



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

**PLACE:** George Mason Regional Library  
7001 Little River Turnpike  
Annandale, VA 22003  
(703) 256-3800

**TIME:** 7:00 P.M.

**DATE:** January 14, 2015

## AGENDA

### I. PUBLIC COMMENT

1. Jennifer McCullough, President, Fairfax County Public Library Employees' Association
2. Nancy Allard, Co-President, Friends of the George Mason Regional Library

### II. MINUTES – December 2014

### III. CHAIR'S REPORT

- A. Opening Remarks
- B. BOS meeting with BOT - Tuesday, January 20, 2015, 10:00am, rooms 9/10 at the Government Center
- C. Library Friends' Forum – March 8, 2015 at Burke Centre Library
- D. BOT Individual and Group Photographs to be taken at the February 2015 meeting
- E. Chairman Bulova's Federation meeting
- F. Library Board Workshop

### IV. COMMITTEE REPORTS

- A. Library Foundation – Michael Donovan
- B. Budget Committee – Michael Donovan
- C. Planning Committee – Priscille Dando
- D. FCPL Director's Search Committee – Karrie Delaney

### V. DIRECTOR'S REPORT

- A. Executive Summary
  1. Woodrow Wilson Update (Attachment 1, Page 1)
  2. Tysons-Pimmit Temporary Location
  3. Reston Regional Update
  4. FCPL Vacancy Appointments 2014 – Year-To-Date (Attachment 2, Page 3)

**FAIRFAX COUNTY PUBLIC LIBRARY**

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Fairfax, VA 22035

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**V. DIRECTOR'S REPORT (cont'd)**

5. Library Friends' Financial Audit – Update
6. Release of Private Information
7. Fairfax County Attorney Opinion on Board Authority - Update

**VI. CONSIDERATION ITEMS – None**

**VII. ACTION ITEMS - None**

**VIII. INFORMATION ITEMS**

- A. State and Federal Lobbying by County Agencies, Boards, Authorities and Commissions – 2015 General Assembly, 114<sup>th</sup> Congress (Attachment 3, Page 7)
- B. Monthly Statistical Snapshot, November 2014 (Attachment 4, Page 15)
- C. Incident Report – December 2014 (Attachment 5, Page 19)

**IX. ROUNDTABLE**

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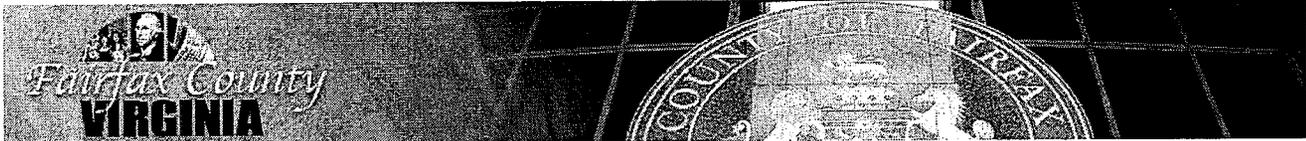
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[homepage](#) > [library](#) > [newsroom](#) > [news](#) > [temporary woodrow wilson library will close jan. 17:](#)

## Temporary Woodrow Wilson Library Will Close Jan. 17

*New Site Opens March 21*

The Woodrow Wilson Library, a branch of the Fairfax County Public Library, will close at 5 p.m. on Saturday, Jan. 17, at its temporary location. The branch will reopen Saturday, March 21 at 10 a.m. after a ribbon-cutting ceremony at its permanent site: 6101 Knollwood Dr., Falls Church. During the transition, library staff will move the collection to the newly renovated building to prepare for the branch's March opening.

"We are looking forward to welcoming our community to this beautiful new library with expanded services and facilities, Kathryn K. Young, assistant branch manager at Woodrow Wilson Library said. "We will be happy to see our old friends from the neighborhood, especially Bailey's School students. They will love the new library!"

The book drop at Woodrow Wilson Library will not be available between Jan. 17 and March 21. Due dates for Woodrow Wilson customers will be adjusted to address the closing. Customers who regularly use Woodrow Wilson Library can use other Fairfax County Public Library [branches](#) between Jan. 17 and March 21. Customers can change their holds to a different branch or suspend their holds while Woodrow Wilson is closed.

The renovations to the Woodrow Wilson Library, which opened in 1967, increase the size to 14,420 square feet. Other features include 93 parking spaces, multiple meeting rooms with additional capacity, modernized facilities and 24 public computers. The funding for the renovations comes from a library bond referendum approved by voters in 2004.

*Fairfax County is committed to nondiscrimination on the basis of disability in all county programs, services and activities. To request this information in an alternate format, call 703-324-8380, TTY 703-324-8365.*

**Fairfax County Public Library**  
12000 Government Center Parkway, Suite 324  
Fairfax, Virginia 22035  
Media Contact: Mary Mulrenan  
703-324-8319, TTY 703-324-8365, Fax 703-324-3180  
01-15, Dec. 16, 2014

**Contact Fairfax County:** [Phone](#), [Email](#) or [Twitter](#) | **Main Address:** [12000 Government Center Parkway, Fairfax, VA 22035](#)

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## Appointments 2014 - Year-to-Date

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Name	Position	Date	Internal/External	Department
1 Gene Calhoun	IT Technician	2/24/2014	Eternal	LIT
2 Hyewon Cho	Admin Asst I	2/8/2014	Internal	Cataloging - TO
3 Rebecca Jin	Admin Asst I	2/22/2014	Internal	Cataloging - TO
4 Rudy Rodela	Regional Branch Manager	3/24/2014	External	RR - Lib Ops
5 Kristen Burnham	Librarian I	3/24/2014	External	KN - Lib Ops
6 Tina Mraz	Librarian I	3/22/2014	Internal	DM - Lib Ops
7 Kathy Richardson	Librarian I	3/22/2014	Internal	TJ - Lib Ops
8 Alicia Rocconi	Librarian I	4/19/2014	External	PH - Lib Ops
9 Chris Bartholomew	Library Assistant IV	5/3/2014	Internal	AD - Customer Services
10 Heather Brumberg	Information Assistant	5/5/2014	External	CE - Lib Ops
10 Judy Egan	Information Assistant	5/3/2014	Internal	PO - Lib Ops
11 Kelly Gilbert	Information Assistant	5/3/2014	Internal	CH - Lib Ops
12 Jennifer McCullough	Information Assistant	5/3/2014	Internal	PO - Lib Ops
13 Anita Toth	Information Assistant	5/5/2014	Internal	BC - Lib Ops
14 Terri Lee Weatherholtz	Information Assistant	5/5/2014	External	PH - Lib Ops
15 Cathy Costello	Information Assistant	5/17/2014	Internal	OK - Lib Ops
16 Mary Dunn	Information Assistant	5/19/2014	External	HE - Lib Ops
17 Lynne Gildon	Admin Asst IV	5/3/2014	External - Co. Employee	HR - Admin
18 Erin Guyer	Information Assistant	6/28/2014	External	PH - Lib Ops
19 Allen Zapata	Information Assistant	6/14/2014	External	GM - Lib Ops
20 Chahinaz Bouzid	Library Assistant III	6/14/2014	Internal	MW - Lib Ops
21 Jackie Butler	Library Assisant IV	6/14/2014	Internal	FX - Lib Ops
22 Alexis Froyd	Information Assistant	6/16/2014	External	DM - Lib Ops
23 Elizabeth Vargis	Library Assistant III	6/14/2014	Internal	GF - Lib Ops
24 Florence Whipple	Library Assisant IV	6/14/2014	Internal	PO - Lib Ops
25 Valerie Furino	Librarian II	30-Jun-14	External	Cataloging - TO
26 Julia Stevenson	Admin Asst III	28-Jun-14	External - Co. Employee	HR - Admin
27 Ingrid Bowers	Assistant Regional Branch Manager	12-Jul-14	Internal	RR - Lib Ops

Attachment 2

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## Appointments 2014 - Year-to-Date

28	Josh Cruciotti	Assistant Regional Branch Manager	12-Jul-14 Internal	CH - Lib Ops
29	Alicia Korker	Assistant Regional Branch Manager	12-Jul-14 Internal	TY - Lib Ops
30	Mary Prisby	Assistant Regional Branch Manager	12-Jul-14 External	GM - Lib Ops
31	Susan Leith	Admin Asst III	26-Jul-14 External - Co. Employee	FSD - Admin
32	Mohammed Esslami	Regional Branch Manager	23-Aug-14 Internal	GM - Lib Ops
33	Amanda Post	Assistant Community Branch Manager	23-Aug-14 Internal	OK - Lib Ops
34	Emily Bruin	Librarian I	20-Sep-14 Internal	GM - Lib Ops
35	Denise Dorn	Librarian I	4-Oct-14 Internal	PH - Lib Ops
36	Adrienne Leo	Librarian I	5-Oct-14 Internal	RR - Lib Ops
37	Kiera Nolan	Librarian I	20-Sep-14 Internal	GM - Lib Ops
38	Aliva Parvez	Librarian I	4-Oct-14 Internal	TY - Lib Ops
39	Linda Shankle	Librarian I	4-Oct-14 Internal	GM - Lib Ops
40	Cynthia Stone	Librarian I	20-Sep-14 Internal	SH - Lib Ops
41	David Mercer	Librarian I	4-Oct-14 Internal	RR - Lib Ops
42	Kim Appich	Library Assistant II	4-Oct-14 Internal	FX - Lib Ops
43	Cynthia Conley	Library Assistant II	4-Oct-14 Internal	GM - Lib Ops
44	Eric Eisinger	FSD Director	7-Oct-14 External	FSD - Admin
45	Kathleen Flegal	Information Assistant	4-Oct-14 External	DM - Lib Ops
46	Ginger Hawkins	Information Assistant	4-Oct-14 Internal	PH - Lib Ops
47	Matt Major	Library Assistant II	4-Oct-14 Internal	PO - Lib Ops
48	Jill Wright	Information Assistant	18-Oct-14 Internal	KP - Lib Ops
49	Sonal Gasai	Information Assistant	20-Oct-14 Internal	RB - Lib Ops
50	Jan Harrod	Early Literacy Assistant	20-Oct-14 External	CSD - Admin
51	Mylene Crisostomo	Admin Asst III	1-Nov-14 External - Co. Employee	FSD - Admin
52	Karla Pruefer	Library Assistant I	1-Nov-14 Internal	GM - Lib Ops
53	America Reichel	Library Assistant I	1-Nov-14 External	RR - Lib Ops
54	Rudy Rodela	Branch Coordinator	15-Nov-14 Internal	CSD - Admin
55	Chris Barbuschak	Information Assistant	1-Dec-14 External	VARoom - Lib Ops
56	Cindy Hall	Regional Branch Manager	13-Dec-14 Internal	CH - Lib Ops
57	Linda Schlekau	Regional Branch Manager	13-Dec-14 Internal	SH - Lib Ops
58	Lauren Padgett	Communications Specialist I	27-Jan-15 External	CSD - Admin

**Appointments**  
**2014 - Year-to-Date**

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59 Jill Johnson	Assistant Community Branch Manager	27-Dec-14 Internal	DM - Lib Ops
60 Sharon Wasserman	Assistant Community Branch Manager	27-Dec-14 Internal	MW - Lib Ops
61 James Cullen	Assistant Community Branch Manager	27-Dec-14 Internal	GF - Lib Ops

Total FMLA Cases in 2014:   **35**  
Total number of FMLA cases in branches:   **24**

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## County of Fairfax, Virginia

## MEMORANDUM

**DATE:** December 16, 2014

**TO:** Senior Management Team

**FROM:** Edward L. Long, Jr.  
County Executive

**SUBJECT:** Annual Memorandum -- State and Federal Lobbying by County Agencies, Boards, Authorities and Commissions -- 2015 General Assembly, 114<sup>th</sup> Congress

**IMMEDIATE ATTENTION -- Agency Directors should immediately distribute this memorandum to appropriate staff, as well as any boards, authorities, or commissions for which they have staff/coordination responsibilities.**

**County Lobbying Policy**

This memo serves as the annual reminder concerning Fairfax County's policy on lobbying at the state or federal level. As you know, established County policy prohibits independent lobbying of the Virginia General Assembly, the Governor's Office or any other state agency or official by County agencies, boards, authorities or commissions on issues that are not included in the adopted legislative program and/or policies of the Board of Supervisors. This County policy also extends to lobbying legislative issues at the federal level, in particular, with members of Congress or their staff, or executive branch officials.

In addition to adopting an annual state legislative program, federal legislative principles, and a federal strategy memorandum, the Board approves positions on ongoing legislative issues under consideration by the General Assembly, the Congress, or the state or federal executive branches throughout the year, as well as positions for testimony on state and federal administrative actions or regulations. (The current 2015 state legislative program, federal principles, and federal strategy memorandum are available online on the Board's webpage at <http://www.fairfaxcounty.gov/government/board/>). This year, the Board also considered a number of bills introduced by the 113<sup>th</sup> Congress; based on this review, County government relations staff coordinated our lobbying efforts with the County's Congressional offices. Staff efforts are also supplemented on Capitol Hill by a contract lobbying team for transportation issues, as well as certain general issues of interest to the County.

Office of the County Executive  
12000 Government Center Parkway  
Suite 552  
Phone: (703) 324-2531, TTY 711  
Fax: (703) 324-3956  
[www.fairfaxcounty.gov](http://www.fairfaxcounty.gov)

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**Upcoming General Assembly – 2015**

As you know, general direction of the County's legislative effort year-round is a function of my office. Claudia Arko, the County's Legislative Director and registered lobbyist, will have day-to-day control of the County's state and federal legislative efforts. I have also registered the other members of the County's legislative team who are authorized to lobby on behalf of Fairfax County during the 2015 General Assembly.

State law is quite specific as to what constitutes "lobbying," which is defined as follows: (i) influencing or attempting to influence executive or legislative action through oral or written communication with an executive or legislative official; or (ii) soliciting others to influence an executive or legislative official.<sup>1</sup> In addition, any local government employee who lobbies is defined as a "lobbyist," and all such lobbyists are required to be registered with the Secretary of the Commonwealth. Va. Code §2.2-419 (see **Attachment**).

In order to comply with the County's lobbying policy, as established by the Board of Supervisors and Virginia law, it is essential that County efforts on legislative or executive actions throughout the year be coordinated with the Legislative Director. In particular, if a member of County staff intends to participate in the Richmond legislative process and attend General Assembly meetings or public hearings pertaining to issues of interest or impact to the County on legislative or executive actions, he or she should contact Claudia or other members of the Richmond team during the General Assembly. Any information which is important to formulating a County position on a particular bill should also be communicated to Claudia. This will ensure that our County efforts will be consistent.

Additionally, during the session, Ellen Simon will be working with a staff team appointed by me to represent major County program areas, and these team members will analyze the impact of legislation affecting the County. As in past years, rapid review of bills is essential, and by using computer support, the review of legislation has been expedited and simplified. All technical questions during the session concerning pending legislation should be routed to Ellen. The information provided by County staff to the Richmond team will be utilized in helping me to make recommendations to the Board for possible County positions during weekly meetings of the Legislative Committee.

No County official or County agency should conduct any lobbying activities in violation of County policy or Virginia law. However, please note that the County lobbying policy is not intended to discourage County agencies, boards, commissions and authorities from maintaining professional relationships with appropriate state agencies. If you have any questions or need clarification about the County's lobbying efforts related to your area of responsibility, you

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<sup>1</sup> Virginia's lobbying disclosure and regulations do not apply to all interactions with State agencies. The definition of "lobbying" specifically uses the term "executive action," and that term is defined as "the proposal, drafting, development, consideration, amendment, adoption, approval, promulgation, issuance, modification, rejection, or postponement by an executive agency or official of **legislation or executive orders** issued by the Governor." Va. Code § 2.2-419.

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Senior Management Team  
December 16, 2014  
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should check with Claudia. She will coordinate with me on how best to handle the issue or effort, in order that our lobbying activities are consistent county-wide. Additionally, this policy does not deny any individual his or her right as a private citizen to lobby the state on matters of individual concern.

Thank you for your assistance.

**2015 General Assembly Contact Information**

**Richmond Office Information**

(office will be staffed January 12 – February 28, 2015)

**Address:** 1207 E. Main Street, 2<sup>nd</sup> Floor  
Richmond, Virginia 23219

**Phone:** (804) 788-4536

**Fax:** (804) 649-2872

**Fairfax Office Information**

Claudia Arko: (703) 324-2647

Katie Boyle: (703) 324-2649

Ellen Simon: (703) 324-2640

The 2015 session begins Wednesday, January 14, 2015, and is scheduled to end Saturday, February 28, 2015.

Attachment: Virginia Code §2.2-419

cc: Members, Board of Supervisors  
Richmond Team  
Legislative Review Team



## § 2.2-419. Definitions

As used in this article, unless the context requires a different meaning:

"Anything of value" means:

1. A pecuniary item, including money, or a bank bill or note;
2. A promissory note, bill of exchange, order, draft, warrant, check, or bond given for the payment of money;
3. A contract, agreement, promise, or other obligation for an advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money;
4. A stock, bond, note, or other investment interest in an entity;
5. A receipt given for the payment of money or other property;
6. A right in action;
7. A gift, tangible good, chattel, or an interest in a gift, tangible good, or chattel;
8. A loan or forgiveness of indebtedness;
9. A work of art, antique, or collectible;
10. An automobile or other means of personal transportation;
11. Real property or an interest in real property, including title to realty, a fee simple or partial interest, present or future, contingent or vested within realty, a leasehold interest, or other beneficial interest in realty;
12. An honorarium or compensation for services;
13. A rebate or discount in the price of anything of value unless the rebate or discount is made in the ordinary course of business to a member of the public without regard to that person's status as an executive or legislative official, or the sale or trade of something for reasonable compensation that would ordinarily not be available to a member of the public;
14. A promise or offer of employment; or
15. Any other thing of value that is pecuniary or compensatory in value to a person.

"Anything of value" does not mean a campaign contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2.

"Compensation" means:

1. An advance, conveyance, forgiveness of indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money or anything of value; or
2. A contract, agreement, promise or other obligation for an advance, conveyance, forgiveness of

indebtedness, deposit, distribution, loan, payment, gift, pledge, or transfer of money or anything of value, for services rendered or to be rendered.

"Compensation" does not mean reimbursement of expenses if the reimbursement does not exceed the amount actually expended for the expenses and it is substantiated by an itemization of expenses.

"Executive action" means the proposal, drafting, development, consideration, amendment, adoption, approval, promulgation, issuance, modification, rejection, or postponement by an executive agency or official of legislation or executive orders issued by the Governor.

"Executive agency" means an agency, board, commission, or other body in the executive branch of state government. "Executive agency" includes the State Corporation Commission, the Virginia Workers' Compensation Commission, and the Virginia Lottery.

"Executive official" means:

1. The Governor;
2. The Lieutenant Governor;
3. The Attorney General;
4. Any officer or employee of the office of the Governor or Lieutenant Governor other than a clerical or secretarial employee;
5. The Governor's Secretaries, the Deputy Secretaries, and the chief executive officer of each executive agency; or
6. Members of supervisory and policy boards, commissions and councils, as defined in § 2.2-2100, however selected.

"Expenditure" means:

1. A purchase, payment, distribution, loan, forgiveness of a loan or payment of a loan by a third party, advance, deposit, transfer of funds, a promise to make a payment, or a gift of money or anything of value for any purpose;
2. A payment to a lobbyist for salary, fee, reimbursement for expenses, or other purpose by a person employing, retaining, or contracting for the services of the lobbyist separately or jointly with other persons;
3. A payment in support of or assistance to a lobbyist or the lobbyist's activities, including the direct payment of expenses incurred at the request or suggestion of the lobbyist;
4. A payment that directly benefits an executive or legislative official or a member of the official's immediate family;
5. A payment, including compensation, payment, or reimbursement for the services, time, or expenses of an employee for or in connection with direct communication with an executive or legislative official;
6. A payment for or in connection with soliciting or urging other persons to enter into direct communication with an executive or legislative official; or
7. A payment or reimbursement for categories of expenditures required to be reported pursuant to this chapter.

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"Expenditure" does not mean a campaign contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2.

"Fair market value" means the price that a good or service would bring between a willing seller and a willing buyer in the open market after negotiations. If the fair market value cannot be determined, the actual price paid for the good or service shall be given consideration.

"Gift" means anything of value to the extent that a consideration of equal or greater value is not received.

"Gift" does not mean:

1. Printed informational or promotional material;
2. A gift that is not used and, no later than 60 days after receipt, is returned to the donor or delivered to a charitable organization and is not claimed as a charitable contribution for federal income tax purposes;
3. A gift, devise, or inheritance from an individual's spouse, child, parent, grandparent, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin or the spouse of that individual, if the donor is not acting as the agent or intermediary for someone other than a person covered by this subdivision; or
4. A gift of a value of \$50 or less.

"Immediate family" means (i) the spouse and (ii) any child who resides in the same household as the executive or legislative official and who is a dependent of the official.

"Legislative action" means:

1. Preparation, research, drafting, introduction, consideration, modification, amendment, approval, passage, enactment, tabling, postponement, defeat, or rejection of a bill, resolution, amendment, motion, report, nomination, appointment, or other matter by the General Assembly or a legislative official;
2. Action by the Governor in approving, vetoing, or recommending amendments for a bill passed by the General Assembly; or
3. Action by the General Assembly in overriding or sustaining a veto by the Governor, considering amendments recommended by the Governor, or considering, confirming, or rejecting an appointment of the Governor.

"Legislative official" means:

1. A member or member-elect of the General Assembly;
2. A member of a committee, subcommittee, commission, or other entity established by and responsible to the General Assembly or either house of the General Assembly; or
3. Persons employed by the General Assembly or an entity established by and responsible to the General Assembly.

"Lobbying" means:

1. Influencing or attempting to influence executive or legislative action through oral or written communication with an executive or legislative official; or
2. Solicitation of others to influence an executive or legislative official.

"Lobbying" does not mean:

1. Requests for appointments, information on the status of pending executive and legislative actions, or other ministerial contacts if there is no attempt to influence executive or legislative actions;
2. Responses to published notices soliciting public comment submitted to the public official designated in the notice to receive the responses;
3. The solicitation of an association by its members to influence legislative or executive action; or
4. Communications between an association and its members and communications between a principal and its lobbyists.

"Lobbyist" means:

1. An individual who is employed and receives payments, or who contracts for economic consideration, including reimbursement for reasonable travel and living expenses, for the purpose of lobbying;
2. An individual who represents an organization, association, or other group for the purpose of lobbying; or
3. A local government employee who lobbies.

"Lobbyist's principal" or "principal" means the entity on whose behalf the lobbyist influences or attempts to influence executive or legislative action. An organization whose employees conduct lobbying activities on its behalf is both a principal and an employer of the lobbyists. In the case of a coalition or association that employs or retains others to conduct lobbying activities on behalf of its membership, the principal is the coalition or association and not its individual members.

"Local government" means:

1. Any county, city, town, or other local or regional political subdivision;
2. Any school division;
3. Any organization or entity that exercises governmental powers that is established pursuant to an interstate compact; or
4. Any organization composed of members representing entities listed in subdivisions 1, 2, or 3 of this definition.

"Local government employee" means a public employee of a local government.

"Person" means an individual, proprietorship, firm, partnership, joint venture, joint stock company, syndicate, business trust, estate, company, corporation, association, club, committee, organization, or group of persons acting in concert.

"Value" means the actual cost or fair market value of an item or items, whichever is greater. If the fair market value cannot be determined, the actual amount paid for the item or items shall be given consideration.

1994, cc. 857, 937, § 2.1-780; 2001, c. 844; 2006, cc. 787, 843, 892; 2014, cc. 225, 792, 804.

# Memorandum

January 6, 2015

To: Library Management Staff  
From: Doug Miller, SP&CRS  
Martha Sue Hess, SP&CRS  
Subject: Monthly Statistical Snapshot, November 2014

Attached is the monthly statistical snapshot for November 2014.

- All offices and libraries were closed Tuesday November 11 in observance of Veterans Day.
- All offices and libraries were closed Thursday November 27 and Friday November 28 in observance of Thanksgiving.
- Circulation for FY2015 is 5% below FY2014 levels
- Library visits for FY2015 are 5% below FY2014 levels.
- The library is transitioning the signup for public Internet machines from Pharos to Comprise. As libraries are converted, estimates for monthly use will be created until Comprise reporting for this service is fully operational.
- Several branches experienced power outages, phone problems, computer problems and issues regarding Pharos during the month.

Please call Strategic Planning and Customer Research Services if you have any questions.

## Monthly Statistical Snapshot November 2014

Site	Circulation	
	November	% Change Cumulative FY14 - FY15
OverDrive	77,445	25%
RR	56,734	-9%
CH	49,565	-8%
PO	43,288	-5%
CE	39,059	-8%
FX	38,352	-8%
GM	37,636	-14%
TY	29,760	-13%
PH	29,289	-11%
KP	27,011	-10%
SH	26,580	-10%
DM	22,521	-10%
OK	20,655	-10%
RB	18,497	-7%
BC	17,868	-12%
KN	17,553	-13%
TJ	16,555	-13%
HE	13,601	-11%
JM	13,277	-12%
MW	12,832	-10%
LO	9,631	-15%
GF	8,991	-11%
AS	6,441	-9%
WW	3,485	-18%
FCPL	955,464	-5%

Site	Door Count	
	November	% Change Cumulative FY14 - FY15
FX	35,591	-10%
RR	31,963	-6%
CH	27,018	-1%
PO	25,721	-4%
CE	23,834	-4%
GM	23,418	-5%
TJ	21,848	8%
SH	19,428	-5%
TY	18,374	-6%
PH	15,136	-6%
KP	13,226	-7%
RB	13,132	-4%
DM	12,701	-5%
KN	12,458	-8%
HE	11,076	0%
OK	10,693	-9%
BC	9,396	8%
GF	9,282	-10%
LO	8,737	12%
JM	8,287	-9%
MW	8,012	-7%
WW	4,037	-13%
AS	725	-12%
FCPL	364,090	-5%

\* Door Count is an estimate

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## Monthly Statistical Snapshot November 2014

	November		Year-to-date	
<b>Customers</b>				
Program Attendance	13,125		67,013	
Database Usage	82,789		540,023	
Collection:				
Check In / Check Out	592,071	941,200	3,472,549	5,362,094
In-house Use	74,836		460,918	
Transfers In / Out	11,548	13,375	58,272	73,337
Discards by Category:				
Damage	70%		67%	
Lease	7%		9%	
Inaccurate	8%		10%	
Low Demand	4%		5%	
Magazines	11%		10%	
Phone Renewal	8,257		49,007	
<b>Community</b>				
Early Literacy Outreach Office:				
Number	216		489	
Attendance	4113		8,977	
<b>Technology</b>				
Internet SignUps	31,658		226,004	
WiFi Usage:				
Client Count	197,428		1,089,701	
Website:				
Visits	359,422		1,999,618	
Catalog Logins	745,850		4,206,183	
Web Renewals	306,890		1,664,093	

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## Incident Report December 2014

Branch	Type of Incident	Number of Incidents
CE	Physically Threatening Behavior	1
	Parking Lot *	1
	Assault	1
FX	Assault *	1
	Customer in Distress *	1
PO	Suspicious Activity	1
RR	Building Emergency	2
	Mental Illness *	1
	Suspicious Activity *	1
SH	Staff Injured	1
TY	Stalking	1
HE	Trespassing	1
JM	Disruptive Behavior *	1
KN	Verbal Abuse *	1
	Building Emergency	1
MW	Customer Complaint	1
RB	Verbal Abuse *	1
	Building Emergency	1
<b>Total Incidents December 2014</b>		<b>19</b>

\* Police, Fire Department, Animal Control, or FMD notified

