

FAIRFAX COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
June 10, 2015

Chair Charles Fegan called the meeting to order at 7 p.m.

Public Comments

Jennifer McCullough, President, Fairfax County Public Library Employees' Association
Dennis Hays

Minutes - Motion accepted to approve the May 2015 board minutes, as amended.

Chair's Report – Chair Fegan has completed one year as Chair, much has been accomplished and thanked all for their support. Thanked Library Director Sam Clay and library staff for their support and thanked each board member. Discussed new trustee orientation meetings being informative and discussed the importance of the library board's participation in the budget process. The fiscal year ends June 30, 2015 at which time excess funds are deferred back to the County general fund. Propose the library board request a portion of these excess funds to replenish the library collection.

Motion accepted to prepare a letter to Chairman Sharon Bulova and the Department of Management and Budget requesting a minimum of \$200,000 of excess funds to replenish the collection.

Committee Reports

- A. Library Foundation – Michael Donovan – held elections recently, Chair Fegan advises Trustee, Fran Millhouser was elected to the Foundations Board of Trustees.
- B. Budget Committee – Michael Donovan – no report.
- C. Ad Hoc MOU Committee – Michael Donovan – to date has visited Oakton Friends and Great Falls Friends groups in May. Will meet with Reston Friends on June 17 and Tysons-Pimmit Friends on July 12. Has received comments from Centreville, Oakton, Kings Park and Richard Byrd Friends groups from one extreme to opposition towards revising the existing MOU. Mr. Donovan stated Great Falls does not have a MOU and asked library administration to supply a copy. Requested friends groups reply by July 1 with responses and then will meet as a committee to discuss. Chair Fegan thanked the Friends groups for all that they do.
- D. Planning Committee – Priscille Dando – RFP process is moving forward. May have a more complete report at July board meeting. Timeline suggests bid process completed next fiscal year.
- E. Ad Hoc FCPL Director Search Committee – Karrie Delaney – Library Director job announcement posted June 6, 2015. Marketing materials finalized and sent to the printer. Announcement will run in various publications. Thanked each board member and County Human Resources for assistance and for working on a tight timeline.

Chair Fegan added the committee has done a herculean job fulfilling the requirements of the County. Encouraged board members to read all they can as board members will interview the final candidates.

Director's Report

A. Executive Summary

1. Budget Information – The library will be requesting some unencumbered carryover funding for furniture related to Pohick Library's renovation and for the upcoming self-checkout machine replacement.
2. Lines of Business - in the coming weeks we will get specific directions about the FY2016 Lines of Business exercise; Attachment 1, Page 1 is from a recent meeting of Agency Directors and their financial officers to learn more about the process. Added that Katie Strotman, Deputy Director, is on the executive committee.
3. Branch Renovations
 - a. Pohick – the project is on track and bids should be reviewed and the contractor selected on June 30. The library closes to the public on Sept. 5.
 - b. John Marshall – this renovation is moving along and we are in the beginning design phase. The project is more than a year out at this time.
4. Library Branch Renovations Timeline – this is a library produced document to help keep track of the upcoming renovation dates. The dates are estimates and can change as factors with the projects change.
5. Tysons-Pimmit Regional Library Temporary Location Status – a group, including Tysons branch manager Starr Smith and trustee Darren Ewing, toured a number of different suites at 7700 Leesburg Pike. This office building location is just 2 doors down from the library. The library needs and possible space layout are being reviewed now.
6. Kingstowne Regional Library Feasibility Study – As you may remember, the county has purchased land for a future Kingstowne Regional Library. At present, this project could be presented to voters in a 2022 bond referendum; a feasibility study wouldn't happen until closer to that date.
7. 50+ Committee Meeting – This May meeting chaired by Supervisor Herrity clearly demonstrates the county's commitment to this population. Attachment 3, Pages 24-25 lists the library's initiatives.
8. FCPL Card Outreach Pilot with FCPS – We have provided more information related to Priscille Dando's suggestion that FCPS and FCPL should partner at the individual school level so students could get library cards and parents could learn more about FCPL services. Ms. Millhouser reiterated someone's suggestion from last month that perhaps applications could be made on line and a card mailed to the individual. Also mentioned last month's suggestion of giving out lanyards and suggested that perhaps Friends groups could consider sponsoring these lanyards.

Motion accepted to appoint Board of Trustee Priscille Dando as the official representative authorized to be the delegate for the Fairfax County Public Library Card Outreach Pilot Project with Fairfax County Public Schools.

9. Marketing Resources for Summer Reading Program – it is almost time for the Summer Reading Program to begin. Branch staff are busy booktalking and preparing for the start on June 19.

Action Item – Motion accepted to adopt Action Item - Addition to Board of Trustees Policy J “Policy Regarding Privacy of Patrons’ Research and Reading Materials”.

Election of Library Board Officers – Ms. Levy moved to adopt elected officers. Motion accepted to elect Board of Trustees officers, Charles Fegan, Chairman of the Library Board, Karrie Delaney, Vice Chairman of the Library Board and Willard Jasper, Foundation Director of the Library Board.

Roundtable

Ms. Levy – asked to serve on City of Fairfax Human Services Committee and started serving on Childhood Hunger Coalition. Recently sat in on a teleconference sponsored by Gov McAuliffe’s wife, regarding childhood hunger. Last year 9 library systems were involved, this year 22 library systems are involved. Propose Fairfax County library system gets involved. Director Clay will pursue the request.

Ms. Millhouser – very interested in the article, “Do We Need Libraries?” Attended recent meeting where someone said “we should abolish libraries and use them as centers for drug trials.” She was completely floored. Rather than use the term “chain of command”, she would like to see FCPL become a more non-hierarchical organization as a guiding principal for the library, as we suggested in the article as a way of responding quickly to customer needs.

Dr. Sirh – attended a ceremony in February, where the library was next to the Parks system and they cooperated with each other. It was a very interesting concept.

Ms. Dando – there are more branches of libraries in our country than there are McDonald’s restaurants. 58% of general population uses the library on a regular basis. Looking to the future, we have to recognize it is currently a vital service. (copy of statistics attached)

Ms. Delaney – congratulated Chair Fegan on his re-election.

Ms. Smolen – attended first Friends group meeting at Oakton and reports Mr. Donovan did a very nice job.

Mr. Heinrichs – congratulated newly elected officers. Board will have an active year, new library director and public outreach survey and strategic plan in the future. For the third year, the Sherwood Friends is participating with local schools on a bookmobile activity, 1st thru 5th grade along Route 1. Friends are donating books for the bookmobile.

Mr. Donovan – pleased to see the World Games flyer. He is volunteering during the event and looking forward to it.

Chair Fegan – will have an active year coming up. Will announce the committees at the July board meeting. When the new director is hired, hopefully some lines of business and procedures are established. He will also establish a Library of the Future committee. Thanked all new members for attending orientation. Thanked Director Clay for his directorship.

Chair Fegan adjourned the meeting at 8:05 pm.

Members Present

Sam Clay
Charles Fegan
Karrie Delaney
Priscille Dando
Fran Millhouser
Suzanne Levy
Dr. Joseph Sirh
Miriam Smolen
Michael Donovan
Don Heinrichs

Members Absent

Will Jasper
Michael Cutrone
Darren Ewing

Respectfully Submitted:

Edwin S. Clay III
Library Director

Approved:

Charles Fegan, Chairman
FCPL, Board of Trustees