

Board Agenda Item
January 28, 2015

ADMINISTRATIVE – 1

Board Resolution to Honor Richard Maple Upon His Retirement From The Park Authority

ISSUE:

Seeking approval of the resolution to honor Richard Maple, Manager of Area 2 in the Park Operations Division Upon His Retirement After More Than 25 Years of Service to the Citizens of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Mr. Maple.

TIMING:

Board action is requested on January 28, 2015.

BACKGROUND:

Richard Maple, Area 2 Manager in the Park Operations Division began working for the Park Authority in 1989. He came to the Park Authority from Coolidge, Arizona where he was working as the director of Parks and Recreation. He was ready for a change and accepted a position as Manager of District II, which is now essentially Area I. In 1993, as a result of reorganization within the agency, Richard was transferred to Area 2 as the Manager. The seven areas were created during this reorganization which combined the four old district crews and three managed park operations.

Mr. Maple was the first Certified Playground Inspector for the Park Operations Division. Over the course of his career he has been an invaluable resource regarding playground design and safety. This work has given him personal satisfaction and he believes that through these efforts he has been able to ensure that children can safely play on the playgrounds in our parks, and in many cases, at playgrounds not in the system but located in Fairfax County. He has been a consultant to others including county agencies as well as Fort Belvoir Army Base. Richard helped establish design specifications and priority replacement lists for playgrounds for over two decades. He has been the “go to” guy for any questions regarding design and safety.

He has had a special relationship with those who love Mason District Park including Supervisor Penny Gross and the Friends of Mason District Park. Following the catastrophic fire that destroyed the Newton Edwards Amphitheater at the park, Richard worked tirelessly with a special team to rebuild and reopen the facility in record time. In

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fact, the amphitheater burned in October 2004 and reopened in June 2005. He said of the results of the electrical fire and its aftermath, "We went from total destruction to a rebuild making it better using green materials." He has also helped organize and manage countless special events within Area 2 including the annual Mason Days Festival.

Over the years, Mr. Maple's hard work and dedication has been recognized. In 1998 he received a Trailblazer Award and OPA Team Award for his leadership role in the countywide playground replacement project which resulted in the replacement of 31 playgrounds in parks using staff as the workforce.

In 2005 he received a Trailblazer and OPA Team Award for his role in the Mason District Amphitheater Reconstruction Team.

In 2006 he was recognized for his efforts working on the establishment of the Cross County Trail and CCT Trailfest event.

In 2014 he received an OPA Team Award for his participation in the Wakefield Run Project.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Director

Sara Baldwin, Deputy Director/COO

Todd Johnson, Director, Park Operations Division

***WHEREAS**, Richard Maple, Area 2 Manager in the Park Operations Division began working for the Park Authority in 1989, coming to this agency from Coolidge, Arizona where he worked as the director of Parks and Recreation, starting as Manager of District II where he worked until 1993, when as a result of a reorganization within the agency, Richard was transferred to Area 2 as the Manager; and,*

***WHEREAS**, Mr. Maple was the first Certified Playground Inspector for the Park Operations Division and over the course of his career he has been an invaluable resource regarding playground design and safety ensuring that children in the community had opportunities for safe play and serving as a consultant to other county agencies as well as Fort Belvoir Army Base; and,*

***WHEREAS**, he has had a special relationship with those who love Mason District Park including Supervisor Penny Gross and the Friends of Mason District Park and following the catastrophic fire that destroyed the Newton Edwards Amphitheater worked tirelessly with a special team to rebuild and reopen the facility in record time, as well as helping to organize and manage countless special events within Area 2 including the annual Mason Days Festival.; and,*

***WHEREAS**, over the years, Mr. Maple's hard work and dedication has been recognized and in 1998 he received a Trailblazer Award and OPA Team Award for his leadership role in the countywide playground replacement project which resulted in the replacement of 31 playgrounds, in 2005 he received a Trailblazer and OPA Team Award for his role in the Mason District Amphitheater Reconstruction Team, in 2006 he was recognized for his efforts working on the establishment of the Cross County Trail and CCT Trailfest event, and in 2014 he received an OPA Team Award for his participation in the Wakefield Run Project.; and,*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Richard Maple

For dedicated and outstanding contributions to the Park Authority and the citizens of Fairfax County.

Adopted by the Fairfax County Park Authority Board on January 28, 2015

Kala Quintana
Secretary

William G. Bouie
Chairman

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ADMINISTRATIVE – 2

Board Resolution to Honor Cindy Messinger Upon Her Retirement From The Park Authority

ISSUE:

Seeking approval of the resolution to honor Cindy Messinger, former Park Authority Deputy Director/CFO Upon Her Retirement After 35 Years of Service to the Citizens of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Ms. Messinger.

TIMING:

Board action is requested on January 28, 2015.

BACKGROUND:

Cindy Messinger became a fulltime employee with the Park Authority in August of 1980. However, between her exempt limited term work and leadership positions since her technical retirement in May 2013, she has more than 35 years of service with FCPA. Her “job” became a storied career that has transcended eight directors, countless Park Board Members and seen dramatic changes and expansion in the Park Authority. Her contributions to this agency as well as the field of recreation and parks are impressive and serve as a body of work that most professionals would envy. Fairfax County has been the recipient of her intellect and accomplishment and the citizens have been well-served.

She learned about this agency from the ground up, gaining invaluable experience at every turn that ultimately prepared her for her leadership role. After earning her Bachelor of Science degree in Park Administration from Radford University, Cindy began working in the field in programming, aquatics and at different levels of management with the agency. She held internships at Lee District and Wakefield Park prior to her official employment. She was a facility operations worker in 1980 and later a programmer at Lee District. She served as programmer and assistant pool manager at Mount Vernon RECenter and became Assistant RECenter Manager at Providence RECenter in December 1981. From there she returned to Mount Vernon where she served at Assistant RECenter Manager from January 1983 until October 1984.

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Cindy was moving up the ladder and helping to manage the agency expansion resulting from the opening of four RECenters in a very short timeframe. As a Park Specialist II, Cindy became Assistant RECenter Manager at Wakefield RECenter, a post she held from October 1984 until April 1986, when she was promoted to a Park Specialist IV and became RECenter Manager with oversight at Oak Marr, Wakefield and Providence for the next two years. She managed the day-to-day operations and also began work on site specific standard operating procedures, an important step forward for the agency.

In June 1988 she was promoted to Recreation Center Section Supervisor, which directed the overall operation of the eight indoor RECenters and related park facilities. She developed section wide goals, monitored performance and worked on the site information management team efforts to evaluate and develop automation requirements to enhance the effectiveness and service delivery of an automated information system.

Yet again, her outstanding performance brought a promotion, this time as Business Office Manager in 1994, a post she held for five years. During her tenure in this position she centralized contract management, oversaw market planning and research functions, helped develop the ParkNet systems' software implementation at 26 sites and worked on a slew of other projects aimed at improving customer services and business prowess.

Cindy became the Park Services Division Director in February 1999 and oversaw the management and operations of the agency's \$30 million enterprise division comprised of five branches, eight RECenters, six golf courses, three lakefront parks, one outdoor community pool and programming coordination at over 120 school and private vendor sites.

As if these accomplishments were not sufficient, Cindy was still eager for more and in February 2004 she was selected to lead the Resource Management Division as Division Director. In this role she managed the operation of heritage park facilities providing direct services in facilities to more than half a million visitors annually, offering over 9,300 public education and interpretive programs annually and serving more than three million additional visitors with outdoor facilities.

In April 2007 she became Deputy Director/COO and CFO and oversaw the day-to-day operations of the entire agency. This new responsibility was later split with the addition of a second deputy for the agency. It was a challenging time as agency leadership was in transition with changes in the Director's office. She rose to the occasion in April 2013 when she became Acting Director, in order to fill an existing vacancy at the top. She exhibited grace under pressure, continuing to lead this award-winning agency and ensuring that finances as well as operations continued to function, working hand in hand with the Park Authority Board to implement agency policy and to keep the agency

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moving towards fulfillment of its mission. During this time of transition, Cindy provided a steady hand as the agency worked to hire a new director, meet its commitments to the community, continued to meet its financial obligations and to continue its capital program. The Park Authority Board, the employees who worked side by side with her for decades and ultimately, the citizens of this community owe a great debt of gratitude for her service.

Of additional note, is her involvement in organizations outside the Park Authority that contribute to the advancement in the field of recreation and parks. She has been honored throughout the years for her work with the Park Authority as well as these other organizations as evidenced by this list of accomplishments:

- Unusual Ability Increment Award (OPA), Fairfax County, June 1982
- Fairfax County Managerial Excellence Award, November 2005
- National Recreation and Parks Association Member
- NRPA Gold Medal Judge 2002-2006, Head Judge 2006
- Virginia Recreation and Parks Society Member since 1986
- VRPS Northern Service Area - Agency representative 1996 - 2002
- 2003 VRPS Northern Service Area Vice Chair
- 2004 VRPS Northern Service Area Chair; Annual Conference Program and Education Co-chair
- VRPS Board of Trustees 2005-2007
- VRPS President 2007
- Certified Park and Recreation Professional since 2008 (renewed October 2014)
- Fairfax County Managerial Excellence Award, November 2010
- Fairfax County 30 years of service certificate, August 2010
- NRPA Southern Region Distinguished Professional Award October 2011
- VRPS Board of Trustees 2012 - 2014

Her shoes are certainly hard to fill, but she has provided a path forward and clear direction that will lead the Park Authority and the field of recreation and parks into the future.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO

WHEREAS, Cindy Messinger, former Park Authority Acting Director began her “official career” with the Park Authority in August of 1980, after having interned first and then worked her way through the system to the top post with positions in the field and later at headquarters for a total of more than 35 years of service with FCPA, enjoying a storied career that has transcended eight directors, countless Park Board Members and witnessed dramatic changes and expansion in the Park Authority through the ages in large measure due to her contributions to this agency as well as the field of recreation and parks; and,

WHEREAS, Cindy learned the intricacies of this agency from the ground up, gaining invaluable experience at every turn that ultimately prepared her for her future leadership role; working first in the field in programming, aquatics and at different levels of management including significant stops at a variety of RECenters in increasingly responsible roles including Recreation Center Section Supervisor where she directed the overall operation of the eight indoor RECenters and related park facilities, Business Office Manager where she improved customer service and business operations, then in 1999 as Park Services Director where she oversaw the management and operations of the agency’s \$30 million enterprise division comprised of five branches, eight RECenters, six golf courses, three lakefront parks, one outdoor community pool and programming coordination at over 120 school and private vendor sites; and,

WHEREAS, Cindy transitioned to another leadership post, serving as Resource Management Division Director where she managed the operation of heritage park facilities providing direct services in facilities to more than half a million visitors annually, offering over 9,300 public education and interpretive programs annually and serving more than three million additional visitors with outdoor facilities; and,

WHEREAS, in 2007 she became Deputy Director/COO and CFO and oversaw the day-to day operations of the entire agency, and later became Acting Director, where she exhibited grace under pressure, continuing to lead this award winning agency, to work hand-in-hand with the Park Board and ensuring that during this time of leadership transition, there was a steady hand to guide us as the agency worked to hire a new director, meet its commitments to the community, to meet its financial obligations and to continue its capital program; and,

WHEREAS, during her impressive career she has been honored time and time again for work within the agency as well as in the parks and recreation industry, and has garnered a list of awards and accolades too numerous to list, best summed up by noting that she has provided a clear path forward and sound direction and innovation over the years that will lead the Park Authority and the field of recreation and parks well into the future; and,

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Cindy Messinger

For dedicated and outstanding contributions to the Park Authority and the citizens of Fairfax County.

Adopted by the Fairfax County Park Authority Board on January 28, 2015

*Kala Quintana
Secretary*

*William G. Bouie
Chairman*

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ADMINISTRATIVE – 3

Adoption of Minutes – January 14, 2015, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the January 14, 2015, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the January 14, 2015, Park Authority Board meeting.

TIMING:

Board action is requested on January 28, 2015.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the January 14, 2015, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Cindy Messinger, Deputy Director/CFO
Sara Baldwin, Deputy Director/COO
Barbara J. Gorski, Administrative Assistant

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**Fairfax County Park Authority
Board Meeting
January 14, 2015**

The Vice Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Kala Leggett Quintana, Secretary
Frank J. Vajda, Treasurer
Edward R. Batten, Sr.
Mary Cortina
Linwood Gorham
Faisal Khan
Harold L. Strickland
Michael Thompson, Jr.
Anthony J. Vellucci
Grace Han Wolf

Staff Present:

Kirk Kincannon, Director
Sara Baldwin, Deputy Director/COO
Barbara Gorski
Judy Pedersen, PIO
Deborah Babcock-Daley
Barbara Nugent
David Bowden
Todd Johnson
Cindy Walsh
Sandy Stallman
Don Sweeney

Guests: Ron Pearson
Mark Pearson
Paul Emerick, County Attorney

Mr. Bouie welcomed Boy Scouts from Troop 1100 in Burke, Virginia, their leader, and parents.

CHANGES TO THE AGENDA

Mr. Bouie announced that the Closed Session would take place following the Administrative Items.

PUBLIC COMMENT: No speakers were present.

ADMINISTRATIVE ITEM

ADMIN-1 Resolution Honoring Ronald Pearson upon His Retirement from the Park Authority

Mr. Quincy made a motion to approve the resolution honoring Ron Pearson upon his retirement from the Park Authority; seconded by Mr. Vajda. The motion passed unanimously.

ADMIN-2 Resolution Honoring Mark Pearson upon His Retirement from the Park Authority

DRAFT

Mr. Thompson made a motion to approve the resolution honoring Mark Pearson upon his retirement from the Park Authority; seconded by Mr. Vajda. The motion carried unanimously.

ADMIN-3 Resolution Honoring Mary Dettra for Two Decades of Dedicated Service
Mr. Vajda made a motion to approve the resolution honoring Mary Dettra for two decades of dedicated service; seconded by Mr. Quincy. The motion carried unanimously.

ADMIN-4 Adoption of Minutes, December 10, 2014 Park Authority Board Meeting
Mr. Quincy made a motion to approve the minutes of the December 10, 2014, Park Authority Board meeting; seconded by Ms. Quintana. The motion carried unanimously.

**CHAIRMAN'S MATTERS:
CLOSED SESSION**

At 7:42 p.m. Ms. Quintana MOVED the Park Authority Board convene in closed session for:

- a) Consultation with legal counsel, pursuant to Virginia Code 2.2-3711 (A)(7).

Seconded by Mr. Quincy. The motion carried unanimously.

CERTIFICATION OF CLOSED SESSION

Ms. Quintana MOVED the Park Authority Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Quincy. The motion carried unanimously.

C-1 Baron Cameron Park
No action was necessary.

INFORMATION ITEMS

I-1 Cultural Resource Management Plan – FY 2014 Accomplishments and FY 2014 Implementation Plan
No action was necessary.

I-2 Natural Resource Management Plan – FY 2014 Accomplishments and FY 2014 Implementation Plan

- No action was necessary.
- I-3 American Alliance of Museums (AAM) Reaccreditation Update
No action was necessary.
- I-4 FY 2015-FY2015 Strategic Plan Implementation Plan
No action was necessary.

CHAIRMAN'S MATTERS:

- With regard to the upcoming Park Board elections to be held on January 28, Mr. Bouie stated that he would appoint the following Board Members to the Nominating Committee and asked for the Board to approve his choice of the following:
 - Mr. Batten, Chair
 - Mr. Thompson, Vice Chair
 - Mr. Khan
 - Ms. CortinaWithout objection the Board approved Mr. Bouie's selections.
- Mr. Bouie welcomed everyone back for a new year and added that holiday reception was very nice. It was good to see the County Executive at the event as well as many members of the Board of Supervisors.
- In the recent past Mr. Bouie had noted that the Park Board would hold a joint meeting with the Board of Supervisors to discuss the resident curator program. Staff has been given the responsibility to work through the process making that joint meeting unnecessary. Staff will make a presentation to the Park Board and the information will be brought back to the Board of Supervisors for approval.
- Mr. Bouie received a letter, which he has every year, from Supervisor Penny Gross thanking the Board for the Annual Facility Use Pass, which he read. She added that she works out a couple of times a week which has helped her to improve her health. She only wishes she had taken advantage of the RECenters years ago.
- The second letter Mr. Bouie received was from the National Park Service notifying Parks of its intent to initiate fee rate changes. Mr. Bouie indicated that he would ask staff to send a copy of the letter to the Park Board.

DIRECTOR'S MATTERS:

- Mr. Kincannon reminded the Board that Riverbend Park is in close proximity to Great Falls Park and the C&O Canal and is often used by the public for parking. The Board of Supervisors has been reluctant to charge parking fees and we need to think about charging fees.

- With regard to the budget, it looks like the county will take \$235,000 in FY15; and for FY16 we are receiving indications that they will take \$705,000 in reductions and other costs savings. The LOBs team will be meeting over a 15-month period and he will bring more information back to the Board as it becomes available.
- Mr. Bouie added that there is major development at Tysons and in Reston that Parks can take advantage of for its financial sustainability.

BOARD MATTERS:

- Mr. Strickland recalled Larry Fones, who passed way in December. In the 70s and 80s he was one of the major players in Fairfax County in support and leadership in the development of the viable Youth Athletic Programs that exist today.

Mr. Fones served as Director of Recreation for Fairfax County, now the Department of Neighborhood and Community Services. He has a staff of two, Lennie Gunsior and Betty Powell. Mr. Strickland remembers that Mr. Fones' office was two rooms and they used the hallway for meetings in the basement of a building in Fairfax City.

Mr. Fones helped Mr. Strickland put together and establish the Chantilly Youth Association in 1972, which now has 13 sports and over 15,000 registered.

Mr. Fones provided guidance in establishing the Athletic Council in the mid-70s. At the time it consisted of 12 members representing eight Supervisory Districts and three towns (Clifton, Herndon and Vienna). There are now 46 voting members, six non-voting members, or 52 seats at the table.

Mr. Fones helped the Athletic Council solve some of the early issues:

- Use of fields – no allocation policy in the 70s or 80s
- Splinter groups – status – mostly soccer
- Poor/non-existing facilities – add lights
- Policy and definitions – non-existent
- Recognition/support in partnership with the Board of Supervisors if volunteers to provide the programs then county provide the facilities

In the mid-70s there were only about 10 sport organizations. Today there are now 200+ leagues with 25 sport/seasons.

The last time Mr. Strickland spoke with him Mr. Fones was amazed how large and complicated these programs had become, but he was very proud of his positive involvement and accomplishments, which he so rightly deserved to be!

Mr. Fones was a good and dedicated public servant. He was just right for that era!

He was 84 at his passing.

- Ms. Wolf stated that she is looking forward to working on the Park Board.

Ms. Wolf is part of the Economic Advisory Commission Implementation Committee along with Mr. Kincannon which has been working to develop an economic strategic plan to facilitate Fairfax County's economic success. The plan is currently high level and she would be willing to share it with the Board if it is interested.

Ms. Wolf attended the opening of the Spring Hill RECenter. She stated that it is a lovely facility.

- Mr. Vellucci commented that Ms. Wolf did a wonderful job as master of ceremonies at Spring Hill and it is a gorgeous facility. He recalled visiting the site during the Board tour of the Dranesville District which was hosted by Mr. Sullivan.

Mr. Vellucci shared the Braddock District 2014 Accomplishments and his Plans for 2015.

At the December Board meeting, he asked the Board members to identify what would be important to them and what some of their goals might be in 2015. The following reflect 2015 goals and objectives for the Braddock District and some of goals for the Park Authority which he shared for information and consideration.

First, Lake Accotink. 2014 was pretty significant for the Accotink Watershed with the following:

- A stated commitment by three district supervisors (Supervisor John Cook (Braddock), Supervisor Jeff McKay (Lee), and Supervisor Pat Herrity (Springfield)), and Chairwoman Bulova that county resources will be put into Lake Accotink Park to keep the lakefront park a lakefront park.
- A resurgence of the Friends of Lake Accotink Park (FLAP) with an influx of new members and new leadership and new projects such as Accotink Raiders of the Lost Trash; and
- The establishment of the Friends of Long Branch Stream Valley who now watch over 2.5 miles of the Long Branch Stream Valley that feeds into Lake Accotink.

For 2015 Mr. Vellucci is looking forward to the completion of the Lake Accotink Use Study using carryover funds approved by the Board of Supervisors, and for the kickoff of the master planning process sometime in late spring. That should line up so that the completion of the Lake Accotink Park Master Plan will dovetail nicely with the 2016 bond package and

so he trusts that several projects contained in that master plan will make their way into the 2016 bond referendum package. Our other two lakefront parks, Burke Lake Park and Lake Fairfax Park have seen significant investments these past few years in park amenities, and while he realizes that Lake Accotink has seen about \$8M for dredging, we have not done much for park amenities, and so he looks to your support investing in Lake Accotink Park.

Second, he looks forward to providing a new physical fitness activity in the Park Authority for a demographic he believes Parks has not paid enough attention to - youth not involved in organized sports. This spring should mark the installation of our first slack line station at Wakefield Park. Hopefully, Park Services will be able to develop classes and programs that support this activity to provide additional revenue generation. After the initial installation at Wakefield and after Parks gets some initial lessons learned under its belt, slack line stations will be installed at up to five other Braddock District parks.

Third, the installation of a new playground at Olde Forge / Surrey Square. As with many other communities built in the 50s and 60s, the playground there was installed prior to the Chesapeake Bay Act being enacted, and is now within an RPA. Further compounding this community's plight, the builder placed several pieces of playground equipment directly atop an existing sanitary sewer line easement necessitating removal. The community has been a model in working with the Supervisor's office and the Park Authority in identifying an alternate location, getting community consensus for, and then raising funds to help cover the cost of a new playground. To date they have raised over \$13,500 and have pledges for \$2,000. They will soon be submitting a Mastenbrook grant application for matching funds and so I look to your support for approval of the Mastenbrook Grant.

Fourth, he is looking forward to the installation of new outdoor fitness equipment at Royal Lake sometime this summer to replace stations that were installed in the early 1980s through a Wells Fargo/Gametime grant, and which have seen their better day. A new Friends group has formed - the Friends of Royal Lake - who have developed a proposal, and met with Park Operations staff on January 6 to kick off the replacement process. They are looking to buy 16 pieces of equipment at a cost of about \$18.5K, and have started raising funds. They too will soon be submitting a Mastenbrook Grant application for matching funds and so I look to your support for approval of that Mastenbrook Grant.

We have talked about the importance of our parks to fitness and health and he believes we have a golden opportunity here to demonstrate our support for the county's Partnership for a Healthier Fairfax and Aging in Place programs by promoting the installation of outdoor fitness stations, in our parks. To that end, he asked the Board to consider modifying the Mastenbrook Grant policy. For a limited time, let's increase the match for those applications seeking to install outdoor fitness equipment implementing a three for two, or better yet, a two for one match capped at a certain dollar amount. Park Ops can develop specific recommendations for board approval.

Next, he is looking forward to the continuation of P&D planning efforts for the first Braddock District Off Leash Dog Area (OLDA) at Monticello Park. If I may convey a couple of messages from many of my dog-owning constituents – “the sooner the better” and, “it can’t come soon enough.”

These next two years, DPWES will dredge two Braddock District lakes – Woodglen Lake and Royal Lake – The Park Authority has developed some significant working relationships with DPWES and much of that is due to the personal and professional relationships that have been developed between key individuals in each organization. Mr. Vellucci would like Parks to codify those working arrangements in either a Memorandum of Understanding or Memorandum of Agreement so that as individuals change positions, detailed information about the organizational relationships are captured for the next generation of key players.

As DPWES dredges these lakes, it will also make significant investments in the reforestation of lands surrounding these lakes to provide for riparian buffers. This provides Parks several public stewardship opportunities. We note that we are the single largest landowner in the county and as such, he is looking to the Park Authority to be a responsible property owner and steward of public land by addressing encroachment infractions.

- If your neighbor came onto your property and into your backyard and to put up a shed, or he started taking down trees on your property, you would most likely take action to curb his actions and perhaps even seek damages. The principle is no different with public land. Our efforts should be primarily educational encouraging adjoining property owners to respect legal property boundaries. Education and awareness first, but in those cases where we do not have success with education, we may need to take more forceful action, and with the county attorney, we should do so as stewards of public land, and for the sake of the many other county residents who adjoin public lands and do abide by established property boundaries.
- The next public stewardship opportunity he would like Parks to move forward with is to partner with DPWES in the installation of trash traps in the waterways of our parklands so that our parks are attractive and not trash magnets. There are many lessons learned we can leverage from the Anacostia Watershed. To that end, he would like to see what Parks can do to partner with DPWES for the installation of a trash trap at Flag Run. This stream empties into Lake Accotink and captures trash both from an industrial park and from the beltway. It is an excellent candidate.

Next, these past two years, he has advocated with some success to have the Director make certain operational decisions rather than this board – for example, the approval of contracts now rests with the Director. There is no doubt that this board, and its standing committees consume significant staff support resources, and he believes there are many more decisions that can and perhaps should be made at the Director vice the committee/board level. With the budget constraints that have become the new normal, he thinks – as a board – we need to

look at how we do business and what decisions can be pushed down to the Director's level to free up staff support resources, reduce costs and increase organizational effectiveness. Now that the Director has been here a full year, let's ask him for his recommendations, realizing that they may not be popular. At worst, we continue with the status quo; at best, we streamline activities and increase organizational efficiency.

Lastly, he wants to acknowledge the contributions of our volunteers and especially our Friends groups. The Braddock District is getting traction with Friends groups. This past year has seen the beginnings of three new Friends groups: The Friends of Long Branch Stream Valley, the Friends of Royal Lake, and the Friends of Audrey Moore RECenter, who will have their first meeting Tuesday, February 5, at Braddock Hall. He is committed to friends groups, and other friends groups are in the works. We need them— especially in and around our lake parks and in our Stream Valley parks given the limited resources of the Park Operations Division.

- Mr. Thompson thanked staff for the briefing in Supervisor Herrity's office in reference to the Burke Lake driving range. It was very much appreciated.

The community is looking forward to the new turf field at Rolling Valley West Park. He is hoping for an early spring ribbon cutting.

- Mr. Vajda commented that he and his wife enjoyed the holiday event; however it had been a number of years since he had gone to Twin Lakes and got lost on the way there. He added that some folks commented that the entrance to the facility could use some lights.
- Mr. Quincy reported that he attended public comment meeting on Eakin Park. The Friends Group has formed to support the park.

Andi Dorlester had a telephone meeting with Planning Commissioner Ken Lawrence about the Tysons Plan. Overall he liked the plan very much.

Mr. Quincy attended the Town of Vienna's holiday party. He spoke with the mayor, who had many complementary things to say about the Park Authority. Parks has a good relationship with the Town and a good partnership.

Mr. Quincy seconded the comments about the Spring Hill RECenter, which was on time and on budget. It is the only recenter that has an elevated track. Providence Community Center has an open house on Saturday and Supervisor Smyth was there.

Mr. Quincy told the scouts that Providence District uses scouts quite a bit. They have contributed three significant projects in the Providence District.

- Mr. Khan said that there is fun stuff going on in Vienna all the time.

He thanked School Board Liaison Sandy Evans and Mr. Quincy for their presence at Luther Jackson Middle School in the pilot project for cricket.

Mr. Quincy thanked Mr. Khan for the presentation which was received by the School Board.

- Mr. Gorham stated that he wanted to be the favorite of the scouts in the gallery so he welcomed everyone and wished them all a Happy New Year.
- Ms. Cortina thanked Ms. Pedersen and her team for the holiday reception and suggested that the School Board be invited in the future.

She thanked Mr. Bowden, Ms. Nugent and their teams for the Spring Hill RECenter renovation adding that it is a beautiful facility and was on time and on budget. This is a significant project.

Mr. Bowden added that all the divisions in the Park Authority made this project happen.

Ms. Cortina thanked Ms. Wolf for joining the Board, stating that it is a great organization, is fun and a lot of work.

Ms. Cortina thanked Ms. Walsh and Mr. Stokely for their work on the presentation for EQAC. Mary is going to represent on behalf of the Park Board at EQAC's meeting on January 21.

The Federation of Friends group will meet in February. Ms. Cortina noticed that there is not a lot of diversity of age in the group, which is comprised mostly of seniors. They need to talk about bringing more youth into the friends groups. They are going to invite youth leaders including Boy Scouts. Youth are encouraged to speak up about what they want in our parks. They should go online and use the online forum to share their thoughts.

Mr. Strickland added that Supervisor Foust was very effective in getting the bond ceiling raised and has been very helpful with parks.

ADJOURNMENT

Without objection Mr. Bouie adjourned the meeting at 8:34 p.m.

Kala Leggett Quintana, Secretary

Minutes Approved at Meeting
on January 28, 2015

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
January 28, 2015

ACTION – 1

Scope Approval – Beulah Park – Americans with Disabilities Act Renovation of the Restroom Facility (Lee District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to renovate the restroom facility at Beulah Park to achieve compliance with the ADA, as presented to and reviewed by the Planning and Development Committee on January 14, 2015.

ACTION – 2

Approval – Bruin Park Master Plan amendment (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends that the Park Authority Board approve the Bruin Park Master Plan Amendment, as presented to and reviewed by the Planning and Development Committee on January 14, 2015.

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INFORMATION – 1

Fairfax County Park Authority Annual Financial Report as of June 30, 2014

The Park Authority (Authority) is required, on an annual basis, to have an external audit and review of the basic financial statements produced by the Authority. This audit was conducted by KPMG, the County's external auditors, and an opinion and any recommendations were obtained from the audit review. The FY 2014 audit included a review of the financial statements of the governmental activities to ensure that they are free of any misstatements for the fiscal period July 1, 2013, to June 30, 2014. The audit included examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. It also included assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. Recommendations, if any, and/or suggestions for improvements are sent to the Director of the Authority. Any material findings are written in the form of an opinion and sent to the Authority's Director and Park Authority Board as well as the Department of Finance and the County Board of Supervisors.

A copy of the audited *Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2014*, may be found at the link below. No findings were reported in the audit process nor disclosed in the Independent Auditor's Report.

<http://www.fairfaxcounty.gov/parks/archives/cafr14.pdf>

KPMG's Independent Audit Report and opinion state that the financial statements as of June 30, 2014, present fairly and in all material respects, the financial position of the governmental activities and the major funds of the Authority as of June 30, 2014, and the respective changes in financial position for the year then ended in conformity with U.S. generally accepted accounting principles.

The Authority follows Generally Accepted Accounting Principles (GAAP) promulgated by the Government Accounting Standards Board (GASB). The Code of Virginia established GAAP as the basis for statewide financial reporting and GAAP is used extensively by rating agencies, investment banks and other organizations involved in the issuance and marketing of government bonds. GASB is an independent, private-sector, not-for-profit which establishes improved standards of accounting and reporting for U.S. State and Local Governments. Compliance with GASB standards is enforced through the audit process via the auditor's opinion in conformity with GAAP and through state laws.

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The FY 2014 financial report includes the requirements for a CAFR by the Government Finance Officers Association; a required transmittal letter, and also an Economic and Demographic Statistical Section in compliance with GASB-44.

The financial report consists of three sections:

- The *Introductory Section* consists of a Transmittal Letter which formally conveys the financial report to its intended users and includes a list of the Authority's Board members, principal officials, the organization chart, and an acknowledgment of those who have made a significant contribution to the preparation of the report.
- The *Financial Section* contains the Independent Auditor's Report on the financial statement audit, the Management's Discussion and Analysis (MD&A), the Basic Financial Statements, the Notes to the Basic Financial Statements (Notes), and the Required Supplementary Information (RSI). The MD&A gives the reader, in a narrative format, an overview and analysis of data contained in the statements and provides a basis for the reader to ascertain the overall financial position and results of operation. The financial statements follow the MD&A and include government-wide financial statements and fund financial statements, accompanied by the Notes to the Basic Financial Statements. The RSI section presents budget to actual data and also provides a reconciliation of actual revenues and expenditures (budget basis) to those reflected in the financial statements.
- The *Statistical Section which provides information on financial trends, revenue and debt capacity, operating information and demographic and economic trends*. In addition to comparative financial statement data, contained within these tables are population data, per capita income, unemployment rate, principal employers, and additional Park Authority facts. These historical views, containing ten years comparative data, will assist in understanding and assessing the Authority's financial and economic conditions

The Authority is continually striving for excellence in financial management and financial reporting. The annual financial report is produced based on requirements for a Comprehensive Annual Financial Report (CAFR) as specified by the Government Finance Officers Association (GFOA). Reports submitted to the GFOA are reviewed by professional staff and a *GFOA Special Review Committee* which consists of individuals with expertise in public-sector financial reporting and includes financial statement preparers, independent auditors, academics and other finance professionals from around the nation. This review and approval by GFOA certifies conformance to the highest standards in governmental accounting and financial reporting.

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The Authority has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the GFOA six consecutive years, FY 2008, FY 2009, FY 2010, FY 2011, FY 2012, and FY 2013. In quest of this prestigious national recognition for financial excellence, the Authority's FY 2014 CAFR has been duly submitted again this year to the GFOA for review.

STAFF:

Kirk Kincannon, Director

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Manager

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