

# Director of CSB Consumer and Family Affairs Program Manager



## Fairfax-Falls Church Community Services Board

*The Merrifield Center ~ a premier collocated and integrated primary and behavioral health care center*

## Fairfax County Government

*Shaping the Future of Government*



## ***About Fairfax County***

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Formed before the Revolutionary War, Fairfax County was home to many of America's earliest statesmen, including George Washington of Mount Vernon, and George Mason of Gunston Hall. The county's rich history encompasses the entire existence of the nation. Today, Fairfax County is one of the premier centers of commerce and technology in the United States. Located just west of the nation's capital, Fairfax County is the most populous jurisdiction in the Commonwealth of Virginia, with 13.7% of Virginia's population. It is a great place to live, work, play and do business.

Governed by a 10-member Board of Supervisors, Fairfax County Government consistently achieves high praise for fiscal stability, quality service and technological sophistication. The total fiscal year 2016 General Fund budget was \$3.8 billion. Fairfax County continues to maintain an exceptional Aaa/AAA/AAA bond rating. Only eight states, 37 counties (including Fairfax), and 37 cities hold this highly coveted "Triple A" rating from the three leading rating agencies – Moody's Investor Service, Standard & Poor's, and Fitch Investor Service.

Fairfax County has been nationally recognized as a leader in government performance measurement, garnering the International City and County Management Association's Center for Performance Measurement Certificate of Excellence every year since 2009. The County has an excellent school system and is a national leader in K-12 public education. The public school system is one of the highest-rated school systems in America. Fairfax County is also a leader in higher education, where five major colleges and universities, including the main campus of George Mason University are located. Northern Virginia Community College – the largest community college in the Commonwealth of Virginia – has two campuses in Fairfax County. For more information about Fairfax County Government, visit [www.fairfaxcounty.gov](http://www.fairfaxcounty.gov).

## ***About the Fairfax-Falls Church Community Services Board***

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The Fairfax-Falls Church Community Services Board (CSB) was established in 1969 by the joint action of Fairfax County, the City of Fairfax, and the City of Falls Church. This action was taken in accordance with the State Code, which requires every jurisdiction in the Commonwealth of Virginia to establish a CSB or join with neighboring jurisdictions. The CSB serves an area of nearly 410 square miles, with a population of over 1.1 million, and is the largest of the 40 Community Services Boards in the Commonwealth. In FY 2015, the CSB served approximately 22,000 individuals. Fairfax-Falls Church CSB operates as part of Fairfax County's Health and Human Services system, which is designed to protect and promote the health and welfare of county residents through a decentralized program.

The CSB provides services to children, youth, adults and families, through community-based programs for individuals who experience mental illness, substance use disorders and intellectual and developmental disabilities. The CSB also provides early intervention services for infants and toddlers who have developmental delays.

A 16-member administrative policy board oversees the establishment and operation of these local services. CSB Board members are volunteers appointed by county district supervisors or by the chair of the Fairfax County Board of Supervisors. One member is appointed by the Fairfax County Sheriff. Board members may serve up to three terms consecutively, and each term lasts three years.

The Fairfax-Falls Church Community Services Board is an integral part of a networked human services system that includes a central administrative agency. The agency is licensed by the Virginia Department of Behavioral Health and Developmental Services and is the largest local government behavioral health organization in Virginia. Total annual agency funding exceeds \$160 million, with additional funding obtained through reimbursed state/federal sources, third party insurance, and consumer fees for service.

## ***Mission Statement***

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To provide and coordinate a community-based support system of for individuals and families of Fairfax County and the cities of Fairfax and Falls Church who are affected by developmental delay, intellectual disability, serious emotional disturbance (youth), mental illness and/or substance use disorders.

## ***Values***

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- **Respect for the people we serve**  
Individual dignity and human rights protection are at the center of the CSB service philosophy. Each individual is involved in developing service plans which address his/her needs and preferences. Feedback from service recipients is encouraged to assess program strengths and areas for improvement.
- **Quality in the services we provide**  
The CSB offers a comprehensive menu of preventative and responsive services that meet the needs of individuals who live in the Fairfax County community. Services are provided by qualified professionals using methods proven to achieve positive, measurable outcomes.
- **Accountability in all we do**  
The CSB recognizes its responsibility to the Fairfax County community by striving to provide services to people with limited resources or complex needs in an effective and efficient manner. Policies and procedures are communicated and accessible to all individuals and organizations with whom we work and process improvement is anchored in continuous data review.

## ***Service Areas***

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The CSB provides services which assist, improve and maximize the potential of individuals affected by these conditions and strengthen their capacity for living self-determined, productive and valued lives

within our community. The agency mission is pursued through a continuum of services within two functional service divisions: treatment and community living.

**Treatment:** Services include entry and screening, crisis stabilization, detoxification as well as services to people who are incarcerated or court-involved. Also included in our treatment services are emergency services, outpatient and day treatment as well as intensive treatment in residential settings and in the community.

**Community Living:** Services include daytime supported employment, group homes, support coordination, wellness and health promotion, and outreach.

Although many services are offered directly in the community, the Fairfax-Falls Church CSB manages and operates many residential and treatment facilities throughout the county. Of special note is the recent opening in 2015 of a new 120,000 square foot behavioral health center. With other county Human Service agency partners, the Merrifield Center offers a full array of primary and behavioral health services in a collocated and integrated service facility.

### ***The Position***

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An exciting opportunity exists for an individual with lived experience to work as a member of the Fairfax/Falls Church Community Service Board's (CSB) leadership team. The Fairfax-Falls Church CSB is a Copeland Center of Excellence for Wellness Recovery and Action Plans (WRAP). The Fairfax-Falls Church CSB is looking for a dynamic leader that will continue the strategic implementation of inclusion and peer services throughout the organization. The organization is looking for an individual who can balance the leadership, administrative, advocacy, service provision, policy development, and business skills needed for this office.

- Provides **leadership** and oversight to the Office of Consumer and Family Affairs (OCFA). Serves as a subject matter expert and a champion of the recovery model within CSB and in the community.
- Provides **administrative** oversight and provides guidance for Peer Support Services, and any recovery-oriented programs and activities, including Employment and Drop-in Centers within the CSB system.
- **Advocates** and Acts as a change agent for the agency. Leads organizational efforts and initiatives to infuse the principles of recovery and resiliency into all aspects of the service system to enable individuals receiving services to improve their health and wellness, live self-directed lives, and strive to reach their full potential.
- **Promotes education** about the peer support services and the recovery model to consumers, families, clinical staff and other stakeholders
- Participates in **development of policies** and procedures for the CSB by representing the interest of consumer and family. As part of the CSB Executive Leadership Team participates in strategic planning efforts

## ***The Candidate***

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The individual will participate in executive management, strategic planning and policy development activities to promote inclusion and provide a voice to individuals receiving CSB services and their family members. This leader must be able to serve as a liaison with peer-run organizations, consumer and family organizations and other stakeholders to establish ongoing communication, disseminate information, and identify major issues in the recovery community. They must have a strong working knowledge of the recovery model, provision of peer services and person-centered care. The CSB Values the rights of individuals, and the individual in this position will play a critical role in providing advocacy and support to individuals who have complaints about CSB services, and feel that their human rights may have been violated. This candidate should be skilled at assisting in the resolution of complaints to the satisfaction of individuals and family members.

## ***Education and Experience***

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### ***Employment Standards***

Any combination of education, experience and training equivalent to: Graduation from an accredited four-year college or university with a bachelor's degree in social services or human services, or with major course work in a specialty that confers within a community-based service delivery setting (for example, child development and family studies, education, public administration, recreation), or other related field; plus five years of professional experience in the social services, human services, or other community-based service delivery service or setting; two of which included supervising professional staff. A master's degree in an appropriate field may be substituted for one year of the required experience.

## ***Special Requirements***

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The appointee to this position will be required to complete a criminal background and credit history check to the satisfaction of the employer. The selected candidate will be required to become a Certified Peer Recovery Specialist within six months of hire.

## ***Compensation and Benefits***

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Salary is negotiable within an established range (\$77,362 - \$128,937) depending on the qualifications and relevant experience of the selected applicant. Fairfax County Government's total compensation package includes:

- Defined benefit retirement system and deferred compensation program option;
- Outstanding and affordable health, dental and life insurance plans;
- Generous paid holiday schedules and leave programs

Use this link for a complete list of benefits: [www.fairfaxcounty.gov/hr/morethanpaycheck.htm](http://www.fairfaxcounty.gov/hr/morethanpaycheck.htm).

## ***To Apply***

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Submit your resume through Fairfax County's online application system at:  
<http://agency.governmentjobs.com/fairfaxcounty/>.

Refer to **Job 16-02204** when applying at [fairfaxcounty.gov/jobs](http://fairfaxcounty.gov/jobs). Deadline to apply is 5:00 p.m. EST on the closing date listed on the job posting.

**Fairfax County is an Equal Opportunity Employer that does not discriminate on the basis of race, color, sex, creed, religion, national origin, age, disability, genetic information, veteran's status, political affiliation, genetics or disability in the recruitment, selection, and hiring of its workforce.**

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 711. EEO/AA/TTY.

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