



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

VIA: Michael A. Kane, Director *MAK*

FROM: Todd Johnson, Director
Park Operations Division

DATE: January 5, 2007

Agenda

Park Operations Committee
Wednesday, January 10, 2007 - 4 p.m.
Board Room - Herrity Building
Chairman: William G. Bouie

1. Walk-on Use Update from the Department of Community and Recreation Services - Information*
2. Mastenbrook Volunteer Matching Fund Grants Program Request - Friends of Green Spring Gardens (FROGS) - Green Spring Gardens - Action*
3. Early Season Use of Park Authority Athletic Fields by Fairfax County Public Schools - Information*

*Enclosures

cc: Timothy K. White
Leadership Team



If accommodations and/or alternative formats are needed, please call (703) 324-8563, TTY (703) 803-3354

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Board Agenda Item
January 24, 2007

INFORMATION

Walk-On Use Update from the Department of Community and Recreation Services

In a Joint Board Matter presented by Supervisors Dana Kauffman and Gerry Hyland on October 14, 2004, the Board of Supervisors directed staff from Department of Community and Recreation Services (CRS), the Park Authority and Fairfax County Public Schools to work with the Fairfax County Athletic Council (FCAC) to investigate practices and policies that could be changed and implemented to protect the county's athletic fields. A committee of affected agency staff and community members was developed to address these issues. The committee included lead staff from CRS, representatives from the Park Authority, FCPS, FCAC, the Police Department and the Health Department. The group met several times, benchmarked other jurisdictions' approaches to similar issues and developed recommendations to address Walk-On use.

In the FY 07 budget, the Board of Supervisors allocated an increase of \$863,745 to implement enforcement policies to preclude unauthorized and/or unscheduled use of County athletic fields. This funding included personnel services from the Police Department and additional field monitor positions, operating funding for outreach and educational efforts to include signage in multiple languages in various field locations, contractual services funding for school security, custodial trash removal, mileage reimbursement, uniforms and cell phones.

The committee of county staff and community members met in the spring and summer of 2006 to develop the enforcement and education program designed to address the walk-on use issue. Field Monitors were hired, trained and scheduled, and the Police Department walk-on use enforcement was officially launched in late August 2006. The program is a comprehensive approach to addressing the issue utilizing CRS field monitors, Park Authority Park Operations weekend duty staff, Police Department overtime, and FCPS security. This collaborative initiative will continue to help protect the County's athletic field resources and public investment.

ENCLOSED DOCUMENTS:

- Attachment 1: DCRS - Police Field Patrol Fact Sheet
- Attachment 2: FCPA - Athletic Fields Parks by Police District
- Attachment 3: DCRS - Field Reservations brochure
- Attachment 4: DCRS - Help Protect Your Fields brochure

Board Agenda Item
January 24, 2007

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Todd Johnson, Director, Park Operations Division

Dan Sutherland, Manager, Grounds Management Branch

FAIRFAX COMMUNITY & RECREATION SERVICES POLICE FIELD PATROL FACT SHEET

What to Look For:

- Use of fields that are/should be closed (rain, lightning, standing water).
- Permitted activities being disrupted by non-permitted activities.
- Alcohol or drugs on premises.
- Food Vending without a valid Health Department, FCPA or FCPS permit.
- Money being exchanged—gambling.
- Cars parked illegally or blocking entrances.
- Field signs obscured by clothing or other means.
- Public urination/defecation.
- Violation of laws, rules or other regulations.

Athletic Field Rules:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Groups of 40 or more, including spectators, must have an approved field permit (see sample on back). • Users must adhere to the fields/dates/times listed on their permit. • Fields may not be used when closed due to inclement weather. • Only authorized personnel are allowed to perform field maintenance. | <ul style="list-style-type: none"> • Trash must be deposited in trash receptacles. • No alcoholic beverages or drugs. • No hitting, kicking, throwing balls into the fences. • No climbing on fences, backstops or goals. • No pets, golfing or motorized vehicles. • Only use designated bathroom facilities that are provided. |
|--|--|

Important Numbers:

- Inclement Weather Hotline (updated weekdays only)—703-324-5264
- CRS On-Call Supervisor (evenings/weekends)—703-609-8870 (for patrol use only to verify use)
- FCPS School Security—703-???-????
- Field Scheduling (8am—4:30pm weekdays)—703-324-5533
- Food Vending Permits—Health Department— 703-246-2444
- Food Vending Permits—FCPA—703-324-8516
- Food Vending Permits— FCPS—703-246-3873

Hot spots:

- Franconia/Mount Vernon – Bucknell Manor, Collingwood, Franconia District, G.W. RECenter, Huntington, Jefferson Manor, Lee District, Manchester Lakes
- Mason/West Springfield — Baileys Elementary, Dowden Terrace, J.E.B. Stuart, Lake Braddock, Mason District, Ossian Hall, Pine Ridge, Rolling Valley West, Roundtree, South Run, Walnut Hills
- Reston/McLean — Alabama Drive, Baron Cameron, Hutchison, Langley Forks, Lewinsville, Springhill RECenter
- Sully/Fair Oaks – Arrowhead, E.C. Lawrence, Nottoway, Poplar Tree, Stringfellow

FIELD PERMIT SAMPLE



FAIRFAX COUNTY
DEPARTMENT OF COMMUNITY AND RECREATION SERVICES
(703) 324-5515
Facility Use Permit Report

7/12/2006 9:53AM ←

User Group: A Test Group ←
Sport: Baseball - 60P ← Season: Spring Field ←
Request: 1000
Community Use Location: A Test School ← Facility: 60 #01 ←
123 Any Street
Fairfax, VA 22030

March, 2003

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	3 4:00P-6:00P		5 4:00P-6:00P		7 4:00P-6:00P	
	10 4:00P-6:00P		12 4:00P-6:00P			
	17 4:00P-6:00P	18	19 4:00P-6:00P		21 4:00P-6:00P	
	24 4:00P-6:00P	25	26 4:00P-6:00P		28 4:00P-6:00P	29
	31 4:00P-6:00P					

Items to check when inspecting a permit:

- **DATE:** If two different groups are at the same site with permits, the permit with the most recent date is the valid one. Changes occur often and are sent to the groups via email.
- **GROUP NAME:** Group using the field should match the group listed on the permit.
- **SEASON:** Fall: August 1—November 15 Spring/Summer: March 1—July 31
- **LOCATION and FACILITY:** Field being used should match what is listed on the permit.

Steps for obtaining a field permit:

1. **OBTAIN** an application—from the website (www.fairfaxcounty.gov/rec) or call CRS at 703-324-5533.
2. **COMPLETE** and sign the application.
3. **RETURN** the application by email, fax or mail to CRS.
4. Applications returned by the deadline are processed first.
5. CRS will notify applicant of field assignment and issue permit.

Note field assigned may differ from field requested.



FAIRFAX COUNTY PARK AUTHORITY ATHLETIC FIELD PARKS
Listed by Police District, Priority, and then Parks

Fair Oaks and Sully District Stations

Park	Priority	Rectangles	Ball Diamonds	Street Address	City	Zip	Area	Police District	Supervisory District
NOTTOWAY		1	5	9537 Courthouse Road	Vienna	22181	7	Fair Oaks	Providence
STRINGFELLOW		3		Autumn Willow Drive- East of Stringfellow	Centreville	20121	5	Fair Oaks	Springfield
BLAKE LANE	Y	3		10033 Blake Lane	Oakton	22124	7	Fair Oaks	Providence
FOX MILL DISTRICT	Y	1	2	2801 Fox Mill Road	Herndon	22071	6	Fair Oaks	Hunter Mill
FRANKLIN FARM	Y	1	1	13590 Franklin Farm Road	Herndon	22021	5	Fair Oaks	Sully
FRANKLIN GLEN	Y	1		13395 Springhaven Drive	Fairfax	22033	5	Fair Oaks	Sully
GREENBRIAR	Y	3	3	4601 Stringfellow Road	Chantilly	20151	5	Fair Oaks	Springfield
OAK MARK RECenter	Y	2		3200 Jermaintown Road	Oakton	22124	7	Fair Oaks	Providence
HERRITY BUILDING			1	12055 Govt. Center Parkway	Fairfax	22035	5	Fair Oaks	Springfield
ARROWHEAD		3		5200 Arrowhead Park Drive	Centreville	20120	5	Sully	Sully
E.C. LAWRENCE		4	3	Sully Road - Between Westfields and Braddock	Centreville	20120	5	Sully	Sully
POPLAR TREE		3	4	4718 Stringfellow Road	Chantilly	20152	5	Sully	Sully
BRADDOCK	Y	2	6	13451 Braddock Road	Clifton	22024	5	Sully	Springfield
POPES HEAD	Y	4		5600 Quiet Brook Road	Fairfax	22030	4	Sully	Springfield
CHANTILLY			3	Stringfellow Road- South of Chantilly Library	Chantilly	20151	5	Sully	Sully

Franconia and Mount Vernon District Stations

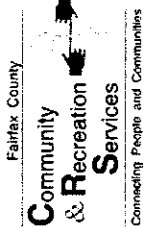
Park	Priority	Rectangles	Ball Diamonds	Street Address	City	Zip	Area	Police District	Supervisory District
FRANCONIA DISTRICT		3	2	6432 Bowie Drive	Springfield	22150	3	Franconia	Lee
HOOPS ROAD		2	1	7233 Hoops Road	Springfield	22150	4	Franconia	Lee
MANCHESTER LAKES		3		6775 Beulah Street	Alexandria	22310	3	Franconia	Lee
LEE HIGH	Y	1	2	6501 Deepford Street	Springfield	22150	3	Franconia	Lee
LOWER POTOMAC	Y	1	3	9515 Richmond Highway	London	22079	3	Franconia	Mt. Vernon
BEULAH			2	7119 Beulah Street	Alexandria	22315	3	Franconia	Lee
BREN MAR			1	6324 Edsall Road	Alexandria	22312	3	Franconia	Mason
BYRON AVENUE		2	5	6500 Byron Avenue	Springfield	22150	4	Franconia	Lee
CLERMONT			4	4100 Franconia Road	Alexandria	22310	3	Franconia	Lee
MASON NECK WEST		1	1	10418 Old Colchester Road	London	22079	3	Franconia	Mt. Vernon
POHICK ESTATES			1	7450 Pollen Street	London	22079	3	Franconia	Mt. Vernon
TRAILSIDE		4	4	6000 Trailside Drive	Springfield	22150	3	Franconia	Lee
WILBURDALE			1	7245 Wilburdale Road	Annandale	22013	2	Franconia	Mason
WILTON WOODS		2	2	3741 Franconia Road	Franconia	22310	3	Franconia	Lee
BUCKNELL MANOR		1	1	2223 Beacon Hill Road	Alexandria	22306	3	Mount Vernon	Mt. Vernon
COLLINGWOOD		2	2	8200 West Boulevard Drive	Alexandria	22308	3	Mount Vernon	Mt. Vernon
G.W. RECenter		2		8426 Old Mt. Vernon Road	Alexandria	22309	3	Mount Vernon	Mt. Vernon
HUNTINGTON			1	Liberty Dr. and Arlington Terrace	Alexandria	22307	3	Mount Vernon	Mt. Vernon
JIFFERSON MANOR			1	2909 Farmington Dr.	Alexandria	22303	3	Mount Vernon	Lee
LEE DISTRICT		4	3	6601 Telegraph Road	Franconia	22310	3	Mount Vernon	Lee
LEWIS HILL	Y	1	1	8622 Linton Lane	Alexandria	22308	3	Mount Vernon	Lee
GRIST MILL	Y	2	3	4710 Mt. Vernon Memorial Hwy.	Alexandria	22309	3	Mount Vernon	Mt. Vernon
MARTIN LUTHER KING	Y	1	1	8115 Fordson Road	Alexandria	22306	3	Mount Vernon	Mt. Vernon
VIRGINIA HILLS	Y	1		6520 Diana Lane	Alexandria	22310	3	Mount Vernon	Lee
CARL SANDBURG			1	8428 Fort Hunt Road	Alexandria	22308	3	Mount Vernon	Mt. Vernon
GROVETON HEIGHTS			1	3429 Clayborne Avenue	Alexandria	22306	3	Mount Vernon	Lee
HOLLIN HALL			2	1500 Shenandoah Road	Alexandria	22308	3	Mount Vernon	Mt. Vernon
MT. VERNON MANOR			1	8600 McNair Drive	Alexandria	22307	3	Mount Vernon	Mt. Vernon
MT. VERNON WOODS			1	4014 Fielding Street	Alexandria	22309	3	Mount Vernon	Lee
MUDDY HOLE		1	1	7941 Kidd Street	Alexandria	22309	3	Mount Vernon	Mt. Vernon
POLE ROAD			4	Pole Road- East of Sacramento Drive	Alexandria	22309	3	Mount Vernon	Mt. Vernon
SAUNDERS B. MOON			1	8100 Fordson Road	Alexandria	22306	3	Mount Vernon	Mt. Vernon
WOODLEY HILLS			1	8710 Old Mt. Vernon Road	Alexandria	22309	3	Mount Vernon	Mt. Vernon

Mason and West Springfield District Stations

Park	Priority	Rectangles	Ball Diamonds	Street Address	City	Zip	Area	Police District	Supervisory District
BAILEYS ELEMENTARY		1		6111 Knollwood Drive	Falls Church	22041	2	Mason	Mason
DOWDLEN TERRACE		1	1	5616 Bradley Blvd.	Alexandria	22311	2	Mason	Mason
J.E.B. STUART		1	2	3312 Peace Valley La.	Falls Church	22044	2	Mason	Mason
MASON DISTRICT		3	2	6621 Columbia Pike	Annandale	22003	2	Mason	Mason
PINE RIDGE		1	3	3401 Woodburn Road	Annandale	22003	2	Mason	Mason
ROUNDTREE		1	1	3411 Casleair Road	Falls Church	22042	2	Mason	Mason
WALNUT HILLS		1	2	7423 Camp Alger Avenue	Falls Church	22042	2	Mason	Providence
WINTERSSET VARSITY	Y	1		3911 Woodburn Road	Annandale	22003	2	Mason	Mason
ANNANDALE COMMUNITY		2	2	4030 Hummer Road	Annandale	22003	2	Mason	Mason
EAKIN COMMUNITY		2	2	8515 Tobin Road	Fairfax	22031	2	Mason	Providence
EAKIN MANTUA		1	1	8928 Glenbrook Road	Fairfax	22031	2	Mason	Providence
PARKLAWN		1	1	6454 Lincolnia Road	Alexandria	22312	2	Mason	Mason
LAKE BRADDOCK		2		Lake Braddock Drive- Between Olley and Wellingford	Burke	22015	4	West Springfield	Braddock
OSSIAN HALL		2	2	7900 Heritage Drive	Annandale	22003	2	West Springfield	Braddock
ROLLING VALLEY WEST		2	1	6512 Sydenstricker Road	Burke	22015	4	West Springfield	Springfield
SOUTH RUN		5	3	7550 Reservation Drive	Springfield	22153	4	West Springfield	Springfield
LAKESIDE	Y	1	1	5216 Pommeroy Dive	Fairfax	22032	4	West Springfield	Braddock
NEWINGTON HEIGHTS	Y	1	1	8590 Heller Road	Lorton	22079	4	West Springfield	Mt. Vernon
WAKEFIELD	Y	2	6	8100 Braddock Road	Annandale	22003	2	West Springfield	Braddock
AMERICANA		1	1	4301 Accotink Parkway	Annandale	22003	2	West Springfield	Braddock
HOWERY FIELD		1	3	5100 Glen Park Road	Annandale	22003	2	West Springfield	Braddock
KINGS PARK		1	1	8717 Trafalgar Court	Springfield	22003	4	West Springfield	Braddock
LAUREL HILL		1	2	9651 Ox Road	Lorton	22079	4	West Springfield	Mt. Vernon
RUTHERFORD		2	2	4710 Guinea Road	Fairfax	22032	4	West Springfield	Braddock

McLean and Reston District Stations

Park	Priority	Rectangles	Ball Diamonds	Street Address	City	Zip	Area	Police District	Supervisory District
LANGLEY FORK		2	2	6250 Georgetown Pike	McLean	22101	1	McLean	Dranesville
LEWINSVILLE		3	1	1659 Chain Bridge Road	McLean	22101	1	McLean	Dranesville
SPRINGHILL RECenter		1	1	1239 Spring Hill Road	McLean	22102	1	McLean	Dranesville
IDYLWOOD	Y	1	2	7715 Virginia La.	Falls Church	22043	1	McLean	Providence
LARRY GRAVES	Y	1	2	300 Hillwood Avenue	Falls Church	22042	1	McLean	Providence
LEWINSVILLE CENTER	Y	1	1	1809 Great Falls Street	McLean	22101	1	McLean	Dranesville
LINWAY TERRACE	Y	1	1	6246 Linway Terrace	McLean	22101	1	McLean	Dranesville
TOWERS	Y	1	1	9350 Arlington Blvd.	Oakton	22031	7	McLean	Providence
WOLF TRAILS	Y	1		9328 Old Courthouse Road	Vienna	22182	7	McLean	Hunter Mill
CUNNINGHAM		1	1	1001 Park Street SE	Vienna	22180	7	McLean	Hunter Mill
JAMES LEE S.S.		1	2	2855A Annandale Rd.	Falls Church	22042	1	McLean	Providence
JEFFERSON VILLAGE		1	1	2932 East Tripps Run Rd.	Falls Church	22043	1	McLean	Providence
OLNEY		2	2	1840 Olney Road	Falls Church	22043	1	McLean	Dranesville
WESTGATE		1	2	7508 Magarity Road	McLean	22102	1	McLean	Providence
ALABAMA DRIVE		9	2	1100 Alabama Drive	Herndon	20170	6	Reston	Dranesville
BARON CAMERON		4	1	11300 Baron Cameron Avenue	Reston	20190	6	Reston	Hunter Mill
HUTCHISON		1		Parcher Avenue- Next to and behind School	Herndon	20170	6	Reston	Dranesville
BRUIN	Y	1		415 Van Buren Street	Herndon	20170	6	Reston	Dranesville
CLARKS CROSSING	Y	2		11100 Vale Road	Oakton	22124	6	Reston	Hunter Mill
GRAND HAMPTON	Y	1		1081 Safa Street	Herndon	22070	6	Reston	Dranesville
GREAT FALLS GRANGE	Y	1		9818 Georgetown Pike	Great Falls	22066	6	Reston	Dranesville
GREAT FALLS NIKE	Y	3	5	1089 Uterback Store Road	Great Falls	22066	6	Reston	Dranesville
LAKE FAIRFAX	Y	5	2	1400 Lake Fairfax Drive	Reston	20180	6	Reston	Hunter Mill
LOCKMEADE	Y	1		1104 Riva Ridge Drive	Great FallsFalls	22066	6	Reston	Dranesville
RESTON NORTH	Y	1	2	1635 Reston Parkway	Reston	20194	6	Reston	Hunter Mill
SOUTH LAKES DRIVE	Y	1	1	11951 South Lakes Drive	Reston	20191	6	Reston	Hunter Mill
STRATTON WOODS	Y	1	2	2431 Fox Mill Road	Reston	20171	6	Reston	Hunter Mill
CHANDON		1	1	900 Palmer Drive	Herndon	22070	6	Reston	Dranesville



www.fairfaxcounty.gov/rec

FIND INFORMATION ON THE INTERNET:

Community & Recreation Services
www.fairfaxcounty.gov/rec

On the DCRS website, click on the Athletic Services link in the left-hand column to find:

- Field reservation application
- Field allocation policy
- Sports organizations directory
- Field closure information
- Fee policy & guidelines
- Field use regulations

Fairfax County Park Authority
www.fairfaxcounty.gov/parks

At the Park Authority website, you will find information on:

- Field & park locations
- Directions to fields
- Athletic field closures
- Park use permits
- Class and camp information

**Fairfax County
Department of
Community and
Recreation Services**

Athletic Services



**FIELD
RESERVATIONS**

Reserve your field today!

**Telephone:
703-324-5533, TTY 711**

Inclement Weather Hotline

703-324-5264

Report illegal field use


703-324-5515, TTY 711

(leave a message—supervisor on call)

Fairfax County Department of Community
and Recreation Services
Athletic Services Division
12011 Government Center Parkway
Tenth Floor
Fairfax, VA 22035-1115

Phone: 703-324-5533, TTY 703-222-9693
Fax: 703-324-5546

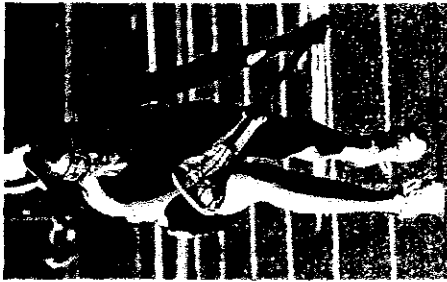
E-mail: athleticservices@fairfaxcounty.gov

 Reasonable accommodations will be made upon request. 703-324-4386, TTY 703-222-9693.



A Fairfax County, Va., publication

Why do I need to reserve a field for my game?



It is important for you to reserve a field for your game to make sure you are the only group assigned to the field.

This gives your group

sole use of the field and assures you that no one else will use the field during the time that your group was assigned. With an approved field permit, you will have the added benefit of receiving support from CRS and Park Authority staff. Get your permit, relax and enjoy your sport.

**Get a permit
and enjoy your sport!**

A Permit is REQUIRED

Any group of 40 or more people (including spectators) must obtain an approved permit before using any public school or Park Authority field. Failure to obtain an approved field permit could result in police action.

How do I get a permit?

1. Obtain an application from the website or by calling CRS.
2. Complete and sign the application.
3. Return the application by e-mail, fax, or mail to CRS.
4. Applications returned by the deadline are given priority.
5. CRS will notify you of your field assignment.
6. Enjoy your sport!



General Field Use Rules

- Groups of 40 or more (including spectators) must have an approved permit.
- Trash must be placed in trash cans.
- Fields are not to be used if they have been closed due to inclement weather. Call the inclement weather hotline (703-324-5264) for updates.
- Field maintenance is only to be performed by authorized personnel.
- Fields are to be used only during your scheduled times. You may only use the field listed on your permit.
- Designated bathroom facilities must be used.

The following actions are not permitted on athletic fields:

- Possessing or drinking alcoholic beverages
- Hitting, kicking or throwing balls into the fences
- Climbing on fences, backstops or goals
- Bringing pets, or any motorized vehicle onto or near the field

ENCUENTRE INFORMACIÓN EN INTERNET:

Servicios Comunitarios y Recreativos
www.fairfaxcounty.gov/rec

En el sitio de Internet del DCRS, haga clic en el vínculo de Servicios Atlético (Athletic Services) que se encuentra en la columna izquierda para encontrar:

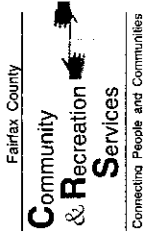
- Solicitud de reserva de campo de juego
- Política de asignación de campos de juego
- Directorio de organizaciones deportivas
- Información de cierre de campos de juego
- Política y pautas de tarifas
- Normas de uso del campo de juego

Autoridad de Parques
del Condado de Fairfax

www.fairfaxcounty.gov/parks

En el sitio web de la Autoridad de Parques, encontrará información acerca de:

- Ubicaciones de campos de juego y parques
- Indicaciones para llegar a los campos de juego
- Cierres de campos de atletismo
- Permisos de uso de parque
- Información de clases y campamentos



www.fairfaxcounty.gov/rec

Línea Directa de Clima Inclemente
703-324-5264

Informe el uso ilegal de
campos de juego

703-324-5515, TTY 711
*(deje un mensaje—hay
supervisores de turno)*

Fairfax County Department of Community
and Recreation Services
Athletic Services Division
12011 Government Center Parkway
Tenth Floor
Fairfax, VA 22035-1115

Teléfono: 703-324-5533, TTY 703-222-9693
Fax: 703-324-5546

Correo electrónico:
athleticservices@fairfaxcounty.gov



Se realizarán adaptaciones razonables cuando se soliciten. 703-324-4386; TTY 703-222-9693.



A Fairfax County, Va., publication

Agosto 2006

Departamento de
Servicios Comunitarios y
de Recreación del
Condado de Fairfax
Servicios de Atletismo



**RESERVAS DE
CAMPO DE
JUEGO**

*¡Reserve su campo
de juego hoy!*

**Teléfono:
703-324-5533, TTY 711**

¿Por qué necesito reservar un campo de juego para mi juego?



Es importante que usted reserve su campo de juego para asegurarse de que el suyo sea el único grupo asignado al mismo. Esto le da a su grupo el uso exclusivo del

campo de juego y le asegura que nadie más lo utilizará durante el tiempo que su grupo lo tenga asignado. Con un permiso de campo de juego aprobado, tendrá el beneficio agregado de recibir ayuda de CRS y personal de Autoridad de Parques. Consiga su permiso, relájese y disfrute de su juego.

Se **EXIGE** un permiso

Todo grupo de 40 personas o más (incluyendo espectadores) debe obtener un permiso aprobado antes de utilizar un campo de juego de una escuela pública o de la Autoridad de Parques. No obtener un permiso aprobado de campo de juego podría tener como consecuencia la acción policial.

¿Cómo obtengo un permiso?

1. Obtenga una solicitud en el sitio web o llamando a CRS.
2. Complete y firme la solicitud.
3. Envíe la solicitud por correo electrónico, fax o por correo postal a CRS.
4. Se da prioridad a aquellas solicitudes enviadas hasta la fecha límite.
5. CRS le informará acerca de la asignación de su campo de juego.
6. ¡Disfrute de su juego!

Las siguientes acciones no se permiten en campos de atletismo:

- Posesión o ingesta de bebidas alcohólicas
- Golpear, patear o arrojar balones a la cerca
- Trepar por las cercas, las redes de contención o las porterías
- Llevar mascotas o cualquier vehículo motorizado al campo o cerca de él

Reglas generales para la utilización del campo de juego

- Aquellos grupos de 40 personas o más (incluyendo espectadores) deben tener un permiso aprobado.
- La basura debe arrojarse en botes de residuos.
- No se deben utilizar los campos de juego si se cerraron por mal tiempo. Llame a la línea directa de clima inclemente (703-324-5264) para obtener información actualizada.
- El mantenimiento del campo de juego puede ser realizado sólo por personal autorizado.
- Los campos de juego sólo deben utilizarse durante los horarios que usted haya programado. Puede utilizar sólo el campo de juego que figura en su permiso.
- Se deben utilizar las instalaciones sanitarias designadas.



Help Protect Your Fields!

*Together we can keep the fields
in Fairfax County
safe and beautiful for everyone.*

Ways the Public and Sports Organizations Can Help:

- Report unauthorized and illegal field use immediately.
- Develop a field monitor program.
- Release unused permitted space.
- Develop adult programs to assist walk-on groups in using & obtaining fields properly.

Report Illegal Field Use What to look for:

- Use of closed fields
- Alcohol or drugs on premises
- Food vending (must have permit)
- Money being exchanged
- Field signs obscured by clothing or other means
- Illegal parking
- Public urination/defecation
- Multiple groups on-site
- Permitted activities disrupted by non-permitted users

Call the field reporting hotline immediately if you see any of the above conditions or anything else unusual.



Nights & weekends
703-324-5515, TTY 711
8am-4:30 pm week days
703-324-5533

Steps for Obtaining a Field Permit

1. **OBTAIN** an application—from the website (www.fairfaxcounty.gov/rec) or call CRS at 703-324-5533.
2. **COMPLETE** and sign the application.
3. **RETURN** the application by email, fax or mail to CRS.
4. Applications returned by the deadline are given priority.
5. CRS will notify applicant of field assignment and issue permit. Assignment may differ from field requested.

General Field Use Rules

- Groups of 40 or more, including spectators, must have an approved field permit.
- Users must adhere to the fields/dates/times listed on their permit.
- Fields may not be used when closed due to inclement weather. Inclement weather hotline, 703-324-5264
- Only authorized personnel are allowed to perform field maintenance.
- Trash must be deposited in trash receptacles.
- No alcoholic beverages or drugs.
- No hitting, kicking, throwing balls into the fences.
- No climbing on fences, backstops or goals.
- No pets, golfing or motorized vehicles.
- Only use designated bathroom facilities that are provided.

**Fairfax County
Community & Recreation Services**
12011 Government Center Parkway
Tenth Floor
Fairfax, VA 22035-1115

Phone: 703-324-5533 , TTY 711
Fax: 703-324-5546
E-mail: athleticservices@fairfaxcounty.gov



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Board Agenda Item
January 24, 2007

ACTION

Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Green Spring Gardens (FROGS) – Green Spring Gardens (Mason District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Friends of Green Spring Gardens in the amount of \$10,000 to expand the irrigation system at Green Spring Gardens.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Friends of Green Spring Gardens in the amount of \$10,000 to expand the irrigation system at Green Spring Gardens.

TIMING:

Board action is requested on January 24, 2007, in order to award the grant.

BACKGROUND:

In 1992, an underground irrigation system was installed at Green Spring Gardens. The system has served the staff well over the years for watering during the dry periods of the growing season. Since the system was installed, additional garden areas have been developed. In order to water those areas, staff must haul and connect 200 - 400 feet of hose, a burden that demands significant physical effort as well as valuable staff time. The greater demands on the system also limit the volume of water that can be applied at one time, and there is a significant drop in water pressure requiring longer watering periods.

Park staff and the Friends of Green Spring Gardens are proposing to upgrade the existing system and expand it to make water more accessible and improve the efficiency of the system. The proposed new system will convert the existing C-shaped system to a closed loop system, which will equalize water pressure in the system, allowing for an increase in water pressure for the entire system. Expanding the system along the parking lot, to the Spring House Overlook, and to the overflow parking area will significantly reduce the amount of hose needed to water these newly expanded areas. These basic improvements will result in significantly less staff time and effort devoted to hauling long lengths of hose. In addition, with the increased water pressure, more hoses can be connected at once and the sprinklers can be run for shorter periods of time.

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The expansion of the current system has been designed such that an addition to the section serving the front entrance plantings may be completed utilizing Green Spring Garden's staff.

Staff has reviewed the proposed irrigation system design and specifications, which meet the Park Authority's design standards. Hydro-Tech Irrigation, Co., with whom the County has a contract for irrigation services, will be completing the irrigation system installation. Park staff will manage the installation project and will be involved with completing the future expansion in the spring. The total funding required to complete the project is \$20,000, \$19,188 of which will pay for Hydro-Tech Irrigation's services and the remaining \$812 paying for materials to complete the final expansion phase in the spring.

Matching funds are available to complete this project. Since 1999, the Friends of Green Spring Gardens have partnered with the Mastenbrook Volunteer Matching Grant Funds Program to complete four projects with a total value of \$64,340.

FISCAL IMPACT:

The total project cost is \$20,000. Funds are currently available in the amount of \$10,000 in Project 475504, Community Parks/Courts in Fund 370, Park Authority Bond Construction, and in the amount of \$10,000 from the Friends of Green Spring Gardens in cash donations resulting in total available funding of \$20,000.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$125,742.

ENCLOSED DOCUMENTS:

Attachment 1: Mastenbrook Volunteer Matching Fund Grant Program Request –
Friends of Green Spring Gardens (FROGS)

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Charles Bittenbring, Acting Director, Planning and Development Division
Cindy Messinger, Director, Resource Management Division
Todd Johnson, Director, Park Operations Division
Dan Sutherland, Manager, Grounds Management Branch
Cindy Walsh, Manager, Site Operations Branch Manager
Mary Olien, Manager, Green Springs Garden Park

Mastenbrook Volunteer Matching Fund Grants Program Application

1. Grantee Information

Name of Individual or Organization: Friends of Green Spring Gardens
 Contact Person: Marianne Mooney
 Mailing Address: 4603 Green Spring Rd, Alexandria VA 22312
 Phone: 703-642-5173 or 703-534-8179
 Fax: 703-642-8095
 Email: m.mooney@comcast.net

2. Project

Title: Expanding the Irrigation System at Green Spring Gardens

3. Funding Requested

Amount \$ 10,000

4. Project Description

In 1992, an irrigation system was installed at Green Spring Gardens. The underground piping and numerous Buchner valve connections have served the staff well over the years for watering during the dry periods of the growing season. Since the system was installed, additional garden areas have been developed. To water those areas the staff must haul and connect 200-400 feet of hose, a burden that demands significant physical effort as well as valuable staff time. The greater demands on the system also limit the volume of water that can be applied at one time, and there is a significant drop in water pressure requiring longer watering periods.

Based on recommendations from the staff, the expansion of the irrigation system has been designed to accomplish these goals:

- Increase water pressure within the system
- Reduce the length of hose staff must haul to less than 200 feet from a valve
- Reduce staff time and effort devoted to watering.

Frank Jankauskas, Buildings and Grounds Maintenance at Green Spring Gardens, consulted with Mark Pearson, FCPA Irrigation Specialist, and Joe Horvath, representative from Hydro-Tech Irrigation, Co., the FCPA irrigation contractor, to map the additions to the system and develop a cost estimate. Attached is the proposed estimate and project map drafted by Hydro-Tech. The system additions include adding 25 new Buckner Model 44K quick couplers (to match existing couplers) and approximately 2300 feet of 1 ½" and 2" PVC pipe connected to the existing system in 15 locations. The cost estimate for the system is \$19,188.

The proposed new system will convert the existing C-shaped system to a closed loop system, which will equalize water pressure in the system, allowing for an increase in water pressure for the entire system. Expanding the system along the parking lot, to the

Spring House Overlook, and to the overflow parking area will significantly reduce the amount of hose needed to water these newly expanded areas. These basic improvements will result in significantly less staff time and effort devoted to hauling long lengths of hose. With the increased water pressure, more hoses can be connected at once and the sprinklers can be run for shorter periods of time.

The expansion of the current system has been designed such that an addition to the section serving the front entrance plantings may be accomplished later in the spring date with Green Spring staff resources. An additional six couplers will be added.

5. **Public Benefits**

Green Spring Gardens attracts over 200,000 visitors year around to stroll the paths among 22 beautifully designed demonstration gardens. Visitors to the gardens include casual daily visitors, home gardeners seeking new ideas, school children on field trips, and professional horticulturalists and landscape designers who come to view new plant material or send their clients to get ideas. The gardens also support, either directly or indirectly, the revenue producing programs in the Horticulture Center and the Historic House as well as in the Garden Gate Plant Shop. In FY2005, these programs generated \$176,299 for Fund 170 and \$87,890 for the Friends of Green Spring Gardens.

The citizens of Fairfax County, who voted to support the 1998 bond issue, made the construction of the new front entrance possible. The project included over \$15,000 for new front entrance plantings, most of which were planted in 2006, and have generated numerous positive comments. Low water pressure and extensive hose lengths make caring for this highly visible area along Braddock Road a true challenge.

The Friends of Green Spring Gardens (FROGS) is a member supported not-for-profit 501(c)3 tax exempt organization with over 1250 members. These supporters entrust the FROGS Board with identifying projects to fund that enhance their enjoyment of the gardens and provide value to the park. The Board believes the members will see long-term value from the dollars they have generously donated to FROGS when those funds are spent on expanding the irrigation system.

6. **Sponsor Commitment**

The Friends of Green Spring Gardens was organized in 1993 to support the horticultural and educational activities at Green Spring Gardens. Over the past 13 years, FROGS has demonstrated a strong commitment to the Garden. Through memberships, Garden Day plant sale events, public programs, grants and the Garden Gate Plant Shop, the organization has raised over \$300,000 to purchase plant material, to renovate gardens, to support seasonal staff and volunteers, and to send staff to conferences and other training.

Since 1999, FROGS has partnered with the Mastenbrook Volunteer Matching Grant Funds Program to successfully complete four projects with a total value \$64,340. The projects include construction of a propagation greenhouse, renovation of the Glasshouse,

purchase of a plant labeler, and Rock Garden and Edible Garden Restoration. These projects continue to provide excellent service and value to the Garden and its visitors.

Mary Olien, Manager at Green Spring Gardens, will be responsible for organizing and assigning the work on behalf of FROGS. She has assigned Frank Jankauskas to oversee the day-to-day implementation of the project. All funds from FROGS and from the Mastenbrook program will be deposited to a specially designated FCPA donations account, and all expenditures will be disbursed from that account. Expense accounting will be provided through the FCPA accounting system. The implementation of the project will be documented by photographs.

Based on past experience with the current irrigation system, there have been relatively few maintenance issues. Staff has readily resolved all previous problems, and has covered the costs with the Green Spring Gardens internal budget.

7. **Proposed Budget**

Hydro-Tech Irrigation, Co. has provided a bid for the main part of the project. Labor and materials as described in the attached bid proposal will cost \$19,188. For the later addition in the front entrance garden, supplies to add six quick couplers will be \$812. The total proposed budget is \$20,000. FROGS has committed \$10,000 to assist Green Spring Garden with upgrading the irrigation system. With an additional \$10,000 from the Mastenbrook Volunteer Matching Funds Grant Program, Green Spring Gardens will be able to implement the project.

Item	Vendor	FROGS	Mastenbrook	Total
Irrigation System Expansion	Hydro-Tech, Inc	\$9,188	\$10,000	\$19,188
Buckner Model 44K 1" valve (6 @ \$42 ea.)	John Deere Landscapes	\$252		\$252
Schedule 80 Swing Joint (6 @ \$25 ea.)	John Deere Landscapes	\$150		\$150
Economy valve boxes, 10" diameter (5 @ \$12 ea.)	John Deere Landscapes	\$60		\$60
Isolation Gate Valve, 1 1/2" (5 @ \$70 ea.)	John Deere Landscapes	\$350		\$350
Project Total				\$20,000

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Board Agenda Item
January 24, 2007

INFORMATION

Early Season Use of Park Authority Athletic Fields by Fairfax County Public Schools

The Fairfax County Public Schools are increasingly challenged to provide athletic fields for high school sports program. The Park Authority works cooperatively with the Public Schools by providing access to park fields to meet needs that cannot be addressed at school sites.

The Fairfax County Public Schools' athletic schedule follows dates set by the Virginia High School League. Because these dates are inconsistent with the Park Authority Field Use Policy (Policy 402), the Park Authority and the Public Schools entered into a *Facilities Use Agreement* to support school athletics. Per this agreement, the Public Schools submit an annual request for use of Park Authority athletic fields. Staff reviews the request and approves use as stipulated in the *Facilities Use Agreement*.

The staff approval of the Schools' request for use of Park Authority athletic fields in 2007 is attached. The 2007 approval is identical to 2006 except for the removal of ball diamond field 3 at Greenbriar Park which was not requested this year by Chantilly High School, the assignment of rectangle fields 2 and 4 at Lewinsville Park instead of rectangle fields 3 and 4 which were approved for use last year, and the assignment of rectangle field 7 at Braddock Park instead of rectangle field 8 which was approved for use last year. This approval is for a total of nineteen (18) fields.

ENCLOSED DOCUMENTS:

Attachment 1: January 24, 2007, Memorandum to Paul Jansen, Director of Student Activities, from the Park Authority Director approving use of fields for 2007.

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Todd Johnson, Director, Park Operations Division
Dan Sutherland, Manager, Grounds Management Branch

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FAIRFAX COUNTY PARK AUTHORITY

MEMORANDUM



TO: Paul Jansen, Director of Student Activities
Fairfax County Public Schools

FROM: Michael A. Kane, Director

DATE: January 24, 2007

SUBJECT: High School Use of Park Authority Fields for 2007

We have completed the review process for high school use of Fairfax County Park Authority athletic fields for the spring 2007 season. Based upon this information and a review of field availability, the following requests have been approved for the Spring of 2007:

High School	Park	Fields	Sport	Dates	Approved Times
Annandale	Ossian Hall	Skinned Diamonds 1 & 2	Softball	2/19/07- 4/13/07	M-F 3 - 5:30 pm Sat. 9am-Noon
Centreville	Braddock	Rectangular Field 7	Boys & Girls Soccer	2/19/07- 4/13/07	M-F 3 - 5:30 pm
Chantilly	Greenbriar	90' Diamond 1	Baseball	2/19/07- 4/13/07	M-F 3 - 5:30 pm
Chantilly	Greenbriar	Rectangular Field 4	Boys & Girls Soccer	2/19/07- 3/30/07	M-F 3 - 5:30 pm
J.E.B. Stuart	J.E.B. Stuart	Skinned Diamonds 1 & 2	Softball	2/19/07- 3/30/07	M-F 3 - 5:30 pm Sat. 9am-Noon
Lake Braddock	Lake Braddock	Rectangular Fields 1 & 2	Boys & Girls Soccer	2/19/07- 3/30/07	M-F 3 - 5:30 pm
Langley	Langley Fork	Rectangular Field 4	Girls Soccer / Lacrosse	2/19/07- 3/30/07	M-F 3 - 5:30 pm
Lee	Lee High	Skinned Diamonds 1 & 2	Softball	2/19/07- 3/30/07	M-F 3 - 5:30 pm Sat. 9am-Noon
Lee	Lee High	Rectangular Field 3	Girls Soccer	2/19/07- 3/30/07	M-F 3 - 5:30 pm
McLean	Lewinsville	Rectangular Fields 2 & 4	Boys & Girls Soccer	2/19/07- 4/13/07	M-F 3 - 5:30 pm
Mt. Vernon	George Washington	Rectangular Fields 1 & 2	Girls Soccer	2/19/07- 3/30/07	M-F 3 - 5:30 pm
South Lakes	South Lakes Drive	Rectangular Field 1	Girls Soccer	2/19/07- 3/30/07	M-F 3 - 5:30 pm

Thank you for your responsiveness on this very important issue. Best of luck for a successful 2007 season.

cc: Patricia Franckewitz, Director, Department of Community and Recreation Services
Timothy K. White, Deputy Director
Todd Johnson, Director, Park Operations Division
Dan Sutherland, Manager, Grounds Management Branch

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