

**Present:** Commissioner Dunbar  
Commissioner Crawford  
Commissioner Khairallah  
Commissioner Lawson  
Commissioner Margensey  
Commissioner Margosis  
Executive Director Saunders  
Division Director Carroll

**Absent:** Commissioner Salinas  
Commissioner Selim  
Commissioner Simon  
Commissioner Solon

### **CALL TO ORDER**

Chairman Dunbar called the meeting to order at 7:30 p.m. on Wednesday, May 20, 2009.

**Approval of Agenda:** It was moved by Commissioner Margosis and seconded by Commissioner Khairallah to approve the agenda as presented. The motion carried unanimously.

**Approval of Minutes:** It was moved by Commissioner Lawson and seconded by Commissioner Margosis to approve the minutes as amended from the May 6, 2009, meeting. The motion carried unanimously.

**Announcement** – There were no announcements.

**Staff Issues** – Executive Director Saunders announced Balanced Score Card results. Staff is still exceeding the goal regard Complainant / Respondent satisfaction. Staff is 2% below intake goal due to an upgrade in the IQ software. Mediation is at 100% with the Score Card target of 90%. There is a 10% decrease in the number of aged cases over 270 days. The number of cases continues to increase because more complaints are coming in. There is an increase in Housing cases.

### **NEW BUSINESS**

Executive Director Saunders announced that The Virginia Association of Human Rights would like the Commission to purchase a full-page ad and a table at the Annual Conference and Commemorative Dinner and Awards Ceremony to be held on June 20, 2009. The keynote speaker will be Jim Stowe. There will be a private tour of the National Marine Corp Museum. All Commissioners are encouraged to attend.

**PENDING BUSINESS**

Commissioner Lawson updated the Commission on the Human Rights Awards Ceremony. The Forum and the Board Auditorium has been confirmed for July 2, 2009. The plaques have been confirmed and ordered. A proof before final print is requested. The Press Release is to be emailed to all Commissioners for final approval and edits. It is to be delivered to Public Affairs by Thursday, May 21. Commissioner Lawson received quotes from two caterers. There will be heavy hors d'oeuvres.

**COMMISSION BUSINESS**

**HRC #2009062H** – Conciliation Agreement - It was moved by Commissioner Khairallah and seconded by Commissioner Lawson to accept the Agreement as stated. The motion passed with unanimous vote.

**HRC #2006005E – Public Hearing Decision** – It was moved by Commissioner Khairallah and seconded by Commissioner Margosis that a cause for discrimination is found based on race. The motion passed with unanimous vote.

**ADJOURNMENT**

The meeting adjourned at 9:30 p.m.