

# Information Technology Policy Committee

## Meeting Minutes from March 4, 2010

**ITPAC Members Present:** Edward Blum (Providence), Ann Kanter (League of Women Voters), Michael DiConti (Sully), Susan Hoffman (Mason), Suresh Shenoy (Dranesville), Steve Lam (Braddock), Emily McCoy (Lee)- by phone, William Young (Hunter Mill), Maribeth Luftglass (Fairfax County Public Schools), John Skudlarek (Mt. Vernon), Thomas Haser (Chamber of Commerce)

**ITPAC Members Not Present:** Walter Williams (Springfield), Kathryn Walsh (At-Large), Paul Liberty (NUTC), Thomas Mukai (Federation of Citizen Associations)

**County Staff Present:** David Molchany, Wanda Gibson, Gordon Jarratt, Steve Brundage, George Hohmann, Afsaneh Tibbs, Mark Matthews, Brian Heffern

**ITPAC Committee Matters:** The meeting was called to order at 8:15 a.m. Minutes from the January 21, 2010 meeting were approved by the Committee.

### Agenda

#### **FY2011 Advertised Budget: Presentation by Department of Management and Budget**

Brian Heffern and Mark Matthews from the Department of Management and Budget presented the County Executive's FY2011 Advertised budget to ITPAC members and responded to questions. They highlighted the revenue and expenditure sides of the advertised budget plan, the proposed real estate tax rate increase and options available to the Board, and the unknown impact of the Commonwealth's budget shortages on localities such as Fairfax County. They also briefed ITPAC on the continuing uncertainty of the current economic conditions and the difficult challenges facing County officials for the next few budget cycles. They noted that the concern about the deferral of funding for capital and information technology projects was noted by the County Executive in his budget presentation to the Board of Supervisors.

ITPAC inquired about county agency consolidation efforts, Fairfax County's employee pension plan, and asked for clarification about the county's debt service. Mr. Matthews and Mr. Heffern responded to the Committees' inquiries and informed members that all the FY2011 budget documents are available on the county's public web site at <http://www.fairfaxcounty.gov/dmb>.

#### **FY2011 Advertised Budget – DIT Overview of Challenges, Reductions and Program Modifications**

George Hohmann, DIT's Fiscal Administrator and Gordon Jarratt, Enterprise Systems Division Director briefed ITPAC on DIT's FY2011 budget. Gordon Jarratt reviewed DIT's strategic considerations, chief among them:

- ◆ Repeated budget reductions that have significantly reduced DIT's flexibility
- ◆ Continued pressure to provide 24/7 service while facing reduced staffing and resources
- ◆ Issues related to the effective use and management of agency based IT assets
- ◆ The importance for keeping the county's technology strategy and resources aligned with the county's evolving business needs
- ◆ Importance of continued investment in technology to avoid obsolescence and maintain high technical capacity
- ◆ The need to advance and support regional and interagency interoperability

George Hohmann reviewed DIT's proposed FY2011 budget. He noted the consolidation of Print Shop functions and their transfer to DIT in FY2011. His presentation highlighted reductions for FY 2011 totaling \$750,000 as requested through a 15% reduction in contractual services funding and the elimination of two merit positions in the General Fund. Additionally it was noted in FY2011 five positions dedicated to DIT's BAR Group (Business Application Resource training group) will transfer to the Department of

Human Resources (DHR) in an effort to consolidate all training functions under the umbrella of the DHR. These positions will help support training associated with the FOCUS project (ERP). In the final analysis, DIT's net position count will increase by 2 positions in FY2011, while the agency takes on additional reductions and absorbs increased responsibilities.

Following the budget presentation, ITPAC requested input from DIT on issues and priorities for inclusion in the annual ITPAC letter to the Board of Supervisors for the FY2011 Budget year.

For lack of time, presentation of the FY2011 Fund 104 Advertised Budget was postponed to a later time.

The Meeting was adjourned at 10:00 am - Next ITPAC meeting is scheduled for March 25, 2010.