

**CLASS SPECIFICATION**  
**County of Fairfax, Virginia**

**CLASS CODE:** 1092

**TITLE:** DIRECTOR OF STORMWATER PLANNING

**GRADE:** S-35

**DEFINITION:**

Under the general direction of the Director of Public Works and Environmental Services Department and subject to County policy, manages the countywide stormwater planning and strategic environmental initiative program. Provides directional supervision to a group of professional engineers responsible for stormwater design and planning; and performs related work as required.

**DISTINGUISHING CHARACTERISTICS OF THE CLASS:**

None.

**ILLUSTRATIVE DUTIES:**

Establishes mission, goals and objectives for the Stormwater Planning Division;  
Plans, develops and organizes effective strategic environmental initiatives County-wide;  
Provides oversight to the professional work of the design engineers and consulting engineering contract managers;  
Utilizes stormwater management resources, technologies, design and construction advancements, and enabling legislation to improve/protect the quality of life and the support of environmental goals of the County;  
Works with citizens, industry representatives, and environmental groups to foster dialogue and linkages between interest groups in the County;  
Promotes and oversees the innovative designs of stormwater projects performed by staff and consultants;  
Coordinates the administration of stormwater programs and regulations to ensure the County's compliance with legislation and mandates – local, state and federal;  
Develop work groups to study the County's stormwater management strategic plans, design standards and maintenance measures;  
Authorizes and coordinates volunteer training and outreach efforts/initiatives to promote public awareness and education about stormwater issues;  
Initiates and oversees public education programs on stormwater issues in support of community interest;  
Maximizes the utilization of available community resource groups from public, to assist with implementation and application of technical and engineering disciplines;  
Develops the institutional base of related pending/enacted environmental legislation;  
Develops knowledge of technical advancements and most recent design and construction standards;  
Provides leadership for developing and reviewing policy, and guides the stormwater experts;  
Conducts periodic monitoring for evaluating stormwater program performance;

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Provides technical guidance to designers on all phases of projects from conceptual through final design phase;

Oversees and develops performance measurements for stormwater programs in order to evaluate and measure program efficacy;

Develop and implement the Stormwater Division operating and capital project budgets, in collaboration with the Stormwater line-of-business strategies and goals;

Develop and monitor workload and management indicators to ensure that Stormwater Planning staffing requirements are anticipated and that Department of Public Works and Environmental Services goals and objectives are met;

Makes recommendations on implementation of stormwater management issues during the planning and permitting process.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of strategic planning, design and implementation in public works or environmental fields;

Ability to make detailed plans and procedures for the most effective use of manpower;

Ability to lead and develop new strategies to promote proactive and collaborative processes in a start-up program;

Ability to oversee professional work of design engineers and management of capital construction projects and environmental consulting contracts;

Ability to communicate effectively with and to promote collaborative relationships with citizens, environmental groups and government leaders;

Ability to develop and conduct training workshops on stormwater or other environmental issues;

Ability to formulate accounting and record systems to provide data for project costs and work evaluation;

Ability to prepare concise, effective reports.

**EMPLOYMENT STANDARDS:**

Any combination of education, training, and experience equivalent to the following:

Graduation from an accredited college or university with major course work in engineering, environmental sciences or a related field; PLUS nine years of progressively responsible engineering or environmental sciences experience in stormwater management programs and ecosystem improvement; three years of which must have been in a supervisory capacity.

**CERTIFICATES AND LICENSES REQUIRED:**

Possession of a valid Storm Water Management Plan Reviewer certification within 18 months of appointment.

REVISED CERT: December 19, 2013

REVISED ES: August 13, 2011

REGRADED: July 1, 2007

ESTABLISHED NEW CLASS # July 2006

ESTABLISHED: March 15, 2001