

Board Agenda Item  
March 28, 2007

**ADMINISTRATIVE - 1**

Adoption of Minutes – March 14, 2007, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the March 14, 2007, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the March 14, 2007, Park Authority Board meeting.

TIMING:

Board action is requested on March 28, 2007.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the March 14, 2007, Park Authority Board meeting

STAFF:

Michael A. Kane, Director  
Timothy K. White, Chief Operating Officer  
Barbara J. Gorski, Administrative Assistant

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**Fairfax County Park Authority  
Board Meeting  
March 14, 2007**

The Vice Chairman called the meeting to order at 7:35 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, VA.

**Board Members:**

Harold L. Strickland, Chairman\*  
Frank S. Vajda, Vice Chairman  
William G. Bouie, Secretary-Treasurer  
Edward R. Batten, Sr.  
Kevin J. Fay  
Harry Glasgow  
Kenneth G. Feng  
Georgette Kohler  
George E. Lovelace  
Gilbert S. McCutcheon  
Winifred S. Shapiro  
Ken Quincy

**\*Absent**

**Guests:**

Sharon Pribadi, Internal Audit  
Chris Pietsch, Internal Audit

**Staff:**

Michael A. Kane, Director  
Timothy K. White, Deputy Director  
Elisa Lueck  
Cindy Messinger  
Judy Pedersen  
Miriam Morrison  
Bob Brennan  
Nick Duray  
Dan Sutherland  
John Lehman  
Deb Garris  
Sandy Stallman  
Matthew Kaiser  
Todd Johnson

**AGENDA CHANGES**

Mr. Vajda asked if there were any changes to the Agenda. Mr. Kane noted that the Agenda was revised to include Personnel Matters and the removal of Land Acquisition Matters in Closed Session. Without objection, Mr. Vajda stated that the meeting would proceed with the changes to the Closed Session agenda.

**ADMINISTRATIVE ITEM**

ADMIN-1 Adoption of Minutes – February 21 and February 28, 2007, Park Authority Board Meetings

Mr. Batten MOVED the Park Authority Board approve the minutes of the February 21 and February 28, 2007, Park Authority Board meetings; SECONDED by Mr. Bouie and APPROVED by all members present, Mr. Strickland being absent. Having been absent on February 21, 2007, Mr. Fay ABTAINED from the vote for the February 21, 2007, minutes.

**MINUTES - DRAFT**

**ACTION ITEMS****A-1 Approval to Apply to the Virginia Land Conservation Foundation for Centreville Historic Property**

Mr. Feng MOVED the Park Authority Board direct staff to apply for grant funds in the amount of \$750,000 from the Virginia Land Conservation Foundation for the acquisition of property in the historic Centreville area; SECONDED by Mr. Batten and APPROVED by all members present, Mr. Strickland being absent.

**A-2 Naming and Dedication of Athletic Fields for Servicemen Who Have Died in the Iraq War**

This item was presented to and reviewed by the Planning and Development Committee on March 14, 2007.

Mr. Feng MOVED the Park Authority Board approve the recommendation to provide and dedicate features in Patriot Park that will give recognition to those who have died in the Iraq War; SECONDED by Mr. Batten and APPROVED by all members present, Mr. Strickland being absent.

**A-3 Allocation of Telecommunication License Fees for Use at South Run District Park**

This item was presented to and reviewed by the Planning and Development Committee on March 14, 2007.

Mr. Feng MOVED the Park Authority Board approve continued allocation of telecommunication license fees from Cingular Wireless to Fairfax County Park Authority for use at South Run District Park; SECONDED by Mr. Batten and APPROVED by all members present, Mr. Strickland being absent.

**A-4 Contract Award – Laurel Hill Golf Club – Clubhouse and Wetlands Landscaping Planting**

This item was presented to and reviewed by the Planning and Development Committee on March 14, 2007.

Mr. McCutcheon MOVED the Park Authority Board approved a contract award to McDonnell Landscape, Inc. of Brookville, Maryland, in the amount of \$119,925 for the installation of trees, shrubs and seed mix in designated areas at the clubhouse and golf course and to reserve \$11,993 or ten percent (10%) of the contract award for construction contingency, and \$7,196, or six percent (6%) of the contract award for administrative costs for a total cost of \$139,114; SECONDED by Mr. Bouie and APPROVED by all members present, Mr. Strickland being absent.

**INFORMATION ITEMS**

- I-1**            **Scouting in Parks: Builds Character and Strengthens Stewardship**  
No action was necessary.
- I-2**            **Invasive Management Area Pilot Program Assessment and Update**  
No action was necessary.
- I-3**            **Community Horticulture Program Update**  
No action was necessary.

**CHAIRMAN'S MATTERS:**

- Mr. Vajda presented Chairman's Matters in the absence of Mr. Strickland.
- Mr. Vajda noted the resignation of Director Mike Kane, and stated that he and Mr. Strickland received the announcement with mixed emotions. Mr. Kane had an opportunity to accept the position of director of education and knowledge for the National Recreation and Park Association (NRPA).

**DIRECTOR'S MATTERS:**

- Lori Bassford Recognized by County's Risk Management Division  
Fairfax County's Risk Management Division recognized Park Authority Safety Officer, Lori Bassford, for her ongoing work with the Fairfax County Driver Safety Committee and her contribution to the Cellular Phone Use While Driving Policy Committee.
- RMD 2007 Stewardship Awards  
On behalf of the Resource Management Division Mike Kane extended an invitation to the Board to attend the 2007 Stewardship Awards recognizing staff performance.

The categories for the awards include an individual category, a team award, and Excellence in Interpretation Awards.

The nominees for the individual award are:

Clara Ailes from Hidden Pond Nature Center;  
Eric Brunner with the Planning and Development Division;  
Frank Jankauskas from Green Spring Gardens;  
Paul Nicholson Manager of Kidwell Farm at Frying Pan Farm Park;  
Ed Purcell from the Park Operations Division, and  
Brenda Skarphol from Green Spring Gardens.

The team award nominees include the RECservices Program Specialists team, the Sully Woodlands Prescribed Burn Team, and the staff at E. C. Lawrence Park.

The nominees for the 2007 Excellence in Interpretation Awards are Susan McDonald, from Green Spring Gardens and Marty Smith from Riverbend Park in the Outstanding Interpretive Program category, and Suzanne Holland in the Excellence in Interpretive Services category.

A formal invitation has been placed in your mailboxes and RSVPs are due Friday, March 23. Please join us as we recognize all of our nominees and recipients at the awards ceremony held at the Frying Pan Farm Park Visitor Center on Tuesday, April 10, from 10 a.m. to noon.

- RMD Staff Member to Participate in Development of a National Standards Program  
Mike Henry, manager of Colvin Run Mill, was recently nominated to participate on a project with the American Association for State and Local History (AASLH) to develop a national standards program for history museums, historic houses, and other historical organizations. The project focuses on the creation of program resources that will help small- to mid-sized history institutions learn more about national museum standards and begin a process of self-improvement to move toward achieving those standards. Specifically, Mike will be working with a team of 6-10 other professionals across the country to develop resource materials.

#### **BOARD MATTERS:**

- Mr. Bouie, Hunter Mill District representative, congratulated Mike Kane on his new position. Mr. Bouie stated that it has been a pleasure to work under Mike's leadership. Mike has taught him a number of things and that he will be sorely missed by everyone in the County.

Mr. Bouie reported that the Skatepark event is scheduled for April 21. A new concept in community skate parks will be held inside a tennis court. He added that he would report back to the Board on the participation and how this concept was accepted.

- Mr. McCutcheon, Mount Vernon District representative, thanked Mike Kane and stated that he was "mad" at him for leaving.
- Mrs. Shapiro, Braddock District representative, stated that she was not surprised that Mike Kane had received a better offer, but the Board would have other opportunities to express their sentiments since Mike would be attending at least two more Board meetings.

Mrs. Shapiro reminded that Board that the Board was having a Joint Meeting with the Planning Commission in the Board of Supervisors' conference room on March 15 at 7:30 p.m. Topics that will be discussed are the Cash Proffer Formula, the Board's proposal for addressing the Area Plans and possibly the CIP. The public hearing for the CIP will also take place on March 15 at the Planning Commission meeting. Winnie stated that she would be reading a statement in her capacity as Planning and Development Committee Chair.

- Mr. Feng, Springfield District representative, stated that Mike Kane would be missed. He noted that he voted for Mike to become the director, and that Mike had exceeded all his

expectations and more. Mr. Feng thanked Mike for all the things he had done for the Park Authority.

Mr. Feng thanked everyone for attending the ceremony at Patriot Park on March 3 and also thanked Judy Pedersen for arranging the fabulous weather.

- Mr. Fay, Dranesville District representative, congratulated Mike Kane on his new position, and in the words of Henry Faber, of Faber College fame in Animal House, "learning is good."
- Mr. Batten, Lee District representative, commented to Mike Kane that he is very happy for him and knows that Mike will benefit from the opportunity that he has, and that he will benefit greatly, but that NRPA will benefit greatly from having had Mike in its midst. Mr. Batten that the Board has been enriched and enhanced by Mike's leadership and his being part of the organization. Mr. Batten wished Mike continued success in all future endeavors and that he was sorry to see Mike go.
- Ms. Kohler, Member At-large, congratulated Mike Kane on his new position and noted that she will have other opportunities to express her thoughts at future meetings.
- Mr. Lovelace, Member At-large, stated that he too would offer his comments at a future meeting.
- Mr. Glasgow, Member At-large, stated that he recently sent the Board an email message announcing a celebration on May 16 at 10 a.m. The deed for Huntley Meadows will be ceremoniously transferred from the Board of Supervisors to the Park Authority.
- Mr. Quincy, Providence District representative, noted that he just met Mike Kane two days earlier and hoped that it was only a coincidence that he came onboard and that Mike was leaving.

Mr. Quincy stated that he looks forward to his orientation. Mike Kane had given him a brief history of the Park Authority.

Mr. Quincy noted that he came to the Board meeting directly from a meeting with Supervisory Smyth regarding South Railroad Park. They received \$15,000 from Tysons Corner for the park. The neighbors believe that \$10,000 could be raised within a couple of months.

**CLOSED SESSION**

At 8:20 p.m. Mr. Bouie MOVED the Park Authority Board convene in closed session for

- a) Discussion of Closed Session Minutes dated February 21, 2007, pursuant to Virginia Code 2.2.3712(H).
- b) Discussion and consideration of a prospective candidate for appointment (VA. Code §2.2-3711(1))
- c) Consultation and briefings by County staff members pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body (VA Code §2.2-3711(7))

The MOTION was SECONDED by Mr. Glasgow and APPROVED by all members present, Mr. Strickland being absent.

- Approval of Minutes
- Approval of a Personnel Action
- Legal Matters

At 9:10 p.m. Mr. Bouie MOVED the Park Authority Board return to the Open Session; SECONDED by Mr. Lovelace and APPROVED by all members present, Mr. Strickland being absent.

**CERTIFICATION OF CLOSED SESSION**

Mr. Bouie MOVED the Park Authority Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; SECONDED by Mr. Lovelace and APPROVED by all members present, Mr. Strickland being absent.

**ACTIONS FROM CLOSED SESSION****C-1 Approval – Closed Session Minutes of the February 21, 2007, Park Authority Board Meeting**

Mr. Bouie MOVED the Park Authority approve the Closed Session Minutes of the February 21 and February 28, 2007, Park Authority Board Meeting; SECONDED by Mr. Lovelace and APPROVED by all members present, Mr. Strickland being absent and Mr. Fay ABSTAINED having been absent on February 21.

**C-2 Appointment of Acting Director**

Mr. Vajda MOVED the Park Authority Board approve the appointment of Timothy K. White as Acting Park Authority Director effective April 14, 2007, at the pay grade of E-12 for an annual salary of \$142,500. In addition, the Park Authority Board assigns vehicle #4551, a 2006 Chevy Impala, to Mr. Timothy K. White for business and personal use. This Board appointment is subject to approval by the County Executive, Anthony H. Griffin; SECONDED by Mr. Glasgow and APPROVED by all members present, Mr. Strickland being absent.

**ADJOURNMENT**

At 8:55 p.m. Mr. Vajda MOVED that the Park Authority Board meeting be adjourned; SECONDED by Mr. Bouie and APPROVED by all members present, Mr. Strickland being absent.

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William G. Bouie  
Secretary-Treasurer

Minutes Approved at Meeting  
on March 14, 2007

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Michael A. Kane, Director

Park Authority Board Minutes prepared by

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Barbara J. Gorski, Administrative Assistant

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Board Agenda Item  
March 28, 2007

**ACTION - 1**

Appointment to the Fairfax County Park Foundation, Inc.

ISSUE:

Appointment of John Eakin, Jr. to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Foundation Director recommends appointment of John Eakin, Jr. to the Board of Directors of the Fairfax County Park Foundation.

TIMING:

Board action is requested on March 28, 2007.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, Inc. the Foundation Board may make nominations of individuals to become members of the Foundation's Board of Directors, and the Park Authority Board makes the appointment itself. The Bylaws specify that the number of Foundation Board members be no less than three and no more than 35. Currently there are 14 members.

The Foundation Board has nominated John R. Eakin, Jr., Chairman of Eakin Properties. Mr. Eakin has indicated his willingness to make a commitment to the Foundation. Since his appointment is within the maximum number allowed on the Board of Directors of the Foundation, his appointment would be for a three-year term.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Biographical information about the Foundation Board nominee John R. Eakin, Jr.

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STAFF:

Michael A. Kane, Director

Robert J. Brennan, Executive Director, Park Foundation

**BIOGRAPHY  
JOHN R. EAKIN, JR.**

John Eakin, Jr. is Chairman of Eakin Properties in McLean, Virginia. He was born in Washington, DC., was raised in Falls Church, Virginia until September 1950 and then moved to Washington, DC and remained there until April 1965.

Mr. Eakin married Anne Beach DeVeau in 1965 and lived in Bethesda, Maryland until September 1966. In September, 1966 they moved to Annandale, Virginia where they remained until 1978 and then moved to McLean, Virginia.

While living in Annandale they had three daughters, Laura, Deborah and Kathleen.

Mr. Eakin's business career in Real Estate started in 1964 with the Frank S. Phillips Company (since closed). In July 1966 he went to work for Eakin Properties where their main business is development and management of their own commercial properties. Originally Eakin Properties started several residential communities around Fairfax County. Mr. Eakin remained there until he retired in January, 1997. Mr. Eakin remains semi-active with Eakin Properties as Chairman.

Mr. Eakin also volunteered with the McLean Jaycees from 1966 until 1975.

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Board Agenda Item  
March 28, 2007

**ACTION – 2**

Approval – Extension of Open-End Contracts for Civil Engineering and Related Services

RECOMMENDATION:

The Park Authority Director recommends approval of the second, and final, one-year extension to the open-end contracts with the firms of Bowman Consulting Group, Ltd. Burgess & Niple Inc., Greenhorne & O'Mara Inc., and Patton, Harris, Rust & Associates P. C. for civil engineering and related services needed to accomplish the projects in the 2004 and 2006 Park Bond Programs. Each firm will be extended for a term on one (1) year and the contract limits will be reset to the not to exceed amount of \$400,000, as presented to and reviewed by the Planning and Development Committee on March 14, 2007.

**ACTION – 3**

Contract Award – Athletic Field Lighting and Related Electrical Work at Lake Fairfax Park (Hunter Mill District)

RECOMMENDATION:

The Park Authority Director recommends approval of a contract award to Lighting Maintenance, Inc. of Rockville, Maryland, in the amount of \$271,451 for the installation of athletic field lighting and related electrical work on rectangular fields #1 and #4 at Lake Fairfax Park. In addition, the Director recommends reserving \$27,145, or ten percent (10%) of the contract award for construction contingency, \$16,287, or six percent (6%) of the contract award for administrative costs, and \$37,500 for other project related costs, as presented to and reviewed by the Planning and Development Committee on March 14, 2007.

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Board Agenda Item  
March 28, 2007

**ACTION – 4**

Approval – Replacement of Park Authority Policy 304 – Regional Storm Water Management with Policy 304 – Stormwater Projects on Parkland

RECOMMENDATION:

The Park Authority Director recommends that the Park Authority Board authorize approval of the replacement of Policy 304 – Regional Storm Water Management with Policy 304 – Stormwater Projects on Parkland, as presented to and reviewed by the Administration, Management and Budget Committee on March 28, 2007.

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Board Agenda Item  
March 28, 2007

**INFORMATION – 1**

Fund 370, Park Authority Bond Construction Spend-Down Plan

As presented to and reviewed by the Planning and Development Committee on  
March 14, 2007.

**INFORMATION – 2**

FY 2007 Update – Fund 370, Park Authority Bond Construction Fund and Fund 371,  
Park Capital Improvement Fund

As presented to and reviewed by the Planning and Development Committee on  
March 14, 2007.

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Board Agenda Item  
March 28, 2007

**DISCUSSION – 1**

FY 2008 Bond

ISSUE:

In order to position the Park Authority for the greatest success in achieving its budgetary goals for FY 08, staff will discuss with the Board the approach to the FY 08 budget and testimony for the FY 08 budget hearings.

BACKGROUND:

The Board Chairman is scheduled to testify at the Board of Supervisors public hearings on the FY 08 budget. This discussion will identify areas of focus for the FY 08 budget testimony.

TIMING:

In order to proceed with FY 08 budget testimony at the public hearings, staff seeks input and direction on March 28, 2007.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

None.

STAFF:

Michael A. Kane, Director  
Timothy K. White, Chief Operating Officer

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