

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 6610 **TITLE:** REFUSE SUPERINTENDENT **GRADE:** S-25

DEFINITION:

Under direction, plans, coordinates and supervises the work of foremen and crews engaged in refuse collection and disposal; and performs related work as required.

ILLUSTRATIVE DUTIES:

(The illustrative duties listed in this specification are representative of the class but are not an all inclusive list. A complete list of position duties and unique physical requirements can be found in the position description.)

Administers County-operated refuse collection system;
Supervises County-operated disposal programs;
Analyzes and solves problems arising from complaints;
Interviews, hires and assigns all refuse personnel;
Determines need and orders supplies and equipment;
Reviews, evaluates and recommends major changes in boundaries, routes and work loads;
Reviews accident causes and equipment failures;
Keeps records and prepares reports.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

(The knowledge, skills and abilities listed in this specification are representative of the class but are not an all inclusive list.)

Knowledge of sanitary refuse and garbage collection and disposal requirements and procedures;
Ability to plan and develop an efficient and functional County-wide system of refuse collection routes;
Ability to plan and supervise the work of others;
Ability to maintain good public relations in difficult situations.

EMPLOYMENT STANDARDS:

Any combination of education, experience and training equivalent to:
High school diploma or G.E.D. issued by a state department of education;
PLUS four years of refuse collection or disposal experience or experience managing field operations involving heavy equipment operations, scheduling, and maintenance, PLUS two years of experience at the supervisory level.
Completion of an Agency approved supervisory development program OR completion of the Fairfax County Supervisory Competency Certificate as revised for Maintenance and Trades may be substituted for one year of the required supervisory experience.

CERTIFICATES AND LICENSE REQUIRED:

Possession of a valid Motor Vehicle Driver's License; OR Contingent upon area of assignment and as identified to the Department of Human Resources, some positions in this class may require a Commercial Driver's License and may be required to provide copies of driving record periodically for verification of driving status.

NECESSARY SPECIAL REQUIREMENTS:

Certain positions in this class as identified to the Department of Human Resources may require a Virginia Waste Management Facility Operators License.

ES REVISED: November 1, 2011

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