

Information Technology Policy Committee (Meeting Minutes from March 31, 2005)

ITPAC Members Present – Edward Blum (Providence), Mike DiConti (Sully), Susan Hoffman (Mason), Anne Kanter (League of Women Voters), Paul Leslie (Braddock), Maribeth Luftglass (FCPS), Suresh Shenoy (Dranesville), John Skudlarek (Mt. Vernon), Kathryn Walsh (via telecom) (At-Large Chairman), Bill Young (Hunter Mill)

ITPAC Members Not Present – Jack Littlely (NV Technology Council), Thomas Haser (Fairfax Chamber of Commerce), Emily McCoy (Lee), Thomas Mukai (Federation of Citizen Associations), John Yeatman (Springfield)

CIO Present – David Molchany

DIT Staff Present – Wanda Gibson - Director, Cleve Edwards, Peggy Van Lowe, David Bartee, Mike Dent, Dinese Drake, Alexis Prince, Greg Scott, Cathy Spage, Lynn Hadden, Steve Brundage, Robin Randall

1 – ITPAC Committee Matters

Approval of Minutes: Meeting called to order at 8:10 a.m. The meeting began with a review of the meeting minutes from the March 3, 2005 meeting. The minutes were approved.

Membership Matters: There has been no word on the replacement for the vacancy from Northern Virginia Technology Council.

Other Matters: Greg Scott and Andy Nguyen presented the committee with a demonstration of the ITPAC website. Requests were made for additional functionality around ITPAC member access including incorporating a collaboration work space.

2 – Follow-up/debrief IT Budget Discussion

Wanda Gibson briefed the committee on the status of the FY 06 advertised budget. As of the ITPAC meeting, it was discussed that there was a possibility that certain Fund 104 projects would be reduced by \$3.5 million to enable other BOS priorities to be considered, such as other public needs, public school requests, and tax relief. The projects identified to be deferred include several of Document Management and Imaging projects, specifically those that are existing and may not be far enough along to substantially complete the work in FY 06. The ITPAC letter was provided to the Board of Supervisor's at the March 28 BOS budget workshop meeting with no additional comments from the BOS regarding IT projects or programs. The Board of Supervisors thanked ITPAC for the letter. The committee discussed the possibility of contacting the Board concerning funding of the DIT request. Other IT funding related questions were discussed regarding the cost of the technology for the new PSTOC.

3 – DIT Security Issues

Wanda Gibson led the discussion about the concerns of IT security and protecting IT assets versus personal convenience as related to requests from agencies to allow personal PDA's to be connected to the County's network. The county provides access for authorized remote users and county issued PDA's. DIT is looking into ways to determine an acceptable PDA specification that would be acceptable for employee personal purchases and meet established standards which would be acceptable to connect to the county. Ms. Gibson offered the committee a future presentation on the status of the county's "Security Architecture", IT Security Policy and Acceptable Use Policy. This would give ITPAC an opportunity to provide feedback and input on future policy revisions.

4 – Regional Public Safety and Emergency Management IT Initiatives

Wanda Gibson and David Molchany reported to ITPAC that DIT is heavily involved with Homeland Security regional interoperability initiatives with the Council of Governments (COG). DIT staff are spending a significant amount of time on technology data exchange standards and implementation of several projects funded through DHS to interconnect the nineteen jurisdictions in the National Capital region. All jurisdictions in the National Capital Region are actively involved. The purpose of the initiative is to provide a secure, private technology infrastructure required to facilitate interoperability for voice, data and video communication for emergency support functions across the region. The associated projects will interconnect emergency operations centers, 911 Centers, and government offices that participate in decision-making, incident management and response. It also establishes a standard and services based information exchange architecture – compliant with emerging Department of Homeland Security data exchange standards. Lynn Hadden is the DIT assigned lead. As a part of this work, she briefed the committee on the Executive Order regarding Homeland Security (13356 Executive Order – Home Interoperable Terrorist Environment). Lynn meets with the Metadata Center of Excellence weekly and represents Fairfax to set standards for creating and following open standards for exchange of data. These will be incorporated into the regional standard. A more detailed presentation on the NCR interoperability initiatives will be made at the April ITPAC meeting.

Dinese Drake updated the committee on the establishment of the Public Safety Governance Board. The project goal is to provide a comprehensive, integrated technology solution for CAD and incident management and reporting support at the 911 Center for Police, Fire and EOC requirements. The current project schedule plans for the identification of high level requirements with a pre-qualification process in the June-August timeframe, delivery of requirements by September, and the anticipated roll-out associated with the new PSTOC. The timeline is aggressive, some components have a life-cycle funding and others are cost-out funding.

ITPAC acknowledges the additional resource burdens associated with the Homeland Security work, which cuts into the available DIT expert resources and impacts projects and other county work. The cost of this staff time is not being reimbursed by the DHS. DIT appreciated ITPAC's support and strategies during the budget decision-making process cycle to cover the impact of this regional mandate. .

Other:

ITPAC was invited to attend the BOS Technology Committee meetings, Chaired by Supervisor Lynda Smyth. ITPAC Chair Ed Blum is the appointee for Supervisor Smyth's district and will discuss the particulars with her.

Other feedback from ITPAC:

- Present an overview of DIT so ITPAC has a better feel on how they can help with funding requests.
- Discuss at a future meeting, agenda on PSTOC. Emergency Management and Homeland Security IT initiatives. Also develop some metrics on how much time staff spend on this.
- Update IT Security Architecture for future agenda item

Due to time, the I-Net agenda item was deferred to the April ITPAC meeting.

Conclusion:

MEETING ADJOURNED: 10:10 am.

Next Meeting, April 28, 2005, 8:00am, Room 232C, Government Center