

**APPROVED MINUTES OF THE MARCH 27, 2023 MEETING OF THE
FAIRFAX COUNTY SMALL BUSINESS COMMISSION**

Location: 12000 Government Center Pkwy Fairfax, VA 22035, Room
232

Attending: **SBC Members**

Melvin Murphy (Providence), Tracey Wood (At-Large), Chris Vernon (Springfield),
Melody Thorson (Mt. Vernon), Prince Howard (Sully)

Staff

Guests:

Absent: **SBC Members:** Ken Biberaj (At-Large), Shawnequa Albert (At-Large), Joseph Underwood
(Braddock), Gwyn Whittaker (Hunter Mill), Deborah Woolen (Franconia), Vacant (Mason)
Vacant (Dranesville), **Staff Members:** Ron Shoram (DPMM)

The Small Business Commission conducted an in-person meeting on March 27, 2023. The public was encouraged to participate with notices providing the meeting location and time. The meeting was called to order at 7:10 p.m. and was facilitated by Chairman Murphy. The minutes from the February 27, 2023 SBC meeting were approved.

- **Committee Updates**
 - Education and Outreach – Nothing to Report
 - Legislation – Nothing to Report
 - Business Partnership – Nothing to Report

- **Staff updates:**
 - Nothing to Report.
 - No new information on the grant

- **Old Business**
 - Annual Report
 - Chairman Murphy is working is on the CY 2022 Annual report which is due to clerk services by the end of the first quarter in 2023
 - Small Business Forum planning discussion - Forum scheduled to meet every two weeks.
 - Currently three SBC vacancies:
 - 1 at Large

SBC Meeting Minutes – March 27, 2023

- Dranseville District
- 1 Mason District

- **New Business**
 - Chairman Murphy is working on the Commission Charter.
 - The meeting with the Chambers is scheduled for Thursday April 20, 2023, 5:30PM to 7:00PM
- **Announcements**
 - **None**

Adjournment – Chairman Murphy adjourned the meeting at 7:45 PM.