

Board Agenda Item
December 16, 2015

PRESENTATION – 1

Recognition of Hughes Group Architects for Its Award-Winning Design Work on the Renovation of Oak Marr RECenter

Hughes Group Architects received a 2015 Honor Award for Design Excellence as part of the Fairfax County Exceptional Design Awards Program for its design work on the renovation of Oak Marr RECenter.

***WHEREAS**, the Hughes Group Architects have consistently worked in collaboration with the Park Authority to create dynamic and distinguished facilities noted for their brilliance in design work and most recently were recognized with a 2015 Honor Award for Design Excellence as part of the Fairfax County Exceptional Design Awards Program; and,*

***WHEREAS**, over the past four decades, Wayne L. Hughes and the Hughes Group of Architects of Sterling, VA has consistently served the Park Authority working on nine major projects including Audrey Moore RECenter, Mount Vernon RECenter, Providence RECenter, Huntley Meadows Park Visitors Center, Oak Marr RECenter, South Run RECenter, the Oak Marr renovation and expansion, the Spring Hill renovation and expansion and the Mount Vernon renovation and expansion study; and,*

***WHEREAS**, the recent Oak Marr project was recognized for its curved façade and triangular canopy that allows natural light to flood the space as well as its LEED Silver sustainable design approach and was deemed to be an excellent renovation which was showcased in the Athletic Business Magazine's 28th Annual Architectural Showcase, a who's who of the best in recently constructed athletic, recreation, and fitness facilities worldwide; and,*

***WHEREAS**, we are extremely proud to work side by side with these nationally acclaimed architects including Wayne Hughes, Amado Fernandez and Eliel Alfon who bring their best work to Fairfax County and have set a new standard of excellence to the Park Authority's facilities and sites;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

The Hughes Group Architects

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on December 16, 2015

Michael W. Thompson, Jr.
Secretary

William G. Bouie

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ADMINISTRATIVE – 1

Resolution Honoring Lori Bassford upon Her Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Lori Bassford for a quarter-century of outstanding service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Lori Bassford.

TIMING:

Board action is requested on December 16, 2015.

BACKGROUND:

Lori Bassford began her Park Authority career in a part-time position working with Purchasing as an Account Clerk I. Within a year, she was promoted to a merit position as a Clerical Specialist/Safety Assistant. She excelled in her performance and her position continued to expand. It came to encompass citizen injury and property damage recordkeeping and reporting, and administrative duties for all Park Authority first aid/CPR and hazard communications. She was honored for her efforts in 1993 with the first of her three Outstanding Performance Awards (OPA) presented by the Fairfax County Board of Supervisors.

In 1997 Ms. Bassford's position was reclassified as an Administrative Aide to better reflect the full scope of her increased duties. In 2002, she was promoted to the Safety Analyst position and received her next OPA the following year.

In 2005 she became a key player on the Mason District Park Amphitheater Reconstruction Team, handling risk management items and insurance issues when this iconic amphitheater burned down. This diverse team was charged with the demolition and reconstruction of this facility on an extremely tight timeframe in order to meet deadlines for the approaching concert season. All deadlines were met. Ms. Bassford earned another OPA in 2006.

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Supervisors have consistently praised Ms. Bassford throughout her career for her loyalty, dedication, professionalism, and excellent performance. She has won kudos for her extraordinary work ethic, sound judgment, flexibility, self-motivation, and great customer service.

Ms. Bassford's dedication and passion to the Park Authority has touched every aspect of her job performance, whether it be summer camp incident reports (more than 3,500 last summer), repaired homeowner's fences (too many to count) or washed away trails. Her career has encompassed the challenges inherent to natural disasters such as Hurricane Isabelle, "Snowmageddon," and the mid-Atlantic Derecho. She was on board to help with the Green Spring roof cave-in, Colvin Run pump station, site audits, chemical inventories, employee accident and injury reports, mandatory recordkeeping requirements, accreditation records, and worker's compensation case management.

As Ms. Bassford begins her next full-time position as doting, adoring Grandma, she will leave a big hole to fill. We are grateful for the amazing knowledge, skills, and abilities she has shared with us for the last 25 years.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Diane Roteman, Manager, Human Capital and Development Services

Judy Pedersen, Public Information Officer

WHEREAS, Lori Bassford has provided more than 25 years of outstanding service to the Fairfax County Park Authority as an account clerk, safety assistant, administrative aide, and safety analyst; and,

WHEREAS, Ms. Bassford turned a part-time Park Authority position into a merit career with increasing scope and responsibility that came to encompass citizen injury and property damage recordkeeping and reporting, and administrative duties for all Park Authority First Aid/CPR and Hazard Communications; and,

WHEREAS, Lori provided invaluable service during challenging weather events and safety incidents such as Hurricane Isabelle, Snowmageddon, a roof collapse, the rebuilding of an amphitheater following a catastrophic fire, and the mid-Atlantic Derecho; and,

WHEREAS, Lori Bassford has been the recipient of three Outstanding Performance Awards and has been praised throughout her career for her loyalty, dedication, professionalism, and excellent performance; and,

WHEREAS, Lori Bassford has consistently won notice and praise for her extraordinary work ethic, sound judgment, flexibility, self-motivation, and great customer service at the Fairfax County Park Authority;

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority Board that it expresses appreciation and thanks to

Lori Bassford

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on December 16, 2015

Michael W. Thompson, Jr.
Secretary

William G. Bouie

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ADMINISTRATIVE – 2

Adoption of Minutes – November 10, 2015, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the November 10, 2015, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the November 10, 2015, Park Authority Board meeting.

TIMING:

Board action is requested on December 16, 2015.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the November 10, 2015, Park Authority Board meeting

STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
November 10, 2015**

The Vice Chairman convened the meeting at 7:32 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members:

William G. Bouie, Chairman*
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Harold L. Strickland, Treasurer
Edward S. Batten, Sr.
Walter Alcorn
Mary Cortina
Linwood Gorham*
Faisal Khan*
Frank S. Vajda
Anthony J. Vellucci
Grace Han Wolf*

Staff:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen
David Bowden
Todd Johnson
Barbara Nugent
Cindy Walsh
Janet Burns
Sandy Stallman
Anna Bentley
Brian Williams
Peter Furey

Absent*

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes, October 28, 2015, Park Authority Board Meeting
A motion was made by Mr. Thompson and seconded to approve the minutes of the October 28, 2015, Park Authority Board meeting. The motion carried. Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

ACTION ITEMS

A-1 Approval of Annual Review and Distribution of Telecommunications Revenues
A motion was made by Mr. Thompson and seconded to approve the CRMP, NRMP and district specific project. The motion carried. Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

A-2 Scope Approval – Colvin Run Miller’s House – Structural and Exterior Envelope Rehabilitation (Dranesville District)
A motion was made by Mr. Thompson and seconded to approve the project scope to rehabilitate structural elements and exterior envelope of the Colvin Run Miller’s House.

The motion carried. Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

A-3 Scope Approval – Playground Replacement and Related Work at Audrey Moore RECenter (Braddock District)

A motion was made by Mr. Vellucci and seconded to approve the project scope for design and installation of replacement playground equipment and related work at Audrey Moore RECenter. The motion carried. Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

A-4 Scope Approval – Mount Vernon RECenter Renewal Phase I (Mount Vernon District)

A motion was made by Mr. Vajda and seconded to approve the project scope for Phase I for renewal of Mount Vernon RECenter. The motion carried. Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

INFORMATION ITEMS

I-1 Needs Assessment Update and Service Level Standards

Ms. Bentley and Ms. Stallman presented proposed service level standards as recommended and developed by PROS Consulting and staff, and lead board members through consideration of contribution levels. The board noted that it was having difficulty understanding the methodology used to generate the information and asked staff to return with the information in a format that is more easily understood.

I-2 Infrastructure Overview – Roadways and Parking Lots

No action was necessary.

I-3 Energy Management Plan Update

No action was necessary.

I-4 FY 2016 First Quarter Budget Review, Fund 10001, Park Authority General Fund

No action was necessary.

I-5 FY 2016 First Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

No action was necessary.

I-6 Planning and Development Quarterly Project Status Report

No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Quincy stated that the board received the Rules and Protocol Manual for their review and comments, which are due by November 30. He asked that the board not wait until November 30 to submit comments.
- Mr. Quincy reminded the board that the Elly Doyle Park Services Awards ceremony will take place on November 20, at Waterford at Fair Oaks.
- He thanked Ms. Pedersen for a great article in the Sun Gazette on the Park Authority.

DIRECTOR'S MATTERS

- Mr. Kincannon commented that a couple of weeks ago there was media exposure related to the synthetic turf issue. He stated the he would send out the county's response. The county is working through the Health Department. The EPA has been asked by Congress to investigate and answer some of the questions the public has asked. It's his understanding that the EPA will be working with the State of California looking at some of that information and conducting a testing program.
- In September 2015 Audrey Moore RECenter launched a pilot program partnering with INOVA physical therapy. The program is designed to create a user-friendly environment that allows individuals to easily transition from medically-based exercise to community-based exercise under one roof. Physical therapy is available at Audrey Moore by licensed INOVA therapists who work with FCPA fitness professionals to move their clients successfully and safely to personal exercise plans in the RECenter. This continuum of care also provides a supportive environment for pre-rehab, prevention and maintenance as individuals' fitness needs change over a lifetime. Other services such as free balance screenings offered by INOVA help customers identify problem areas that may be addressed by services and programs offered at the RECenter. We look forward to increasing exercise adherence, growing a healthier community, developing new revenue streams, and exploring new ways to partner with INOVA in the future. The pilot program will be reviewed after one year for potential expansion to other RECenters.
- In partnership with the Fairfax County Park Foundation the Fairfax County Park Authority RECenters will host veterans and their families at no cost at eight RECenters throughout the county on Wednesday, November 11. The Park Foundation provides this opportunity annually through generous donations from donors.
- The Fairfax County Park Authority will join in the national celebration of Veterans Day on November 11, 2015, by offering free RECenter admissions to those who serve and have served in the U.S. Armed Forces.

Veterans and active duty military personnel and their families are invited to use the county's RECenters at no cost on Veterans Day.

It's the Park Authority's way of saying "thank you" for service to our country.

- Mr. Kincannon reminded the board that the LT. Col. Gary F. Smith Memorial field opening will take place at Grist Mill Park on Veterans' Day, November 11, at 10 a.m.
- The Park Authority received a couple of awards at the VRPS annual meeting.
- The Best New Special Event, which was the PirateFest that was held at Lake Fairfax, for municipalities with a population of over 100k. Kirk extended congratulations to the team that put on the PirateFest.
- The Oak Marr RECenter Expansion Project was recognized as the Best New Renovation for communities over 100K in population. Kirk thanked the members of our Project Team for a job well done.
- The Volunteer of the Year for the State of Virginia was awarded to Bob Dinse who is a volunteer with the Resource Management and Park Operations Divisions. Kirk offered congratulations to Bob and thanked him for his support.

BOARD MATTERS

- Mr. Vajda wished everyone a happy Veterans' Day.
- Mr. Vellucci wished everyone a happy Veterans' Day.
- Mr. Alcorn reported that Reston North Park field #2 recently got a fence put up around the baseball field. This is something that something that residents of the community have been asking for, for a long time because the neighbors like to walk their dogs through the field.

Mr. Kincannon mentioned that the fence was installed by the Reston Little League through a Mastenbrook Volunteer Matching Fund Grant.

- Mr. Strickland reported that there were three field namings in the Sully District on Saturday, November 7, for Jeff Stein, Gary Flathers, and Ralph Wills.

He thanked Ms. Pedersen and her crew and the Park Operations Area 5 folks for providing a great event. The weather was raw but the events were fantastic. We had a good turnout with about 30-40 folks at each event. Supervisors Frey and Herrity spoke and Sully Supervisor-elect Kathy Smith and Planning Commissioner John Litzenberger, also attended.

He thanked Mr. Thompson for coming out with Supervisor Herrity.

All three had their parents at the events. One flew his mother up from Florida; one drove his mother up from Richmond; and, one had his father come from Wisconsin. They placed that importance on them receiving this recognition and each of them thanked Parks for the recognition.

Mr. Strickland also attended the Sully Foundation's meeting last week. The Foundation thanked Supervisor Frey and gave him a little memento for all the work he has done for the Sully Historic Site over the past 23 years. Carol McDonnell and her staff did a great job hosting the event.

He was pleased with the events held in the Sully District in the past week.

- Mr. Thompson thanked Mr. Strickland for inviting him to the field namings. It was great for staff and all the volunteers, including a husband that helped with getting the site ready for the event.

Mr. Thompson invited everyone to come out to Burke Lake Park on Saturday, November 14, at 9:20 a.m. for the Volleyball Complex naming in honor of David Lacey.

He thanked staff for the presentation at the Athletic Council meeting on the Needs Assessment.

While he will be unable to attend the Elly Doyle Awards ceremony, he commented that he is sure it will be a great event. He offered congratulations to all those receiving awards.

- Mr. Strickland added that Dave Bowden also attended the field namings.
- Ms. Cortina stated that she was pleased with the partnership with INOVA. It's a great opportunity to use another partner toward health and wellness. If the pilot goes well and Parks can expand its relationship it's a great service to the community. When she first learned of this partnership, she thought of a resident she heard from through Chairman Bulova's office. He said that even though there are fitness facilities elsewhere in the county – he was recuperating from a motorcycle accident – he felt more comfortable going to a place like South Run RECenter where he could be helped therapeutically to get back on his feet than a fitness center where everyone already seems to be fit.

He felt more comfortable in the community and in a place where his kids played ball and he coached. He said not to forget about this very important need in the community – this is what RECenters do. He received encouragement from staff at South Run.

Parks needs to keep in mind that even though Parks talks about the revenue facilities to produce revenue there are other values that they produce in the community.

She had visited a lot of parks during this fall season—Lake Accotink, Riverbend, Burke Lake, and they have all looked beautiful. All the maintenance items, such as restrooms and trash, were all in top shape. She took a photo at Burke Lake that showed so many people that were on the shoreline, in the lake in the rowboats, people with kayaks, people out by the geese. It was so busy she thought it would be a perfect picture for ParkTakes. People from all over the community were there, including people that were visitors from other countries. Mary thanked all the Park employees that make these places wonderful for all of us.

- Mr. Batten stated that he periodically looks through ParkTakes and the new issue reminds him of just how fantastic Parks is at doing what it does and just how much is available to the community because it exists. The work the board does to help staff do what it does on a daily basis is a constant reminder to him. No matter how good we are and how good we thing we are, there is always room for improvement. He offered thanks to all that help make this a reality for everyone in this community and beyond.

He stated that he hopes that everyone will be able to attend the Elly Doyle Awards. It should be a special affair.

Mr. Batten once again reminded the board that there is an expanding board of the Park Foundation and that the Park board's participation in recruiting people for that board is encouraged. There are some magisterial districts that are not represented.

Ms. Cortina asked if joint meeting of the Park Authority Board and the Park Foundation Board had been scheduled.

Mr. Kincannon indicated that it has been scheduled for March 5; however, the Foundation Board has asked to attend the January 27 meeting to hear the Needs Assessment presentation given by the consultant.

CLOSED SESSION

At 9:03 p.m. a motion was made by Mr. Thompson and seconded that the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in pursuant to Virginia Code 2.2 – 3711(A)(3).

The motion carried. Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

CERTIFICATION OF CLOSED SESSION

A motion was made by Mr. Thompson and seconded to certify that, to the best of each member's

knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. The motion carried; Ms. Wolf, Messrs. Bouie, Gorham, and Khan were absent.

C-1. Update on Planning and Development Quarterly Project Status Report

No action was necessary.

C-2 Update on Property Located in the Sully District

No action was necessary.

C-3 Update on Property Located in the Braddock District

No action was necessary.

C-4 Update on Property Located in the Dranesville District

No action was necessary.

ADJOURNMENT

With no further business and without objection Mr. Quincy adjourned the meeting at 9:13 p.m.

Minutes Approved at Meeting
on December 16, 2015

Michael W. Thompson, Jr., Secretary

Kirk W. Kincannon, Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
December 16, 2015

ACTION – 1

Reappointment of John E. Osborn to the Fairfax County Park Foundation Board

ISSUE:

Reappoint John E. Osborn to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Foundation Board recommends the reappointment of John E. Osborn to the Foundation's Board of Directors.

TIMING:

Board action is requested on December 16, 2015.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, the Foundation Board nominates individuals to become members of the Foundation Board of Directors. Appointments are effective following the concurrence of the Park Authority Board.

John E. Osborn is a Principal Vice President and Credit Officer at Burke and Herbert Bank.

Over 30 years as a banker, John recently joined Burke & Herbert Bank as a Principal Vice President/Credit Officer. He previously served clients with Sandy Spring Bank in Fairfax for 7 years and with First Virginia Bank (now BB&T), in Northern Virginia and the Maryland DC suburbs of over 16 years.

John has served on many boards including Leadership Fairfax, Inc., the Fairfax County Chamber of Commerce, the American Cancer Society Relay for Life (Reston), The Rotary Club of Reston, and the Business Finance Group. He is active at Centreville United Methodist Church where he has served as the chair of the Life Stewardship Committee, and served on the church Finance, Staff/Parish Relations, and Christian Education Committees. John has been involved in other community activities directly including Boy Scouts, Southwest Youth Association, Neighborhood Watch, and various high school/community sponsored sports.

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John is a graduate of The Ohio State University. He married his high school sweetheart after meeting her at Robinson Secondary School in Fairfax, Virginia. He and his wife have three grown children who grew up in Fairfax County.

The Foundation Board has nominated John E. Osborn for reappointment to a second three-year term beginning with the expiration of his current term.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Roberta A. Longworth, Executive Director, Park Foundation

Board Agenda Item
December 16, 2016

ACTION – 2

Approval to Advertise Proposed Fee Adjustments and Date of Public Comment Meeting

RECOMMENDATION:

The Park Authority Director recommends approval to advertise both the proposed fee changes and notification of the January 20, 2016, public comment meeting concerning the proposed fee changes, as presented to and reviewed by the Budget Committee on December 9, 2015.

ACTION – 3

Approval – Mount Vernon Woods Park Master Plan Revision (Lee District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Mount Vernon Woods Park Master Plan Revision, as presented to and reviewed by the Planning and Development Committee on December 9, 2015.