



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

VIA: John W. Dargle, Jr., Director

FROM: Miriam Morrison, Director
Administration Division

DATE: December 5, 2008

A handwritten signature in black ink, appearing to be "JWD", written over the name "John W. Dargle, Jr., Director".

Agenda

Administration, Management and Budget Committee
Wednesday, December 10, 2008 – 6:30 p.m.
Board Room – Herrity Building
Chairman: Ken Quincy
Vice Chair: Harold Pyon

1. Policy 408 – Memorials in Parks – Action*

*Enclosures



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Board Agenda Item
December 10, 2008

ACTION

Policy 408 Memorials in Parks

ISSUE:

Approval of a policy regarding memorials in parks.

RECOMMENDATION:

The Park Authority Director recommends approval of Policy 408 Memorials in Parks.

TIMING:

Board action is requested on December 10, 2008.

BACKGROUND:

The Park Authority receives citizen requests to memorialize individuals or groups of individuals; however, a memorial policy statement does not exist. Policy 408 Memorials in Parks has been developed to provide policy guidance regarding the acceptance of memorials.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Policy 408 Memorials in Parks

STAFF:

John W. Dargle Jr, Director
Cindy Messinger, Deputy Director/COO
Elisa Lueck, Manager of Strategic Initiatives and Policy Development
Todd Johnson, Director, Park Operations Division
Dan Sutherland, Manager, Grounds Management Branch

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Policy 408 Memorials in Parks

It is the policy of the Fairfax County Park Authority to accept memorials that also serve to enhance existing parks and the utility of the park system. All memorials shall be in compliance with the following:

- A. The Fairfax County Park Authority encourages memorialization of land, facilities, equipment, landscape material, and money to support the Park Authority mission.
- B. Memorials will be located at a park site that is mutually agreed upon by the donor and Fairfax County Park Authority.
- C. All memorials located on park land become the property of the Fairfax County Park Authority.
- D. The Park Authority Director shall be responsible for the development and administration of a system for the review of all memorials.
- E. Considerations for the acceptance of the memorial include conformance with the park master plan, aesthetics, and consistency with the mission of the Fairfax County Park Authority.
- F. The memorial may not reflect a political or religious statement and/or position.
- G. Final plans for the memorial must be submitted to and approved by the Park Authority Board.
- H. If it is deemed in the best interest of the Fairfax County Park Authority to do so, the Park Authority may decline to accept proposed memorials. The decision to accept or decline offers of memorials rests solely with the Park Authority Board.
- I. All costs associated with the purchase and installation of the memorial shall be paid by the donor.
- J. The maintenance of the memorial shall be at the sole discretion and control of the Fairfax County Park Authority.
- K. The term of the memorial will be for the life of the asset.
- L. General memorial donations of a monetary nature gifted to the Fairfax County Park Authority will be used to best meet the current needs of the Park Authority, as determined by the Director.

Naming opportunities that exist for park sites and recreational facilities when an individual or corporation has made a significant contribution to the park system will be considered under the provisions of Policy 106 Naming of Parks.

Donation of facilities/structures on parkland that are not for purposes of memorializing individuals will be considered under the provisions of Policy 407, Construction of Donated Facilities/Structures on Parkland.

