

Meeting Minutes
03/25/2010
6:45 p.m.

In attendance: Michael Bartlett, American Red Cross; Cathleen Tracy, CERT; Jeff Katz, CERT; Iris Diaz, Fairfax County Public Schools; Jim Covell, Fairfax Joint Local Planning Committee; Tom Lambiase, FCIA; Esther Emard, MRC; Brent Klavon, MRC; Connor Scott, MRC; Dianne Quebral, MRC; Frank Vajda, Neighborhood Watch; Bonnie O'Leary, Northern Virginia Resource Center for Deaf & HoH; Andrew Levy, At-large Representative; Bob Mizer, Braddock District Representative; Adeel Mufti, Hunter Mill District Representative; Al Bornmann, Mount Vernon District Representative; Jean Zettler, Providence District Representative; Karen Bonz, VIPS; Donna Spiewak, VIPS; Erin Randall, CrisisLink; Al Bass, OEM; Marcelo Ferreira OEM; John ? (representing Pat Lucas), Northern Virginia Crime Prevention Association.

The meeting was called to order by Chairman Jean Zettler at 6:50 pm. Agendas were passed around.

Introduction and Old Business

Chairman Zettler stated that miscellaneous handouts, which were also emailed to everyone, were placed on a table for whoever wished to review them. Introductions were made around the table. A representative was in the presence for Pat Lucas, John ?. John was asked whether he had the minutes from the previous meeting which Pat took. John did have the minutes and said he would get with Pat to send the previous minutes out.

Brief Introduction by OEM Director

Dave McKernnan, introduced himself as the new coordinator for OEM since October. Dave was deployed to Katrina, and spent 3 months there. He also provided fire protection with the fire dept for Hancock County. He said that without citizen response groups, we would hear a lot more about Mississippi than we did about Katrina, and they did an excellent job. The only problem was they were not coordinated. For example, food would be setup and too many people would show up for breakfast. Dave said that volunteers are an excellent resource in a constricted budget. He said that the best example was for health department with their handling of H1N1, because without volunteers they would not have been able to operate all the H1N1 clinics that were held. The CCC has Dave's full support. He looks forward to building a relationship, even during tough budget times. Dave thanked the Council for stepping up to do the volunteer work. Introductions were done again to get Dave familiar with who all is involved with CCC. Al Bornmann said that Dave did a great job during the snow storm. Andrew Levy asked if there was any sustainability built into the budget for the core programs. Dave said state and local governments are very stretched. He said he promised to stay on top of being able to sustain the core programs, and will update us. Dave thanked the Council for all their support, and exited to go to another meeting.

Committee updates

By-laws

Al Bornmann stated that the by-laws are still in the process of approval. Updated By-Laws were submitted to OEM last Fall. We are now awaiting BOS approval.

Outreach

Al Bornmann stated that outreach has been inactive, and asked if anyone would be interested in helping out. No one in particular expressed interest to join the outreach committee. Adeel Mufti shared information on previous outreach efforts, that outreach was done at various public events throughout the year such as Reston Festival, Viva Vienna, Celebrate Fairfax and so on. Adeel would attach on to CERT, or the district supervisor’s table at these events to promote CCC and its programs. It was asked what material was handed out at the outreach. Adeel stated that some CCC brochures and CDs. Dianne Quebral asked that we should review the message that was sent out through outreach. Adeel stated the message was to make the general public aware of CCC and its programs, and to get them to volunteer. Adeel agreed that the message should be reviewed.

District Reps

Al Bornmann / Mt Vernon District – Mt Vernon has an active CERT class. There is a back log of people who want to sign up for CERT classes. The first part of Feb, Al attended joint MVCCA meeting with reps from Public Safety and Health and Human Services committees. Topic was Shelter In Place. Fire Dept and MRC made presentations, and Al gave a pitch on CCC.

Grants

A spreadsheet was passed around that outlined all the projects out there. The spreadsheet was updated and made more detailed than the previous one. FY 2010 UASI is under review by the SPG.

Membership

The membership committee has spent the last couple months reenergizing organizations to send members to the CCC meetings. CCC still has many openings, and the membership committee wants to get representation from two new organizations: Boy Scouts and Salvation Army. It was agreed that these organizations should be contacted for representation. It was asked if anyone could think of other organizations CCC could invite. Adeel Mufti mentioned that Merrily Pierce, who is in charge of emergency management in the Hunter Mill District Supervisors Office, wanted to invite the Girl Scouts since they now have a relevant badge. It was agreed that the Girl Scouts should be contacted. The membership committee will update us at the next meeting on the success of contacting these organizations.

Core Organization Updates

MRC

MRC is investigating repeating a community preparedness event. Could potentially be in Springfield, VA.

Organization:	Fairfax Medical Reserve Corps (MRC)	Date:	3/23/10
Member Updates			
<p>Fairfax MRC recognized by Fairfax County Board of Supervisors. On Tuesday, March 9th the Fairfax County Board of Supervisors passed a resolution to recognize the Fairfax MRC along with the Fairfax County Health Department for their efforts during the H1N1 response. http://www.fairfaxcounty.gov/opa/presentations.htm</p> <p>MRC Concludes H1N1 Vaccination Support. At 1:00 pm on Sunday, February 28th 2010, the final Fairfax MRC volunteer to support H1N1 vaccination efforts signed out of the Thoreau Middle School clinic. In review, 1,018 MRC volunteers worked over 19,000 hours to supplement and support Health Department staff. Health Department is in the process of gathering lessons learned that will be considered to improve future response efforts.</p>			

Upcoming MRC Events:

- On April 17th the MRC will hold a **Cities Readiness Initiative (CRI) drill** at Daniels Run Elementary School in Fairfax.
- **Patriot Cup Corporate Challenge 8K Race** on May 2 at GMU, sponsored by The ARC of NoVA. Fairfax MRC will participate by staffing a tent to distribute emergency preparedness literature & increase community awareness about the MRC.
- **Springfield Days**, June 5. Tentative planning underway to coordinate a **“Get Ready Fairfax”**, **emergency preparedness fair** inside the Springfield Mall. *Fairfax MRC will be seeking to partner with emergency response organizations, private, non-profit and governmental to conduct community outreach.*
- **Volunteer Reception Center Full Scale Exercise**, July 10. Working in collaboration with Volunteer Fairfax and Fairfax OEM on exercise that will test ability to support wide-scale public health emergency response across National Capital Region.

Fire Corps

No updates.

Neighborhood Watch

August 3 will be national night out. It will be an opportunity for everyone to visit neighborhoods.

VIPS

There have been a few updates to the APO programs. APOs supported police department during the snow storms. APO academy is on for Fall 2010, and is recruiting now. There will be a volunteer awards ceremony for APO/VIPS on April 16.

Organization:	Volunteers in Polices Services	Date:	03/24/2010
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Member Updates

- VIPS and APO's provide support at DWI checkpoints. (Traffic monitoring, APO's conduct the set-up and breakdown of the checkpoints and provide assistance to the officers. Checkpoints are conducted 4 times a month at various locations throughout the county).
- VIPS & APO's are staffing the Police department's Canteen. They are on an on-call basis and will respond to long term police operations. They also provide canteen support for pre-planned events.
- VIPS & APO's continue to perform Car seat inspections
- VIPS 7 APO'S are assisting with the Citizens Police Academy. A new 10 week session started on 03/18/2010
- Both VIPS and APO's continue to provide MODIP classes a couple times a month. (MODIP – Mature Operator Driving Improvement Program).
- VIPS and APO's were facilitators for the Reston Community Outreach Program that targeted the Parcher Ave. are. (This was hosted by the Reston District Station). Was a 5 week class that concluded 2/25/2010
- APO's and VIPS continue to support different entities within the department.
- APO's continue to support traffic details that arise at a moments notice especially when the President comes into the County.

Training: 3/27 Crime Scene Section Presentation for both APOs and VIPS

4/3 – VIPS receiving required training that allows for operation of Department vehicles.

APO's continue to receive FCPD- I/Leads training. (in-car reporting)

3/06 – 16 APO's successfully completed an 8 hour C.E.D. class. (Conductive Energy Device)

Second Lieutenant Karen Bonz
 Volunteer Coordinator
 703-280-0701
 karen.bonz@fairfaxcounty.gov

Donna Spiewak
 Director, VIPS program
 703-280-0524
 donna.spiewak@fairfaxcounty.gov

CERT

CERT has events planned but, but the representative was not sure on the exact dates. Some of the events include a presence at Viva Vienna and Celebrate Fairfax.

Organization:	CERT	Date:	3/23/10
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Member Updates

Leadership Changes: New Lead Instructor (Steve Willey), New Volunteer PIO Matteo Recanatini

Classes: first bridge course completed (great support from the Boy Scouts of America), CERT 42 (Kings Park/Burke neighborhoods) recently finished up. Graduation ceremony March 23, 2010

Recent outreach includes



CERT Demonstrates its capabilities at the Home & Garden Show

Upcoming Training opportunities include CERT Train-the-Trainer this Friday March 26 and CPR **Saturday, April 24th, and Sunday, April 25th** from 9am to 4pm (two independent classes)

Affiliate Organizations Updates

Volunteer Fairfax

Thanked every organization that helped during the snow storms.

NVRC

NVRC is hosting an event on May 1: Celebrate Communications. Attendees of the event are usually 30% deaf, 30% hard of hearing, and 30% hearing.

District Reps

Al Bornmann / Mt Vernon District – Mt Vernon has an active CERT class. There is a back log of people who want to sign up for CERT classes. The first part of Feb, Al had meeting with reps from Fire Dept, and gave a pitch on CCC.

New Business

Shared Calendar

The shared calendar is not ready yet and is being worked on. Marcelo Ferreira recommended to send all events to him for the time being so that he can push them out to everyone.

It was asked if Fairfax County CCC has a Facebook account, which it does not. CERT shared that it was a good means for outreach. Al Bornmann stated that one concern is that anyone can set up a page on Facebook for CCC, but we want to make sure it is sanctioned by the council. Twitter and Yammer were also discussed as technologies that could be used for outreach.

Citizen Corps Council Retreat

Marcelo Ferreira mentioned that the general consensus at the previous meeting was that instead of a retreat, issues be tackled at the meetings. Google Moderator was suggested as a tool to gather ideas and prioritize them. Google Moderator will be reviewed by Marcelo Ferreira. It was decided that strategic planning would be done at the meetings, not at a retreat.

District Representatives Reappointment

Al Bornmann mentioned that the District Reps be aware that their appointments to the council may be coming to an end. It was suggested that the District Reps remind their District Offices that the reps want to be reappointed since it is not always automatic.

Member Information for Council Website

The member info on the council website was taken down due to privacy reasons. Jean Zettler asked for new contact information, and said she would send an email asking for updated contact info as well. It was suggested that only the primary point of contacts be listed. It was discussed whether email addresses should be posted on the website or not due to spam. Marcelo Ferreira will see if the website can present a form to send an email instead of listing the email addresses.

Annual Council Report to BOS

Marcelo found an old version of an Annual Report that could be used as an example for future reports. He suggested that summaries could be included in the Annual Report, such as for contribution during the snow storms, the H1N1 outbreak, or the presidential inauguration. The Jan 2003 – June 2004 was the last report that Marcelo was able to find. Esther Emard volunteered to create a template that could be used. It was decided that the report could be from Jan 2009 to Jun 2010. It was suggested that the report include an executive summary for a high level overview. It is important for the District Reps to also provide information for the report.

Speaker for Next Meeting

Linda Ruben will be the speaker for the next meeting. She works for the Virginia Dept of Emergency Management, and manages Citizen Corps at the state level.

Elections

There was a mistake in an email that stated that elections were to be held during the next meeting. Elections are to be held on the first meeting after June 1st. It was asked that names be sent in for nominations.

Other

For general information, a summary of the GAO report was presented. It was suggested that it be reviewed, although it is not mandatory.

Andrew Levy inquired about the Roam Secure System. It was stated that the server was funded and installed, and a developer started the CERT portion. The server used 1997 technology. The County paid enough for the system so that it can be maintained for several years, but there is a concern that funding will run out.

There was a concern that an email sent prior to the CCC meeting stated that November 21 would be a meeting date. A member pointed out that the 21st is a Sunday, The meeting was rescheduled for November 18th.

Adjournment

There being no further business, there was a motion to adjourn that was seconded and approved unanimously at 8:14 pm.

Faithfully submitted,
Adeel Mufti, Secretary