



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

PLACE: Kings Park Library
9000 Burke Lake Rd.
Burke, VA 22015-1683
(703)978-5600

TIME: 7:00 P.M.

DATE: October 12, 2016

6:30 P.M. - RECEPTION

7:00 P.M. – FRIENDS' CHOICE AWARDS

LIBRARY BOARD OF TRUSTEES MEETING AGENDA

I. PUBLIC COMMENT

1. Deb Smith-Cohen, President, Fairfax County Public Library Employees' Assoc.

II. MINUTES – September 2016

III. CHAIR'S REPORT

IV. COMMITTEE REPORTS

- A. Library Foundation – Willard Jasper
- B. Finance Committee – Miriam Smolen
- C. Ad Hoc Planning Committee – Charles Fegan
- D. Public Relations – Fran Millhouser
- E. Ad Hoc Policy Committee – Gary Russell

V. DIRECTOR'S REPORT

- A. Summer Reading wrap-up
- B. Banned Books Week
- C. One Thousand Books Before Kindergarten
- D. Libraries in the Press
- E. Lines of Business Phase 2

VI. CONSIDERATION ITEMS

VII. ACTION ITEMS

- A. Division of Proceeds from Ongoing Book Sales
- B. Space agreement for Mt. Vernon at Home

FAIRFAX COUNTY PUBLIC LIBRARY
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Fairfax, VA 22035

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www.fairfaxcounty.gov/library

 Fairfax County Public
Library
We're everywhere you are

VIII. ROUNDTABLE

IX. INFORMATION ITEMS

- A. Training Currently Provided around Active Shooter situations
- B. Monthly Statistical Snapshot, September 2016
- C. Incident Reports, September 2016

MINUTES

**FAIRFAX COUNTY PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
September 14, 2016**

Chair Karrie Delaney called the meeting to order at 7:03 p.m.

I. Public Comment:

1. **Public Comment:** Deb Smith-Cohen, President, Fairfax County Public Library Employees Association (attached)
2. **Public Comment:** Jennifer McCullough, Fairfax County Government Employees Union Vice President –Ms. McCullough stated that after reading the Public Engagement Report, the vendor and the public do not know all the services that the library offers. The Library need to do more to promote the services it offers.
3. **Public Comment:** Dennis Hayes, Chairman, Fairfax Library Advocates – The Public Engagement reported excellent analysis but not excellent recommendations. Mr. Hayes stated that it is the job of the Library Board to come up with a strategic plan and the Friend's Groups be involved in the planning.

II. Minutes: A motion by Mr. Ewing to approve the July minutes was seconded by Mr. Jasper and was accepted.

III. Chair's Report: Chair Delaney

- On September 7, 2016, the Community Engagement Findings and Recommendations were presented by CIVICTechnologies and the Ivy Group, to the Library Board of Trustees and public, at a meeting held at the Government Center.
- Strategic Plan: Role of the LBOT is to set policy and define priorities; the Library Director is to guide and implement the Strategic Plan.
- Priority of the Board Chair is to focus on transparency and partnership, Ms. Delaney states she has full confidence in Board members, the Library Director and library supporters to engage in a process that will result in and exceptional library system.

IV. Committee Reports

- A. Ad Hoc Planning Committee:** Charles Fegan - The findings of CIVICTechnologies and the Ivy Group were presented on September 7. The Ad Hoc Planning committee will meet on October 14, at 1:00, location to be determined, to hear the Director's recommendations of the Community Engagement findings and review the findings of the report.
- B. Library Foundation:** Willard Jasper - In a partnership with Fairfax County Public Library and George Mason University, Fall for the Book will be held from September 25-30. Diane Rehm is the Keynote Speaker. The Library Jubilee will be held Saturday, October 15, at the Dolley Madison Library. The theme is "A Dolley Madison Squeeze" and all are encouraged to be a sponsor or purchase tickets.
- C. Finance Committee:** Miriam Smolen - The Committee will meet the first week of October to review the FY2018 budget. Budget submission is due October 13.

- D. **AD Hoc MOU Committee:** Miriam Smolen - Nothing to report. Additionally, this item can be removed from future agendas until such a time that there is reportable information.
- E. **Public Relations Committee:** Fran Millhouser -Nothing to report.
- F. **Ad Hoc Policy Committee:** Gary Russell - The committee is working on a meeting schedule. Library Policy will be studied to determine roles in the strategic planning process.

V. DIRECTOR'S REPORT: Jessica Hudson

- A. **Staff Day** took place on Friday, September 9, with over 425 staff attending. The focus was Transformation, how libraries can continue to be vital community resources, providing traditional services while answering to the growing needs of its users.
- B. **Branch Visits** are complete, with visits to all 22 branches as well as Access Services and Technical Operations.
- C. **Administrative Update:** Library Administration has been reorganized. *(attached)*
Reporting to the Library Director: Human Resources, Finance, Organizational Development and Staff Training, Branch Coordinators, Foundation Executive Director and the Deputy Director.
Reporting to the Deputy Director: Branch Coordinators and Marketing
Technical Operations (Director search underway) includes Collection Development, Cataloging and Processing.
- D. **Other items:**
 - a. A copy of the Pew report on libraries was handed out. *(attached)*
 - b. Library programs that might interest the board were handed out. *(attached)*

VI. CONSIDERATION ITEMS-

- A. Extension of agreement with Mount Vernon (MVAH) at Home in Sherwood Regional Library. Library Administration recommends extending the agreement with MVAH on a month-to-month basis via a letter to MVAH from the Library Director. The agreement should be reviewed by the Library Director or her designee every two years. Mount Vernon (MVAH) at Home has had an office in the Sherwood Library since October 22, 2009. This will be on the October agenda as an action item.

VII. ACTION ITEMS –

- A. Division of Proceeds from Ongoing Book Sales. Library staff recommends adjusting the split of ongoing book sale proceeds from 50% FCPL and 50% Friends organization selling the book to 35% FCPL and 65% Friends. A motion by Mr. Ewing and seconded by Mr. Donovan to discuss the action item. During a recent audit, it was found that the Library had update from a 50/50 split of ongoing sale revenue to a 65/35 split without updating the associated policy. Upon further review, the Library is not taking in enough money from the 65/35 split to cover the cost of handling those funds. This motion was tabled to gather further research. The board would like an amended proposal to cover cost, to ensure friends is getting the maximum amount of revenue and library costs are covered. Original motion was rescinded

by Mr. Ewing. The Friends will host a forum on October 2 and will be notified of this motion. A new motion to table the action item, Library admin will come back with a proposal after more analysis. It will take at least two months to make the changes within the fine collection kiosk software so for now will stay at a 65/35 ratio. Motion by Mr. Donovan and Seconded by Ms. Smolen, and passed by the board. *(Supplemental information is attached)*

VI. ROUNDTABLE

Ms. Levy: Ms. Levy congratulated Jessica on her YouTube video promoting the library. She would also like to congratulate Christopher Barbuschak for his wonderful Saturday morning series on Fairfax County history. 101 people showed up for the history of the W&OD trail. Banned book week and National Library Week were mentioned last time for a proclamation; Ms. Millhouser said this was not done for this year but we should get it in the pipeline for the future.

Dr. Choi: Dr. Choi attended the presentation from CIVICTechnologies and wanted to know actions do we need to take next? Ms. Delaney said the Ad Hoc Planning Committee will meet to discuss what's next. Dr. Choi asked if the Library have money to institute some of the recommended changes. Ms. Delaney said the Board need to set priorities and that it now has information that will help it make decisions.

Mr. Ewing: Nothing to report.

Mr. Jasper: Please remember to be a sponsor or buy a ticket to the Jubilee.

Ms. Dando: The school year has started and Ms. Dando is grateful for all the resources that the public library provides. She also shared the partnership between the school libraries and public library; there is a 6 member team who created documents that share resources between the two groups. She thanks the 3 school librarians and 3 Fairfax County librarians for their hard work.

After reading the engagement results she found herself having an emotional response. The board will need time to discuss and process the information provided. This report is not a judgment but a snapshot of data collected and will help the board understand what we need to be done in the future. She looks forward to in-depth conversations with all stakeholders in order to have the healthiest library for our community.

Mr. Donovan: Mr. Donovan shared that has only read through the report once and realizes it will take several readings to capture the essence, but he is very thankful for the empirical data to make a thoughtful judgment.

Ms. Smolen: Ms. Smolen was very appreciative that all of the appendices were online for review. Chair Delany cautioned about the raw data and how it is calculated. It needs to be analyzed properly and evaluated before jumping to any conclusions.

Ms. Millhouser: Ms. Millhouser had a lot of reactions to the findings and was not sure exactly how they reached their conclusions.

She would also like to talk more about a walk through at each branch to evaluate what to do in the case of an active shooter in a branch. Chair Delaney agreed that staff and patron safety are a priority for the

board. They look to the Library Director to see the training and outreach that is already being done. There does not need to be an official motion to look into this matter further.

Ms. Millhouser attended a portion of staff day and she was able to attend the keynote by Miguel Figueroa; she liked his two main speaking points about collecting signals from the future and creative vs. innovated. She encouraged people to go to the ALA website and sign up for his newsletter "Read for Later."

Mr. Russell: Mr. Russell attended a 3D printer workshop and found it very educational.

Ms. Janega: Ms. Janega thanked Ms. Dando for bringing up more discussion about the engagement initiative. The Friends Forum will be Sunday, October 2, 1:45 p.m. -4 p.m. at the Reston Regional Library.

Ms. Delaney: Ms. Delaney's closing comments were a request for the board to look at various library events, so that they are able to see libraries outside of their district. She encourages all board member to visit each branch over the next year.

Motion to adjourn by Mr. Russell and seconded by Mr. Ewing.

Chair Delaney adjourned the meeting at 8:04 p.m.

Members Present

- Karrie Delaney
- Michael Donovan
- Yearn Hong Choi
- Priscille Dando
- Darren Ewing
- Charles Fegan
- Sheila Janega
- Will Jasper
- Suzanne Levy
- Fran Millhouser
- Gary Russell
- Miriam Smolen

Members Absent

Respectfully Submitted:

Approved:

Jessica Hudson
Library Director

Karrie Delaney, Chairman
FCPL, Board of Trustees

Deb Smith-Cohen
Fairfax County Public Library Employee Association President
Statement to Library Board of Trustees
September 14, 2016

Even after as many years as most of us have been out of school, September still feels like a time to jump into new things, to buckle down on things we've put off during a hot and busy summer, and to be even more ambitious about learning. This year is no exception.

At last week's Staff Day, speakers from ALA's Center for the Future of Libraries and the Harwood Institute inspired us with ideas on how to imagine, collaborate, experiment, and deliver the evolving services our communities want. Several sessions allowed us to play with new technologies and raised another set of possibilities. Some of us valued the opportunity to check out benefits options and get personal health insights. All of us were elated to spend time with former colleagues and make new friends.

We must extend this learning spirit so all of us can stretch our abilities together and dare things we've never tried in an environment of shared discovery and trust.

An impressive number of residents, staff, and Friends attended the Community Engagement Initiative presentation last Wednesday and staff are still taking in the formal report to sift out its gold. Finding ways to understand those insights, identify the opportunities, and assign actionable priorities will be our collective focus for the next several months.

We also look forward to learning how FCPL will translate this effort into a responsive and creative strategic plan that represents the best we can deliver to all of our library users, potential users, and stakeholders.

Finally, we must – and we will – find the courage to address the disconnects exposed by this study together.

We need candid, transparent, and wide-ranging exchanges that engage staff at all levels in understanding and contributing to our future success. The path to a unified system and shared vision will require us to confront some thorny truths, require a commitment to mutual respect, and necessitate new ways of communicating. Staff look forward to opportunities to be part of a process that will move us toward clarity and build a culture that embraces innovation, excellence, and solidarity.

We thank you for the time and effort you will put into advising and approving the plans developed, and hope you too are itching to put your "pencil to paper" as we start a new season and write the bright future of FCPL.

FCPL Portion of On-Going Books Sales - FY 2014 versus FY 2016

Friends Group	FY 2014 (50%)	FY 2015 (Mixed)	FY2016 (35%)	% of Change (FY 2014/FY 2016)
Burke Center	\$ 4,113	\$ 3,308	\$ 4,500	9%
Centreville	\$ 3,462	\$ 3,531	\$ 2,712	-22%
Chantilly	\$ 5,307	\$ 4,340	\$ 4,035	-24%
Dolley Madison	\$ 7,249	\$ 6,447	\$ 5,937	-18%
City of Fairfax	\$ 3,381	\$ 2,873	\$ 2,419	-28%
George Mason*	\$ -	\$ -	\$ -	
Great Falls	\$ 1,319	\$ 947	\$ 550	-58%
Herndon	\$ 1,110	\$ 706	\$ 560	-50%
John Marshall	\$ 5,301	\$ 4,168	\$ 3,429	-35%
Kings Park	\$ 3,632	\$ 2,400	\$ 2,509	-31%
Kingstowne	\$ 6,582	\$ 5,178	\$ 4,707	-28%
Lorton	\$ 2,521	\$ 1,525	\$ 1,549	-39%
Martha Washington	\$ 2,494	\$ 1,571	\$ 1,226	-51%
Oakton	\$ 2,943	\$ 2,432	\$ 1,800	-39%
Patrick Henry	\$ 2,429	\$ 1,718	\$ 1,562	-36%
Pohick**	\$ 18,731	\$ 14,648	\$ 1,215	-94%
Reston	\$ 3,399	\$ 2,886	\$ 2,221	-35%
Richard Byrd	\$ 4,338	\$ 3,309	\$ 3,428	-21%
Sherwood	\$ 4,940	\$ 3,392	\$ 2,928	-41%
Thomas Jefferson	\$ 2,084	\$ 1,920	\$ 2,095	1%
Tysons-Pimmit*	\$ -	\$ -	\$ -	
Woodrow Wilson***	\$ 56	\$ 175	\$ 644	1055%
Friends of VR	\$ -	\$ -	\$ -	
	\$ 85,389	\$ 67,475	\$ 50,026	-41%

Notes:

It should be noted that FY 2014 was the last full year where the split was recorded at 50/50. FY 2016 was the first full year where the split was recorded at 65/35. These years were selected for comparison as FY 2015 was a transition year where Friends converted at different dates as kiosks were installed.

*George Mason and Tysons-Pimmit do not participate in on-going sales.

** Pohick, which contributes to nearly 20% of the total contribution, was closed for renovation for 9 months in FY 2016 since September FY 2015.

*** WW was under renovation in part in FY 2014 2015

Martha Brettschneider on Blooming Into Mindfulness

Saturday, September 17, 10:30 AM

Patrick Henry Library

Local author and award-winning photographer Martha Brettschneider has learned how to use the garden as a mindfulness mentor. Join us for a slide show and discussion of how digging in the dirt brings focus to mind, spirit and camera. Her book, *Blooming Into Mindfulness*, will be available for purchase and signing. Adults. Registration required

White House Interpreter

Tuesday, September 20, 7:00 P.M.

George Mason Regional Library

Author HARRY OBST will present a program on the unique challenges and rewards of interpreting for seven presidents. Registration required

Walking Washington DC, Meet the Author

Thursday, September 22, 7:00 P.M.

Chantilly Regional Library

Author Barbara Saffir shares hidden gems of Washington D.C. neighborhoods, highlighting history, architecture, eateries, art and fun. Copies of her book will be available for purchase. Registration required.

An Evening with Diane Rehm

Sunday, September 25, 6:30 P.M.

Events at Other Locations

This event is at the Concert Hall, Center for the Arts, George Mason University, 4400 University Drive, Fairfax. Meet Diane Rehm, National Public Radio talk show host and author of bestselling autobiographical books including *On My Own*. Books available for sale and signing. Cosponsored by the Fairfax Library Foundation and Fall for the Book. Adults. Registration not required.

Meet Author Elizabeth Nunez

Tuesday, September 27, 7:00 P.M.

Sherwood Regional Library

Meet Elizabeth Nunez, author of award-winning novels including *Boundaries*, *Prospero's Daughter* and *Even in Paradise*. Books available for sale and signing. Cosponsored by the Harambee Readers and Fall for the Book. Adults. Registration not required.

Meet Author Garrett Peck

Tuesday, September 27, 7:00 P.M.

Kingstowne Library

Meet Garrett Peck, local historian and author of books including *Walt Whitman in Washington, D.C.* and *Capital Beer: A Heady History of Brewing in Washington, D.C.* Books available for sale and signing. Cosponsored by Fall for the Book. Adults and teens. Registration required.

Meet Author Timothy J. Jorgensen

Tuesday, September 27, 7:30 P.M.

Patrick Henry Library

This event is at Emmanuel Lutheran Church, 2589 Chain Bridge Road, Vienna. Meet Timothy J. Jorgensen, Associate Professor of Radiation Medicine at Georgetown University and author of *Strange Glow: The Story of Radiation*. Books available for sale and signing. Cosponsored by Fall for the Book. Adults. Registration not required.

An Evening With Lauren Groff

Tuesday, September 27, 7:30 P.M.

Events At Other Locations

This event is at the Harris Theatre, Center for the Arts, George Mason University, 4400 University Drive, Fairfax. Meet Lauren Groff, bestselling author of *Fates and Furies*. Books available for sale and signing. Cosponsored by the Fairfax Library Foundation and Fall for the Book. Adults. Registration not required.

Meet Author Claudia Kalb

Wednesday, September 28, 7:00 P.M.

City of Fairfax Regional Library

Meet Claudia Kalb, award-winning journalist and author of *Andy Warhol Was a Hoarder: Inside the Minds of History's Great Personalities*. Books available for sale and signing. Cosponsored by Fall for the Book. Adults and teens. Registration not required.

Meet Children's Author Fred Bowen

Wednesday, September 28, 7:00 P.M.

Chantilly Regional Library

Meet Fred Bowen, author of the *Fred Bowen Sports Story* and *All-Star Sport Story* series. Books available for sale and signing. Cosponsored by Fall for the Book. Age 7 to adult. Registration not required.

Meet Author Tom Gjelten

Wednesday, September 28, 7:00 P.M.

Kings Park Library

Meet Tom Gjelten, veteran correspondent for NPR and author of *A Nation of Nations: A Great American Immigration Story*. Books available for sale and signing. Cosponsored by Fall for the Book. Adults and teens. Registration not required.

Teen Volunteer Information Night

Wednesday, September 28, 7:00 P.M.

Sherwood Regional Library

Do you need to earn community service hours for school and don't know how to get started? If so, Volunteer Fairfax can help! This presentation will show teens how to find agencies in need of volunteers and explore upcoming volunteer opportunities including VolunteerFest. Hear from staff members at Volunteer Fairfax and get connected with the Youth Service Learning Directory to make volunteering a reality with impact for this school year and beyond! Age 12-18. Registration required.

Meet Author Joby Warrick

Thursday, September 29, 7:00 P.M.

Richard Byrd Library

Meet Joby Warrick, Washington Post reporter and Pulitzer Prize-winning author of *Black Flags: The Rise*

of ISIS. Books available for sale and signing. Cosponsored by Fall for the Book. Adults and teens. Registration not required.

An Evening With Patricia Briggs

Thursday, September 29, 7:30 P.M.

Events at Other Locations

This event is at the Alden at the McLean Community Center, 1234 Ingleside Ave., McLean. Meet Patricia Briggs, bestselling author of the Mercy Thompson and Alpha and Omega urban fantasy series. Books available for sale and signing. Cosponsored by the McLean Community Center and Fall for the Book. Adults. Registration not required.

Meet Children's Author Cece Bell

Friday, September 30, 4:30 P.M.

Burke Centre Library

Meet Cece Bell, author and illustrator of *El Deafo*, the Sock Monkey series, and other titles. Books available for sale and signing. Cosponsored by Fall for the Book. Age 7 to adult. Registration not required.

An Evening with Sandra Cisneros

Friday, September 30, 7:30 P.M.

Events at Other Locations

This event is at the Harris Theatre, Center for the Arts, George Mason University, 4400 University Drive, Fairfax. Meet Sandra Cisneros, award-winning author of *The House on Mango Street* and *A House of My Own*. Books available for sale and signing. Cosponsored by the Friends of the George Mason Regional Library and Fall for the Book. Adults and teens. Registration not required.

Teen Volunteer Information Night

Tuesday, October 04, 7:00 P.M.

Chantilly Regional Library

Do you need to earn community service hours for school and don't know how to get started? If so, Volunteer Fairfax can help! This presentation will show teens how to find agencies in need of volunteers and explore upcoming volunteer opportunities including VolunteerFest. Hear from staff members at Volunteer Fairfax and get connected with the Youth Service Learning Directory to make volunteering a reality with impact for this school year and beyond! Age 12-18. Registration required.

Teen Volunteer Information Night

Wednesday, October 05, 7:00 P.M.

Reston Regional Library

Do you need to earn community service hours for school and don't know how to get started? If so, Volunteer Fairfax can help! This presentation will show teens how to find agencies in need of volunteers and explore upcoming volunteer opportunities including VolunteerFest. Hear from staff members at Volunteer Fairfax and get connected with the Youth Service Learning Directory to make volunteering a reality with impact for this school year and beyond! Age 12-18. Registration required.

Indie Author Open House

Saturday, October 08, 12:00 P.M.

Patrick Henry Library

Drop in to meet local independent authors. Learn how to can get published, make connections, and link to readers. Book sales and light refreshments. Adults. Registration not required.

Poetry Society of Virginia

Saturday, October 08, 1:00 P.M.

Martha Washington Library

Poetry readings by published authors Bill Glose, a former paratrooper and author of three poetry collections, and Professor Henry Hart of College of William and Mary. Adults and teens. Registration required.

Sisters in Crime: Storm Warning

Saturday, October 08, 2:00 P.M.

Burke Centre Library

Members of the Chesapeake Chapter of Sisters in Crime discuss and read from their newest anthology Storm Warning. Contributors include Shaun Taylor Bevins, Linda Ensign, Barb Goffman, Adam Meyer, Alan Orloff, KM Rockwood, Marianne Wilski Strong, Art Taylor, and Robin Templeton. Registration required.

Give Me Liberty: The American Revolution 1763-1787

Sunday, October 9, 2:00 P.M.

Reston Regional Library

Dr. Harry Butowsky continues his popular history lectures with a six part series covering the American Revolution from the Seven Year War through the Constitutional Convention. Adults, teens. Registration not required.

Late Night "Lite" in the Virginia Room

Friday, October 14, 5 P.M. – 11 P.M.

City of Fairfax Regional Library

This is an evening of just research. Two experienced Genealogy Help Desk volunteers will be available from 5:00pm – 8:00pm. Virginia Room staff will be at the desk all evening. Registration required.

2016 Library Jubilee: A Dolley Madison Squeeze

Saturday, October 15, 5:30 P.M. – 8:30 P.M.

Dolley Madison Library

We hope you will join us for the *2016 Library Jubilee: A Dolley Madison Squeeze!* Sponsorships and tickets are now available to make your reservation for this signature Fairfax Library Foundation event. **100% of the proceeds go to supporting programs and services of Fairfax County Public Library.**

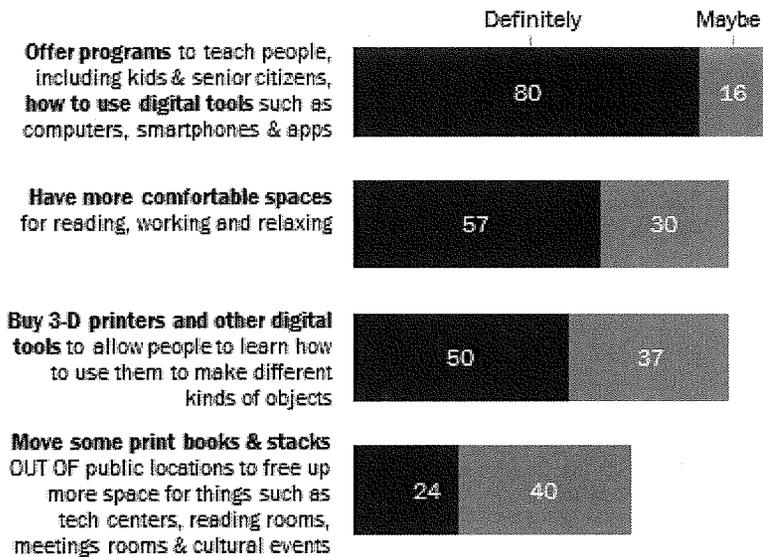
Libraries 2016

Trends in visiting public libraries have steadied, and many Americans have high expectations for what their local libraries should offer

BY JOHN B. HARRIGAN

Large majority says that libraries should have programs to teach digital skills; many hope they provide comfortable reading and working spaces

% of U.S. adults ages 16 and older who say libraries should definitely or maybe ...



Source: Survey conducted March 7-April 4, 2016. "Libraries 2016"

PEW RESEARCH CENTER

Most Americans view public libraries as important parts of their communities, with a majority reporting that libraries have the resources they need and play at least some role in helping them decide what information they can trust. When asked to think about the things that libraries could do in the future, notable numbers of Americans respond in a way that can be boiled down to one phrase: "Yes, please."

Public libraries, many Americans say, should offer programs to teach people digital skills (80% think libraries should definitely do this) and help patrons learn how to use new creative technologies like 3-D printers (50%). At the same time, 57% of Americans say libraries should definitely offer more comfortable places for reading, working and relaxing.

Yet, Americans are also divided on a fundamental question about how books should be treated at libraries: 24% support the idea of moving books and stacks in order to make way for more community- and tech-oriented spaces, while 31% say libraries should not move the books to create such spaces. About four-in-ten think libraries should maybe consider doing so.

A Pew Research Center telephone survey of 1,601 Americans ages 16 and older conducted from March 7 to April 4, 2016, finds that Americans continue to express largely positive views about the current state of their local public libraries. For instance, around three-quarters (77%) say that public libraries

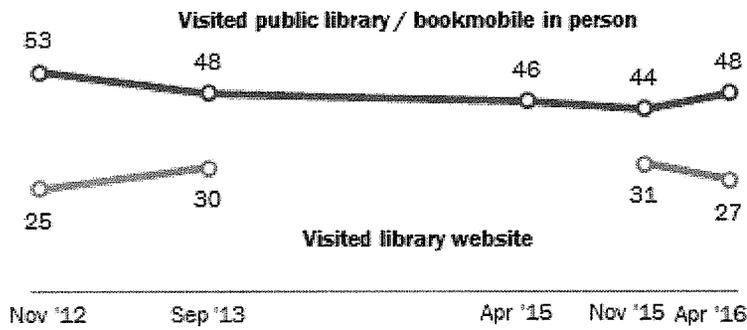
provide them with the resources they need. And 66% say the closing of their local public library would have a major impact on their community although notably, just 33% say this would have a major impact on them personally or on their family.

There is also a growing sense that libraries can help people decide what information they can trust: 37% of Americans feel that public libraries contribute “a lot” in this regard, a 13-point increase from a survey conducted at a similar point in 2015.

A majority of Americans feel libraries are doing a good job of providing a safe place for people to hang out or spend time (69% feel libraries contribute “a lot” to their communities in this regard) as well as opening up educational opportunities for people of all ages (58%). And roughly half think their libraries contribute “a lot” to their communities in terms of helping spark creativity among young people (49%) and providing a trusted place for people to learn about new technologies (47%).

In-person library usage fluctuates

% of U.S. adults ages 16 and older who used library services in the past 12 months



Note: No data specifically on website usage were gathered in April 2015.

Source: Survey conducted March 7-April 4, 2016.

“Libraries 2016”

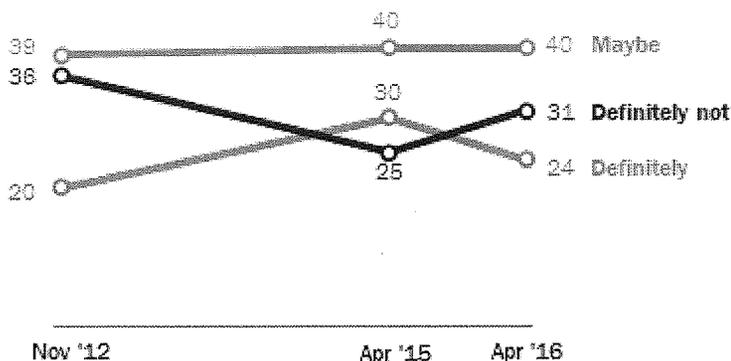
PEW RESEARCH CENTER

As in past Pew Research Center surveys of library use, the April 2016 survey also measured Americans’ usage of and engagement with libraries. Overall, 53% of Americans age 16 or older have had some interaction with a public library in the past year – either through an in-person visit, using a library website, or via a mobile app. Some 48% of adults specifically visited a library or bookmobile in the past 12 months, a modest uptick from the 44% who said that in late 2015. There was a four-point drop, though, in the number who visited library websites in the previous 12 months – falling from 31% who said they’d done so in 2015 to 27% in 2016.

What to do with the books at the library? The public is not settled on this

Americans do not yet have clearly fixed views about what to do with books and meeting spaces at libraries

% of U.S. adults ages 16 and older who say libraries should ___ move books and stacks out of public spaces to free up more space for meeting and technology areas



Source: Survey conducted March 7-April 4, 2016.
"Libraries 2016"

PEW RESEARCH CENTER

Last year, Pew Research Center reported a growth in public support for libraries moving some books and stacks out of the public spaces in libraries and instead creating meeting areas or technology spaces. Nearly one-third (30%) in 2015 said libraries should definitely move books out of public spaces in favor of using that space for other purposes, an increase from 20% in 2014. However, the 2016 survey recorded another shift, as the number of people age 16 and older who said this fell six points to 24%. Correspondingly, the share saying libraries should definitely not move books increased in 2016 to 31%, up from 25% last year.

The one figure that did not change, which reflects the tentativeness people may bring to thinking about this issue, is the share of people who say libraries *maybe* should move books and stacks from public places. A plurality (40%) said this in 2016, the same share who has said this since 2012.

There are a range of findings in the survey that might be surprising to those who are not deeply versed about events in and around libraries:

- Young adults are more likely to have visited a library in the past 12 months than those ages 65 and older: 53% of those ages 18 to 29 visited a library or bookmobile in person in the past year, compared with 40% of those 65 and older.
- 19% of American adults say they have never visited a public library, including 11% of those who have college or graduate degrees. This report profiles those who say they have never in their lives been to public libraries.
- The act of borrowing printed books is still by far the most popular activity at libraries, even compared with using computers: 64% of library users ages 16 and older checked out a book in the last 12 months, compared with 29% who used a computer at the library in the same time frame.
- An emerging library "service" is its Wi-Fi connection, which can be used separately from the hours library buildings are open: 7% of those 16 and older say they have connected to a library's Wi-Fi system when the library building itself was closed.
- 44% of those 16 and older say their public libraries loan out e-books, while 10% say this is not true of their communities' libraries. Researchers at the University of Maryland report that 90% of libraries have e-book lending programs. So, many of Americans are not aware of this core service available at most local libraries.
- The idea that libraries serve communities at times of crisis is now pretty well established. Some 55% of those ages 16 and older say libraries contribute a lot (19%) or somewhat (37%) when a natural disaster or major problem strikes the community. There have been dramatic examples of libraries becoming refuges and outposts, for instance after Hurricane Sandy in the Northeast in 2013.
- The idea of "outreach librarian" is taking hold: 7% of those 16 and older have been visited in some way by a librarian in the past 12 months and another 4% have had that experience, but not in the past year.

1. Americans' attitudes toward public libraries

BY JOHN B. HORRIGAN

Libraries have been in flux since the dawn of the digital age. They face changes in the materials they provide, in use of their services, in the composition of their patron populations, and in demands for new services. It is a set of disruptions as far-reaching and disorienting as the changes that are occurring in the news media as the nature of news is redefined and its distribution mechanisms are revolutionized.

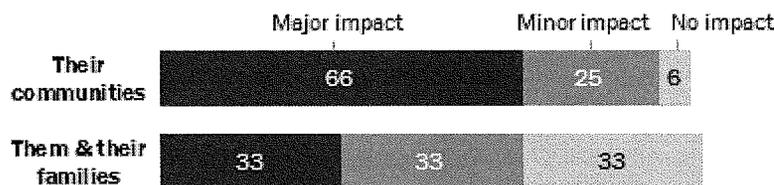
Pew Research Center has been tracking these changes through surveys, especially in library usage patterns, since 2011.

The 2016 survey shows that, within the context of evolving library usage patterns, public attitudes are largely positive about the library's role in communities. Many Americans are interested in libraries offering a range of services – including those that help people improve their digital skills and learn how to determine what information is trustworthy. People think that libraries are a major contributor to their communities in providing a safe place to spend time, creating educational opportunities for people of all ages, and sparking creativity among young people.

Overall, a large majority of Americans age 16 and older (77%) think libraries provide them with the resources they need. This is especially true for young people: 84% of those between the ages of 16 and 29 say this.

People think closing their local public libraries would hurt communities

% of U.S. adults ages 16 and older who say closing their local libraries would have the following impacts on ...



Source: Survey conducted March 7-April 4, 2016.
"Libraries 2016"

PEW RESEARCH CENTER

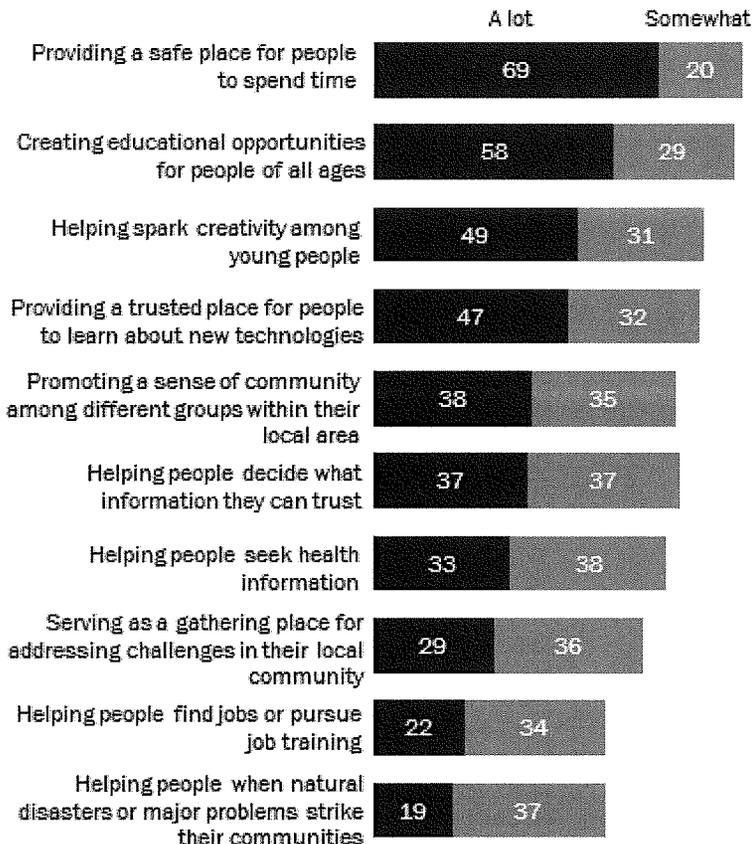
Similarly, two-thirds (66%) say that if their local public libraries were closed it would have a major impact on their communities as a whole. On this question, there are several notable demographic differences. Among those most likely to say that a library closing would have a major impact on their communities: women (74%); those between the ages of 50 and 64 (73%); and college graduates (71%). Those least likely to report that a library closing would have any kind of impact on their communities: those without high school degrees (15% say a local library closing would have no impact on their communities); non-internet users (15%); and those in households earning less than \$30,000 (10%).

Thinking about the impact of a library's closing specifically on them and their families, the perceived impacts are more muted. Some 33% say that a library closing would have a major impact on them or their families, and this feeling is especially prominent among Latinos (48% believe that their libraries closing would have a major impact on their families); 50- to 64-year-olds (42%); those with annual household incomes of \$30,000 or less (41%); and women (39%). Those least likely to report that a library closing would have any kind of impact on them and their families: men (37% say this would have no impact on them and their families); those ages 18 to 29 (39%); those without high school degrees (40%); and those without minor children (36%).

People generally say that libraries contribute, to some extent at least, to their communities in a variety of ways. Of particular note is the role libraries play in helping people decide what information they can trust. There was a large increase in people saying libraries help "a lot" in deciding what information they can trust from 2015, when the figure stood at 24%, to 2016, where it now stands at 37%.

People see libraries as a safe place, a source of educational opportunity and trusted information, as well as a place to ignite creativity in young people

% of U.S. adults ages 16 and older who say libraries contribute 'a lot' or 'somewhat' to their communities by ...



Source: Survey conducted March 7-April 4, 2018.
"Libraries 2018"

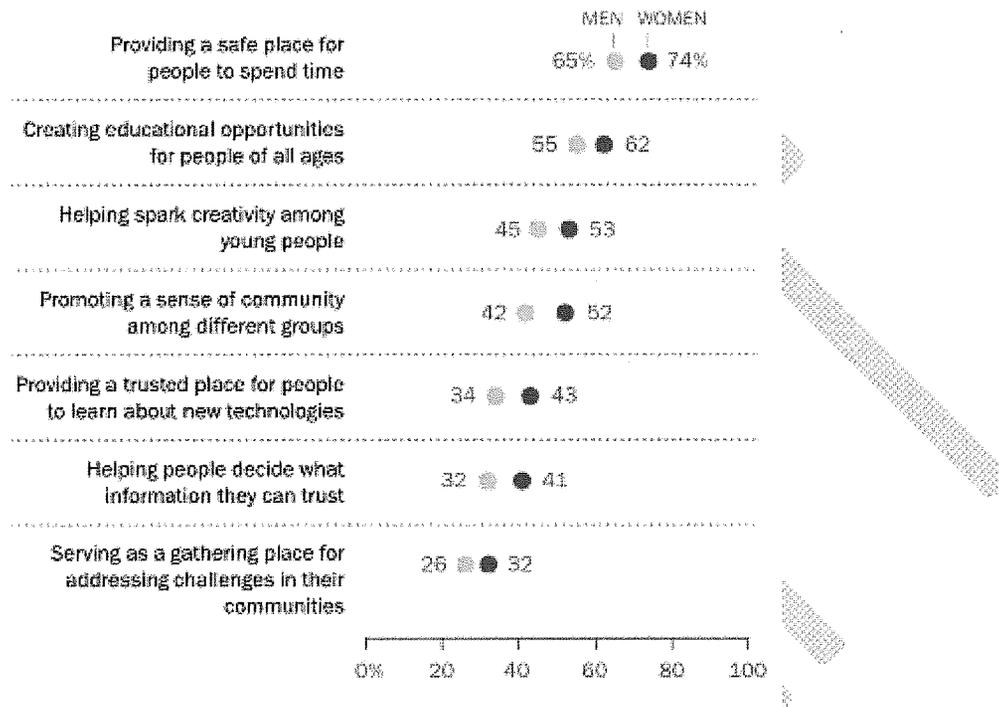
PEW RESEARCH CENTER

Opportunity is also a notion that comes to people's mind in thinking about libraries – whether that means a safe place to spend time, a place to pursue educational opportunity, or a place where creative juices flow. Those ages 16 and older were asked to consider how much their local public libraries contribute to their communities:

- 69% say their local libraries contribute "a lot" to providing a safe place for people to spend time.
- 58% think they contribute "a lot" toward creating educational opportunities for people of all ages.
- 49% believe they contribute "a lot" to sparking creativity among young people.
- 47% agree libraries contribute "a lot" to providing a trusted place for people to learn about new technologies.
- 38% say they contribute "a lot" to promoting a sense of community among different groups within their local areas.
- 37% believe they contribute "a lot" to helping people decide what information they can trust.
- 33% assert they contribute "a lot" to helping people when they seek health information.
- 29% believe they contribute "a lot" to serving as a gathering place for addressing challenges in their communities.
- 22% say they contribute "a lot" to helping people find jobs or pursue job training.
- 19% think they contribute "a lot" when natural disasters or major problems strike their communities.

Women are more likely to think libraries contribute a lot to communities on key activities

% of U.S. adults age 16 and older who think libraries contribute 'a lot' to their communities in ...



Source: Survey conducted March 7-April 4, 2016.
"Libraries 2016"

PEW RESEARCH CENTER

Women are more likely than men to think that libraries make several of these contributions to their communities, including providing a safe place (74% of women say libraries help do this "a lot" vs. 65% of men), providing a trusted place for helping people learn about new technologies (52% vs. 42%) and helping people decide what information they can trust (41% vs. 32%). These gender differences might result from the fact that women are more likely than men to have used libraries in the past year.

When asked to think about how libraries might change to better serve the public, Americans have a pretty clear message: help people learn digital skills without neglecting traditional functions. Specifically:

- 80% of those ages 16 and older say libraries should "definitely" offer programs to teach people, including kids and senior citizens, how to use digital tools like computers and smartphones. This is a similar pattern captured in a 2015 survey.
- 57% think libraries should "definitely" have more comfortable spaces for reading and working. This is down slightly from the 64% who said this in 2015.
- 50% believe libraries should "definitely" buy 3-D printers and other digital tools to allow people to use them. This compares with 45% who said this in 2015.
- 24% say libraries should "definitely" move some print books and stacks out of public locations in order to free up more space for such things as tech centers, reading rooms and meeting rooms. This is a decrease from the 30% who said this in 2015.

Blacks and Hispanics are more likely than whites to say that libraries should definitely undertake several of these acts. For instance, 69% of blacks and 68% of Hispanics think libraries should provide more comfortable spaces for working and reading, while 51% of whites say that the same. Additionally, 69% of blacks and 63% of Hispanics say libraries should definitely buy 3-D printers and other high-tech tools, compared with 44% of whites. And 37% of blacks and 34% of Hispanics say libraries should definitely move books and stacks to provide other kinds of working spaces, while only 18% of whites think that.

2. Library usage and engagement

BY JOHN B. HORRIGAN

Americans' use of public libraries has fluctuated in recent years, and this survey shows that just under half of all those age 16 and older (48%) say they have visited a public library or bookmobile in person in the prior year. The high-water mark for library visits in Center surveys is 53% in 2012, in the aftermath of the recession when other research showed that visits to libraries for job searches were more prevalent than they are today. The 2015 figure was 44% who had visited a library or bookmobile in the previous 12 months.

Americans with college degrees are especially likely to have visited a public library in the past year (59% have done so), as are women (57%), parents (55%), and 16- to 29-year-olds (55%). Additionally, 52% of blacks and 50% of Americans living in households with annual incomes of \$30,000 or less have visited the library in the past year.

The frequency in which library users visit libraries has also remained relatively stable since 2013. Among those who visited libraries in person in the previous year, 30% say they visit several times a month or more – which is comparable to the share of users who visited libraries that frequently in 2013 (31%) and 2015 (28%).

When it comes to accessing library websites, the survey finds that people are somewhat less likely to do this than in the past. Some 27% of respondents age 16 or older used a library's website in the previous 12 months, down modestly from 31% in 2015. Use of mobile apps to access library resources is not too common among Americans: 8% said they had used public library mobile apps in the past year, compared with 12% who said they had done this in 2015.

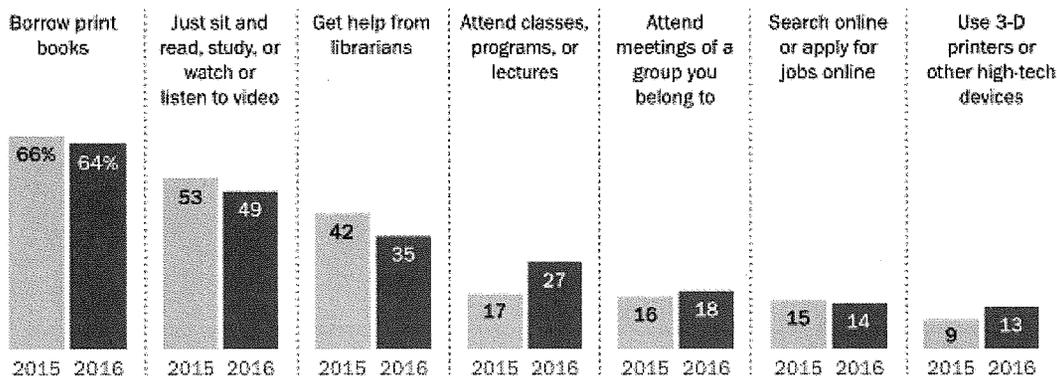
For those who do visit public library websites, mobile access plays a large role. Half (49%) of those who have visited a public library website in the past year used handheld mobile devices (such as smartphones or tablets). That is largely unchanged since the spring of 2015, when 50% said this. But it is up from 2012, when 39% of library website users visited using handheld devices.

Two-thirds of library visitors borrow print books; around half go to read, study or engage with media

When asked why they visit public libraries in person, large numbers of library users cite fairly traditional reasons. These include borrowing printed books (64% of library visitors do this, down slightly from the 73% who did in 2012, but similar to the 66% who did so in 2015) or just sitting and reading, studying, or engaging with media (49%, identical to the share who did so in 2012).

Traditional activities – borrowing books or reading – dominate library use, but people are also attending classes or other programs

% of U.S. library users ages 16 and older who say they did the following at libraries in the past 12 months



Note: 48% of those ages 16 and older used libraries or bookmobiles in the past 12 months.

Source: Survey conducted March 7-April 4, 2016.

"Libraries 2016"

PEW RESEARCH CENTER

Other reasons for visiting libraries have grown more or less popular in recent years. In particular, far fewer library users are visiting libraries in order to get help from librarians: In 2012, 50% of library users had visited a library for this purpose, but that share decreased to 42% in 2015 and to 35% in 2016. On

the other hand, 27% of library users have attended classes, programs or lectures at libraries in the last year a 10-point increase from the 17% who did so in 2015. Not a lot of Americans go to their libraries to use 3-D printers or other new tech devices: 13% did this in the previous year, a figure that is not significantly different from 2015.

People use computers and internet connections at libraries for the basics

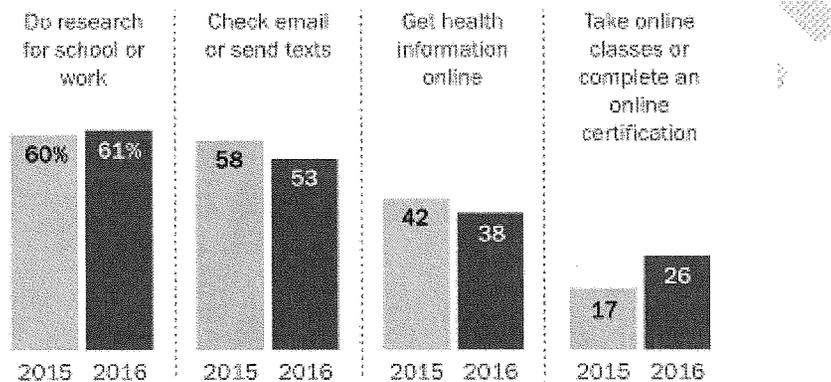
People also go to libraries to use tech resources. In this survey, 29% of library-using Americans 16 and older said they had gone to libraries to use computers, the internet, or a public Wi-Fi network. (That amounts to 23% of all Americans ages 16 and above.) The library computer user figures are essentially the same as in 2015. In this context, it is worth noting that 7% of all Americans age 16 and older have used libraries' Wi-Fi signals outside when libraries are closed.

Library users who take advantage of libraries' computers and internet connections are more likely to be young, black, female, and lower income. Specifically, compared with the 29% of all library users who use computers at the library:

- 45% of library users between the ages of 16 and 29 used computers, the internet or the library's Wi-Fi.
- 42% of black library users used libraries' computers and internet connections.
- 35% of those whose annual household incomes are \$30,000 or less used these resources.
- 33% of women used these things at the library.

Doing research or checking email are the most frequent uses of library tech resources, but more people are using them to take classes online than last year

% of U.S. library computer users ages 16 and older who used library computers in past 12 months to ...



Note: 29% of adults ages 16 and older used library computers/internet connections in the past 12 months.

Source: Survey conducted March 7-April 4, 2016.

"Libraries 2016"

PEW RESEARCH CENTER

When using tech resources at the library, most people do research for school or work (61% of library tech users did in the previous 12 months), followed by checking email or sending texts (53%). A share also get health information (38%) and 26% have taken online classes or completed a certification.

Although there have been modest changes in some activities using libraries' digital resources, there has been a boost in the share of library tech users taking some sort of class or certification online.

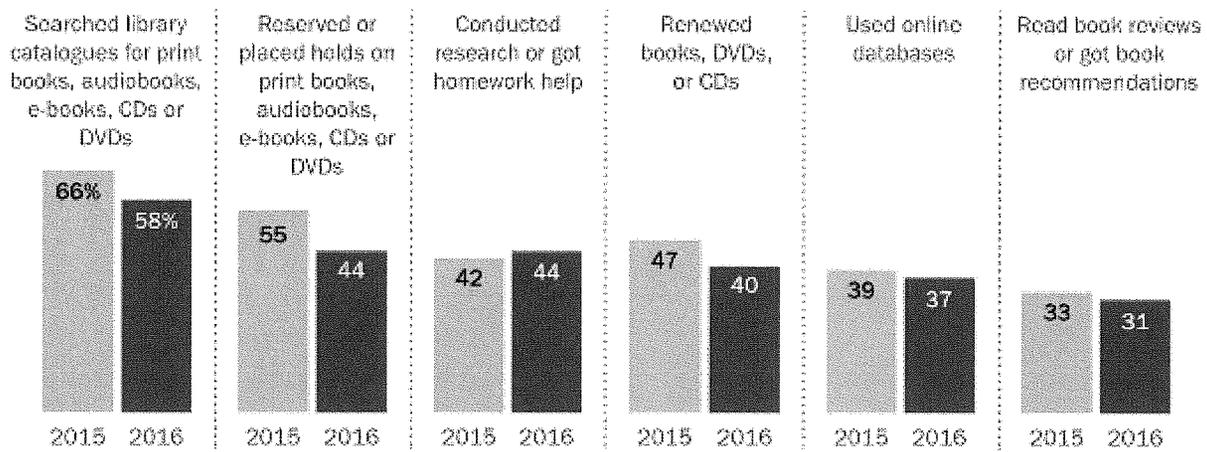
Library websites are used for finding available resources or renewing books

For the 27% of people who have used library websites or mobile apps in the past 12 months, searching library catalogues, reserving or placing holds on items, renewing items, or doing research or homework are most prevalent. Here is what those who have used a public library's websites or apps have done using those tools in the past 12 months:

- 58% of those who have used library websites in the past 12 months to search a library's catalogue.
- 44% of those website users reserved or placed holds on printed books, audiobooks, e-books, CDs or DVDs.
- 44% conducted research or got homework help.
- 40% renewed books, DVDs or CDs.
- 37% used online databases.
- 31% read book reviews or got book recommendations.

For Americans using libraries digital tools, searching library catalogues for content is the most prevalent activity

% of U.S. library website users ages 16 and older who have done the following on library websites in the past 12 months



Note: 28% of those ages 16 and older who used library websites or mobile apps in the past 12 months.

Source: Survey conducted March 7-April 4, 2018.

"Libraries 2016"

PEW RESEARCH CENTER

3. A portrait of those who have never been to libraries

BY JOHN B. HORRIGAN

Non-library users are more likely to be male and have lower levels of educational attainment when compared with library users

% of adults in each group who ...

	Used library in the past 12 months (48% of adults)	Never visited a library or book mobile (19% of adults)
Gender		
Male	40	24
Female	57	15
Parental status		
Parents	54	17
Non-parents	46	21
Race/ethnicity		
White, non-Hispanic	48	15
Black, non-Hispanic	52	28
Hispanic	41	32
Age		
16-29	55	17
30-49	51	16
50-64	45	21
65+	40	26
Income		
Under \$30K	50	27
\$30K to \$50K	44	18
\$50K to \$75K	52	12
\$75K and over	51	12
Education		
High school grad or less	39	29
Some college	52	13
College +	59	11
Geography		
Rural	45	20
Urban	50	19
Suburban	48	20

Source: Survey conducted March 7-April 4, 2016. "Libraries 2016"

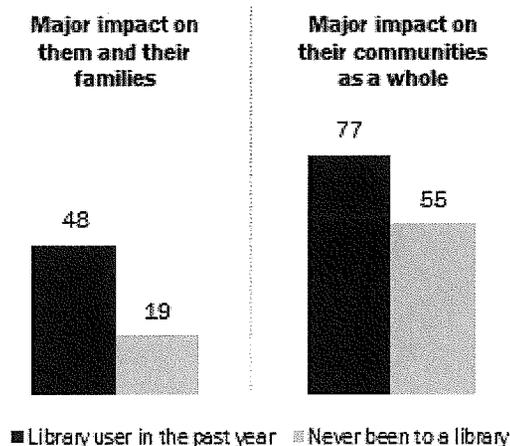
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Nearly half (48%) of Americans visited libraries in the past year. Roughly a third (32%) say they have used libraries at one time or another, though not in the past 12 months. Additionally, one-in-five (19%) say they have never visited a public library or a bookmobile. This has been a persistent trend in Pew Research Center surveys for five years, and we consistently see patterns in who these non-users are and how their views about libraries differ from more recent library users.

Those who have never been to a public library are more likely to be male (24% have never been to a library), ages 65 and older (26%), Hispanic (32%), black (28%), high school graduates or less (29%), or living in households earning less than \$30,000 (27%). At the same time, the data show there are members of other demographic groups that have had no direct experience with libraries, including: 11% of those with college degrees and 12% of those in households earning \$75,000 or more. Additionally, one-in-six parents of minor children (17%) say they have never been to a public library.

Americans who have never been to libraries do not see the impact of one closing with the same intensity as library users

% of U.S. adults ages 16 and older who say closing their local library would have a ...



Source: Survey conducted March 7-April 4, 2016.
 "Libraries 2016"

PEW RESEARCH CENTER

Despite the fact that they have no direct personal experience with libraries, many who have never been have relatively positive and affirming views about libraries, even though their level of enthusiasm is not as high as recent library goers. Recall that 77% of all Americans age 16 and above say libraries provide them with the resources they need. For those who have never used libraries, nearly two-thirds (65%) agree with this, possibly because other friends and family members get materials from libraries that are helpful. At the same time, 90% of those who are recent library goers say public libraries provide the resources they need.

In the same vein, more than half (56%) of those who have never been to a library say that the closing of their local libraries would have a major impact on their communities. Fully 77% of those who have visited their public libraries in the past year say that. When they consider the possibility of their local libraries closing, 19% of those who have never used libraries believe the closing would have a major impact on them and their families. That compares with 48% of recent library users who believe it would have the same impact.

As to attitudes about libraries, the main difference between library users and non-users has to do with trust and information. People who have used libraries in the past year are more likely than others to say that libraries are a resource that can help them decide what information to trust. Some 43% of library users say they agree "a lot" that libraries are a place that helps people decide what information to trust, while 29% of those who have never been say this. Again, this might stem from the possibility that non-users gain access to library resources through family and friends who are active library users.

Acknowledgments

BY JOHN B. HORRIGAN

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The findings and conclusions contained within are those of the authors and do not necessarily reflect positions or policies of the Bill & Melinda Gates Foundation.

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Methodology

BY JOHN B. HORRIGAN

The analysis in this report is based on a Pew Research Center survey conducted March 7-April 4, 2016, among a national sample of 1,601 adults, 16 years of age or older, living in all 50 U.S. states and the District of Columbia. Fully 401 respondents were interviewed on landline telephones, and 1,200 were interviewed on cellphones, including 667 who had no landline telephone. The survey was conducted by interviewers at Princeton Data Source under the direction of Princeton Survey Research Associates International. A combination of landline and cellphone random-digit-dial samples were used; both samples were provided by Survey Sampling International. Interviews were conducted in English and Spanish. Respondents in the landline sample were selected by randomly asking for the youngest adult male or female who was at home. Interviews in the cellphone sample were conducted with the person who answered the phone, if that person was 16 years of age or older. For detailed information about our survey methodology, visit: <http://www.pewresearch.org/methodology/u-s-survey-research/>

The combined landline and cellphone samples are weighted using an iterative technique that matches gender, age, education, race, Hispanic origin and nativity, and region to parameters from the 2013 Census Bureau's American Community Survey and population density to parameters from the Decennial Census. The sample also is weighted to match current patterns of telephone status (landline only, cellphone only or both landline and cellphone), based on extrapolations from the 2014 National Health Interview Survey. The weighting procedure also accounts for the fact that respondents with both landline phones and cellphones have a greater probability of being included in the combined sample and adjusts for household size among respondents with landline phones. The margins of error reported and statistical tests of significance are adjusted to account for the survey's design effect, a measure of how much efficiency is lost from the weighting procedures.

The following table shows the unweighted sample sizes and the error attributable to sampling that would be expected at the 95% level of confidence for different groups in the survey:

Group	Unweighted sample size	Plus or minus ...
All adults 18+	1,601	2.8 percentage points
Men	833	3.9 percentage points
Women	768	4.0 percentage points
Whites	1,098	3.4 percentage points
Blacks	170	8.6 percentage points
Hispanics	194	8.0 percentage points
16-17	51	15.6 percentage points
18-29	269	6.8 percentage points
30-49	401	5.6 percentage points
50-64	481	5.1 percentage points
65+	369	5.8 percentage points
High school or less	553	4.7 percentage points
Some college	390	5.7 percentage points
Bachelor's degree or more	649	4.4 percentage points
<\$30K	397	5.6 percentage points
\$30K-\$49,999	258	7.0 percentage points
\$50K-\$74,999	247	7.1 percentage points
\$75K+	503	5.0 percentage points
Used libraries/bookmobiles in past 12 months	792	4.0 percentage points
Never used a library	287	6.6 percentage points
Library website user in past 12 months	455	5.2 percentage points
Library app user in past 12 months	115	10.4 percentage points
Form A	822	3.9 percentage points
Form B	779	4.0 percentage points

Sample sizes and sampling errors for other subgroups are available upon request.

In addition to sampling error, one should bear in mind that question wording and practical difficulties in conducting surveys can introduce error or bias into the findings of opinion polls. Pew Research Center undertakes all polling activity, including calls to mobile telephone numbers, in compliance with the Telephone Consumer Protection Act and other applicable laws.

Pew Research Center is a nonprofit, tax-exempt 501(c)(3) organization and a subsidiary of The Pew Charitable Trusts, its primary funder.

DIRECTOR'S REPORT

October 12, 2016 Director's Report

A. Summer Reading Wrap-Up

Attached is a report from Ted Kavich, Program and Educational Services Manager.

B. Banned Book Week

The library celebrated the right to read during Banned Books Week, September 25-30. In addition to educational handouts in the branches, staff created book displays highlighting the many books that have been challenged through the years including "To Kill a Mockingbird," "The Great Gatsby," and "The Catcher in the Rye," which are now considered classics. Through social media, the library shared articles and author quotes that highlight the important role the library plays in fighting censorship.

C. One Thousand Books Before Kindergarten

The library is launching the 1,000 Books Before Kindergarten program in Fairfax County beginning November 1. FCPL will join other libraries nationwide in supporting this early literacy initiative. A committee of branch staff as well as programming and marketing staff have been working on the program, which is designed to help caregivers prepare children for kindergarten, for over a year since it was first suggested by Youth Services Librarian Tina Mraz. With the generous support of the Fairfax Library Foundation, FCPL has been able to create eye-catching materials as well as fun incentives for milestones along the way to 1,000 books. Reading unique titles or a child's favorite book multiple times all count toward the 1,000 book goal. In addition to support from the Foundation, every Friends group has joined in cosponsoring two coupons that families will earn at the 750-book milestone for one free adult book and one free children's book. This important new educational service for the library supports literacy, family bonding and school readiness. Studies have shown that families who start reading aloud to their children at birth help strengthen their language skills and build their vocabulary.

D. Libraries in the Press

Our libraries have been in the news lately! Check out articles from the Washington Post and Northern Virginia Magazine.

- <http://www.northernvirginiamag.com/home-and-design/home-design-features/2016/09/19/caught-the-crafting-bug-then-no-needling-required/>
- https://www.washingtonpost.com/local/virginia-politics/meet-the-woman-charged-with-remaking-fairfax-countys-library-system/2016/09/20/a551623e-7b55-11e6-beac-57a4a412e93a_story.html?hpid=hp_local-news_library-9am%3Ahomepage%2Fstory#comments

E. LOBs phase 2

Lines of Business (LOBs) is a process by which Fairfax County is reviewing its nearly 400 separate business process areas as part of multi-year planning initiative. The Library presented its LOBs findings to the Board of Supervisors (BOS) earlier in 2016 and now all Phase I presentations have been concluded. The BOS Budget Committee met in September 2016 to discuss Phase II of the LOBs process. The Library Board of Trustees was requested to review a topic brought about during the public survey portion of the LOBs process: "Review the option for making library hours more consistent".



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

October 5, 2016

Summer Reading Challenge 2016 – Report for the Library Board of Trustees

The perennially successful Summer Reading Challenge (SRC) remained popular in 2016. This year, we saw a modest decrease in the number of participating children and teens and an even smaller decrease in the number of kids and teens who finished the program (came into a library branch to pick up a coupon book prize). Here is a summary:

Preschool to grade 6 starts	42,480 (down 3,003 from last year)
Preschool to grade 6 finishers	20,512 (down 1,164)
Teen starts	8,804 (down 431)
Teen finishers	3,685 (down 205)
Total starts	51,284 (down 3,434)
Total finishers	24,197 (down 1,369)

This is the first time in several years that our numbers went down, and I believe it was largely due to two branch renovations: Pohick, which was closed all summer, and Tysons-Pimmit, which was moved to a very small temporary space.

Support for the SRC came from the Friends of the George Mason Regional Library (\$50,000 for family and school age events), the Friends of the Kings Park Library (\$7,500 for teen events and materials/prizes for the Teen Cover Art Contest – see below), the Fairfax Library Foundation (\$17,000 for some family events plus coupon booklet printing) and the rest of our wonderful Friends groups.

Summer events included programs with live animals, music, dance, puppets and more. The attendance statistics are as follows:

Family programs	88 events, 6,749 attended
School age programs	82 events, 4,680 attended
Teen programs	19 events, 246 attended

This year we ran two popular contests for teens: our 8th annual “For Love of Country” essay/poetry contest and 3rd annual “Teen Cover Art Contest.”

This year also saw the start of Fairfax County Public School’s new “Book Your Summer” reading program. Book Your Summer featured a “bingo card” with various reading challenges,

(continued on page 2)

two of which encouraged kids to visit FCPL branches and join our SRC. Staff at our branches helped promote FCPS's program with posters, displays and word-of-mouth, and FCPL's Marketing Dept. included Book Your Summer information in news releases, tweets, etc.

Our SRC sponsors for this year, besides those mentioned above, included (new sponsor in Italics):

Bob Evans
Children's Science Center
Clay Café Studios
D.C. United
Domino's Pizza
Doodlehopper 4 Kids
Eye Level Tutoring Centers
Fairfax County Park Authority (9 different coupons)
GMU Soccer, Basketball, and Football
KinderCare
Krispy Kreme
McDonalds
Michaels Arts & Crafts
Mount Vernon Estate, Museum & Gardens
NOVA Parks (6 different coupons)
Potomac Nationals
The Rappaport Companies
Rita's Italian Ice
Shadowland Laser Adventures
Shake Shack
Six Flags
Splashdown Waterpark
Victory Comics
Yogurt City

These sponsors provided valuable coupons for free and reduced price items and fun summer and fall activities.

I would like to thank the Board of Trustees for its continued support of the Summer Reading Challenge. Please contact me if you have any questions, comments, or ideas regarding the SRC.

Sincerely,

Ted Kavich
Program & Educational Services Manager
703-324-8685
ted.kavich@fairfaxcounty.gov

ACTION ITEMS

Fairfax County Public Library Board of Trustees

ACTION ITEM

October 12, 2016

ISSUE: Division of proceeds from ongoing book sales in FCPL branches.

RECOMMENDATION: Library staff recommends adjusting the split of ongoing book sale proceeds from 50% FCPL and 50% Friends organization selling the book to 35% FCPL and 65% Friends.

BACKGROUND: Per Policy O in the Board of Trustees Policy Manual:

If the sale is an "on-going" event, i. e., sale of donated books by the staff on a continuous basis, the proceeds are divided with 50% retained by the library system and 50% retained by the Friends organization.

The Library's Comprise software reduces branch staff involvement in ongoing book sale transactions. Before Comprise, branch staff collected money for every item purchased from an ongoing sale and entered it into a cash register.

With the Comprise system, people purchase materials from ongoing book sales using kiosks. While Financial Services and Library IT staff are still required to reconcile the proceeds and service the kiosks, branch staff's involvement is greatly reduced.

FCPL Portion of On-Going Books Sales - FY 14 versus FY 16

Friends Group	FY 2014 (50% Contribution)	FY2016 (35% Contribution)	% of Change
Burke Center	\$ 4,113	\$ 4,500	9%
Centreville	\$ 3,462	\$ 2,712	-22%
Chantilly	\$ 5,307	\$ 4,035	-24%
Dolley Madison	\$ 7,249	\$ 5,937	-18%
City of Fairfax	\$ 3,381	\$ 2,419	-28%
George Mason*	\$ -	\$ -	
Great Falls	\$ 1,319	\$ 550	-58%
Herndon	\$ 1,110	\$ 560	-50%
John Marshall	\$ 5,301	\$ 3,429	-35%
Kings Park	\$ 3,632	\$ 2,509	-31%
Kingstowne	\$ 6,582	\$ 4,707	-28%
Lorton	\$ 2,521	\$ 1,549	-39%
Martha Washington	\$ 2,494	\$ 1,226	-51%
Oakton	\$ 2,943	\$ 1,800	-39%
Patrick Henry	\$ 2,429	\$ 1,562	-36%
Pohick**	\$ 18,731	\$ 1,215	-94%
Reston	\$ 3,399	\$ 2,221	-35%
Richard Byrd	\$ 4,338	\$ 3,428	-21%
Sherwood	\$ 4,940	\$ 2,928	-41%
Thomas Jefferson	\$ 2,084	\$ 2,095	1%
Tysons-Pimmit*	\$ -	\$ -	
Woodrow Wilson***	\$ 56	\$ 644	1055%
Friends of VR	\$ -	\$ -	
	\$ 85,389.20	\$ 50,026	-41%

Notes:

It should be noted that FY 2014 was the last full year where the split was recorded at 50/50. FY 2016 was the first full year where the split was recorded at 65/35. These years were selected for comparison as FY 2015 was a transition year where Friends converted at different dates as kiosks were installed.

*George Mason and Tysons-Pimmit do not participate in on-going sales.

** Pohick, which contributes to nearly 20% of the total contribution, was closed for renovation for 9 months in FY 2016

*** WW was under renovation in part in FY 2014

**FCPL Costs to Support On-Going Book Sale Program
September, 2016**

FY 2016 Book Sale Revenue Total	\$142,932.00
FY 2016 FCPL Portion 65/35 Split	\$50,000.00
% of the overall total FCPL Revenue Stream	8.3%

<u>Operating Costs</u>	TOTAL - FY 2016	8.3%
Dunbar Armored Car Service	\$ 8,273.00	\$686.66
Merchant Account Fees	\$ 44,692.00	\$3,709.44
Annual Maintenance on Kiosks	\$ 102,607.00	\$8,516.38

<u>Staff Costs</u>	Percentage of Staff Cost	Multiplied by # of staff performing the work
LIT Staff		
IT Tech (2) S-18	\$ 5,313.59	\$10,627.19
Business Analyst II S-24	\$ 9,414.18	\$9,414.18
Business Analyst III S-27	\$ 6,345.27	\$6,345.27
FSD Staff Time		
Admin Assistant 3 (2) S-15	\$ 4,894.69	\$9,789.39
Financial Specialist II S-24	\$ 7,047.18	<u>\$7,047.18</u>
		\$56,135.67

Unquantified Costs

Branch Staff time
Merchandise Reports Programming

Cost to issue checks or process ACH Deposits by Department of Finance Staff

Costs incurred by the Department of Finance (DOF)/software support group for programming SAP

Vehicle Mileage and Maintenance Payment

Cost to FCPL

(\$6,135.67)

5

Fairfax County Public Library Board of Trustees

ACTION ITEM

OCTOBER 12, 2016

ISSUE: Extension of agreement with Mount Vernon (MVAH) at Home in Sherwood Regional Library.

RECOMMENDATION: Library Administration recommends extending the agreement with MVAH on a month-to-month basis via a letter to MVAH from the Library Director. The agreement should be reviewed by the Library Director or her designee every two years.

BACKGROUND: Pursuant to an agreement dated October 22, 2009, MVAH, a non-profit corporation, has officed in a room on the second floor of the Sherwood Regional Library. A copy of the agreement is attached.

FACILITY SHORT-TERM USE AGREEMENT

THIS FACILITY SHORT-TERM USE AGREEMENT ("Agreement"), made and entered into this 22nd day of October, 2009, is between the Fairfax County Library Board of Trustees ("Library Board") and Mount Vernon At Home, Inc. ("MVAH"), a Virginia non-profit corporation exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code Virginia corporation.

In consideration of the mutual agreements set forth in this Agreement, as well as other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to the following:

1. LOCATION AND ACCEPTANCE OF PREMISES

a. The property is located at 2501 Sherwood Hall Lane, Alexandria, Virginia 22306-2799. The premises, hereafter referred to as the "premises", consists of approximately 230 square feet of space on the second floor of the Sherwood Regional Library ("the Building") as further described in Exhibit A attached hereto. The Library Board grants use of the premises to MVAH solely as temporary office space for general nonprofit administrative operations for providing services that support older residents of the Mount Vernon area of Fairfax County.

b. It is agreed that by using the premises, MVAH acknowledges that it has had full opportunity to examine the premises and accepts the premises for use "as is". MVAH agrees to confine its use of the premises to the areas specifically described in this Agreement and any common areas necessary for entering or leaving the building, which is limited to hallways, stairways, doorways, elevators, and restrooms. MVAH agrees not to use, occupy, or obstruct any other room or any area of the building.

2. TERM: The term of this Agreement shall be for a period of eleven (11) months and shall commence on October 1, 2009, and shall terminate on August 31, 2010. This Agreement may be extended on a month-to-month basis upon written agreement of the Library Board and MVAH at least two months prior to the termination date. MVAH shall cease its operations on the premises and vacate the premises on or before the date of termination or expiration of this Agreement.

3. USE: MVAH warrants that the premises will be used lawfully and agrees to use the space solely as a temporary office space for the purposes described in Section 1 of this Agreement. MVAH shall establish and maintain hours of operation within the regular business hours of the Building. MVAH shall limit access to the premises to its employees, volunteers and contractors. MVAH agrees that the Library Board, its agents employees or any person authorized by the Library Board may enter the premises at reasonable times for the purpose of inspecting its condition or such making repairs or improvements as the Library Board may elect.

4. DEFAULT: If MVAH breaches or violates any of the terms, conditions or covenants contained in this Agreement, then this Agreement shall, at the sole option of the Library Board, terminate, upon written notice to MVAH. The Library Board is authorized, with or without process of law, to repossess the premises, and, should MVAH fail to vacate the premises as provided herein, the Library Board is authorized to enter onto the premises, and to expel and remove MVAH, together with all property of every kind belonging to it.

5. PARKING: Parking of vehicles at the premises shall be at MVAH's own risk and in accordance with applicable Library Board parking policies.

6. MODIFICATION AND REPAIRS:

a. MVAH shall not place any of its organizational lettering, signs or objects on doors, windows or outside walls of premises without the permission of the Library Board. No signs shall be visible through or on windows. MVAH shall not, without the prior approval of the Library Board, paint, paper, decorate, or drive

nails into, deface or injure the walls, ceiling, woodwork, or floors of premises, install any electrically or mechanically operated equipment (including air conditioners) in the premises. At the termination of this Agreement, or any extension or renewal thereof, all such improvements shall be and remain the property of the Library Board. MVAH agrees that the Library Board may, at its sole and absolute discretion, require such improvements to be removed and premises restored to its original condition, with such removal and restoration to be at MVAH's expense.

b. MVAH shall be responsible for repairs or maintenance necessitated by the acts of MVAH, its agents, guests or invitees; and all damage to the premises caused by MVAH or its agents, guests or invitees shall be repaired promptly by or at the expense of MVAH as directed by Library Board. MVAH shall give the Library Board prompt written notice of accidents or defects on or about the premises or damages to the premises. The Library Board shall have the right, but shall not be obligated to make such repairs or maintenance and upon written request by the Library Board, MVAH shall reimburse Library Board for the cost of any such repair or maintenance work.

7. LIABILITY AND INSURANCE

a. Liability for Damage to Personal Property and Person. All personal property of MVAH (including its employees, business invitees, customers, clients, etc), agents, family members, guests or trespassers, in and on the premises, shall be and remain at the sole risk of MVAH and the Library Board shall not be liable to them for any damage to, or loss of such personal property arising from any act of any other persons nor from the leaking of the roof, or bursting, leaking, overflowing of water, sewer or steam pipes, or from heating or plumbing fixtures, or from electrical wires or fixtures, or from air-conditioning failure. The Library Board shall not be liable for any personal injury to MVAH (including employees, business invitees, customers, clients, etc.), agents, family members, guests or trespassers arising from the use, occupancy and condition of the premises.

b. Insurance Requirements. MVAH will maintain Renter's Insurance, Business Renter's Insurance, Business Owner's Policy or such other appropriate insurance as to provide for:

1. Damage or loss to all personal property of MVAH, including its employees, business invitees, customers, clients, etc.
2. Damage to Library Board property due to the actions, or lack of action, on the part of MVAH.
3. Personal injury to others of not less than \$1 million.
4. Medical coverage for invitees of not less than \$5,000.
5. Such other coverage as would be reasonably needed for the nature of the activities of MVAH.

c. Indemnification. MVAH agrees to indemnify and hold harmless the Library Board, its officers, agents, employees and volunteers and Fairfax County, its officers, agents, employees and volunteers from any and all claims for bodily injuries and personal injuries, including cost of investigation, all expenses of litigation, including reasonable attorney fees and the cost of appeals arising out of any claims or suits because of MVAH, including its agents, employees, volunteers, business invitees, customers, guests or trespassers arising from the use, occupancy and condition of the premises.

8. RESPONSIBILITIES OF MVAH: MVAH agrees to comply with the conditions of this agreement and agrees: (i) Not to injure or deface or suffer to be injured or defaced the premises or any part of the property and to promptly replace or repair any damages to the premises; (ii) To keep the premises in good order and condition at all times and to notify the Library Board of any defects in or damage to the structure, equipment, or fixtures of the premises; and (iii) Not to keep gasoline or other flammable material or any explosive material in or near the premises; (iv) Not to allow on the premises any illegal, unlawful or improper activity which will be noisy, boisterous or in any manner constitute a nuisance to adjacent space; (v) Not to obstruct or use the sidewalks, passages, and stairways and any other parts of the Building for any other purpose than entering and exiting the building; and (vi) To comply, at its sole cost and expense, with all laws, ordinances and regulations related to MVAH's use of the premises. MVAH will not allow any equipment or practice that might void insurance coverage on the premises. MVAH shall not incur any long distance telephone charges. Any such charges incurred will be the financial responsibility of MVAH, and MVAH will be billed accordingly.

9. WAIVER: Neither the Library Board nor Fairfax County shall be liable for and MVAH releases the Library Board, its officers, agents, employees and volunteers and Fairfax County, its officers, agents,

employees and volunteers and waives all claims for, damage to person or property sustained by MVAH or any occupant of the premises resulting from the premises or any equipment or appurtenance becoming out of repair, or resulting from an accident at the building, or resulting directly or indirectly from any act or neglect of MVAH or occupant of the building.

10. **RULES AND REGULATIONS:** MVAH and its agents and employees shall abide by and observe all rules and regulations as may be promulgated from time to time by the Library Board for the operation and maintenance of the building. Any violation of such rules or regulations or the conditions of this Agreement shall be a violation of this Agreement.

11. **TERMINATION:** Either party may terminate this Agreement upon 30 days written notice to the other party stating the termination date. Termination of this Agreement shall not relieve or release MVAH from any liability or obligation which may have been incurred or assumed by MVAH prior to such termination. MVAH agrees to remove all its goods, equipment and effects from the premises, upon expiration or termination of this Agreement, and shall leave the premises in a clean condition reasonably acceptable to the Library Board.

12. **ADDITIONAL FEES:** No / Yes . If yes, describe below:

MVAH will be charged a monthly cleaning fee of \$163.68, and an initial one time cleaning fee of \$65.00.

13. **ENTIRE AGREEMENT:**

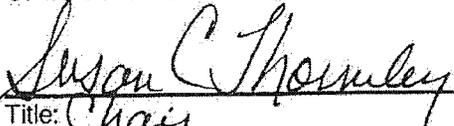
a. This Agreement, together with any Exhibits and attachments thereto, contains the entire agreement between the Library Board and MVAH regarding the use of the premises. Oral statements, representations, and prior agreements not contained or referenced in this Agreement, shall have no force or effect. This Agreement may be modified only in writing executed by both parties. No waiver of any provisions of this Agreement shall be deemed to have been made, unless it be in writing and signed by both parties hereto. If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws in effect during the term of this Agreement, it is the intention of the parties that the remainder of this Agreement shall not be affected thereby.

b. Nothing contained in this Agreement shall be deemed to create a partnership or joint venture of or between the Library Board and MVAH. Further, this Agreement shall not be interpreted to create anything other than permission to use the space during the period described in this Agreement and shall specifically not create any right, title or interest in property nor shall it create an easement.

c. All notices given hereunder shall be delivered sent by certified or registered mail to the address set forth below each party's signature block.

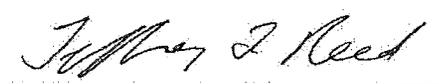
IN WITNESS WHEREOF the parties hereto have affixed their signatures all as of the date first above written.

FAIRFAX COUNTY LIBRARY BOARD
OF TRUSTEES


Title: Chair
Address:

10/14/09
DATE

MOUNT VERNON AT HOME, INC.


Title: Executive Director
Address:

10/22/09
DATE

INFORMATION ITEMS

Trainings Currently Provided around Active Shooter situations

Trainings available through EmployeeU (the County's online training system)

Active Shooter

Introduces the student to the concept of the active shooter phenomenon and how it has changed the workplace culture nationwide. In addition, skills are taught and reviewed on how to survive an active shooter incident using the Run Hide Fight strategy. Procedures are discussed in terms of identifying red flags and triggers and how to report them using the online available Workplace Violence Reporting Form.

Active-Shooter Preparedness (Online)

This 30-minute training course is intended to help employees (1) anticipate and respond appropriately to an active-shooter situation, (2) respond appropriately when law enforcement arrives at the scene, (3) manage the consequences of an active-shooter incident, and (4) recognize potential workplace-violence indicators so that these types of incidents may be prevented. The topics covered in this course include

- Overview of active-shooter incidents
- Understanding active-shooter incidents
- Option 1: Evacuate
- Option 2: Hide out
- Option 3: Take action
- What to expect when law enforcement arrives
- After-action analysis
- Workplace violence

Active Shooter Response (Online)

Lesson Description:

In this lesson, employees will learn what an active shooter event is, who is at increased risk in an active shooter event, physiological reactions that can occur during an active shooter event, the planning, training, and preparation steps to survive an active shooter event, how to recognize an active shooter event, how to respond to an active shooter event occurring, what to do after an active shooter event occurs, and resources for additional information on preparation for an active shooter event.

Objectives:

As a result of completing this lesson, the learner will be able to:

- Define an active shooter event.
- Describe three ways in which people typically react in an active shooter event.
- Explain the purpose of being familiar with your surroundings in public spaces.
- Identify the actions you can take to protect yourself during an active shooter event.
- Describe what to do when law enforcement arrives on the scene of an active shooter event.

Additional Trainings Offered

New Employee Orientation

In "Part 1" of every new employee's orientation to the County (required) County Security and Risk Manager present modules including a review of security courses offered and a viewing of an active shooter training video.

Memorandum

September 6, 2016

To: Library Management Staff

From: Doug Miller, ^{SP&CRS} SP&CRS
Martha Sue Hess, SP&CRS

Subject: Monthly Statistical Snapshot, August 2016

Attached is the monthly statistical snapshot for August 2016.

- Monday September 5 – All offices and libraries closed in observance of Labor Day.
- Friday September 9 – All office and libraries closed for Staff Day.
- Circulation for FY2017 is 5% below FY2016 levels.
- Library visits for FY2017 are less than 1% below FY2016 levels.
- TY operating in temporary facility.
- PO closed for renovation.
- Several branches experienced power outages, phone problems, and computer issues during the month.

Please call Strategic Planning and Customer Research Services at 702-324-8322 if you have any questions.

Monthly Statistical Snapshot September 2016

Site	Circulation	
	September	% Change Cumulative FY16 - FY17
OVD	117,852	16%
RR	49,621	-7%
CH	46,786	-4%
KP	43,198	25%
FX	36,715	-2%
CE	36,651	-9%
BC	33,494	47%
PH	32,077	6%
GM	31,824	-8%
DM	31,232	36%
SH	24,290	-5%
RB	22,934	19%
OK	21,324	-1%
KN	18,031	-0.3%
TJ	16,543	7%
HE	13,085	-3%
MW	12,220	-7%
JM	11,349	-9%
LO	8,364	-8%
GF	8,216	-7%
WW	6,290	N/A
TY	4,517	-84%
AS	2,040	7%
PO		
FCPL	922,860	-5%

Site	Door Count	
	September	% Change Cumulative FY16 - FY17
FX	41,524	5%
KP	36,784	54%
RR	33,321	-7%
GM	28,420	25%
CH	25,570	* 5%
CE	23,525	-8%
DM	22,366	56%
BC	21,877	41%
SH	20,462	* -6%
RB	18,700	* 6%
PH	17,652	5%
HE	14,533	* 13%
OK	13,670	3%
KN	12,802	* 10%
TJ	11,506	* -6%
WW	10,506	-3%
LO	9,089	* -5%
JM	8,787	-3%
MW	7,812	5%
GF	7,507	0%
TY	2,477	-87%
AS	753	-6%
PO		
FCPL	389,643	-1%

* Door Count is an estimate
 Note that WW was closed Sep FY15
 Note that PO closed for renovation

Monthly Statistical Snapshot September 2016

	September		Year-to-date	
Customers				
Program Attendance *	9,312		44,309	
Database Usage *	1,980,789		6,195,906	
Collection:				
Check In / Check Out	595,793	511,513	1,972,247	1,812,421
In-house Use	64,686		258,259	
Transfers In / Out	10,666	10,666	26,635	26,635
Discards by Category:	25,050		60,469	
Damage	68%		68%	
Lease	3%		4%	
Inaccurate	15%		13%	
Low Demand	9%		11%	
Magazines	5%		5%	
Phone Renewal	7,962		28,252	
Community				
Early Literacy Outreach Office:				
Number	80		241	
Attendance	1,437		4,357	
Technology				
Internet Sessions	107,292		350,438	
WiFi Usage:				
Client Count	170,289		495,408	
Website:				
Visits	317,519		1,139,131	
Catalog Logins	1,025,095		3,179,837	
Remote Renewals	293,495		973,919	

* Data unavailable in time for issuing this report. An estimate is provided for this statistic that will be updated as soon as the data becomes available.

Incident Report September 2016

Branch	Type of Incident	Number of Incidents	Brief Description
CE	Substance Abuse *	1	Man observed drinking beer on library grounds.
	Camping *	1	Individual observed sleeping in the dumpster area.
	Sexual Misconduct	1	Customer complained of man following her and masturbating.
CH	Suspicious Activity *	1	Small bag of marijuana found in front of main entrance.
	Verbal Abuse *	1	Customers arguing at the public Internet stations.
GM	Verbal Abuse	1	Customer became abusive when asked to stop singing.
	Vandalism	1	Graffiti found in men's restroom.
	Disruptive Behavior *	1	Two men waiting for the book sale appeared to be intoxicated.
RR	Mental Illness *	1	Customer talking to himself, acting oddly, incoherent to staff.
	Customer Injured	1	Customer was startled by "read to the dog" dog and fell off curb.
	Vandalism *	1	Human feces found on handicap ramp.
	Trespassing *	1	Banned customer entered building.
	Customer in Distress *	1	Customer experiencing a seizure.
	Disruptive Behavior	1	Customer arguing with two other customers.
SH	Camping *	2	Daily customer discovered sleeping on the patio area; Individual sleeping on library grounds.
	Mental Illness	1	Customer became combative and called police.
BC	Physically Threatening Behavior	1	Customer received a note in his car threatening violence.
	Customer Complaint	1	Customer complaint about another customer's perceived behavior.
GF	Staff in Distress	1	Staff member collapsed at the circulation desk.
KP	Disruptive Behavior *	1	Shouting between customers at public PC stations.
	Theft of Personal Property	2	Customer claimed her car keys had been stolen during program; Rented textbook stolen.
KN	Volunteer Injured	1	Two volunteers injured while trying to right an upturned book cart.
LO	Disruptive Behavior *	1	Two customers w/loud music playing on cell phone and arguing.
OK	Mental Illness *	1	Woman in parking lot acting strange and walking in circles.
	Suspicious Activity	1	Customer reported possible camping and illegal dumping.
	Volunteer Injured	1	Volunteer cut toe on a stool while shelf reading.
	Parking Lot	1	Yard sign supporting the meals tax placed in front of library
PH	Police Activity	1	Unknown customer called police - person sleeping at computers.
	Building Emergency *	1	Staff entrance found unlocked.
RB	Theft of Personal Property *	1	Bicycle that was not locked was stolen from the rack.

Total Incidents September 2016

32

* Police, Fire Department, or FMD notified