

Board Agenda Item
July 27, 2016

ADMINISTRATIVE – 1

Resolution Honoring Mary Butler Upon Her Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Mary Butler for 27 years of outstanding service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Mary Butler.

TIMING:

Board action is requested on July 27, 2016.

BACKGROUND:

Ms. Mary Butler began working for the Park Authority in 1989 after holding several other positions with Fairfax County including jobs with the Building Inspection Board, Alcohol Treatment Program, and Community Services Board.

In her role as an Administrative Assistant IV in the Park Authority's Human Capital group, Ms. Butler gained a wealth of knowledge regarding payroll and benefits. The experience she brings to the department will definitely be missed. She has always been viewed as someone who steps up to the plate and inspires others to be proactive. When she sees an area of concern, Ms. Butler takes the initiative to investigate, collect data, resolve the issue or make a suggestion to improve operations. She influences others with her dedication and spirit of service. She regularly contributes to the goals of the agency and the County mission.

Ms. Butler has been especially responsive to employees, delving into an issue and finding the answer. She is an employee advocate and a caring individual willing to go that extra mile. However, Ms. Butler's value and importance to the Park Authority extends beyond her work knowledge. Once she enters a room laughing and smiling, she has the ability to lift the spirits of others who cannot help smiling and laughing along with her.

It is for these reasons and more that Ms. Butler is worthy of this resolution in her honor.

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ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Diane Rotemen, Manager, Human Capital
Judy Pedersen, Public Information Officer

***WHEREAS**, Mary Butler has provided 27 years of outstanding service to the Fairfax County Park Authority, coming to the agency in 1989 after providing service to the County with the Building Inspection Board, Alcohol Treatment Program, and Community Services Board; and,*

***WHEREAS**, Mary Butler served as an Administrative Assistant IV in Human Capital Development Services, gaining invaluable knowledge in the critical areas of payroll and benefits that affect the lives of all Park Authority employees; and,*

***WHEREAS**, Mary Butler always stepped up to the plate when needs arose and inspired others to be proactive in their job and is considered an advocate for her fellow employees; and,*

***WHEREAS**, Ms. Butler showed initiative in her job by taking the time to investigate, collect data, resolve problems or make suggestions for operational improvements when an area of concern arose and through these efforts helped to make this a better workplace for all; and,*

***WHEREAS**, Mary Butler lifted the spirits of those around her who couldn't help laughing and smiling along with her and sharing her enthusiasm and zest for life; and,*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Mary Butler

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on July 27, 2016

Michael J. Thompson, Jr.
Secretary

William G. Bouie

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ADMINISTRATIVE – 2

Approval of Recommendations for the 2016 Elly Doyle Park Service Awards, the Sally Ormsby Environmental Stewardship Award and the Mayo Stuntz Cultural Stewardship Award

ISSUE:

Approval of the selections for the 2016 Elly Doyle Park Service Awards, the Sally Ormsby Environmental Stewardship Award, and the Mayo Stuntz Cultural Stewardship Award as recommended by the Park Authority Awards Committee.

RECOMMENDATION:

The Park Authority Director recommends approval of the recommendations presented by the Park Authority Awards Committee.

TIMING:

Board action is requested by July 27, 2016.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: List of selectees

STAFF:

Kirk Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judith Pedersen, Director, Public Information Office

Recommendations of the Awards Committee – 2016

The Park Authority Awards Committee made the following recommendations at their meeting on Wednesday, July 13, 2016:

2016 Elly Doyle Award recipients:

The Friends of Riverbend Park, Spring Hill Au Pairs, and Michael Mescher

2016 Elly Doyle Special Recognition recipients:

Mary Jane Medeiros, Fernando Mendez, and Brian Gritte

The Elly Doyle Student Honoree is:

Will MacDonald

The recipient of the Mayo Stuntz Cultural Stewardship Award:

Mary Lipsey

The recipient of the Sally Ormsby Environmental Stewardship Award:

Harry Glasgow

Summaries of these nominations can be found online at

<http://www.fairfaxcounty.gov/parks/archives/071316-awards-pkg.pdf>

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ADMINISTRATIVE – 3

Board Resolution to Honor Outstanding Volunteer Award Recipients

ISSUE:

Seeking approval of the resolution to honor 2016 Outstanding Volunteers who have provided service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the Outstanding Volunteer Award Recipients.

TIMING:

Board action is requested on July 27, 2016.

BACKGROUND:

Each year the Park Authority recognizes the contributions of its volunteers. Individual park sites nominate those who have performed above and beyond expectations for Outstanding Volunteer Awards. Volunteers are the backbone of our “workforce” providing nearly 200,000 hours of service valued in the millions and instilling a love for parks and volunteerism.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer

WHEREAS, volunteers provide a critical service to the Fairfax County Park Authority by filling vital roles at parks, RECenters, historic sites, nature centers, golf courses, and everywhere the residents of Fairfax County seek opportunities for exercise, relaxation, and education at park facilities; and,

WHEREAS, volunteers are often the face of the Park Authority, performing a wide variety of services, such as front desk greeters, schedulers, naturalists, and historic interpreters; and,

WHEREAS, volunteers help to maintain our parks and protect their inhabitants in such ways as caring for nature center animals, maintaining trails, restoring historic buildings, and pulling non-native invasive plants; and,

WHEREAS, volunteers perform such valuable clerical and support roles as maintaining records, helping to organize events, and answering public inquiries; and,

WHEREAS, volunteers benefit Fairfax County taxpayers by providing services valued at millions of dollars each year; and,

WHEREAS, volunteers provide value beyond monetary worth by sharing their special skills, expertise, and general enthusiasm for the Park Authority mission and encouraging others to visit parks and share their time through volunteer service; and,

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority Board that it expresses appreciation and thanks to the 2016 Outstanding Volunteers including:

2016 Outstanding Volunteer Name Inserted

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on July 27, 2016

Michael W. Thompson, Jr.
Secretary

William G. Bouie
Chairman

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ADMINISTRATIVE – 4

Approval – Authorization to Hold a Public Hearing for a Proposed Land Exchange Between the Fairfax County Park Authority and Columbia Gas Transmission, LLC (Sully District)

ISSUE:

Authorization to advertise notice of a public hearing and to hold a public hearing for a proposed land exchange between the Fairfax County Park Authority and Columbia Gas Transmission, LLC in the Sully District.

RECOMMENDATION:

The Park Authority Director recommends authorization to hold a public hearing regarding a proposed land exchange between the Fairfax County Park Authority and Columbia Gas Transmission, LLC in the Sully District. The public hearing is tentatively scheduled for September 28, 2016, at 7:30 p.m. in the Herry Building.

TIMING:

Board action is requested on July 27, 2016, to provide sufficient time to advertise the proposed public hearing.

BACKGROUND:

Columbia Gas Transmission, LLC (Columbia) is a "natural gas company" as defined under the Natural Gas Act engaged primarily in the business of transporting natural gas and operating underground storage fields in interstate commerce under authorizations granted by and subject to the jurisdiction of the Federal Energy Regulatory Commission (FERC). Columbia filed an application with FERC on December 30, 2015 requesting authorization for and interstate gas facility project identified as Columbia's WB XPress Project. Columbia's WB XPress Project involves the construction and operation of approximately 29.2 miles of various diameter pipeline, modifications to seven existing compressor stations, construction of two new compressor stations, and uprating or restoring the maximum allowable operation pressure (MAOP) on various segments of Columbia's existing Line WB and Line VB natural gas transmission pipeline systems. The proposed Project facilities will be located in Kanawha, Braxton, Upshur, Clay, Randolph, Pendleton, Grant, and Hardy Counties, West Virginia and Shenandoah, Warren, Clarke, Fauquier, Loudoun, and Fairfax Counties, Virginia.

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Staff advised the Park Authority Board in October 2015 of the proposed Columbia Pipeline project and potential impacts to Hickory Forest Park, Poplar Ford Park, Elklick Preserve and Halifax Point District Park. Columbia's current FERC application is proposing two pipeline routes. The primary and preferred layout would follow the existing 300' Dominion Power easement alignment from Pleasant Valley Road to the Dominion Power substation and would have minimal impact to parkland. The secondary alignment was originally routed through Hickory Forest and Elklick Preserve and had significant negative impacts to parkland. After meeting with the applicant and discussing staff concerns, the secondary alignment was redesigned to minimize impacts to Hickory Forest and Elklick Preserve. Any potential impacts to parklands resulting from the pipe line installation may be mitigated by the development of permanent trails along the pipeline network consistent with the recommendations in the Sully Woodlands Trails Plan. All disturbed areas will be restored under the guidance of staff.

Columbia is also looking to locate a new compressor station in the area to service the increased volume as part of the WBXpress project. Columbia evaluated several sites including one on Halifax Point District Park across from the existing Dominion Power and NOVEC substation facilities. Park Authority staff working with Columbia identified an approximately 10 acre area within Halifax Point District Park that would allow for a substation location without impacting the cultural and natural resources in the park. Should Columbia Pipeline choose to locate their substation in Halifax Point District Park staff has discussed several potential adjoining parcels with Columbia Pipeline that they could seek to acquire for transfer to the Park Authority to compensate for use of park property. The public comment period has been closed for this application and it is now in review by FERC who will make the final determination for the line expansion and substation location.

Columbia is in the process of purchasing the 63.7 Acre Neam Price parcel which is located adjacent to the southern border of Halifax Point District Park and just north of Poplar Ford Park. Columbia has proposed a land exchange with the Park Authority for this entire 63.7 acre parcel unencumbered in exchange for the approximate 10 acres identified by staff in Halifax Point District Park across from the existing Dominion Power and NOVEC substation facilities (Attachment I). The proposed land exchange would allow Columbia to locate their required new compressor station in an area least impactful to park property while providing the Park Authority with a sizable addition to Halifax Point District Park. In addition acquisition of the Neam Price parcel via a land exchange increases the opportunity to connect Halifax Point District Park with Poplar Ford Park to the south.

In accordance with Park Authority Policy 210 - Disposal of Land or Facilities, the Authority may dispose of property under one or more of the following conditions:

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- Where an exchange of property would better serve the needs of the citizens concerned.
- When land more suitable for the needs of the citizens who are being served by the property in question has been or can be acquired.
- When another governmental agency could more appropriately administer the property.
- When protective covenants could ensure the historic, scenic, conservation or other values that otherwise are protected by fee ownership.
- When the disposal serves to further the mission of the Park Authority.

When any such instance occurs, citizens are guaranteed the opportunity to express their opinions in a public hearing and the Authority is bound to consider them in arriving at a decision.

In order to continue discussion with Columbia for the proposed land exchange a public hearing on the proposed land exchange is tentatively scheduled for Wednesday, September 28, 2016, per the draft Public Hearing Notice (Attachment 2).

FISCAL IMPACT:

No significant fiscal impact is anticipated from the approval to hold a public hearing for the property exchange.

ENCLOSED DOCUMENTS:

Attachment 1: Location Map

Attachment 2: Draft Notice of Public Hearing

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

David Bowden, Director, Planning and Development Division

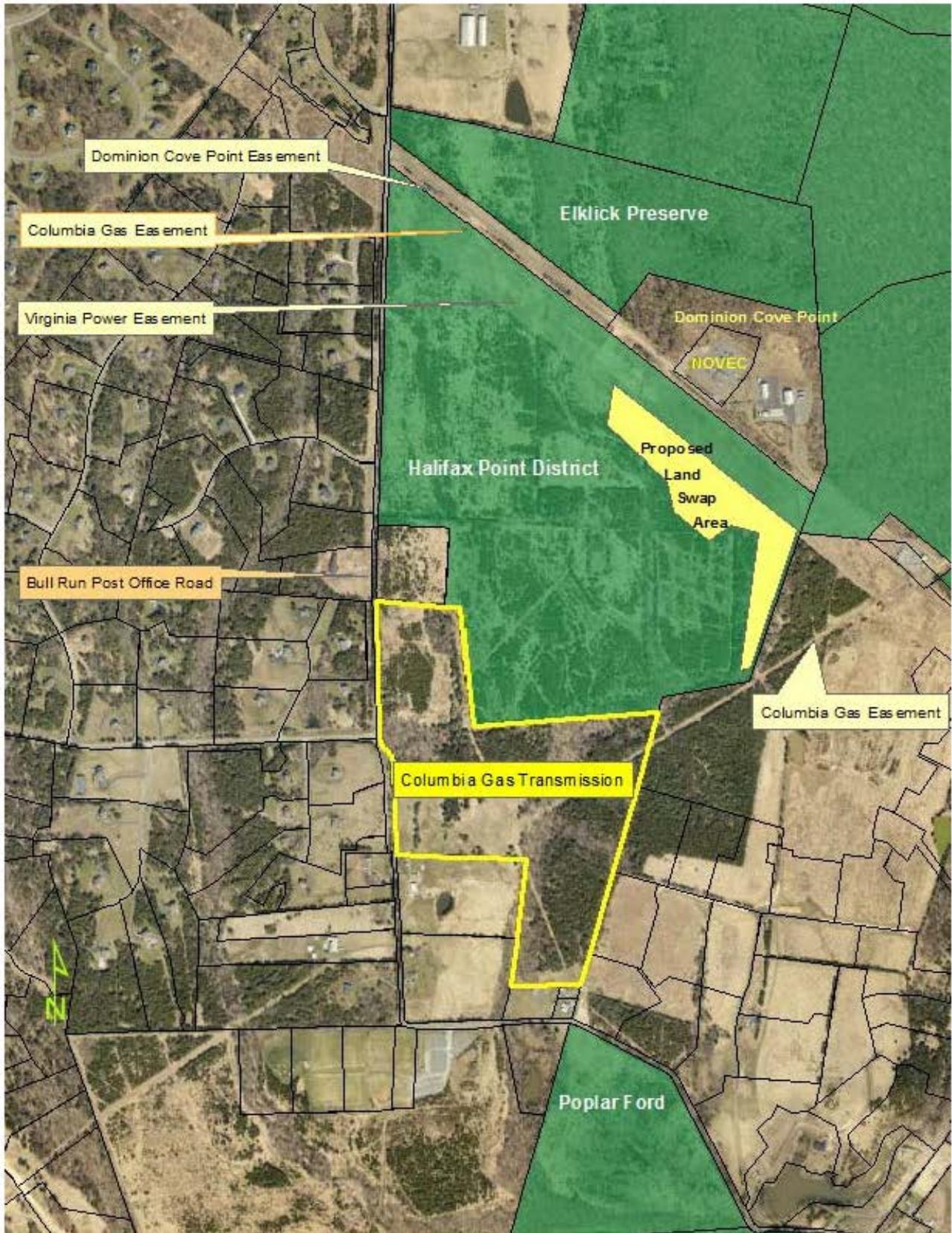
Cindy Walsh, Director, Resource Management Division

John Stokely, Manager, Natural Resource Management & Protection Branch

Todd Johnson, Director, Park Operations Division

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Sandy Stallman, Acting Manager, Real Estate Services Branch
Cindy McNeal, Land Acquisition Project Coordinator, Real Estate Services
Branch





FAIRFAX COUNTY PARK AUTHORITY



12055 Government Center Parkway, Suite 927 • Fairfax, VA 22035-5500
703-324-8700 • Fax: 703-324-3974 • www.fairfaxcounty.gov/parks

PUBLIC HEARING - DRAFT

Exchange of 10 Acres of Halifax Point District Park Property **Wednesday, September 28, 2016, at 7:30 p.m.** **Herrity Building Room 106/107**

The Fairfax County Park Authority will hold a public hearing to receive public comment on the exchange of property in the Sully District. The Fairfax County Park Authority proposes to exchange approximately 10 acres of property located in Halifax Point District Park that is identified on the Fairfax County Real Property Identification Map as Tax Map Nos. 52-2, ((1)) Parcel 11F, hereinafter referred to as “Halifax Point District Park”, for approximately 63.7 acres of property that is owned by Columbia Gas Transmission, LLC and is currently identified on the Fairfax County Real Property Identification Map as Tax Map No. 52-2 ((1)) Parcel 3. Both properties are located on Bull Run Post Office Road in Centreville, Virginia.

The Conceptual Development Plan (CDP) for Halifax Point District Park as approved in March 2015 includes a planned region-wide recreation zone that allows for active recreation facilities such as lighted athletic fields, or athletic complex, or an outdoor performance or event venue, along with trails and parking. Another portion of the park is recommended for off-road bicycle use. Columbia Gas Transmission, LLC has requested that the Park Authority consider exchange of approximately 10 acres of property in Halifax Point District Park adjacent to the existing Dominion Power and NOVEC substation facilities to locate a new compressor station in conjunction with their WBXpress project. Columbia Gas Transmission, LLC proposes to exchange the 63.7 Acre former Neam Price parcel which is located adjacent to the southern border of Halifax Point District Park and just north of Poplar Ford Park with the Park Authority.

The goal of the property exchange is for the Fairfax County Park Authority to become owner of the 63.7 acre parcel at the southern end of Halifax Point District Park in compensation for the exchange of approximately 10 acres of property in Halifax Point District Park to Columbia Gas Transmission, LLC.

Park Policy 210, Disposal of Land or Facilities, requires a public hearing be held prior to the Park Authority’s decision to dispose of land or facilities. The public hearing will be held at 7:30 p.m. on Wednesday, September 28, 2016, in Room 106/107 of the Herrity Building, at 12055 Government Center Parkway, Fairfax, Virginia. Those persons interested in this conveyance are urged to attend the public hearing or send a representative to the hearing to present their views. If you would like to speak at the public hearing or would like more information, please visit our website at <http://www.fairfaxcounty.gov/parks/plandev/TBD.htm>, or call Judy Pedersen, Public Information Officer at 703-324-8662 or send an email to parkmail@fairfaxcounty.gov. For persons with hearing impairments, sign language interpreter services are available upon request. Please call 703-324-3988 TTY at least ten days before the meeting.

Written comments from the public on the exchange of the Halifax Point District Park property will be received by the Fairfax County Park Authority for a period of 30 days, closing on September 27, 2016; the public hearing will be held on September 28, 2016. Written comments should be directed to David R. Bowden, Director of Planning & Development Division, Fairfax County Park Authority, 12055 Government Center Parkway, Suite 406, Fairfax, Virginia 22035. Email comments should be sent to: parkmail@fairfaxcounty.gov.



David R. Bowden, Director
Planning & Development Division

Sandy Stallman, Acting Manager
Real Estate Services

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ADMINISTRATIVE – 5

Approval of Minutes – July 13, 2016, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the July 13, 2016, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the July 13, 2016, Park Authority Board meeting.

TIMING:

Board action is requested on July 27, 2016.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the July 13, 2016, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
July 13, 2016**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Walter Alcorn*
Edward R. Batten, Sr.
Mary Cortina
Maggie Godbold
Linwood Gorham
Timothy B. Hackman
Faisal Khan
Frank S. Vajda
Anthony J. Vellucci*

Staff Present:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, PIO
Barbara Gorski, Administrative Assistant
David Bowden
Barbara Nugent
Cindy Walsh
Janet Burns
Mike Baird
Diane Roteman

Absent*

Guests: 2016 Summer Interns

PUBLIC COMMENT: No speakers were present.

PRESENTATION

P-1 Introduction of 2016 Summer Interns

Ms. Roteman, Manager of Human Capital and Development Services, presented the 2016 summer interns. Each intern present introduced themselves. A list of all the interns with a brief description of their backgrounds, their goals and aspirations, and their duties as interns is attached.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes of the June 22, 2016 Park Authority Board Meeting

Mr. Quincy made a motion to the minutes of the June 22, 2016, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried. Ms. Cortina and Mr. Hackman abstained. Messrs. Alcorn and Vellucci were absent.

ACTION ITEMS**A-1** Naming of Child Care Room at Oak Marr RECenter in Honor of Kathleen Cahill (Providence District)

Mr. Quincy made a motion to approve the naming of the child care room at Oak Marr RECenter in honor of Kathleen Cahill; seconded by Mr. Thompson. The motion carried by all members present. Messrs. Alcorn and Vellucci were absent.

A-2 FY 2018 Proposed Budget Requests – Fund 10001, Park Authority General Fund

Mr. Quincy made a motion to approve the submission of the FY 2018 proposed budget requests for Fund 10001, Park Authority General Fund; seconded by Mr. Thompson. The motion carried by all members present. Messrs. Alcorn and Vellucci were absent.

INFORMATION ITEMS**I-1** Resident Curator Program Update

No action necessary.

I-2 Strategic Plan Goal – Encroachment Education Update

No action was necessary.

I-3 FY 2016 Changes to the Fairfax County Purchasing Resolution

No action was necessary.

CHAIRMAN'S MATTERS:

- Mr. Bouie wished everyone a Happy New Year – Fiscal New Year that is. From a fiscal standpoint the board as seen the results of staff's hard work.
- Ms. Cortina, Sandy Stallman, Aimee Vosper, and Mr. Bouie had an opportunity to meet with Congressman Connolly to review the results of Parks' Needs Assessment. The Congressman expressed interest in a number of different things Parks is doing and wants to be sure Parks is doing everything it can to achieve the goal of being owner of 10% of the land in Fairfax County. He would also like to see more trails. It was a very good meeting and Congressman Connolly loves his parks and takes great pride in them.
- The Park Authority was awarded the National Recreation and Park Association's 2016 Barb King Environmental Stewardship Award which recognizes the parks and recreation agency which has achieved excellence in environmental stewardship. This national recognition pays tribute to the Park Authority's growing commitment to protection of natural resources in Fairfax County.

Mr. Bouie noted that this is the first time Parks has won this award. He congratulated Mr. Kincannon and staff for putting together the application; the board for its leadership, vision,

and for pushing this initiative over the last five to six years. He and Mr. Quincy are receiving kudos from a number of people and EQAC sent Mr. Bouie a note.

- For the seniors on the board (50+) and those that know seniors – it's time once again to sign up for the Northern Virginia Senior Olympics that will be held from September 11-21. The fee is \$12 to enter as many events as one possibly can. The events include WI-bowling and scrabble, paddleball, racquetball, pickle ball, baseball throw, football throw, and many other events. Mr. Quincy has entered running. Mr. Bouie and Mr. Quincy participate every year, have a lot of fun, and have met a lot of people.

Once again, Bill offered to pay the entrance fee to any board member eligible to participate.

DIRECTOR'S MATTERS:

- July is National Park and Recreation Month – and the Fairfax County Park Authority is joining the National Park and Recreation Association to send a message: Enjoy your parks this month and all year long!
- Mr. Kincannon congratulated the board and staff and the many teams that makeup the Park Authority on the incredible 2016 fiscal year. There have been some stellar achievements that have been presented to the board throughout the year.

He thanked the team of the board and the team of the staff. They are in awe of all the work and dedication that they do and the work of the volunteers that work with them.

- For the first time, the Park Authority is hosting a selfie contest in the parks! Taking advantage of the ever-present smart phone, we are asking the public to submit selfies taken in our parks based on four different themes:
 - July 4-10: Selfie with nature
 - July 11-17: Selfie doing something healthy
 - July 18-24: Selfie with your friends and community
 - July 25-31: Selfie showing your superhero side

Participants can submit photos on Facebook, Twitter or Instagram with the hashtags #FairfaxParks #SuperParkSelfie and #SuperJuly. Prizes will be given out to the best selfie each week:

- Week one: Nature Gift Basket (Items from our Nature Centers)
- Week two: Fitness Package (2 RECenter Passes and 2 Mini Golf Passes)
- Week three: Group Package (Gift Certificate for a 25-Person Wagon Ride at Frying Pan Farm Park)

- Week Four: Lakefront Gift Package (2 passes each for a Boat Tour, Boat Rental, Camping, Miniature Train Ride and Carousel Ride)
- In addition, 2,500 National Park and Recreation Month bookmarks, funded by the Park Foundation which also promotes the Discovery Trail Map, will be handed out to park campers during the last week of July. Staff members are writing four blog posts – one a week in July – based on the themes mentioned before.

A National Park and Recreation Month web page has been created, with information about the selfie contest and a calendar populated with a park event on each day in July and posters are up at our sites touting the super heroes – Captain Community, the Green Guardian, and the Fit Twins that guide you on your adventures in our parks.

- The FY16 Strategic Plan outlined a project to develop a Friends Group Handbook to guide the development of Friends Groups and look at creating an MOU template for the process.

Many Friends Groups have partnered with the FCPA for years; however, there is an influx of groups that have recently formed or are looking to form, and that is becoming a time and resource management challenge for field staff.

Our friends groups are dynamic, independent and in different phases of their own evolution process. We want to insure that groups have up to date information in working with the Park Authority and that everyone is following local, state, and federal requirements related to charitable organizations. The handbook will be written to address topics important to our groups of existing organizations and groups interested in forming.

Staff will be sending out an email to our friends groups to gain their input on the project, and seek their involvement in this process. We anticipate the email going out next week. Please let Cindy Messenger know if you are contacted by the friends groups.

- Cox Communications and The Trust for Public Land announced Alan Ford as Virginia's 2016 Cox Conserves Hero Award. Cox Communications will also present Mr. Ford with a \$10,000 grant to help fund internships within Fairfax County parks, and another \$10,000 grant which will be donated on his behalf to the Potowmack Chapter of the Virginia Native Plant Society.

He has served in the past as an EDRR team leader (early detection rapid response) and an IMA leader for Idylwood and Marie Butler Leven. He is a very active community member and works with us through his involvement with groups we partner with like the Potowmack Chapter of the Virginia Native Plant Society and the Fairfax Chapter of the Virginia Master Naturalists. Congratulations to Alan Ford.

BOARD MATTERS:

- Mr. Khan welcomed Mr. Hackman.
- Mr. Gorham welcomed Mr. Hackman and wished everyone a pleasant end of summer.
- Mr. Batten welcomed Mr. Hackman and added that if there was anything that the board could do or anything he could do to please let him know.

Mr. Batten stated that he was looking to Mr. Hackman to provide a representative to the Park Foundation Board.

- Ms. Godbold welcomed Mr. Hackman and yielded her position as the newest member of the board.
- Mr. Hackman stated that he appreciates the warm welcome he has received from everyone. It's a great comradery board. He has been following the board's achievements and accomplishments from afar and it is honoring and humbling to be a part of this austere body and to work closely with the board and also with Mr. Kincannon and his very professional staff, many which he already knows.

Mr. Hackman extended a public thanks to Supervisor Foust and the Board of Supervisors for enabling him to have the opportunity.

- Mr. Vajda welcomed Mr. Hackman.

Mr. Vajda called attention to a fan placed at each member's seat to remind them that there is a Spotlight by Starlight concert series at Mason District Park. He sincerely hopes that the board can make it out to one of the venues. Sunday, July 17, Capital Steps will be performing, so he recommends that anyone interested in seeing the performance should arrive early since it always brings in about 600 people.

Mr. Vajda added that you never know who will show up at one of the events. In fact, on Sunday, July 10, one of the members of the **Green Team** was there telling everyone about the bond. He thanked fellow board member, Ms. Godbold, for being there and representing the Green Team. She not only represented the Green Team, but to stay with the theme she had a green streak placed in her hair.

- Ms. Cortina welcomed Mr. Hackman who is the former president of the Friends of Riverbend Park.

She thanked staff for including her in their meeting along with the Foundation regarding the Friends Handbook. It will be a good resource for them.

She noted that there are 35,000 kids that will be going through Parks' camps this summer. She doesn't think that the Park Authority gets credit for everything it is doing, nor does the public understand the full sentiment.

Ms. Cortina offered congratulations to the ANSLL (Annandale North Springfield Little League) Juniors team on winning the District 10 Championship.

- Mr. Thompson welcomed Mr. Hackman and stated that he looks forward to working with him.
- Mr. Quincy welcomed Mr. Hackman and also stated that he looks forward to working with him.

Mr. Quincy added that at the next meeting the board will be getting Nottoway's fans.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie called the meeting to a close at 7:55 p.m.

Michael W. Thompson, Jr., Secretary

Minutes Approved at Meeting
on July 27, 2016

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

2016 Summer Interns

Green Spring Gardens 2016 Interns

Felipe Mesa-Morales
College of William and Mary
Biology/Public Health Major
Virginia Native Plant Garden Intern

Felipe Mesa-Morales is a rising senior at the College of William and Mary with a plan to graduate with a dual major of biology and public health. He was fortunate enough to be offered this internship funded by the Virginia Native Plant Society, and he would like to thank them for this opportunity; he can use this opportunity to gain valuable experience for my major. Felipe's goal is to apply his knowledge of plant biology, environmental factors, and ecological factors (such as competition and grazing) to the native garden at Green Springs.

Previous research that he has conducted was with plant competition with the absence of mycorrhizae. He focused on Little Blue Stem, Big Blue Stem, Side Oats Grama, and Rye. It was interesting watching how the absence of this symbiotic fungi harmed Little Blue Stem and Side Oats Grama, and witnessing plant competition in a controlled environment. On his first day at Green Spring Gardens, he could already apply the knowledge gained from my research when he noticed a bag of mycorrhizae in the garage and Big Blue Stem in the garden. It was kind of neat seeing these in a wilder environment, especially after studying them in a lab. He hopes to further learn about native plants, local invasive species, and their effects on one another.

Suzannah Richards
Old Dominion University
Ocean and Earth Science Major
White Gardens Intern

After the summer of 2016 Suzannah will be entering her senior year as an undergraduate at Old Dominion University. She will be attaining a Bachelor's of Science in Ocean and Earth Science with a concentration in geology along with a certificate in GIS (geographic information systems) to compliment my degree. This past summer, she was lucky enough to join the Green Springs Garden team as one of the horticultural interns. Her intern title 'White Gardens Intern' refers not to Green Springs Garden but to another, nearby garden several miles down the road from Green Spring Gardens. Not too long ago, White Gardens was a residence to John C. and Margret White, and within the past few years was sold to the FCPA. White Gardens is currently in the planning and development stages of one day becoming a small, visitor-friendly garden for residents of Fairfax and surrounding areas. Suzannah's goal as an intern for White Gardens is to identify, record, and map through ArcGIS the magnificent rhododendron, camellia and azalea collections at the gardens. By the end of summer, she has hoped to have achieved this goal, and in the process, gain GIS experience outside the classroom and learn more about the other plant varieties on the property. Working at Green Springs indoors on ArcGIS and outside collecting data at White

Gardens has been a wonderful and invaluable experience. Her superiors have been patient and kind, and the work itself stimulating. Every day she commutes back and forth from Fredericksburg where she lives, to Green Springs Gardens, and every day it's worth it! She thanks the Friends of White Gardens and Green Springs Gardens for this opportunity!

Pamela Bushey

Northern Virginia Community College

Landscape Design and Horticulture Tech Programs

Horticulture Intern

Pam is interning in the horticulture section at Green Spring Gardens and is new to the horticulture field. She has an associate's degree from Northern Virginia Community College (NVCC) in Animal Sciences and worked as a licensed veterinary technician for 8 years. She is looking to change professions and is currently enrolled in the Horticulture program at NVCC. She has just finished the landscape design program and will finish the Horticulture Tech program this spring. Prior to Green Spring Gardens, she interned at Woodberry Forest in Orange VA and was part of their grounds crew.

Pamela is looking to expand her knowledge of plants and all things horticulture, gain experience and hopefully find a new career.

Emily Milligan

Pennsylvania State University

Environmental Science Major

Children's Education Intern

Emily is a student at the Pennsylvania State University majoring in Environmental Science. After graduation, she hopes to attend law school to practice Environmental law. As a Virginia native, she was thrilled to be offered a position that was close to home and allowed me to be surrounded by all the beauty that encompasses Green Spring Gardens. She is so lucky to be able to spend my summer helping children learn about all the wonders of the environment. Through my experience as Children's Education Intern at Green Spring, she has seen the large amount of work and effort that goes into creating fun and inspiring learning experiences for the children coming into the gardens. She has been able to see the rewards of this work through the fascination and wonder expressed by the kids. Emily is honored to have been awarded the opportunity of working alongside such positive, dedicated, and creative people.

Laura Stange

Virginia Polytechnic Institute and State University

Environmental Horticulture Major, Viticulture and Entomology Minor

Horticulture Intern

As a plant enthusiast, Laura considers herself very lucky to have the chance to study horticulture in a place where it thrives, at Green Spring Gardens. Since switching my major from Biology to Environmental Horticulture the first semester of freshman year, she has been on the fast track to learning everything she can about plants and the environment. At Green Spring Gardens, she is involved in a variety of skills that have to do with gardening,

propagation, education, and the art of arranging plants in such a way that makes people feel connected to nature. Laura is thirsty to learn as much as she can, and looks forward to every single class she is fortunate enough to take at Virginia Tech. She is also quite interested in entomology, and the positive and negative effects insects can have on plant and human health, diseases, and the food supply. In the future, Laura can easily see herself owning and operating a plant nursery. She is learning to love every aspect of a career in horticulture more and more with each passing day.

Greta Lohe*

George Mason University

History Master's Degree program

Historic Resources Intern

Greta is beginning her second and final year of a Master's program in Applied History at George Mason University. After finishing her Master's degree, she hopes to continue on and complete my doctorate, find work at a museum or historic site, and eventually teach history at the college level. She has recently relocated to Fairfax County from the Indianapolis, Indiana, area and has enjoyed getting to visit all of the wonderful museums, historic sites, and parks that Fairfax County has to offer. After working as an Intern at Sully Historic Site this past winter, she is excited to be serving at a Fairfax County Park Authority site once again. As an Intern at Green Spring Gardens, Greta has been involved in revising the existing research filing system, assisting with public programs, and completing research in order to develop a new interpretive program for the historic house.

As a student of Early American history, she has enjoyed the chance to learn about the intricacies of a historic home built in 1784 and about the people who inhabited it during the Early American Republic period. She has also appreciated the chance to learn about the later period in Green Spring's history (as it is outside of my normal field of study) through the stories of residents such as Fountain and Anne Beattie, Minnie Whitesell, and Michael and Belinda Straight. As a historian, it is a real treat to be able to study a single area or home over an extended period of time, as it allows one to track change over time. Green Spring Gardens not only serves as a wonderful example for this type of study in regards to the house itself, but also provides a glimpse into how this portion of Fairfax County has changed and grown throughout the years. Greta is honored to have this opportunity at Green Spring Gardens to learn and grow as a scholar, public historian, and resident of Fairfax County.

Erica Hess

Virginia Tech

Human Nutrition, Foods, and Exercise Major

Farmers Market SNAP Intern

Erica is a rising senior at Virginia Tech. She is studying, and after graduating plans to continue her education by completing a dietetic internship and becoming a Registered Dietitian. This summer, she has been fortunate to gain an internship at Green Spring Gardens working with the Fairfax County Farmers Markets to promote the SNAP (Supplemental Nutrition Access Program) at Market program. This internship has been an

amazing opportunity for me to work with my local community and help to provide access to fresh, local and nutritious produce to low-income families and individuals. Being able to work with Chelsea Roseberry, the Farmers Market Program Coordinator, has been a wonderful experience and she is looking forward to all of the opportunities this summer will bring.

Huntley Meadows 2016 Interns

Jessica Quinta

George Mason University

B.S. Environmental and Conservation Biology

Jessica is a recent graduate from George Mason University, where she studied Biology with a concentration in Environmental and Conservation Biology, with an additional minor in Psychology, and has been working at Huntley Meadows Park as a Resource Naturalist Intern for around three months. Growing up, she never really had much exposure to the ideas and values encompassed within the paradigm of 'conservation' and was astonished the first day she stepped into an ecology class. After exploring the vast field of ecology and evolution, Jessica has decided to pursue restoration ecology as a subject of study at the graduate level. Huntley Meadows Park is a fantastic model of the challenges and obstacles faced when attempting to restore and maintain a habitat that is constantly stretched thin under the pressures of being surrounded by a greater urban expanse. She has gained invaluable knowledge and practical experience necessary to move forward to graduate school, and is very thankful for this opportunity!

Max Ferlauto, Virginia Native Plant Intern (Huntley Meadows)

Juniata College

Bachelor of Science, Ecology

Max Ferlauto just finished his first year at Juniata College. He has always been interested in plants. He took a gap year last year to become a Master Gardener and volunteer with the Virginia Native Plant Society. He also worked at Huntley Meadows on its herbarium with Karla Jamir. Max got to know a few of the plant experts in Northern Virginia. They recommended that he apply for this internship. Max is very excited to be spending the summer working at such an important area. He hopes to strengthen his plant identification skills, especially with sedges, and learn how to manage a park of this size.

Greg Campbell-Cohen*

University of Edinburgh

History & Politics

Greg is a Master of Arts student at the University of Edinburgh, earning an Honors degree in History and Politics. He is the Historic Interpretation Intern at Huntley Meadows Park, designing the Oral History database infrastructure, conducting and transcribing interviews, assisting with and developing camp activities, and re-designing the webpage. Engaging with the historic property's countless stories offers Greg the chance to hone his research and audio editing skills. As a political historian and an aspiring public radio journalist, his experience at

Huntley has already been extremely fulfilling, and he looks forward to the rest of the summer.

Elena Bischak*

William & Mary

B.S. Biology

Elena Bischak recently graduated from the College of William and Mary with a B.S. in biology. She has been hired as the Art-Science Intern for the next six months to help integrate the arts in an exploration of local ecology at Huntley Meadows Park. She will use my experience at the park to further her understanding of childhood education, local ecology, and the intersection between arts and science.

Huntley Meadows Park Naturalist interns:

Caitlin Dove

Caitlin graduated from an international school in Hamburg this past May. She volunteered for Huntley Meadows Park last summer and enjoyed her time so much. This summer she is a naturalist intern at Huntley Meadows Park. Caitlin plans to expand my knowledge on childhood development and education using this experience.

Megan Massa

William & Mary

Biology and Environmental Science

Megan is a junior at the College of William and Mary, where she studies biology and environmental science. She is a Naturalist Intern at Huntley Meadows Park. She is a passionate artist who loves to paint nature, particularly birds. Through her time at Huntley Meadows, she is learning more about naturalism and teaching the public about the natural world. She hopes to use these techniques as a field biologist, but is also considering the world of park naturalism.

Courtney Check

William and Mary

Biology Major

Courtney is a rising sophomore at The College of William and Mary. She is majoring in biology and hopes to be a wildlife biologist. She is a naturalist intern at Huntley Meadows Park. She enjoys working at Huntley Meadows and believes this experience has helped her immensely in learning how to explain the natural world to an audience and excite young minds about the outdoors. She also appreciates the opportunity to encounter and identify the various species present in the park on a daily basis. It is her belief that studying wildlife, especially native species, and interpreting it for others through presentations and camper interactions will aid her greatly in studying nature and interpreting it for others in her future career.

Natural Resource Management Branch 2016 Interns

Murjan Hammad

Virginia Tech

Wildlife Conservation Studies

Murjan is a Natural Resources intern with the Resource Management Division. He is a rising senior at Virginia Tech where he studies Wildlife Conservation. He is from Fairfax County and has spent a lot of time in the woods growing up and as a result has a deep-seated hatred for invasive plants. Murjan is part of the two-intern team gathering data for the Non-native Invasive Assessment and Prioritization (NNIAP) program. Over the course of the internship Murjan hopes to gain experience conducting fieldwork and learning more about how actual natural resource management is conducted.

Nick Sheehan

University of Delaware

Wildlife Conservation Degree

Nick is a Natural Resources intern with the Resource Management Division. He is a recent graduate from the University of Delaware where he studied Wildlife Conservation. He currently lives in Maryland, but spent most of his life in Fairfax County. Nick will be spending the summer conducting Non-Native Invasive Plant Assessments. He is very excited to spend time outdoors and gain experience in the field.

Resource Management Division 2016 Interns

Lauren Rhodes*

Oberlin College '17

Environmental Studies

Lauren is a rising senior at Oberlin College in Ohio, and an intern this summer with the Fairfax County Park Authority in the Resource Management Division, both as an Education, Outreach, and Social Media intern, and with Energy Management. Her permanent home is in Fairfax County, so this is a great opportunity for her to learn more about the county parks. Both of these internships relate to her academic focus of Environmental Communication Methods, which includes effective messaging to the public, learning about how people interact with their environments, and encouraging positive behavior. For Education, Outreach, and Social Media, she is helping develop educational materials for a project on preventing park encroachment, including a brochure. Lauren is also volunteering at events, attending meetings, and helping generate social media content. With Energy Management, she is inputting information from water bills into a database and learning how keeping track of spending records for individual facilities can be used to generate projects that will save energy and money, as well as identify irregularities that could be issues in a system. Lauren is enjoying working with FCPA and looks forward to the rest of the summer here!

Claire Jeter*

Roger Williams University
Historic Preservation Major

Claire is a Historic Preservation Major at Roger Williams University with minors in History and Art and Architectural History. She is a resident of Fairfax, Virginia, and is thrilled to be working in her community on projects like the John C. and Margaret K. White Horticultural Park Historic Inventory Nomination. This summer Claire is working with Denice Dressel under the Resident Curator Project. As a Historic Preservation major this internship has allowed her to have hands on experience with historic inventory nominations and artifact conservation. She has been able to work with people that have years of experience in the field she wishes to enter, and this has allowed her the opportunity to really dive into the experience. Claire is excited to learn more about the different historic sites and about the community she lives in.

Planning & Development 2016 Interns

Sayed Waqar Shah*

Virginia Tech

B.S., Environmental Resources Management

Sustainable Urban Planning, Master's Program, GW University

Waqar earned his B.S. in Environmental Resources Management from Virginia Tech in 2013 and is now pursuing a master's degree in Sustainable Urban Planning from the George Washington University. Prior to this summer, he was a Utility Hazard Planner on a contract with PEPCO. He also worked on establishing an updated Forest Conservation Plan at the National Institutes of Health Bethesda campus and delineated wetland sites in Prince Georges County, Maryland. Waqar will be working with the park planning branch on development plan and stormwater project reviews and on a GIS project to update the parks master plan database. He enjoys kayaking at local lakes, riding his bike on the Rock Creek Trail, and birding and photographing natural wonders along the Appalachian Trail.

Zachary Bopp*

University of Arizona

Urban Planning

Zack is an Urban Planning student at the University of Arizona in Tucson, AZ. His goal is to work on planning projects that make cities and neighborhoods sustainable. Last summer he worked as a Planning intern for the City of Calabasas, CA where he worked to identify all developable and undevelopable open space along significant ridgelines. Previously he worked as an intern for the Environmental Protection Agency and at a Community Supported Agriculture cooperative. Zack will be working with the park planning branch on development plan reviews, master plan public outreach efforts, and writing 2232 applications for Planning Commission approval of park plans. Having spent a large part of his childhood in Fairfax, Zack appreciates the beautiful landscape that makes Fairfax and surrounding areas unique and special.

Yun Xin*

B.S. Civil Engineering, University of Hong Kong

City and Regional Planning Graduate Student, University of North Carolina – Chapel Hill

Yun is a first year graduate student in City and Regional Planning at the University of North Carolina-Chapel Hill, and holds a bachelor's degree in Civil Engineering from the University of Hong Kong. Yun's career goal is to work towards making cities more livable for everyone and to relieve regional inequity through sustainable development. Yun's prior internships include work as an engineering intern in Shanghai preparing structural drawings with AutoCAD and as a university library assistant. Yun will be working with the park planning branch on development plan and stormwater project reviews and with the project management branch on creating trail maps for trail signs using GIS. In her free time, Yun enjoys reading, hiking along trails, and listening to Chinese Opera.

Riverbend 2016 Interns

Riverbend has four paid summer interns this year helping out with summer camps. At the beginning of the summer, they help teachers with the children in camp and by the end of the summer, they will be lesson planning and leading their own activities in camp.

Claire Sutton*

Virginia Tech

Claire is an intern at Riverbend Park in the summer of 2016. She currently is Political Science major at Virginia Tech. She heard about the internship through her sister who is a naturalist at the park.

Kali Hawkins

Virginia Tech

Chemistry Major

Kali is a rising senior at Virginia Tech. She is aiming to achieve a BA in Chemistry for her undergrad. She is very involved on VT's campus. She is in two organizations: Gamma Phi Beta Sorority and Alpha Chi Sigma Fraternity. Within both organizations, along with participating in philanthropy events, she has also made great connections with the other members. That is in fact how she heard about this opportunity. Her sorority sister Claire Sutton had posted about the job in one of our Facebook pages. As Claire read the description of the job, she realized it was right up her alley. Although chemistry wasn't one of the fields listed, during my interview with Rita and Natalie, they mentioned a water testing project that struck my interest. She has enjoyed her time here so far and getting to know all of the wonderful staff members.

Emily Meehan
William & Mary
Geology & Marine Science

Emily is a rising senior at The College of William and Mary and is studying Geology and Marine Science. Her love of the outdoors brought her to this job. She is from McLean, Virginia, and spends a lot of time walking her dog here at Riverbend. Because she was here so frequently she saw an ad for the summer intern position and applied. It's exciting to be able to work at a park I am so familiar with and that is so close to home!

Anna Bishop*
SUNY-ESF, State College of New York
Environmental Science Major

Anna lives in Alexandria, Virginia, and will be starting her third year of college this fall at the State University of New York College of Environmental Science and Forestry, also known as SUNY-ESF, in Syracuse, New York. She is majoring in Environmental Science as well as a member of the Mighty Oaks Women's Soccer team. This summer she is an intern at Riverbend Park, and found this internship online on the Fairfax County Park Authority webpage.

Sully Historic Site 2016 Interns

**For the Margaret C. Peck High School Youth Internship at Sully Historic Site:
Interns selected for 2016:**

The internship will focus on the following:

- Working on public speaking skills and giving public tours (1 and 2 hour tours of the historic main house and outbuildings)
- Opening and closing security procedures,
- Working with children's groups and history camps,
- Running Dairy days – families learn to make butter and ice cream
- Administrative projects and research

High School Interns:

**Rising Seniors- interns through the Margaret C. Peck Youth Internship program
funded by the Sully Foundation, Ltd.**

Maya Hossain

Maya is currently a junior at Westfield High School. She hopes to channel her passion for history into Sully Historic Site's Margaret C. Peck Youth Internship in a fun and productive way. Her work and historical experience includes being a member of her school's History Honor Society and extensive political campaign work.

Daniel Park

Daniel is a rising senior at Westfield High School who has a passionate interest in history and government. In past summers, he has interned at the Fairfax County Democratic Committee and attended the Virginia Latin Governor's Academy. This year, he will participate in the National Rural Electric Cooperative Association's Youth Legislative Tour and American Legion's Boys State.

A desire to study and share local history led Daniel to intern at Sully Historic Site. He believes that Sully is a microcosm of the development of Fairfax County and that local visitors can learn about the effects of state and national affairs on the Sully estate. Through this internship, he hopes to guide visitors on tours, help out at community events, and most important, learn the detailed history of Sully.

William Brandon Milner

William has lived in Fairfax County his whole life. He is a rising senior at Westfield High School, with plans for majoring in history in college. He is honored to have been selected as one of the Margaret C. Peck Youth Interns. He has loved history since he was a kid, from engaging in Colonial Day assignments at his elementary school to participating in the NHD assignments in high school.

Leadership Fairfax Intern:

Beth Dickman

Beth is a rising senior at Chantilly High School. She was interested in the *Leadership Fairfax* internship and is pleased to be at Sully Historic Site so she can become more familiar with different programs and parks in Fairfax County and what they have to offer. Beth hopes to learn the everyday operations of running a historic site, including administration, opening & closing the buildings, doing gardening and giving house tours. She is extremely excited to be an intern and can't wait to see what the next day holds. She is interested in studying athletic training and hopes this internship will help her learn how to communicate better and work with others on a daily basis.

Sully College Intern:

College Intern - Funded by the Sully Foundation, Ltd.

Caleb Koluder

George Mason University

Applied History Master's Program

Caleb is currently enrolled in the Master's program for Applied History at George Mason University after having graduated from James Madison University with a Bachelor's degree in Public History in 2014. Though his main area of focus is early 20th Century American Labor and Social history, he enjoys studying all periods of history and feels that his internship at Sully will help him better understand the Early American Republic period of U.S. history.

During his undergraduate career at James Madison University, Caleb completed an internship with the Virginia Museum of the Civil War in New Market, Virginia, which piqued his interest in working at both battlefields and historic sites. As the college intern at Sully Historic Site for the summer of 2016, Caleb will be giving both house tours and Forgotten Road Tours to visitors as well as learning about, and helping with, special events and day-to-day operations that are necessary to keep a site such as Sully running smoothly. He hopes that this internship will build upon what he learned during his previous internship and prepare him for a future career working at historic sites.

Public Information Office 2016 Intern

Carter King*

George Mason University

Marketing Major

Carter is a sophomore at George Mason University. She is majoring in marketing to bring attention and awareness to social justice issues in an innovative way. She wants to be able to use my creativity and energy at organizations that help support people of color, people with learning or mental disabilities and women. In the school of business at Mason students are introduced to ideas and concepts of business that not just on making the most money possible but helping society as well. This internship with the Fairfax County Park Authority will help her to get a real world understanding of how to write, interact and focus my efforts towards a positive goal. At the Park Authority she can work on writing for a professional purpose, gain an understanding of government procedures and hone my marketing skills. Not only is this a great opportunity to sharpen her skills but it is a great step to opening more doors in the marketing field.

Evan Chase*

Lake Braddock Secondary School

This summer Evan has been given the opportunity to intern at the Park Authority office through the Fairfax County Youth Leadership Program. The Fairfax County Youth Leadership Program teaches high school students like himself about Fairfax County, and culminates with an internship in one of its branches. Having completed the education portion of the program, he is ready to get hands on experience. As a rising senior at Lake Braddock High School, he has begun to figure out what he wants out of college, work, and his life ahead. On one hand, he excels in the STEM field and plans to major in mechanical engineering in college. On the other hand, he enjoys being outdoors, meaning he runs, hikes, or kayaks nearly every day. He is very familiar with many of Fairfax County's parks. Because of this, an internship with the Park Authority Office suits him very well. This internship gives Evan the opportunity to combine his two passions. The office provides an environment in which he can work with technology and still be closely connected with the outdoors. Although, he will only be staying three weeks, he is beyond excited to work here.

Park Authority Foundation 2016 Intern

Kelsey Blystone*

Penn State University

Health Policy & Administration

Kelsey is a rising senior at the Pennsylvania State University where she is studying Health Policy and Administration. A native to the area with a passion for non-profit work led her to be the developmental intern for the Fairfax County Park Foundation. She will be focusing on completing five key projects: capturing defined outcome measurements and anecdotal evidence from program beneficiaries, assessing the levels of healthy food options in 9 Fairfax County RECenters, assisting with the planning of FCPF Board and Committee meetings, securing quotes from select sponsors regarding the value of partnerships with FCPA programs, and participating with the 68th Annual 4-H Fair team at Frying Pan Farm Park and assisting with the planning and execution of this event.

Hidden Pond 2016 Interns

Matt Baker

William & Mary

Biology & Environmental Science Studies

Matt Baker has been associated with Hidden Pond for the last 7 to 8 years. He was a Pohick Ranger attendee in his youth. As a Volunteer he logged over 1,000 hours. During his high school years he was on the winning Envirothon team. (1st place in 2013 and 2015 – State of VA). His picture has been featured on many fliers and other marketing material.

Matt Baker graduated from Woodson High School in June 2015 and attends William & Mary Majoring in Biology and Minor in Environmental Science. He is interning this summer under the William & Mary, Noyce Summer Fellowship Program. This program provides opportunities for students to get experience in educating or research. He was the co-leader on the Nature Quest camp and assists the camp leaders on the other camps through August 5.

Royce Program link:

<http://education.wm.edu/admissions/financialaid/stem/summer/index.php> .

Park Services Division 2016 Interns

Jeremy Corn*

Old Dominion University

Park, Recreation and Tourism Studies

Jeremy joined the Fitness and Wellness team as an intern in early May. Jeremy is a student at Old Dominion University working on a Bachelor of Science Degree in Park, Recreation and Tourism Studies. He expects to complete his graduation requirements in August 2016.

Jeremy is interested in gaining experience in park and recreation management with a special interest in fitness. His internship will include a wide scope of duties working at Herrity on special projects and special events, learning about fitness center management under the direction of RECenter Fitness Directors and attending workshops, trainings and meetings, and is currently working at South Run RECenter.

Madeline Rico*
Mount St. Mary's
Sports Management Studies

Madeline is working at Providence RECenter and began in mid-May. Madeline is a student at Mount St. Mary's and is working on her Bachelor of Science Degree in Sports Management and expects to graduate in June 2017. She will be doing a comprehensive internship at Providence RECenter, learning all aspects of facility management, and programming.

Madeline hopes to obtain knowledge and skills during her internship that will help her fulfill her career goal of obtaining a position in sports team management or related field upon her graduation.

She is also a member of the cross country team and track and field team for Mount St. Mary University.

Bill Bouie stated that this was a very impressive group.

Diane added that two interns from 2015 were hired into part-time positions.

Board Agenda Item
July 27, 2016

ACTION – 1

FY 2016 Carryover Budget Review – Fund 10001, Park Authority General Fund

ISSUE:

Approval of the FY 2016 Carryover Budget Review for Fund 10001, Park Authority General Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2016 Carryover Budget Review for Fund 10001, Park Authority General Fund.

TIMING:

Board action is requested on July 27, 2016. The submission of the FY 2016 Carryover Review was due to the Department of Management and Budget on July 1, 2016. Final year-end figures will be provided to the Park Authority Board on July 27, 2016.

BACKGROUND:

Carryover is the continuation of financial obligations from the current fiscal year ending June 30, 2016 (FY 2016), to the new fiscal year beginning July 1, 2016 (FY 2017). Carryover recognizes current obligations and adjusts the next fiscal year's budget appropriation for the carryover amount. Carryover items include commitments that should have been expended from the current fiscal year's budget but cannot be paid until the next year.

FY 2016 total actual General Fund revenue is \$814,879 which is \$86,074 lower than the Revised Budget Plan of \$900,953. Total actual expenditures are ~~\$23,444,163~~ **\$23,445,623** as compared to the Revised Expenditure budget level of \$23,844,953. Recovered Costs (Work Performed for Others) are (\$2,918,569) and are offset by non-recovery for vacancies. A balance remains in the General Fund of ~~\$52,542~~ **\$51,082** for any potential audit adjustments.

Encumbered balances in the amount of \$348,248 are requested to Carryover. Carryover includes fuel, unleaded gasoline, archeological preservation, critical Capital Equipment/Vehicle items, and other obligations that need to be expended using the current year's budget.

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Additional Request

The Park Authority is requesting a funding increase of \$300,000 for critical Capital Equipment. Annual funding for capital equipment was eliminated in FY 2011, and since that time the backlog of equipment beyond life expectancy has grown to \$2,250,228 and 11% of all grounds equipment is rated at poor (F) condition; meanwhile the number of parks and acres has increased, as have the expectations of the citizens for well-maintained parks. Re-establishing dedicated funding for capital equipment will allow the Park Authority to start reducing the backlog of old equipment and improve the appearance of our parks.

The Park Authority is also requesting \$226,151 funding for DriveCam video event recorders to be installed in Park Authority vehicles. This funding includes purchase of 186 vehicle cameras, installation of the vehicle cameras, training, and first year monitoring fees. The purpose of the vehicle cameras is to better understand vehicle accidents and their associated costs. Research has shown that fleets using DriveCam realize millions of dollars in savings by: preventing collisions, fraudulent claims, and fuel waste, and by creating efficiencies. Through the installation of DriveCam technology, DPWES reported that they realized a 66% reduction in the frequency of risky driving events, 67% reduction in the severity of driving events, and a 74% reduction in traffic violations.

FISCAL IMPACT:

The Fiscal Year 2016 Carryover submission will include the carryover of encumbrances of \$348,248 and will increase the FY 2017 operating expense budget from \$4,681,009 to \$4,892,561, and Capital Equipment from \$0 to \$136,696

ENCLOSED DOCUMENT:

Attachment 1: General Fund 10001 FY 2016 Carryover

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Janet Burns, Senior Fiscal Administrator
Michael P. Baird, Manager, Capital and Fiscal Services
Susan Tavallai, Senior Budget Analyst

**FAIRFAX COUNTY PARK AUTHORITY
GENERAL FUND
FUND 10001
FY2016 CARRYOVER SUMMARY**

Attachment 1

	FY 2016 Revised Budget	FY 2016 Actual As of 06/30/16	FY 2016 Encumbrances Estimated	FY 2016 Balance Estimated	FY 2017 Adopted Budget	FY 2017 Revised Budget	Difference
EXPENDITURES:							
Personnel Services	\$21,376,046	\$20,370,722	\$0	\$1,005,324	\$23,445,669	\$23,445,669	\$0
Operating Expenses	\$6,103,914	\$5,794,700	\$211,552	\$97,662	\$4,681,009	\$4,892,561	\$211,552
Capital Equipment	\$348,770	\$198,770	\$136,696	\$13,304	\$0	\$136,696	\$136,696
Subtotal	\$27,828,730	\$26,364,192	\$348,248	\$1,116,290	\$28,126,678	\$28,474,926	\$348,248
Less: Recovered Costs	(\$3,983,777)	(\$2,918,569)	\$0	(\$1,065,208)	(\$3,983,777)	(\$3,983,777)	\$0
TOTAL EXPENDITURES	\$23,844,953	\$23,445,623	\$348,248	\$51,082	\$24,142,901	\$24,491,149	\$348,248
REVENUE	\$900,953	\$814,879	\$0	\$86,074	\$900,953	\$900,953	\$0
Net Cost to the County	\$22,944,000	\$22,630,744	\$348,248	\$137,156	\$23,241,948	\$23,590,196	\$348,248

FY 2016 Estimated Carryover:

Personnel Services	\$0
Operating Expenses *	\$211,552
Capital Equipment**	<u>\$136,696</u>

Total FY 2016 Carryover Request: \$348,248

* Fuel, unleaded gasoline, archeological preservation, and other obligations that need to be expended using the current year's budget.

** Capital Equipment needed to purchase critical Capital Equipment/Vehicle.

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Board Agenda Item
July 27, 2016

ACTION – 2

FY 2016 Carryover Budget Review - Fund 80300, Park Improvement Fund

ISSUE:

Approval of the FY 2016 Carryover Budget Review for Fund 80300, Park Improvement Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2016 Carryover Budget Review for Fund 80300, Park Improvement Fund.

TIMING:

Board action is requested on July 27, 2016. The submission of the FY 2016 Carryover Review was due to the Department of Management and Budget on July 1, 2016. Final year end figures will be provided to the Park Authority Board on July 27, 2016. Figures represent preliminary balances pending finalization of accruals as of ~~June 30, 2016~~ **July 22, 2016**.

BACKGROUND:

With regard to Fund 80300, Park Improvement Fund, the Park Authority had a remaining balance at the conclusion of FY 2016 in the amount of ~~\$15,788,826~~ **\$15,776,672**. As part of the FY 2016 Carryover, the Park Authority is requesting a transfer in from Fund 80000, Park Revenue and Operating Fund in the amount of \$580,000:

- \$410,000 to PR-000057, General Park Improvements to support:
 - \$100,000 to Director's Emergency Fund for unplanned and emergency repairs not supported by the annual operating budget
 - \$100,000 for pool white coats
 - \$100,000 to support staff training
 - \$110,000 to purchase critical capital equipment
- \$170,000 to PR-000101, Revenue Facilities Capital Sinking Fund to provide support for planned, long-term, life-cycle maintenance of revenue facilities in conjunction with the objectives of the Infrastructure Finance Committee's recommendations.

FY 2017 expenditures are requested to increase by ~~\$2,936,327~~ **\$2,937,740** due to

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receipts of easement fees, donations, park proffers, transfer from closing the Debt Service Reserve, and the transfer from Fund 80000, Park Revenue and Operating Fund. The total FY 2017 Revised Budget appropriation request is ~~\$18,725,153~~ **\$18,714,414**.

FISCAL IMPACT:

The FY 2016 Carryover appropriation request for Fund 80300, Park Improvement Fund is ~~\$18,725,153~~ **\$18,714,414**.

ENCLOSED DOCUMENTS:

Attachment 1: Fund Statement - Fund 80300 Capital Improvement Fund.

Attachment 2: FY 2016 Capital Construction Carryover, Summary of Capital Projects – Fund 80300 Park Capital Improvement Fund.

Attachment 3: FY 2016 Carryover- Fund 80300, Park Capital Improvement Fund Adjustments.

STAFF:

Kirk W. Kincannon, Director

Aimee L. Vosper, Deputy Director/CBD

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Capital Services Manager

FUND STATEMENT

Attachment 1

Fund 80300, Park Improvement Fund

	FY 2016 Estimate	FY 2016 Actual	Increase (Decrease) (Col. 2-1)	FY 2017 Adopted Budget Plan	FY 2017 Revised Budget Plan	Increase (Decrease) (Col. 5-4)
Beginning Balance	\$20,101,037	\$20,101,037	\$0	\$2,207,926	\$20,342,339	\$18,134,413
Revenue:						
Interest	\$0	\$60,816	\$60,816	\$0	\$0	\$0
Other Revenue	0	2,296,924	2,296,924	0	0	0
Total Revenue	\$0	\$2,357,740	\$2,357,740	\$0	\$0	\$0
Transfer In:						
Park Revenue Fund (80000) ¹	\$1,170,349	\$1,170,349	\$0	\$0	\$580,000	\$580,000
Total Transfer In	\$1,170,349	\$1,170,349	\$0	\$0	\$580,000	\$580,000
Total Available	\$21,271,386	\$23,629,126	\$2,357,740	\$2,207,926	\$20,922,339	\$18,714,413
Total Expenditures	\$19,063,460	\$3,286,787	(\$15,776,673)	\$0	\$18,714,414	\$18,714,414
Total Disbursements	\$19,063,460	\$3,286,787	(\$15,776,673)	\$0	\$18,714,414	\$18,714,414
Ending Balance²	\$2,207,926	\$20,342,339	\$18,134,413	\$2,207,926	\$2,207,925	\$0
Lawrence Trust Reserve ³	\$1,507,926	\$1,507,926	\$0	\$1,507,926	\$1,507,926	\$0
Repair and Replacement Reserve ⁴	700,000	700,000	0	700,000	700,000	0
Unreserved Ending Balance	\$0	\$18,134,413	\$18,134,413	\$0	\$0	\$0

¹ As part of the FY 2015 Carryover, an amount of \$770,349 was transferred from Fund 80000, Park Revenue and Operating Fund as a result of closing the Debt Service Reserve; \$400,000 to General Park Improvements (PR-000057) for unplanned and emergency repairs and \$370,349 for the Revenue Facilities Capital Sinking Fund (PR-000101) for planned, long-term life-cycle maintenance of revenue facilities. In FY 2015, \$400,000 was also transferred from Fund 80000 Net Revenue to support: \$100,000 to General Park Improvements (PR-00057) and \$300,000 to Revenue Facilities Capital Sinking Fund (PR-000101). As part of FY 2016 Carryover, an amount of \$580,000 is being transferred in from Fund 80000; \$410,000 is going into PR-000057 General Park Improvements to support: \$100,000 Director's Emergency Fund, \$100,000 Whitecoats, \$100,000 staff training, \$110,000 for Golf Equipment, and \$170,000 into PR-000101, Revenue Facilities Capital Sinking Fund.

² Capital projects are budgeted based on total project costs. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

³ This reserve separately accounts for the Ellanor C. Lawrence monies received for maintenance and renovation at this site. In accordance with the FCPA Board, the principal amount of \$1,507,926 received from the donation will remain intact and any interest earned will be used according to the terms of the Trust.

⁴ The Golf Revenue Bond Indenture requires that a security reserve and capital repair reserve be maintained in the Capital Improvement Plan for repairs to park facilities.

FY 2016 PARK IMPROVEMENT FUND- CARRYOVER

SUMMARY OF CAPITAL PROJECTS

FOCUS NUMBER	FOCUS REVENUE	PROJECT NAME	TOTAL PROJECT ESTIMATE	FY 2016 REVISED BUDGET PLAN	FY 2016 ACTUAL EXPENDITURES	FY 2016 REMAINING BALANCE	FY 2016 ACTUAL REVENUES	FY 2017 ADOPTED BUDGET PLAN	FY 2017 REVISED BUDGET PLAN	INCREASE/DECREASE
2G51-010-000	2G51-010-000	Stewardship Education	137,314	32,600		32,600		0	32,600	0
2G51-011-000	2G51-011-002	Restitution for VDOT Takings	316,541	103,195	5,604	97,590		0	97,590	0
2G51-016-000	2G51-016-000	Telecommunications - Admin Review Fees	38,000	7,000		7,000	5,000	0	12,000	5,000
2G51-018-000	2G51-018-000	Park Easement Administration	4,142,457	503,029	262,160	240,869	249,345	0	490,215	249,346
2G51-019-000	2G51-019-000	Historic Artifacts Collections	52,382	4,044		4,044		0	4,044	0
2G51-021-000		Park Rental Bldg Maintenance	1,593,558	16,812	16,812	0		0	0	0
2G51-022-000	2G51-022-000	Archaeology Proffers	174,732	46,149	2,572	43,577	5,000	0	48,577	5,000
2G51-023-000	2G51-023-000	Stewardship Publications	78,491	38,781		38,781	2,394	0	41,175	2,394
2G51-024-000		Stewardship Exhibits	13,325	3,496		3,496		0	3,496	0
2G51-025-000	2G51-025-000	Lawrence Trust	506,198	296,478	608	295,869	4,126	0	299,996	4,126
2G51-026-000	2G51-026-000	Grants	869,928	61,036	15,750	45,286	3,500	0	48,786	3,500
2G51-027-000		Gabrielson Gardens	2,000	2,000		2,000		0	2,000	0
2G51-035-000	2G51-035-001/002	Resource Management Plans	693,183	435,060	64,538	370,522	130,986	0	501,508	130,986
2G51-038-000		Catastrophic Events	250,000	250,000		250,000		0	250,000	0
PR-000025	2G51-031-000/029	Lee District Land Acquisition and Development	795,301	71,659	47,765	23,894	2,000	0	25,894	2,000
PR-000026	2G51-026-011	Countywide Trails	102,137	21,372		21,372	4,244	0	25,616	4,244
PR-000027		Merrilee Park	17,139	17,139		17,139		0	17,139	0
PR-000028	2G51-031-001	Lee Districtwide (Lee District Park) Tel	440,218	55,241	50,000	5,241	47,852	0	53,093	47,852
PR-000029	2G51-031-023	Dranesville Districtwide (Pimmit) Tel	310,369	168,208	95,183	73,025	43,535	0	116,560	43,535
PR-000030	2G51-031-002	Springfield Districtwide (Confed Fort) Tel	149,163	95,618	36,642	58,976	16,725	0	75,701	16,725
PR-000032	2G51-031-026	Vulcan	3,678,055	2,492,870	210,969	2,281,902		0	2,281,902	0
PR-000037	2G51-031-003	Mount Vernon Parks - Districtwide	520,690	239,324	177,198	62,126	65,636	0	127,762	65,636
PR-000038		Oakton Community Park	100,000	93,784		93,784		0	93,784	0
PR-000040	2G51-031-004	Lee Districtwide (Byron Avenue) Tel	748,065	297,882	55,257	242,625	127,064	0	369,689	127,064
PR-000041	2G51-031-005	Hunter Mill Districtwide (Clark's Crossing) Tel	133,458	92,425	65,000	27,425	21,409	0	48,835	21,409
PR-000044	2G51-031-006	Sully District Parks - Telecomm - Districtwide	142,718	31,044	21,567	9,477	21,251	0	30,728	21,251
PR-000045	2G51-031-007	Springfield Districtwide (South Run) Tel	358,524	72,852	70,512	2,340	16,494	0	18,834	16,494
PR-000047	2G51-031-008	Lee District (Hilltop)	554,636	26,256		26,256		0	26,256	0
PR-000048	2G51-031-009	Sully Districtwide (Cub Run SV) Tel	399,140	48,040	29,567	18,473	15,712	0	34,185	15,712
PR-000049	2G51-031-010	Hunter Mill Districtwide (Frying Pan) Tel	501,570	88,672	60,308	28,364	38,764	0	67,128	38,764
PR-000050	2G51-031-011	Dranesville Districtwide (Riverbend) Tel	101,071	12,680	2,252	10,428	2,831	0	13,259	2,831
PR-000051	2G51-031-012	Hunter Mill Districtwide (Stratton) Tel	2,550,234	289,202	86,850	202,353	132,906	0	335,259	132,906
PR-000052	2G51-031-021	Sully Historic Site	951,734	590,386	5,599	584,787	10,948	0	595,735	10,948
PR-000053		Green Springs Farm Park	110,000	18,942	18,280	662		0	662	0
PR-000054	2G51-031-013	Mason District Park	940,621	302,355	112,419	189,936	59,199	0	249,135	59,199
PR-000055	2G51-031-014	Braddock Districtwide (Wakefield) Tel	2,004,338	10,500		10,500		0	10,500	0
PR-000057	2G51-017-000	General Park Improvements	16,629,519	1,816,584	918,195	898,389		0	1,308,389	410,000
PR-000058	2G51-031-015	Park Proffers	14,192,057	4,312,038	246,789	4,065,249	1,097,807	0	5,163,056	1,097,807
PR-000060		Mt. Air Park	46,701	3,060		3,060		0	3,060	0
PR-000061	2G51-031-016	Mastenbrook Volunteer Grant Program	594,499	74,445	10,989	63,456	66,536	0	129,991	66,536
PR-000062	2G51-031-017	Historic Huntley	479,195	463,304		463,304		0	463,304	0

FY 2016 PARK IMPROVEMENT FUND- CARRYOVER

Attachment 2

SUMMARY OF CAPITAL PROJECTS

			TOTAL	FY 2016	FY 2016	FY 2016	FY 2016	FY 2017	FY 2017	
FOCUS	FOCUS		PROJECT	REVISED	ACTUAL	REMAINING	ACTUAL	ADOPTED	REVISED	INCREASE/
NUMBER	REVENUE	PROJECT NAME	ESTIMATE	BUDGET PLAN	EXPENDITURES	BALANCE	REVENUES	BUDGET PLAN	BUDGET PLAN	DECREASE
PR-000063	2G51-031-018	Open Space Preservation Fund	738,063	54,898		54,898	36,543	0	91,441	36,543
PR-000069		Mt. Vernon Districtwide (South Run S.V) Tel	71,170	71,170	17,927	53,243		0	53,243	0
PR-000073	2G51-031-019	Hunter Mill Districtwide (Stuart) Tel	141,357	35,740	5,000	30,740	23,243	0	53,984	23,243
PR-000084		ParkNet	3,327,000	1,153,945	11,137	1,142,808		0	1,142,808	0
PR-000088	2G51-031-022	Lewinsville Synthetic Turf Field	2,395,619	10,687		10,687		0	10,687	0
PR-000094	2G51-031-023	Pimmit Run -Dranesville Districtwide	\$172,053	166,433	56,743	\$109,691		0	109,691	0
PR-000098	2G51-031-027	Grist Mill Park - Synthetic Turf	\$209,019	209,019	209,019	\$0		0	0	0
PR-000100	2G51-026-015	Countywide Park Improvements	\$149,711	149,711	127,364	\$22,347		0	22,347	0
PR-000101	2G51-031-020/032	Revenue Facilities Capital Sinking Fund	\$3,322,983	3,266,293	159,593	3,106,700	56,690	0	3,333,390	226,690
PR-000102	2G51-031-030	Colvin Run Visitors Center	\$140,000	90,000		90,000	50,000	0	140,000	50,000
PR-000104		Grants Match	\$250,000	250,000	\$10,621	239,379		0	239,379	0
		TOTAL FUND 80300	67,336,235	19,063,460	3,286,787	15,776,672	2,357,740	0	18,714,414	2,937,740

Fund 80300, Park Authority Improvement Fund	\$2,937,740
FY 2017 expenditures are recommended to increase by \$18,714,414. This increase is attributable to the carryover of unexpended project balances of \$15,776,672, plus an increase due to receipts of easement fees, donations, park proffers, and telecommunications revenues in the amount of \$2,357,740, and a transfer in of \$580,000 from the Park Revenue and Operating Fund, Fund 80000. The total FY 2017 Revised Budget appropriation request is \$18,714,414. The following adjustments are requested at this time.	

Project Number	Project Name	Increase/ (Decrease)	Comments
2G51-016-000	Telecommunications- Admin Review Fees	\$5,000	Increase due to receipt of revenue from telecommunications that is related to one-time review fee.
2G51-018-000	Park Easement Administration	\$249,345	Increase due to receipt of easement revenues.
2G51-022-000	Archaeology Proffers	\$5,000	Two proffers (\$2,500 x 2) transferred to Park Authority from DPZ.
2G51-023-000	Stewardship Publications	\$2,394	Increase due to receipt of revenues for historic publications and educational materials.
2G51-025-000	Lawrence Trust	\$4,126	Increase due to receipt of interest revenue earned on the Lawrence Reserve.
2G51-026-000	Grants	\$3,500	Increase due to Grant from FINA to support Green Springs.
2G51-035-000	Resource Management Plans	\$130,986	Increase due to telecommunications revenue that the Park Authority Board directed to support Resource Management Plans.
PR-000025 2G51-031-029	Lee District Land Acquisition and Development	\$2,000	Increase due to receipt of \$2,000 from the Park Foundation for improvements to the play areas at Lee District.
PR-000026 2G51-026-011	Countywide Trails	\$4,244	Increase due to receipt of revenue from the Park Foundation to support Countywide trails.
PR-000028 2G51-031-001	Lee Districtwide (Lee District Park) Tel	\$47,852	Increase due to receipt of telecommunication leases at Lee District Park, for improvements Lee Districtwide.
PR-000029 2G51-031-023	Dranesville Districtwide (Pimmit) Tel	\$43,535	Increase due to receipt of telecommunication leases at Pimmit Run for improvements Dranesville Districtwide.
PR-000030 2G51-031-002	Springfield Districtwide (Confed Fort) Tel	\$16,725	Increase due to receipt of telecommunication leases at Confederate Fortifications for improvements in Springfield Districtwide.
PR-000037 2G51-031-003	Mount Vernon Parks – Districtwide Tel	\$65,636	Increase due to receipt of telecommunication leases at Mount Vernon Parks Districtwide.
PR-000040 2G51-031-004	Lee Districtwide (Byron Avenue) Tel	\$127,064	Increase due to receipt of telecommunications leases at Byron Avenue for improvements in Lee Districtwide.
PR-000041 2G51-031-005	Hunter Mill Districtwide (Clark Cross) Tel	\$21,409	Increase due to receipt of telecommunications leases at Clark's Crossing for improvements in Hunter Mill Districtwide.
PR-000044 2G51-031-006	Sully Districtwide Parks Tel	\$21,251	Increase due to receipt of telecommunications leases for improvements in Sully Districtwide.
PR-000045 2G51-031-007	Springfield Districtwide (So Run) Tel	\$16,494	Increase due to receipt of telecommunications leases at South Run Park for improvements in Springfield Districtwide.

PR-000048 2G51-031-009	Sully Districtwide (Cub Run SV) Tel	\$15,712	Increase due to receipt of telecommunications leases at Cub Run SV for improvements in Sully Districtwide.
PR-000049 2G51-031-010	Hunter Mill Districtwide (Frying Pan) Tel	\$38,764	Increase due to receipt of telecommunications leases at Frying Pan for improvements in Hunter Mill Districtwide.
PR-000050 2G51-031-011	Dranesville Districtwide (Riverbend) Tel	\$2,831	Increase due to receipt of telecommunications leases from Montgomery County for improvements in Dranesville Districtwide.
PR-000051 2G51-031-012	Hunter Mill Districtwide (Stratton) Tel	\$132,906	Increase due to receipt of telecommunications leases at Stratton Woods Park for improvements in Hunter Mill Districtwide.
PR-000052 2G51-031-021	Sully Historic Site	\$10,948	Increase due to receipt of revenue from the Sully Foundation.
PR-000054 2G51-031-013	Mason District Park	\$59,199	Increase due to receipt of telecommunications leases at Mason District Park.
PR-000057 2G51-017-000	General Park Improvements	\$410,000	<p>This project serves as the planned funding source for short-term maintenance projects. In addition, it serves as the funding source for emergency situations where funding cannot be supported through the Revenue and Operating Fund budget.</p> <p>Transfer in of \$410,000 from Fund 80000, Park Authority Revenue and Operating Fund. Of the transfer amount:</p> <ul style="list-style-type: none"> • \$100,000 to Director's Emergency Fund for unplanned and emergency repairs not supported by the annual operating budget. • \$100,000 for pool white coats. • \$100,000 to support staff training. • \$110,000 to support the purchase of critical capital equipment.
PR-000058 2G51-031-015	Park Proffers	\$1,097,807	Increase due to receipt of Proffer funds to improve/enhance parks throughout the County.
PR-000061 2G51-031-016	Mastenbrook Volunteer Grant Program	\$66,536	<p>Increase due to receipt of revenue from groups with approved Mastenbrook Grants. Includes:</p> <ul style="list-style-type: none"> • \$39,200 from Central Springfield Little League. • \$12,575 from Friends of Royal Lake. • \$6,000 from Northern Fairfax Little League. • \$6,460.50 from Westgrove Pumphouse Association for Canine Kindness. • \$2,300 Trails for Youth.Org.
PR-000063 2G51-031-018	Open Space Preservation Fund	\$36,543	Increase due to receipt of funds for the preservation of Open Space, used for land acquisition.
PR-000073 2G51-031-019	Hunter Mill Districtwide (Stuart) Tel	\$23,243	Increase due to receipt of telecommunications leases at Stuart Road Park for improvements Hunter Mill Districtwide.

PR-000101 2G51-031-032	Revenue Facilities Capital Sinking Fund	\$226,690	<p>Increase necessary to establish a project that will provide support for planned, long-term, life-cycle maintenance of revenue facilities in conjunction with the objectives of the Infrastructure Finance Committee's recommendations. As the Park Authority's revenue facilities age, the maintenance and reinvestment in the facilities is a priority. The current preliminary annual funding amount for maintenance is estimated to be \$4.1 million. Parks staff is currently undergoing a Needs Assessment and Total Cost of Facility Ownership initiative to fine tune these estimates and gather facility condition data which will also be available to help with the prioritization of the necessary repairs. FY 2016 Carryover funding is coming via:</p> <ul style="list-style-type: none"> • \$56,690 Interest that the Reserve earned. • \$170,000 transfer from Fund 80000 Net Revenue to help meet the objectives of the Infrastructure Committee's recommendations.
PR-000102 2G51-031-030	Colvin Run Visitors Center	\$50,000	Increase due to receipt of revenue to support the visitor's center at Colvin Run Mill.
	Total	\$2,937,740	

Board Agenda Item
July 27, 2016

ACTION – 3

FY 2016 Carryover Budget Review – Fund 80000, Park Revenue & Operating Fund

ISSUE:

Approval of the FY 2016 Carryover Budget Review for Fund 80000, Park Revenue & Operating Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2016 Carryover Budget Review for Fund 80000, Park Revenue & Operating Fund.

TIMING:

Board action is requested on July 27, 2016. The submission of the FY 2016 Carryover Review was due to the Department of Management and Budget on July 1, 2016. Final year-end figures will be provided to the Park Authority Board on July 27, 2016. Figures represent preliminary balances pending finalization of accruals as of July 20, 2016.

BACKGROUND:

Net Revenue for the Fund is ~~\$589,043~~ **\$611,189** as compared to the Revised Budgeted Net Revenue target before reserves of \$250,373.

Transfer of \$580,000 is being requested from the Park Revenue & Operating Fund (80000) to Park Improvements Fund (80300) as follows:

- \$170,000 to the Revenue Facilities Capital Sinking Fund (PR-000101)
- \$410,000 to General Park Improvements Project (PR-000057)
 - \$100,000 to Director's Emergency Fund for unplanned and emergency repairs not supported by the annual operating budget
 - \$100,000 for pool white coats
 - \$100,000 to support staff training
 - \$110,000 to purchase critical capital equipment

The FY 2016 Park Authority Revenue Fund 80000 Carryover submission will be reviewed and approved by the Park Authority Board on July 27, 2016.

Board Agenda Item
July 27, 2016

FISCAL IMPACT:
None

ENCLOSED DOCUMENT:

Attachment 1: Park Revenue & Operating Fund 80000 FY 2016 Carryover Summary
Attachment 2: Fund Statement, Fund 80000, Park Revenue & Operating Fund

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Janet Burns, Senior Fiscal Administrator
Michael P. Baird, Manager, Capital and Fiscal Services
Susan Tavallai, Senior Budget Analyst

FAIRFAX COUNTY PARK AUTHORITY
Park Revenue and Operating Fund
FUND 80000
FY2016 CARRYOVER SUMMARY

Attachment 1

	FY 2016 Revised Budget	FY 2016 Actual As of 06/30/16	FY 2016 Encumbrances Estimated	FY 2016 Balance Estimated	FY 2017 Adopted Budget	FY 2017 Revised Budget	Difference
Operating Revenue	\$46,935,007	\$46,316,035	\$0	(\$618,972)	\$48,377,877	\$48,377,877	\$0
EXPENDITURES:							
Personnel Services	\$29,946,520	\$29,071,794	\$0	\$874,726	\$30,541,392	\$30,541,392	\$0
Operating Expenses	\$15,016,920	\$14,943,875	\$0	\$73,045	\$15,460,324	\$15,460,324	\$0
Capital Equipment	\$349,194	\$160,916	\$0	\$188,278	\$455,000	\$455,000	\$0
Less: Recovered Costs	(\$1,053,315)	(\$896,821)	\$0	(\$156,494)	(\$1,053,315)	(\$1,053,315)	\$0
Subtotal	\$44,259,319	\$43,279,764	\$0	\$979,555	\$45,403,401	\$45,403,401	\$0
Debt Service Expenditures	\$804,321	\$804,088	\$0	\$233	\$805,117	\$805,117	\$0
Laurel Hill Debt (transfer out)	\$800,994	\$800,994	\$0	\$0	\$829,299	\$829,299	\$0
Indirect Cost Transfer to General Func	\$820,000	\$820,000	\$0	\$0	\$820,000	\$820,000	\$0
TOTAL EXPENDITURES	\$46,684,634	\$45,704,846	\$0	\$979,788	\$47,857,817	\$47,857,817	\$0
Net Revenue As of 6/30/2016	\$250,373	\$611,189	\$0	\$360,816	\$520,060	\$520,060	\$0

FY 2016 Estimated Carryover:

Personnel Services	\$0
Operating Expenses	\$0
Capital Equipment*	\$0

Total FY 2016 Carryover Request: \$0

* Capital Equipment needed for Critical Items

¹ Debt service represents principle and interest on Park Revenue Bonds which supported the construction of the Twin Lakes and Oak Marr Golf Courses.

² Funding in the amount of \$820,000 is transferred to the General Fund to partially offset central support services supported by the General Fund which benefit Fund 80000. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

³ Debt service payments which support the development of the Laurel Hill Golf Club are made from Fund 20000, County Debt Service.

⁴ In FY 2016, an amount of \$1,170,349 was transferred from Fund 80000, Park Revenue and Operating Fund, to Fund 80300, Park Improvement Fund, to support unplanned and emergency repairs and the purchase of critical capital equipment in project PR-000057, General Park Improvements, and to support planned, long-term, life-cycle maintenance of revenue facilities in project PR-000101, Revenue Facilities Capital Sinking Fund.. As part of FY 2016 Carryover an amount of \$580,000 is being transferred to Fund 80300, Park Improvement Fund. \$410,000 is going to PR-000057, General Park Improvements, and \$170,000 to PR-000101, Revenue Facilities Capital Sinking Fund.

⁵ The Park Revenue and Operating Fund maintains fund balances at adequate levels relative to projected operation and maintenance expenses. These costs change annually; therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

⁶ The Revenue and Operating Fund Stabilization Reserve includes set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

⁷ The Donation/Deferred Revenue Reserve includes donations that the Park Authority is obligated to return to donors in the event the donation cannot be used for its intended purpose. It also includes a set aside to cover any unexpected delay in revenue from sold but unused Park passes.

⁸ The Set Aside Reserve is used to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

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Board Agenda Item
July 27, 2016

ACTION – 4

FY 2016 Carryover Budget Review - Fund 30400, Park Authority Bond Construction Fund.

ISSUE:

Approval of the FY 2016 Carryover Budget Review submission for Fund 30400, Park Authority Bond Construction Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2016 Budget Carryover for Fund 30400, Park Authority Bond Construction Fund.

TIMING:

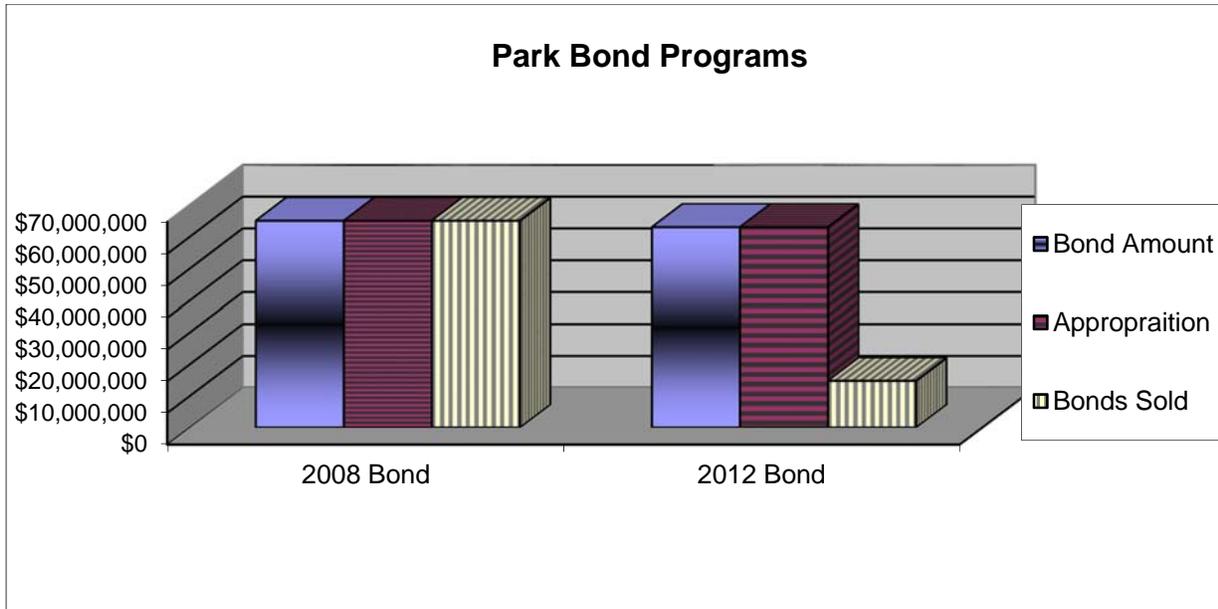
Board action is requested on July 27, 2016. The submission of the FY 2016 Carryover Review was due to the Department of Management and Budget on July 1, 2016. Final year end figures will be provided to the Park Authority Board on July 27, 2016, for approval. Figures included here represent balances as of ~~June 30, 2016~~ **July 22, 2016**.

BACKGROUND:

On November 6, 2012 the voters approved a \$63,000,000 park bond as part of the fall 2012 Bond Referendum. In February 2015 the first \$1,715,000 was sold from the 2012 Bond, leaving a total of \$61,285,000 in authorized but unissued bonds from this fund. As part of the FY 2016 Bond Sale, an additional \$13,025,000 from the 2012 program was sold, leaving a current total of \$48,260,000 in authorized but unissued bonds.

The Park Authority is requesting an increase in the appropriation of Project PR-000091, Existing Facility/Renovation – 2012 Bond in the amount of \$3,975,000. The Park Authority received bond premium for the amount of \$3,975,000 as part of the February 2016 Bond Sale.

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This appropriation is necessary to account for revenue received after FY 2016 Third Quarter Budget Review.

Based on a beginning cash balance of ~~\$3,305,465~~ **\$3,604,738** from the most recent bond sales and a future bond sale of \$48,260,000, the Park Authority will have a total appropriation of ~~\$51,565,465~~ **\$51,864,738** to expend in the Capital Improvement Program for park-land acquisition, development and renovation for Fund 30400, Park Authority Bond Construction.

FISCAL IMPACT:

The FY 2016 Carryover appropriation request for Fund 30400, Park Authority Bond Construction is ~~\$51,565,465~~ **\$51,864,738**.

ENCLOSED DOCUMENTS:

- Attachment 1: FY 2016 Carryover Fund Statement - Fund 30400, Park Authority Bond Construction
- Attachment 2: FY 2016 Capital Construction Carryover Summary of Capital Projects - Fund 30400, Park Authority Bond Construction
- Attachment 3: FY 2016 Carryover - Fund 30400, Park Authority Bond Construction Fund Adjustments

Board Agenda Item
July 27, 2016

STAFF:

Kirk W Kincannon, Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Capital Services Manager

FY 2016 CARRYOVER FUND STATEMENT						
Fund: 30400, Park Authority Bond Construction						
Agency: Park Authority						
	1.	2.	3.	4.	5.	6.
	FY 2016 Estimate	FY 2016 Actual	Increase (Decrease) (Col. 2-1)	FY 2017 Adopted Budget Plan	FY 2017 Revised Budget Plan	Increase (Decrease) (Col. 5-4)
Beginning Balance	(\$2,461,868)	(\$2,461,868)	\$0	\$0	\$3,604,738	\$3,604,738
Revenue:						
Sale of Bonds ¹	\$61,285,000	\$13,025,000	(\$48,260,000)	\$0	\$48,260,000	\$48,260,000
Bond Premium ²	\$0	\$3,975,000	\$3,975,000			
Total Revenue	\$61,285,000	\$17,000,000	(\$44,285,000)	\$0	\$48,260,000	\$48,260,000
Total Available	\$58,823,132	\$14,538,132	(\$44,285,000)	\$0	\$51,864,738	\$51,864,738
Expenditures:	\$58,823,132	\$10,933,394	(\$47,889,738)	\$0	\$51,864,738	\$51,864,738
Total Disbursements	\$58,823,132	\$10,933,394	(\$47,889,738)	\$0	\$51,864,738	\$51,864,738
Ending Balance ³	\$0	\$3,604,738	\$3,604,738	\$0	\$0	\$0

¹. The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board Policy. On November 6, 2012 the voters approved a \$63 million Park Bond Referendum. As part of the FY 2015 Bond Sale, \$1,715,000 was sold from the 2012 Bond, leaving \$61,285,000 in authorized but unissued bonds from this fund. As part of the FY 2016 Bond Sale, an additional \$13,025,000 from the 2012 program was sold, leaving a current total of \$48,260,000 in authorized but unissued bonds.

². The Park Authority received a Bond Premium Allocation in the amount of \$3,975,000 as a result of the February 2016 Bond Sale.

³. Capital Projects are budgeted based on total project cost. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds. It should be noted that additional bonds were sold in FY 2016 to eliminate the negative ending balance.

**FY 2016 PARK AUTHORITY BOND CONSTRUCTION - Carryover
SUMMARY OF CAPITAL PROJECTS**

Fund: 30400 Park Authority Bond Construction

FOCUS PROJECT NUMBER	PROJECT NAME	TOTAL PROJECT ESTIMATE	FY 2016 REVISED BUDGET PLAN	FY 2016 ACTUAL EXPENDITURES	FY 2016 REMAINING BALANCE	FY 2017 ADOPTED BUDGET PLAN	FY 2017 REVISED BUDGET PLAN	INCREASE/ DECREASE
PR-000005	Park and Building Renovation - 2008 Bond	30,711,192	10,083,405	1,586,180	8,497,225	0	8,497,225	0
PR-000008	Trails and Stream Crossings-2006 Bond	5,282,473	731,780	731,780	0	0	0	0
PR-000009	Community Park/New Facilities - 2012 Bond	7,285,000	7,269,702	86,808	7,182,894	0	7,182,894	0
PR-000010	Grants	2,742,427	2,610	0	2,610	0	2,610	0
PR-000012	Stewardship - 2008 Bond	11,776,484	3,055,502	482,595	2,572,907	0	2,572,907	0
PR-000016	Park Development - 2008 Bond	18,846,595	5,830,597	1,311,363	4,519,233	0	4,519,233	0
PR-000021	Land Acquisition - 2008 Bond	14,386,988	70,679	70,679	0	0	0	0
PR-000091	Existing Facility/Renovation - 2012 Bond	26,752,490	20,988,816	5,454,359	15,534,457	0	19,509,457	3,975,000
PR-000092	Facility Expansion - 2012 Bond	19,497,500	1,188,215	772,345	415,870	0	415,870	0
PR-000093	Land Acquisition and Stewardship - 2012 Bond	12,915,000	9,601,828	437,286	9,164,542	0	9,164,542	0
TOTAL FUND 30400		150,196,149	58,823,132	10,933,394	47,889,738	0	51,864,738	3,975,000

FY 2016 Carryover Fund 30400 Park Authority Bond Construction Fund Adjustments

The FY2017 expenditures are recommended to increase by \$51,864,738. This increase is attributable to the carryover of unexpended project balances in the amount of \$47,889,738, and increased in the amount of \$3,975,000 due to the appropriation of bond premium.

The following project adjustments are requested at this time.

Project/Detail	Increase/(Decrease)	Comments
PR-000091 Existing Facility/Renovation- 2012 Bond	\$3,975,000	Increase due to receipt of bond premium associated with February 2016 Bond Sale.
Total:	\$3,975,000	

Board Agenda
July 27, 2016

ACTION – 5

Scope Approval – John C. & Margaret K. White Gardens Park Improvements

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope for improvements at the John C. & Margaret K. White Gardens as presented to and reviewed by the Planning and Development Committee on July 13, 2016.

ACTION – 6

Scope Approval – Danbury Forest Drive Trail (Braddock District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to replace the existing Danbury Forest Drive Trail Connection to the Lake Accotink Loop Trail with 270 linear feet of asphalt trail as presented to and reviewed by the Planning and Development Committee on July 13, 2016.

ACTION – 7

Approval – Accotink Stream Valley Land Dedication Request – RZ/FDP 2016-PR-012 – Sekas Homes, Ltd.

RECOMMENDATION:

The Park Authority Director recommends approval of dedication of approximately 13.67 acres of land to the Park Authority as part of the rezoning application RZ/FDP 2016-PR-012 – Sekas Homes, Ltd. as presented to and reviewed by the Planning and Development Committee on July 13, 2016.

Board Agenda
July 27, 2016

ACTION – 8

Planning and Development Division Annual Work Plan Schedule for FY 2017

RECOMMENDATION:

The Park Authority Director recommends approval of the Planning and Development Division Annual Work Plan for FY 2017 as presented to and reviewed by the Planning and Development Committee on July 13, 2016, as revised.

ENCLOSED DOCUMENTS:

Attachment 1: Planning and Development Annual Work Plan Schedule for FY 2017
(Projects Not Funded by 2008 or 2012 Bonds) - Revised

Planning & Development Division

(Projects Not Funded by 2008 or 2012 Bonds)

STATUS

A	Active Project
W/C	Warranty/Closeout Project
I	Inactive Project
C	Project Complete

FY 2017 Work Plan (7/2016 - 6/2017)

DISTRICT	PARK	PROJECT	DESCRIPTION	Sub-tasks	Funding	Phase Duration (in Mos)	Status	Start Date	End Date	PM
Braddock	Lake Accotink	CCT Improvements in Lake Accotink Park	Pave 5840' of existing trail and replace bridge	Scope	2006 Bond	3		Apr-14	Jun-14	Cronauer
				Design	2006 Bond	4		Jul-14	Nov-14	Cronauer
				Construction	2008 Bond	5	W/C	Dec-14	Apr-15	Cronauer
				Remarks: Project is in the 1-year warranty until December 2016.						
Countywide	South Run/ Mt. Vernon District	ADA retrofits	Mt. Vernon RECenter - retrofit Team Locker Rooms, Ice Rink, Women's Locker Room and Men's Locker Room to meet ADA standards. South Run RECenter - retrofit Family Changing Room, Women's Locker Room and Men's Locker Room to meet ADA standards	Scope	General Fund	6		Jul-13	Dec-13	Hardee
				Design	General Fund	6		Jan-14	Jun-14	Hardee
				Construction	General Fund	12	A	Jul-14	Jun-15	Hardee
				Remarks: Mt. Vernon to be scheduled as a separate project.						
Countywide	Providence District/ Lee District	ADA retrofits	Providence RECenter - retrofit Family Changing Room to meet ADA standards. Lee District RECenter - retrofit Family Changing Room to meet ADA standards	Scope	General Fund	12		Jul-13	Jun-14	Hardee
				Design	General Fund	6		Jul-14	Jun-15	Hardee
				Construction	General Fund	12	W/C	Jul-15	Jun-16	Hardee
				Remarks: 04/04/16 Substantial completion was held and contractor is working on the punchlist.						
Countywide	Countywide	Museum and Archeology Collections Facility	Advance site selection options analysis and refine program for museum and archaeology collections facility, offices, education, storage and laboratory facility.	Pre-Scope		12		Feb-17	Feb-18	TBD
				Design						
				Construction						
				Remarks:						

FY 2017 Work Plan (7/2016 - 6/2017)

Phase Duration										
DISTRICT	PARK	PROJECT	DESCRIPTION	Sub-tasks	Funding	(in Mos)	Status	Start Date	End Date	PM
Dranes- ville	Langley Fork	Land Transfer, Master Plan, and Permit Renewal	Work with NPS to concurrently amend master plan and conduct land exchange	Land Acquisition	1998 Bond	13	A	Jan-10	Jan-12	Williams
				MP		13	A	Jan-10	Jan-12	Hooper
				Remarks:						
Dranes- ville	Riverbend	Outdoor Education Shelter	Design, permit and construct a picnic shelter.	Scope	2004 Bond	6		Sep-13	Mar-14	Lynch
				Design	2004 Bond	9	A	Apr-14	Dec-14	Lynch
				Construction	2004 Bond	6		Jan-15	Jun-15	Lynch
				Remarks:						
Dranes- ville	Sugarland Stream Valley	Grouped TRAILS - per Trail Strategy Plan	Trail repairs, replacement of fairweather crossings, and signage	Scope	2006	3		Jun-14	Jul-14	McFarland
				Design	2006	5		Aug-14	Sep-14	McFarland
				Construction	2006	6	W/C	Oct-14	Mar-15	McFarland
				Remarks: Project is in 1-year warranty through Sept. 2016.						
Hunter Mill	Frying Pan Park	Drainage and utility improvements	Design drainage improvements to eliminate erosion of the gravel parking lot and lower riding ring and provide electric and water services for trailers parking area	Scope		3		May-16	Jul-16	Li
				Design		6		Aug-16	Jan-17	Li
				Construction	Telecom Fees			TBD	TBD	Li
				Remarks: \$70,000 is currently available for the design phase						
Hunter Mill	Old Courthouse Spring Branch SV	Trails: Ashgrove Lane to Westwood Center Drive Design & Permitting Only	750 LF of 10' wide asphalt trail with lights	Scope	FCDOT	4		Apr-16	Jul-16	Cronauer
				Deisgn	FCDOT	21		Aug-16	Apr-18	Cronauer
				Remarks:						
Hunter Mill	Stratton Woods	General Park Improvements including lighted handball/racquetball court complex.	Scope, design, permit and construct a lighted handball/racquetball court complex.	Scope	Telecom Fees	3		Apr-12	Jul-12	Mends-Cole
				Design	Telecom Fees	7		Jul-12	Feb-13	Mends-Cole
				Construction	Telecom Fees	6	W/C	Mar-13	Aug-13	Mends-Cole
				Remarks: Project is in 1-year warranty through Sept. 2016.						

FY 2017 Work Plan (7/2016 - 6/2017)

DISTRICT	PARK	PROJECT	DESCRIPTION	Sub-tasks	Funding	Phase Duration (in Mos)	Status	Start Date	End Date	PM
Lee	Brookfield	Bicycle Pump Track		Scope	Partner			TBD		
				Design	TBD			TBD		
				Construction	TBD			TBD		
				Remarks:						
Lee	Jefferson Manor	Restroom and picnic shelter ADA improvements	Re-design of the existng restroom building and picnic shelter to meet current ADA requirements.	Scope	800-C80310	TBD		TBD	TBD	TBD
				Design	800-C80310	TBD		TBD	TBD	
				Construction	800-C80310	TBD		TBD	TBD	
				Remarks:						
Lee	Trailside Park	Baseball fields enhancements	Replace dugouts and backstops for 4 baseball fields	Construction	Proffer	3		Jul-16	Sep-16	Mends-Cole
				Remarks: Current funding commitment \$20K from CSLL + anticipated \$20k from Mastentbrook match						
Mason	Providence RECenter	RECenter Site Improvements	Improvements at the Natatorium Exterior Sun Deck/Patio.	Scope	800-C80300	8		Sep-14	Apr-15	Villarroel
				Design	800-C80300	3	A	May-15	Jul-15	Villarroel
				Construction	800-C80300	5		Aug-15	Dec-15	Villarroel
				Remarks: Construction to start May 2016						
Mason	Parklawn Park	Baseball Field upgrade	Regrade the field to eliminate steep drop off, replace dogouts, and existing fencing	Scope				Jul-16	TBD	Mends-Cole
				Design				TBD	TBD	Mends-Cole
				Construction				TBD	TBD	Mends-Cole
				Remarks:						
Providence	Eakin	Park Improvements	Picnic Shelter.	Scope	Grant	4		Jul-16	Oct-16	Rosend
				Design	Grant	2		Nov-16	Dec-16	
				Construction	Grant	6		Jan-17	Jun-17	
				Remarks:						

FY 2017 Work Plan (7/2016 - 6/2017)

DISTRICT	PARK	PROJECT	DESCRIPTION	Sub-tasks	Funding	Phase Duration (in Mos)	Status	Start Date	End Date	PM
Providence	Nottoway	Redesign Rectangular Athletic Field	Redesign of existing rectangular athletic field to provide full size field.	Scope	Proffer	7		Sep-14	Mar-15	Cronauer
				Design	Proffer	13	A	Apr-15	Apr-16	Davis
				Construction	Proffer			TBD		Davis
				Remarks:						
Providence	Towers Park	Towers Park Metro Trail	530 linear ft. of 10' wide ADA compliant trail and install directional signage.	Scope	FDOT C&I	6		May-14	Nov-14	McFarland
				Design	FDOT C&I	13	A	Dec-14	Dec-15	Emory
				Construction	FDOT C&I	3		Jan-16	Mar-16	Emory
				Remarks:						
Providence	Scotts Run SV	Scotts Run SV Trail - Magarity to Colchester Meadow	2,500 LF Asphalt Trail w/ two bridges and lighting	Scope	RSTP and CMAQ	18		Jun-13	Apr-15	Cronauer
				Design	RSTP and CMAQ	37	A	May-15	May-18	Cronauer
				Construction	RSTP and CMAQ	10		Jun-18	Oct-19	Cronauer
				Remarks:						
Springfield	Patriot	Patriot Park - Phase II Development	Scope and design the eastern portion of the park.	Scope		6	I	Oct-11	Mar-12	
				Design	Proffer	18		Apr-12	Sep-13	
				Construction	Proffer					
				Remarks:						
Spring- field	Pohick SV	Pohick SV/Burke Lake Road to Liberty Bell Court	5000' new asphalt stream valley trail and (1) prefabricated steel pedestrian bridge.	Scope	TEA Grant	6		Jun-11	Dec-11	McFarland
				Design	TEA Grant	15		Jan-12	Apr-13	McFarland
				Construction	TEA Grant	18	A	May-13	Oct-14	McFarland
				Remarks:						
Sully	Poplar Tree Park	Baseball field Improvements	Install batting cages, bullpens, fencing, and maintenance shed	Construction				TBD	TBD	Davis
				Remarks: Funding and Construction dates TBD						