

**CLASS SPECIFICATION**  
**County of Fairfax, Virginia**

**CLASS CODE:** 6612    **TITLE:** SENIOR REFUSE SUPERVISOR    **GRADE:** S-19

**DEFINITION:**

Under direction, plans, coordinates, supervises and reviews the work of several Refuse Foremen; and performs related work as required.

**ILLUSTRATIVE DUTIES:**

Plans, coordinates and supervises the work of refuse collection foremen;  
Evaluates work loads and makes route adjustments;  
Assists in the planning of new routes;  
Reviews work in progress;  
Handles more difficult service complaints;  
Maintains records of all refuse trucks;  
Posts "no dumping" signs as required by ordinance;  
Hires new personnel, directs the training of new personnel in equipment usage and safety precautions;  
Evaluates work performance;  
Prepares reports as required.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of County ordinances pertaining to refuse collection and disposal;  
Knowledge of refuse techniques and practices;  
Ability to supervise the work of others;  
Ability to maintain effective working relationships with the public;  
Ability to prepare reports and keep accurate records.

**EMPLOYMENT STANDARDS:**

Any combination of education, experience and training equivalent to graduation from high school or G.E.D. issued by a state department of education; plus three years of experience in refuse collection and disposal, to include one year of supervisory experience.

REFORMATTED/REVISED: December 3, 2007