

**MAPP Subcommittee – Meeting Minutes
Community Themes and Strengths**

**September 22, 2010
Rowland Conference Center**

Members Present: Marlene Blum, *Chair*

- Glen Barbour • Frank Blechman • Karla Bruce • Sandy Chisholm • Kim Dockery • Brianna Gardner
- Janey George • Noel Kaplan • Norma Lopez • Patricia Moreno (Teleconference) • Ana Rivera
- Chris Stevens • Priscilla Ziegler

Staff: • Marie Custode • Amanda Turowski

Agenda Item	Discussion Highlights (decisions / recommendations)	Assignments	Responsible Person (s)	Due Date
<u>Welcome & Introductions</u>	<ul style="list-style-type: none"> • Minutes were reviewed, if any corrections or additions, let Amanda know (Amanda.Turowski@fairfaxcounty.gov). 			
<u>Objectives</u>	<ul style="list-style-type: none"> • To finalize plans for survey and other methods for gathering data. 			
<u>Community Health Survey</u>	<ul style="list-style-type: none"> • The survey was piloted at MAPP Coalition meeting and received a great deal of useful comments. Overall, the feedback was positive and the survey’s substance will not be changing. Many of the comments focused on issues that the subcommittee had already addressed. • The changes that were made to the survey included: <ul style="list-style-type: none"> ❖ Revising the introduction. ❖ Changes to questions one and three so that they parallel each other (as planned). ❖ The concept of community diversity was made more visible. ❖ “Senior” and “Youth” were italicized in order to emphasize the difference. ❖ Examples were added to questions one and two. ❖ HMO was added to question twelve. • The group was asked: If a demographic question needed to be omitted so that the survey could fit onto one page (back and front) which question would they select? • Members of the group felt question eight could be left out because of its strong 			

<p>Communication</p>	<p>correlation with question number ten.</p> <ul style="list-style-type: none"> • Question eleven was also suggested to be removed because it is not clear what this data might be useful for. • The survey is going to be formatted and then sent to be translated into Spanish, Vietnamese, Korean, Chinese and Arabic. These will be put on the website in a PDF format. • The online version of the survey is slated to be available on October 15, but the PDF should be available earlier for those who volunteered to administer the survey are interested in printing it out and taking it to the various groups. • The tentative end date is November 15, so that the results can be analyzed. • Newsletter articles and short informative pieces about MAPP and the survey will be available online so that those wishing to put information about the survey in the newsletters of other organizations can do so. • The survey link will also be sent out via “Keep In Touch” through the school system. • The group discussed that they will not be handing out the survey at the Budget committee dialog as it may send mixed signals to meeting participants about MAPP. • MAPP is scheduled to be discussed by the Board’s Human Services Committee at their October 12 meeting from 1:30 – 3pm. • Members want to remind groups that they may be facilitating the survey with that they may see this survey more than once and are asked to only fill it out once. 			
<p><u>Community Ballot Results</u></p>	<ul style="list-style-type: none"> • Results from the slips that were passed out at the MAPP Coalition meeting asking members to facilitate the survey were reviewed and members on the subcommittee who had not yet filled out a ballot were requested to sign up on a sheet that was passed around. 			
<p><u>Other Assessment Methods</u></p>	<ul style="list-style-type: none"> • Other assessment methods which the group will be using should be completed by November 24, 2010. • The group plans on piggy backing on existing meetings in the community, which is what the commitment ballot is being used for. • The commitment ballots will be checked against the master list to find targeted groups and people who may be willing to facilitate groups with them. Amanda Andere, FACETS, and Leslie Kronz, Inova were mentioned as potential resources. 			

<p>PhotoVoice</p>	<ul style="list-style-type: none"> • There was a concern about time limitations in offering to host town hall meetings; the group concluded that the possibility of having someone come out and host a town meeting could be made available via the website but only from October 15 until the first week in November. • PhotoVoice will be another method utilized; concerns about cost and groups were raised. • Resources were discussed, but the topic was deferred until the groups and process are further defined. • It was suggested that INOVA may be able to cover some of the costs as they are relying upon MAPP for their community health assessment. Ann Rieger was mentioned as a contact for this. • Karla is the lead and will administer photo-voice at teen centers. She has a guide from GMU that can inform the process. • Kim thought that FCPS might be able to do PhotoVoice with some of their students as well. 	<p>Gather information on FCPS opportunities</p> <p>Follow up with INOVA re: \$ PhotoVoice</p>	<p>Kim Dockery</p> <p>Ann Rieger</p>	
<p>Focus groups</p>	<ul style="list-style-type: none"> • Dallice has developed a facilitation guide for focus groups and will help develop questions from the final survey for focus groups and interviews. • Questions will be translated so that they can ‘dig deeper’ than the survey. • The subcommittee will be looking for members of the group to facilitate these focus groups. • The focus groups should get started prior to the next subcommittee meetings. • A sheet was passed around and committee member were asked to volunteer for focus group facilitation. 			

<p><u>Next steps</u></p>	<ul style="list-style-type: none">• Next meeting will occur October 27, 2010 at 7pm in Conference Room 3 (different room).• November 17, 2010 meeting will be from 7pm-9pm in Conference Room 3.• December meeting will need to be three hours long and is scheduled from 6pm until 9pm on December 15, 2010 in the Rowland Conference Center.• The subcommittee is slated to report out its findings at the January MAPP Coalition meeting.• The subcommittee will add a meeting prior to its report out in January. The new meeting is scheduled for January 5, 2011 (with the 12th as a snow day).			
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