

Fairfax County Resident Curator Program
Evaluation Team and Criteria for Evaluation of Curator Proposal
SECOND DRAFT

Evaluation Team Composition

FCPA will convene an Evaluation Team composed of staff and members of existing County Volunteer Boards, whose expertise qualifies them to provide advice to the County Executive and the Board of Supervisors. This Evaluation Team will review all proposals and make recommendations to the County Executive and the Board of Supervisors. All information submitted to the Resident Curator Program, Park Authority's Resource Management Division will remain confidential throughout the evaluation process, to the extent permitted by law.

The Evaluation Team will be composed of the following participants, or their designees:

- FCPA Resident Curator Project Manager
- FCPA Land Acquisitions Manager
- FCPA Cultural Resource Management and Protection Branch Manager
- FCPA Facilities Maintenance Division Manager or Representative from Fairfax County Facilities Management Department
- Representative from Fairfax County History Commission

FCPA will, in addition, consult with a group of subject matter experts, whose professional knowledge will enhance the selection process, as determined by the individual property's unique qualities and characteristics. This group will be comprised of the following consultants, or their designees:

- FCPA Site Manager, where applicable
- Fairfax County Historic Preservation Officer
- Representative from Fairfax County Department of Finance
- Representative from Fairfax County Architectural Review Board
- Representative from Department of Public Works and Environmental Standards

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Criteria for Evaluation

The following criteria will be used in evaluating all proposals:

Proposed Reuse

- Provides for long term preservation of the property
- Compatible with FCPA Resource Management mission and General Management Plan for the Park
- Compatible with the surrounding community
- Compatible with the historic nature or use of the property
- Compatible with the preservation of the surrounding environment

Scope and Nature of Public Benefit and Public Access Element

- Quality of projects / programs / services that offer a benefit to the park and its users
- Provides for reasonable public access to the property

Rehabilitation Plan

- Quality and feasibility of rehabilitation plan goals and timetables
- Proposed lease term consistent with proposed reuse and rehabilitation plan
- Consideration of environmentally sustainable building technology and practices
- Consideration of accessibility issues (if applicable)
- Adherence to the Secretary of the Interior's Standards
- Preserves the historic character of the property

Experience and Qualifications

- Experience and qualifications to undertake, implement and manage the rehabilitation, reuse and maintenance of the property
- Specialized skills in historic preservation projects
- Examples of pertinent previous work

Financial Capability

- Sources and methods of funding for the rehabilitation of the property
- Sources and methods of funding for continued upkeep and maintenance throughout the proposed lease term

Overall Proposal Presentation and Organization

- Meets goals and guidelines of this Invitation to Submit Proposal
- Quality and clarity of proposal