



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

VIA: Timothy K. White, Acting Director

FROM: Todd Johnson, Director
Park Operations Division

DATE: December 6, 2007

Agenda

**Park Operations Committee
Wednesday, December 12, 2007
(Immediately following Board meeting)
Board Room – Herrity Building
Chairman: William G. Bouie**

1. Mastenbrook Volunteer Matching Fund Grant Program Request – Munson Hill Park Neighbors – Munson Hill Park – Action*

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
January 9, 2008

ACTION

Mastenbrook Volunteer Matching Fund Grant Program Request – Munson Hill Park Neighbors – Munson Hill Park (Mason District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Munson Hill Park Neighbors in the amount of \$3,850 for the installation of an all rubber surface play area at Munson Hill Park.

RECOMMENDATION:

The Park Authority Acting Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Munson Hill Park Neighbors in the amount of \$3,850 for the installation of an all rubber surface play area at Munson Hill Park.

TIMING:

Board action is requested on January 9, 2008, in order to award the grant.

BACKGROUND:

During the winter of 2006, the Park Authority replaced the existing playground equipment with school age equipment and swings at Munson Hill Park. In addition, existing trails throughout the Park have been repaved. These recent renovations have revitalized interest in the park by the community. Many improvements have already been made such as new fencing and park benches.

Another improvement the community would like to make is the addition of an all rubber surface play area. The Munson Hill Park Neighbors have been partnering with the Fairfax County Park Foundation to raise money for the new play area. The play area will cover 500 square feet, will be made of a resilient non-skid all rubber poured in place material, and will be fully accessible. The play area will be installed where the old play equipment was located and will provide the younger users of the park, as well as other users, an area to play that is smooth, clean and safe.

Staff has reviewed the design of the play area and supports the approval of the request. Park Operations staff will manage the installation of the play area through the County's playground installation service contract. The total funding required to pay for the installation of the play area is \$7,700. If approved, the Munson Hill Park Neighbors'

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\$3,850, along with \$3,850 from the Mastenbrook Volunteer Matching Fund Grants Program will provide the funding necessary to pay for the play area.

Matching funds are available to complete this project.

FISCAL IMPACT:

The total project cost is \$7,700. Funds are currently available in the amount of \$3,850 in Project 475504, Community Parks/Courts in Fund 370, Park Authority Bond Construction, and in the amount of \$3,850 from Munson Hill Park Neighbors, resulting in total available funding of \$7,700.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$91,892.

ENCLOSED DOCUMENTS:

Attachment 1: Mastenbrook Volunteer Matching Fund Grant Program Request –
Munson Hill Park Neighbors

STAFF:

Timothy K. White, Acting Director
Cindy Messinger, Acting Deputy Director/COO
Todd Johnson, Director, Park Operations Division
Dave Bowden, Director, Planning and Development Division
Bob Brennan, Executive Director, Park Foundation
Dan Sutherland, Manager, Grounds Management Branch
Richard Maple, Manager, Area 6 Management



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization:	Munson Hill Park Neighbors
Contact Person:	Jasleen Corrie
Mailing Address:	6040 Munson Hill Road
	Falls Church, VA 22041
Phone:	703-820-1891
Fax:	
Email:	

2. Project

Title: Munson Hill Park Play Surface

3. Funding Requested

Amount \$ 3850.00

(Applicant may request up to a maximum of \$10,000 per project. Limited to one approved project per fiscal year.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

The neighbors of Munson Hill Park got together and raised funds to install a rubber play surface at the park. The rubber play surface will replace the tot-lot equipment that was removed by the Park Authority because the equipment was not to standard.

5. **Public Benefits**

Explain why your project is important and why it is needed. Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

Munson Hill Park is a 2.2 acre FCPA community park located in the Mason District of Fairfax County. The park serves families in more than 270 single family homes and 119 condominiums within a three-quarter mile walk from the park.

A rubber play surface will be a versatile playground feature near the front of Munson Hill Park. The park's existing playground equipment is geared for bigger kids, with a two-swing set and a small slide/fortress/rock-climbing unit. For safety reasons, the Park Authority has removed the old non-standard toddler and small child equipment. The neighbors of Munson Hill Park would like to replace the removed equipment with a rubber play surface. The new play surface will offer an easy to maintain, attractive space for children of all ages, especially smaller children. The seamless, resilient non-skid surface will offer accessibility and safety for children who are not able to play on the big kid equipment.

6. **Sponsor Commitment**

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long term maintenance of your project after it is completed?

For the past few years, Munson Hill Park neighbors Jasleen Corrie and Susie Lotharius have organized the surrounding neighborhoods with spring and fall park clean-ups. Park Authority Board member Frank Vajda was on hand to help bag trash, remove dead limbs and rake leaves in the park. The park clean-ups have helped to discourage unwelcome uses, evidence of which was found in the back corners of the wooded area. The Park Authority's Elly Doyle Committee recently honored Jasleen and Susie for their outstanding volunteer service contributions.

The Park Authority has recently removed old playground equipment and replaced it with equipment to standard, and repaved existing pathways within the park to remove obstacles to accessibility from tree roots. The new look has revitalized interest in the park and generated community suggestions for additional improvements. Jasleen and Susie worked with the Park Authority Operations staff (Richard Maple) to install fencing and benches.

Then Jasleen and Susie initiated a fundraising campaign with the Fairfax County Park Foundation to raise money for the new playground surface in Munson Hill Park. The Park Foundation will work with the Park Operations staff to organize the project for successful completion. The play surface will require minimal maintenance, such as occasional sweeping of leaves.

7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc. and the same level of detail about the amount and source of matching funds. Please check one of the following:

The Park Authority prefers to reimburse grantees after the work is completed. However, please note that projects that were begun or completed prior to Park Authority approval are ineligible for funding.

We understand payment by the Park Authority will occur after we complete the project.

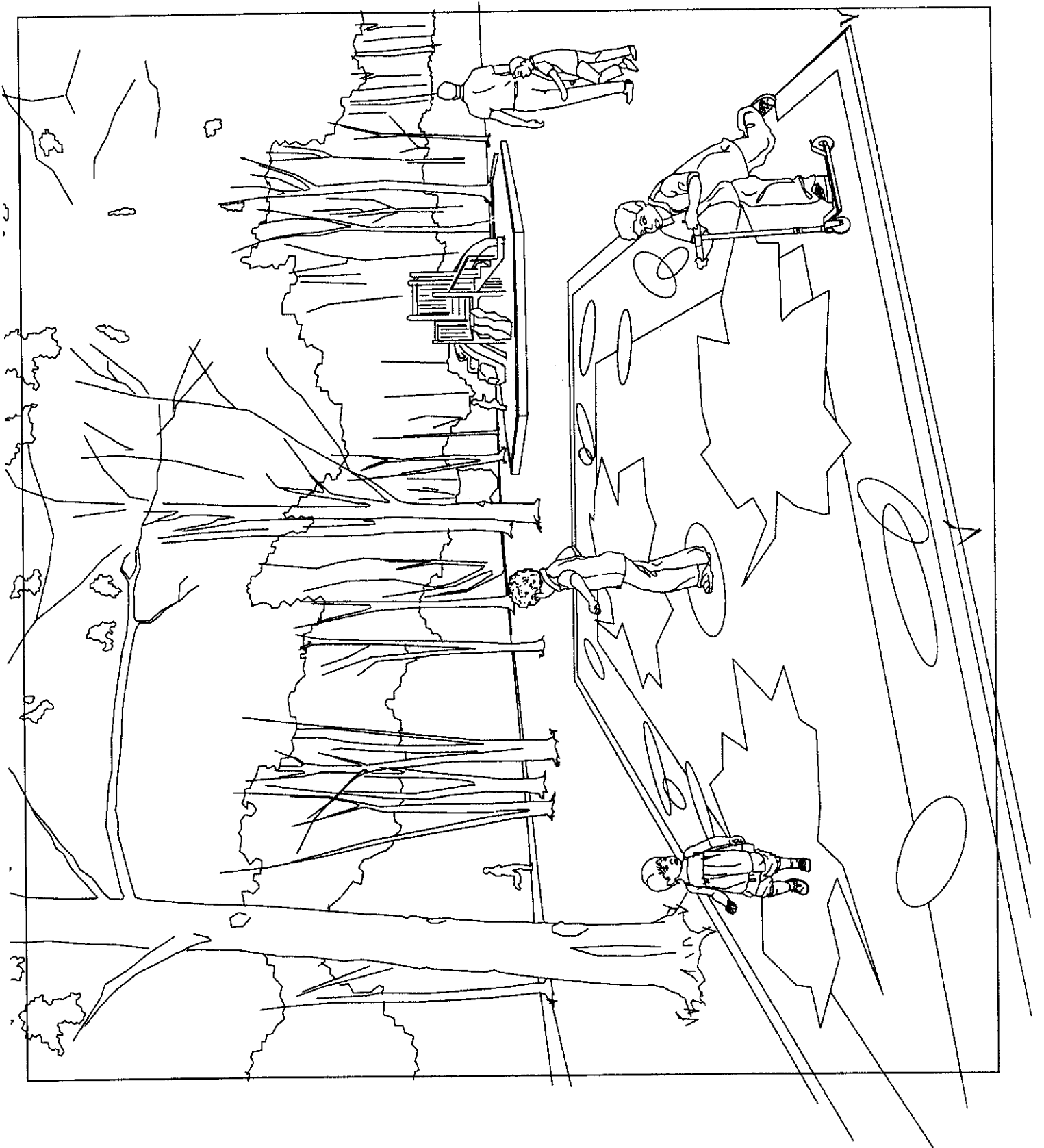
We must have the Park Authority grant funds prior to beginning the project.

Budget for Poured Rubber Surface:

Site Work and Demo	\$100.00
Border for Surface	\$100.00
Sub base and asphalt	\$500.00
Poured surface	<u>\$7,000.00</u>
Total	\$7,700.00

Signature

Date



From: Cunningham and assoc.

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08/20/2007 13:03

Quote Number: 53567

Cunningham Associates, Inc.
PO Box 240981
Charlotte, NC 28224
Phone Number: 704-525-5174 • Fax Number: 704-525-7356

Munson Hills Park

Quote Number: 53567

Quote Date: 8/20/2007

Fairfax County Park Authority
Attn: Richard Maple
8100 Braddock Road
Annandale, VA 22003
Phone: 703-321-0972
Fax: 703-321-8250

Stock ID	Description	Quantity	Unit Price	Amount
	PIP 500 ft ² Poured-In-Place Rubber Surfacing at 2" Depth - 50% color 50% black speckled mix with (10) 100% maple leafs inset throughout diamond shape. Materials, installation, and shipping included.	1	\$7,000.00	\$7,000.00
	Options: - Add \$700.00 for dumpster and \$1,300.00 for security.			
	Site preparation, security, waste disposal, and border materials not included. 22'3" Diamond sides.			
			SubTotal:	\$7,000.00
			Total Amount:	\$7,000.00

Prices are firm for 30 days. Order shipped 30-45 days ARO unless otherwise noted. It is the responsibility of the owner to offload and inventory equipment, unless other arrangements have been made. Acceptance of this quote indicates your agreement to Gametime's terms which is net 30 days for shipping with approved credit. A signed P.O. made out to Gametime C/O Cunningham Associates, Inc. or this signed quotation is required for all orders. Please call (800) 438-2780 if you have any questions, fax (704)525-7356.

Joseph Cox
Salesman's Signature

Customer's Signature