

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3105 **TITLE:** PUBLIC HEALTH DOCTOR **GRADE:** S-35

DEFINITION:

Under direction, directs the operation of the branch offices in the County which provide public health nursing services; assists in planning and implementing a County-wide public health program; and performs related work as required.

ILLUSTRATIVE DUTIES:

(The illustrative duties listed in this specification are representative of the class but are not an all inclusive list. A complete list of position duties and unique physical requirements can be found in the position job description.)

Plans, organizes and directs the public health programs for home care, school health, and health education;

Analyzes community health needs and trends;

Plans special or emergency health programs such as influenza and polio immunizations;

Conducts medical examinations and immunizations for County employees;

Serves as physician in regular and special clinics;

Assists in the screening and selection of professional and non-professional staff;

Conducts individual and group staff conferences to aid in the improvement of individual skills and the implementation of public health services;

Explains and interprets laws, regulations and activities of the department;

Consult with other physicians, community organizations and leaders and related health and welfare agencies;

Assists in preparation of budgets and reports.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

(The knowledge, skills and abilities listed in this specification are representative of the class but are not an all inclusive list.)

Knowledge of the principles and practices of public health administration and health education;

Knowledge of medicine;

Knowledge of the prevention and control of communicable diseases;

Knowledge of the laws related to public health and welfare programs;

Knowledge of the principles of administration;

Ability to select and supervise personnel;

Ability to establish and maintain effective working relationships with a variety of people.

EMPLOYMENT STANDARDS:

Graduation from an approved medical school and possession of a medical degree approved by the Accreditation Council for Graduation Medical Education Specialties.

NECESSARY SPECIAL REQUIREMENTS:

Possession of a valid state license and board certification as approved by the American Board of Medical Specialties. Contingent upon area of assignment, some positions within this class will require a National Provider Identifier.

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| REVISED: | May 27, 2010 |
| REFORMATTED/REVISED: | December 3, 2007 |
| REVISED: | January 2, 2007 |