

**FAIRFAX COUNTY PLANNING COMMISSION
CAPITAL IMPROVEMENT PROGRAM COMMITTEE
WEDNESDAY, FEBRUARY 11, 2004**

COMMITTEE MEMBERS PRESENT: Frank A. de la Fe, Hunter Mill District Planning Commissioner
Rodney L. Lusk, Lee District Planning Commissioner
Peter F. Murphy, Jr., Springfield District Planning Commissioner

COMMITTEE MEMBERS ABSENT: John R. Byers, Mount Vernon District Planning Commissioner

STAFF PRESENT: Barbara J. Lipka, Executive Director, Planning Commission Office
Karen M. Everett, Clerk to the Commission, Planning Commission Office
Norma J. Duncan, Admin. Assistant III, Planning Commission Office
David B. Marshall, Assistant Director, Planning Division, Department of Planning and Zoning (DPZ)
Martha Reed, Budget Analyst IV, Department of Management and Budget (DMB)
Robert A. Stalzer, Deputy County Executive, County Executive's Office (COEXEC)
David S. Jillson, Planning Division, DPZ
Len Wales, Assistant Director, DMB

OTHERS PRESENT: James R. Hart, Commissioner At-large
Nancy Hopkins, Dranesville District Planning Commissioner
Laurie Frost Wilson, Commissioner At-large

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In the absence of Vice-Chairman John R. Byers, the meeting was constituted at 7:36 p.m. by Chairman Peter F. Murphy, Jr., pursuant to Section 4-102 of the Planning Commission's *Bylaws & Procedures*.

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Commissioner de la Fe MOVED TO NOMINATE PETER F. MURPHY, JR. AS CHAIRMAN OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE.

Commissioner Lusk seconded the motion which carried unanimously.

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Chairman Murphy announced that on the agenda tonight was a staff briefing of the draft Capital Improvement Program (CIP) for Fiscal Years 2005 – 2009, with Future Fiscal Years to 2014.

Robert Stalzer, Deputy County Executive, distributed copies of CIP Projects by Priority Ranking, a County Bond Referendum Capacity Chart and a memorandum outlining the goals and priorities of the CIP, copies of which are in the date file.

Mr. Stalzer indicated that his intention was to share the draft CIP for review, comment, and endorsement by the Committee. He noted that the CIP would be presented to the Board of Supervisors, in conjunction with the FY 2005 Budget, at their February 23, 2004 meeting.

Mr. Stalzer provided a brief overview and explained how the CIP was linked to the Comprehensive Plan and the County's budget. He noted that for the second consecutive year, the CIP would be released concurrently with the FY 2005 Advertised Budget Plan. He stated that during development of the CIP, many objectives had been accomplished including consulting closely with the Board of Supervisors, Planning Commission, and other Boards, Authorities, and Commissions; applying the criteria adopted by the Board of Supervisors in FY 2003 to prioritize all existing and future CIP projects, reviewing the County's current debt and bond referendum capacities to determine the resources available to support CIP projects; and allowing flexibility for the Board of Supervisors to respond to community needs such as emergency preparedness or transportation issues. He noted no changes had been made to the Redevelopment and Housing Authority schedule. He said the CIP five year plan was listed by priority ranking and explained that most projects were ranked either one or two. He explained that a ranking of one meant either immediate, in progress, or expected to start in a year; and a ranking of two meant near term, or expected to start in the next two to three years. He discussed the CIP Projects by priority ranking and magisterial districts and focused on ensuring the projects listed were in the correct district. Referring to the document titled "Table D, County Bond Referendum Capacity" he noted detailed information was shown for FY 2004 and 2005 with the expectation that these projects would be able to start right away. He pointed out that for FY 2006, in the column titled "New Referendum and Proposed Purposes," 80 million dollars had been proposed but the funds had not yet been allocated to a specific project and would be based on need. He said for FY 2004, the "Transportation/Roads" column had increased from 115 million to 165 million and that the table encompassed the Board of Supervisor's Transportation Plan, the Metro IRP/SEP Plan, and Walkways, among others.

Responding to a question from Commissioner de la Fe, Mr. Stalzer stated staff would monitor closely the time limits associated with proffers related to the Reston Library renovation project. In response to another question from Commissioner de la Fe, Len Wales, Assistant Director, Department of Management and Budget, stated that the Dulles Rail project money would be shown on the CIP once congressional action had taken place.

In response to a question from Commissioner Lusk, Mr. Wales explained that the ratio of debt service to General Fund disbursements was 8.7 percent and that percentage was derived by taking the ratio of outstanding debt against the total value of all property in the County. Mr. Wales said keeping the 200 million sales limit on bonds would help keep interest rates below ten percent, which were currently at historic lows.

Responding to a question from Commissioner de la Fe, Mr. Wales stated that a substantial refinancing of old debt would most likely occur this spring.

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Chairman Murphy noted that future activities related to the CIP included a Commission workshop to be held on March 11, 2004 with different staff agencies invited to make presentations. He also noted that a public hearing would be held on March 18, 2004 and tentatively scheduled for March 24, 2004 at 7:30 p.m., in the Board Conference Room, would be another CIP Committee meeting.

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The meeting was adjourned at 8:05 p.m.
Peter F. Murphy, Jr., Chairman

For a verbatim record of this meeting, reference may be made to the audio recording which can be found in the Office of the Planning Commission of Fairfax County, Virginia.

Minutes by: Karen M. Everett

Approved on: 2/25/04


Barbara J. Lippa, Executive Director
Fairfax County Planning Commission

