

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3742 **TITLE:** LANDSCAPE ARCHITECT III **GRADE:** S-27

DEFINITION:

Under general supervision, supervises and coordinates design staff in master planning, detail planning of facilities and the review of final detail plans and specifications; or performs advanced specialized landscape architectural work; and performs related work as required.

ILLUSTRATIVE DUTIES:

Reviews final detail plans and specifications prepared by the Design Division;
Supervises and coordinates the preparation and scheduling of detail plans and contract documents as they pertain to storm drainage, roads, parking lots and recreational structures;
Supervises and coordinates the adoption and revision of specifications used to establish design requirements, quality of workmanship and general conditions which affect all projects funded and built for the County;
Supervises the preparation of special reports and feasibility studies as needed by the Board Members, agency, Director or Assistant Director;
Ensures that all comments received from other County agencies are incorporated into contract documents prior to advertising for bid;
Reviews all work submitted by architectural, landscape architectural and engineering consultants;
Meets with citizens, civic associations, County staff, etc. to discuss master plans, detail plans, survey questionnaires, property surveys, individual problems or complaints;
Acts for the division superintendent in his/her absence.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the theory and practice of landscape architecture;
Knowledge of park planning;
Knowledge of construction practices;
Knowledge of architecture, engineering and landscape architecture drawing and illustration practices;
Ability to collect data, evaluate it and, from it, prepare special plans and/or reports;
Ability to maintain effective relationships with the public, County employees and Park Authority employees;
Ability to speak and write effectively;
Ability to plan and coordinate the work of professional and technical employees in landscape architecture and/or park planning;
Ability to supervise the work of others.

EMPLOYMENT STANDARDS:

Any combination of education, experience and training equivalent to graduation from an accredited four-year college or university in landscape architecture (four or five year course) or a related field; plus three years of progressively responsible experience in landscape architecture and/or park planning.

REFORMATTED/REVISED: December 3, 2007