates or how much a security and/or Portfolio is expected to increase or decrease in value for a given change in interest rates. Typically, the higher the modified duration of a security and/or portfolio, the greater its interest rate risk or price volatility. As an example, if interest rates were to increase all at once by one hundred basis points, or one percent, the market value of a bond with a modified duration of 1.5 years would decrease by approximately 1.5 percent, all other factors remaining constant. The Portfolio is expected to maintain a modified duration in a range of 1 to 2 years, thereby minimizing the adverse affect of interest rate changes on the Portfolio's market value. The calculation of modified duration involves a subjective judgment made as to the prepayment risk or call risk associated with securities in the Portfolio. Consequently, it may not be possible to calculate modified duration precisely in all circumstances. Additionally, the modified duration of the Portfolio may change even if the composition of the Portfolio does not change.

Shares of the Portfolio are neither insured nor guaranteed by any agency of the U.S. Government, including the FDIC.

Rating and Compliance Monitoring

The Trust will seek to maintain a bond fund rating on the Portfolio of AAf/S1 or better from Standard and Poor's ("S&P"), or an equivalent rating from Fitch Ratings ("Fitch"). Both S&P and Fitch are nationally recognized statistical rating organizations (NRSRO) serving investors, regulators and issuers.

Funds having a "AAf" bond fund credit rating are composed of a portfolio holdings that provide "very strong" protection against losses from credit defaults. Ratings are based on an evaluation of several factors, including credit quality, maturity, and diversification of assets within the portfolio, management strength, and operational capabilities. Standard and Poor's bond fund credit ratings are expressed on a scale of "AAAf" through "CCCf".

Funds having a "S1" bond Fund Volatility Rating from S&P are considered to have a low sensitivity to changing market conditions, comparable to a portfolio composed of U.S. Government securities maturing within one to three years. For comparison, a fund having a "S2" rating is considered to have a low to moderate sensitivity to changing market conditions, and compares to a portfolio composed of U.S. Government securities maturing within three to seven years. A Fund Volatility Rating is based on an analysis of a fund's investment strategy and portfolio-level risk and covers such factors as interest-rate risk, credit risk, liquidity, diversification or concentration, leverage and other factors. Bond Fund Volatility Ratings are expressed on a scale of "S1" (lowest sensitivity) to "S6" (highest sensitivity). Participants should understand that the VIP portfolio's net asset value will fluctuate, and they could experience a loss in value especially over short time horizons.

Ratings are not a recommendation to buy, sell or hold any security or fund. Rating agencies do not comment on adequacy of the market price paid for any security or fund, or the suitability of any security or fund for any investor. Bond fund ratings are based on information provided to the NRSRO by sources deemed to be reliable; however, the NRSRO does not verify the accuracy of this information. Ratings may be changed, withdrawn, or suspended in the event of changes in, or the unavailability of, information or for other reasons.

There can be no assurances that the Portfolio will maintain a AAf/S1 rating.

Authorized Investments

In an effort to accomplish the objectives of the Trust, the Board of Trustees has authorized the Investment Manager to invest in the same investment instruments authorized by the *Code of Virginia,* as follows:

1. Stocks, bonds, notes and other evidences of indebtedness of the Commonwealth of Virginia, and other evidences of indebtedness unconditionally guaranteed as to payment of principal and interest by the Commonwealth of Virginia.

2. Bonds, notes and other obligations of the United States, and securities unconditionally guaranteed as to the payment of principal and interest by the United States, or any agency thereof. The evidences of indebtedness enumerated by this subdivision may be held directly, or in the form of repurchase agreements collateralized by such debt securities, or in the form of securities of any open-end or closed-end management type investment company or investment trust registered under the Investment Company Act of 1940, provided that the portfolio of such investment company or investment trust is limited to such evidences of indebtedness, or repurchase agreements collateralized by such debt securities, or securities of other such investment companies or investment trusts whose portfolios are so restricted.

3. Stocks, bonds, notes and other evidences of indebtedness of any state of the United States upon which there is no default and upon which there has been no default for more than ninety days; provided, that within the twenty fiscal years next preceding the making of such investment, such state has not been in default for more than ninety days in the payment of any part of principal or interest of any debt authorized by the legislature of such state to be contracted.

4. Stocks, bonds, notes and other evidences of indebtedness of any county, city, town, district, authority or other public body in the Commonwealth upon which there is no default; provided, that if the principal and interest

be payable from revenues or tolls and the project has not been completed, or if completed, has not established an operating record of net earnings available for payment of principal and interest equal to estimated requirements for that purpose according to the terms of the issue, the standards of judgment and care required in Article 2 (§ 26-45.3 et seq.) of Chapter 3 of Title 26, without reference to this section, shall apply. In any case in which an authority, having an established record of net earnings available for payment of principal and interest equal to estimated requirements for that purpose according to the terms of the issue, issues additional evidences of indebtedness for the purposes of acquiring or constructing additional facilities of the same general character that it is then operating, such additional evidences of indebtedness shall be governed by the provisions of this section without limitation.

5. Legally authorized stocks, bonds, notes and other evidences of indebtedness of any city, county, town or district situated in any one of the states of the United States upon which there is no default and upon which there has been no default for more than ninety days; provided, that (i) within the twenty fiscal years next preceding the making of such investment, such city, county, town or district has not been in default for more than ninety days in the payment of any part of principal or interest of any stock, bond, note or other evidence of indebtedness issued by it; (ii) such city, county, town or district shall have been in continuous existence for at least twenty years; (iii) such city, county, town or district has a population, as shown by the federal census next preceding the making of such investment, of not less than 25,000 inhabitants; (iv) the stocks, bonds, notes or other evidences of indebtedness in which such investment is made are the direct legal obligations of the city, county, town or district issuing the same; (v) the city, county, town or district has power to levy taxes on the taxable real property therein for the payment of such obligations without limitation of rate or amount; and (vi) the net indebtedness of such city, county, town or district (including the issue in which such investment is made), after deducting the amount of its bonds issued for self-sustaining public utilities, does not exceed ten percent of the value of the taxable property in such city, county, town or district, to be ascertained by the valuation of such property therein for the assessment of taxes next preceding the making of such investment.

6. Savings accounts or time deposits in any bank or savings and loan association within the Commonwealth of Virginia, provided such bank or savings and loan association is a "qualified public depository". Such savings accounts or time deposits must meet the collateralization requirements as set forth in the Virginia Security for Public Deposits Act and the regulations of the State Treasury Board. The collateral must be a security or securities allowable as a direct investment with a market value of not less than fifty percent of the deposit amount where the depository is a commercial bank and not less than one hundred percent of the deposit amount where the depository is a savings and loan or savings bank. This collateral must be pledged to the Treasury Board and held by the Board in its designated trust depository or another depository approved by the Board (§58.1-3149 and §2.2-4400)

7. Repurchase agreements which are collateralized with securities that are approved for direct investment. The Trust may require that physical possession of the collateral be taken (§2.2-4507). Physical possession must be taken when the term of the repurchase agreement exceeds ten days. Physical possession, for the purposes of this paragraph includes Tri-Party Agreements. The Trust shall execute a master repurchase agreement with the bank or broker/dealer, which is the counterparty to the repurchase transaction, prior to entering into any repurchase transaction.

8. Bankers' acceptances from "prime quality" institutions. Prime quality shall be as determined by one or more nationally recognized rating agencies. (§2.2-4504)

9. "Prime quality" commercial paper (§2.2-4502). "Prime quality" shall be as rated by at least two of the following: Moody's Investors Service, Inc., within its NCO/Moody's rating of P1; by Standard & Poor's, Inc., within its rating of A-1; by Fitch Investor's Services, Inc., within its rating of F-1; by Duff and Phelps, Inc., within its rating of D-1; or by their corporate successors (§2.2-4502.3).

10. "High quality" corporate notes (§2.2-4510). High quality shall be defined as a rating of at least AA by Standard and Poor's and at least Aa by Moody's and a maturity of no more than five years.

11. Certificates representing ownership in either Treasury bond principal at maturity or its coupons for accrual periods. The underlying United States Treasury bonds or coupons shall be held by a safekeeping agent independent of the seller of the certificates. (§2.2-4505)

12. Open-end mutual funds, provided the funds are registered under the Security Act of Virginia or the Federal Investment Act of 1940 and that the investments by such Funds are restricted to securities approved for direct investments (§2.2-4508).

13. Negotiable certifications of deposit and negotiable bank deposit notes of domestic banks and domestic offices of foreign banks with a rating of at least A-1 by Standard & Poor's, P-1 by Moody's Investor Service, Inc., A-1, by Fitch Investor's Services, Inc., and F-1, by Duff and Phelps, Inc., for maturities of one year or less, and a rating of at least AA by Standard & Poor's and Aa by Moody's Investor Service, Inc., for maturities over one year and not exceeding five years (§2.2-4509)

14. Non-negotiable certificates of deposit of banks certified as qualified to hold Virginia Public Deposits.

Investment Policies & Procedures

In addition to the creditworthiness of an issuer, certain standards of "adequacy" and "appropriateness" are measured when purchasing investments. For example, diversification reduces overall portfolio risks while attaining market average rates of return.

The policies and standards which regulate specific investments and the composition of the Portfolio shall include, but not be limited to, the following:

1. No investment shall be purchased if its ratings from nationally recognized ratings firms are not at or above the minimum required in the Code of Virginia. Negative rating qualifications (such as AA- or A1-) will not exclude the instrument.

2. No more than thirty-five percent of the Portfolio shall be invested in commercial paper.

3. No more than five percent of the Portfolio shall be invested in the commercial paper of a single issuing corporation.

4. At no time shall the remaining maturity of an investment exceed 60 months, unless such investment has a PUT option as described in the Diversity & Maturity Section.

5. The Investment Manager shall endeavor to maintain an appropriate diversification in the Portfolio; i.e., the Investment Manager will diversify instruments and institutions in order to reduce overall portfolio risk while attaining market rates of return.

The Board may add, delete or modify standards of investment at its discretion in response to changing economic, national or international conditions.

Opening an Account

To become a Participant of VIP, each political subdivision's governing body must approve by ordinance or resolution the entity's participation in the Virginia Investment Pool Trust Fund and provide the Treasurer or Chief Investment Officer with the appropriate authority to execute a Joinder Agreement. Upon approval by the governing body, each prospective Participant must submit a completed Participant Application Form, Joinder Agreement, and a certified copy of the document passed by the governing body to the Administrator at the following address:

VML/VACo Finance
Attn: Client Relations/Investment Services
919 E. Main Street, Suite 1100
Richmond, VA 23219
info@valocalfinance.org
FAX: (804) 783-2286

Where a unit of local government has a written investment plan that provides for the establishment of a written investment policy, it should provide a copy of its investment policy along with the enrollment forms described above.

The Participant Application Form, Joinder Agreement, and ordinance or resolution will be reviewed and, once found to be in proper order, an account will be opened. There is no limit to the number of accounts that may be opened by a Participant, provided that each account individually complies with the requirements set forth in "Contributions" and "Redemptions," below. Included with this Informational Statement are copies of the Participant Application Form, model Ordinance/Resolution, and Joinder Agreement.

Contributions

The Portfolio will be open twice a month to accept contributions from Participants. Contributions will be credited on the first business day following a Portfolio Valuation date (please see "Portfolio Valuations"). Contributions to the Portfolio, including new accounts, may be made by electronic transfer through Automated Clearing House Network (ACH) or federal wire, or by check. The minimum initial contribution amount is seventy-five thousand (75,000) dollars and ten thousand (10,000) dollars for subsequent contributions. Participants are requested to provide the Administrator with advance written notification of contributions of five (5) million dollars or more at least three business days prior to the valuation of the Portfolio. Contributions made by check must be received by the Custodian three business days prior to a Portfolio Valuation.

Contributions made by electronic transfer through ACH or federal wire must be received by the Custodian on or prior to the day of a Portfolio Valuation. Only contributions received and collected in a timely manner will be credited to the Participant's account based on the net asset value of the Portfolio as determined on the Portfolio Valuation date.

A Participant will be charged for any investment losses or any interest expense incurred on behalf of the Trust due to the Participant's failure to remit contributions in a timely manner as set forth in this Informational Statement.

Dividends

The Portfolio does not distribute income or capital gains. All income earned and capital gains realized by the Portfolio are retained and reinvested.

Redemptions

The Portfolio will be open twice a month to make redemptions to Participants. Redemptions will be made on the first business day following a Portfolio Valuation date (see "Portfolio Valuations"). The minimum redemption amount is ten thousand (10,000) dollars or, if the account balance will fall below fifty thousand (50,000) dollars with the redemption, the entire remaining account balance. Whenever an account balance is to be fully liquidated, payment for redemption will be made to the Participant in two installments: 1) a "partial distribution" of no more than 90% of the balance to be wired on the first business day following the Portfolio Valuation date and 2) the Participant's "remaining balance" to be redeemed after the period's Net Asset Value is determined and all reports/statements have been received and verified by the Administrator and any accrued fees have been deducted from the Participant's account.

Participants are required to provide the Administrator with advance written notification of a redemption five business days prior to the valuation of the Portfolio. Redemptions from the Portfolio will be made by electronic transfer through Automated Clearing House Network (ACH) or federal wire, or by check, as indicated by the Participating Political Subdivision in its Participant Application Form, on the next business day following a Portfolio Valuation. Electronic transfers will be made by the Custodian through ACH or federal wire to the financial institution specified in

the Participant Application Form. Checks will be mailed by the Custodian to the Participant's address as set forth in the Participant Application Form.

A Participant requiring a single redemption of more than five (5) million dollars is requested to schedule its redemption at least 60 days in advance. If a Participant requests a redemption of more than ten (10) percent of the Portfolio's net asset value without providing the requested 60 days' notice, the redemption may, in certain circumstances, be executed over time. If, in the opinion of the Board of Trustees in consultation with the Administrator, the Portfolio's net asset value would be adversely affected by honoring such a redemption request in full, the Administrator may limit the Participant's initial redemption to ten (10) percent of the Portfolio's net asset value. At times when the Board of Trustees is unavailable to make a timely determination in this regard, the Administrator may so limit such redemptions from the Portfolio, but only with the concurrence of both the Chairman and Vice Chairman. In the event that the Administrator does invoke a limitation on a Participant's redemption request, the Administrator will redeem sufficient shares of beneficial interest such as to pay the Participant the ten (10) percent of the Portfolio's net asset value each time the Portfolio is open to make redemptions until such time as the redemption request is honored in full.

The Trust may declare a suspension of the right of redemption or postpone the date of payment or redemption for the whole or part of any period (i) during which the New York Stock Exchange is closed other than customary weekend and holiday closings, (ii) during which trading on the New York Stock Exchange is restricted, or (iii) during which an emergency exists as a result of which disposal by the Trust of securities owned by it is not reasonably practicable, or it is not reasonably practicable for the Trust to fairly determine the value of its net assets.

Closing an Account

A Participating Political Subdivision must provide written notice of its intent to terminate its participation in the Trust signed by the appropriate official and delivered to the Administrator. Upon receipt of the notice, the Participant's assets will be redeemed at the net asset value per share as determined at the Portfolio's next valuation date, subject to the rules for Redemptions. In the event the amount to be redeemed equals more than ten (10) percent of the Portfolio's net asset value, the additional rules for such redemptions will apply (See "Redemptions").

Portfolio Valuations and Total Return Calculations

The net asset value of the Portfolio will be determined twice a month: on the fifteenth of the month, unless such is not a business day, and the last business day of the month. If the fifteenth is not a business day, the net asset value will be determined as of the next preceeding business day. The net asset value of the Portfolio is determined as of 4:00 p.m. by calculating the fair market value of all securities and assets held by the Portfolio, including accrued interest and amounts owed to the Portfolio for securities sold or principal and income not collected as of the Portfolio Valuation date, less any liabilities of the Portfolio. The value of each Participant's account is determined by dividing the net asset value of the Portfolio by the total number of shares of beneficial interest, multiplied by the number of shares owned by the Participant.

Prices for securities held in the Portfolio shall be valued at the most recent bid price or yield equivalent as obtained from one or more market makers for such securities, except that any securities designated as money market securities may be valued using the amortized cost method based upon the Portfolio's acquisition of the security. All other securities and assets will be valued at the fair market value determined in good faith by the Board of Trustees or such other party designated by the Trustees. Market makers are to include any independent third party that the Administrator or the Trust may contract with to provide prices. Independent third parties may include the Custodian or any nationally recognized provider of security prices and other financial information.

No less frequently than quarterly, the Trust will report the Portfolio's average annual compounded returns. The Portfolio's average annual compounded rate of return refers to the rate of return which, if applied to an initial investment in the Portfolio at the beginning of a stated period and compounded over the period, would result in the redeemable value of the investment at the end of the stated period. The following formula describes the calculation of an average annual compounded rate of return:

$P(1+T)^n = ERV$, where
P = a hypothetical initial investment of $1,000
T = average annual compounded rate of return
n = number of years
ERV = ending redeemable value

The Portfolio will also report its total return on a quarterly basis. Total return is determined by (i) assuming a hypothetical investment at the beginning of a period, (ii) calculating the ending value of the investment at the end of the stated period, (iii) subtracting the amount of the hypothetical original investment from the ending value of the investment, and (iv) dividing the remainder so obtained by the amount of the original investment. The calculated amount is then expressed as a percentage by multiplying by 100.

All such performance information for the Portfolio will be based on historical performance and should not be considered to be indicative of the Portfolio's future performance.

Accounting Policies

The Trust follows generally accepted accounting principles (G.A.A.P.) and industry practices for external investment pools as established by the Governmental Accounting Standards Board.

Fees and Expenses

Each Participant account is assessed a fee on a quarterly basis in arrears for the costs of administering the Trust. The fee is inclusive of all costs of program administration other than direct investment-related expenses, including client education, audit and reporting, legal services, accounting, credit rating, board expenses, and insurance. The program administration fee is applied on a sliding scale based upon each Participant's average asset value during the preceding quarterly period, as follows:

Average Asset Value	Administrative Fee
Up to $25 million	0.14%
$25 up to $50 million	0.12%
$50 million and above	0.10%

Direct investment-related expenses, including fees for investment management and custodial services are deducted from investment assets directly rather than from Participant accounts. For Fiscal Year 2014, investment-related expenses are expected to total 0.09%. In subsequent years, investment-related expenses will be determined based upon total portfolio assets within a range of 0.06% - 0.11%.

Reports to the Participants

Each Participant will receive a monthly custodial statement of its account showing the current balance and monthly activity. On a quarterly basis, Participants will receive a report from the Program Administrator detailing current and historical portfolio performance. Annually, each Participant will be provided an audited Consolidated Annual Financial Report.

Liability and Indemnification

In accordance with the Trust Agreement, no Participant shall be subject to any personal liability whatsoever to any person in connection with the Trust property or the acts, obligations, or affairs of the Trust. No Trustee, officer, employee, or agent of the Trust shall be subject to any personal liability whatsoever to any person in connection with the Trust property or the affairs of the Trust, except that arising from bad faith, willful misfeasance, gross negligence, or reckless disregard of their duty to such person; and all such persons shall look solely to the Trust property for satisfaction of claims of any nature arising in connection with the affairs of the Trust. The Trust shall indemnify and hold each Participant harmless from and against all claims and liabilities arising from the actions of the Trust to which such Participant may become subject by reason of its being or having been a Participant of the Trust and shall

reimburse such Participant(s) for all legal and other expenses reasonably incurred by it in connection with any such claim or liability. Please see the Trust Agreement for additional liability limitations and indemnification.

Administrator

The Board of Trustees has entered into an agreement with the Virginia Local Government Finance Corporation (i.e., VML/VACo Finance) to serve as Administrator of the Trust's operations. The Administrator is responsible for servicing Participants' accounts, maintaining a register of Participants, maintaining a set of books and accounting records of the Trust, determining eligibility and approving applications in accordance with the Trust Agreement, supervising and coordinating the activities of any investment advisor or manager, custodian, investment consultant, transfer agent, paying agent, accountant, auditor, attorney or other agent or service provider rendering services to the Trust, and performing any other related administrative duties. The Administrator is also responsible for assisting prospective Participants and maintaining this Informational Statement. The Administrator will advise the Custodian and Investment Manager on the timing of planned Contributions and Redemptions as reported by Participants through a process to be developed and executed by the Administrator.

Currently, the Virginia Local Government Finance Corporation acts as Administrator for two governmental trusts: the VACo/VML Virginia Investment Pool and the VACo/VML Pooled OPEB Trust.

Investment Manager

Public Trust Advisors, LLC (Public Trust) serves as investment manager to the Portfolio. Under the terms of the contract, Public Trust manages the Portfolio and directs the acquisition and disposition of the Trust's investments in accordance with the guidelines established by the Trustees. Public Trust is a fixed income only asset manager catering specifically to state and local government funds.

Custodian

Regions Bank, an Alabama banking corporation, serves as custodian bank for the Trust. The Custodian is responsible for holding all funds and securities in a separate account in the name of the Trust, collecting all income and principal due the Trust from securities held, accepting contributions and distributing redemptions, and properly accepting for delivery and/or delivering securities in accordance with the contract between the Trust and the Custodian ("Administrator Agreement"). The Custodian will maintain a record of the shares of beneficial interest owned by Participants and will provide fund accounting services for the Trust, to include calculation of the net asset value of the Portfolio on a semi-monthly basis. The Custodian will produce on a monthly basis statements for each Participant that show activity during the month, the total number of units held by the Participant, the net asset value, and the total market value of the Participant's investment in the VIP Portfolio. The monthly statements will also show the market value of the Participant's cash and sweep account holdings held in the Trust but not invested in the VIP Portfolio. The monthly participant statements will also include performance results specific to each Participant's VIP holdings. The Custodian is also responsible for calculating performance results for the Portfolio on a schedule determined by the Administrator and/or Investment Manager.

Legal Counsel

Hefty & Wiley, P.C., Richmond, Virginia, serves as Legal Counsel to the Virginia Local Government Finance Corporation and all of the programs it administers, including VIP.

Notices

Participants shall be entitled to notice of changes to the Trust Agreement within 15 days of adoption of such amendment. If a Treasurer or Chief Investment Officer objects to such amendment, the Treasurer or Chief Investment Officer shall have ninety (90) days to provide written notice of their objection and intent to terminate participation in the Trust, such notice to be delivered by registered mail to the Administrator. If such notice is given, the amendment shall not apply to such Participating Political Subdivision for a period of up to 180 days pending termination of its participation in the Trust.

Additional Information

For additional information, please direct inquiries to the program administrator during regular business hours as follows:

VML/VACo Finance
Attn: Client Relations/Investment Services
919 E. Main Street, Suite 1100
Richmond, VA 23219
Phone: (804) 648-0635
Fax: (804) 783-2286
info@valocalfinance.org

You may also access additional information through the VML/VACo Finance website: valocalfinance.org.

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Board Agenda Item
April 29, 2014

4:00 p.m.

Board Decision on Establishing the Great Meadow Residential Permit Parking District, District 46 (Hunter Mill District)

ISSUE:
Board decision only on proposed amendment to Appendix G, of *The Code of the County of Fairfax*, *Virginia*, to establish the Great Meadow Residential Permit Parking District (RPPD), District 46.

RECOMMENDATION:
The County Executive recommends that the Board adopt an amendment (Attachment I) to Appendix G, of *The Code of the County of Fairfax*, *Virginia*, to establish the Great Meadow Residential Permit Parking District (RPPD), District 46.

TIMING:
On October 29, 2013, the Board authorized a Public Hearing to consider the proposed amendment to Appendix G, of *The Code of the County of Fairfax, Virginia.* The Board held a public hearing on November 19, 2013, and deferred its decision to April 29, 2014, at 4:00 p.m.

BACKGROUND:
Section 82-5A-4(a) of *The Code of the County of Fairfax, Virginia*, authorizes the Board to establish RPPD restrictions encompassing an area within 2,000 feet walking distance from the pedestrian entrances and/or 1,000 feet from the property boundaries of an existing or proposed high school, existing or proposed rail station, or existing Virginia college or university campus if: (1) the Board receives a petition requesting the establishment or expansion of such a District, (2) such petition contains signatures representing at least 60 percent of the eligible addresses of the proposed District and representing more than 50 percent of the eligible addresses on each block face of the proposed District, and (3) the Board determines that 75 percent of the land abutting each block within the proposed District is developed residential. In addition, an application fee of $10 per address is required for the establishment or expansion of an RPPD. In the case of an amendment expanding an existing District, the foregoing provisions apply only to the area to be added to the existing District.

Here, staff has verified that the requirements have been met to establish an RPPD based on 2,000 feet walking distance from a proposed Metrorail.

FISCAL IMPACT:
The cost of sign installation is estimated at $1,500 to be paid out of Fairfax County Department of Transportation (FCDOT) funds.

ENCLOSED DOCUMENTS:
Attachment I: Proposed Amendment to *The Code of the County of Fairfax, Virginia*
Attachment II: Map Depicting Proposed Limits of RPPD Establishment

STAFF:
Tom Biesiadny, Director, Fairfax County Department of Transportation (FCDOT)
Eric Teitelman, Chief, Capital Projects and Operations Division, FCDOT
Neil Freschman, Chief, Traffic Operations Section, FCDOT
Maria Turner, Sr. Transportation Planner, FCDOT

Appendix G

G-46 Great Meadow Residential Permit Parking District.

(a) *Purpose and Intent*. The Great Meadow Residential Permit Parking District is established to protect this residential area from polluted air, excessive noise, and other adverse impacts of automobile commuting; to protect the residents of these areas from unreasonable burdens in gaining access to their property; and to preserve the residential character of the area and the property values therein.

(b) *District Designation*.

(1) The Great Meadow Residential Permit Parking District is designated as Residential Permit Parking District 46, for the purposes of signing and vehicle decal identification.

(2) Blocks included in the Great Meadow Residential Permit Parking District are shown on the Official Residential Permit Parking District map and are described below:

Great Meadow Drive (Route 5754):

From Sunrise Valley Drive to the southern boundary of 11425 Great Meadow Drive, west side only, and from 11425 Great Meadow Drive to Upper Lake Drive, both sides.

Weybridge Lane (Route 5755):

From Great Meadow Drive to cul-de-sac inclusive.

(c) *District Provisions*.

(1) This District is established in accordance with and is subject to the provisions set forth in Article 5A of Chapter 82.

(2) Within the Great Meadow Residential Permit Parking District, parking is prohibited from 9:00 a.m. to 3:00 p.m., Monday through Friday, except as permitted by the provisions of Article 5A of Chapter 82.

(3) One (1) free transferable visitor pass per address shall be issued in the name of a bona fide resident of said address. However, visitor passes shall not be issued to multifamily or townhouse addresses, which have off-street parking lots provided.

(4) Owners of property in the District who are not bona fide residents of said District may obtain a temporary visitor

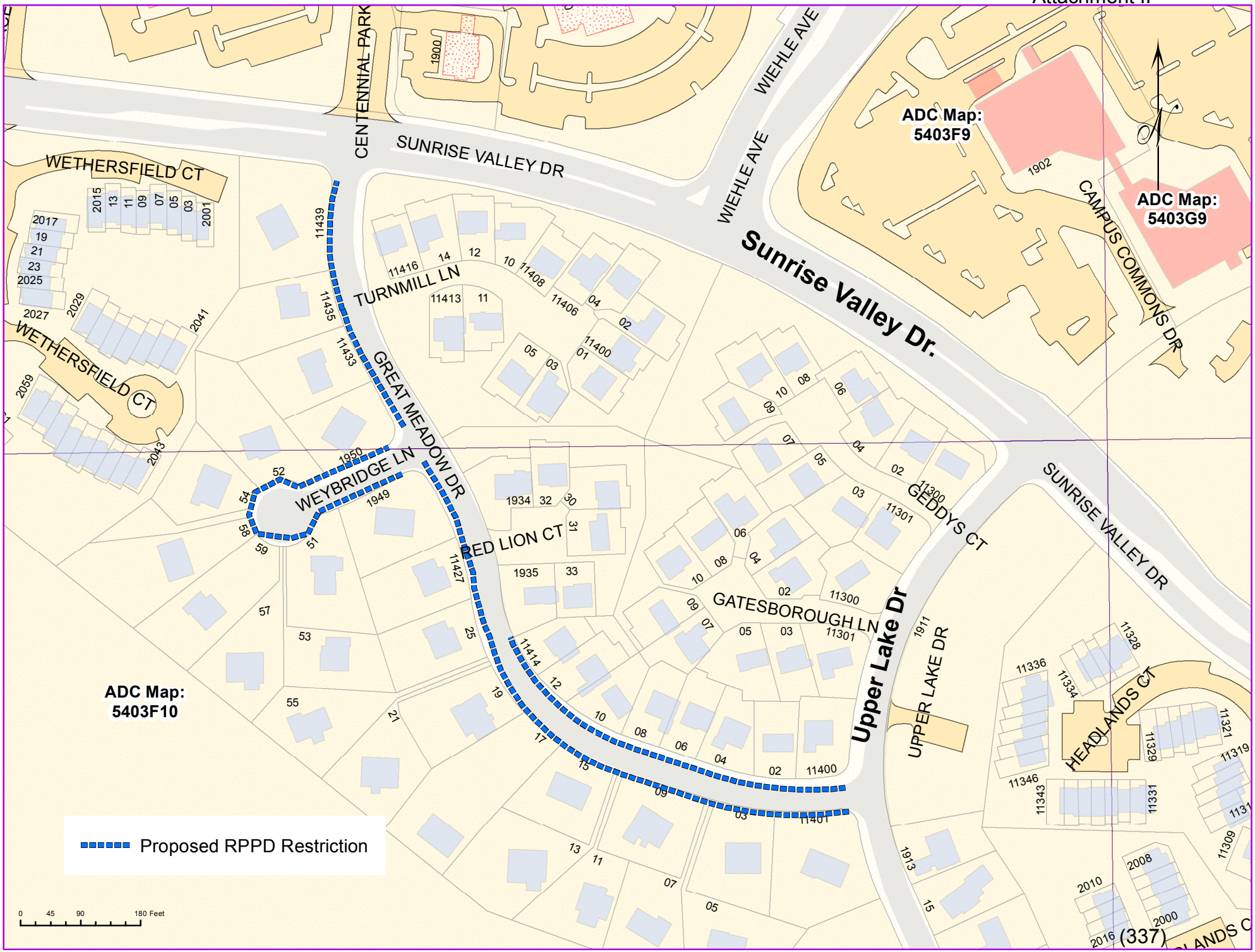
parking pass for a period not to exceed two (2) weeks.

(5) All permits and visitor passes for the Great Meadow Residential Permit Parking District shall expire on November 30, 2014. Thereafter, all permits and visitor passes may be renewed in accordance with Article 5A of Chapter 82 and the renewal procedures established by Fairfax County Department of Transportation.

(d) *Signs*. Signs delineating Great Meadow Residential Permit Parking District shall indicate the following:

NO PARKING
9:00 a.m. - 3:00 p.m.
Monday through Friday
Except by Permit
District 46

Attachment II



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Board Agenda Item
April 29, 2014

4:30 p.m.

Public Hearing to Consider Changing *The Code of the County of Fairfax, Virginia*, Chapter 82, Motor Vehicles and Traffic, Article 5, Section 32, Initial Hookup and Towing Fee

ISSUE:
Public hearing to consider changes to Section 82-5-32, Removal, immobilization, and disposition of vehicles unlawfully parked on private or County property, of The Code of the County of Fairfax, Virginia, to increase the initial hookup and towing fee by $10.00 for trespass towing services.

RECOMMENDATION:
The County Executive recommends that the Board approve the proposed amendments to the Fairfax County Code, Section 82-5-32(G).

TIMING:
On April 8, 2014, the Board of Supervisors authorized a public hearing to consider proposed changes to The Code of the County of Fairfax, Section 82-5/32(G), to take place on April 29, 2014 at 4:30 p.m. If adopted, this ordinance would become effective on May 1, 2014.

BACKGROUND:
Code of Virginia § 46.2-1232 enables the County to regulate the removal or immobilization of trespassing vehicles and § 46.2-1233 enables the County to regulate towing fees.

Fairfax County Code Section 82-5-32(G) sets forth towing fees and procedures for review of these fees every two years by the Director of the Department of Cable and Consumer Services. These fees were last revised effective January 24, 2012.

When reviewing trespass towing fees, staff uses an index of cost elements relevant to trespass tow operations. These cost elements include salaries and wages, vehicle purchase, fuel, insurance, and maintenance expenses. In the most recent review, staff used August 2013 data from the Bureau of Labor Statistics Indices. As a result of this review, a $10.00 increase of the initial hookup and tow fee from the current fee of $125 to $135 is recommended. This fee is equivalent to the initial hookup and tow fee authorized in Virginia Code § 46.2-1233.1, effective January 1, 2013.

The Trespass Towing Advisory Board (TTAB) held a public hearing on the item on January 22, 2014, and voted to recommend the fee change.

The Consumer Protection Commission received staff briefings on the proposed amendment on February 18, 2014, and voted to support TTAB's recommendation.

ENCLOSED DOCUMENTS:
Attachment 1: Virginia Code § 46.2-1232. Localities may regulate removal or immobilization of trespassing vehicles.
Attachment 2: Virginia Code § 46.2-1233. Localities may regulate towing fees.
Attachment 3: Virginia Code § 46.2-1233.1 Limitation on charges for towing and storage of certain vehicles.
Attachment 4: Proposed Ordinance; draft Fairfax County Code § 82-5-32(G)
Attachment 5: Staff Report to Trespass Tow Advisory Board, January 22, 2014

STAFF:
David J. Molchany, Deputy County Executive
John Burton, Assistant County Attorney
Michael Liberman, Director, Department of Cable and Consumer Services
Henri Stein McCartney, Chief, Regulation and Licensing Branch, DCCS

Attachment 1

Code of Virginia

§ 46.2-1232. Localities may regulate removal or immobilization of trespassing vehicles.

A. The governing body of any county, city, or town may by ordinance regulate the removal of trespassing vehicles from property by or at the direction of the owner, operator, lessee, or authorized agent in charge of the property. In the event that a vehicle is towed from one locality and stored in or released from a location in another locality, the local ordinance, if any, of the locality from which the vehicle was towed shall apply.

B. No local ordinance adopted under authority of this section shall require that any towing and recovery business also operate as or provide services as a vehicle repair facility or body shop, filling station, or any business other than a towing and recovery business.

C. Any such local ordinance may also require towing and recovery operators to (i) obtain and retain photographs or other documentary evidence substantiating the reason for the removal; (ii) post signs at their main place of business and at any other location where towed vehicles may be reclaimed conspicuously indicating (a) the maximum charges allowed by local ordinance, if any, for all their fees for towing, recovery, and storage services and (b) the name and business telephone number of the local official, if any, responsible for handling consumer complaints; (iii) obtain at the time the vehicle is towed, verbal approval of an agent designated in the local ordinance who is available at all times; and (iv) obtain, at the time the vehicle is towed, if such towing is performed during the normal business hours of the owner of the property from which the vehicle is being towed, the written authorization of the owner of the property from which the vehicle is towed, or his agent. Such written authorization, if required, shall be in addition to any written contract between the towing and recovery operator and the owner of the property or his agent. For the purposes of this subsection, "agent" shall not include any person who either (a) is related by blood or marriage to the towing and recovery operator or (b) has a financial interest in the towing and recovery operator's business.

D. Any such ordinance adopted by a locality within Planning District 8 may require towing companies that tow vehicles from the county, city, or town adopting the ordinance to other localities, provided that the stored or released location is within the Commonwealth of Virginia and within 10 miles of the point of origin of the actual towing, (i) to obtain from the locality from which such vehicles are towed a permit to do so and (ii) to submit to an inspection of such towing company's facilities to ensure that the company meets all the locality's requirements, regardless of whether such facilities are located within the locality or elsewhere. The locality may impose and collect reasonable fees for the issuance and administration of permits as provided for in this subsection. Such ordinance may also provide grounds for revocation, suspension, or modification of any permit issued under this subsection, subject to notice to the permittee of the revocation, suspension, or modification and an opportunity for the permittee to have a hearing before the governing body of the locality or its designated agent to challenge the revocation, suspension, or modification. Nothing in this subsection shall be applicable to public safety towing. (Code 1950, § 46-541; 1952, c. 352; 1954, c. 435; 1958, c. 541, § 46.1-551; 1978, cc. 202, 335; 1979, c. 132; 1983, c. 34; 1985, c. 375; 1989, cc. 17, 727; 1990, cc. 502, 573; 2006, cc. 874, 891; 2009, cc. 186, 544; 2012, cc. 149, 812.)

Attachment 2

Code of Virginia

§ 46.2-1233. Localities may regulate towing fees.

The governing body of any county, city, or town may by ordinance set reasonable limits on fees charged for the removal of motor vehicles, trailers, and parts thereof left on private property in violation of § 46.2-1231, and for the removal of trespassing vehicles under § 46.2-1215, taking into consideration the fair market value of such removal.

(Code 1950, § 46-541; 1952, c. 352; 1954, c. 435; 1958, c. 541, § 46.1-551; 1978, cc. 202, 335; 1979, c. 132; 1983, c. 34; 1985, c. 375; 1989, cc. 17, 727; 1990, cc. 502, 571, 573.)

Code of Virginia

§ 46.2-1233.1. Limitation on charges for towing and storage of certain vehicles.

A. Unless different limits are established by ordinance of the local governing body pursuant to § 46.2-1233, as to vehicles towed or removed from private property, no charges imposed for the towing, storage, and safekeeping of any passenger car removed, towed, or stored without the consent of its owner shall be in excess of the maximum charges provided for in this section. No hookup and initial towing fee shall exceed $135. For towing a vehicle between seven o'clock p.m. and eight o'clock a.m. or on any Saturday, Sunday, or holiday, an additional fee of no more than $25 per instance may be charged; however, in no event shall more than two such fees be charged for towing any such vehicle. No charge shall be made for storage and safekeeping for a period of twenty-four hours or less. Except for fees or charges imposed by this section or a local ordinance adopted pursuant to § 46.2-1233, no other fees or charges shall be imposed during the first 24-hour period.

B. The governing body of any county, city, or town may by ordinance, with the advice of an advisory board established pursuant to § 46.2-1233.2, (i) provide that no towing and recovery business having custody of a vehicle towed without the consent of its owner impose storage charges for that vehicle for any period during which the owner of the vehicle was prevented from recovering the vehicle because the towing and recovery business was closed and (ii) place limits on the amount of fees charged by towing and recovery operators. Any such ordinance limiting fees shall also provide for periodic review of and timely adjustment of such limitations.

(1990, c. 266; 1993, c. 598; 2006, cc. 874, 891; 2013, c. 592.)

Attachment 4

AN ORDINANCE AMENDING
CHAPTER 82 OF THE FAIRFAX COUNTY CODE, RELATING TO
MOTOR VEHICLES AND TRAFFIC

Draft of March 12, 2014

AN ORDINANCE to amend the Fairfax County Code by amending and readopting Section 82-5-32(G) relating to Motor Vehicles and Traffic.

Be it ordained by the Board of Supervisors of Fairfax County:

1. That Section 82-5-32(G) is amended and readopted as follows:

CHAPTER 82 – Motor Vehicles and Traffic.

Article 5. – Stopping, Standing and Parking.

Section 82-5-32. – Removal, immobilization, and disposition of Vehicles unlawfully parked on private or County property.

(G) Rates and Charges.

(1) Change to Rates and Charges.

(a) Changes in rates and charges for trespass Towing services rendered by Operators shall be approved by the Board.

(b) The Board may consider changes in rates or charges upon recommendation of the Director or the Advisory Board.

(c) The Director shall conduct a review of rates every two years.

(d) Any review of rate changes as well as any recommended change to any rule, regulation, or practice thereto shall come before the Advisory Board pursuant to a public hearing, which shall be scheduled as soon as analysis, investigation, and administration allow. All recommendations of the Advisory Board and the Director shall be conveyed to the Board for its consideration and determination.

(e) Whenever the Director or Advisory Board determines a rate change is warranted, all registered Operators shall provide notice to the public of proposed changes in rates and charges thereto, by means of a sign posted in a clearly visible place at each of their fixed places of business in Fairfax County. Such notice shall be on a document no smaller than 8.5

by 11.0 inches, printed in no smaller than 12-point type, and shall contain substantially the following information:

Notice of Proposed Rate Change
(Insert the Name of the trespass Tower)

A proposed change in trespass Towing rates is under consideration by the Fairfax County government. The proposed rates are: (Insert description of the proposed changes).

The proposed trespass Towing rate change shall be considered by the Trespass Towing Advisory Board at a public hearing. The date, time and location of the public hearing may be obtained by calling the Department of Cable and Consumer Services. Any interested person may appear before the Advisory Board to be heard on this proposed change. Persons who wish to be placed on the speakers' list or who wish further information should call the Department of Cable and Consumer Services at 703-324-5966.

(f) Notices with respect to a proposed rate change shall be posted within ten days of the staff report for such change and shall remain posted until the change in rates is denied or becomes effective.

(2) Rates and Charges.

(a) It shall be unlawful for an Operator to charge any fees exceeding the fees set forth in this Section.

(i) Immobilization. An Operator may charge a Vehicle Owner a maximum fee of $75.00 for the release of a Vehicle when it is Immobilized. No other fee of any type may be charged.

(ii) Drop Fee. An Operator may charge a Vehicle Owner a maximum fee of $50.00 for the release of a Vehicle prior to Towing the Vehicle from private property. No other fee of any type may be charged.

(iii) Hookup and initial Towing fee shall not exceed:

A. ~~$125.00~~ $135.00 for Vehicles with a gross vehicle weight rating (GVWR) of 7,500 pounds or less.

B. $250.00 for Vehicles with a GVWR of 7,501 pounds through 10,000 pounds.

C. $500.00 for Vehicles with a GVWR greater than 10,000 pounds.

D. For towing a vehicle between seven o'clock p.m. and eight o'clock a.m. or on any Saturday, Sunday, or holiday, a maximum additional fee of $25 per instance may be charged; however, in no event shall more than two such fees be charged for towing any such vehicle.

E. No other fees or charges shall be imposed during the first 24 hour period.

(iv) Storage fee for the safekeeping of Vehicles:

A. No charge shall be made for storage and safekeeping of a Vehicle for the first 24 hours the Vehicle is on the Storage Site.

B. After the Vehicle is on the Storage Site for more than 24 hours, a Vehicle storage fee may be charged for each subsequent 24-hour period, or any portion thereof, at a rate not to exceed:

1. $50.00 for any Vehicle 22 feet long or less.

2. $5.00 per foot for any Vehicle over 22 feet in length.

(v) If an administrative fee for notification of lien holder, owner, agent or other interested party is charged, it shall not exceed $75.00. This fee may only apply after the Vehicle is on the Storage Site over three full business days. If an administrative fee is charged, a copy of the Virginia Department of Motor Vehicles report shall be attached to the receipt given to the Vehicle Owner.

(vi) No other administrative fees shall be charged, or any other charges unless expressly set forth herein.

(b) Upon Vehicle release, the Operator shall give the Vehicle Owner a receipt itemizing all charges.

(c) An Operator shall not require a Vehicle Owner to sign any waiver of the Vehicle Owner's right to receive compensation for damages to the owner's Vehicle as a condition of the owner retrieving the Towed Vehicle.

2. That the provisions of this ordinance are severable, and if any provision of this ordinance or any application thereof is held invalid, that invalidity shall not affect the other provisions or applications of this ordinance that can be given effect without the invalid provision or application.

3. That the provisions of this ordinance shall take effect on May 1, 2014.

GIVEN under my hand this_____ day of _____, 2014

_____

Clerk to the Board of Supervisors

Attachment 5

STAFF REPORT TO
TRESPASS TOW ADVISORY BOARD
January 22, 2014

Revision to Fairfax County Code
Chapter 82-5-32(G), Rates and Charges

Authority Granted by Virginia Code

Virginia Code Ann. § 46.2-1232 enables Fairfax County to regulate the removal or immobilization of trespassing vehicles.

> § 46.2-1232. Localities may regulate removal or immobilization of trespassing vehicles.
>
> A. The governing body of any county, city, or town may by ordinance regulate the removal of trespassing vehicles from property by or at the direction of the owner, operator, lessee, or authorized agent in charge of the property. In the event that a vehicle is towed from one locality and stored in or released from a location in another locality, the local ordinance, if any, of the locality from which the vehicle was towed shall apply.
>
> B. No local ordinance adopted under authority of this section shall require that any towing and recovery business also operate as or provide services as a vehicle repair facility or body shop, filling station, or any business other than a towing and recovery business.
>
> C. Any such local ordinance may also require towing and recovery operators to (i) obtain and retain photographs or other documentary evidence substantiating the reason for the removal; (ii) post signs at their main place of business and at any other location where towed vehicles may be reclaimed conspicuously indicating (a) the maximum charges allowed by local ordinance, if any, for all their fees for towing, recovery, and storage services and (b) the name and business telephone number of the local official, if any, responsible for handling consumer complaints; (iii) obtain at the time the vehicle is towed, verbal approval of an agent designated in the local ordinance who is available at all times; and (iv) obtain, at the time the vehicle is towed, if such towing is performed during the normal business hours of the owner of the property from which the vehicle is being towed, the written authorization of the owner of the property from which the vehicle is towed, or his agent. Such written authorization, if required, shall be in addition to any written contract between the towing and recovery operator and the owner of the property or his agent. For the purposes of this subsection, "agent" shall not include any person who either (a) is related by blood or marriage to the towing and recovery operator or (b) has a financial interest in the towing and recovery operator's business.

D. Any such ordinance adopted by a locality within Planning District 8 may require towing companies that tow vehicles from the county, city, or town adopting the ordinance to other localities, provided that the stored or released location is within the Commonwealth of Virginia and within 10 miles of the point of origin of the actual towing, (i) to obtain from the locality from which such vehicles are towed a permit to do so and (ii) to submit to an inspection of such towing company's facilities to ensure that the company meets all the locality's requirements, regardless of whether such facilities are located within the locality or elsewhere. The locality may impose and collect reasonable fees for the issuance and administration of permits as provided for in this subsection. Such ordinance may also provide grounds for revocation, suspension, or modification of any permit issued under this subsection, subject to notice to the permittee of the revocation, suspension, or modification and an opportunity for the permittee to have a hearing before the governing body of the locality or its designated agent to challenge the revocation, suspension, or modification. Nothing in this subsection shall be applicable to public safety towing.

Va. Code Ann. § 46.2-1233 enables Fairfax County to regulate towing fees.

§ 46.2-1233. Localities may regulate towing fees.

The governing body of any county, city, or town may by ordinance set reasonable limits on fees charged for the removal of motor vehicles, trailers, and parts thereof left on private property in violation of § 46.2-1231, and for the removal of trespassing vehicles under § 46.2-1215, taking into consideration the fair market value of such removal.

Va. Code Ann. § 46.2-1233.2 Requires an advisory board be appointed prior to adopting or amending any local trespass towing ordinance.

§ 46.2-1233.2. Advisory board.

Prior to adopting or amending any ordinance pursuant to § 46.2-1232 or § 46.2-1233, the local governing body shall appoint an advisory board to advise the governing body with regard to the appropriate provisions of the ordinance. Voting members of the advisory board shall consist of an equal number of representatives of local law-enforcement agencies and representatives of licensed towing and recovery operators, and one member of the general public. Any such advisory board shall meet at least once per year at the call of the chairman of the advisory board, who shall be elected annually from among the voting members of the advisory board by a majority vote.

Fairfax County Code Provisions

Pursuant to the authority granted by Virginia Code, Fairfax County enacted regulations for trespass tow operations in Chapter 82-5-32 of Fairfax County Code. Section 82-5-32(G) contains towing fees set by Fairfax County and sets procedures for review of

these rates every two years by the Director of the Department of Cable and Consumer Services. These fees were last revised effective January 24, 2012.

When reviewing trespass towing rates, staff uses an index of cost elements relevant to trespass tow operations. These cost elements include salaries and wages, vehicle purchase, fuel, insurance and maintenance expenses. In the most recent review, staff used August 2013 data from the Bureau of Labor Statistics Indices (See Table 1). As a result of this review, staff is recommending a $10.00 increase of the initial hookup and tow fee from the current rate of $125 to $135.

Staff also conducted a survey of other jurisdictions' trespass towing rates. This rate comparison is shown on Attachment 1.

In accordance with Va. Code § 46.2-1233.2, Fairfax County established the Trespass Tow Advisory Board, effective July 1, 2006. The Trespass Tow Advisory Board has conducted meetings and provided an open forum for tow operators, the public and staff from the Department of Cable and Consumer Services to discuss a change to the current towing rates. Chapter 82-5-32(G)(1)(d) requires the Trespass Tow Advisory Board to consider changes to rates brought forth by the Director by conducting a public hearing. That public hearing was conducted on January 22, 2014 after which the Trespass Tow Advisory Board voted unanimously to recommend that the Board of Supervisors approve the proposed increase.

SECTION 82-5-32

Section 82-5-32(G)(2)
The proposed rate change would set the hookup and initial towing fee for vehicles with a GVWR of 7,500 or less at $135, equivalent to the hookup and initial tow fee allowed by Virginia Code § 46.2-1233.1, which was amended in 2013.

Reason for change:
The current Fairfax County trespass towing rates became effective on January 24, 2012. As required by Fairfax County Code, the Director of the Department of Cable and Consumer Services has performed a review of the currently effective rates. Staff analysis of the cost of conducting tow operations using the Towing Cost Index and current data from the Bureau of Labor Statistics Indices supports this increase of the Fairfax County initial hookup and tow rate to $135.

Immobilization	$75.00
Drop fee	$50.00
Vehicles 7,500 GVWR or less	
Hookup and initial towing fee	~~$125.00~~ $135.00
Vehicles 7,501 GVWR to 10,000 GVWR	

Hookup and initial towing fee	$250.00

Vehicles with GVWR greater than 10,000

Hookup and initial towing fee	$500.00

All Vehicles

Additional fees - towed between 7:00 PM and 8:00 AM and/or if towed on a Saturday or Sunday and/or holiday,	$25.00 *

(* Limit of two additional fees may be added for a total of $50.00)

Vehicle Storage

Storage and safekeeping first twenty-four hours or less vehicle is on the lot.	None

Storage and safekeeping for every 24 hour period or portion thereof a vehicle is on the lot after the first 24 hour period.

22 feet or less in length	$50.00
Over 22 feet in length	$5.00 per foot

Other fees or charges imposed while vehicle is on the storage lot:

During the first 72 hours	None
After first 72 hours - Administrative fee	$75.00

Fairfax County Towing Cost Index Analysis, 2011 to 2013

Table 1 shows the effect of adjusting the various elements within the Towing Rate Cost index by several measures of the Consumer Price Index, from the period in which towing rates were last set (2011) up to the current period. Therefore, the last period in which there was a change in rates for towing rates was 2011-2012, when a base rate charge of $125 was established. Adjusting the current $125 rate to the period 2013-2014, based on changes in the Fairfax County Towing cost index, provides a justification to inflate (increase) the current rate from $125 to $133.12, or rounded to $135.

Table 1

Towing Rate of $125

1	2	3	5	6	7	8
					Feb. 2011 -	
Towing Cost Element	**BLS Index**	**Weight**	Feb- 2011*	Aug. 2013	Aug. 2013	**Weight**
Salaries, Wages and Profits	CPI	0.62	221.30	233.90	1.06	81.91
Vehicle Purchase	New Vehicles	0.14	140.20	145.32	1.04	18.14
Fuel	Motor Fuel	0.11	271.83	310.35	1.14	15.70
Insurance and Other	Private Transportation	0.08	198.100	214.58	1.08	10.83
Maintenance, Parts and Equipment	Motor Vehicle Maintenance and Repairs	0.05	250.90	262.50	1.05	6.54
TOTAL COMPOSITE INDEX		1.00				
Rate inflated to August 2013						**$133.12**

Bureau of Labor Statistics Indices, August 2013

Local Jurisdiction Trespass Tow Rate Comparison Chart

Jurisdiction	Regional Trespass Towing Fees			Effective Rates		Additional Fees				Large Vehicles							
	Base Tow	Night/weekend or After Hours	First 24 hours storage	Daytime	Nights and Weekends - maximum	Drop	Storage After 24 Hours	Administrative	Per mile towed	Vehicle Storage >22 feet/charge per foot	7,501 - 10,000 lbs	>7,501 lbs	>8,000 lbs	>10,001 lbs	>11,001 lbs	>20,000 lbs	>26,001 lbs
Virginia State Code[1, 2]	135	25		135	185	25											
Fairfax County Proposed	135	25		135	185	50	50	75		5	250			500			
Fairfax County Current[3]	125	25		125	175	50	50	75		5	250			500			
Alexandria	125	25		125	175	50		75		5	250			500			
Arlington	125			125	125	25	50					250		500			
Falls Church	100			100	100	25	40										
Loudoun County (State)	135	25		135	185	25											
Prince William County[4]	125	35		125	160	50	50	50						175			300
Charlottesville (State)	135	25		135	185	50						250					500
Fredericksburg	100	25		100	150	50	30										
Lynchburg	125			125	125	50											
Manassas (State)[5]	135	25		135	185	25	20										
Richmond[6]	125			125	125	30	35	30									
Virginia Beach[7]	145			145	145	25	25	75				145			285		
District of Columbia	100		20	120	120	50	20						275				
Montgomery County[8,9, 10]	100		20	120	120	50	25		4				160			320	
Median (mid-point)	125	25	20	125	147.50	40	32.50	75	-	5	250	250	217.50	500	-	-	400

[1] Under the State code, a towing company may charge an after-hours fee ($25) plus if applicable, a Saturday, Sunday, or Holiday fee ($25) for a maximum additional charge of $50.

[2] State code is silent as to the dollar amount that a towing company may charge for "storage and safekeeping" after the first 24 hours.
[3] Fairfax County current code allows a towing company to charge an after-hours fee ($25) plus, if applicable, a Saturday, Sunday or Holiday fee ($25) for a maximum additional charge of $50.
[4] Administrative Fee of $50 after "three full business days." Allows for $35 Night/Weekend fee if vehicle is released during night, weekend or holiday hours.
[5] Allows for $20 per day for storage and safekeeping after the first 24 hours.
[6] Administrative Fee of $30 after 72 hours.
[7] Administrative fee of $75 after 72 hours.
[8] No drop fee if the vehicle has not been lifted at least six inches off the ground.
[9] Tow company may charge $4 per mile, actual distance to "nearest storage yard available to the towing service" in the County, to a maximum charge of 12 miles ($48).
[10] Vehicles 8,001 to 20,000 lbs: $5/mile tow, $80 drop, $15 first 24 hrs. storage, then $40/day. Over 20,000 lbs: $10/mile tow, $160 drop, $30 first 24 hrs., then $80/day.

Board Agenda Item
April 29, 2014

5:00 p.m.

Public Comment from Fairfax County Citizens and Businesses on Issues of Concern

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