

Board Agenda Item
July 23, 2014

PRESENTATIONS

P-1 School Start Times Initiative

Jeff Platenberg, Assistant Superintendent, Offices of Facilities and Transportation Services, and Bill Curran, Student Activities Director, will provide information on the Fairfax County Schools Start Time Initiative.

P-2 Certificate of Achievement for Excellence in Financial Reporting

The Authority has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the GFOA six consecutive years, FY 2008, FY 2009, FY 2010, FY 2011, FY 2012, and FY 2013. Staff will present the Certification of Achievement and the plaque.

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Board Agenda Item
July 23, 2014

ADMINISTRATIVE – 1

Adoption of Minutes – July 9, 2014, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the July 9, 2014, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the July 9, 2014, Park Authority Board meeting.

TIMING:

Board action is requested on July 23, 2014.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the July 9, 2014, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Cindy Messinger, Deputy Director/CFO
Sara Baldwin, Deputy Director/COO
Barbara J. Gorski, Administrative Assistant

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**Fairfax County Park Authority
Board Meeting
July 9, 2014**

The Chairman called the meeting to order at 7:50 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Kala Leggett Quintana, Secretary
Frank J. Vajda, Treasurer
Edward R. Batten, Sr.
Mary Cortina
Linwood Gorham
Faisal Khan (arrived @ 8 p.m.)
Harold L. Strickland
Richard (Rip) C. Sullivan, Jr.*
Michael Thompson, Jr.
Anthony J. Vellucci

Staff Present:

Kirk Kincannon, Director
Cindy Messinger, Deputy Director/CFO
Sara Baldwin, Deputy Director/COO
Judy Pedersen, PIO
Barbara Gorski
Deborah Babcock-Daley
Barbara Nugent
David Bowden
Todd Johnson
Cindy Walsh
Mike Baird
Susan Tavallai

Absent*

PUBLIC COMMENT: No speakers were present.

CHANGES TO THE AGENDA

A-2 Acknowledgement of Proffered Condition Amendment for Sugarland Run Stream Valley Park was added to the agenda at the request of the Planning and Development Committee.

Closed Session was pulled from the agenda.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes, June 25, 2014, Park Authority Board Meeting
Mr. Quincy made a motion to approve the minutes of the June 25, 2014, Park Authority Board meeting; seconded by Mr. Vajda. The motion carried unanimously. Messrs. Sullivan and Khan were absent.

ACTION ITEMS

A-1 Park Authority Revenue Funds – Fund, Reserve and Project Name Changes, Reserve and Project Structure Changes, and Related Funding Transfer Requests
Mr. Quincy made a motion to approve the three proposed financial initiatives

1. Fund, reserve and project name change recommendations:

DRAFT

- Rename Park Revenue Fund 80000 to Park Revenue & Operating Fund, 80000 to provide clarity that it is an annually appropriated operating fund.
- Rename Park Capital Improvement Fund 80300 to Park Improvement Fund 80300 to avoid confusion with the Park Capital Improvement Plan and items typically funded by bond dollars (Fund 30400).
- Rename the existing Managed Reserve, to the Revenue & Operating Fund Stabilization Reserve to align similarly with the County's General Fund Revenue Stabilization Reserve, for the Park Authority's Fund 80000.
- Rename the existing Facilities and Services Reserve, to Revenue Facilities Capital Sinking Fund (RFCSF) to align with the IFC Task Force report recommendation that will support revenue facilities.

2. Reserve and project structure and definition recommendations

- The newly named Revenue & Operating Fund Stabilization Reserve will be used similarly to the County's General Fund Stabilization Reserve to support Fund 80000 operations, ensuring fiscal stability by reserving a set balance of 5% of budgeted expenses with use of up to 50% of the balance in a given year. Approval of use will be made by the Park Authority Board following a request by the Director following 3rd Quarter report evaluation and year end projections. Upon approval, by request from the Director, DMB would then move funding at year end to balance Fund 80000. Replenishment would be prioritized and come from future net revenue, interest earned and/or balances from remaining Fund 80300 projects.
- The newly named Revenue Facilities Capital Sinking Fund will align with the goals and objectives set forth by the county and provide partial funding to address revenue facility planned long- term life cycle needs. Prioritized projects will be driven by the results of the new Needs Assessment and approved by the Park Authority Board. Initial funding for the RFCSF start-up will come from the existing balance of the old Facilities and Services Reserve. Total funding needed to support Park Revenue facilities maintenance needs will be discussed in upcoming meetings with the Board of Supervisors once the Needs Assessment and Total Cost of Facility Ownership work is completed. Replenishment would be prioritized and come from future net revenue, interest earned, set aside and/or balances from remaining Fund 80300 projects.
- Eliminate the existing Park Contingency Project, Fund 80300 and establish a specific Grants Match Project with a committed \$250,000 set balance (in Fund 80300) for use as matching grant dollars. Establish a specific Catastrophic Events Project, with a committed \$250,000 set balance (in Fund 80300) to draw upon when there are unplanned natural

events or disasters and/or when funding may be returned through Risk Management or FEMA. Approvals for use will be required by Park Authority Board action. Replenishment would be prioritized and come from interest earnings, future net revenue, set aside and/or balances from remaining Fund 80300 projects.

- Establish an Emergency Project (in Fund 80300), a sub-project within General Park Improvements Project, with a committed \$500K set balance for use for unplanned and emergency repairs not supported by the annual operating budget. Approval for use will be required by the Park Authority Director. Replenishment would be prioritized and come from future net revenue, set aside and/or balances from remaining Fund 80300 projects.

3. Related funding transfer recommendations as a result of the approvals above

- Transfer \$250k from Park Contingency Project to Grants Match Project, Fund 80300.
- Transfer \$250k from Park Contingency Project to Catastrophic Events Project, Fund 80300.
- Transfer \$330k from Park Contingency Project to General Park Improvements Project, Fund 80300.
- Transfer \$500k from Park Contingency Project to Emergency Project (within General Park Improvements Project), Fund 80300.

Seconded by Mr. Thompson. The motion carried unanimously. Messrs. Sullivan and Khan were absent.

A-2 Acknowledgement of Proffered Condition Amendment for Sugarland Run Stream Valley Park (Dranesville District)

Mr. Strickland made a motion that the Board authorize the Chairman to sign the letter of Authorization of Proffered Condition Amendment for Sugarland Run Stream Valley Park on behalf of the Board and directed staff to proceed with the application process; seconded by Mr. Quincy. The motion carried unanimously. Messrs. Sullivan and Khan were absent.

INFORMATION ITEM

I-1 Field Allocation Policy Committee Update from Department of Neighborhood and Community Services

No action was necessary.

Mr. Khan arrived at 8 p.m.

CHAIRMAN'S MATTERS:

- Mr. Bouie extended congratulations to Mr. Sullivan who recently won the Democratic primary for the vacated delegate seat in the 48th District. Elections will take place on August 19. Mr. Sullivan was unable to attend the Board meeting, but Mr. Bouie wished him the very best and indicated that his future with the Park Board is unknown at this time. Mr. Sullivan has been a tremendous asset to the Board and Mr. Bouie would hate to lose him.
- The Board received an email from Mr. Kincannon earlier in the day with some budget instructions that may require the Board to meet during the August recess. The county is seeking a 1% reduction and doesn't want to receive anything that would be considered controversial. Staff will come up with recommendations. The Board will be advised if a meeting is necessary before the Labor Day holiday.
- The Board of Supervisors invited Mr. Bouie to participate in the 50th anniversary of the Voting Rights Act. It was a tremendous event and a proclamation was presented by the Board of Supervisors. He thanked the Board of Supervisors for recognizing this historic event. There is still a long way to go, but it was an honor and a privilege to be part of that event as a representative of the African-American community and the Park Authority.
- For the first time in five years Mr. Bouie had to attend and participate alone in the Citizenship Ceremony at Sully Historic Site. Mr. Kincannon and staff were present, but Mr. Strickland, the keynote speaker, was unable to attend due to an accident that occurred on his route to the event that stopped all traffic. (Mr. Strickland was not involved in the accident.)

The folks at Sully did a great job. Several new citizens were sworn in from 17 different countries. The youngest was 3-years-old. This is one of Mr. Bouie's favorite events of the year.

- As a tournament director for the Little League, Mr. Bouie gets to go out to a lot of our parks. He was out at Mason District Park last week. He will get together with Mr. Vajda because he met some folks that are with the Mason Little League that have some money that they would like to invest in Mason District Park. They are interested in renovating the concession stand. Mr. Bouie added that he would speak with Mr. Vajda and the Little League folks about repairs to the lips. There is a lot of enthusiasm from the volunteers. The fields were absolutely full.

Mr. Bouie saw the same thing at Westgate Park, which is an absolute disaster because of the construction taking place. Once the construction is completed Parks can hopefully get them back to where they belong.

- Mr. Bouie thanked the Board members for sending their comments on the director's evaluation. He will get the completed evaluation out to the Board as soon as he has compiled the information.

The Board was pretty unanimous in its ranking of the director. It goes without saying that the director has done a wonderful job and that the Board fully supports him. The Board made a great decision in its selection.

- Mr. Bouie had an occasion to speak with Supervisor Gross a couple of times. She has made her feelings well-known about the telecommunications monopole money at Mason District Park.

Supervisor Gross has sensitivity around Arts in the Parks. She pointed out that she had been out to Meadowlark Gardens, has seen the Korean Bell and how they enhanced the bell even more.

Mr. Bouie spoke with Mr. Kincannon earlier in the week and commented that Parks needs to find a way to be able to determine what kind of art is appropriate in a park. The Initiative for Public Art Reston (IPAR) did a master plan that was adopted by the county as a comprehensive plan for art selection in public places. He has asked the director to work with the Arts folks to bring that forward in the fall so that the Board can have a discussion around how we select and what's appropriate in a park from an arts perspective and what's not.

- Last week, he sat down for nearly an hour and a half with Mr. Khan and a reporter from the Washington Post. The things Mr. Khan has done in his community with regard to cricket is absolutely unbelievable. It wasn't enough that he and Faisal spent an hour and a half with the writer, he wants to write a big story so he is going to wait until he can see a game. He wants to take a video and pictures. This will be a continuing story, but congratulations to Mr. Khan for a wonderful job.
- Mr. Bouie encouraged everyone to attend the groundbreaking ceremony on Saturday, July 12, at 1 o'clock for the Water Mine at Lake Fairfax Park.

DIRECTOR'S MATTERS:

- Mr. Kincannon thanked Mr. Bouie and the Board for their comments related to him being here.
- Mr. Kincannon announced that he would be on leave July 26 through August 9. Sara Baldwin will be Acting Director in his absence. The team and staff will be available during that time as well. He is hoping all will be quiet and the work will continue.
- The Park Authority has been notified by the National Recreation and Park Association that it was selected to receive the 2014 Excellence in Inclusion Award and the 2014 Kudos Marketing Award. The awards will be presented at the upcoming NRPA Congress and Exposition in Charlotte, N.C. this fall at the Best of the Best Ceremony.
- The Planning Commission Roundtable, a regular show on Channel 16, hosted by Planning Commission Chair Pete Murphy is currently featuring a segment where he discussed urban

parks with guests, Sandy Stallman and Andi Dorlester, from the Park Authority Planning Branch.

- As mentioned by the Chairman, Mr. Kincannon forwarded the Board information on the budget exercise.

Mr. Kincannon read a poem sent to Parks by the grandmother of her 11-year-old granddaughter about why we do what we do. The poem was written about one of our parks in Dunn Loring. It's this type of engagement from the community that's keeps us doing what we do. A dollar amount can't be placed on it.

Mr. Kincannon then continued by offering County Executive Ed Long's strategy which is more than a one-year strategy, it goes through 2017. The County Executive is looking at an exercise of a 1% potential reduction in FY15 and a 3% reduction exercise for FY16. Unofficially, the 1% reduction would be about \$235,000 and the 3% FY 2016 reduction would be about \$700,000 in the general fund.

Schools and the county will go through this exercise. Park staff will work with the Board to bring this forward.

Mr. Kincannon urged the Board to read the memo and look at the guidelines that we need to follow.

BOARD MATTERS:

- Mr. Khan thanked Mr. Bouie for participating in the interview with the press on the things he has done with cricket.

Mr. Khan had the opportunity to participate in the Needs Assessment interview process with Mr. Strickland. It was a very good process and will bring some good moving forward.

- Mr. Gorham stated that he has been politely begging to be included in the process to review the bylaws. So far his requests have been ignored. He then read the following excerpt from the June 25 minutes.

"Mr. Bouie appointed Mr. Gorham to join the work group in preparation of the Governance Manual." He stated that he guessed that he was being included at some point.

At the last meeting he requested the work product and notes and stuff from the bylaw committee so far and that was given to him when he came in for the Needs Assessment interview. He did his due diligence and read all the work product. One of the things in it was a section the group called Bylaws provided by the County Attorney. He figured it was a sample of what the County Attorney thinks might be good for us. Linwood read a note on committees which encourages all committees to have at least four members. He thought that

was obviously a good idea, but he didn't understand the comments that rationalized the suggestion. And he read the following:

“The reason for this is that if there is a committee with only two or three members, then those persons could not meet or communicate by telephone without triggering the notice requirements of VAFOIA. Having committees of at least four members will allow any two members to communicate. A meeting of three or more members of any committee with more than three members would be a public meeting that would require notice and public access.”

Mr. Gorham reported that he called the County Attorney's office for an opinion. Based on Mr. Gorham's interpretation he feels that all the meetings about the bylaws have been held illegally because he feels the meetings didn't meet the open meeting requirements. He asked at that point that the Board gets to the bottom of this and find consensus on this issue whether it's right or wrong. He also believes that it might be a good idea to hold off on thinking about the bylaws tonight until we find out if our work product so far was obtained at a legal meeting.

The Chairman responded to Linwood that when a Board member wants an official opinion regarding anything with regard to the Board that that request should not go to the County Attorney directly. Any request by any member other than the Chair goes to the Director and the Director will do the appropriate due diligence and deliver an opinion back to this Board that supports the request.

Mr. Gorham then pursued the issue of the Chair being an ex-officio member of all committees, which would then in Mr. Gorham's opinion, have had the work group with three members, therefore not meeting the public meeting standards.

- Mr. Batten thanked the Board members for their support and the prayers for his wife who recently had an operation. She is doing very well and her doctors are pleased with her recovery.

Mr. Bouie informed Mr. Batten that at the last Board meeting a challenge was presented to the Park Board on behalf of the Park Foundation. There was an anonymous donor that will match up to \$3,000.

Mr. Batten indicated that he was aware of the challenge and that he had received a very nice letter from the Executive Director of the Park Foundation for the contribution that he had made.

- Ms. Cortina had no comments.
- Mr. Quincy had no comments.
- Ms. Quintana commented that she is looking forward to visiting Our Special Harbor this weekend and to check out the shade canopy that has been installed. She has received a

number of positive comments from parents that appreciate the shade while waiting to enter the splash park.

Ms. Quintana will make her first unofficial trip to the Water Mine; however, not for the groundbreaking ceremony.

She continues to write her mommy blog. The last was about Green Spring Gardens.

- Mr. Vajda noted that he thoroughly enjoyed the article about visiting Green Spring Gardens with a Child in the latest ResOURces magazine.
- Mr. Thompson spoke in support of the challenge presented to the Park Board, suggesting that it would be great if all members would donate at least \$25 so the Foundation could say that 100% of the Park Board participated toward the challenge. He encouraged everyone to try to give something.
- Mr. Vellucci thanked Messrs. Batten and Thompson for the telecom funds to help with the repairs at Lake Accotink Park. The Braddock District does not have a very large budget.

Mr. Vellucci thanked Ms. Stallman, Mr. Lehman, and Mr. Galusha for meeting with Supervisor Cook about the Lake Accotink Park kick-off meeting. Meetings with Supervisors Herry and McKay, and Chairman Bulova have also been scheduled.

On Monday, July 7, a kick-off meeting was held with what Mr. Vellucci hopes will become the Long Branch Stream Valley Friends Group. He thanked Justin Roberson for showing up. There is interest in the resident curator program.

Ms. Julie Tahan, manager of Lake Accotink Park, won a Best of Braddock Award from Supervisor Cook, which was presented at the Braddock Picnic earlier in the evening.

Last week Mr. Vellucci asked the director to look at a unique opportunity for revenue generation. It appears as Parks stops mowing the stream valley it is generating an opportunity for slithering wildlife that end up in garages. Wild animals like to seek out a source of food that is easy to get to, so that means there must be something in those garages. So, he believes that Parks should find a way to do revenue generation for the revenue fund for rodent removal services thanks to the snakes that go up our property and onto private property, but do return to park property. So, if there is any way to do that with the 1% reduction Parks should consider it.

- Mr. Thompson remarked that he had seen a PBS video about coyotes and wolves, which are being called coy wolves at their breeding. The coy wolves have no issues coming into cities and urban areas and are on the streets of New York. These coy wolves are drawn by deer and are moving into the east coast. They have been found on the edges of golf courses. It was interesting with the discussion of over population of deer.

Mr. Bouie mentioned that the Reston Association just last week approved three citizen requests to hunt on their own property in Reston.

Mr. Vellucci commented that having lived in San Diego, there are no stray cats. The coyotes are incredible hunters.

- Mr. Sullivan was absent.
- Mr. Strickland had no comments.

ADJOURNMENT

At 8:25 p.m. Mr. Thompson made a motion to adjourn; seconded by Mr. Quincy. The motion carried. Mr. Sullivan was absent.

Kala Leggett-Quintana, Secretary

Minutes Approved at Meeting
on July 23, 2014

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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Board Agenda Item
July 23, 2014

ACTION – 1

Approval of the 2014 Elly Doyle Park Service Award Recipients, the Mayo Stuntz Cultural Stewardship Award, the Sally Ormsby Environmental Stewardship Award as Well as Approval of a Resolution Honoring the 2014 Outstanding Volunteers.

ISSUE:

Seeking Board approval of the 2014 Elly Doyle Park Service Award recipients, the 2014 recipient of the Mayo Stuntz Cultural Stewardship Award, the recipient of the Sally Ormsby Environmental Stewardship Award, as well as approval of a resolution to honor the 2014 Outstanding Volunteers. These awards provide recognition to individuals and organizations for exceptional volunteer service to the Fairfax County Park system.

RECOMMENDATION:

The Park Authority Director recommends approval of the nominees forwarded to the Park Authority Board for recognition as recipients of the 2014 Elly Doyle Park Service Award recipients, the 2014 recipient of the Mayo Stuntz Cultural Stewardship Award, the recipient of the Sally Ormsby Environmental Stewardship Award, as well as approval of the resolution to honor volunteers.

This year's nominees include the following:

Elly Doyle Park Service Awards:
James "Curly" Anderko, Bob Dinse, Alan Figgatt

Elly Doyle Special Recognition Awards:
Mona Enquist-Johnson, John Eltzroth, Fairfax County Farmers Markets Market Masters, Donn Grover and REI

Student Honoree:
Matthew Baker

2014 Mayo Stuntz Cultural Stewardship Award:
Bob Lundegard

2014 Sally Ormsby Environmental Stewardship Award:
Diane Hoffman

Board Agenda Item
July 23, 2014

The Park Authority Board is also asked to consider approval of the attached resolution honoring the Outstanding Volunteers. These 18 individuals were selected at the sites by their peers. Their work consists of tens of thousands of hours of volunteer service worth millions of dollars to the Park Authority. More importantly, their service provides the invaluable provision of expertise and a passion for parks that is immeasurable.

This year's recipients of the Outstanding Volunteer Awards include:

- | | |
|----------------------------|----------------------------|
| 1. Jael Marecla Abdelwahed | South Run/Adapted Aquatics |
| 2. Brian Balik | Riverbend Park |
| 3. Sally Berman | South Run/Landscape |
| 4. Michael Buenotempo | Hidden Pond Nature Center |
| 5. Kipp Coddington | Frying Park Farm Park |
| 6. Arthur Deverill | Providence RECenter |
| 7. Patricia "Pat" Feilder | Mt. Vernon RECenter |
| 8. Marisa Gisbert | Spring Hill RECenter |
| 9. Christopher Havlicek | CRMPB |
| 10. Larry Herman | Colvin Run Mill |
| 11. Thomas "Tom" Kennedy | Audrey Moore RECenter |
| 12. Steve Lindblom | Huntley Meadows Park |
| 13. Wanda Lohr | Lee District RECenter |
| 14. Nanette Meo | Sully Historic Site |
| 15. Sasha Meyer | E.C. Lawrence Park |
| 16. Merrily Pierce | RMD/IMA |
| 17. Barbara Smiley | Cub Run RECenter |
| 18. Jennifer McLaughlin | Audrey Moore RECenter |

TIMING:

Board action is requested on July 23, 2014, in order to notify award recipients and also prepare award videos, programs, and other elements of the recognition program.

BACKGROUND:

Board Agenda Item
July 23, 2014

The Park Authority Awards Committee is charged with the coordination and recommendation of several volunteer awards that focus attention on the contributions of these individuals throughout the Park Authority. Over the years, what was once solely an effort to select the Elly Doyle Park Service Award recipients has grown into a multi-faceted presentation of awards to people who serve our parks through stewardship and environmental efforts, who preserve our historic past, as well as who give tirelessly at sites throughout the system. Clearly, volunteers are highly-valued and well-appreciated at the Park Authority.

The 2014 selectees represent a diverse group of individuals from a variety of sites. Selected for the Elly Doyle Park Services Award are James “Curly” Anderko, Bob Dinse, and Alan Figgatt.

James “Curly” Anderko has served the customers at Greendale Golf Course for 25 years. Through his volunteer service Anderko has held a variety of jobs, ranging from starter, marshal, gardener, cart attendant, maintenance support, and handyman. In each position, he has shown dedication, knowledge, commitment, and willingness to help customers.

Bob Dinse commits himself to the preservation of natural life. Since 2009, he has been an avid volunteer at Hidden Oaks Nature Center as the site’s resource stewardship manager. He is also Mason District Park’s Invasive Management Area (IMA) volunteer “captain” of their invasive removal and restoration team. Not only does Bob take every assignment and task in stride, he also personally donates materials and supplies for the site. His hard work has not gone unrecognized as he has received several awards for his service including multiple Presidential Service volunteer awards.

Through the auspices of the Analemma Society, Alan Figgatt has been donating his time, astronomical knowledge, and his telescope to Fairfax County residents at Turner Farm Observatory Park. Over the past year, Alan has volunteered almost 100 hours to the Friday Night Observation program. On clear Friday nights, the Analemma Society has a free observing program at Turner Farm, providing telescopes and astronomical knowledge to all park visitors. With Alan’s dedication, hard work, and determination, the Friday Night program has been a continuing success. Alan’s selfless devotion to the Park Authority and astronomy education makes him an outstanding volunteer.

The Awards Committee also selected five recipients for Special Recognition Elly Doyle Park Service Awards. These include: Mona Enquist-Johnson, a volunteer with Hidden Oaks Nature Center and active member of the staff Elly Doyle Committee; John Elzroth, President of American Audio and Video for in-kind services in support of the Elly Doyle Park Services Awards program; the Farmers Markets Market Masters for their commitment to the smooth operations at 11 county markets; Donn Grover, a volunteer

Board Agenda Item
July 23, 2014

at Lake Accotink Park who meticulously cleaned, sanded and painted the animals on the park carousel; and REI who has been an important contributor and supporter of the Park Authority's Invasive Management Area program since 2012.

A student honoree was also selected. The Committee chose Matt Baker, a high school student with more than 700 hours of service at Hidden Pond Nature Center. Baker takes care of site animals, helps with the Pohick Rangers program and assists with summer camps.

The Awards Committee also recommended Bob Lundegard as the 2014 recipient of the Mayo Stuntz Cultural Stewardship Award. Lundegard created a role for himself as the chief chronicler of the history of Colvin Run Mill, rescuing, digitizing and cataloguing old slides as well as recording history as it was made. He is a founding member of the Friends of Colvin Run Mill and has served as an officer as well as newsletter editor. He has been a stalwart advocate for restoration and support of the historic site. Thanks to Bob's interest and efforts, the history of the Mill is preserved and available to others.

The Awards Committee recommends Diane Hoffman as the 2014 recipient of the Sally Ormsby Environmental Stewardship Award. Hoffman spent more than 30 years with the Northern Virginia Soil and Water Conservation District (NVWSCD), retiring as its Executive Director. Her service, which grew into devotion, to the NVSWCD began in November 1980 with the task of answering phones at the front desk. Over the next three decades, with the exception of a two-year absence when her family lived in Guam, Diane's duties and responsibilities expanded until she took on the position of managing the entire office.

During Diane's early years with NVWSCD, erosion and sediment pollution were the major focuses of an agency staff that helped to train county inspectors to conduct compliance reviews at construction sites. Eventually, county staff assumed those duties, and Diane turned the District's attention to stormwater management. With that new focus, Diane created strong ties between NVSWCD and the Fairfax County Park Authority, leading efforts to improve soil and water conservation. She partnered in innovative, collaborative, and inclusive efforts to reach goals.

The Park Authority Board is also asked to approve the resolution for Outstanding Volunteer recipients. This resolution commends the efforts of these generous volunteers who work at a wide variety of tasks and sites and provide the foundation of customer service this agency depends on.

These awards will be presented on November 22, 2014, at the annual awards ceremony slated for the Waterford. The resolution will be presented to the 18 Outstanding Volunteer winners at their individual sites.

Board Agenda Item
July 23, 2014

FISCAL IMPACT:

The Elly Doyle Park Service Awards program encompasses award recognition from many corners of the agency and beyond. Funding for this important volunteer service recognition is provided by the Park Authority with matching funds from the Park Foundation. Annual funding ranges from \$11,000 to \$14,500 based on number of attendees and award recipients at this free event.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk Kincannon, Director

Cindy Messinger, Deputy Director/CFO

Sara Baldwin, Deputy Director/COO

Judy Pedersen, Public Information Officer

Roberta Longworth, Executive Director, Park Foundation

Diana Fuentes, Administrative Assistant, Public Information Officer

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***WHEREAS**, approximately 2,000 volunteers give freely of their time and talents each year enabling the Park Authority to meet the needs of a growing community which loves its parks, enjoys vast recreational opportunity and open space; and*

***WHEREAS**, the Fairfax County Park Authority, created by legislative action in 1950, offers volunteers unique service opportunities including invasive plant management and archaeological exploration, assistance at golf courses, front desk work at RECenters, the chance to teach Adapted Aquatics or other inclusive programs, opportunities to serve at farmers markets or at horticultural centers or equestrian sites, or the pleasure of experiencing life on a farm or working as a docent at a historic site, improving a trail or dozens of other volunteer activities; and*

***WHEREAS**, these vital, hard-working volunteers provide an effective means of service provision to the many residents of Fairfax County who visit our parks in increasing numbers each year, and these volunteers represent a fiscally-sound approach to the provision of services in support of our mission, without which our park system would be challenged to meet the mandate of community expectations, CAPRA accreditation, or to meet the rigors of being a National Gold Medal winner; and*

***WHEREAS**, during Fiscal Year 2014, Fairfax County Park Authority volunteers provided 155,000 hours of reported service which according to Independent Sector, a non-profit clearinghouse for charitable organizations, have a tangible value of more than \$3.6 million; and*

***WHEREAS**, 28.5% of all residents in Virginia volunteer for their favorite causes, providing 1.7 million volunteers in this state who collectively gave 221 million hours of service; and*

***WHEREAS**, the Fairfax County Park Authority Board recognizes that volunteers strengthen Fairfax County, that volunteering makes a positive impact on the health and well-being of our community; and that volunteering is an essential part of living in a thriving society adding enormous benefits and opportunities to our park system;*

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority that it expresses appreciation and thanks to

Name

for dedicated and outstanding contributions to the parks and citizens of Fairfax County.

Adopted by the Fairfax County Park Authority Board on July 23, 2014.

*Kala Leggett Quintana
Secretary*

*William G. Bowie
Chairman*

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Board Agenda Item
July 23, 2014

ACTION – 2

FY 2014 Carryover Budget Review – Fund 10001, Park Authority General Fund

ISSUE:

Approval of the FY 2014 Carryover Budget Review for Fund 10001, Park Authority General Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2014 Carryover Budget Review for Fund 10001, Park Authority General Fund.

TIMING:

Board action is requested on July 23, 2014. The submission of the FY 2014 Carryover Review was due to the Department of Management and Budget on July 3, 2014. Final year-end figures will be provided to the Park Authority Board on July 23, 2014.

BACKGROUND:

Carryover is the continuation of financial obligations from the current fiscal year ending June 30, 2014 (FY 2014), to the new fiscal year beginning July 1, 2014 (FY 2015). Carryover recognizes current obligations and adjusts the next fiscal year's budget appropriation for the carryover amount. Carryover items include commitments that should have been expended from the current fiscal year's budget but cannot be paid until the next year.

FY 2014 total actual General Fund revenue is \$1,314,874 which is \$152,292 lower than the Revised Budget Plan of \$1,467,166. Total actual expenditures are ~~\$23,089,834~~ **\$23,092,268** as compared to the Revised Expenditure budget level of \$23,306,950. Recovered Costs (Work Performed for Others) are (\$3,220,825) and are offset by non-recovery for vacancies. A balance remains in the General Fund of ~~\$34,332~~ **\$35,898** for any potential audit adjustments.

Encumbered balances of ~~\$182,784~~ **\$178,784** for Tririga maintenance licenses, fuel, unleaded gasoline, and archeological preservation are requested to carryover.

Board Agenda Item
July 23, 2014

FISCAL IMPACT:

The Fiscal Year 2014 Carryover submission will include the carryover of encumbrances of ~~\$182,784~~ **\$178,784** and will increase the FY 2015 operating expense budget from \$4,829,283 to ~~\$5,012,067~~ **\$5,008,067**.

ENCLOSED DOCUMENT:

Attachment 1: General Fund 10001 FY 2014 Carryover

STAFF:

Kirk W. Kincannon, Director

Cindy Messinger, Deputy Director/CFO

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

**FAIRFAX COUNTY PARK AUTHORITY
GENERAL FUND
FUND 10001
FY2014 CARRYOVER SUMMARY**

Attachement 1

	FY 2014 Revised Budget	FY 2014 Actual As of 06/30/14	FY 2014 Encumbrances Estimated	FY 2014 Balance Estimated	FY 2015 Adopted Budget	FY 2015 Revised Budget	Difference
EXPENDITURES:							
Personnel Services	\$21,223,272	\$20,773,913	\$0	\$449,359	\$22,421,608	\$22,421,608	\$0
Operating Expenses	\$5,810,283	\$5,539,180	\$178,784	\$92,319	\$4,829,283	\$5,008,067	\$178,784
Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$27,033,555	\$26,313,093	\$178,784	\$541,678	\$27,250,891	\$27,429,675	\$178,784
Less: Recovered Costs	(\$3,726,605)	(\$3,220,825)	\$0	(\$505,780)	(\$3,726,605)	(\$3,726,605)	\$0
TOTAL EXPENDITURES	\$23,306,950	\$23,092,268	\$178,784	\$35,898	\$23,524,286	\$23,703,070	\$178,784
REVENUE	\$1,467,166	\$1,314,874	\$0	\$152,292	\$1,467,166	\$1,467,166	\$0
Net Cost to the County	\$21,839,784	\$21,777,394	\$178,784	\$188,190	\$22,057,120	\$22,235,904	\$178,784

FY 2014 Estimated Carryover:

Personnel Services	\$0
Operating Expenses *	\$178,784
Capital Equipment	<u>\$0</u>

Total FY 2014 Carryover Request: \$178,784

* Tririga mintenance licenses, fuel, unleaded gasoline, archeological preservation

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Board Agenda Item
July 23, 2014

ACTION – 3

FY 2014 Carryover Budget Review – Fund 80000, Park Revenue & Operating Fund

ISSUE:

Approval of the FY 2014 Carryover Budget Review for Fund 80000, Park Revenue & Operating Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2014 Carryover Budget Review for Fund 80000, Park Revenue & Operating Fund.

TIMING:

Board action is requested on July 23, 2014. The submission of the FY 2014 Carryover Review was due to the Department of Management and Budget on July 3, 2014. Final year-end figures will be provided to the Park Authority Board on July 23, 2014.

BACKGROUND:

Net Revenue for the Fund is \$116,492 **\$98,448** as compared to the Revised Budgeted Net Revenue target before reserves of \$129,294.

No transfer is being requested from the Park Revenue & Operating Fund (80000) to the Park Improvement Fund (Fund 80300).

FISCAL IMPACT:

None

ENCLOSED DOCUMENT:

Attachment 1: Park Revenue & Operating Fund 80000 FY 2014 Carryover Summary

Attachment 2: Fund Statement, Fund 80000, Park Revenue & Operating Fund

Board Agenda Item
July 23, 2014

STAFF:

Kirk W. Kincannon, Director

Cindy Messinger, Deputy Director/CFO

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Manager

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

**FAIRFAX COUNTY PARK AUTHORITY
Park Revenue and Operating Fund
FUND 80000
FY2014 CARRYOVER SUMMARY**

Attachment 1

	FY 2014 Revised Budget	FY 2014 Actual As of 06/30/14	FY 2014 Encumbrances Estimated	FY 2014 Balance Estimated	FY 2015 Adopted Budget	FY 2015 Revised Budget	Difference
Operating Revenue	\$43,435,259	\$43,055,113	\$0	(\$380,146)	\$46,285,055	\$46,285,055	\$0
EXPENDITURES:							
Personnel Services	\$28,408,109	\$28,207,262	\$0	\$200,847	\$28,824,333	\$28,824,333	\$0
Operating Expenses	\$13,956,598	\$13,708,873	\$0	\$247,725	\$14,286,882	\$14,286,882	\$0
Capital Equipment	\$293,000	\$246,571	\$0	\$46,429	\$543,000	\$543,000	\$0
Less: Recovered Costs	(\$1,053,315)	(\$904,380)	\$0	(\$148,935)	(\$1,053,315)	(\$1,053,315)	\$0
Subtotal	\$41,604,392	\$41,258,326	\$0	\$346,066	\$42,600,900	\$42,600,900	\$0
Debt Service Expenditures	\$183,439	\$180,206	\$0	\$3,233	\$809,774	\$809,774	\$0
Laurel Hill Debt (transfer out)	\$743,134	\$743,134	\$0	\$0	\$770,349	\$770,349	\$0
Indirect Cost Transfer to General Func	\$775,000	\$775,000	\$0	\$0	\$775,000	\$775,000	\$0
TOTAL EXPENDITURES	\$43,305,965	\$42,956,666	\$0	\$349,299	\$44,956,023	\$44,956,023	\$0
Net Revenue As of 6/30/2013	\$129,294	\$98,447					

FY 2014 Estimated Carryover:

Personnel Services	\$0
Operating Expenses	\$0
Capital Equipment	\$0

Total FY 2014 Carryover Request: \$0

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FUND STATEMENT

Fund 80000, Park Revenue and Operating Fund

Attachment 2

	FY 2014 Estimate	FY 2014 Actual	Increase (Decrease) (Col. 2-1)	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$5,483,245	\$5,483,245	\$0	\$4,112,549	\$4,081,692	(\$30,857)
Revenue:						
Interest on Bond Proceeds	\$18,363	\$39	(\$18,324)	\$12,497	\$12,497	\$0
Park Fees ¹	42,640,784	42,067,143	(573,641)	45,485,027	\$45,485,027	0
Interest	133,735	5,427	(128,308)	133,735	\$133,735	0
Sale of Vehicles and Salvage Equipment	32,459	50,999	18,540	32,459	\$32,459	0
Donations and Miscellaneous Revenue	609,928	931,505	321,577	621,337	621,337	0
Total Revenue	\$43,435,269	\$43,055,113	(\$380,156)	\$46,285,055	\$46,285,055	\$0
Total Available	\$48,918,514	\$48,538,358	(\$380,156)	\$50,397,604	\$50,366,747	(\$30,857)
Expenditures:						
Personnel Services	\$28,408,109	\$28,207,262	(\$200,847)	\$28,824,333	\$28,824,333	\$0
Operating Expenses	13,956,598	13,708,873	(247,725)	14,286,882	\$14,286,882	0
Recovered Costs	(1,053,315)	(904,380)	148,935	(1,053,315)	(\$1,053,315)	0
Capital Equipment	293,000	246,571	(46,429)	543,000	\$543,000	0
Debt Service:		0			\$0	
Fiscal Agent Fee	\$3,233	\$0	(\$3,233)	\$3,233	\$3,233	\$0
Bond Interest Payable ²	180,206	180,206	0	806,541	806,541	0
Subtotal Expenditures	\$41,787,831	\$41,438,532	(\$349,299)	\$43,410,674	\$43,410,674	\$0
Transfers Out:						
General Fund (10001) ³	775,000	775,000	0	775,000	775,000	0
County Debt Service (20000) ⁴	743,134	743,134	0	770,349	770,349	0
Park Capital Improvement Fund (80300)	1,500,000	1,500,000	0	0	0	0
Total Transfers Out	\$3,018,134	\$3,018,134	\$0	\$1,545,349	\$1,545,349	\$0
Total Disbursements	\$44,805,965	\$44,456,666	(\$349,299)	\$44,956,023	\$44,956,023	\$0
Ending Balance⁵	\$4,112,549	\$4,081,692	(\$30,857)	\$5,441,581	\$5,410,724	(\$30,857)
Debt Service Reserve ²	\$743,134	\$743,134	\$0	\$770,349	\$770,349	\$0
Revenue and Operating Fund Stabilization Reserve ⁶	2,053,518	2,053,518	0	2,136,097	2,136,097	0
Donation/Deferred Revenue ⁷	1,246,804	1,246,804	0	1,246,804	1,350,000	103,196
Set Aside Reserve ⁸	69,093	38,236	(30,857)	1,288,331	1,154,278	(134,053)
Unreserved Ending Balance	\$0	\$0	\$0	\$0	\$0	\$0

¹ Revenue in FY 2014 was reduced by an amount of \$810,000 based on the Oak Marr RECenter fitness room temporary closure due to renovation/expansion.

² Debt service represents principle and interest on Park Revenue Bonds which supported the construction of the Twin Lakes and Oak Marr Golf Courses. In addition, the FY 2014 Revised Budget Plan amount reflects the actual Debt Service payment required after one-time refunding savings.

³ Funding in the amount of \$775,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 80000. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

⁴ Debt service payments which support the development of the Laurel Hill Golf Club are made from Fund 20000, County Debt Service.

⁵ The Park Revenue Fund maintains fund balances at adequate levels relative to projected operation and maintenance expenses, as well as debt service requirements. These costs change annually; therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

⁶ Revenue and Operating Fund Stabilization Reserve includes set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

⁷ The Donation/Deferred Revenue Reserve includes donations that the Park Authority is obligated to return to donors in the event the donation cannot be used for its intended purpose. It also includes a set aside to cover any unexpected delay in revenue from sold but unused Park passes.

⁸ The Set Aside Reserve is used to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

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Board Agenda Item
July 23, 2014

ACTION – 4

FY 2014 Carryover Budget Review - Fund 80300, Park Improvement Fund

ISSUE:

Approval of the FY 2014 Carryover Budget Review for Fund 80300, Park Improvement Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2014 Carryover Budget Review for Fund 80300, Park Improvement Fund.

TIMING:

Board action is requested on July 23, 2014. The submission of the FY 2014 Carryover Review was due to the Department of Management and Budget on July 3, 2014. Final year end figures will be provided to the Park Authority Board on July 23, 2014. Figures represent balances as of ~~June 30, 2014~~ **July 15, 2014**.

BACKGROUND:

With regard to Fund 80300, Park Improvement Fund, the Park Authority had a remaining balance at the conclusion of FY 2014 in the amount of ~~\$16,772,082~~ **\$17,032,741**. As part of the Financial Initiatives that were outlined at the June 25, 2014, Park Authority Board Meeting, the Park Authority is using FY 2014 Carryover to better align Fund 80300 with the goals and objectives of the of the County's Infrastructure Financing Committee and to provide for planned, longer- term, life-cycle maintenance of revenue facilities. To facilitate that, the Authority is requesting two adjustments to projects and reserves:

1. Eliminate Contingency Project and transfer the existing balance of \$1,339,215 into:
 - a. \$250,000 for Grants Match Project
 - b. \$250,000 Catastrophic Events Project
 - c. ~~\$861,452~~ **\$859,705** to General Park Improvements. Transfer amount includes \$839,215 from Contingency and ~~\$22,236~~ **\$20,490** in interest revenue.

2. Transfer ~~\$2,574,782~~ **\$2,574,574** into the Revenue Facilities Capital Sinking Fund. The transfer would come from current balance in the Facilities and

Board Agenda Item
July 23, 2014

Services Reserve of \$2,572,411 and ~~\$2,371~~ **\$2,163** interest that the Reserve has earned.

Based on the January 29, 2014, Board approval of the “Annual Review and Distribution of Telecommunications Revenues” item, staff has included “Attachment 4” which details projects by district for Board approval.

FY 2015 expenditures are recommended to increase by ~~\$4,822,970~~ **\$4,819,219** due to receipts of easement fees, donations, park proffers, and the transfer from the Facilities and Services Reserve. The total FY 2015 Revised Budget appropriation request is ~~\$21,595,053~~ **\$21,851,961**.

FISCAL IMPACT:

The FY 2015 Carryover appropriation request for Fund 80300, Park Improvement Fund is ~~\$21,595,053~~ **\$21,851,961**.

ENCLOSED DOCUMENTS:

- Attachment 1: Fund Statement - Fund 80300 Capital Improvement Fund.
- Attachment 2: FY 2014 Capital Construction Carryover, Summary of Capital Projects – Fund 80300 Park Capital Improvement Fund.
- Attachment 3: FY 2014 Carryover- Fund 80300, Park Capital Improvement Fund Adjustments.
- Attachment 4: FY 2014 Carryover Telecommunication Project Spending Plan

STAFF:

Kirk W. Kincannon, Director
Cindy Messinger, Deputy Director/CFO
Sara Baldwin, Deputy Director/COO
Janet Burns, Senior Fiscal Administrator
Michael P. Baird, Capital Services Manager

FUND STATEMENT

Attachment 1

Fund 80300, Park Improvement Fund

	FY 2014 Estimate	FY 2014 Actual	Increase (Decrease) (Col. 2-1)	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$28,696,358	\$28,696,358	\$0	\$4,780,337	\$24,059,885	\$19,279,548
Revenue:						
Interest	\$0	\$23,855	\$23,855	\$0	\$0	\$0
Other Revenue	0	2,222,952	2,222,952	0	0	0
Total Revenue	\$0	\$2,246,807	\$2,246,807	\$0	\$0	\$0
Transfer In:						
Park Revenue Fund (170) ¹	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$0
Total Transfer In	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$0
Total Available	\$30,196,358	\$32,443,165	\$2,246,807	\$4,780,337	\$24,059,885	\$19,279,548
Total Expenditures	\$24,131,021	\$7,098,280	(\$17,032,741)	\$0	\$21,851,961	\$21,851,961
Transfer Out:						
General County Counstruction(30010)	\$1,285,000	\$1,285,000				
Total Disbursements	\$25,416,021	\$8,383,280	(\$17,032,741)	\$0	\$21,851,961	\$21,851,961
Ending Balance²	\$4,780,337	\$24,059,885	\$19,279,548	\$4,780,337	\$2,207,925	(\$2,572,414)
Lawrence Trust Reserve ³	\$1,507,926	\$1,507,926	\$0	\$1,507,926	\$1,507,926	\$0
Repair and Replacement Reserve ⁴	700,000	700,000	0	700,000	700,000	0
Facilities and Services Reserve ⁵	2,572,411	2,572,411	0	2,572,411	0	(2,572,411)
Unreserved Ending Balance	\$0	\$19,279,548	\$19,279,548	\$0	(\$0)	(\$0)

¹ As part of the FY 2013 Carryover, an amount of \$1,500,000 was transferred from Fund 80000, Park Revenue Fund: \$1,300,000 to General Park Improvements, PR-000057 and \$200,000 to ParkNet, PR-000084.

² Capital projects are budgeted based on total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

³ This reserve separately accounts for the Ellanor C. Lawrence monies received for maintenance and renovation at this site. In accordance with the FCPA Board, the principal amount of \$1,507,926 received from the donation will remain intact and any interest earned will be used according to the terms of the Trust.

⁴ The Golf Revenue Bond Indenture requires that a security reserve and capital repair reserve be maintained in the Capital Improvement Plan for repairs to park facilities.

⁵ In FY 2001, the Park Authority created a reserve for the maintenance and renovation of revenue-generating facilities and services. As part of FY 2014 Carryover, the Park Authority reallocated the balance of \$2,572,411 in the Facilities and Services Reserve and moved that amount into Project PR-000101, Revenue Facilities Capital Sinking Fund. That new project was established based on recommendations of the Infrastructure Finance Committee to allow the Park Authority to provide support for planned, long-term, life-cycle maintenance of revenue facilities.

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FY 2014 PARK IMPROVEMENT FUND- CARRYOVER

Attachment 2

SUMMARY OF CAPITAL PROJECTS

FOCUS NUMBER	FOCUS REVENUE	PROJECT NAME	TOTAL PROJECT ESTIMATE	FY 2014 REVISED BUDGET PLAN	FY 2014 ACTUAL EXPENDITURES	FY 2014 REMAINING BALANCE	FY 2014 ACTUAL REVENUES	FY 2015 ADOPTED BUDGET PLAN	FY 2015 REVISED BUDGET PLAN	INCREASE/DECREASE
2G51-010-000	2G51-010-000	Stewardship Education	135,000	41,791	2,115	39,676	2,314	0	41,990	2,314
2G51-011-000	2G51-011-002	Restitution for VDOT Takings	316,541	115,937	17,742	98,195	5,000	0	103,195	5,000
2G51-014-000		Mark Bleiweis Memorial Sportsmanship Field	8,500	1,282	1,282	0	0	0	0	0
2G51-015-000		Fox Mill (Fred Crabtree Park)	116,045	5,181	5,181	0	0	0	0	0
2G51-016-000		Telecommunications - Admin Review Fees	26,000	25,814	0	25,814	0	0	25,814	0
2G51-017-000	2G51-017-000	Park Contingency	0	1,339,215	0	1,339,215	0	0	0	(1,339,215)
2G51-018-000	2G51-018-000	Park Easement Administration	3,808,981	816,339	239,840	576,498	78,713	0	655,211	78,713
2G51-019-000	2G51-019-000	Historic Artifacts Collections	52,382	4,290	246	4,044	0	0	4,044	0
2G51-020-000		History Special Events	8,000	149	149	0	0	0	0	0
2G51-021-000		Park Rental Bldg Maintenance	1,593,558	189,588	83,263	106,325	0	0	106,325	0
2G51-022-000		Archaeology Proffers	169,732	53,164	3,785	49,379	0	0	49,379	0
2G51-023-000	2G51-023-000	Stewardship Publications	75,877	44,750	6,340	38,410	796	0	39,206	796
2G51-024-000		Stewardship Exhibits	13,325	3,496	0	3,496	0	0	3,496	0
2G51-025-000	2G51-025-000	Lawrence Trust	500,541	313,759	185	313,574	1,202	0	314,776	1,202
2G51-026-000	2G51-026-000	Grants	828,928	36,695	5,630	31,065	0	0	31,065	0
2G51-027-000		Gabrielson Gardens	2,000	2,000	0	2,000	0	0	2,000	0
2G51-028-000		Land Acquisition Support	156,420	54,362	0	54,362	0	0	54,362	0
2G51-033-000		Burke Lake Driving Range PPEA	50,000	49,490	6,564	42,926	0	0	42,926	0
2G51-035-000	2G51-035-001/002	Resource Management Plans	455,604	418,291	0	418,291	37,313	0	455,604	37,313
2G51-036-000	2G51-036-000	Cost of Facility Ownership Study	10,000	0	0	0	10,000	0	10,000	10,000
2G51-037-000		Grants Match	0	0	0	0	0	0	250,000	250,000
2G51-038-000		Catastrophic Events	0	0	0	0	0	0	250,000	250,000
PR-000025	2G51-031-000/029	Lee District Land Acquisition and Development	781,362	177,607	177,607	0	63,500	0	63,500	63,500
PR-000026		Countywide Trails	55,276	31,879	5,628	26,251	0	0	26,251	0
PR-000027		Merrilee Park	17,139	17,139	0	17,139	0	0	17,139	0
PR-000028	2G51-031-001	Lee Districtwide (Lee District Park) Tel	345,408	79,288	73,570	5,717	52,566	0	58,284	52,566
PR-000029	2G51-031-023	Dranesville Districtwide (Pimmit) Tel	182,754	84,875	0	84,875	81,916	0	166,791	81,916
PR-000030	2G51-031-002	Springfield Districtwide (Confed Fort) Tel	116,200	95,160	0	95,160	18,378	0	113,538	18,378
PR-000032	2G51-031-026	Vulcan	3,678,055	2,777,218	121,297	2,655,920	0	0	2,655,920	0
PR-000034		Fort Willard - Fort Restoration & Preservation	85,000	1,711	1,711	0	0	0	0	0
PR-000036		Lee District Tree House	259,515	7,338	7,338	0	0	0	0	0
PR-000037	2G51-031-003	Mount Vernon Parks - Districtwide	395,569	267,742	0	267,742	67,341	0	335,083	67,341
PR-000038		Oakton Community Park	100,000	93,784	0	93,784	0	0	93,784	0
PR-000039		Land Acquisition	10,773,305	2,211,560	2,211,560	0	0	0	0	0
PR-000040	2G51-031-004	Lee Districtwide (Byron Avenue) Tel	499,294	261,029	118,472	142,558	125,828	0	268,386	125,828
PR-000041	2G51-031-005	Hunter Mill Districtwide (Clark's Crossing) Tel	91,263	68,176	51,084	17,092	23,087	0	40,179	23,087
PR-000044	2G51-031-006	Sully District Parks - Telecomm - Districtwide	85,435	78,352	0	78,352	23,837	0	102,189	23,837
PR-000045	2G51-031-007	Springfield Districtwide (South Run) Tel	326,017	85,017	0	85,017	18,114	0	103,132	18,114
PR-000046		Beulah Park	7,670	7,670	4,422	3,248	0	0	3,248	0
PR-000047	2G51-031-008	Lee District (Hilltop)	554,636	35,271	9,015	26,256	0	0	26,256	0
PR-000048	2G51-031-009	Sully Districtwide (Cub Run SV) Tel	368,173	240,298	86,538	153,760	17,266	0	171,026	17,266
PR-000049	2G51-031-010	Hunter Mill Districtwide (Frying Pan) Tel	425,171	148,996	16,709	132,288	41,857	0	174,145	41,857
PR-000050	2G51-031-011	Dranesville Districtwide (Riverbend) Tel	96,164	7,916	0	7,916	2,688	0	10,604	2,688
PR-000051	2G51-031-012	Hunter Mill Districtwide (Stratton) Tel	2,288,301	628,136	19,261	608,875	145,217	0	754,093	145,217
PR-000052	2G51-031-021	Sully Historic Site	898,876	537,213	7,914	529,299	32,527	0	561,826	32,527
PR-000053		Green Springs Farm Park	110,000	60,250	0	60,250	0	0	60,250	0

FY 2014 PARK IMPROVEMENT FUND- CARRYOVER

Attachment 2

SUMMARY OF CAPITAL PROJECTS

			TOTAL	FY 2014	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015	
FOCUS	FOCUS		PROJECT	REVISED	ACTUAL	REMAINING	ACTUAL	ADOPTED	REVISED	INCREASE/
NUMBER	REVENUE	PROJECT NAME	ESTIMATE	BUDGET PLAN	EXPENDITURES	BALANCE	REVENUES	BUDGET PLAN	BUDGET PLAN	DECREASE
PR-000054	2G51-031-013	Mason District Park	805,791	401,736	44,426	357,310	58,203	0	415,513	58,203
PR-000055	2G51-031-014	Braddock Districtwide (Wakefield) Tel	2,004,338	18,737	0	18,737	0	0	18,737	0
PR-000056		Sugarland Run Park	24,886	14,896	0	14,896	0	0	14,896	0
PR-000057	2G51-017-000	General Park Improvements	15,669,417	3,023,664	862,987	2,160,678	20,491	0	\$3,020,383	859,705
PR-000058	2G51-031-015	Park Proffers	12,728,760	5,046,142	819,861	4,226,280	774,390	0	5,000,671	774,390
PR-000060		Mt. Air Park	46,701	3,060	0	3,060	0	0	3,060	0
PR-000061	2G51-031-016	Masterbrook Volunteer Grant Program	501,270	79,183	0	79,183	0	0	79,183	0
PR-000062	2G51-031-017	Historic Huntley	479,195	455,638	0	455,638	7,666	0	463,304	7,666
PR-000063	2G51-031-018	Open Space Preservation Fund	711,624	283,165	283,165	0	28,459	0	28,459	28,459
PR-000069		Mt. Vernon Districtwide (South Run S.V) Tel	71,170	71,170	0	71,170	0	0	71,170	0
PR-000073	2G51-031-019	Hunter Mill Districtwide (Stuart) Tel	93,672	66,354	0	66,354	27,318	0	93,672	27,318
PR-000074		Laurel Hill	25,000	25,000	25,000	0	0	0	0	0
PR-000084		ParkNet	3,327,000	1,178,886	24,940	1,153,945	0	0	1,153,945	0
PR-000086		Mt. Eagle Park	30,000	651	651	0	0	0	0	0
PR-000088	2G51-031-022	Lewinsville Synthetic Turf Field	2,395,619	1,771,467	1,749,030	22,437	0	0	22,437	0
PR-000094	2G51-031-023	Pimmit Run -Dranesville Districtwide	\$172,053	172,053	3,773	\$168,280	0	0	168,280	0
PR-000098	2G51-031-027	Grist Mill Park - Synthetic Turf	\$208,944	0	0	0	208,944	0	208,944	208,944
PR-000099	2G51-031-028	Sully Highlands Park	\$120,000	0	0	0	120,000	0	120,000	120,000
PR-000100	2G51-026-015	Countywide Park Improvements	\$149,711	0	0	0	149,711	0	149,711	149,711
PR-000101	2G51-031-020	Revenue Facilities Capital Sinking Fund					2,163	0	2,574,574	2,574,574
		TOTAL FUND 80300	70,433,170	24,131,021	7,098,280	17,032,741	2,246,807	0	21,851,961	4,819,219

Fund 80300, Park Authority Improvement Fund	\$4,819,219
FY 2015 expenditures are recommended to increase by \$21,851,961. This increase is attributable to the carryover of unexpended project balances of \$17,032,741, plus an increase due to receipts of easement fees, donations, park proffers, and telecommunications revenues in the amount of \$2,246,808, and a transfer in of \$2,572,411 from the Facilities and Services Reserve. The total FY 2015 Revised Budget appropriation request is \$21,851,961. The following adjustments are requested at this time.	

Project Number	Project Name	Increase/ (Decrease)	Comments
2G51-010-000	Stewardship Education	\$2,314	Increase due of receipt of State funds for Stewardship Education.
2G51-011-000	Restitution for VDOT Takings	\$5,000	Increase due to receipt of funds from the Park Foundation for the Wakefield Run Stream Restoration project.
2G51-017-000	Fund Contingency	(\$1,339,215)	Decrease due to project reallocations as noted herein. This change is part of a project reorganization initiative that the agency is undergoing. The Fund Contingency project will be closed in order to support matching grant funds, emergency repair funds and required general park improvements. \$250,000 will be used to establish Grants Match (2G51-037-000), \$250,000 to establish Catastrophic Events (2G51-038-000) and the balance of \$839,215 to General Park Improvements (PR-000057). Revenue earned in FY 2014 will be appropriated into General Park Improvements.
2G51-018-000	Park Easement Administration	\$78,713	Increase due to receipt of easement revenues.
2G51-023-000	Stewardship Publications	\$796	Increase due to receipt of revenues for historic publications and educational materials.
2G51-025-000	Lawrence Trust	\$1,202	Increase due to receipt of \$1,202 of interest revenue earned on the Lawrence Reserve.
2G51-035-000	Resource Management Plans	\$37,313	Increase due to telecommunications revenue that the Park Authority Board directed to support Resource Management Plans. At the June 11, 2014 meeting, the Park Authority Board approved funding for the following projects: <ul style="list-style-type: none"> • \$105,000 to upgrade archaeological collections to comply with federal and state regulations. • \$137,000 to purchase equipment to control non-native invasive plant species and perform habitat restoration.
2G51-037-000	Cost of Facility Ownership Study	\$10,000	Increase to receipt of \$10,000 from Park Foundation to support a study to determine the Total Cost of Facility Ownership.
2G51-037-000	Grants Match	\$250,000	Increase necessary to establish a project that will provide the necessary funds to comply with grants matching reserve requirements. This change is part of the project reorganization initiative that the agency is undergoing. Funding will come from the close-out of Contingency Project.

2G51-038-000	Catastrophic Events	\$250,000	Increase necessary to establish a project that will be used by the Park Authority for emergency repairs should catastrophic events, including flooding, storm damage or other emergency occur at revenue facilities. This change is part of the reorganization initiative that the agency is undergoing. Funding will come from the close-out of Contingency Project.
PR-000025 2G51-031-029	Lee District Land Acquisition and Development	\$63,500	Increase due to receipt of \$63,500 from the Park Foundation for shade structures at Lee District.
PR-000028 2G51-031-001	Lee Districtwide (Lee District Park) Tel	\$52,566	Increase due to receipt of telecommunication leases at Lee District Park, for improvements Lee Districtwide.
PR-000029 2G51-031-023	Dranesville Districtwide (Pimmit) Tel	\$81,916	Increase due to receipt of telecommunication leases at Pimmit Run for improvements Dranesville Districtwide.
PR-000030 2G51-031-002	Springfield Districtwide (Confed Fort) Tel	\$18,378	Increase due to receipt of telecommunication leases at Confederate Fortifications for improvements in Springfield Districtwide.
PR-000037 2G51-031-003	Mount Vernon Parks – Districtwide Tel	\$67,341	Increase due to receipt of telecommunication leases at Mount Vernon Parks Districtwide.
PR-000040 2G51-031-004	Lee Districtwide (Byron Avenue) Tel	\$125,828	Increase due to receipt of telecommunications leases at Byron Avenue for improvements in Lee Districtwide.
PR-000041 2G51-031-005	Hunter Mill Districtwide (Clark Cross) Tel	\$23,087	Increase due to receipt of telecommunications leases at Clark’s Crossing for improvements in Hunter Mill Districtwide.
PR-000044 2G51-031-006	Sully Districtwide Parks Tel	\$23,837	Increase due to receipt of telecommunications leases for improvements in Sully Districtwide.
PR-000045 2G51-031-007	Springfield Districtwide (So Run) Tel	\$18,114	Increase due to receipt of telecommunications leases at South Run Park for improvements in Springfield Districtwide.
PR-000048 2G51-031-009	Sully Districtwide (Cub Run SV) Tel	\$17,266	Increase due to receipt of telecommunications leases at Cub Run SV for improvements in Sully Districtwide.
PR-000049 2G51-031-010	Hunter Mill Districtwide (Frying Pan) Tel	\$41,857	Increase due to receipt of telecommunications leases at Frying Pan for improvements in Hunter Mill Districtwide.
PR-000050 2G51-031-011	Dranesville Districtwide (Riverbend) Tel	\$2,688	Increase due to receipt of telecommunications leases from Montgomery County for improvements in Dranesville Districtwide.
PR-000051 2G51-031-012	Hunter Mill Districtwide (Stratton) Tel	\$145,217	Increase due to receipt of telecommunications leases at Stratton Woods Park for improvements in Hunter Mill Districtwide.
PR-000052 2G51-031-021	Sully Historic Site	\$32,527	Increase due to receipt of revenue from the Sully Foundation.
PR-000054 2G51-031-013	Mason District Park	\$58,203	Increase due to receipt of telecommunications leases at Mason District Park.

PR-000057 2G51-017-000	General Park Improvements	\$859,705	Increase necessary to continue to provide for the renovation, repairs, and investment in program and service enhancements to revenue fund facilities. This project serves as the planned funding source for short-term maintenance projects. In addition, it serves as the funding source for emergency situations where funding cannot be supported through the Revenue and Operating Fund budget. Funding includes \$839,215 from Contingency balance and \$20,490 in revenue that had been going to Contingency. Of the transfer amount: <ul style="list-style-type: none"> • \$500,000 for unplanned and emergency repairs not supported by the annual operating budget. • \$359,705 to support revenue generating programs and repair and renovation requirements at revenue generating sites.
PR-000058 2G51-031-015	Park Proffers	\$774,390	Increase due to receipt of Proffer funds to improve/enhance parks throughout the County.
PR-000062 2G51-031-017	Historic Huntley	\$7,666	Increase due to receipt of revenue from Hill-Top to support Historic Huntley.
PR-000063 2G51-031-018	Open Space Preservation Fund	\$28,459	Increase due to receipt of funds for the preservation of Open Space, used for land acquisition.
PR-000073 2G51-031-019	Hunter Mill Districtwide (Stuart) Tel	\$27,318	Increase due to receipt of telecommunications leases at Stuart Road Park for improvements Hunter Mill Districtwide.
PR-000098 2G51-031-027	Grist Mill Park-Smith Synthetic Turf Field	\$208,944	Increase associated with revenues received in FY 2014 from the Fairfax County Park Foundation for the construction of a synthetic turf field in Grist Mill Park.
PR-000099 2G51-031-028	Sully Highlands Park	\$120,000	Increase due to receipt of revenue from Park Foundation to support improvements to Sully Highlands Park.
PR-000100 2G51-026-015	Countywide Park Improvements	\$149,711	Increase due to Pass thru aid to support the development and construction of Park Improvements Countywide.

PR-000101 2G51-031-020	Revenue Facilities Capital Sinking Fund	\$2,574,574	Increase necessary to establish a project that will provide support for planned, long-term, life-cycle maintenance of revenue facilities in conjunction with the objectives of the Infrastructure Finance Committee's recommendations. As the Park Authority's revenue facilities age, the maintenance and reinvestment in the facilities is a priority. The current preliminary annual funding amount for maintenance is estimated to be \$4.1 million. Parks staff is currently undergoing a Needs Assessment and Total Cost of Facility Ownership initiative to fine tune these estimates and gather facility condition data which will also be available to help with the prioritization of the necessary repairs. Funding is coming via a transfer in from the Facilities and Services Reserve in the amount of \$2,572,411 and \$2,163 Interest that the Reserve earned.
	Total	\$4,819,219	

FY2014 Carryover Telecommunication Project Spending Plan - Revised 7/9/14

(Itemized by Supervisory District. Priorities were based on safety, maintenance, service and revenue.)

Braddock- Beginning Balance \$18,737

\$9,500 Install slack line posts and outdoor fitness stations at various sites within the district

\$1,000 Make necessary dock repairs at Lake Accotink Park

\$8,237 Purchase replacement fitness equipment for Audrey Moore RECenter

\$18,737 Total

Dranesville - Beginning Balance \$330,674

\$25,000 Make necessary repairs to playground apparatus at Clemyjontri Park

\$60,000 Area 1 fencing and the storage/building upgrades as per Risk Management audit finding

\$50,000 Make necessary improvements (ball field fencing, trail and sidewalk connections and paving repairs) at Olney Park

\$50,000 Towards the Pimmit Barn for repair and rehab of structure

\$10,000 Purchase needed furniture and equipment for the new Roll top building at Turner Farm

\$27,000 % of share 2 purchase a grader and roller for Mobile Crew operations* (To be discussed with full Board 7/9/14)

\$222,000 Total

Hunter Mill – Beginning Balance \$388,499

\$95,000 Replace the volleyball court at Stratton Woods Park

\$15,000 Purchase life jackets, funbrellas and chairs for the Lake Fairfax Water Mine

\$30,000 Install equestrian arena lights (indoor) at Frying Pan Farm Park

\$35,000 Address lower riding ring drainage issues at Frying Pan Farm Park

\$20,000 Conduct Meeting house analysis and make necessary repairs at Frying Pan Farm Park

\$10,000 Make ventilation improvements in the Equestrian Center at Frying Pan Farm Park

\$25,000 Replace campground sewer line to increase capacity at Lake Fairfax Park

\$27,000 % of share 2 purchase a grader and roller for Mobile Crew operations*

\$257,000 Total

Lee - Beginning Balance \$254,751

\$70,000 Install turf cleaning equipment and chemical fill station at Greendale Golf Course as per MS-4 requirement

\$30,000 Install additional fencing at the Lee District synthetic turf field

\$30,000 Upgrade security cameras at R. E. Lee RECenter

\$10,000 Upgrade security cameras at Greendale Golf Course

\$20,000 Purchase new Water Rowers for Lee RECenter

\$1,000 Make necessary dock repairs at Lake Accotink Park

\$40,000 Create an additional Unisex Room by converting a closet at Lee RECenter

\$27,000 % of share 2 purchase a grader and roller for Mobile Crew operations*

\$228,000 Total

Mt. Vernon - Beginning Balance \$406,253

\$ 70,000 Install turf cleaning equipment and chemical fill station at Laurel Hill Golf Club as per MS-4 requirement

\$ 15,000 Upgrade security cameras at GW RECenter

\$ 30,000 Upgrade security cameras at Mt Vernon RECenter

\$150,000 Towards Paint/weatherproof the barn at Grist Mill Park

\$ 50,000-Towards South County Barn in Laurel Hill Park-

\$ 20,000 Towards maintenance related preservation work at Nike Site at Laurel Hill Park

\$ 27,000 % of share 2 purchase a grader and roller for Mobile Crew operations*

\$ 362,000 Total

Springfield - Beginning Balance \$216,669

\$70,000 Install turf cleaning equipment and chemical fill station at Twin Lakes Golf Course as per MS-4 requirement

\$30,000 Upgrade security cameras at South Run RECenter

\$1,000 Make necessary dock repairs at Lake Accotink Park

\$20,000 Make necessary pothole and asphalt patching repairs at Burke Lake Park

\$60,000 ~~Replace~~ **Towards replacing** the existing playground at ~~Brookfield Park~~ **Rolling Valley West Park**

\$27,000 % of share 2 purchase a grader and roller for Mobile Crew operations*

\$208,000 Total

Sully - Beginning Balance \$69,618

\$42,618 For improvements at Sully Highlands Park

\$27,000 % of share 2 purchase a grader and roller for Mobile Crew operations*

\$69,618 Total

\$1,365,355 Grand Total

*\$162,000 for 2 pieces of Mobil crew equipment (Grader and Roller) funded by 6 mono poles - countywide use.

Grader:

In 1989 the Park Authority purchased the Puckett 5100, compact grader. This 1988 unit has given excellent service but its' replacement is becoming a necessity. The unit is 25 years old and repairs are becoming much more frequent. In just the last 6 months, the unit has had to go to Equipment Support and been out of service for over 2 months' worth of time, costing Park Operations over \$8,000 in repair costs. Replacement parts are all but impossible to find and some had to be fabricated.

The unit is a valuable piece of equipment. The small size of a compact grader allows Mobile Crew to maneuver in the many confined areas that we have to work in. Trails, small parking lots and service/maintenance roads that are in abundance in the county's park system. Also these units are not frequently found with rental companies, making it impossible to rent replacement units when ours is down for repairs.

Roller:

The Bomag, 120 vibratory roller is a 1986 model (according to service manuals) and was purchased in 1988. By the very nature of the machine, (a vibratory roller) the unit is under substantial stress when the machine is in operation. Currently the units' water supply system is constantly breaking down making it undependable when working asphalt. It is also becoming difficult to find replacement parts for the unit when repairs and maintenance are needed. The unit is also having frequent electrical problems that requires constant attention. Additionally, the unit is carrying an "R" designation in its' ID number (R0517). This indicates the unit has already been approved for replacement at some time in the past but funding has not been available. After 26 years of service the unit doesn't meet current environmental emission standards and should be replaced at the earliest possible opportunity.

Board Agenda Item
July 23, 2014

ACTION – 5

FY 2014 Carryover Budget Review - Fund 30400, Park Authority Bond Construction Fund.

ISSUE:

Approval of the FY 2014 Carryover Budget Review submission for Fund 30400, Park Authority Bond Construction Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2014 Budget Carryover for Fund 30400, Park Authority Bond Construction Fund.

TIMING:

Board action is requested on July 23, 2014. The submission of the FY 2014 Carryover Review was due to the Department of Management and Budget on July 3, 2014. Final year end figures will be provided to the Park Authority Board on July 23, 2014, for approval. Figures included here represent balances as of ~~June 30, 2014~~ **July 15, 2014.**

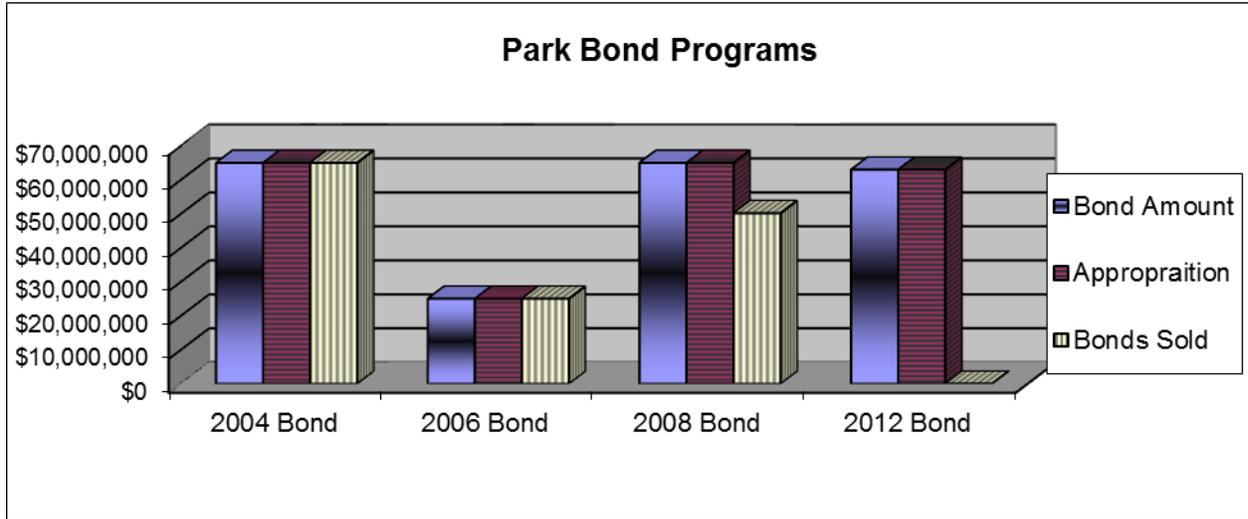
BACKGROUND:

The Park Authority had a total of \$65,000,000 authorized as part of the fall 2004 Bond Program, and \$25,000,000 authorized as part of the fall 2006 Bond Program in Fund 30400 for park-land acquisition, development, and renovation. All bonds associated with the 2004 and 2006 program have been sold. A \$65,000,000 park bond was approved as part of the fall 2008 Bond Referendum. As part of FY 2014 Bond Sale, \$11,360,900 from the fall 2008 program was sold, leaving a balance of \$14,812,100 associated with the fall 2008 program. In addition, a \$63,000,000 park bond was approved as part of the fall 2012 Bond Referendum. The full complement of \$63,000,000 from the 2012 program was appropriated as part of FY 2013 Third Quarter; no bonds from this program have been sold.

The Park Authority is requesting an increase in the appropriation of Project PR-000005, Park and Building Renovation – 2008 Bond in the amount of \$1,639,100. The Park Authority received bond premium in the amount of \$1,639,100 as part of the January 2014 Bond Sale. In addition, the Authority is requesting an increase of \$37,500 in the appropriation of Project PR-000010, Grants. This increase is needed to account for the receipt of Grant revenue from the National Trust for Historic Preservation for Colvin Run

Board Agenda Item
July 23, 2014

Mill. Half of the award was received in FY 2014 and the balance will be received when the renovation project is complete.



This appropriation is necessary to account for revenue received after FY 2014 Third Quarter Budget Review.

Based on a beginning cash balance of ~~\$1,966,668~~ **\$1,766,117** from the most recent bond sales and a future bond sale of \$77,812,100, the Park Authority will have a total appropriation of ~~\$79,778,768~~ **\$79,578,217** to expend in the Capital Improvement Program for park-land acquisition, development and renovation for Fund 30400, Park Authority Bond Construction.

FISCAL IMPACT:

The FY 2014 Carryover appropriation request for Fund 30400, Park Authority Bond Construction is ~~\$79,778,768~~ **\$79,578,217**.

ENCLOSED DOCUMENTS:

- Attachment 1: FY 2014 Carryover Fund Statement - Fund 30400, Park Authority Bond Construction
- Attachment 2: FY 2014 Capital Construction Carryover Summary of Capital Projects - Fund 30400, Park Authority Bond Construction
- Attachment 3: FY 2014 Carryover - Fund 30400, Park Authority Bond Construction Fund Adjustments

Board Agenda Item
July 23, 2014

STAFF:

Kirk W. Kincannon, Director

Cindy Messinger, Deputy Director/CFO

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Capital Services Manager

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FY 2014 CARRYOVER FUND STATEMENT						
Fund: 30400, Park Authority Bond Construction						
Agency: Park Authority						
	1.	2.	3.	4.	5.	6.
	FY 2014 Estimate	FY 2014 Actual	Increase (Decrease) (Col. 2-1)	FY 2015 Adopted Budget Plan	FY 2015 Revised Budget Plan	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$7,325,999	\$7,325,999	\$0	\$0	\$1,766,117	\$1,766,117
Revenue:						
Sale of Bonds ¹	\$89,173,000	\$11,360,900	(\$77,812,100)	\$0	\$77,812,100	\$77,812,100
Bond Premium ²	\$0	\$1,639,100	\$1,639,100			
Grant ³	\$0	\$37,500	\$37,500			
Total Revenue	\$89,173,000	\$13,037,500	(\$76,135,500)	\$0	\$77,812,100	\$77,812,100
Total Available	\$96,498,999	\$20,363,499	(\$76,135,500)	\$0	\$79,578,217	\$79,578,217
Expenditures:	\$96,498,999	\$18,597,382	(\$77,901,617)	\$0	\$79,578,217	\$79,578,217
Total Disbursements	\$96,498,999	\$18,597,382	(\$77,901,617)	\$0	\$79,578,217	\$79,578,217
Ending Balance ⁴	\$0	\$1,766,117	\$1,766,117	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board Policy. On November 4, 2008 the voters approved a \$65 million Park Bond Referendum. FY 2014 Actuals reflect an amount of \$11.360 million sold in January 2014, leaving a balance of \$14.812 million in the authorized but unissued bonds from the 2008 referendum. In addition, on November 6, 2012 the voters approved a \$63 million Park Bond Referendum. The bonds from the 2012 Referendum were appropriated at the FY 2013 Third Quarter. No bonds from that referendum have been sold.

² The Park Authority received a Bond Premium Allocation in the amount of \$1,639,100 as a result of the January 2014 Bond Sale.

³ The Park Authority received a Grant from the National Trust for Historic Preservation to help with restoration of Colvin Run Mill. The total grant was \$75,000, \$37,500 was received up-front and the balance upon completion of the project.

⁴ Capital Projects are budgeted based on total project cost. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

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**FY 2014 PARK AUTHORITY BOND CONSTRUCTION - Carryover
SUMMARY OF CAPITAL PROJECTS**

Attachment 2

Fund: 30400 Park Authority Bond Construction

FOCUS PROJECT NUMBER	PROJECT NAME	TOTAL PROJECT ESTIMATE	FY 2014 REVISED BUDGET PLAN	FY 2014 ACTUAL EXPENDITURES	FY 2014 REMAINING BALANCE	FY 2015 ADOPTED BUDGET PLAN	FY 2015 REVISED BUDGET PLAN	INCREASE/ DECREASE
PR-000001	Athletic Fields-Fall 2004 Park Bond	8,633,562	566,084	126,820	439,265	0	439,265	0
PR-000002	Athletic Fields- Synthetic Turf - 2006 Park Bond	10,000,000	197,632	197,632	0	0	0	0
PR-000005	Park and Building Renovation - 2008 Bond	30,672,451	13,073,606	1,155,893	11,917,713	0	13,556,813	1,639,100
PR-000006	Infrastructure Renovation - 1998 Bond	4,900,000	109,118	109,118	0	0	0	0
PR-000007	Trails and Stream Crossings-2004 Bond	4,895,000	99,195	99,195	0	0	0	0
PR-000008	Trails and Stream Crossings-2006 Bond	5,000,000	1,833,119	1,150,659	682,460	0	682,460	0
PR-000009	Community Park/New Facilities - 2012 Bond	7,285,000	7,285,000	0	7,285,000	0	7,285,000	0
PR-000010	Grants	2,704,927	2,610	0	2,610	0	40,110	37,500
PR-000011	Natural and Cultural Resources-2004 Bond	3,830,000	893,651	640,573	253,078	0	253,078	0
PR-000012	Stewardship - 2008 Bond	11,739,950	5,276,272	1,449,742	3,826,531	0	3,826,531	0
PR-000013	Natural and Cultural Resources - 1998 Bond	10,000,000	727,541	727,541	0	0	0	0
PR-000014	Community Park Development - 2002 Bond	5,000,000	40,719	40,719	0	0	0	0
PR-000015	Community Parks/Courts-2004 Bond	9,580,646	789,862	4,830	785,032	0	785,032	0
PR-000016	Park Development - 2008 Bond	18,846,545	7,311,495	814,154	6,497,342	0	6,497,342	0
PR-000017	Community Park Development - 1998 Bond	10,050,223	5,439	5,439	0	0	0	0
PR-000018	Building Renovation and Expansion-2004 Bond	23,029,864	813,324	244,353	568,971	0	568,971	0
PR-000021	Land Acquisition - 2008 Bond	14,386,988	1,681,036	836,082	844,954	0	844,954	0
PR-000022	Building New Construction-2004 Bond	4,439,968	1,258,088	1,105,391	152,696	0	152,696	0
PR-000091	Existing Facility/Renovation - 2012 Bond	23,302,500	22,411,097	2,656,511	19,754,586	0	19,754,586	0
PR-000092	Facility Expansion - 2012 Bond	19,497,500	19,209,111	7,222,523	11,986,589	0	11,986,589	0
PR-000093	Land Acquisition and Stewardship - 2012 Bond	12,915,000	12,915,000	10,209	12,904,791	0	12,904,791	0
TOTAL FUND 30400		240,710,124	96,498,999	18,597,382	77,901,617	0	79,578,217	1,676,600

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FY 2014 Carryover Fund 30400 Park Authority Bond Construction Fund Adjustments

The FY2015 expenditures are recommended to increase by \$79,578,217. This increase is attributable to the carryover of unexpended project balances in the amount of \$77,901,617, and increased in the amount of \$1,639,100 due to the appropriation of bond Premium, and \$37,500 for a grant from the National Trust for Historic Preservation for Colvin Run Mill.

The following project adjustments are requested at this time.

Project/Detail	Increase/(Decrease)	Comments
PR-000005 Park and Building Renovation	\$1,639,100	Increase due to receipt of bond premium associated with January 2014 Bond Sale.
PR-000010 Grants	\$37,500	Increase due to Grant from the National Trust for Historic Preservation for Colvin Run Mill. Revenue is in 2G51-030-002.

Total: **\$1,676,600**

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Board Agenda Item
July 23, 2014

ACTION – 6

FY 2014 Carryover Budget Review - Fund 30010, General County Construction Fund

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2014 Budget Carryover for Fund 30010, General County Construction Fund, as presented to and reviewed by the Administration, Management and Budget Committee on July 9, 2014.

ACTION – 7

Revision to Policy 405 – Revenue Funds Fiscal Planning

RECOMMENDATION:

The Park Authority Director recommends approval of the Revisions to Policy 405 Revenue Funds Fiscal Planning to reflect the recent fund name changes, as presented to and reviewed by the Administration, Management and Budget Committee on July 23, 2014.

ACTION – 8

Financial Management Principles – Park Revenue Funds

RECOMMENDATION:

The Park Authority Director recommends approval of the Financial Management Principles for the Park Revenue Funds, as presented to and reviewed by the Administration, Management and Budget Committee on July 23, 2014.

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Board Agenda Item
July 23, 2014

ACTION – 9

Scope Approval – Greendale Golf Course Drainage Pipe Replacement (Lee District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to replace the deteriorated drainage pipe at Greendale Golf Course, as presented to and reviewed by the Planning and Development Committee on July 9, 2014.

ACTION – 10

Scope Approval – Clemyjontri Park – Playground Surface Replacement and Reallocation of Project Funding (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to replace the playground surfacing at Clemyjontri Park and reallocate funding for the project, as presented to and reviewed by the Planning and Development Committee on July 9, 2014.

ACTION – 11

Approval of New Telecommunications License for Mason District Park (Mason District)

RECOMMENDATION: The Park Authority Director recommends approval of the new telecommunication license agreement with Crown Atlantic Company, LLC for telecommunication facilities in Mason District Park, as presented to and reviewed by the Planning and Development Committee on July 9, 2014.

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Board Agenda Item
July 23, 2014

ACTION – 12

Approval – Brookfield Park Master Plan Amendment (Lee District)

RECOMMENDATION:

The Park Authority Director recommends that the Park Authority Board approve the Brookfield Park Master Plan Amendment, as presented to and reviewed by the Planning and Development Committee on July 9, 2014.

ACTION – 13

Planning and Development Division Annual Work Plan Schedule for FY 2015

RECOMMENDATION:

The Park Authority Director recommends approval of the Planning and Development Division Annual Work Plan for FY 2015, as presented to and reviewed by the Planning and Development Committee on July 9, 2014.

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Board Agenda Item
July 23, 2014

INFORMATION – 1

FY 2014 Changes to the Fairfax County Purchasing Resolution

As presented to and reviewed by the Administration, Management and Budget Committee on July 23, 2014.

INFORMATION – 2

FY 2015 Park Authority Board Financial Calendar

As presented to and reviewed by the Administration, Management and Budget Committee on July 23, 2014.

INFORMATION – 3

Financial Sustainability Plan Initiatives Update – FY 2014

As presented to and reviewed by the Funding Policy and Bond Committee on July 23, 2014.

INFORMATION – 4

Common Countywide Definitions for Capital Projects, Major Maintenance/Capital Renewal and General Maintenance

As presented to and reviewed by the Funding Policy and Bond Committee on July 23, 2014.

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Board Agenda Item
July 23, 2014

INFORMATION – 5

Mason Neck West Park Draft Master Plan for Public Comment (Mount Vernon District)

As presented to and reviewed by the Planning and Development Committee on July 9, 2014.

INFORMATION – 6

Proposed Amendment to the Zoning Ordinance Regarding Planned Development District Recreational Fees

As presented to and reviewed by the Planning and Development Committee on July 9, 2014.

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