



# Wakefield Park

## 32<sup>nd</sup> Annual Holiday Arts & Crafts Show

Saturday, December 5<sup>th</sup> and Sunday, December 6<sup>th</sup>

### Dates:

Saturday,  
December 5, 2009  
9 am – 4 pm  
and  
Sunday,  
December 6, 2009  
10 am – 3:30 pm

### Location:

Audrey Moore RECenter  
Wakefield Park  
8100 Braddock Rd.  
Annandale, VA 22003  
703-321-7082  
(Fax) 703-239-1356

Dear Craftsperson:

Enclosed you will find an application and registration procedures for Wakefield Park's 32<sup>nd</sup> Annual Holiday Arts & Crafts Show. This year's show will be held on Saturday, December 5<sup>th</sup> from 9 am to 4 pm and Sunday, December 6<sup>th</sup> from 10 am to 3:30 pm.

Wakefield Park has been putting on quality craft shows for the past 31 years. Our large facility can accommodate over 130 crafters and can handle large crowds.

We invite your application to participate in this year's show. We are seeking and will only accept **TRUE HANDMADE CRAFT ITEMS** such as baskets, pottery, quilted items, country crafts, wood crafts, stained glass, decorative painting, wreaths, floral items, jewelry etc., as well as fine arts items such as photography and painting.

Because we advertise this as a quality arts and crafts show, we will not accept any work, which **DOES NOT MEET THESE CRITERIA. NO MANUFACTURED ITEMS WILL BE ALLOWED.** Any items not made by the applicant will not be allowed in the show. Please do not apply if you don't make the item you will sell.

Our show will be promoted by means of Public Service Announcements, newspaper ads, road signs, craft magazines, and flyer distribution.

Enclosures:  
Application  
Registration Procedures

**Wakefield Park**  
**32<sup>nd</sup> Annual Holiday Arts & Crafts Show**  
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**REGISTRATION PROCEDURES**

Please Note:

**If you were accepted last year (2008) you do not need to submit pictures to be accepted this year. You need to complete the application form and specify your category.**

1. Craft items will be judged according to the pictures you send, and the fees for those accepted will be as follows:
  - Single spaces are \$190
  - Corner spaces are \$215
  - Double spaces may be purchased for \$380 or \$405 if one of the spaces is a corner.
2. With your application form, you will need to submit four (4) pictures of your work or your web page with pictures of your work.
3. You may apply online if you have digital pictures or web page. Please complete the Application Form, attach the pictures and e-mail the information to [Elisabeth.Graney@fairfaxcounty.gov](mailto:Elisabeth.Graney@fairfaxcounty.gov) . If you are accepted, you will receive an acceptance letter with your space assignment(s) by email.
4. Indicate on your application form if you have a specific space request. If you are accepted, you will receive our acceptance letter with your space assignment(s).
5. Participants must register ASAP. Participants will be judged by a panel based on quality, type, and price of craft. Crafts that are not handmade will be rejected.
6. Wakefield Park will provide 6' x 3' tables for a rental fee of \$10 each. Please specify your needs on the enclosed application.
7. All display areas are 7' deep by 10' wide. Crafters may occupy only the spaces they have contracted for. Nothing may extend into the aisles, including chairs and displayed items.
8. Electricity will be limited and will cost \$15.
9. Exhibitors may only display and sell work that has been approved by the jury committee and listed on the application. **Commercially manufactured items purchased from wholesale outlets will not be allowed.**
10. Collecting sales tax is the responsibility of each seller.
11. There will be a penalty of \$25 for cancellations prior to November 10. Any cancellations after that will incur a penalty of \$50.

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Your application package must be submitted ASAP  
Programming, Wakefield Park  
2009 Holiday Arts & Crafts Show  
8100 Braddock Road, Annandale, VA 22003-4632

## APPLICATION FORM

Name : \_\_\_\_\_

Email Address : \_\_\_\_\_

Business Name : \_\_\_\_\_

Address : \_\_\_\_\_

City : \_\_\_\_\_ State: \_\_\_\_\_ Zip Code : \_\_\_\_\_

Telephone (Cell) : \_\_\_\_\_ (Home/work) : \_\_\_\_\_

Craft/Media Category : \_\_\_\_\_

Description of items shown in submitted photographs	Estimated Cost
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____

Please check the appropriate line(s) to specify your space requests:

Regular Space (\$190) \_\_\_\_\_ Double Space on Corner (\$405) \_\_\_\_\_  
Corner Space (\$215) \_\_\_\_\_ Electricity (Limited) (\$15) \_\_\_\_\_  
Double Space (\$380) \_\_\_\_\_ Rental Table (\$10 each) \_\_\_\_\_

Request same space as last year (may not be available)      Space (s) # \_\_\_\_\_

Send no money now! If you are accepted, you will receive an acceptance letter from us with the payment information.

I have read and understand all show rules and agree to abide by them. I hereby waive any claim against, and agree to hold harmless, the Fairfax County Park Authority and their employees and volunteers, from any and all liability for damages or injury incurred during participation in the Holiday Arts & Crafts Show. Application will not be processed unless this disclaimer is signed.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE ENCLOSE:

**\*Completed Application Form**

**\*Four (4) photographs of your work and one (1) photograph of your display**

**\*Self-addressed postage paid envelope for acceptance letter. Your photographs will be kept on file.**