

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 1193

TITLE: DIRECTOR OF WASTEWATER COLLECTION DIVISION

GRADE: S-35

DEFINITION:

Under direction of the Director of Public Works Department and Environmental Services, to supervise a division responsible for the operation and maintenance of the County's wastewater collection system; and to do related work as required.

ILLUSTRATIVE DUTIES:

Supervises the planning and administration of the division's maintenance and operating responsibilities;
Directs preparation of technical studies and reports;
Plans and establishes priorities for sewer system improvements, replacements and long-range maintenance;
Recommends capital improvement projects;
Supervises division purchases of equipment and operating supplies;
Oversees recruitment and training of personnel and directs a safety program;
Maintains liaison with neighboring jurisdictions regarding wastewater flow measurement requirements and related activities.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the theory and practice of civil and/or mechanical engineering;
Knowledge of the principles and practices of wastewater collection;
Ability to plan and coordinate the work of professional and sub-professional engineers;
Ability to review reports, specifications, and contract documents;
Possession of excellent oral and written communication skills.

EMPLOYMENT STANDARDS:

Any combination of education and experience equivalent to the following:
Graduation from an accredited four-year college or university with major work in civil, sanitary, chemical engineering or a related field; PLUS nine years of increasingly responsible experience the management and operation of wastewater collections systems, three years of which must have been in a supervisory capacity.

REVISED ES: August 13, 2011
REGRADED: July 1, 2007
RETITLED: June 21, 2007
REVISED: November 20, 2002