

Board Agenda Item
October 28, 2009

ADMINISTRATIVE – 1

Adoption of Minutes – September 23, 2009, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the September 23, 2009, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the September 23, 2009, Park Authority Board meeting.

TIMING:

Board action is requested on October 28, 2009.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the September 23, 2009, Park Authority Board meeting

STAFF:

John W. Dargle, Jr., Director
Cindy Messinger, Deputy Director/COO
Barbara J. Gorski, Administrative Assistant

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Fairfax County Park Authority
Board Meeting
September 23, 2009

The Chairman called the meeting to order at 7:40 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Harrison A. Glasgow, Vice Chair
George Lovelace, Secretary
Frank S. Vajda, Treasurer
Gilbert S. McCutcheon (absent)
Harold L. Strickland
Winifred S. Shapiro
Kevin J. Fay
Edward R. Batten, Sr. (absent)
Marie Reinsdorf
Ken Quincy
Harold Pyon

Staff Present:

John W. Dargle, Jr.
Cindy Messinger
Barbara Gorski
Judy Pedersen
Todd Johnson
Miriam Morrison
Barbara Nugent
Cindy Walsh
David Bowden
Steve Lewis
Seema Ajrawat
Julie Cline
Kirk Holley
Mark Holsteen

Guests:

Patricia Harrison, Director, DCRS
Chris Leonard, Deputy Director, DCRS
Alan Weiss, County Attorney

AGENDA CHANGES

Mr. Bouie announced that a brief closed session would follow the Administrative Items to discuss a land matter.

ADMINISTRATIVE ITEMS

ADMIN-1 Resolution Honoring the Department of Community and Recreation Services on Its 50 Year Anniversary

Mr. Strickland stated that he has more experience with the Department of Community and Recreation Services than many others on the Board and he clearly stated from personal experience that DCRS has a standard of excellence because of its directors Pat Harrison (Franckewitz), Mickey Kendrick and Larry Fones.

Mr. Strickland MOVED the approval of the resolution honoring the Department of Community and Recreation Services on its 50 year anniversary; SECONDED by Messrs. Lovelace and Vajda and APPROVED by all members present. Messrs. McCutcheon and Batten being ABSENT.

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John Dargle presented the resolution to Patricia Harrison and Chris Leonard. Mr. Bouie congratulated Ms. Harrison on behalf of the Park Authority Board and congratulated Ms. Harrison on her new position as Deputy County Executive for Human Services.

Ms. Harrison thanked the Board for the resolution and stated that CRS has enjoyed the working relationship with the Park Authority and thanked the Park Authority on behalf of all the staff at the Department of Community and Recreation Services for the resolution.

ADMIN-2 **Adoption of Minutes – September 9, 2009, Park Authority Board Meeting**
Mr. Lovelace MOVED the approval of the minutes of the September 9, 2009, Park Authority Board meeting; SECONDED by Mr. Glasgow and APPROVED by all members present. Messrs. McCutcheon and Batten were ABSENT.

CLOSED SESSION

At 7:49 p.m. Mr. Lovelace MOVED the Park Authority Board convene in closed session for

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).

SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten ABSENT.

- **Land Acquisition Matters**

At 8:19 p.m. Mr. Lovelace MOVED the Park Authority Board return to the Open Session; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

CERTIFICATION OF CLOSED SESSION

Mr. Lovelace MOVED the Park Authority Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

NO ACTION FROM CLOSED SESSION WAS REQUIRED.**ACTION ITEMS**

- A-1 FY 2011 Budget Submission, Fund 001, General Fund**
Mr. Glasgow MOVED the approval of the FY 2011 General Fund (Fund 001) Annual Budget Submission; seconded by Mr. Vajda and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.
- A-2 FY 2011 Annual Budget Submission, Fund 170, Park Revenue Fund**
Mr. Vajda MOVED approval of the FY 2011 Park Revenue Fund (Fund 170) Annual Budget Submission, SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.
- A-3 FY 2011 Annual Budget Submission, Fund 303, General County Construction Fund**
Mr. Quincy MOVED the approval of the FY 2011 General County Construction Fund (Fund 303) Annual Budget Submission, SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.
- A-4 Approval – Byron Avenue Park/Accotink Stream Valley Park Telecommunications License Agreement between Fairfax County Park Authority and AT&T New Cingular Wireless PCS, LLC (Lee District)**
Mr. Glasgow MOVED the approval of the proposed telecommunications license agreement with New Cingular to allow the installation of the monopole for the primary carrier and three additional carriers at Byron Avenue Park/Accotink Stream Valley Park; SECONDED by Mr. Pyon and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.
- A-5 Approval – Naming of a Park Honoring Sally Ormsby (Providence District)**
Messrs. Quincy and Pyon MOVED the approval of the naming of a portion of the Accotink Stream Valley in honor of Sally Ormsby; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.
- A-6 Approval – Exception to Policy 402-Athletic Field Use for 2009 All-Star Cup Soccer Tournament**
Mr. Lovelace MOVED the approval of the granting an exception to Policy 402-Athletic Field Use for 2009 All-Star Cup Soccer Tournament; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.
- A-7 Approval – Stratton Woods Park Master Plan Amendment (Hunter Mill District)**
Mr. Lovelace approval of the Stratton Woods Park Master Plan Amendment; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

A-8 Scope Approval – J.E.B. Stuart Park Athletic Field Lighting (Mason District)

Mr. Vajda MOVED the approval of the project scope to design, permit, and install athletic field lighting for the 60' diamond field #2 at J.E.B. Stuart Park.

Ms. Shapiro noted that during the September 9, 2009, there was discussion regarding the landscaping and asked if that information was available.

Ms. Deb Garris reported that public school system carries the Title IX money and they are willing to give the Park Authority the not to exceed budget out of the top line funding of \$15,000 to go toward the landscaping. She added that she believes \$15,000 would be sufficient to take care of the landscaping. Schools is very anxious to be sure that this project is ready for the first game on March 10, 2010. Ms. Garris noted that the Park Authority is making every attempt to make that happens.

Mr. Lovelace SECONDED the motion and the item was APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

A-9 Scope Approval - Spring Hill Park – Parking Lot Expansion (Dranesville District)

Mr. Fay MOVED to DEFER the project scope to design, permit, and construct a parking lot expansion at Spring Hill Park; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs McCutcheon and Batten being ABSENT.

A-10 Approval - Laurel Hill Land Exchange Between Fairfax County Park Authority and Fairfax County Public Schools (Mount Vernon District)

Mr. Strickland MOVED to defer this item to a future date; SECONDED by Mr. Lovelace and APPROVED by all members present.

A-11 Approval of the Agreement with the Board of Supervisors for the Dolley Madison Library Expansion, Shared Parking, and Utility Easements, at McLean Central Park (Dranesville District)

Mr. Fay MOVED the approval of the Agreement with the Board of Supervisors for the expansion of Dolley Madison Library, shared parking, and utility easements at McLean Central Park; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

A-12 Approval to Request Land Dedication from Belvoir Business Center, RZ 2009-MV-018 (Mount Vernon)

Mr. Vajda MOVED the approval of staff recommendation to request dedication of approximately 61 acres of land located adjacent to Accotink Stream Valley Park. The commercial development of Belvoir Business Center, RZ 2009-MV-018 has offered to dedicate approximately 61 acres of Resource Protection Area (RPA) within a portion of Parcel Tax Map No. 99-4((8)) 1,2,3B,4,5, 108-1((12)) 6,7A,& 7B to the Fairfax County Park Authority; SECONDED by Mr. Pyon and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

INFORMATION ITEMS

- I-1 FY 2011 Budget Submission, Fund 370, Park Authority Bond Construction**
This item was presented to and reviewed by the Administration, Management and Budget Committee on September 9, 2009. No action was necessary.
- I-2 FY 2011 Budget Submission, Fund 371, Park Capital Improvement Fund**
This item was presented to and reviewed by the Administration, Management and Budget Committee on September 9, 2009. No action was necessary.
- I-3 Rt. 645 Stringfellow Road Widening Update (Springfield and Sully Districts)**
This item was presented to and reviewed by the Planning and Development Committee on September 9, 2009. No action was necessary.
- I-4 Park Proffers Update**
This item was presented to and reviewed by the Planning and Development Committee on September 9, 2009. No action was necessary.
- I-5 Park Authority Residential Rental Property Program Update**
This item was presented to and reviewed by the Planning and Development Committee on September 9, 2009. No action was necessary.
- I-6 Tysons Corner Planning Update (Hunter Mill, Providence and Dranesville Districts)**
This item was presented to and reviewed by the Planning and Development Committee on September 9, 2009. No action was necessary.
- I-7 Quarterly Project Status Report**
This item was presented to and reviewed by the Planning and Development Committee on September 9, 2009. No action was necessary.

CHAIRMAN'S MATTERS:

- Mr. Bouie reported that he attended the opening of the 7 ½-mile trail at Laurel Hill Park. Approximately 100 people were in attendance, as well as Mr. Pyon and Supervisor Hyland.
- On Monday, September 14, Mr. Bouie met with Mr. Dargle and Mr. Fay, master of ceremony, at the dedication of the 90' diamond field at Lewinsville Park in memory of Mark Bleiweis. Senator Warner and nearly 200 people attended the event.
- Mr. Bouie again thanked Patricia Harrison on her new position as Deputy County Executive for Human Services. He thanked her for all the hard work she has done throughout the years he has served on the Park Authority Board. In her new capacity the Reston Community Center will fall under her oversight, so he will continue to work with her.

- Mr. Bouie announced that on Friday, September 25, he, Mr. Quincy, Sandy Stallman and Andi Dorlester will be providing Supervisor Hudgins with a Tysons update.

DIRECTOR'S MATTERS:

- Mr. Dargle reported that the Park Foundation has begun a "Think Globally. Give Locally." campaign to encourage residents, park users, volunteers and park employees to contribute to the Park Foundation through their employers' payroll deduction charitable giving programs. The enrollment period for these programs began in September.

For the first time, the Foundation is a member of all three of our area's major workplace giving programs – United Way, Combined Federal Campaign and the Commonwealth Campaign.

The "Think Globally. Give Locally." campaign includes a press release, an article in *ParkNews*, an email to all Park Authority managers, a poster for park sites, a dedicated web page, and an email message to all Park Authority employees.

- The Fairfax County Park Authority garnered a communications award from the Virginia Recreation and Park Society (VRPS). Park Authority Video Producer Mark Garrah's Community Connections entry received a Best Promotional Effort Award for Electronic Media. The awards were announced at the society's annual conference held in Roanoke, VA.

The Community Connections video, featured in English, Spanish and Korean, is a primary tool for outreach and bridge building to new communities in a rapidly diversifying county. Its goal is to attract minority populations as customers, park users and park supporters. The video was produced in-house, using existing footage and in-house translation and voice-overs.

Mr. Dargle asked the Board to join in congratulating Wang-In Bang, Daphne Hutchinson, Mark Garrah and Liza Lecca.

- Park Pride was envisioned as a means of (1) balancing a small part of the park maintenance and support resources lost to budget cuts and (2) providing merit staff with an opportunity to make a difference by devoting paid volunteer leave to helping with park projects. Park Pride is being publicized through all-FCPA e-mails, flyers and articles in *ParkNews*. The first Park Pride project was assistance at the Sully Quilt Show, September 10-14; that option did not attract any volunteers.

The second was a clean-up at Lake Accotink on Friday afternoon, September 18. That drew six volunteers who collectively donated 18 hours of sweat equity to supplement staff efforts. They rolled up their sleeves, donned work gloves and jumped right in to help with weeding, scrubbing picnic tables and collecting trash. "What a difference a few people can make!" noted manager Julie Tahan. "We were impressed by the hard work." Participating were Park Authority Director John Dargle; Thuy Kimbrell, Grace Lee, and Jim Spencer from

Purchasing and Jenny Pate from Planning and Development. Greg Maple (not a Park employee, but a family member of Jim Spencer) also assisted.

The next scheduled Park Pride projects are the Verizon Children's Health Festival at Audrey Moore RECenter on Saturday, October 3, and a stream valley clean-up at Hidden Pond Nature Center on Friday, October 16.

- In support of our active duty troops stationed in Iraq and Afghanistan, Peter Furey, Manager of Golf Enterprises and Bill Green, Assistant Manager at Oak Marr Golf Center, were presented with certificates of appreciation for participating in "Adopting our Troops." Their coordination for providing 1,375 dozen (55 cases) of used golf balls to the American Legion Post 180 allowed our troops to setup driving ranges and putting courses, providing much needed rest and relaxation for our troops.

BOARD MATTERS:

- Mr. Glasgow, Member At-large, had no items to present.
- Mr. Lovelace, Member At-large, reported that on September 19 he attended the Volunteer Recognition Day at Green Spring Gardens. It was a very nice event and it was good to see people receive accolades.

Mr. Lovelace stated that on September 14 it was the pleasure of the Vienna Town Council to receive a briefing from Sandy Stallman, Andi Dorlester, and Planning Commissioner Ken Lawrence on the Tysons Corner Development. Ken Quincy and John Dargle also participated in the meeting. The Town Council appreciated the backing of the Park Authority and will be much better prepared because of the information it received from the Park Authority. Mr. Lovelace stated that he hoped that the Town Council would be in a better position to support Andi Dorlester as changes are made to the Comprehensive Plan.

Mr. Lovelace recounted a recent trip to South Africa with a photo slideshow.

- Mr. Vajda, Mason District, restated Mr. Lovelace's comments and complimented the Resource Management Division for the fine event honoring the volunteers. Mr. Vajda counted over 200 years of volunteering by the mainliners. He noted that Mona Enquist-Johnston did not attend, but the duties were honorably handled by Susan Holland from Hidden Oaks.

Mr. Vajda reported that on Saturday, September 26, the annual festival will be held at Mason District Park to raise money for the park. He invited everyone to join in the fun.

- Mr. McCutcheon, Mount Vernon District, was absent.
- Mr. Strickland, Sully District, had no items to bring forward.

- Mrs. Shapiro, Braddock District, reported that the dam project at Lake Accotink has begun. She added as this is a fairly visible park members of the Board may hear from their constituents because the water level has been lowered and it looks pretty bad and staff reported some trail closures in the park near the base of the dam. There will be some disturbance; however, the projected is scheduled to be completed by December.

Mr. Fay, Dranesville District, thanked staff and Judy Pedersen that helped with the Bleiweis dedication. The event was very nice and was a great networking opportunity. Three U.S. Senators and a member of the State legislature attended the event, providing an opportunity to do business with each of them. The attendees were most appreciative and eager to hear about the improvements, so hopefully between the family and the Park Foundation, the project can come to fruition.

Mr. Batten, Lee District, was absent.

Mr. Quincy, Providence District, had no items to report.

- Mr. Pyon, Springfield District, added to Mr. Bouie's comment about the trail opening at Laurel Hill. Mr. Pyon stated that there were two prominent groups at the event – bikers and horseback riders – that will maintain this 7 ½-mile trail.
- Ms. Reinsdorf, Member At-large, thanked the Arts Council of Fairfax County. Henrik Sundqvist will be loaning Green Spring Gardens some simple pots for its fall festival next weekend at the International Children's Festival.

Ms. Reinsdorf announced that the History Commission is holding the Fifth Annual Fairfax County History Conference, sponsored by the Fairfax County History Commission, the Fairfax County Park Authority, and the Fairfax Museum & Visitor Center, on Saturday, November 7, 2009, from 8:30 a.m. to 4 p.m. at the James Lee Community Center in Falls Church. The theme of this year's conference is "Fairfax: This is YOUR County!" The cost is \$20.

Supervisor Bulova will make the opening remarks. Sessions include a panel presentation Honoring Those Who Have Protected & Preserved Our American Freedoms; a talk on James Lee's Journey of Freedom; and The Origins of Springfield, Virginia.

The Cultural Resource Section will be on hand all day giving tours.

- Mr. Bouie thanked the entire Board for its support for the Stratton Woods Park project. It was a long time coming and the people of Fairfax County will certainly enjoy that facility. A special thanks to Dave Bowden, Sandy Stallman and Pat Rosend for their work and to Judy Pedersen for all the public hearing input and continue to get. Supervisor Hudgins extends her thanks as well.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS – FOR THE RECORD

Mr. Lovelace requested that the minutes of the following committee meetings be entered into the record:

| | |
|-------------------------------|--|
| Park Operations Committee | July 22, 2009 |
| Park Services Committee | May 27, 2009 |
| Resource Management Committee | December 10, 2008 February 25, 2009 June 24, 2009 July 22, 2009 |

IN ABSENCE OF AN OBJECTION, SO ORDERED.

CLOSED SESSION

At 8:58 p.m. Mr. Lovelace MOVED the Park Authority Board convene in closed session for

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
- b) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; pursuant to Virginia Code §2.2-3722 (A)(1)

SECONDED by Mr. Vajda and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

- **Land Acquisition**
- **Personnel Matters**

Staff was asked to leave the room prior to discussion of personnel matters.

At 9:05 p.m. Mr. Lovelace MOVED the Park Authority Board return to the Open Session; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

CERTIFICATION OF CLOSED SESSION

Mr. Lovelace MOVED the Park Authority Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

ACTION FROM CLOSED SESSION**C-1 Addition of Property to the Workplan**

Mr. Glasgow MOVED that the Boar authorize staff to add property located in the Mount Vernon District to the workplan as discussed in closed session; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

C-2 Addition of Property to the Workplan

Mrs. Shapiro MOVED that the Boar authorize staff to add property located in the Braddock District to the workplan; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

C-3 Approval of an Offer Range

Mr. Quincy MOVED that the Board approved a resolution and an offer range for property located in the Providence District; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

ADJOURNMENT

At 9:10 p.m. Mr. Lovelace MOVED to adjourn the meeting; SECONDED by Mr. Strickland and APPROVED by all members present, Mr. McCutcheon being ABSENT.

George Lovelace, Secretary

[SIGNATURES CONTINUED ON THE FOLLOWING PAGE]

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Minutes

- 11 -

September 23, 2009

Minutes Approved at Meeting
on October 28, 2009

John W. Dargle, Jr., Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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Board Agenda Item
October 28, 2009

ADMINISTRATIVE – 2

Adoption of Minutes – October 14, 2009, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the October 14, 2009, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the October 14, 2009, Park Authority Board meeting.

TIMING:

Board action is requested on October 28, 2009.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the October 14, 2009, Park Authority Board meeting

STAFF:

John W. Dargle, Jr., Director
Cindy Messinger, Deputy Director/COO
Barbara J. Gorski, Administrative Assistant

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Fairfax County Park Authority
Board Meeting
October 14, 2009

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Harrison A. Glasgow, Vice Chair
George Lovelace, Secretary
Frank S. Vajda, Treasurer
Gilbert S. McCutcheon (absent)
Harold L. Strickland
Winifred S. Shapiro
Kevin J. Fay
Edward R. Batten, Sr. (absent)
Marie Reinsdorf
Ken Quincy
Harold Pyon

Staff Present:

John W. Dargle, Jr.
Cindy Messinger
Barbara Gorski
Judy Pedersen
Todd Johnson
Miriam Morrison
Cindy Walsh
David Bowden
Nick Duray
Julie Cline

AGENDA CHANGES

Mr. Bouie asked if there were any changes to the Agenda. There being none he announced the meeting would proceed as advertised.

ADMINISTRATIVE ITEMS

ADMIN-1 Approval – Resolutions Honoring the Fairfax County Park Authority's Outstanding Volunteers

Mr. Strickland MOVED the approval of the resolutions honoring the Fairfax County Park Authority's outstanding volunteers; SECONDED by Mr. Glasgow and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

ACTION ITEMS

A-1 Scope Approval – Mount Vernon District Park Parking Lot Renovation

Mr. Glasgow MOVED the approval of the project scope to renovate the parking lot at Mount Vernon District Park; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

A-2 Capital Improvement Program (FY 2011 – FY 2015)

Mr. Glasgow MOVED the approval of the submission of the Capital Improvement Program (FY 2011 – FY 2015) to the County Capital Improvement Program review team; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

A-3 Approval – Laurel Hill Land Exchange Between Fairfax County Park Authority and Fairfax County Public Schools

Mr. Glasgow MOVED the approval of a resolution authorizing the Laurel Hill land exchange between Fairfax County Park Authority and Fairfax County Public Schools; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

A-4 2006-2010 Balanced Scorecard Strategic Plan – FY 2010 Implementation Plan

Mr. Vajda MOVED the approval of the FY 2010 Implementation Plan for the Park Authority 2006-2010 Balanced Scorecard Strategic Plan; SECONDED by Mr. Lovelace and APPROVED by all members present, Messrs. McCutcheon and Batten being ABSENT.

INFORMATION ITEMS**I-1 Park Authority Board Meeting Schedule – January to December 2010**

The following dates will be published as the regular meeting schedule for calendar year 2010.

| | | | |
|----------|-----------|---------------|---------------|
| January | 13 and 27 | July | 14 and 28 |
| February | 10 and 24 | <i>August</i> | <i>Recess</i> |
| March | 10 and 24 | September | 08 and 22 |
| April | 14 and 28 | October | 13 and 27 |
| May | 12 and 26 | November | 10* |
| June | 09 and 23 | December | 15* |

*The second Board meeting in November and December 2010 could be reinstated if necessary.

Additionally, the Board has scheduled a retreat on March 13, 2010, time and location to be determined.

I-2 Senior Fee Update and Authorization to Implement Next Phase of Adjustment

No action was necessary.

I-3 Stewardship Update

No action was necessary.

I-4 FY 2010 Deer Management Program

No action was necessary.

I-5 2006-2010 Balanced Scorecard Strategic Plan – FY 2009 Scorecard

No action was necessary.

CHAIRMAN'S MATTERS:

- Mr. Bouie announced that he and the director have been trying to finalize an agenda for the joint meeting with the School Board which is scheduled for November 12 at 6 p.m. at Frying Pan Farm Park Visitor's Center.
- Mr. Bouie noted that the Board needs an early retreat to relook at some of the Strategic Plan and get update on how the budget will affect the agency. Proposed dates will be provided soon for planning purposes.
- A number of great events will take place on Saturday, October 17. Hidden Oaks Nature Center is celebrating its 40th anniversary beginning at 1 p.m. and there are two ribbon cutting ceremonies for synthetic turf fields – one at Baileys Elementary School at 9 a.m. and one at Greenbriar Park at 11:30 a.m.
- Mr. Bouie announced that he and John Dargle will meet with the County Executive, Deputy County Executives Pat Harrison and Rob Stalzer on Tuesday, October 20, with regard to the ongoing reorganization efforts.

DIRECTOR'S MATTERS:

- Mr. Dargle requested Park Authority Board assistance in soliciting members to the Park Foundation Board. There are currently eight sitting members of the Board and recently have been unable to get a quorum to hold the last two meetings. Paul Baldino and John Dargle have approached members in the business world to see if there are any contacts. John asked the Park Authority Board members to share the names of any persons that may be interested in serving as an advocate.

The Board discussed the Foundation by-laws and the number of members needed for a quorum and the number of meetings.

Mr. Fay suggested that the Board of Supervisors may be able to provide some input.

- Mr. Dargle reported that the County Executive has asked the Park Authority to put together a 15% budget reduction within the General Fund for FY11 and up to 25% in Fund 303. Packages will be put together for the Board review at the November 4 Administration, Management and Budget Committee meeting.
- The latest message from the County Executive regarding the reorganization is that it will primarily affect the Department of Systems Management for Human Services and the Department of Community and Recreation Services (DCRS). The Park Authority is no longer a major player. Two things being considered for the Park Authority are giving up maintenance of school fields and getting the RECQuest program from DCRS.

Mr. Dargle recalled Mr. Bouie's mention of a meeting with the County Executive on Tuesday, October 20, to discuss his suggestion of what the Park Authority would be giving up and what it would be taking. Mr. Dargle indicated that the Board would be briefed on the meeting.

- Mr. Bouie added that the Park Authority has been offered a one-time stipend from the General Fund of \$150 to Board members. He noted that he asked the director to say that the Board would take the money.

The Board briefly discussed the stipend and Mr. Dargle indicated that the opportunity to receive the stipend may have passed, since the question was asked a couple of weeks ago. He indicated that he would check into the stipend and get back to the Board.

BOARD MATTERS:

- Mr. Glasgow reminded the Board that he was tasked to research and to develop legislation for tree valuation. He has asked the County Attorney's office on an informal basis to research existing laws having to do with tree valuation in the Commonwealth. He commented that he is having a difficult time getting a response from the County Attorney's office and asked John Dargle to write a letter to David Bobzien asking for assistance. Harry indicated that he would provide the text for John Dargle's review and editing.
- Mr. Lovelace reported that he attended the synthetic turf field dedication at Lee District Park on September 30.
- Mr. Vajda had no matters to discuss.
- Mr. McCutcheon was absent.
- Mr. Strickland complimented Mr. Glasgow on his persistence and tenacity in getting the tree valuation moving forward; he has done a great job.
- Mrs. Shapiro thanked John Dargle, Cindy Walsh, Heather Schinkel, Meghan Fellows, Todd Johnson, and Mark Rogers for their work on a touchy situation in the Braddock District

involving Woodglen Lake Park. There were some issues about reforestation, tree planting, people's views of the lake, and encroachments, which are always very difficult. Winnie especially thanked Meghan Fellows for her work with these neighbors who were really quite upset and irate. These people were fairly unpleasant to work with and these staff members went above and beyond what was necessary to try to diffuse and make this a manageable situation. She said that she believes Supervisor Cook appreciates their efforts as well, she certainly does. She is not 100% positive that the issue has been resolved, but the temperature has been lowered.

- Mr. Fay reported that he attended a function recently where Supervisors were discussing the County adopting a 125-page regulation on trees. Given the Park Authority's tree activity, how do these tree regulations fit with the things the Park Authority has been trying to do with regard to trees. Mr. Fay asked if these regulations impact the Park Authority.

Dave Bowden responded that these regulations pertain to the canopy cover. Mr. Glasgow commented that the Board of Supervisors passed a tree regulation that allowed the County to enforce a larger number of trees to be retained on the developed property. Since the developers complained about that regulation, this is a compromise on the number of trees and the percentages and the distances from set asides.

Mr. Glasgow added that the Urban Forester assures him that this does not threaten the Park Authority in any way, but it seems to Mr. Glasgow that if the agency is giving up something it is losing something.

Mr. Fay announced that the Board of Supervisors, on September 14, approved a \$1 million for the Park Authority's land acquisition activities that has been under discussion for quite some time. The Park Authority is very pleased to have the support of the Supervisors. The specific acquisition is in process and will hopefully be completed by the end of the year. The Supervisors and the County Executive kept their commitment and approved the \$1 million they had promised. Kevin also expressed his appreciation to staff for their efforts in bringing this to fruition.

- Mr. Fay announced that due to business commitments, he will be unable to attend a number of upcoming weekend events.
- Mr. Quincy reported that on October 17 the Providence District is holding its annual VolunteerFest, which will have a number of events. One event is being held at the Oakton Schoolhouse. Supervisor Smyth has asked him to talk about the school and how it was moved. He believes this is a good way to represent the Park Authority.
- Mr. Pyon, Springfield District, announced that a ribbon cutting ceremony for the synthetic turf field at Greenbriar Park will take place on Saturday, October 17, at 11:30 a.m.

Mr. Pyon noted that Chairman Bulova went to Korea for sisterhood. She was very impressed with the park system. He believes that she may be interested in an exchange program, she will contact the Park Authority in the future.

Mr. Pyon reported that former Springfield District representative, Ken Feng, contacted him about the carousel at Burke Lake Park. Mr. Feng stated that he had allocated funds for repair of the carousel. Mr. Pyon indicated that he would contact Todd Johnson.

- Marie Reinsdorf, At-large, had no matters to report.

ADJOURNMENT

At 7:55 p.m. Mr. Strickland MOVED to adjourn the meeting; SECONDED by Mr. Vajda and APPROVED by all members present, Messrs. McCutcheon and being ABSENT.

George Lovelace, Secretary

Minutes Approved at Meeting
on October 28, 2009

John W. Dargle, Jr., Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
October 28, 2009

ACTION – 1

Scope Approval – Spring Hill Park Connector Trail (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to design and construct a connector trail at Spring Hill Park, as presented to and reviewed by the Planning and Development Committee on October 14, 2009.

ACTION – 2

Scope Approval – The Turner Farm Park Picnic Shelter (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to construct a picnic shelter at The Turner Farm Park, as presented to and reviewed by the Planning and Development Committee on October 14, 2009.

ACTION – 3

Scope Approval – The Turner Farm Park Landscape Buffer Plantings for the Equestrian Development (Dranesville District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to develop landscape buffer plantings for the equestrian development at The Turner Farm Park, as presented to and reviewed by the Planning and Development Committee on October 14, 2009.

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Board Agenda Item
October 28, 2009

ACTION – 4

Scope Approval – Carney Park Connector Trail (Springfield District)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to construct an asphalt connector trail in Carney Park, as presented to and reviewed by the Planning and Development Committee on October 14, 2009.

ACTION – 5

Approval – Extension of Open-End Contracts for Geotechnical Engineering and Related Services

RECOMMENDATION:

The Park Authority Director recommends approval of a one-year extension to the open-end contracts with the firms of Burgess & Niple, Inc., and ECS Mid-Atlantic, LLC, for geotechnical engineering and related services needed to accomplish the projects in the Park Bond Program. Each firm will be extended for a term of one (1) year and the contract limits will be reset to the not to exceed amount of \$200,000, as presented to and reviewed by the Planning and Development Committee on October 14, 2009.

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Board Agenda Item
October 28, 2009

INFORMATION - 1

Annual Fee Review Calendar – FY 2010

The schedule for the FY 2010 fee review process is shown below. **Unless otherwise directed by the Board, the public comment meeting on the fee proposal will be held on the first floor of the Herrity Building on Wednesday, February 3, 2010, at 7 p.m.**

| FY 2010 Fee Review Calendar | |
|--|-------------------|
| Action | Date |
| Discussion – Administration, Management and Budget Committee Review of Potential Fee Adjustments for FY 2010 | 11/4/09 |
| Fee proposal presented to Administration, Management and Budget Committee | 12/16/09 |
| Board action to authorize advertisement of fee proposal and set date of public comment meeting | 1/13/10 |
| 30-day public comment period | 1/18/10 – 2/16/10 |
| Public comment meeting at Herrity Building | 2/3/10 |
| Administration, Management & Budget Committee approval of proposed fee adjustments | 2/24/10 |
| Board action to approve proposed fee adjustments | 3/10/10 |
| Fee adjustments take effect | 4/1/10 |

ENCLOSED DOCUMENTS:

None

STAFF:

John W. Dargle, Jr., Director
Cindy Messinger, Deputy Director/COO
Barbara Nugent, Director, Park Services Division

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INFORMATION – 2

Update to Planned Development District Recreational Fees

ISSUE:

A proposed Zoning Ordinance amendment would update the Planned Development District recreation fees to adjust for construction cost increases by increasing the minimum expenditure per dwelling unit for recreational facilities required in the Planned Development Housing (PDH), Planned Development Commercial (PDC) and ~~Principal Recycleable Material~~ **Planned Residential Multifamily** (PRM) Districts from \$1,500 to \$1,600.

TIMING:

On October 19, 2009, The Department of Planning and Zoning (DPZ) will ask the Board of Supervisors to authorize public hearings for this Zoning Ordinance Amendment. The proposed Planning Commission public hearing date is November 18, 2009, at 8:15 p.m., and the proposed Board of Supervisors' public hearing date is January 26, 2010, at 4 p.m.

BACKGROUND:

The proposed amendment revises the recreational facility provisions in the PDH, PDC and PRM Districts and is in response to a 2007 request by the Board of Supervisors that an adjustment to the per unit recreational expenditure be reconsidered by the Board every two years. It has been two years since the Board previously considered adjustments to the P district recreational fee.

The current Zoning Ordinance provisions require developed recreational facilities as part of the open space requirement to be provided in all PDH, PDC and PRM Districts which contain a residential component. The developed recreational facility component is based on a minimum expenditure of \$1,500 per dwelling unit. The recreational facilities must either be provided on-site by the developer, and/or the Board of Supervisors may approve the provision of the facilities on land which is not part of the subject P district. It is noted that in affordable dwelling unit developments the per dwelling unit expenditure does not apply to the affordable dwelling units.

The \$1,500 expenditure has been in effect since 2007 and was last adjusted based on the Construction Cost Index (CCI) increase between 1997 and 2007. According to Architects Contractors Engineers Guide to Construction Costs, 2009 Edition, Volume XL, the CCI has increased by 7% since 2007. Given the 7% increase in construction

Board Agenda Item
October 28, 2009

costs since 2007, it is appropriate to adjust the current \$1,500 fee accordingly. As such, the proposed amendment increases the per dwelling unit recreational facilities expenditure from \$1,500 to \$1,600 in the PDH, PDC and PRM Districts.

FISCAL IMPACT:

The proposed amendment increases the developer's cost of each dwelling unit in the PDH, PDC and PRM districts by \$100. Given that there would be no additional review required by staff, there would be no additional staff costs. If the P district recreation amenity contribution is increased, it could result in additional on-site and/or off-site recreational facilities being provided to serve the recreational needs of a P district development.

ENCLOSED DOCUMENTS:

None.

STAFF:

John W. Dargle, Jr., Director
Cindy Messinger, Deputy Director/COO
David Bowden, Director, Planning and Development Division
James P. Zook, Director, Department of Planning and Zoning (DPZ)
Eileen M. McLane, Zoning Administrator, DPZ
Lorrie Kirst, Deputy Zoning Administrator for Ordinance Administration Branch, DPZ
Sandy Stallman, Manager, Park Planning Branch
Andrea L. Dorlester, Senior Park Planner, Park Planning Branch