Campground Host Program

Procedures for the campground host position

When	A campground host is needed April – October. At the discretion of the campground manager, hosts may be needed during other times of the year.
Duration	Campground hosts will be required to serve for a four (4) week period. Extended stays will be considered on a case-by-case basis. If special circumstances occur, shorter stays may also be considered.
Volunteer Selection	Hosts will be selected based on application and resume qualifications. Interviews will be conducted by the park, campground, and grounds maintenance managers.
Background Check	All volunteers must undergo a background check. This process will be done once a host has been selected. This process will be done for all returning hosts as well.
Camping Equipment	Hosts will provide their own camping unit, equipment, and personal supplies. Equipment that is required to perform duties will be provided by staff.
Hours/Days of Work	Volunteers will provide service for four (4) to five (5) days per week to include weekends and holidays with an average of 20-25 hours per week. Hours and days will be mutually agreed upon times by the manager and host. Campground hosts are "on-call" to assist other campers at all times of the day or night.
Identification	A "Campground Host" sign will be placed on the host site for camper recognition purposes.
Cancellations	The Fairfax County Park Authority and/or the campground host has the option to cancel for a valid reason and reasonable notification to the other party.
Termination	Volunteers may be terminated and required to vacate the campground if job performance is deemed unsatisfactory.
Host Incentives	Hosts receive a free campsite in return for services provided. From the period of Memorial Day – Labor Day, hosts will receive free admission to The Water Mine, boating, and carousel. All visits must be pre-arranged with the campground manager.

The Campground Host Volunteer Application (see the following page):

Applications will be accepted all year but must be received at least thirty (30) days prior to the time you wish to serve as the host. Please send your application as well as your resume to the campground manager at the following address:

Lake Fairfax Park
Attn: Campground Manager
1400 Lake Fairfax Drive
Reston, VA 20190

Or Fax To: 703-471-1932

Campground Host Volunteer Application

Lake Fairfax Park – Reston, Virginia

(If applying as a couple, information for BOTH must be provided)

Name:_____

Address:_____

_____

Phone:_____

E-Mail:_____

SSN:_____/_____/_____

Drivers License #:_____

Medical/Physical conditions we should consider when assigning tasks?

_____

_____

Have you ever been convicted of any offense/felony against the law? If yes, please explain:

_____

_____

Emergency contact name and phone number:

_____

_____

Name:_____

Address:_____

_____

Phone:_____

E-Mail:_____

SSN:_____/_____/_____

Drivers License #:_____

Medical/Physical conditions we should consider when assigning tasks?

_____

_____

Have you ever been convicted of any offense/felony against the law? If yes, please explain:

_____

_____

Emergency contact name and phone number:

_____

_____

What knowledge or skills do you possess that would be an asset to Lake Fairfax Park campgrounds?

_____

Have you ever been a host at other campgrounds? Yes No If yes, please provide:

Park:_____ Location:_____ Dates:_____

Park:_____ Location:_____ Dates:_____

Please list the dates you wish to serve as the campground host:

_____

Will you have a pet with you? Yes No (Current rabies vaccination certificate required, please bring a copy with you)

Type, size, length of camping equipment:_____

Will you have an extra vehicle with you? Yes No

Are you able to perform the essential duties and tasks of the campground host position? If no, please describe the duties and tasks that cannot be performed:

_____

_____

Why did you choose Lake Fairfax Park for camp host volunteering?

_____

_____

Please list two references that are not related to you.

1. Name_____ Phone_____

2. Name_____ Phone_____

Where did you hear about volunteering for Lake Fairfax Park camp host?

_____

Please read and sign below. If applying as a couple, BOTH must read and sign.

I, _____ and _____, certify that the information on this application is true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for termination of position.

- Volunteers provide service without compensation and are not considered employees of the Fairfax County Park Authority. Fairfax County does not provide Worker's Compensation or any other insurance coverage for volunteers.
- Fairfax County Park Authority employs a screening process for all volunteers. Volunteers will be required to undergo a Background Investigation. Acceptance as a volunteer is contingent upon successful completion of screening.
- Acceptance as a volunteer is not guaranteed. All volunteers serve at the discretion of management.

Applicant's Signature:_____ Date:_____

Applicant's Signature:_____ Date:_____

If ADA accommodations or alternative formats are needed, please call (703) 324-8563, at least 10 working days in advance of the registration deadline or event. TTY (703) 803-3354