

100 ORGANIZATION

101	Authority and Jurisdiction
102	Organization Structure
103	Office of the Chief of Police
104	Internal Affairs Bureau
105	Deputy Chief of Police for Investigations and Operations Support
106	Deputy Chief of Police for Administration
107	Deputy Chief of Police for Patrol
108	Patrol Bureau
109	Criminal Investigations Bureau
110	Operations Support Bureau
111	Resource Management Bureau
112	Administrative Support Bureau
113	Criminal Justice Academy
114	Information Technology Bureau
115	Planning and Research Bureau
	Organization Chart

101 AUTHORITY AND JURISDICTION

The Fairfax County Police Department was established by the Board of Supervisors pursuant to the authority of Chapter 361 of the Acts of the Virginia General Assembly of 1940. This law and its subsequent amendments have continued in effect.

Police officers are empowered to enforce the laws of the Commonwealth of Virginia and the ordinances of the County of Fairfax within the boundaries of the County and on all County-owned properties located outside the territorial limits of Fairfax County. Jurisdiction shall be restricted by law or policy with respect to certain areas within or adjacent to Fairfax County.

CITY OF FAIRFAX – During the course of an escort or procession through the City of Fairfax, enforcement by any County police officer would not routinely be exercised. However, enforcement action may be taken if a serious violation occurs in the presence of a County officer or probable cause exists in a felony case and immediate action is necessary.

CITY OF FALLS CHURCH – No jurisdiction.

TOWNS OF VIENNA AND HERNDON – Jurisdiction over violations of state law. However, enforcement is not to be exercised unless a serious violation occurs in the presence of a County officer or probable cause exists in felony cases and immediate action is necessary. The Department will assist the police department of either town at their request.

GEORGE WASHINGTON PARKWAY – Criminal jurisdiction only.

DULLES ACCESS AND TOLL ROADS, AND PORTIONS OF DULLES AIRPORT WITHIN THE COUNTY OF FAIRFAX – Concurrent jurisdiction with the Metropolitan Washington Airport Authority Police.

FORT BELVOIR – Jurisdiction on any state highway or County-owned property throughout the reservation; close pursuit onto the military reservation off a state highway is limited to the pursuit of a felon. There is no authority to pursue a misdemeanor or traffic violator onto any property on the military reservation which is not part of the state highway system or is not owned by Fairfax County. Concurrent jurisdiction at the Eleanor Kennedy Homeless Shelter (9155 Richmond Highway), and Fort Belvoir Elementary School (5970 Meeres Road, Building 1700). Investigations requiring in person contact with individuals on Fort Belvoir property shall be coordinated with the Provost Marshall's office.

COAST GUARD TELECOMMUNICATIONS AND INFORMATION SYSTEMS COMMAND – Concurrent jurisdiction with the applicable United States Coast Guard law enforcement entity. All traffic accidents, except those involving vehicles owned or leased by the County, shall be investigated by the United States Coast Guard. The Department will assist the Coast Guard at their request. Criminal violations of the Virginia state code and the code of the County of Fairfax which occur on the grounds of the Coast Guard facility, located at 7323 Telegraph Road, will be handled and investigated by this Department.

CENTRAL INTELLIGENCE AGENCY – Concurrent jurisdiction with the federal government. Under current agreement, officers may enter the property to patrol the grounds and parking areas.

COUNTY-OWNED AND OPERATED PROPERTY NOT LOCATED IN THE COUNTY – Officers shall have the authority to enforce local ordinances and state law on property owned and operated by the County. The District Court of the town, city, or county in which the offense occurs shall have jurisdiction for prosecution purposes.

UNITED STATES POSTAL SERVICE PROPERTY – Concurrent jurisdiction with Postal Inspector's Office, on property used for postal services.

GREAT FALLS PARK, WOLF TRAP FARM PARK, CLAUDE MOORE COLONIAL FARM, FORT HUNT, FORT MARCEY AND THE PORTION OF MANASSAS NATIONAL BATTLEFIELD LOCATED IN FAIRFAX COUNTY – Concurrent jurisdiction with the United States Park Police.

EMERGENCY SITUATIONS - When a request for assistance is made involving an immediate threat to life or public safety, *Code of Virginia § 15.2-1724* provides the authority for officers to go or be sent outside the normal territorial limits of Fairfax County.

102 ORGANIZATION STRUCTURE

The main components of the organizational structure of the Department are as follows: Criminal Investigations Bureau, Patrol Bureau, Operations Support Bureau, Resource Management Bureau, Administrative Support Bureau, Internal Affairs Bureau, Information Technology Bureau, Chief's Office of Research and Support, and Criminal Justice Academy.

The decentralization of resources (i.e. investigation of property crimes, crime prevention, crime analysis, and crossing guards) to the district station level is intended to develop increased responsibility and accountability for the provision

of police services to address the particular needs of the communities which comprise that geographic area.

103 OFFICE OF THE CHIEF OF POLICE

The Chief of Police is responsible for the overall management of the Department, including the major areas of personnel administration, training, planning and research, fiscal management, and policy formulation. As a department head, the Chief of Police reports directly to the County Executive. The Chief of Police is assisted in the management of the Department by a policy board comprised of the deputy chiefs and bureau commanders. In the absence of the Chief of Police, the authority for the management of the Department will be designated by the Chief of Police to one of the deputy chiefs for the period of the absence.

104 INTERNAL AFFAIRS BUREAU

Reporting to the Office of the Chief, the Internal Affairs Bureau (IAB) oversees administrative investigations related to the conduct of Department personnel and inspections of organizational components. The IAB also provides assistance to the Office of the County Attorney in the investigation of civil actions that are filed against the agency, Chief of Police, or other members of the Department acting in performance of their duties.

The Internal Affairs Bureau is comprised of two components: the Investigations Division and the Inspections Division. The Investigations Division is responsible for recording and investigating allegations of police misconduct generated from within the Department or outside sources. The Inspections Division is responsible for conducting detailed inspections of organizational components to include observation and analysis of departmental units, procedures, and practices designed to ensure efficiency and effectiveness, as well as compliance with applicable regulations and policies. The division is responsible for managing the Department's accreditation process. The Inspections Division is also responsible for processing subpoenas, which request departmental records. The bureau commander reports the findings and progress of such investigations and inspections directly to the Chief of Police.

105 DEPUTY CHIEF OF POLICE FOR INVESTIGATIONS/OPERATIONS SUPPORT

The Deputy Chief of Police for Investigations/Operations Support is responsible for the development and management of major policy programs in support of the Criminal Investigations Bureau and the Operations Support Bureau. Responsibility consists of administrative and operational oversight for numerous specialized services including the coordination of resources and capabilities involving the National Capital Regional Intelligence Center, domestic intelligence, criminal forensics, major crime investigations, organized crime and narcotics, victim services, special operations, traffic and helicopter support. The Deputy

Chief of Police for Investigations/Operations Support, together with the Deputy Chief of Police for Administration and the Deputy Chief of Police for Patrol, assist the Chief in the administering of the Department's budget, conducting public relations activities, developing Department policy, and sharing the responsibility of personal representation of the Chief of Police, as necessary.

106 DEPUTY CHIEF OF POLICE FOR ADMINISTRATION

The Deputy Chief of Police for Administration is responsible for the supervision and the delivery of services provided by the Public Information Office, Resource Management Bureau, Administrative Support Bureau, Information Technology Bureau and the Fairfax County Criminal Justice Academy. The Deputy Chief of Police for Administration also assists in planning and is responsible for administration of the departmental budget, conducting public relations activities, and shares responsibility with the Deputy Chief of Police for Investigations and Operations Support and the Deputy Chief of Police for Patrol in personal representation of the Chief of Police, when necessary.

107 DEPUTY CHIEF OF POLICE FOR PATROL

The Deputy Chief of Police for Patrol supervises the three majors in charge of the patrol divisions, and leads, organizes, and directs, the main patrol functions of the Fairfax County Police Department. This position is responsible for envisioning, innovating, and leading all strategies for the Patrol Bureau to meet short and long-term objectives within its comprehensive strategic plan. The Deputy Chief of Police for Patrol is ultimately responsible for the control of expenditures for the Patrol Bureau's budget. It is incumbent on this position to maintain a high level of integrity, morale, and discipline within the Patrol Bureau, and ensuring the highest possible quality service to citizens. The Deputy Chief of Police for Patrol works closely with other administrative and operational bureaus within the Department to coordinate effective police solutions to public safety problems. The Deputy Chief of Police for Patrol also works closely with the Chief of Police to ensure all Department employees perform in accordance with the agency's values, vision, and mission.

108 PATROL BUREAU

The Patrol Bureau is comprised of Animal Control, Community Resources Division, and eight district stations, all of which are divided into three separate divisions. Division I includes Animal Control, the Crime Analysis Unit, and the Reston, Fair Oaks and Sully District Stations. Division II contains the McLean and Mason District Stations, and the Community Resources Division. Division III includes the Court Liaison Section, the duty officer and police liaison commanders, the Citizen Reporting Section, and the Mount Vernon, Franconia and West Springfield District Stations. District stations are responsible for

providing emergency and routine police patrol response, and a wide range of community police services to the public on a continuous basis.

Operational and administrative decision making with respect to resource allocation, crime prevention activities, specific investigations, tactical response and crossing guards is the province of the Patrol Bureau and the district station commanders. Staff direction and support for the district station commanders is provided by the Patrol Bureau commanders in their roles as members of the Administrative Staff. Additional staff and administrative support for the school resource officers, Gang Investigations Unit, and the crime prevention officers is provided by the Community Resources Division. The Court Liaison Section is responsible for maintaining lines of communication between this agency and the Office of the Sheriff, Office of the Commonwealth's Attorney, the Clerk of the Court and judges. The Citizen Reporting Section assists the Patrol Bureau by processing incident reports over the telephone or Internet for low-level criminal complaints where there are no investigative leads, in lieu of the immediate dispatch of a police officer.

109 CRIMINAL INVESTIGATIONS BUREAU

The Criminal Investigations Bureau (CIB) is responsible for the investigation of major offenses which require a degree of specialization or a centralized investigative approach. The CIB is comprised of four components: 1) Major Crimes Division; 2) Organized Crime and Narcotics Division; 3) Investigative Support Division; and 4) Intelligence Division.

The Major Crimes Division consists of nine specialized investigative units: Homicide, Cold Case, Robbery, Sex, Auto, Financial Crimes, Fugitive, Child Abuse (Physical and Sexual), and Child Exploitation. The Major Crimes Division also includes the Victim Services Section, the forensic artist, and a crime analyst. The Victim Services Section's function is to assist victims of felony crimes, domestic violence or other crimes causing injury or death, and help witnesses in prosecution cases to participate effectively in the criminal justice process.

The Organized Crime and Narcotics Division investigates violations related to the Drug Control Act, gambling, prostitution, pornography and organized crimes. The Organized Crime and Narcotics Division has three components: 1) Narcotics Investigations Section; 2) Street Crimes Unit; and 3) Money Laundering Unit.

The Investigative Support Division encompasses the Crime Scene Section, the Northern Virginia Regional Identification System (NOVARIS), and the Special Investigations Unit. The Special Investigations Unit is comprised of the Electronic Surveillance Section, Computer Forensics Section, and the Forensic Audio Video Section. The Crime Scene Section is responsible for providing specialized evidence collection techniques at crime scenes and evidence processing within controlled technical workrooms isolated from crime scenes.

NOVARIS provides a means to identify persons related to crimes through computer-aided biometric analysis and identification. The Electronic Surveillance Section provides specialized staff and technology in support of surveillance operations. The Computer Forensics Section and Forensic Audio Visual Section use specific techniques to recover data able to be submitted as evidence in court.

The Intelligence Division includes the Regional Intelligence Center and the Criminal Intelligence Unit.

110 OPERATIONS SUPPORT BUREAU

The Operations Support Bureau (OSB) provides specialized support to all units of the Department. OSB is comprised of the Special Operations Division, Traffic Division, and the Helicopter Division.

The Special Operations Division consists of the following sections: SWAT, Canine, Explosive Ordnance Disposal, and Marine Patrol. The Special Operations Division also supervises the following non-standing units: Underwater Search and Recovery, Search and Rescue, Tactical Medic Program, Technical Response Unit, and the Crisis Negotiation Team.

The Traffic Division is comprised of the Motor Section; Traffic Safety Services, which includes the Motor Carrier Safety Section, the Crash Reconstruction Unit, Traffic Safety Unit, Virginia Department of Transportation liaison officer, and DWI coordinator; Volunteer Services, including the volunteers in police service and auxiliary police officers; the Parking Enforcement Unit; and the Alcohol Testing Unit. The Traffic Division also supervises the Ceremonial Honor Guard, a non-standing unit.

The Helicopter Division provides support for police operations in traffic control, apprehensions, crime prevention, safety and searches, as well as medical evacuations for life threatening situations.

111 RESOURCE MANAGEMENT BUREAU

The Resource Management Bureau provides support in a variety of areas related to police operations and comprises two divisions: the Logistics and Property Division and the Records and Facilities Division.

The Logistics and Property Division includes the Property and Evidence Section, Quartermaster, and Fleet Management. The Property and Evidence Section is responsible for maintaining the security and storage of evidence, recovered, lost or stolen property in its care, and for maintaining the Department's inventory of capital equipment. The Quartermaster is responsible for the inventory and dispersal of the Department's uniforms, office equipment and sundry supplies.

Fleet Management is responsible for the efficient use and maintenance of the Department's vehicle inventory and their diverse and necessary attachments.

The Records and Facilities Division includes the Central Records Section and the Facilities Section. The Central Records Section is responsible for continually auditing and evaluating the investigation recording system and field reporting process; for the management, maintenance and security of arrest records, investigation reports, warrants and other related integral documents; and for the input of document information to the Department's database. The Facilities Section acts as the agency liaison and contact point with other County agencies on all issues pertaining to the maintenance, construction and improvement of Department facilities and equipment.

112 ADMINISTRATIVE SUPPORT BUREAU

Financial Resources and Personnel Resources fall under the purview of the Administrative Support Bureau (ASB). The Financial Resources Division provides support to existing employees in the areas of payroll and benefits. It is also responsible for providing fiscal and budgetary support to include budget development and monitoring, accounts payable and receivable, and procurement to all departmental entities. The Personnel Resources Division handles applicant/employment processing, polygraph services, health services (medical examinations and pathogenic exposures), worker's compensation and position classification/description/control, and provides support through aggressive applicant recruitment and testing. This entity also provides insight and counsel on issues involving minority affairs, and oversees the agency's mentoring efforts, career development, and promotional processes.

113 CRIMINAL JUSTICE ACADEMY

The Criminal Justice Academy is responsible for the administration of the Department's training. This includes basic recruit training, in-service training, firearms training, and drivers' training. Supplemental specialized courses are also scheduled for sworn law enforcement personnel.

All programs are monitored and evaluated to ensure that they are of the highest quality of training, as well as meeting or exceeding standards set by the Virginia Department of Criminal Justice Services Board and the Virginia Law Enforcement Professional Standards Commission.

114 INFORMATION TECHNOLOGY BUREAU

The Information Technology Bureau is responsible for the management of network and personal computer resources, development and maintenance of the records management system, coordination of information security, desktop

applications development, wireless communications, Internet and intranet development, and IT strategic planning.

115 PLANNING AND RESEARCH BUREAU

The Planning and Research Bureau (PRB) is comprised of civilian and sworn staff that are responsible for strategic planning, feasibility studies, project/program evaluations, monitoring criminal justice legislation, coordination of items and correspondence between the Department and the Fairfax County Board of Supervisors, and the drafting and maintenance of the Manuals of General Orders and Standard Operating Procedures. PRB also aggressively coordinates and monitors legislative matters, conducts surveys, maintains/publishes police-related research products, and provides analytical and research assistance to operational and administrative components of the Department concerning a wide range of criminal justice and management issues.