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Document Shredding



The Fairfax County Solid Waste Management Program will be sponsoring one secure document shredding event in each supervisory district per calendar year. These events are **only** open to Fairfax County residents along with residents of the Towns of Vienna, Herndon and Clifton and the Cities of Fairfax and Falls Church. **Documents from businesses will not be accepted.**

Accepted:

- Residential material of a sensitive nature such as tax documents, financial records, etc. (Please recycle junk mail and magazines through your normal collection service.)
- Up to five medium-sized packing boxes per vehicle.

Prohibited Items:

- **BINDERS of any type** (3-ring, plastic, spiral, metal)
- Plastic document covers
- Wet or moist paper
- Hanging file folders with metal support bars
- Metal binder clips
- Electronic media including computer disks and diskettes or CDs
- Books, either hardback or paperback
- Credit cards
- Magazines, catalogs and newspapers (unless just the page with the address)
- Film or photographs

Fairfax County will not shred documents for businesses – even if documents are delivered by an employee who is a county resident. These events are only for residents to destroy sensitive material they have from their home. If you require written certification of document destruction, it is recommended that you contract individually with a shredding service provider.

2016 Shredding Event Schedule:

All shredding events are held from 8 a.m. to noon.

- March 19: Sully District Governmental Center, 4900 Stonecroft Blvd., Chantilly 20151
- April 23: Mason District Governmental Center, 6507 Columbia Pk., Annandale 22003
- May 14: Braddock District Governmental Center, 9002 Burke Lake Rd., Burke 22015
- June 25: Kilmer Middle School, 8100 Wolftrap Rd., Vienna 22182
- July 23: Mount Vernon High School, 8515 Mt. Vernon Rd., Alexandria 22309
- Aug. 20: Spring Hill Elementary School, 8201 Lewinsville Rd., McLean 22102
- Sept. 24: North County Human Services Center, 1850 Cameron Glen Dr., Reston 20190
- Oct. 15: South County Governmental Center, 8350 Richmond Hwy., Alexandria 22309
- Oct. 22: Springfield Governmental Center, 6140 Rolling Rd., Springfield 22152

Procedures for the Event

- Residents drive through a line as directed by staff.

- **For safety reasons, residents MUST remain in their vehicles.**
- County staff remove boxes from cars and trucks and empty paper into rolling carts.
- Once full, the carts are taken to the shredding truck where they are emptied into a shredder.
- All documents are cross-cut shred on-site, by a private contractor, on the day of the event.
- Following the event, all paper is delivered to a local recycling facility for processing.
- Written certification of shredding will not be provided.

For additional information, please contact us at **703-324-5230**, TTY 711.

See Also:

[Document Shredding Event Video](#)

[Electric Sundays](#)

[A-Z List of Recycling and Trash Topics](#)

[Materials for Recycling or Disposal](#)

Contact Fairfax County: [Phone, Email or Twitter](#) | **Main Address:** [12000 Government Center Parkway](#), Fairfax, VA 22035

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