



County of Fairfax, Virginia

NOTICE OF AWARD

Date: **MAR 14 2012**

CONTRACT TITLE: Pre-Employment Psychological Screenings

CONTRACT NUMBER: **4400002732**
(Arlington County Contract #366-10)

NIGP CODE: 94876

CONTRACT PERIOD: Date of Award through September 30, 2012

RENEWALS: Pursuant to the Arlington County Contract #366-10

SUPERSEDES: CC08-941806-11A

CONTRACTOR:

Special Psychological Services Group
10520 Warwick Avenue, Suite B6
Fairfax, VA 22030-3100

VENDOR CODE:

1000005684

Contact: Neil S. Hibler, Ph. D., ABPP, Director
Telephone: 703-246-9114
Fax: 703-246-9113
E-Mail: email@policepsychology.com

DELIVERY: By Mutual Agreement

TERMS: Net 30

FOB: Destination

PRICES: See Attached Pricing Schedule

DPSM CONTACT: Kristy D. Apperson, Contract Specialist II
Telephone: 703-324-3217
Fax: 703-324-3228
E-mail: Kristy.Apperson@fairfaxcounty.gov

Department of Purchasing & Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/dpsm
Phone (703) 324-3201, **TTY:** 1-800- 828-1140, **Fax:** (703) 324-3228

ORDERING INSTRUCTIONS:

Any county department may enter into FOCUS (Fairfax County Unified Systems) a shopping cart indicating the item/service required, the quantity, the payment terms and the delivery date. The shopping cart must be annotated with the contract number. Requests exceeding the small purchase threshold (\$10k) will be routed to DPSM and a purchase order will be executed.



DISTRIBUTION:

Dept. of Finance – Accounts Payable/e
FRD – Christina Fisher/e
FCPD – Kathy Stanley/e
OEM – Diane Hansen/e
OEM – Debra Piansky/e
OEM – Roy Shrout/e
Sheriff's – John Main/e
Sheriff's – Ray Vanneman
Sheriff's – Donna Mayne/e

Contract Specialist – K. Apperson
ACS, Team 1 – J. Waysome-Tomlin

PRICING SCHEDULE

COST SCHEDULE¹

Pre-employment Selection Screening²

FULL, four page report with one page executive summary cover letter
.....\$350

BRIEF, one page report (employing the same assessment process and
review)\$275

Fitness for Duty Evaluation

Comprehensive evaluation using the same five psychological tests as
in pre-employment selection and an additional sixth instrument. The
evaluation includes (without charge), file review, collateral contacts
and discussion of findings and recommendations with agency
personnel.....\$1,250

Special Duty Screening

Based on the same interview, personality tests and reporting used in
pre-employment screening for incumbent personnel being considered
for duties that are not routine and require stability and resources
specific
to the challenges to be faced (examples include SWAT, hostage
negotiation,
undercover service, child exploitation and other specialized
requirements)\$350

Collateral psychiatric evaluations are available; they are billed
independently by our psychiatrist.

INCLUDED WITHOUT CHARGE:

- Meeting with departmental personnel to orient to these procedures
- Meeting with departmental personnel to address specific cases
- Quality assurance of each evaluation by a second, senior police psychologist
- Continuous monitoring as required by the EEOC under the 4/5th's Rule
- Addressing appeals based on psychological findings/recommendations
- Defending our findings/recommendations in any forum, of any kind

¹ Our fees are price set, the same for all public safety client agencies.

² All pre-employment screening uses the very same five (5) psychological tests and standardized, recorded Human Reliability Structured Interview®; every report is quality assurance reviewed by a second, senior police psychologist to ensure completeness, accuracy and standard of reporting.