

**Fairfax County Park Authority
Board Meeting
July 9, 2014**

The Chairman called the meeting to order at 7:50 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Kala Leggett Quintana, Secretary
Frank J. Vajda, Treasurer
Edward R. Batten, Sr.
Mary Cortina
Linwood Gorham
Faisal Khan (arrived @ 8 p.m.)
Harold L. Strickland
Richard (Rip) C. Sullivan, Jr.*
Michael Thompson, Jr.
Anthony J. Vellucci

Staff Present:

Kirk Kincannon, Director
Cindy Messinger, Deputy Director/CFO
Sara Baldwin, Deputy Director/COO
Judy Pedersen, PIO
Barbara Gorski
Deborah Babcock-Daley
Barbara Nugent
David Bowden
Todd Johnson
Cindy Walsh
Mike Baird
Susan Tavallai

Absent*

PUBLIC COMMENT: No speakers were present.

CHANGES TO THE AGENDA

A-2 Acknowledgement of Proffered Condition Amendment for Sugarland Run Stream Valley Park was added to the agenda at the request of the Planning and Development Committee.

Closed Session was pulled from the agenda.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes, June 25, 2014, Park Authority Board Meeting
Mr. Quincy made a motion to approve the minutes of the June 25, 2014, Park Authority Board meeting; seconded by Mr. Vajda. The motion carried unanimously. Messrs. Sullivan and Khan were absent.

ACTION ITEMS

A-1 Park Authority Revenue Funds – Fund, Reserve and Project Name Changes, Reserve and Project Structure Changes, and Related Funding Transfer Requests
Mr. Quincy made a motion to approve the three proposed financial initiatives

1. Fund, reserve and project name change recommendations:

APPROVED AND SIGNED JULY 23, 2014

- Rename Park Revenue Fund 80000 to Park Revenue & Operating Fund, 80000 to provide clarity that it is an annually appropriated operating fund.
- Rename Park Capital Improvement Fund 80300 to Park Improvement Fund 80300 to avoid confusion with the Park Capital Improvement Plan and items typically funded by bond dollars (Fund 30400).
- Rename the existing Managed Reserve, to the Revenue & Operating Fund Stabilization Reserve to align similarly with the County's General Fund Revenue Stabilization Reserve, for the Park Authority's Fund 80000.
- Rename the existing Facilities and Services Reserve, to Revenue Facilities Capital Sinking Fund (RFCSF) to align with the IFC Task Force report recommendation that will support revenue facilities.

2. Reserve and project structure and definition recommendations

- The newly named Revenue & Operating Fund Stabilization Reserve will be used similarly to the County's General Fund Stabilization Reserve to support Fund 80000 operations, ensuring fiscal stability by reserving a set balance of 5% of budgeted expenses with use of up to 50% of the balance in a given year. Approval of use will be made by the Park Authority Board following a request by the Director following 3rd Quarter report evaluation and year end projections. Upon approval, by request from the Director, DMB would then move funding at year end to balance Fund 80000. Replenishment would be prioritized and come from future net revenue, interest earned and/or balances from remaining Fund 80300 projects.
- The newly named Revenue Facilities Capital Sinking Fund will align with the goals and objectives set forth by the county and provide partial funding to address revenue facility planned long- term life cycle needs. Prioritized projects will be driven by the results of the new Needs Assessment and approved by the Park Authority Board. Initial funding for the RFCSF start-up will come from the existing balance of the old Facilities and Services Reserve. Total funding needed to support Park Revenue facilities maintenance needs will be discussed in upcoming meetings with the Board of Supervisors once the Needs Assessment and Total Cost of Facility Ownership work is completed. Replenishment would be prioritized and come from future net revenue, interest earned, set aside and/or balances from remaining Fund 80300 projects.
- Eliminate the existing Park Contingency Project, Fund 80300 and establish a specific Grants Match Project with a committed \$250,000 set balance (in Fund 80300) for use as matching grant dollars. Establish a specific Catastrophic Events Project, with a committed \$250,000 set balance (in Fund 80300) to draw upon when there are unplanned natural

events or disasters and/or when funding may be returned through Risk Management or FEMA. Approvals for use will be required by Park Authority Board action. Replenishment would be prioritized and come from interest earnings, future net revenue, set aside and/or balances from remaining Fund 80300 projects.

- Establish an Emergency Project (in Fund 80300), a sub-project within General Park Improvements Project, with a committed \$500K set balance for use for unplanned and emergency repairs not supported by the annual operating budget. Approval for use will be required by the Park Authority Director. Replenishment would be prioritized and come from future net revenue, set aside and/or balances from remaining Fund 80300 projects.

3. Related funding transfer recommendations as a result of the approvals above

- Transfer \$250k from Park Contingency Project to Grants Match Project, Fund 80300.
- Transfer \$250k from Park Contingency Project to Catastrophic Events Project, Fund 80300.
- Transfer \$330k from Park Contingency Project to General Park Improvements Project, Fund 80300.
- Transfer \$500k from Park Contingency Project to Emergency Project (within General Park Improvements Project), Fund 80300.

Seconded by Mr. Thompson. The motion carried unanimously. Messrs. Sullivan and Khan were absent.

A-2 Acknowledgement of Proffered Condition Amendment for Sugarland Run Stream Valley Park (Dranesville District)

Mr. Strickland made a motion that the Board authorize the Chairman to sign the letter of Authorization of Proffered Condition Amendment for Sugarland Run Stream Valley Park on behalf of the Board and directed staff to proceed with the application process; seconded by Mr. Quincy. The motion carried unanimously. Messrs. Sullivan and Khan were absent.

INFORMATION ITEM

I-1 Field Allocation Policy Committee Update from Department of Neighborhood and Community Services

No action was necessary.

Mr. Khan arrived at 8 p.m.

CHAIRMAN'S MATTERS:

- Mr. Bouie extended congratulations to Mr. Sullivan who recently won the Democratic primary for the vacated delegate seat in the 48th District. Elections will take place on August 19. Mr. Sullivan was unable to attend the Board meeting, but Mr. Bouie wished him the very best and indicated that his future with the Park Board is unknown at this time. Mr. Sullivan has been a tremendous asset to the Board and Mr. Bouie would hate to lose him.
- The Board received an email from Mr. Kincannon earlier in the day with some budget instructions that may require the Board to meet during the August recess. The county is seeking a 1% reduction and doesn't want to receive anything that would be considered controversial. Staff will come up with recommendations. The Board will be advised if a meeting is necessary before the Labor Day holiday.
- The Board of Supervisors invited Mr. Bouie to participate in the 50th anniversary of the Voting Rights Act. It was a tremendous event and a proclamation was presented by the Board of Supervisors. He thanked the Board of Supervisors for recognizing this historic event. There is still a long way to go, but it was an honor and a privilege to be part of that event as a representative of the African-American community and the Park Authority.
- For the first time in five years Mr. Bouie had to attend and participate alone in the Citizenship Ceremony at Sully Historic Site. Mr. Kincannon and staff were present, but Mr. Strickland, the keynote speaker, was unable to attend due to an accident that occurred on his route to the event that stopped all traffic. (Mr. Strickland was not involved in the accident.)

The folks at Sully did a great job. Several new citizens were sworn in from 17 different countries. The youngest was 3-years-old. This is one of Mr. Bouie's favorite events of the year.

- As a tournament director for the Little League, Mr. Bouie gets to go out to a lot of our parks. He was out at Mason District Park last week. He will get together with Mr. Vajda because he met some folks that are with the Mason Little League that have some money that they would like to invest in Mason District Park. They are interested in renovating the concession stand. Mr. Bouie added that he would speak with Mr. Vajda and the Little League folks about repairs to the lips. There is a lot of enthusiasm from the volunteers. The fields were absolutely full.

Mr. Bouie saw the same thing at Westgate Park, which is an absolute disaster because of the construction taking place. Once the construction is completed Parks can hopefully get them back to where they belong.

- Mr. Bouie thanked the Board members for sending their comments on the director's evaluation. He will get the completed evaluation out to the Board as soon as he has compiled the information.

The Board was pretty unanimous in its ranking of the director. It goes without saying that the director has done a wonderful job and that the Board fully supports him. The Board made a great decision in its selection.

- Mr. Bouie had an occasion to speak with Supervisor Gross a couple of times. She has made her feelings well-known about the telecommunications monopole money at Mason District Park.

Supervisor Gross has sensitivity around Arts in the Parks. She pointed out that she had been out to Meadowlark Gardens, has seen the Korean Bell and how they enhanced the bell even more.

Mr. Bouie spoke with Mr. Kincannon earlier in the week and commented that Parks needs to find a way to be able to determine what kind of art is appropriate in a park. The Initiative for Public Art Reston (IPAR) did a master plan that was adopted by the county as a comprehensive plan for art selection in public places. He has asked the director to work with the Arts folks to bring that forward in the fall so that the Board can have a discussion around how we select and what's appropriate in a park from an arts perspective and what's not.

- Last week, he sat down for nearly an hour and a half with Mr. Khan and a reporter from the Washington Post. The things Mr. Khan has done in his community with regard to cricket is absolutely unbelievable. It wasn't enough that he and Faisal spent an hour and a half with the writer, he wants to write a big story so he is going to wait until he can see a game. He wants to take a video and pictures. This will be a continuing story, but congratulations to Mr. Khan for a wonderful job.
- Mr. Bouie encouraged everyone to attend the groundbreaking ceremony on Saturday, July 12, at 1 o'clock for the Water Mine at Lake Fairfax Park.

DIRECTOR'S MATTERS:

- Mr. Kincannon thanked Mr. Bouie and the Board for their comments related to him being here.
- Mr. Kincannon announced that he would be on leave July 26 through August 9. Sara Baldwin will be Acting Director in his absence. The team and staff will be available during that time as well. He is hoping all will be quiet and the work will continue.
- The Park Authority has been notified by the National Recreation and Park Association that it was selected to receive the 2014 Excellence in Inclusion Award and the 2014 Kudos Marketing Award. The awards will be presented at the upcoming NRPA Congress and Exposition in Charlotte, N.C. this fall at the Best of the Best Ceremony.
- The Planning Commission Roundtable, a regular show on Channel 16, hosted by Planning Commission Chair Pete Murphy is currently featuring a segment where he discussed urban

parks with guests, Sandy Stallman and Andi Dorlester, from the Park Authority Planning Branch.

- As mentioned by the Chairman, Mr. Kincannon forwarded the Board information on the budget exercise.

Mr. Kincannon read a poem sent to Parks by the grandmother of her 11-year-old granddaughter about why we do what we do. The poem was written about one of our parks in Dunn Loring. It's this type of engagement from the community that's keeps us doing what we do. A dollar amount can't be placed on it.

Mr. Kincannon then continued by offering County Executive Ed Long's strategy which is more than a one-year strategy, it goes through 2017. The County Executive is looking at an exercise of a 1% potential reduction in FY15 and a 3% reduction exercise for FY16. Unofficially, the 1% reduction would be about \$235,000 and the 3% FY 2016 reduction would be about \$700,000 in the general fund.

Schools and the county will go through this exercise. Park staff will work with the Board to bring this forward.

Mr. Kincannon urged the Board to read the memo and look at the guidelines that we need to follow.

BOARD MATTERS:

- Mr. Khan thanked Mr. Bouie for participating in the interview with the press on the things he has done with cricket.

Mr. Khan had the opportunity to participate in the Needs Assessment interview process with Mr. Strickland. It was a very good process and will bring some good moving forward.

- Mr. Gorham stated that he has been politely begging to be included in the process to review the bylaws. So far his requests have been ignored. He then read the following excerpt from the June 25 minutes.

"Mr. Bouie appointed Mr. Gorham to join the work group in preparation of the Governance Manual." He stated that he guessed that he was being included at some point.

At the last meeting he requested the work product and notes and stuff from the bylaw committee so far and that was given to him when he came in for the Needs Assessment interview. He did his due diligence and read the entire work product. One of the things in it was a section the group called Bylaws provided by the County Attorney. He figured it was a sample of what the County Attorney thinks might be good for us. Linwood read a note on committees which encourages all committees to have at least four members. He thought that

was obviously a good idea, but he didn't understand the comments that rationalized the suggestion. And he read the following:

“The reason for this is that if there is a committee with only two or three members, then those persons could not meet or communicate by telephone without triggering the notice requirements of VAFOIA. Having committees of at least four members will allow any two members to communicate. A meeting of three or more members of any committee with more than three members would be a public meeting that would require notice and public access.”

Mr. Gorham reported that he called the County Attorney's office for an opinion. Based on Mr. Gorham's interpretation he feels that all the meetings about the bylaws have been held illegally because he feels the meetings didn't meet the open meeting requirements. He asked at that point that the Board gets to the bottom of this and find consensus on this issue whether it's right or wrong. He also believes that it might be a good idea to hold off on thinking about the bylaws tonight until we find out if our work product so far was obtained at a legal meeting.

The Chairman responded to Linwood that when a Board member wants an official opinion regarding anything with regard to the Board that that request should not go to the County Attorney directly. Any request by any member other than the Chair goes to the Director and the Director will do the appropriate due diligence and deliver an opinion back to this Board that supports the request.

Mr. Gorham then pursued the issue of the Chair being an ex-officio member of all committees, which would then in Mr. Gorham's opinion, have had the work group with three members, therefore not meeting the public meeting standards.

- Mr. Batten thanked the Board members for their support and the prayers for his wife who recently had an operation. She is doing very well and her doctors are pleased with her recovery.

Mr. Bouie informed Mr. Batten that at the last Board meeting a challenge was presented to the Park Board on behalf of the Park Foundation. There was an anonymous donor that will match up to \$3,000.

Mr. Batten indicated that he was aware of the challenge and that he had received a very nice letter from the Executive Director of the Park Foundation for the contribution that he had made.

- Ms. Cortina had no comments.
- Mr. Quincy had no comments.
- Ms. Quintana commented that she is looking forward to visiting Our Special Harbor this weekend and to check out the shade canopy that has been installed. She has received a

number of positive comments from parents that appreciate the shade while waiting to enter the splash park.

Ms. Quintana will make her first unofficial trip to the Water Mine; however, not for the groundbreaking ceremony.

She continues to write her mommy blog. The last was about Green Spring Gardens.

- Mr. Vajda noted that he thoroughly enjoyed the article about visiting Green Spring Gardens with a Child in the latest ResOURces magazine.
- Mr. Thompson spoke in support of the challenge presented to the Park Board, suggesting that it would be great if all members would donate at least \$25 so the Foundation could say that 100% of the Park Board participated toward the challenge. He encouraged everyone to try to give something.
- Mr. Vellucci thanked Messrs. Batten and Thompson for the telecom funds to help with the repairs at Lake Accotink Park. The Braddock District does not have a very large budget.

Mr. Vellucci thanked Ms. Stallman, Mr. Lehman, and Mr. Galusha for meeting with Supervisor Cook about the Lake Accotink Park kick-off meeting. Meetings with Supervisors Herry and McKay, and Chairman Bulova have also been scheduled.

On Monday, July 7, a kick-off meeting was held with what Mr. Vellucci hopes will become the Long Branch Stream Valley Friends Group. He thanked Justin Roberson for showing up. There is interest in the resident curator program.

Ms. Julie Tahan, manager of Lake Accotink Park, won a Best of Braddock Award from Supervisor Cook, which was presented at the Braddock Picnic earlier in the evening.

Last week Mr. Vellucci asked the director to look at a unique opportunity for revenue generation. It appears as Parks stops mowing the stream valley it is generating an opportunity for slithering wildlife that end up in garages. Wild animals like to seek out a source of food that is easy to get to, so that means there must be something in those garages. So, he believes that Parks should find a way to do revenue generation for the revenue fund for rodent removal services thanks to the snakes that go up our property and onto private property, but do return to park property. So, if there is any way to do that with the 1% reduction Parks should consider it.

- Mr. Thompson remarked that he had seen a PBS video about coyotes and wolves, which are being called coy wolves at their breeding. The coy wolves have no issues coming into cities and urban areas and are on the streets of New York. These coy wolves are drawn by deer and are moving into the east coast. They have been found on the edges of golf courses. It was interesting with the discussion of over population of deer.

Mr. Bouie mentioned that the Reston Association just last week approved three citizen requests to hunt on their own property in Reston.

Mr. Vellucci commented that having lived in San Diego, there are no stray cats. The coyotes are incredible hunters.

- Mr. Sullivan was absent.
- Mr. Strickland had no comments.

ADJOURNMENT

At 8:25 p.m. Mr. Thompson made a motion to adjourn; seconded by Mr. Quincy. The motion carried. Mr. Sullivan was absent.

Kala Leggett-Quintana, Secretary

Minutes Approved at Meeting
on July 23, 2014

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant