

WAKEFIELD CHAPEL



hprs@fairfaxcounty.gov
703.827.0609



8415 Toll House Road, Annandale, Virginia

Wakefield Chapel is a country gothic meeting house with its original pews still in use. Built in 1899 and named for its first minister, the Reverend E. W. Wakefield, the chapel has seating for 92 guests and a large bridal changing room on the lower level. It is the answer for anyone looking for a quaint picturesque setting for a wedding or other service.

Driving Directions

Take Beltway Exit 52A West (Little River Turnpike, Route 236). Turn left on Wakefield Chapel Road. Turn left on Toll House Road. The Chapel is on the left.

Guest parking is located at the Sprague Technology Center, 4414 Holborn Avenue. Continue past the Chapel and make a left at the 4-way stop sign. The Center is on your left. There is a paved path leading up to the Chapel.



To request this information in an alternate format, call Inclusion and ADA Support, 703.324.8563, TTY 703.803.3354.

Private Rental Rates

Base Fee (3-hours):	\$525 Fairfax County Residents \$625 Non-Resident
Extra Hours:	\$125
Linen Cleaning Fee:	\$40
Security Deposit:	\$300

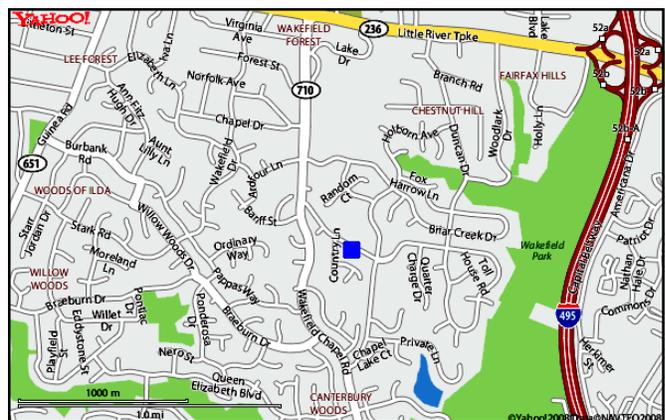
Rent the Chapel for your ceremony and another of our sites for the reception and receive a 10% discount off your rental fees at each location.

Equipment Included With Rental:

- 2 White wood flower stands
- 2 Dark wood flower stands
- 1 Carved oak lectern (original pulpit)
- 3 Podium-style lecterns
- 1 Unity candle table (measures 36" high x 36" long x 18" deep)
- Altar cloths (\$40 cleaning fee if used)
- 12 Pews (each pew seats 6; total seating is 72)
- 20 Off-white folding chairs

Capacities

Ceremony:	92
Total Occupancy:	99



Historic Properties Rental Services

1659 Chain Bridge Road, McLean, VA 22101

Tel: 703-827.0609 Fax: 703.827.0492 E-Mail: hprs@fairfaxcounty.gov

Web: www.fairfaxcounty.gov/parks/weddings.htm

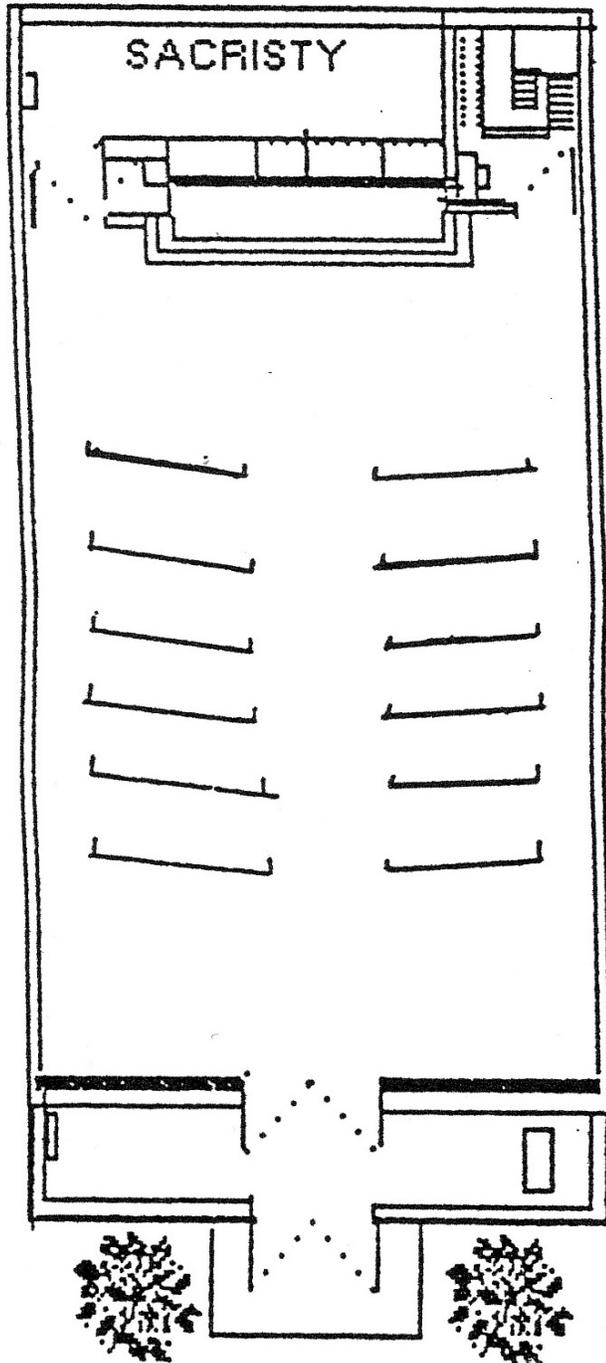
Wakefield Chapel Policies

- ◆ **NOW IS THE TIME** to plan the logistics for your use of the Wakefield Chapel. Check with your florist and other vendors well in advance to find out how much time they will need.
- ◆ **AVAILABILITY:** Wakefield Chapel may be rented 364 days a year, 8:30 a.m. - 10:00 p.m. All contracts are processed on a first come, first served basis.
- ◆ **SETUP AND CLEANUP:** Setup and cleanup times are included in the contracted rental period. Setup and cleanup of all equipment, decorations, etc. is the responsibility of the renter or his/her designate. Staff will supply all cleaning materials, except trash bags.
- ◆ **CHANGES IN RENTAL TIME:** You may change or add hours to your schedule, as long as your request is in writing and at least ten days notice is provided. Wakefield Chapel may be rented multiple times in one day, so your ability to change or add hours is subject to availability.
- ◆ **PRE/POST-INSPECTION:** A staff member will conduct a walk-through inspection before and after your function. If you cannot be present, please have a responsible friend or family member be available. There will be a staff member on site for your entire rental; please feel free to ask any questions during your event.
- ◆ **STORAGE:** There is no storage space available at the Chapel. All equipment must be delivered, set up, taken down and removed from the site within the time limits of your contract. The Fairfax County Park Authority will not accept responsibility for any equipment delivered to the Wakefield Chapel. Staff members cannot sign for, nor inventory any incoming or outgoing equipment or services. This is the sole responsibility of the renter or his/her designate.
- ◆ **ACCESSIBILITY:** The Wakefield Chapel is NOT wheelchair accessible.
- ◆ **SMOKING:** Smoking is NOT allowed in the building. Cigarette urns are provided on the front porch.
- ◆ **ALCOHOL:** Consumption of alcoholic beverages is strictly prohibited. Consideration may be given for the use of sacramental wine during the service.
- ◆ **PARKING:** Five spaces are located in front of the Chapel for the wedding party. Parking on the neighborhood streets is discouraged; your guests may use the parking lot at the Sprague Technology Center, 4414 Holborn Avenue. **Parking in front of the cemetery is prohibited.**
- ◆ **CANDLES:** Candles may be used, as long as they are enclosed and have something placed under them to catch wax drips.
- ◆ **DECORATIONS:** The use of rice, live flower petals, confetti, glitter, and silly string is prohibited, as is the use of tacks, staples, nails, tape, or other fasteners or adhesives. Bubbles may be used outside the Chapel. Birdseed is strongly discouraged, but may be thrown outside the Chapel.
- ◆ **MUSIC:** There is no piano or organ at the Chapel. DJ's and amplified music are permitted on the property.
- ◆ **EQUIPMENT:** Your rental includes the use of a variety of equipment, which is listed on the attached floor plan.
- ◆ **LINENS:** You are welcome to provide your personal coverings for the unity candle table, chairs or flower stands. The unity candle table measures 36" tall by 36" long by 18" deep. If the Chapel's linens are used, a \$40 cleaning fee will be charged.
- ◆ **CANCELLATION POLICY:** Cancellations must be received in writing. Once a contract has been signed and processed, a cancellation fee of \$150 (1/2 of the security/cleanup deposit) will be assessed for any cancellation made more than 60 days prior to the date of the rental. If cancellation is less than 60 days prior to the date of the rental, the entire security/cleanup deposit will be withheld. Additionally, prepaid rental fees are withheld if cancellation is made less than 60 days prior to the date of the event.

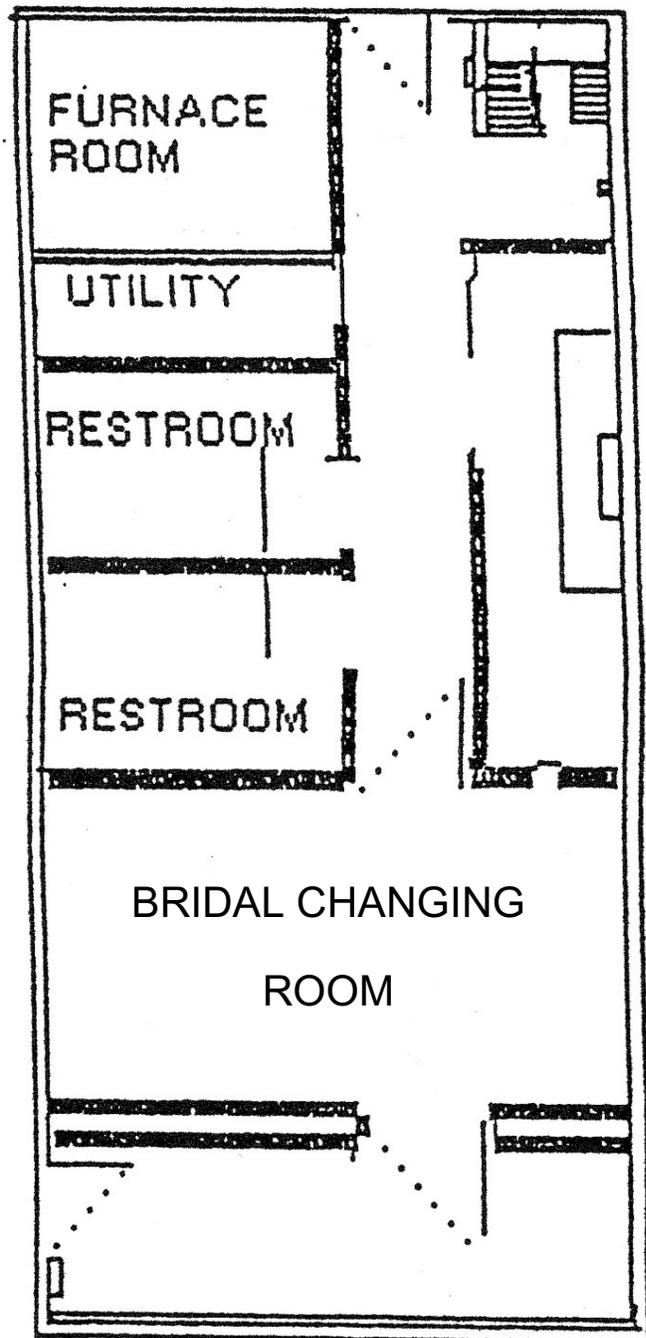


WAKEFIELD CHAPEL

UPPER LEVEL



LOWER LEVEL



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