

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 4136 **TITLE:** HELICOPTER PILOT II (Chief Pilot) **GRADE:** S-24

DEFINITION:

Under general supervision, supervises the Police Department's Helicopter Division which pilots a rotor-wing aircraft in varying weather conditions to perform aerial surveillance, crime detection, crime prevention, rescue, and related public safety work; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

This is supervisory-level Helicopter Pilot class.

ILLUSTRATIVE DUTIES:

Supervises the activities of the Helicopter Division;
Ensures Helicopter Division's flight operations comply with Federal Aviation Administration (FAA) regulations and all pertinent divisional and departmental standard operating procedures;
Covers pilot duty shifts as necessary to accommodate pilot leave, special assignments and training by adjusting work schedule so as to minimize overtime expenditures;
Counsels and disciplines division staff as needed taking necessary steps to address deficiencies;
Prepares for and conducts annual employee evaluations;
Coordinates flight operations, training events and administrative projects cooperatively with Chief Paramedic and Director of Maintenance;
Plans for and organizes pilot selection boards to fill future job vacancies;
Conducts or assigns initial and recurrent pilot training and evaluations;
Performs or assigns maintenance test flights;
Develops and maintains Standard Operating Procedures (SOP's) to adapt to changing conditions, equipment, personnel or mission profile;
Assists in preparing the Helicopter Division's annual operating budget;
Coordinates and organizes all initial and recurrent Factory Aircraft pilot training;
Maintains pilot training and certification records;
Assembles documents for annual aircraft insurance renewal at the direction of Office of Risk Management;
Serves as liaison with other local law enforcement and EMS aviation organizations;
Serves as liaison with air traffic control facilities and the Transportation Security Administration as necessary;

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Thorough knowledge of aviation rules and guidelines;
Thorough knowledge of navigational techniques;
Knowledge of the geography of the County;
Knowledge of departmental rules and regulations;
Keen sense of observation;

Ability to exercise sound judgement under hazardous and stressful work conditions;
Ability to effectively supervise and coordinate the work of others;

EMPLOYMENT STANDARDS:

Any combination of education, experience, and training equivalent to the following:
Graduation from high school or a G. E. D. issued by a state department of education; PLUS
One year of experience as a Fairfax County Police Helicopter Pilot; PLUS
Prior to appointment, candidate must be able to produce documentation to confirm they have each of the following;
One thousand (1000) hours of helicopter pilot-in-command experience, including at least 200 hours of experience at night;
300 hours of helicopter experience within the last five years with specific experience in the single pilot operating environment.

CERTIFICATES AND LICENSES REQUIRED:

Possession of a valid FAA commercial rotorcraft certificate with instrument rating;
Possession of a valid FAA Class II (or higher) medical certificate;
Certificate in FAA Flight Instructor (CFI) – Rotorcraft;
Possession of a valid Motor Vehicle Driver's License.

NECESSARY SPECIAL REQUIREMENTS:

Must successfully complete a criminal background investigation prior to appointment.
Training and experience in the use of night vision binocular goggles.

ESTABLISHED: October 15, 2012