

Resident Curator Program Development Project Team
August 24, 2015 - Inaugural Meeting Agenda

Government Center Conference Room #4-5
6:30 PM - 8:30 PM

MINUTES

Facilitator: Denice Dressel, Park Authority Resident Curator Project Manager

Members Present:

Brian Williams, FCPA	Denice Dressel, FCPA	Leonard Clark, RM	Sara Silverman, OCA
Christopher Daniel, ARB	Elizabeth Crowell, FCPA	Linda Blank, DPZ	Stephanie Powers Loughry, FCPA
Cindy Walsh, FCPA	John Burns, ARB	Michael Thompson, PAB	
Daniel Robinson, OCA	Judith Pedersen, FCPA	Robert Beach, Hist. Com.	

Denice Dressel called the meeting to order at 6:33 p.m.

- I. Welcome/Introductions of the Resident Curator Program Development Project Team.
- II. Overview of Resource Management Mission Statement and how it parallels the Resident Curator program
- III. Resident Curator Program Stated Goal and Objective
- IV. Program History/Overview
 - A. Enabling Legislation
County Attorney Daniel Robinson gave an overview of Virginia and how it is a Dillon Rule state and how this may affect the implementation of the program.
 - B. County Ordinance
County Attorney Sara Silverman gave an overview of the importance of creating standards and procedures in compliance.
 - C. John Milner Associates, Inc. Program Study.
Cultural Resources Manager Elizabeth Crowell gave an overview of the program study and how the results from the study will be used to inform the process of creating Fairfax County's Resident Curator Program
- V. Charter and Work Plan
Ms. Dressel described setting goals and timelines by June to have RFI out and looking for applications, including:
 - A. Deliverables included in Charter
Group discussion on how to approach RFI, RFP, and lease
 - B. Timeline for Work Plan included in Charter
Criteria drafted to put into RFI
 - C. Discussion on list of potential properties
- VI. Discussion and Adoption of Resident Curator Project Team Charter
Discussion regarding revising the Work Plan to reflect the variables which will affect the timeline.
- VII. RFI/RFP process pertaining to the Resident Curator Program
Mr. Thompson suggests looking at parts of the program that can be done simultaneously.
Ms. Walsh stated that each property is unique and each will have its own individual challenges and opportunities. Ms. Walsh utilized the example of Turner Farm as an example of the property's work to be done and challenges in moving forward. Examples may include but are not limited to the site not having a master plan, funding, no public parking, and currently not ADA accessible, etc.

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Mr. Daniel stated that it would be valuable to establish criteria and select locations that would better align with master plans.

Mr. Thompson suggested time drives the process and by simplify the screening process we may be able to expedite the selection process.

Mr. Daniel suggested focusing on residential properties and limit scope on commercial properties.

Mr. Burns questioned if properties are leased to the BOS would a master plan revision be needed.

Ms. Walsh acknowledged the public attendees and reiterated that the Project Team meetings are business meetings and therefore we would not be taking public comment. However, written comments are welcome either email or mail, directed to Ms. Dressel.

The meeting adjourned at 8:03.

//signed//
Stephanie Powers-Loughry
Recorder

NEXT MEETING
September 28, 2015 @ 6:30 PM – City of Fairfax Regional Library, Meeting Room B