

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 6732

TITLE: CUSTODIAN III

GRADE: S-09

DEFINITION:

Under direction, provides substitute custodial supervision and assistance to buildings upon assignment; trains for custodial supervisory position; performs on various cleaning specialty crews as needed; and performs related work as required.

ILLUSTRATIVE DUTIES:

Supervises the work of a group of custodians on a substitute basis;
Makes routine inspections to review work in progress and upon completion;
Assists in the supervision of moving furniture and equipment in the preparation for opening new buildings;
Assists in the cleaning of buildings, the preparation of rooms for meetings and in minor building repair assignments;
Trains for a supervisory custodial position, receiving on-the-job training in cleaning methods and equipment and supervisory procedures;
Operates and adjusts heating equipment in numerous buildings;
Works with building operational crews performing specialized duties such as window washing, snow removal and floor sanding, as necessary.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of geographic locations of buildings in the County;
Knowledge of the operation of a great variety of makes of heating equipment and buildings;
Knowledge of the methods, materials and equipment used in custodial work;
Ability to learn custodial operational methods and supervisory procedures;
Ability to understand and carry out written and oral instructions;
Ability to observe and report needs for maintenance and supplies;
Ability to get along well with students, officials and the general public.

EMPLOYMENT STANDARDS:

Completion of the eighth grade plus two years of successful experience in public building custodial work.

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