

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3234 **TITLE:** DAY CARE CENTER AIDE **GRADE:** S-08

DEFINITION:

Under supervision, assists in the care and instruction of preschool-age children in a day care center; and performs related work as required.

ILLUSTRATIVE DUTIES:

Assists in supervising the activities of one or more groups of small children;
Assists the children in routine activities such as washing, eating, resting;
Serves luncheons and between-meal snacks;
Instructs in neatness, cleanliness, manners and fair play;
Assures that safety rules are observed and guards against accidental injuries;
Accompanies children on tours or other field trips;
Encourages individual children to participate in group activities;
Tells stories to children or leads in singing.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the needs of young children;
Ability to communicate and establish relationships with children.

EMPLOYMENT STANDARDS:

Any combination of education, experience and training equivalent to graduation from high school or G.E.D. issued by a state department of education.

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