



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Kirk W. Kincannon, CPRP, Director

FROM: Todd Johnson, Director
Park Operations Division

DATE: June 19, 2014

Agenda

Park Operations Committee
Wednesday, June 25, 2014 – 6 p.m.
Boardroom – Herrity Building
Chairman: Edward R. Batten, Sr.
Vice Chair: Anthony J. Vellucci
Members: Linwood Gorham, Faisal Khan

1. Field Allocation Policy Committee Update from Department of Neighborhood and Community Services (with presentation) – Information*
2. Byron Avenue Park – Mastenbrook Volunteer Matching Fund Grant Program Request – West Springfield Little League – Action*
3. Sully Highlands – Mastenbrook Volunteer Matching Fund Grant Program Request – Centreville Youth Association – Action*
4. Hollin Hall Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Fort Hunt Little League – Action*

*Enclosures



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INFORMATION

Field Allocation Policy Committee Update from Department of Neighborhood and Community Services (with presentation)

Department of Neighborhood and Community Services (NCS) staff is in the process of completing a review and update to the Field Allocation Policy. The purpose of this item is to provide an update to the Board on the progress of the NCS committee as it relates to reviewing and updating the Field Allocation Policy. Any changes will be subject to final approval by the Board of Supervisors.

The policy, designed to ensure a fair distribution of athletic fields without bias toward gender or ability level, was last updated in 2008 and includes a required periodic review by the Fairfax County Athletic Council (FCAC). The Allocation Policy Committee that includes NCS staff, Park Authority, Fairfax County Public Schools, and members of the FCAC has been meeting monthly since the summer of 2012.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director
Sara K. Baldwin, Deputy Director/COO
Cindy Messinger, Deputy Director/CFO
Todd Johnson, Director, Park Operations Division

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Board Agenda Item
June 25, 2014

ACTION

Byron Avenue Park – Mastenbrook Volunteer Matching Fund Grant Program Request – West Springfield Little League (Lee District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from West Springfield Little League in the amount of \$6,923.99 to purchase and install a scoreboard for field 2 at Byron Avenue Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from West Springfield Little League in the amount of \$6,923.99 to purchase and install a scoreboard for field 2 at Byron Avenue Park.

TIMING:

Board action is requested on June 25, 2014, in order to award the grant.

BACKGROUND:

West Springfield Little League (WSLL) has requested to purchase and install a scoreboard for field 2 at Byron Avenue Park (Attachment 1). The requested scoreboard installation has been designed to meet county requirements. To help fund the completion of the improvements, WSLL is requesting \$6,923.99 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, the \$6,923.99 contribution of cash from WSLL, along with \$6,923.99 from the Mastenbrook Volunteer Matching Fund Grants Program, will provide the funds sufficient to complete the project. The total project budget is \$13,847.98.

WSLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and multiple athletic field improvements at Byron Avenue Park.

The Park Authority Board Member for the Lee District supports approval of the Grant request. Staff from the Park Operations Division will manage the project which is scheduled to be completed by the end of July. Matching funds are available to complete this project.

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FISCAL IMPACT:

The estimated total project cost is \$13,847.98. Funds are currently available in the amount of \$6,923.99 in WBS PR-000016, Park Development, in Fund 300-C30400 (370), Park Authority Bond Construction; and \$6,923.99 from WSL, resulting in the total available funding of \$13,847.98.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$185,307.24.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Byron Avenue Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – West
Springfield Little League

STAFF:

Kirk W. Kincannon, Director

Cindy Messinger, Deputy Director/CFO

Sara Baldwin, Deputy Director/COO

Todd Johnson, Director, Park Operations Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Michael P. Baird, Manager, Capital and Fiscal Services

Ed Richardson, Manager, Area 4 Management, Park Operations Division

Byron Avenue Park

Project Area



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Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: West Springfield Little League (WSLL)

Contact Person: Scott Rippee

Mailing

Address: 6004 Nassau Drive, Springfield, VA 22152

Phone: () 571-422-2502

Fax: () _____

Email: srippee25@gmail.com

2. Project

Title: Ebbets Field Scoreboard

3. Funding Requested

Amount \$ 6923.99

(Applicant may request up to a maximum of \$10,000 per project. Limited to one approved project per fiscal year.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

WSLL is submitting this grant application for assistance with the purchase and installation of a scoreboard on Ebbets Field at Byron park. The scoreboard will record game information such as outs, strikes, balls, score and the inning. The scoreboard will be installed near right field on Ebbets field, near the concession stand where it'll pull its electricity from.

Attached to this application is a quote for the purchase of the scoreboard and a quote for the installation.

5. **Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

WSLL strives to continuously improve Byron Park with an upgrade each year to improve the game experience for our youth players, typically totaling between 500-700 per season. Byron consists of five baseball fields available for public use. Presently, two baseball fields have a scoreboard. This addition will add a third. The scoreboard adds to the baseball environment for our players and assists the adults (spectators, umpires, coaches, etc) with game information. This includes the inning, strikes, balls, etc. Byron park is a special place in our community. It promotes interaction among neighbors and provides a safe atmosphere for our youth to play the game of baseball. The addition of a scoreboard will help add to this environment.

6. **Sponsor Commitment**

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long term maintenance of your project after it is completed?

WSLL has maintained two other scoreboards for more than fifteen years, therefore we are well suited to care for this item. The project will be managed by Fairfax County Parks and Rec, specifically Walter Wesley. Beyond installation, WSLL will take full responsibility for the scoreboard, which includes the operation and maintenance.

7. **Proposed Budget**

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. Please check one of the following:

The Park Authority prefers to reimburse grantees after the work is completed. However, please note that projects that were begun or completed prior to Park Authority approval are ineligible for funding.

We understand payment by the Park Authority will occur after we complete the project.

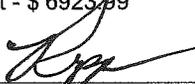
We must have the Park Authority grant funds prior to beginning the project.

A quote for the installation, to include electric work, and a quote for the scoreboard with remote have been included with this request. WSLL is requesting for 50% of the cost to be funded by this grant.

Total Cost - \$ 13,847.98

WSLL - \$ 6923.99

Mastenbrook Grant - \$ 6923.99

 
Signature


Date

**Byron Avenue Park - Field 2 Scoreboard Project
Mastenbrook Grant Request Budget**

Scoreboard	\$3,587.98
Engineered Drawings	\$1,000.00
Installation	\$9,260.00
Total	<u>\$13,847.98</u>



P.O. Box 7726, DALLAS, TX 75209
 TEL: 1-800-527-7510 FAX: 1-800-899-0149
 Come Visit us at www.bsnsports.com

Quotation	
Repeat Printout	
Document Number:	20579264
P.O. Number	: Richardson - Scorebo
Doc. Creation Date:	01/16/2014
Customer Number:	1059717
Sales Rep	: Brad Ciesielski



This is NOT a Bill - DO NOT PAY.

Customer #1059717
Sold To: COUNTY OF FAIRFAX RECR
 Suite 710.3 attn Jon Meckley
 12011 Government Center Pkwy
 FAIRFAX VA 22035-1100

Ship To: COUNTY OF FAIRFAX RECR
 Suite 710.3 attn Jon Meckley
 12011 Government Center Pkwy
 FAIRFAX VA 22035-1100

Payer: COUNTY OF FAIRFAX RECR
 Suite 710.3 attn Jon Meckley
 12011 Government Center Pkwy
 FAIRFAX VA 22035-1100

Item Number	Item Description	Delivery DT(S)	SKU	Color/ Team/ Size	Qty UOM	Unit Price	Extended Price
MSBBS5	MAC Baseball Scoreboard 4'X8'	02/12/2014	MSBBS5	Color: TBD	1EA	2,759.99	2,759.99
MSBREM2	WIRELESS REMOTE CONTROL #2	02/07/2014	MSBREM2		1EA	827.99	827.99

Check your quote at www.bsnsports.com/?&ProgramID=20579264&zip=22035-1100

Merchandise Sub Total	Other	Freight	Sales Tax	Payment/Credit Applied	Total Order Amount
\$ 3,587.98	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,587.98

(703) 550-7500
(703) 550-7505 FAX

R. E. Lee Electric Co., Inc.

P.O. Box 280
NEWINGTON, VA 22122

TO: Fairfax County Park Authority
ATTN: Walter Wesley

April 28, 2014

RE: Byron Ave. Scoreboard

QUOTATION

We wish to submit the following quote on the above referenced project as follows:

Furnish all necessary labor, equipment, and materials to install customer furnished scoreboard to include:

- Furnish and install all underground wiring from concession bldg. to new scoreboard approx. 80'
- Remove existing overhead circuit feeding outlets in dugouts
- Furnish and install steel uprights per detail provided
- Furnish and install concrete backfill for steel uprights
- Assemble and install customer provided wireless control scoreboard approx 10' afg.
- Make all necessary electrical connections to scoreboard

TOTAL PRICE \$9,260.00

Price **excludes:** Davis Bacon Act, Permit & inspections, Overtime, Rock, Bond, Locations & Grades & elevations, Power Company fees, Private utility locating, Spread footer foundations, Site de-watering, Hauling off excess dirt

Price is based on normal working hours & conditions. Price is based on insurance coverage currently in place. Any additional insurance required, will be an add.

Thank you.

Accepted by:

Steve Brown
Superintendent

(Authorized Signature)

(Printed Name)

(Title / Date)

Provisions: Price is good for 30 days. Payment for work to be received 30 days after invoice date. If retention is held, then at such time the retention is reduced by the owner to the general contractor, then similar reductions in retention will follow. Past due invoices subject to 2% service charge per month, 24% per annum. If this account is referred to an attorney for collection, then the responsible party will pay all reasonable attorney fees. The information contained herein is confidential and proprietary information and constitutes trade secrets of R.E. Lee Electric Co., Inc. and should not be disclosed to third parties.

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Board Agenda Item
June 25, 2014

ACTION

Sully Highlands Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Chantilly Youth Association (Sully District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Chantilly Youth Association in the amount of \$20,000 to develop multiple park improvements at Sully Highlands Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Chantilly Youth Association in the amount of \$20,000 to develop multiple park improvements at Sully Highlands Park.

TIMING:

Board action is requested on June 25, 2014, in order to award the grant.

BACKGROUND:

Sully Highlands Park is a brand new park that was recently constructed through development proffers. It is a 17 acre site located off of Wall Road between Route 28 and Old Centerville Road in Chantilly (Attachment 1). The athletic fields were developed in part to replace multiple diamond and rectangle fields that Chantilly Youth Association (CYA) had developed and maintained for several years on private property just down the road from the park. The park was developed with two side by side lighted synthetic rectangle fields with a cricket pitch between them, two lighted and irrigated 60' baseball diamonds, one lighted and irrigated 90' ball diamond, a trail system, and a 270 space parking lot.

While Sully Highlands Park was developed with many outstanding and much needed facilities, there are several additional improvements that will further enhance the park for the community. CYA is partnering with the Park Authority to add the following additional improvements: two batting cages for the 60' diamonds, a fenced pitchers warm up area for the 90' diamond, a playground, and picnic tables with concrete pads. To help fund the completion of the improvements, CYA is requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, a \$120,000 contribution of cash from CYA, along with \$20,000 from the Mastenbrook Volunteer

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Matching Fund Grants Program, and approximately \$35,000 in park proffers, will provide the funds sufficient to complete the project. The total project budget is \$174,490.65.

CYA has been a participant in the Adopt-A-Field program for several years, and over the years has contributed funds towards maintenance and multiple athletic field improvements at multiple park and school fields.

The Park Authority Board Member for the Sully District supports approval of the Grant request. Staff from the Park Operations Division and the Planning and Development Division will manage the project which is scheduled to be completed by the winter of 2014. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$174,490.65. Funds are currently available in the amount of \$20,000 in WBS PR-000016, Park Development, in Fund 300-C30400 (370), Park Authority Bond Construction; \$120,000 from CYA; and \$34,490.65 in PR-000058, Park Proffers, in Fund 800-C80300 (371), resulting in the total available funding of \$174,490.65.

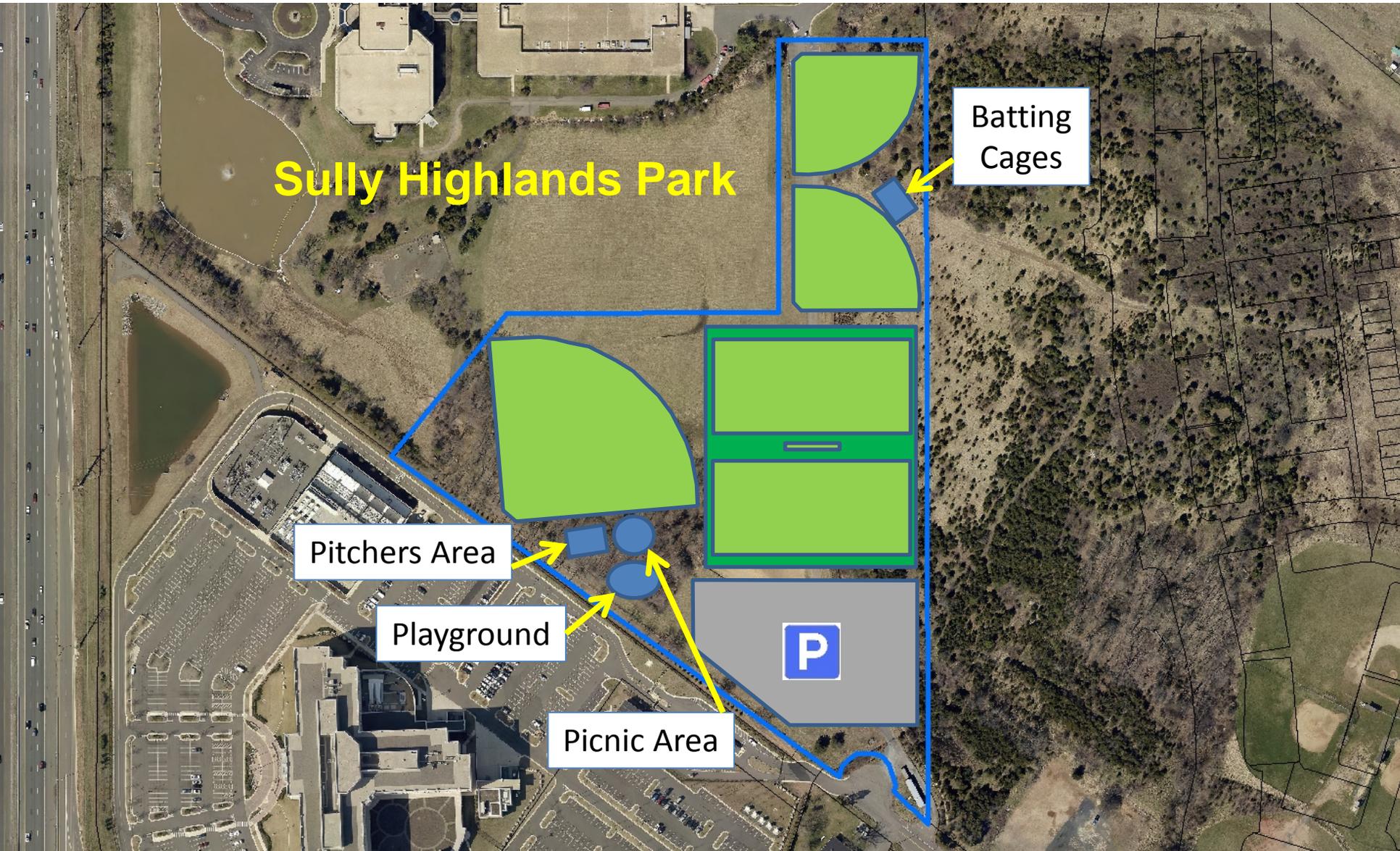
Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$165,307.24.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Areas at Sully Highlands Park
Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –
Chantilly Youth Association

STAFF:

Kirk W. Kincannon, Director
Cindy Messinger, Deputy Director/CFO
Sara Baldwin, Deputy Director/COO
Todd Johnson, Director, Park Operations Division
Dave Bowden, Director, Planning and Development Division
Dan Sutherland, Manager, Park Management Branch, Park Operations Division
Janet Burns, Senior Fiscal Manager
Michael P. Baird, Manager, Capital and Fiscal Services
Kevin Williams, Manager, Area 5 Management, Park Operations Division



Sully Highlands Park

Batting Cages

Pitchers Area

Playground

Picnic Area

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Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: CHANTILLY YOUTH ASSOCIATION INC.

Contact Person: MARK ABBOTT

Mailing Address: P.O. Box 220242, CHANTILLY, VA 20153

Phone: (703) 376-8337

Fax: ()

2. Project

Title: SULLY HIGHLANDS PARK

3. Funding Requested

Amount \$ 20,000.-

(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.



CHANTILLY YOUTH ASSOCIATION, INC.
P.O. Box 220242 • Chantilly, VA 20153-0242

Mastenbrook Volunteer Matching Fund Grants Program Application

Project Overview for the Sully Highlands Field Complex (formerly EDS Fields)

CYA has maintained fields on the property known as the “EDS Field Complex” for approximately 15 years. Included in CYA’s Field Inventory were Two Mid Sized Rectangular Fields, One Full Sized Rectangular Field, Two U8 Soccer Fields, Two Youth League Baseball Diamonds, Two 60’ Diamonds and Two 90’ Diamonds. The property was purchased by a developer a few years ago and proffered into their development project was a field complex now known as the Sully Highlands Field Complex consisting of Two Full Sized Sport Turf Fields, Two 60’ Baseball Diamonds and One 90’ Baseball Diamond. The developer has recently completed the Complex as per his detailed obligation.

The Sully Highlands Field Complex is beautiful and will provide a significant active recreational facility for local families for many years to come. Working closely with the Fairfax County Park Authority, CYA has identified several items that would enhance the usability of the facility with regard to families who attend their children’s games on these fields. These items were not part of the project as outlined by the developer and consequently are not part of the site budget. The items in question include: Park Benches, Picnic Tables, a Playground, Batting Cages, Fencing and Bathroom Facilities.

The CYA Board of Directors recently approved the donation of a sizable amount of money to purchase and add the items described above. As the primary user of the Sully Highlands Facility, we felt it necessary to enhance the overall experience that our members will have while visiting the park. On March 18th, 2014, Members of the CYA Board of Directors attended the Fairfax County Park Foundation meeting in order to provide a donation of \$120k that is earmarked for the “first phase” of adding the needed amenities. The Bathroom Facilities will be dealt with in the “second phase” of the final amenities project.

We are appealing to the Park Authority for a matching fund grant under the Mastenbrook Program since we feel that the addition of these amenities fits precisely what the Mastenbrook Program was created to do. The entire community will benefit from these facilities whether or not they take advantage of the field complex or just want to spend the afternoon at the Playground with their young children and maybe even have a picnic!

CYA: Excellence in Community Youth Sports Since 1971.



CHANTILLY YOUTH ASSOCIATION, INC.
P.O. Box 220242 • Chantilly, VA 20153-0242

We understand that there is a limit of \$20,000 per project and we hope this project meets that criteria. We will also hope to obtain a \$20,000 grant if the bathroom project comes to fruition as the anticipated cost of that project exceeds \$150,000 of which CYA has already committed to funding.

The proposed budget for "Phase 1" of the amenities project is as follows: Batting Cages \$14K, Pitchers Warm Up Area \$6K, Picnic Tables with Concrete Bases \$15K, Playground \$85K for a total of \$120,000.

Thank you for your consideration!

Mark Abbott
Executive Director
Chantilly Youth Association, Inc.
703-376-8337

**Sully Highlands Park - Park Improvements Project
Mastenbrook Grant Request Budget**

Improvements	Cost	Funding Sources	Amount
Double Batting Cage with Accessible Trail	\$26,035.83	CYA Contribution	\$120,000.00
Pitchers Warm-up Area	\$13,136.53	Mastenbrook Grant	\$20,000.00
Playground	\$120,318.29	Proffer Funds	\$34,490.65
Picnic Tables and Concrete Bases (or Picnic Shelter)	\$15,000.00		
	Total \$174,490.65		Total \$174,490.65

Board Agenda Item
June 25, 2014

ACTION

Hollin Hall Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Fort Hunt Little League (Mount Vernon District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Fort Hunt Little League in the amount of \$18,579.50 to purchase and install scoreboards for fields 1 and 2 at Hollin Hall Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Fort Hunt Little League in the amount of \$18,579.50 to purchase and install scoreboards for fields 1 and 2 at Hollin Hall Park.

TIMING:

Board action is requested on June 25, 2014, in order to award the grant.

BACKGROUND:

Fort Hunt Little League (FHLL) has requested to purchase and install scoreboards for fields 1 and 2 at Hollin Hall Park (Attachment 1). The requested scoreboard installation has been designed to meet county requirements. To help fund the completion of the improvements, FHLL is requesting \$18,579.50 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, the \$18,579.50 contribution of cash from FHLL, along with \$18,579.50 from the Mastenbrook Volunteer Matching Fund Grants Program, will provide the funds sufficient to complete the project. The total project budget is \$37,159.

FHLL has been a participant in the Adopt-A-Field program for several years and over the years has contributed funds towards maintenance and multiple athletic field improvements at Hollin Hall Park as well as other park and school fields.

The Park Authority Board Member for the Mount Vernon District supports approval of the Grant request. Staff from the Park Operations Division will manage the project which is scheduled to be completed by the end of July. Matching funds are available to complete this project.

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FISCAL IMPACT:

The estimated total project cost is \$37,159. Funds are currently available in the amount of \$18,579.50 in WBS PR-000016, Park Development, in Fund 300-C30400 (370), Park Authority Bond Construction; and \$18,579.50 from FHLL, resulting in the total available funding of \$13,847.98.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$146,727.74.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Hollin Hall Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – Fort Hunt Little League

STAFF:

Kirk W. Kincannon, Director

Cindy Messinger, Deputy Director/CFO

Sara Baldwin, Deputy Director/COO

Todd Johnson, Director, Park Operations Division

Dan Sutherland, Manager, Park Management Branch, Park Operations Division

Michael P. Baird, Manager, Capital and Fiscal Services

Phil Hager, Manager, Area 3 Management, Park Operations Division



Hollin Hall Park

Project Areas

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MASTENBROOK VOLUNTEER MATCHING FUND GRANTS PROGRAM**APPLICATION FORM****1. GRANTEE INFORMATION**

Barry Meuse
7808 West Boulevard Drive
Alexandria VA 22308
Tel 571 237-5403

Project is on behalf of Fort Hunt Little League baseball, dedicated to providing youth baseball since 1956. I am President of Fort Hunt Little League which operates under Fort Hunt Youth Athletic Association which is a 501c3 not-for-profit.

2. PROJECT

Acquire and install two baseball Electro-Mech scoreboards – to replace two inoperative scoreboards - at the two Hollin Hall baseball fields at 1500 Shenandoah Road, Alexandria, VA 22308.

3. FUNDING REQUESTED

\$18,579.50 out of a total project cost of \$37,159.00

4. PROJECT DESCRIPTION

This project replaces two inoperative scoreboards at the Hollin Hall fields w/ new inning-by-inning scoreboards from Electro-Mech. The scoreboards are to be installed by RE Lee Electric, a Fairfax County-approved contractor experienced in installing scoreboards.

The scoreboards cost \$15,471.00 for two (see attached correspondence). Installation by RE Lee Electric costs \$21,688.00 (see attached correspondence). Project total is \$37, 159.00. We are requesting half of that amount - \$18,579.50 – in a Mastenbrook Grant for 2014.

5. PUBLIC BENEFITS

Our project is important because we serve over 650 youngsters in youth baseball in the Fort Hunt / Mount Vernon area of Fairfax County. The new scoreboards are important because they are costly capital expenses we cannot bear by ourselves. The existing scoreboards are at the end of their life and do not work. The new scoreboards will dramatically improve the baseball experience for players, parents and visitors. We often host Little League International tournaments such as the Virginia District 9 10-year old All-Star tournament we will host next month.

This project benefits the public by providing a service which is missing right now – the project replaces existing scoreboards do not work. This projects makes it possible for spectators - especially those with disabilities - to observe the game from a distance and still be able to follow the game because the scoreboards are being re-sited to sites where they will be more visible to all spectators. Spectators with disabilities often situate just outside the left field foul pole at Hollin Hall field 2 where the current scoreboard, if it were working, is not visible. The new scoreboard will be visible to all spectators regardless of location.



6. SPONSOR COMMITMENT

I am an experienced program manager and have managed million-dollar projects for the government while in the service (USAF) and in private industry as a businessman. I have managed hundreds of thousands of dollars' worth of projects at Fort Hunt Little League fields as the Director of Fields and Facilities for the past 12 years.

We are pleased RE Lee Electric bid on the project and we accept their bid as the best combination of price, performance and schedule. They are an experienced scoreboard installer and an approved County vendor. Attached are documents showing the mockup of the scoreboards and the Owner's Manual from Electro-Mech, the manufacturer. I will photograph the installation of the scoreboards for the record and Fort Hunt Little League baseball will provide and pay for long-term maintenance of the scoreboards once installed.

7. PROPOSED BUDGET

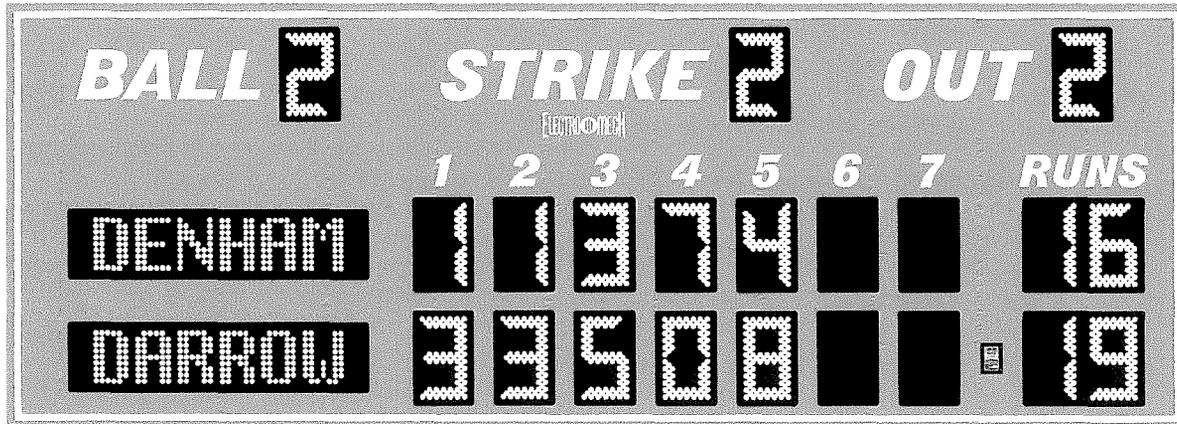
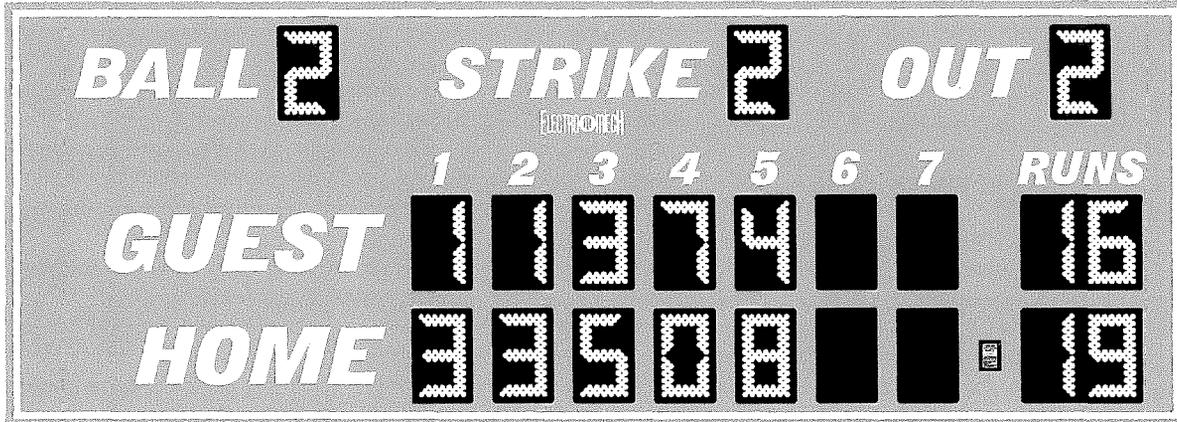
The budget for this project is \$37,159.00 of which \$15,471.00 is the acquisition cost for the two scoreboards (delivered) and of which \$21,688.00 is installation cost per RE Lee Electric – see attached correspondence.

We will pay half the \$37,159.00 total cost from Fort Hunt little League baseball funds and request the other half come from a Mastenbrook Grant for which we are applying with this documentation.

We understand payment by the Park Authority will occur after we complete the project.

Best regards,


BARRY M. MEUSE
President, Fort Hunt Little League
C 571 237-5403



The purpose of this manual is to explain how to install and maintain the Electro-Mech Model LX1700 Outdoor Baseball / Softball scoreboard as well as the LX1700-ETN version of this product, which features Electronic Team Names. Operation of the scoreboard is covered in the manual that ships with the control console.

(703) 550-7500
(703) 550-7505 FAX

R. E. Lee Electric Co., Inc.

P.O. Box 280
NEWINGTON, VA 22122

TO: Fort Hunt LL
ATTN: Barry Meuse

May 27, 2014

RE: Scoreboard Replacement

QUOTATION

We wish to submit the following quote on the above referenced project as follows:

Furnish all necessary labor, equipment, and materials to remove the 2 existing scoreboards, and replace with 2 new that will be moved to left field, and right field accordingly. To include:

- Remove and dispose existing 2 scoreboards
- Remove existing I-beams to 2' below grade
- Directional bore and extend circuits to new scoreboard locations
- Furnish and install new I-beams with concrete foundations
- Install customer furnished wireless controlled scoreboards on new I-beams
- Make all necessary electrical connections
- Furnish and install floodlight to illuminate flagpole

Total Price \$21,688.00

Price excludes: Davis Bacon Act, Overtime, Rock, Bond, Locations & Grades & elevations, Power Company fees, Private utility locating, Spread footer foundations, Site de-watering,

Price is based on normal working hours & conditions. Price is based on insurance coverage currently in place. Any additional insurance required, will be an add.

Thank you.

Accepted by:

Steve Brown
Superintendent

(Authorized Signature)

(Printed Name)

(Title / Date)

Provisions: Price is good for 30 days. Payment for work to be received 30 days after invoice date. If retention is held, then at such time the retention is reduced by the owner to the general contractor, then similar reductions in retention will follow. Past due invoices subject to 2% service charge per month, 24% per annum. If this account is referred to an attorney for collection, then the responsible party will pay all reasonable attorney fees. The information contained herein is confidential and proprietary information and constitutes trade secrets of R.E. Lee Electric Co., Inc. and should not be disclosed to third parties.