

## SACC Eligibility Requirements

SACC is available to families who have a child attending kindergarten through sixth grade. To be eligible, all adults living in the child's home must meet one of the following criteria:

- Work 30 or more hours a week
- Attend school full time (12 semester hours)
- Attend a job training program 30 or more hours a week
- Unable to work due to a disability (physician verification required)
- Any equivalent combination of the above

## Fee Scale and Financial Information Form

*SACC provides a sliding fee scale for income eligible families.*

**If your adjusted household income is less than \$83,000 per year, you may be eligible for reduced child care fees.** Adjusted household income is the amount after the allowable child deduction(s) is taken.

To apply for reduced fees please:

- Complete the **SACC Financial Information Form**
- Indicate any **Other Income** including – child support, alimony, disability, income from other household members, veteran's benefits, TANF/VIEW assistance, unemployment benefits, SSA/SSI benefits
- Note any **Deductions** – a \$4,050 deduction is allowed for each child under the age of 18 in the household
- Provide a copy of the most recent pay stub (within 30-60 days) for all adults in the household living together as a family who share income and expenses (additional documentation may be required)
- Return all information to the address on the form or fax to 703-653-1304

## Income Assessment Information

- **Income Re-certification** - Income recertification must be submitted each July (regardless of start date) and as changes occur throughout the year. You must notify SACC registration within 10 business days of any changes in income or family size.
- **Military Personnel** – In addition to basic pay, special allowances such as BAH, BAS, and CMA are considered earned income.
- **Undergraduate School or Job Training** – Income is assessed at the federal yearly gross minimum wage; documentation verifying enrollment and payment of tuition is required.
- **Graduate School and Non-County Residents** – Income will be assessed at full fee.
- **Unemployed, Self-Employed, Disabled, No Pay Stubs** – Additional documentation is required. If you become unemployed, please notify SACC Registration within 10 days. Unemployment may be claimed for 8 weeks.



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Reasonable accommodations made upon  
request; call 703-449-1414 or TYY 711.

Fairfax County



Office for Children