



# County of Fairfax, Virginia

## MEMORANDUM

**DATE:** October 24, 2008

**TO:** Human Services Boards, Authorities, and Commissions  
Community Nonprofit Organizations  
Human Services Leadership Team

**FROM:** Henry Wulf, Chair, Budget Committee  
Human Services Council

**SUBJECT:** Human Services Council FY 2010 Lines of Business Review

We invite your group to share your perspective on the impact of the Lines of Business reduction options currently being presented by the human services agencies. The Council will be preparing feedback on these potential reductions for the County Executive and the Board of Supervisors prior to the FY 2010 budget being advertised.

### Four Scheduled Meetings for Oral Presentations

We scheduled four meeting dates for this purpose, each starting at 7:30 p.m.

- Thursday, November 6, at the Health Department's Kelly Square offices located at 10777 Main Street, Suite 310, Rowland Conference Center
- Wednesday, November 12, at the Government Center, 12000 Government Center Parkway, Conference Rooms 4 & 5
- Monday, December 8, at the Health Department's Kelly Square offices located at 10777 Main Street, Suite 310, Rowland Conference Center
- Wednesday, December 10, at the Government Center, 12000 Government Center Parkway, Conference Rooms 2 & 3

We will do our best to accommodate your request for dates and will schedule speakers on a first-come, first-served basis.

Because of the expected high volume of groups we think will want to make an oral presentation, we are limiting each group to five minutes. If the number of oral presentations is fewer than anticipated, we will provide more time. Please bring 45 copies of any written material for distribution.

Please take note that two agencies, the Fairfax-Falls Church Community Services Board and the Department of Housing and Community Development, will not present their LOBs reduction options to the Council until after November 12. We ask that Boards and CBOs wishing to speak on those agency reductions schedule their time with the Council on either December 8 or December 10.

### Written Presentations Encouraged

The HSC strongly encourages your group to supplement any presentation with as much written explanation as you want. You may also submit a written statement in lieu of an oral presentation. The HSC will consider all written information received by Friday, December 12. Send or e-mail written statements to the address listed below.

Human Services Council  
2008

#### At-Large

Kevin H. Bell, Chair  
Laura I. McDowall

#### Braddock District

Tom Grodek  
Capt. John R. Niemiec

#### Dranesville District

Kathleen Murphy  
Dr. Virginia P. Norton

#### Hunter Mill District

Baba Freeman  
Herk Latimer

#### Lee District

Robert L. Faherty  
Richard Gonzalez

#### Mason District

Michael Kwon  
Stephanie Mensh

#### Mt. Vernon District

Col. Marion Barnwell  
John Byers

#### Providence District

Donna Fleming, Vice Chair  
Henry Wulf

#### Springfield District

Robert E. Gaudian  
William Kogler

#### Sully District

Richard P. Berger  
Carol Ann Hawn

### **Guidelines for Presentations**

In order to help the Council sort through the massive amount of material and help make your oral and written presentations effective, we offer the following guidelines:

- Be aware that the HSC members will have received a full briefing on all reduction options and will have had the opportunity to make additional inquiries about the possible reductions. It will not be necessary to take presentation time to educate the Council on the nature and scope of the reduction options.
- Because each time slot is so limited, we suggest strongly that one person make the entire presentation.
- Focus your presentation on those reduction options which your Board or organization thinks would be most harmful to the community and to the system of human services the County has developed over the years.
- The HSC recognizes that all the reduction options have significant negative impact. We are seeking your perspective on those that would be "the worst" for the community and which should be avoided at all cost.
- The Council will also be interested in your perspective as to why a particular reduction falls into this category.
- In presenting this "most harmful" list, it would be most helpful to the Council if you would reference the Agency Reduction Priority Number and Agency Line of Business number. Using an example reduction for the Juvenile and Domestic Relations Court:

*Example: JDRC Reduction Priority 8 - Eliminate Boys Probation House - LOB #81-06 \$1,180,781*

These reduction priority numbers and LOB reference numbers may be found in each agency's Lines of Business Presentations. These are posted on the county Web site at:

[http://www.fairfaxcounty.gov/dmb/lobs/agency\\_lobs\\_presentations.htm](http://www.fairfaxcounty.gov/dmb/lobs/agency_lobs_presentations.htm)

### **Contact for Arrangements**

To arrange a time to speak or to submit written information, please email Maggie Scott at [Maggie.Scott@fairfaxcounty.gov](mailto:Maggie.Scott@fairfaxcounty.gov) or call her at (703) 324-7283 or TTY (703) 324-5628. The mailing address for written materials is:

Human Services Council c/o Maggie Scott  
Department of Systems Management for Human Services  
12011 Government Center Parkway, Suite 222  
Fairfax, VA 22035

Fairfax County is committed to nondiscrimination in all county programs, services, and activities. Special accommodations and/or alternative information formats will be provided upon request. For assistance, please contact Maggie Scott as indicated above. We sincerely appreciate adequate notice so that we may have the time to properly arrange special accommodations or alternative formats.

We look forward to hearing from you and working together with your group.

cc: Human Services Council  
Verdia L. Haywood, Deputy County Executive