

**Commercial Use of Parkland Permit
Fairfax County Park Authority**

For Media

Park/Facility Requested: _____

Exact Location In Park: _____

Applicant Information:

Name: _____

Organizaton: _____

Address: _____

City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

Has a Certificate Of Insurance been provided? ____ Yes ____ No (Attach to application)

Use:

Date & Time: _____

Number of People Involved: _____

Description: _____

Purpose: _____

Is Advanced Set-Up Necessary? ____ Yes ____ No If yes, provide details.

Special Requirements (Subject to Availability):

- Electricity: _____
- Water: _____
- Signs: _____
- Stages or Platforms: _____
- Public Address System: _____
- Sanitation Needs: _____
- Law Enforcement: _____
- Parking Attendants: _____
- Rescue Squad: _____

Equipment to be Used (e.g. Cameras, lights, etc.):

Other Special Needs: _____

Potential Safety Hazards: _____

Will On-Air Written Credit Be Given To The Park Authority? ____ Yes ____ No

Proposed Wording? _____

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Applicant will be responsible for all appropriate park rental fees.

Individual or Commercial Organization (For profit)	\$350 per day (or any portion) Plus \$35 per hour for each FCPA staff member required to work during the shoot
Non-Profit Commercial Use	\$100 per day
Facility Rentals	Variable

Additional charges may be applicable as determined by FCPA PIO.

Payment and Reservations:

This permit is not valid unless signed by the proper Park Authority representatives. All fees must be paid in full. This form, accompanied by appropriate fees and insurance documentation, must be signed by the applicant and approved by the Fairfax County Park Authority before any reservations can be confirmed. Commercial use permit applications should be received two weeks prior to the date of requested use.

I understand that I must have a valid permit and may only use the facilities specified in this application at the specific times indicated. I agree to these conditions concerning use of park facilities and agree to abide by them and terms of this agreement.

Applicant signature: _____ Date: _____

Basic Fee: _____

Staff Fee: _____

Other Fee: _____

Total: _____

Mail application to: Fairfax County Park Authority; ATTN: PIO
12055 Government Center Parkway, Suite 927; Fairfax, VA 22035
Or fax to: 703-324-3974 or send to Parkmail@fairfaxcounty.gov

PIO signature: _____ Date: _____

Approved: _____ Yes _____ No

Signature of Division Director: _____ Date: _____

Approved, signed application serves as a Use Permit